



Minutes

Ordinary Council Meeting

Thursday 28 May 2015

**Ordinary Council – 28 May 2015
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Minutes of the Ordinary Council Meeting of Council held at the Murray Shire Council, 1915 Pinjarra Road, Pinjarra on Thursday 28 May 2015.

The Presiding Member Cr W Barrett declared the meeting open the time being 9.01am.

1. ATTENDANCES

Cr W Barrett	Shire President
Cr C Thompson	Deputy Shire President
Cr M Reid	Councillor
Cr E Menara	Councillor
Cr A Black	Councillor
Cr B Thomson	Councillor
Cr P Briggs	Councillor
Mr R Peake	Acting Chief Executive Officer
Mrs J Burton	Director Corporate and Community Development
Mr A Smith	Director Technical Services
Mrs L Barter	Executive Assistant Director Planning and Sustainability
Ms J Spence	Administration Support Officer (Executive)

There were two members of the press and one member of staff in attendance at this time.

2. ABSENT

Cr S Lee – Leave of Absence
Cr B Beacham – Apology - attending Conference
Chief Executive Officer – Apology - attending Conference

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting – 14 May 2015

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM15/109

Moved: Cr P Briggs

Seconded: Cr B Thomson

That the Minutes of the Ordinary Council Meeting held on Thursday 14 May 2015 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY 7:0

6. DECLARATIONS OF INTEREST

Nil

7. ANNOUNCEMENTS BY THE SHIRE PRESIDENT WITHOUT DISCUSSION

On Saturday 16 May Councillors Briggs, Thompson, Menara, Beacham and I attended the Emergency Services Annual Function held at the SES Building.

On Monday 18 May I attended the Regional Development Australia Thank you dinner held at the Red Manna restaurant in Mandurah.

On Friday 22 May the CEO and I met with President Barry Warwick and General Manager Sian Hughes from Pinjarra Harness Racing Club, who provided us with an update on their projects.

On Monday 25 May in the afternoon I attended the WALGA Finance meeting in Perth.

On Monday 25 and Tuesday 26 May Shire of Murray Councillors and I attended WALGA training held at the Shire of Murray. Also in attendance were Mayor Marina Vergone from City of Mandurah, Shire President Keith Ellis and Cr John Kirkpatrick from Shire of Serpentine Jarrahdale and Cr Elizabeth Hoek from the Shire of Boddington.

On Tuesday 26 May the CEO, relevant Shire staff, Councillors and I attended the opening of the Sir Ross McLarty third oval.

Later this afternoon I will be attending the launch of the Murray District Historical Society's latest photographic display "*Young People of the Murray District – the 3 R's and Recreation Groups*" to be held at the Old Schoolmaster's House, Edenvale.

8. QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN WITHOUT DISCUSSION

Nil

9. CORRESPONDENCE

Nil

10. PETITIONS, MEMORIAL, DEPUTATIONS AND PRESENTATIONS

Nil

11. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES HELD SINCE PREVIOUS MEETING OF COUNCIL**11.1 Minutes of the Local Emergency Management Committee meeting – Wednesday 4 February 2015 - Items to be dealt with separately**

Nil

11.2 Reception of Local Emergency Management Committee Minutes Wednesday 4 February 2015

File Ref: 7206
Author and Title: Ron Porter, Community Emergency Services Coordinator

Appendix 1

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM15/110

Moved: Cr C Thompson

Seconded: Cr P Briggs

That Council receives and notes the Minutes of the Local Emergency Management Committee meeting held on Wednesday 4 February 2015.

CARRIED UNANIMOUSLY 7:0

11.3 Minutes of the Edenvale Advisory Committee meeting – Tuesday 5 May 2015 - Items to be dealt with separately

Nil

11.4 Reception of Edenvale Advisory Committee Minutes Tuesday 5 May 2015

File Ref: 7336
Author and Title: Rebecca McCauley, Tourism Officer

Appendix 2

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM15/111

Moved: Cr M Reid

Seconded: Cr B Thomson

That Council receives and notes the Minutes of the Edenvale Advisory Committee meeting held on Tuesday 5 May 2015.

