



Minutes

Ordinary Council Meeting

Thursday 9 June 2016

**Ordinary Council – 9 June 2016
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Minutes of the Ordinary Meeting of Council held at the Murray Shire Council, 1915 Pinjarra Road, Pinjarra on Thursday 9 June 2016.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member **Cr M Reid** declared the meeting open the time being 9.00am.

2. ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

Cr M Reid	Shire President
Cr S Lee	Deputy Shire President
Cr W Barrett	Councillor
Cr C Thompson	Councillor
Cr A Rogers	Councillor
Cr C Rose	Councillor
Cr D Bolt	Councillor
Cr A Black	Councillor
Cr P Briggs	Councillor
Mr D Unsworth	Chief Executive Officer
Mr R Peake	Director Planning and Sustainability
Mrs J Burton	Director Corporate and Community Development
Mr A Smith	Director Technical Services
Mrs A Wakeford	Executive Assistant to Director Technical Services

There was one (1) member of the public, one (1) member of the press and two (2) members of staff in attendance at this time.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Mr Michael Collins, Caravan Industry Association WA (Inc.) 64-66 Kent Street, Cannington.

Q1. Is Council aware there is an industry alternative "Community Welcomes Recreation Vehicles"? This program has a dedicated website an ongoing Marketing Program - already over 60 towns have joined?

Response

The Shire is aware of the Caravan Industry Association Western Australia (Inc) signage program associated with the Community Welcomes Recreation Vehicle program having received correspondence inviting participation in June 2015.

Q2. What, if any marketing for the region is the CMCA doing to drive great visitation?

Response

The Shire is not aware of any specific regional programs being conducted by the Campervan Motorhome Club of Australia (CMCA) Inc to improve local visitation. However Recreational Vehicle promotion activities by the CMCA via non isolated geographical platforms such as

the internet and social media provide community information on various ongoing services, programs and promotions for RV enthusiasts, such as -

- The Wanderer
- Tailored RV Insurance
- GeoWiki
- RV Friendly Program
- Where to Stay
- Member Stop Over Facility
- CMCA RV Parks:
- CMCA Friendly Caravan Parks
- Leave No Trace®
- Dump Point Subsidy Program
- CMCA Members Forum
- Chapters & Special Interest Groups
- Club Rallies & Safaris
- CMCA Fellowship Directory:

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS AND APPROVED DEPUTATIONS

Nil

6. CONFIRMATION OF MINUTES

6.1 Ordinary Council Meeting – 26 May 2016

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/125

Moved: Cr P Briggs

Seconded: Cr S Lee

That the Minutes of the Ordinary Council Meeting held on Thursday 26 May 2016 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY 9:0

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

On Friday 27 May I attended the Coolup Community Sundowner with Member for Murray-Wellington Mr Murray Cowper, Councillors and Shire staff.

On Monday 20 May the CEO and I attended a meeting with Angus Taylor, Minister assisting the Prime Minister held at Make Place in Mandurah.

On Friday 27 May I attended the Peron Naturaliste Partnership meeting.

Later that afternoon I attended the opening of the Blake Road crossing.

On Tuesday 31 May I attended the inaugural meeting of the Rural Land Holders Reference Group with relevant Shire staff held at the Shire offices.

On Wednesday 1 June the CEO and I met with member of Peel Chamber of Commerce and Industry.

Later that evening Councillors, relevant Shire staff and I attended the CY O'Connor Community Consultation held at North Dandalup Community Hall.

On Thursday 2 June the Deputy Shire President, Cr P Briggs, Communications and Marketing officer and I attended the Rotary Art Show to select an art work for the Shire of Murray admin office.

8. ANNOUNCEMENTS BY ELECTED MEMBERS

Nil

9. ACKNOWLEDGEMENT OF RECEIPT OF DISCLOSURE OF INTERESTS (BY PRESIDING MEMBER)

A Smith, Director Technical Services has declared an impartiality interest in Item 11.7 – Tender T16/08: Supply and Delivery of Crushed Aggregate in that his wife works for one of the companies who submitted a tender on these works.

Cr M Reid, President Shire of Murray has declared an impartiality interest in Item 11.3 - Yunderup Sport and Recreation self-supporting loan in that she is Council's representative on the Management Committee of the Yunderup Sport and Recreation Club.

10. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES HELD SINCE PREVIOUS MEETING OF COUNCIL

Nil

11. REPORTS OF CHIEF EXECUTIVE OFFICER AND OFFICERS

Planning and Sustainability

11.1 Biodiversity Protection Local Planning Policy

File Ref: 5/6035
Previous Items Nil
Author and Title: Tom Lerner – Coordinator Environmental Services

Appendix 1

Purpose

Council is requested to consider preparing and advertising a Local Planning Policy (LPP) which is intended to implement the adopted Local Biodiversity Strategy protection and retention targets into the Shire's planning and development framework.

Background

Biodiversity is the variety of life forms, the different plants, animals and micro-organisms, the genes they contain and the ecosystems of which they form a part.

Biodiversity is vital for supporting all life on Earth. It provides all of our food and many industrial products and medicines. Biodiversity also ensures clean air, water and fertile soils and provides opportunities for recreation, tourism, scientific research and education, and it is a source of cultural identity for many Australians.

Biodiversity is the foundation of healthy, functioning ecosystems upon which all life depends. Biodiversity helps with soil formation; nutrient, nitrogen, oxygen and carbon cycling; energy production; flood and erosion control; clean air; clean water; breaking down pollutants; pest and disease control; and food and medicines.

The Shire of Murray is located within the *Southwest Australia Ecoregion* which is one of only 34 global biodiversity hotspots, determined due to its rich diversity of plant life and the high level of threat it faces.

The Shire has already lost a vast amount (around 80% on the Swan Coastal Plain) of its biodiversity since European settlement commenced. Much of the original wetlands have been drained and woodland cut down for farmland and other purposes. Major impacts of this have been seen directly in the widely reported eutrophication of the Peel-Harvey Estuary and the extreme solution that was required to remedy this (Dawesville Cut). Other impacts are not as directly visible but are also highly significant. The major future threat to biodiversity within the Shire is through further land clearing associated with land development to accommodate the projected growth.

In December 2013 Council endorsed the Shire's Local Biodiversity Strategy. The Strategy assesses the Shire's remaining biodiversity and provides a framework for its protection, retention and management. The endorsed Strategy is available online and a copy has been placed in the Shire President's office for Councillors' information.

The preparation of a Biodiversity Protection LPP is a recommendation of the Strategy and will help to formalise the integration of biodiversity protection into the Shire's planning and development decision making framework.

Proposal

The proposed LPP aims to recognise and apply the Specific Biodiversity Feature Targets and Precinct Protection Targets established in the Shire's *Local Biodiversity Strategy* and clarify the considerations and information details necessary for applicants to provide when a proposal impacts on a natural area.

A copy of the proposed LPP is located at **Appendix 1**.

The stated objectives of the proposed policy are to:

1. Protect, maintain and enhance the viability of habitats, ecological communities, flora and fauna, and diversity;
2. Ensure that any land use or development in close proximity to or where the land contains a natural area is compatible with the long-term maintenance and conservation of that area, and will not have detrimental impacts on biodiversity; and
3. Assist in achieving the Specific Biodiversity Feature Targets and Precinct Protection Targets as established in the Shire's Local Biodiversity Strategy.

Murray 2025 Strategic Community Plan

Objective: 5	A healthy and sustainable natural environment
Outcome: 5.1:	Biodiversity of our natural ecosystems are protected and enhanced
Outcome: 5.2	Waterways and water resources are protected, conserved and enhanced
Strategy: 5.1.1	Protect and restore natural bushland areas
Strategy: 5.2.1	Protect, maintain and enhance the health of our waterways and wetlands

Murray 2015-2019 Corporate Business Plan

Action : 5.1.1.1	Prepare a Biodiversity Conservation Local Planning policy
Action : 5.1.1.3	Implement the Local Biodiversity Strategy

Other Strategic Links

The draft *Perth and Peel Green Growth Plan for 3.5 Million* and associated Strategic Conservation Plan has identified that natural areas within the Peel region are in need of protection and retention. The implementation of Local Biodiversity Strategies by Local Government is considered a key secondary action to achieve this outcome.

Implementation of the proposed LPP will strengthen the Shire's planning framework for assessment of any impacts on existing natural areas within the Shire. The policy is therefore considered consistent with the intent of the draft Perth and Peel Green Growth Plan/Strategic Conservation Plan.

Statutory Environment

Specific objectives of the Shire's Town Planning Scheme (Scheme) relating to this matter include:

1. to preserve the special environment associated with the lakes and waterways within the Scheme area.

Local planning policies are adopted pursuant to the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations* (Schedule 2, Part 2, Clauses 3 and 4). Policies are to be based on sound planning principles and may address either strategic or operational considerations in relation to the matters to which the policy applies.

A local government may prepare a LPP in respect of any matter related to the planning and development of its Scheme area. A local planning policy:

1. may apply generally or in respect of a particular class or classes of matters specified in the policy; and
2. may apply to the whole of the Scheme area or to part or parts of the Scheme area specified in the policy.

A LPP must be consistent with the Scheme.

Policy Implications

A LPP is not part of the Scheme and does not bind Council in respect to its decision making. In determining matters under the Scheme however Council is required to have due regard to each relevant local planning policy.

The proposed LPP is considered consistent with State level policy as it contains objectives and provisions that support the intent of *State Planning Policy 2 Environment and Natural Resources* (SPP2) which is summarised below.

State Planning Policy 2

The environment and natural resources policy defines the principles and considerations that represent good and responsible planning in terms of environment and natural resource issues within the framework of the State Planning Strategy.

The objectives of the policy are to:

- Integrate environment and natural resource management with broader land use planning and decision-making;
- Protect, conserve and enhance the natural environment;
- Promote and assist in the wise and sustainable use and management of natural resources.

Specifically the proposed LPP addresses section 5.1 of the general measures of SPP2 which states the following:

5.1 General Measures

The implementation of planning decisions can have an impact on the environment and other natural resources. The following policy measures recognise the significance of natural resources, and should be read in conjunction with the more specific statements on aspects of natural resources that follow.