CARRIED UNANIMOUSLY 7:0

12. REPORTS OF OFFICERS

Planning and Development

12.1 Pinjarra Townsite Promotional Signage

File Ref: 7300
Previous Items: PPS Dec 13 Item 9.1 PPS13/164
OCM Dec 13 Item11.3.3 OCM13/250
Author and Title: Rod Peake, Director Planning and Sustainability

Introduction

Council is requested to consider progressing town/business co-operative signage on the South Western Highway, south of the Greenlands Road roundabout.

Background/Proposal

It has been identified that Pinjarra is losing potential visitors at the South-Western Highway/Greenlands Road roundabout. The relatively new roundabout that links the South Western Highway to the Kwinana Freeway naturally draws travelers away from Pinjarra.

In an effort to promote Pinjarra it is proposed that the Shire, in partnership with local businesses, work co-operatively and install a major sign that not only is an entry statement promoting the town of Pinjarra but also includes paid sign panels for businesses within the overall structure.

In December 2013 Council resolved to:

1. allocate \$15,000 to part fund the Pinjarra town/business co-operative signage project on the basis that the it secures at least \$10,000 in financial sponsorship from businesses towards the total cost of the project; and
2. authorises the Chief Executive Officer to write to all businesses within the Pinjarra town-site concurrently inviting expressions of interest with a cost proposal of \$2500 or \$5000 for a three-year agreement.

Agreement in principle to the proposal has since been received from Main Roads Western Australia (MRWA), which will enable the expressions of interest to now be sought.

Consultation

Informal discussions have been held with some business owners with strong in-principle support.

Discussions have been held with MRWA who have now provided in principle support to the type of signage proposed.

Sustainability Implications

Economic - (Financial impact to the community)

Tourism is a significant economic driver for the Shire. The tourism industry is highly competitive and other neighbouring Shires and regions are becoming much more aggressive in their approach to increase their visitor numbers. The Shire has an opportunity to promote not only itself, but its local attractions and events to thousands of people every day without ongoing costs.

Social - (Quality of life to community and/or affected landowners)

Signage, and particularly the cumulative impact of multiple signs, can have a significant impact on the character, amenity and safety of an area. The proposal will provide an opportunity for the promotion of local business in a coordinated manner without the need for multiple private signs.

Environment – (Impact on environment’s sustainability)

The promotional signage can be located within an area which will not require clearing of any road side vegetation.

Governance/Risk Statement – (Policy implications/level of risk)

There is a risk to the economy of the Shire if it does not develop and implement effective strategies to promote itself. Visitor Centre’s are not a promotional tool but a service to visitors once they have arrived. Other methods such as the proposed promotional sign should be considered to attract visitors that may not have come to visit the town.

Strategic Outcomes

Murray 2023 – Strategic Community Plan

Theme 5 <i>Economic Development</i>	
Objective 5.2 <i>Encourage greater levels of tourism</i>	Strategy 5.2.1 <i>Improve tourism branding, marketing and visitor servicing.</i>

Statutory Environment

The promotional sign will require MRWA approval under the Main Roads (Control of Advertisements) Regulations 1996. Formal planning approval will also be required under the Shire of Murray Town Planning Scheme No. 4 and the Peel Region Scheme.

Options

Council has the option of either:

1. Proceeding with the promotional sign, or
2. Not proceeding with the promotional sign.

Resource Implications*Financial*

As the signage will include advertising, costs can be recouped and in time the sign would actually be a revenue raiser for Council. However it is reasonable for Council to have some surety from the business sector in the first instance before making a significant investment. The cost of the signage is in the vicinity of \$25,000, subject to the final sizing and design. Council previously agreed to a cost proposal of \$2500 per annum or \$5000 for a three-year agreement for each local business using the sign.

A \$25,000 allocation has been made in the 2015/16 budget for the manufacture and installation of the sign, with \$10,000 of income to reflect Council’s above resolution.