Planning strategies, schemes and decision-making should:

- (i) *Avoid development that may result in unacceptable environmental damage.*
- (ii) *Actively seek opportunities for improved environmental outcomes including support for development which provides for environmental restoration or enhancement.*
- (iii) *Take account of the availability and condition of natural resources, based on best available information at the time.*

Sustainability and Risk Considerations

Economic - (Financial impact to the community)

Environmental management does have a cost but there is also a significant cost if these assets are mismanaged. The Shire of Murray has an image as a rural and country Shire and a considerable factor in attracting new residents and tourists to the Shire is its natural character. The strategy works towards protecting and enhancing this character.

Social - (Quality of life to community and/or affected landowners)

Biodiversity is an essential component of the local heritage and identity of the Shire. It also enriches leisure activities and provides social and psychological benefit to the community.

Environment – (Impact on environment's sustainability)

The adoption of this policy will see significant achievement towards the protection of the biodiversity values within the Shire. This will be achieved through the planning process.

Governance – (Policy implications)

Nil

Overall Risk Management Consideration

Following are the key risks if Council does not prepare a Biodiversity Protection LPP:

1. A risk of losing the Shire's remaining biodiversity assets and the resultant loss of its environmental values and character through inadequate planning and protection mechanisms.
2. A reputation risk in the event of further clearing and destruction of the Shire's biodiversity assets.

Consultation

The deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations* require the Shire to place a notice advertising details of the proposed policy in a newspaper circulating in the Shire and also to give notice of the proposed policy in other ways considered appropriate by the local government. Notices are to seek submissions on the proposed policy and provide at least 21 days for this to occur.

Where the proposed policy is considered to be inconsistent with a State Planning Policy, the Shire is also to give notice of the proposed policy to the Western Australian Planning Commission.

Resource Implications

Financial

The preparation of the LPP has been undertaken within the Planning and Sustainability operational budget.

Workforce

Nil

Options

Council has the option of:

1. resolving to prepare and advertise a LPP either in the form recommended or another form; or
2. resolving not to prepare the policy.

Conclusion/Justification of Officer Recommendation

This Policy embeds the adopted targets outlined within the Local Biodiversity Strategy within the local planning framework, which was a key action identified under the Strategy.

The targets focus on the protection of local natural areas which are areas of bushland and wetland outside of land managed by the Department of Parks and Wildlife. These areas include local reserves, private lands and bushland managed by other State Government agencies. They are areas which the Shire has some level of influence as development is planned and designed.

Of the 92,087 ha of remaining vegetated natural areas within the Shire, only 15,568 ha are local natural areas. Approximately 82% of local natural areas are located on the Swan Coastal Plain where on average 80% of the original vegetation extent has already been cleared.

The Shire of Murray is one of the fastest growing areas in Australia, with large growth in population forecast for decades to come. Implementation of the Shire's Local Biodiversity Strategy within the local planning framework through a local planning policy is considered the most appropriate way to protect the existing natural assets and character of Murray for future generations.

It is therefore recommended that the Biodiversity Protection Local Planning Policy be adopted for advertising.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION:

That Council pursuant to the requirements of the deemed provisions set out in Schedule 2, Part 2, Clauses 3 and 4 of the *Planning and Development (Local Planning Schemes) Regulations*:

1. prepares and advertises the proposed Biodiversity Protection Local Planning Policy as set out in Appendix 1; and
2. forwards a copy of the draft policy to the West Australian Local Government Association, Department of Parks and Wildlife and Department of Planning for comment during the public advertising period.

COUNCIL DECISION:**OCM16/126****Moved: Cr C Thompson****Seconded: Cr W Barrett**

That Council pursuant to the requirements of the deemed provisions set out in Schedule 2, Part 2, Clauses 3 and 4 of the *Planning and Development (Local Planning Schemes) Regulations*:

- 1. prepares and advertises the proposed Biodiversity Protection Local Planning Policy as set out in Appendix 1, subject to it being clarified that the information requirements for Planning proposals where no clearing of natural areas is to be undertaken will be considered on a case by case basis; and**
- 2. forwards a copy of the draft policy to the West Australian Local Government Association, Department of Parks and Wildlife and Department of Planning for comment during the public advertising period; and**

CARRIED UNANIMOUSLY 9:0**Reason for Change**

Council changed the Officer's Recommendation to make it clear that all of the information outlined under requirement 6 of the draft policy may not be required in all situations.

Corporate Governance

11.2 Debtor Write-Offs

File Ref: 8/9265
 Author and Title: Tracie Unsworth, Manager Finance

Purpose

Council is requested to write off debts deemed uncollectible following a review of the Shire's outstanding sundry debtors.

Background

The Local Government Act allows local governments to write off any amount of money owing to it (other than rates and service charges). This action is required where debts are deemed to have become unrecoverable. Unrecoverable debts up to the individual value of \$200 may be written off under Council delegation, however those over \$200 are to be brought to Council for write off on an annual basis.

Proposal

In readiness for the preparation of the Shire's end of year financial accounts, a review of the Shire's outstanding sundry debtors has been undertaken resulting in a recommendation to write off an outstanding debt. Council last wrote off bad debts in June 2015. While the Shire has an excellent record in managing and collecting its debts, there will always be some that become uncollectible for a variety of reasons.

All avenues to recover the following debt have been exhausted. These include the posting of accounts, statements and letters of demand. Where deemed appropriate, further legal action is undertaken, however it should be noted that collection costs are not recoverable.

The following debt is being recommended for write off:

Name	Amount	Directorate	Details	Comments
Tnisha Tonkin	210.44	Corporate and Community Development	Invoice 26855 29/07/2014	Non-payment of direct debit membership held at the Murray Leisure Centre
Total	\$210.44			

Murray 2025 Strategic Community Plan

Objective: 1	Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community
Outcome: 1.1	A long-term, strategically focused Shire that is sustainable, respected and accountable
Strategy: 1.1.1	A well planned integrated strategic and policy framework to ensure the sustainability of the Shire

Murray 2015-2019 Corporate Business Plan

Action: 1.1.1.1	Manage liabilities and assets through a planned long-term approach to meet statutory benchmarks
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Statutory Environment

Local Government Act 1995, Section 6.12

6.12 *Power to defer, grant discounts, waive or write off debts*

- (1) *Subject to subsection (2) and any other written law, a local government may -*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*
- * Absolute majority required.*
- (2) *Subsection (1) (a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1) (b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

Policy Implications

Nil

Sustainability & Risk Considerations

Economic - (Financial impact to the community)

There will be no financial impact to the community as a result of writing off this debt as adequate provision was made in Council's balance sheet for this purpose.

Social - (Quality of life to community and/or affected landowners)

Not Applicable

Environment – (Impact on environment's sustainability)

Not Applicable

Governance/Risk Statement – (Policy implications/level of risk)

Council's end of year financial statements should accurately reflect Council's known financial position.

Consultation

Council Auditors
Austral Mercantile Debt Collection Agency

Resource Implications

Financial

There will be no financial impact to the community as a result of writing off this debt as adequate provision was made in Council's balance sheet to cover the amount being recommended for write off.

Workforce

Not Applicable

Options

Council has the option of:

1. Writing off all the debt as recommended
2. Declining to write off recommended debt

Conclusion/Justification of Officer Recommendation

To comply with requirements of accounting standards, Council's stated financial position should accurately reflect the true position of Council which requires doubtful debts to be written off when deemed uncollectible.

The debt is recommended to be written off as all avenues for recovery of the debt have been exhausted, and it is now considered unviable to continue pursuing the debt. It is therefore recommended that the sundry debtor totalling \$210.44 for non-payment of a direct debit membership held at the Murray Leisure Centre be written off.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/127

Moved: Cr P Briggs

Seconded: Cr S Lee

That Council by Absolute Majority, in accordance with section 6.12 of the Local Government Act, writes off the debt associated with Tnisha Tonkin totalling \$210.44 in relation to non-payment of Murray Leisure Centre membership fees.

CARRIED UNANIMOUSLY 9:0

11.3 Yunderup Sport and Recreation Club - Self-Supporting Loan

File Ref: 7/7751
Applicant: Yunderup Sport & Recreation Club
Author and Title: Dean Unsworth, Chief Executive Officer

Cr M Reid has declared an impartiality interest in Item 11.3 - Yunderup Sport and Recreation Club - Self-Supporting Loan in that she is Council's appointed representative on the Management Committee of the Yunderup Sport and Recreation Club.

Cr M Reid vacated the Chair and withdrew from the meeting, the time being 9.10am.

Cr S Lee, Deputy President assumed the Chair at this point, the time being 9.10am

Appendix 2 Under Confidential Cover and Appendix 3

Purpose

Council is requested to assist the Yunderup Sport & Recreation Club (YSRC) by providing a 5-year self-supporting loan.

Background

In 2016 Council completed the extensions and refurbishment of the Yunderup Sport & Recreation Club at a cost of \$1.35 million. Of that cost, the YSRC provided a contribution of \$325,000.

There was a further cost shared by both the YRSC and the Council with the discovery of urgent works to the roof at a cost of \$100,000.

As well as this \$375,000 there has been a further cost of the project to the Club of approximately \$200,000 including the preparation of plans, fit out of the kitchen, furniture and the like.

Proposal

In order to meet these significant financial contributions the Club accepted the offer of a member to take out a \$200,000 loan over a three-year period. While the Club is operating well with strong growth and increasing profits, repaying the outstanding loan over three-years is putting pressure on the Club.

Attached at **Appendix 2** under separate confidential cover is the YRSC Profit and Loss Statement for their financial year ended March 2016.

The YSRC has approached Council to consider providing a self-supporting loan. This could be done with Council undertaking a five-year loan with Treasury at a much better interest rate. The YSRC would then repay the principal and interest to the Council so there is no cost to Council.

Current interest rates (currently 2.81%) offered from Treasury to local government is much lower than the current loan the Club is contracted to. A self-supporting loan would allow the Club to pay-out the existing loan. A copy of the proposed self-supporting loan payment schedule is provided at **Appendix 3**.

Murray 2025 Strategic Community Plan

Objective 3	A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents.
Outcome 3.1	A healthy and connected community with a strong sense of community spirit and pride.
Strategy 3.1.1	Assist community and sporting organisations to remain sustainable and active.

Murray 2015-2019 Corporate Business Plan

Action 3.1.1.1	Continually engage local progress associations, community groups and the broader community to foster partnerships and community activities.
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Other Strategic Links

Nil

Statutory Environment

Loans undertaken by Council must be either included in the annual budget, or advertised for public submissions prior to considering that loan.

Policy Implications

There is no policy that relates to self-supporting loans.

Sustainability & Risk Considerations

Economic – (Financial impact to the community)

There will be no financial impact to Council or the community.