Workforce

Nil

Conclusion/Justification of Officer Recommendation

The location of the proposed signage would be in the western, north bound verge of the South Western Highway in the vicinity of the Blythewood homestead.

The maximum size of the signage would be 6.0m metre (tall) x 6.0 metre (wide), on two metre high frangible legs, dependent on final design and Main Roads Western Australia endorsement.

The sign face would feature a promotional slogan inviting travelers to visit Pinjarra, and below there would be panels which would enable advertisements for up to four local Pinjarra businesses. Additional panels would be included to enable the promotion of attractions such as upcoming events and facilities in town.

It was previously agreed that Council should receive at least \$10,000 in financial commitments before it commences with the project, with business sign panels costing \$2500 per annum or \$5000 for a three-year agreement. This would put it in the business sector's hands as to whether the project proceeds. If the minimum income level is not received then the project would be shelved.

It is expected that Council will at least over time receive more expressions of interest than places available on the sign so it will need to establish selection criteria. It is recommended that the criteria be related to the extent to which the business would contribute toward attracting tourist traffic to town from the signage location.

It is also recommended that the sign panel specifications will be publicised with the expressions of interest to ensure that the overall structure remains coordinated and does not become cluttered. These criteria are recommended to include:

1. Signage panel only to include business name and logo;
2. Signage lettering to be 300mm high.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION:

That Council:

1. proceeds to seek expressions of interest for advertising on the Shire South Western Highway promotional signage board by way of notice in the local newspaper and writing to all businesses within the Pinjarra town-site;
2. endorses the cost proposal of \$2500 per annum or \$5000 for a three-year agreement;
3. endorses the selection criteria as being the extent to which the business would contribute toward attracting tourist traffic to town from the signage location; and
4. only proceeds with the promotional signage board if the Shire secures at least \$10,000 in financial sponsorship from businesses towards the total cost of the project.

COUNCIL DECISION:

OCM15/112

Moved: Cr C Thompson

Seconded: Cr M Reid

That Council:

- 1. proceeds to seek expressions of interest for advertising on the proposed Shire South Western Highway promotional signage board by way of notice in the local newspaper and writing to all businesses within the Pinjarra town-site;**
- 2. endorses the cost proposal of \$2500 per annum or \$5000 for a three-year agreement;**
- 3. endorses the selection criteria as being the extent to which the business would contribute toward attracting tourist traffic to town from the signage location; and**
- 4. only proceeds with the promotional signage board if the Shire secures at least \$10,000 in financial sponsorship from businesses towards the total cost of the project.**

CARRIED UNANIMOUSLY 7:0

Reason for Change

Council changed the officer recommendation to include the word "*proposed*" in point 1 of the recommendation.

12.2 Extension of Reticulated Sewer Main to Service Reserve 45518

File Ref: R45518
Previous Items: Nil
Author and Title: Dale Burton, Manager Building Services.

Appendix 3

Introduction

This report is presented to Council to seek approval to invite tenders and determine the tender selection criteria for the construction of a reticulated sewer main to service the Pinjarra Rail Precinct.

Background/Proposal

Facilities within the Pinjarra Rail Precinct are currently serviced by an onsite effluent disposal system. The facilities include the Rail Heritage Building, a public ablution block, a caravan dump point and the Hotham Valley Tourist Railway buildings. The Pinjarra Community Garden is also proposed to be established in the southern portion of the precinct.

The maintenance of the existing onsite effluent disposal has become a financial burden on the Shire, requiring ongoing maintenance, monitoring and in particular periodic replacement of the reticulation field due to the volume of effluent and the nature of the effluent chemicals which are being disposed of through the dump point.

The 2014/15 operating budget provided funding for the extension of the reticulated sewer main to service the area. To date officers have been working with consultants on the preparation of required designs and obtaining approval for proposed works from the Water Corporation. The Shire is now in a position where tenders for construction can be called.

Consultation

As a part of the development of plans consultation was undertaken with key stakeholder groups including Alcoa Australia; Department of Environment Regulation; Main Roads WA; Optus; owners of the Premier Hotel; Public Transport Authority; State Heritage Office; Telstra and Western Power.