Social – (Quality of life to community and/or affected landowners)

The YSRC provides significant social benefits to the local South Yunderup community.

Environment – (Impact on environment's sustainability)

Nil

Governance – (Policy implications)

Nil

Overall Risk Management Consideration

There is moderate reputational risk if Council do not support the self-supporting loan proposal, particularly given that there will be no cost to the community.

There is a small risk to Council given that the loan will be the ultimate responsibility of the Shire, however membership numbers at the Club is approaching 800 and growing and the profit and loss statement shows strong financial profitability.

Consultation

Representatives from the Yunderup Sport & Recreation Club Board.

Resource Implications

Financial

Nil

Workforce

Nil

Options

Council has the option of accepting or rejecting the 5-year self-supporting loan proposal.

Conclusion/Justification of Officer Recommendation

It is in the Council's interest to have the YSRC financially sustainable. It provides significant benefits to the community both as a sporting facility but also provides as a community centre. Membership numbers are increasing and the Club is well positioned for further growth in line with its Strategic Plan.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/128

Moved: Cr W Barrett

Seconded: Cr C Thompson

That:

- 1. Council by Absolute Majority includes in the 2016/17 annual budget an amount of \$200,000 over five-years as a self-supporting loan to the Yunderup Sport & Recreation Club, with the Club responsible for the principle and interest repayments payable prior to the Council's repayments due to Treasury; and**
- 2. the Yunderup Sport & Recreation Club are responsible for all costs associated with a legal agreement to be drawn in relation to this self-supporting loan.**

CARRIED UNANIMOUSLY 8:0

Cr M Reid rejoined the meeting at this point the time being 9.14am and resumed the Chair.

Recreation and Community Development

11.4 Community Facility Fund

File Ref: 8/9117
Author and Title: Jodie Doherty, Coordinator Recreation and Community Development

Appendix 4

Purpose

Council is requested to consider the applications received in the annual round of the Community Facility Funding for consideration in the 2016/17 budget.

Background

The Community Facility Funding Scheme is open to not for profit organisations within the Shire, and aims to assist community groups in upgrading, extending or constructing sport, recreation or community facilities. The 2016/17 funding applications closed on 30 April 2016 with a total of two applications received.

Proposal

The two projects proposed under the Community Facility Funding Scheme are detailed in **Appendix 4** and summarised as follows:

1. Pinjarra Cricket Club: resurface pitch

This project is a high priority for the Pinjarra Cricket Club Inc. which caters for all ages. The Club has applied for funding of \$4,850 (ex GST) to upgrade the clay surface pitch at the Sir Ross McLarty Cricket Oval with a total project cost of \$6,080. It is proposed that the resurfacing and re-levelling of the pitch will not only enhance playing capabilities and enable better quality games to be played at this venue but resolve a safety issue for players. The surface has deteriorated significantly and is in need of a full upgrade rather than just maintenance. The works will also incorporate a full upgrade to the reticulation.

The Club is seeking close to the full amount of the project cost even though the Facility Funding Policy CC13 requires applicants to fund two thirds of the project cost.

The Club could ordinarily seek one third of the cost from the Department of Sport and Recreation, however the request for funding must be greater than \$2,500. This is a very small project with a third of the cost being \$2,027, falling below the requirements for Department of Sport and Recreation. The Club has indicated informally that it is in a position to fund two thirds of the cost.

The turf wicket is located on Shire land, but the club has historically undertaken all maintenance, upkeep and improvements to the pitch. As a result, it may be appropriate for the Shire to consider a greater contribution toward the upgrade.

Due to the sinking of the current pitch, failure to upgrade would result in potentially major safety issues for the players, resulting in injuries. As a result, this application is considered priority 1.

2. Pinjarra Football & Netball Club

The Pinjarra Football and Netball Club Inc. (previously known as Pinjarra Football Club Inc) recently included a division of Netball which is played at the Murray Leisure Centre. The Club has approximately 100 junior members, 300 senior members, and operates all year round providing summer and winter programs.

The proposal to construct a purpose built storage area has been identified due to the significant growth in both the senior and junior ranks of the football club and the addition of a netball division 12 months ago. There is currently a lack of storage facilities within the Sir Ross McLarty Sporting Precinct with hockey, cricket and the junior aspect of the Football Club all utilising the George Beacham facility as storage. The recent addition of hockey to the precinct, and the growth of cricket, has placed high demands on the use of the storage area. With the recent addition of netball to the precinct, there is insufficient space so netball items are currently stored at the homes of various club members.

It is proposed that a new storage area be constructed to house football (predominantly juniors) and netball equipment, noting that the senior aspect of football store most of their items within the clubhouse within a converted room.

The Pinjarra Football and Netball Club have requested \$7,667 toward the construction of a standalone storage facility to be built at the northern side of the current Pinjarra Football Clubhouse at the Sir Ross McLarty Precinct with a total project cost of \$23,000 (ex GST).

Murray 2025 Strategic Community Plan

Objective 4.	Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment and heritage
Outcome 4.3	Public open space, recreation areas and facilities are accessible and well utilised
Strategy 4.3.1	Plan, provide and manage recreation infrastructure to meet the needs of our community

Murray 2015-2019 Corporate Business Plan

Action 4.3.1.2	Maintain and develop parks and recreation areas within townsites
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Other Strategic Links

The *Sir Ross McLarty Masterplan* is relevant to these proposals, however this is predominantly aimed at the future development of green space as opposed to sporting and clubhouse infrastructure.