Sustainability Implications

Economic - (Financial Impact to the Community)

The facilities within the precinct contribute toward the attractiveness of the Shire to tourists.

Social - (Quality of life to community and/or affected landowners)

The removal of the existing onsite effluent disposal system will allow for unrestricted use of the reserve, as such there will be an improvement in the social outcomes associated with the proposal.

Environment – (Impact on environment's sustainability)

The extension of the sewer main and removal of existing on site effluent disposal system will reduce the level of nutrients escaping to the environment.

Governance/Risk Statement – (Policy Implications/Level of Risk)

Council Policy CA19 – Purchasing, provides guidance on tenders.

If the proposal to extend the reticulated sewer does not proceed then this would result in potential risks with current ongoing maintenance of the existing onsite effluent disposal system and may require the permanent closure of the caravan dump point.

Strategic Outcomes

Murray 2021 – Strategic Community Plan

Theme 4 Infrastructure and Asset Management	
Objective 4.1 <i>Build and maintain infrastructure to meet the needs of a growing population</i>	Strategy 4.1.3 <i>Ensure the effective utilisation of current facilities</i>

Theme 6 Governance and Leadership	
Objective 6.1 <i>Effectively manage resources to ensure business capability</i>	Strategy 4.1.3 <i>Ensure the future financial sustainability of the Shire</i>
Objective 6.2 <i>Ensure high level governance</i>	Strategy 6.2.2 <i>Provide an effective corporate governance service that meets legislative requirements.</i>

Statutory Environment

Section 3.57 of the Local Government Act and Part 4, Division 2 of the Local Government (Functions and General) Regulations 1996 specifies the procedures relating to tenders.

Options

Council has the option of:

1. Approving the selection criteria;
2. Amending the selection criteria; or
3. Not approving the selection criteria

Resource Implications

Financial

The cost to complete the extension of the reticulated sewer is estimated at approximately \$150,000 with the project being fully funded from the following sources:

- Shire of Murray 2014/15 operating budget.
- \$29,611 from Tourism WA to assist with the works.

Funding has been allocated for the project under the Council's 2014/15 budget sourced from the Heritage Rail Building and Footbridge Reserve.

Workforce

Officer time to prepare advertising and other associated correspondence.

Conclusion/Justification of Officer Recommendation

Upon endorsing the selection criteria, tenders are planned to be called for the construction of the sewer to Reserve 45518.

In determining the most advantageous tender, the following weighted criteria are proposed:

Tender Price	40%
Demonstrated experience	40%
Demonstrated ability to meet time frames	10%

References 10%

It is recommended that Council authorise the Chief Executive Officer to determine the successful tender and to approve the contract within the budget.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM15/113

Moved: Cr M Reid

Seconded: Cr P Briggs

That Council:

- 1. notes the plans as attached (Appendix 3) for the construction of the sewer to the Pinjarra Rail Precinct;**
- 2. endorses the Chief Executive Officer to invite tenders for the construction of the sewer to the Pinjarra Rail Precinct;**
- 3. endorses the following selection criteria for the tender:**

Tender price	40%
Demonstrated experience	40%
Demonstrated ability to meet time frames	10%
References	10%
- 4. authorises the Chief Executive Officer to determine the successful tender and to approve the contract to be awarded within the available budget.**

CARRIED UNANIMOUSLY 7:0

Corporate Governance

12.3 Application of the Group Rating Policy

File Ref: 8918-13
Author and Title: Julie Burton, Director Corporate and Community Development

Introduction

Council is requested to determine the application of the definition of ‘common ownership’ around Landgate’s Group Rating Policy.

Background/Proposal

The Valuer General determines how land shall be treated for the purpose of determining site values. Land may comprise a single lot or multiple lots held in one parcel. Where multiple lots held in common ownership are contiguous, the Valuer General may determine that they constitute a parcel that should be valued jointly, and a “group” value applied.

Contiguous land held in the same ownership, used conjointly and expected to sell as one, is able to be valued as a single parcel and a group value determined.

A group value will be determined where:

- The lots are contiguous (touching) and in common ownership;
- Used and occupied as one holding; and
- The contiguity and use is likely to continue into the foreseeable future.

For example, a farming property comprising a number of lots/locations all in common ownership and being used as one large holding, will normally receive a single value on which the rate in the dollar would be applied.

The effect of a group value may be a premium or discount, dependent on the aggregate of the values of the lots if they were valued separately.

Landgate have recently made contact in relation to the application of their group rating policy. Integral to the group rating application is the definition of Common Ownership. Common ownership exists where there is the same registered proprietor on the certificates of title, and the same person or body has effective control over the use or disposal of the land. The common name is somewhat subjective and can include exact names or near exact: that is, one common member. In the past the office have adopted a ‘lenient’ approach by accepting one common name on one or several titles as adequate for a ‘group rating’. This protects farmers who buy subsequent farms with their sons, or have been passed on farms in their own name and bought subsequent titles in theirs and or another family member name.

For example, in the case of GT Thomas owning one block and GT and JE Thomas on another title, the lenient approach may accept that GT Thomas is the common name, and therefore would be accepted as a group rating. Under the strict definition of the Policy, this situation would not be accepted as having common ownership.

Landgate is requesting that Council consider what direction they want to take with regard to this, that is, strictly legal or lenient. They are not proposing to review the existing group rated parcels, but apply this policy to any new land parcels that may be identified for group rating.

Consultation

Landgate

Sustainability Implications

Economic - (Financial impact to the community)

Not Applicable

Social - (Quality of life to community and/or affected landowners)

Not Applicable

Environment – (Impact on environment’s sustainability)

Not Applicable

Governance/Risk Statement – (Policy implications/level of risk)

Council policy does not govern the application of group rating, as it is a function of state government. There is negligible risk associated with the recommendation, as it will only be applied to new group rated properties rather than existing ones. This means there will be no change to the rating structure of land parcels which have the lenient application of the ‘common name’ definition applied.

Strategic Outcomes

Murray 2023 – Strategic Community Plan

Theme 6 <i>Governance and Leadership</i>	
Objective 6.1 <i>Effectively manage our resources to ensure business capability</i>	Strategy 6.1.2 <i>Ensure the financial sustainability of the Shire</i>

Statutory Environment

The *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* regulate Rates and Service charges including the basis of rating.

Options

Council has the option of requesting Landgate adopt either the literal translation or lenient application of the Group Rating Policy.

Resource Implications

Financial

The application of a group value may reflect a difference in the total of the value of the lots in comparison to if they were valued separately. This variation would be conducted by the Valuer Generals office. It is difficult to quantify the financial impact of the application of the definition as it is unknown how many group rating properties are the subject of the varying definition. Also, the valuation of the group rated properties versus the valuation of the individual land parcels has not been calculated by the Valuer Generals office to determine the difference in land values under each scenario.

The Shire of Murray would not realise any variance in total rates, no matter which application is chosen. The difference would be realised only by those properties who are affected by a change in the definition.

Workforce

Nil

Conclusion/Justification of Officer Recommendation

It is important to have a fair and equitable system that is open and transparent for all ratepayers. The group rating policy is specifically to fairly apply rates where common owners exist, not to reduce the rates for properties where potential multiple owners exist, thereby increasing the rating liability for others in the local government. It is for this reason that it is recommended to adopt the strictly legal application of the 'common name' in relation to the Group Rating Policy, to ensure that only properties with common ownership receive the benefit.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:**OCM15/114****Moved: Cr C Thompson****Seconded: Cr B Thomson**

That Council adopts the strictly legal application of the Group Rating Policy in reference to 'Common Name' and advises Landgate of this decision.

CARRIED UNANIMOUSLY 7:0

12.4 Adoption of Asset Management Plans

File Ref: 8039
Author and Title: Joanne McKane, Asset Management Coordinator

Appendices 4, 5, 6, 7 and 8 under separate cover

Introduction

Council is requested to endorse Asset Management Plans for the following asset classes:

- Bridges
- Drainage
- Footpaths
- Parks
- Waterway Facilities

Background/Proposal

Asset Management requires a commitment from Council to ensure a strategic approach in relation to the management of infrastructure. The importance of infrastructure to the community, and its significance in relation to Shire budgets, means that asset management must be a critical part of the Shire's planning and service delivery.