Statutory Environment

Local Government Act 1995 – Part 3.5A Disposal of Property relating to the lease of the Pinjarra Football and Netball Club Inc.

Policy Implications

The Pinjarra Cricket Club's application for Facility Funding has not met the requirements of Policy CC13 which requires applicants to fund two thirds of the project cash cost. The Cricket Club has applied for nearly 100% of the total project cost, although the club has indicated that it has the capacity to fund two thirds of the cost.

Policy CC13 also states that funding shall not be provided for recurrent/maintenance or operational works, and officers have clarified that the works proposed for the cricket pitch is not maintenance.

Sustainability & Risk Considerations

Economic – (Financial impact to the community)

Nil

Social – (Quality of life to community and/or affected landowners)

Providing assistance to community groups has the capacity to increase their sustainability and social cohesion through community participation. Sporting based facilities assist in keeping the community active.

Environment – (Impact on environment's sustainability)

These proposals are not expected to adversely impact on the environment. The proposed construction of the storage facility will be built on vacant land to the northern end of the current clubhouse and no environmental issues have been identified.

Governance – (Policy implications)

The applications have been received and assessed in accordance with the Community Facility Fund Policy CC13. The development of the proposed storage facility for the Pinjarra Football and Netball Club will require an extension of the current lease to be prepared to ensure it remains the responsibility and management of the Club.

Overall Risk Management Consideration

The Pinjarra Cricket Club's pitch upgrade is considered a medium risk due to the safety issues for players should work not be undertaken. This has resulted in the project being a high priority. The Pinjarra Football and Netball Club's proposed storage facility is rated as a lower risk. The risks are based on construction and planning issues and would be managed as part of the project.

Consultation

Both groups discussed their applications with the Shire prior to submitting an application. Shire officers have liaised with various departments to ensure that the construction of the storage facility and the upgrade of the cricket pitch do not present any issues or concerns going forward.

Resource Implications

Financial

Applications are considered annually on merit during the budget deliberation process. If all funding requests were supported it would equate to a total allocation of \$10,507 from the 2016-17 financial year. An amount of \$45,000 is allocated in the draft Long Term Financial Plan for the purposes of the Community Facility Fund.

Workforce

All of the work proposed would fall within the normal scope of works for the Shire officers.

Options

Council has the option of:

1. Supporting the applications through the 2016-17 budget process
2. Supporting selected applications or alternative amounts through the 2016-17 budget process.
3. Not supporting any applications.

Conclusion/Justification of Officer Recommendation

The renovations to the turf wicket is considered the highest priority due to the risk factors associated with not undertaking the work. If the Shire did not provide funding toward the upgrade of the pitch, the Club would be required to undertake some remedial work due to the safety issues identified for the players. This would have be an additional financial burden to the club.

Although the club has applied for nearly 100%, it has informally indicated that it can fund two thirds. As the Club undertakes the maintenance of the pitch each year on behalf of the Shire without any financial contribution, it is recommended that the Council consider funding up to 50% of the cash component, being \$2,840, as the group would not be eligible for funding from the Department of Sport and Recreation due to the small nature of the project.

Storage facilities are crucial to the efficient and effective running of a sporting club. The proposed storage area requested by Pinjarra Football and Netball Club is proposed to be located at the northern end of the Pinjarra Football Clubhouse. It would be utilised by the Football Club (predominantly juniors) and the Netball Club. This also frees up a small amount of space within the George Beacham facility to enable future growth of the remaining clubs. To ensure any new facilities built within the Sir Ross McLarty Precinct align to the future planning for the site, the project is recommended to be approved in principle, subject to the final location and building type being approved by Shire officers.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/129

Moved: Cr C Thompson

Seconded: Cr P Briggs

That Council:

- 1. advises Community Facility Fund applicants that applications have been accepted and will be considered in the 2016-17 budget;**
- 2. supports the priorities and funding of the proposed applications as follows:**
 - a) Priority 1 – Pinjarra Cricket Club \$2,840**
 - b) Priority 2 – Pinjarra Football and Netball Club \$7,667;**
- 3. subject to approval of the funding allocation within the 2016-17 budget, advises the Pinjarra Football and Netball Club Inc., that the project is supported in principle, subject to the final location and building type being approved by Shire officers; and**
- 4. subject to approval, funding, and construction, that the lease for the Pinjarra Football and Netball Club Inc. be amended accordingly to accommodate the new storage facility within the lease area.**

CARRIED UNANIMOUSLY 9:0

Technical Services

11.5 Tender T16/06 Supply and Laying of Hot Asphalt Road Surfacing

File Ref: T16/06
 Author and Title: Chris Pretorius, Manager Operations

Confidential Appendix 5 Under Separate Cover

Purpose

Tenders have been called for the Supply and Laying of Hot Asphalt Road Surfacing which is an imperative material within the overall Civil Construction and Reseal Program Programs. These tenders are called to ensure better management and availability of the product within the construction and reseal program.

Background

The Shire's current contract for the supply and laying of hot asphalt road surfacing expires on the 30st June 2016. The term of the new contract is for a period of two (2) years commencing from 1 July 2016 to 30 June 2018, together with an option for two, one (1) year extensions to 30 June 2019, and 30 June 2020.