As part of the Integrated Planning and Reporting Framework there is a requirement to develop Asset Management Plans for all infrastructure classes. The aim of this requirement is to enhance the sustainable management of assets by encouraging whole of life and whole of organisation approaches and to ensure the effective identification and management of risks associated with the use of assets. The Framework also highlights the fundamental link between asset management, long-term financial planning and strategic planning and will provide local governments with direction on ensuring adequate integration. A full review of Asset Management Plans for infrastructure was undertaken in 2013 to meet the requirements of the Integrated Planning Reporting Framework.

There is now a requirement from Australian Accounting Standards (AASB13) for all infrastructure classes to be valued at "Fair Value" on a three year rolling cycle. A review of Asset Management Plans for Roads and Buildings was undertaken in 2013 / 2014. A review of Asset Management Plans has been undertaken for the 2014 / 2015 financial year for "other infrastructure" which consists of bridges, drainage, footpaths, parks and waterways facilities.

Asset Management Plans ensure that Council's services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to residents, visitors and the environment. They explain:

- The assets we own;
- The service levels or minimum required standards of the asset;
- The anticipated future demand for the services provided for the asset including identifying desired increases in the services provided or rationalisation;
- The risks associated with the asset;
- Operation and maintenance of the network and the associated costs;
- Renewal costs for the network over the next 10+ years;
- Upgrade costs for the network over the next 10+ years;
- Lifecycle costs and long term financial planning data; and
- An improvement plan.

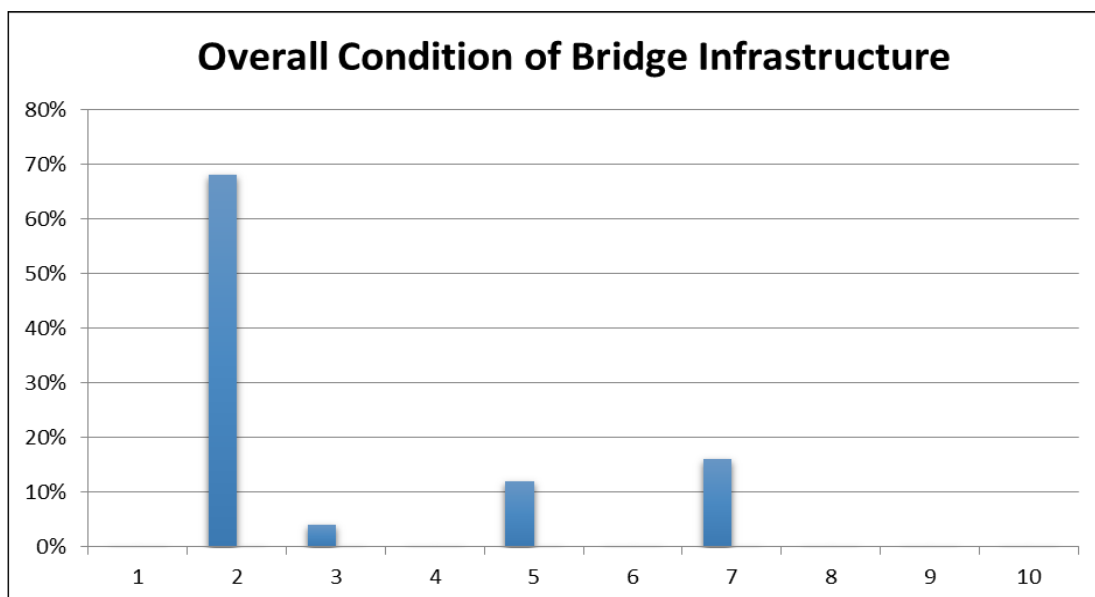
A key objective of asset management planning is the identification of current and future levels of service provided by the asset group being considered. A level of service framework provides the rationale for determining the condition assets need to be in order to deliver a service to the community.

A summary of the key aspects of each asset management plan is provided below.

Bridge Asset Management Plan

The following table and graph presents a summary of the assets covered within the Bridge Asset Management Plan and overall condition of the bridge infrastructure:

Asset Category	Replacement Value (\$)
Long Life Bridges	\$ 17,929,048
Short Life Bridges	\$ 27,117,912
Pedestrian Bridges	\$ 1,746,512
TOTAL	\$ 46,793,473



Community Levels of Service

Key Performance Indicator	Level of Service	Performance Measurement Process
Safety	To manage transport infrastructure to maximise safety for users.	Number of hazards identified and remedied within set timeframes.
Accessibility and Availability	Bridge infrastructure to be provided in accordance with demonstrated community needs and Council policy	Conformance to BrAMP, asset hierarchies and Council policy.
Appearance	Infrastructure in public areas maintained and improved to enhance appearance of townships	Annual community satisfaction survey
		Condition inspections
Responsiveness	Compliance with target maintenance response times.	Reports from works requests

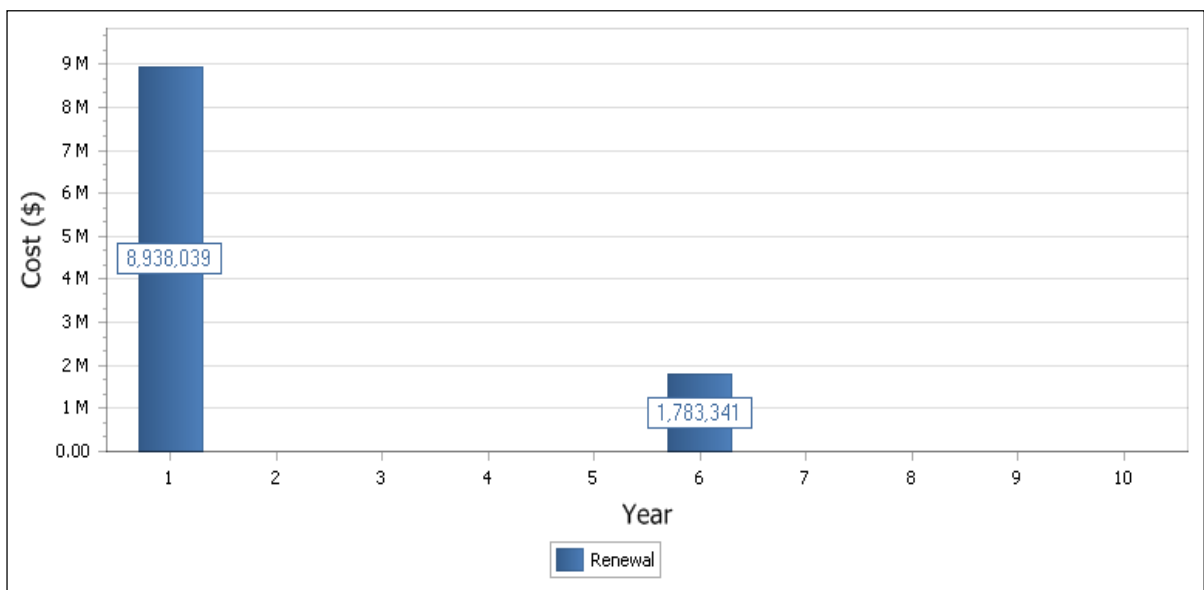
Technical Levels of Service

Key Performance Indicator	Level of Service	Performance Measurement Process
Safety	To manage transport infrastructure to maximise safety for staff and contractors	Number of injuries or accidents attributable to non - conformance with BrAMP
Maintainability and Condition	The Shire will maintain its bridge infrastructure in a sustainable manner so that it is safe and fit for purpose.	Compliance with inspection regimes and maintenance intervention levels specified within BrAMP.
		Overall condition of bridge infrastructure
Usage and Capacity	Infrastructure designed, constructed and managed to meet current / anticipated usage and capacity.	Percentage of infrastructure which meet dimensions required for type of usage
Environment	Infrastructure designed, constructed and maintained taking into account local environment.	Assessment of additional cost caused by environmental impacts.
		Number of complaints regarding environmental damage as a result of Shire works.
Cost/Affordability	Bridge infrastructure services provided at best value for money	Costs comparison with other similar LGA's/industry standards