There are various budget items that require the utilisation of this product, most of all within the construction of roads, reseal program and maintenance works throughout the Shire of Murray.

Proposal

The proposal presented is to consider the submissions received to supply and laying of hot asphalt road surfacing for the Civil Construction and Maintenance Section.

Murray 2025 Strategic Community Plan

Objective 4:	Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment
Outcome 4.5:	Plan for and build facilities and infrastructure that meet the needs of a growing community
Strategy 4.5.3:	Build infrastructure in line with the findings of the Community Infrastructure Plan.

Murray 2015-2019 Corporate Business Plan

Action : 4.5.1	Effectively manage infrastructure through its lifecycle.
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Other Strategic Links

Nil

Statutory Environment

Section 3.47 of the Act and Part 4, Division 2 of the *Local Government (Functions & General) Regulations 1996* specifies the procedures relating to Tenders.

Policy Implications

Nil

Sustainability & Risk Considerations*Economic - (Financial impact to the community)*

The Shire of Murray has undertaken the tender process to ensure competitive pricing to maximise the economic benefits.

Implementing Council's Annual Civil Works Programme coupled with creating the opportunity to accept external funding opportunities.

Social - (Quality of life to community and/or affected landowners)

To improve road networks for the community as a whole through improving the quality of life in allowing drivers safe passage.

Environment – (Impact on environment's sustainability)

Positive impact on improving the aesthetics of Council's road system.

Governance – (Policy implications)

Council Policy No CA19 – Supply of Goods and Services/Purchasing.

The risk statement is classified as high as if Council does not accept a suitable supplier Council may be in breach of Council policy No CA19, when procurement of goods and services exceeds the \$150,000.00 threshold, which requires that a tender is to be invited in accordance with the Local Government Act 1995.

Overall Risk Management Consideration

By having the tender in place for the supply and laying of hot asphalt road surface reduce the level of risk rating to complete the Shire of Murray reseal and resurfacing works as part of the civil construction program.

Consultation

The tender submission was discussed internally and evaluated according to the selection criteria under separate cover.

Resource Implications

No impact on current resources expected.

Financial

The financial implications are fully detailed within the Tender Evaluation which is under separate cover.

Conclusion/Justification of Officer Recommendation

The justifications and conclusions are contained in the report provided under separate cover.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/130

Moved: Cr S Lee

Seconded: Cr A Rogers

That Council approves Downer EDI Works to be the preferred tenderer for the Supply and Laying of Hot Asphalt Road Surfacing in accordance with the specifications and tender rates detailed in Tender T16/06 for a period of two (2) years commencing from 1 July 2016 to 30 June 2018, together with an option for two, one (1) year extensions to 30 June 2019, and 30 June 2020.

CARRIED UNANIMOUSLY 9:0

11.6 Tender T16/07 Sprayed Bituminous Surfacing & Supply of Bitumen Products

File Ref: T16/07
 Previous Items: Nil
 Author and Title: Chris Pretorius, Manager Operations

Confidential Appendix 6 Under Separate Cover

Purpose

Tenders have been called for Sprayed Bituminous Surfacing and supply of Bitumen Products which are an imperative material within the overall Civil Construction & Maintenance Programs. These tenders are called to ensure better management and availability of the product which includes hot bitumen, emulsion and premix material.

Background

The Shire's current contract for sprayed bituminous surfacing and supply of bitumen products expires on the 30st June 2016. The term of the new contract is for a period of two (2) years commencing from 1 July 2016 to 30 June 2018, together with an option for two, one (1) year extensions to 30 June 2019, and 30 June 2020.

There are various budget items that require the utilisation of these products, most of all within the construction of roads, reseal program and maintenance works throughout the Shire of Murray.

Proposal

The proposal presented is to consider the submissions received for sprayed bitumen surfacing and supply of bitumen products for the Civil Construction and Maintenance Section.

Murray 2025 Strategic Community Plan

Objective 4:	Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment
Outcome 4.5:	Plan for and build facilities and infrastructure that meet the needs of a growing community
Strategy 4.5.3:	Build infrastructure in line with the findings of the Community Infrastructure Plan.

Murray 2015-2019 Corporate Business Plan

Action 4.5.1:	Effectively manage infrastructure through its lifecycle.
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Other Strategic Links

Nil

Statutory Environment

Section 3.47 of the Act and Part 4, Division 2 of the *Local Government (Functions & General) Regulations 1996* specifies the procedures relating to Tenders.

Policy Implications

Nil

Sustainability & Risk Considerations*Economic - (Financial impact to the community)*

The Shire of Murray has undertaken the tender process to ensure competitive pricing to maximise the economic benefits.

Implementing Council's Annual Civil Works Programme coupled with creating the opportunity to accept external funding opportunities.

Social - (Quality of life to community and/or affected landowners)

To improve road networks for the community as a whole through improving the quality of life in allowing drivers safe passage.

Environment – (Impact on environment's sustainability)

Positive impact on improving the aesthetics of Council's road system.

Governance – (Policy implications)

Council Policy No CA19 – Supply of Goods and Services/Purchasing.

The risk statement is classified as high as if Council does not accept a suitable supplier Council may be in breach of Council policy No CA19, when procurement of goods and services exceeds the \$150,000.00 threshold, which requires that a tender is to be invited in accordance with the Local Government Act 1995.

Overall Risk Management Consideration

By having the tender in place for the supply and laying of hot asphalt road surface reduce the level of risk rating to complete the Shire of Murray reseal and resurfacing works as part of the civil construction program.

Consultation

The tender submission was discussed internally and evaluated according to the selection criteria under separate cover.

Resource Implications

No impact on current resources expected.

Financial

The financial implications are fully detailed within the Tender Evaluation which is under separate cover.

Conclusion/Justification of Officer Recommendation

The justifications and conclusions are contained in the report provided under separate cover.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/131

Moved: Cr S Lee

Seconded: Cr P Briggs

That Council approves Downer EDI Works to be the preferred tenderer for Sprayed Bitumen Surfacing & Supply of Bitumen Products in accordance with the specifications and tender rates detailed in Tender T16/07 for a period of two (2) years commencing from 1 July 2016 to 30 June 2018, together with an option for two, one (1) year extensions to 30 June 2019, and 30 June 2020.

CARRIED UNANIMOUSLY 9:0

11.7 Tender T16/08 Supply and Delivery of Crushed Aggregate

File Ref: T16/08
 Author and Title: Chris Pretorius, Manager Operations

Confidential Appendix 7 Under Separate Cover

Mr A Smith, Director Technical Services has declared an impartiality interest in Item 11.7 – Tender T16/08: Supply and Delivery of Crushed Aggregate in that his wife works for one of the companies who submitted a tender on these works and withdrew from the meeting at this point, the time being 9.16am.

Purpose

Tenders have been called for the Supply of Crushed Aggregate which is an imperative material within the overall Civil Construction & Maintenance Programs. These tenders are called to ensure better management and availability of the product.

Background

The Shire's current contract for the supply and delivery of crushed aggregate expires on the 30st June 2016. The term of the new contract is for a period of two (2) years commencing from 1 July 2016 to 30 June 2018, together with an option for two, one (1) year extensions to 30 June 2019, and 30 June 2020.

There are various budget items that require the utilisation of this product, most of all within the construction of roads, reseal program and maintenance works throughout the Shire of Murray.

Proposal

The proposal presented is to consider the submissions received to supply and delivery of crushed aggregate for the Civil Construction and Maintenance Section.

Murray 2025 Strategic Community Plan

Objective 4:	Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment
Outcome 4.5:	Plan for and build facilities and infrastructure that meet the needs of a growing community
Strategy 4.5.3:	Build infrastructure in line with the findings of the Community Infrastructure Plan.

Murray 2015-2019 Corporate Business Plan

Action : 4.5.1	Effectively manage infrastructure through its lifecycle.
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Other Strategic Links

Nil

Statutory Environment

Section 3.47 of the Act and Part 4, Division 2 of the *Local Government (Functions & General) Regulations 1996* specifies the procedures relating to Tenders.

Policy Implications

Nil

Sustainability & Risk Considerations*Economic - (Financial impact to the community)*

The Shire of Murray has undertaken the tender process to ensure competitive pricing to maximise the economic benefits.

Implementing Council's Annual Civil Works Programme coupled with creating the opportunity to accept external funding opportunities.

Social - (Quality of life to community and/or affected landowners)

To improve road networks for the community as a whole through improving the quality of life in allowing drivers safe passage.

Environment – (Impact on environment's sustainability)

Positive impact on improving the aesthetics of Council's road system.

Governance – (Policy implications)

Council Policy No CA19 – Supply of Goods and Services/Purchasing.

The risk statement is classified as high as if Council does not accept a suitable supplier Council may be in breach of Council policy No CA19, when procurement of goods and services exceeds the \$150,000.00 threshold, which requires that a tender is to be invited in accordance with the Local Government Act 1995.

Overall Risk Management Consideration

By having the tender in place for the supply of aggregate reduce the level of risk rating to complete the Shire of Murray reseal and resurfacing works as part of the civil construction program.

Consultation

The tender submission was discussed internally and evaluated according to the selection criteria under separate cover.

Resource Implications

No impact on current resources expected.

Financial

The financial implications are fully detailed within the Tender Evaluation which is under separate cover.

Conclusion/Justification of Officer Recommendation

The justifications and conclusions are contained in the report provided under separate cover.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:**OCM16/132****Moved: Cr C Thompson****Seconded: Cr C Rose**

That Council accepts Hanson Construction Materials to be the preferred contractor for the supply of crushed aggregate in accordance with the specifications and tender rates detailed in Tender T16/08 for a period of two (2) years commencing from 1 July 2016 to 30 June 2018, together with an option for two (2), one (1) year extensions to 30 June 2019, and 30 June 2020.

CARRIED UNANIMOUSLY 9:0

Mr A Smith, Director Technical Services rejoined the meeting at this point, the time being 9.17am.

Items for Information

11.8 Delegated Decisions of Development Applications for May 2016

Appendix 8

12. BUSINESS LEFT OVER FROM THE PREVIOUS MEETING

Nil

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING

Nil

15. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

16. MEETING CLOSED TO THE PUBLIC (CONFIDENTIAL BUSINESS)

Nil

17. CLOSURE OF MEETING

There being no further business, the Presiding Member declared the meeting closed, the time being 9.18am.