Renewal Requirement for Bridge Infrastructure

Bridge replacement and selected specific maintenance works for road bridges are programmed by Main Roads WA (MRWA) and funded one third by the State Government and two thirds through Federal Grants. Because of MRWA's leading role in the distribution of grant funding and the development and implementation of a 10 year bridge maintenance and replacement program for the south west, the Shire has limited input into the level of funding allocated to its area. The Shire does however have the ability to accelerate the program through the injection of its own funds.

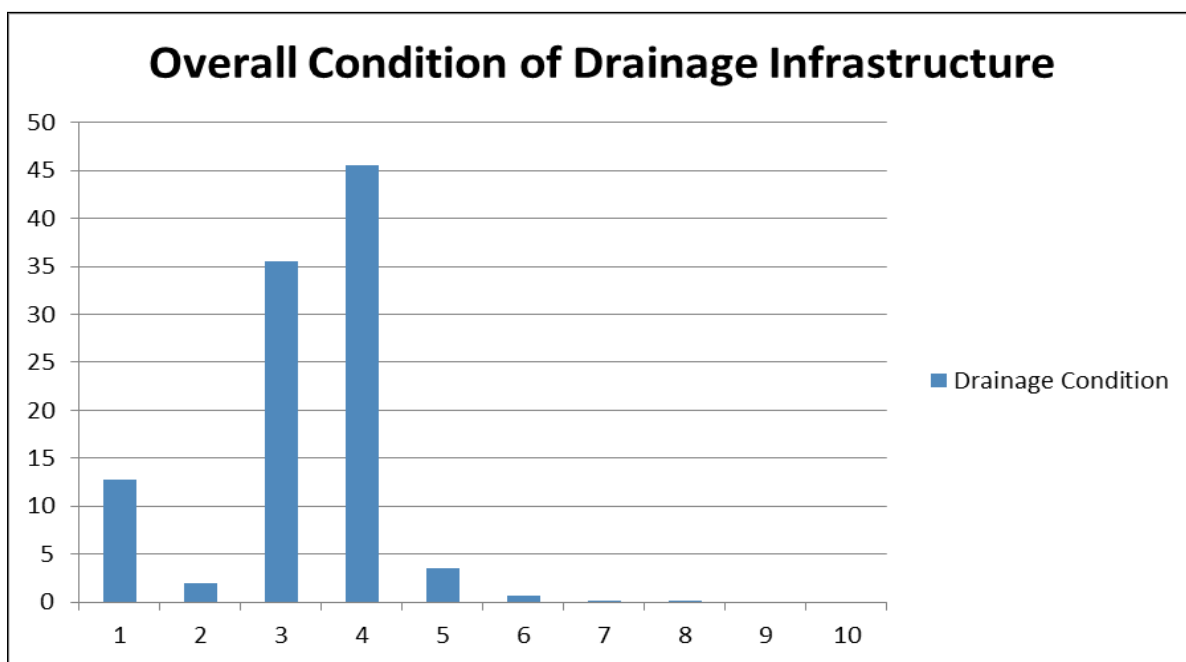
The financial summary details the projected expenditure required to renew the current bridge portfolio over a 10 year planning period. This is expected to be fully funded by MRWA.



Drainage Asset Management Plan

The following table and graph presents a summary of the assets covered within the Drainage Asset Management Plan and overall condition of the drainage infrastructure:

Asset Category	Quantity	Replacement Value (\$)
Culverts	340 structures	\$ 2,510,903
Pipes	87.579 km	\$20,223,349
Pits	3720 structures	\$13,234,915
	Total	\$35,969,167



Community Levels of Service

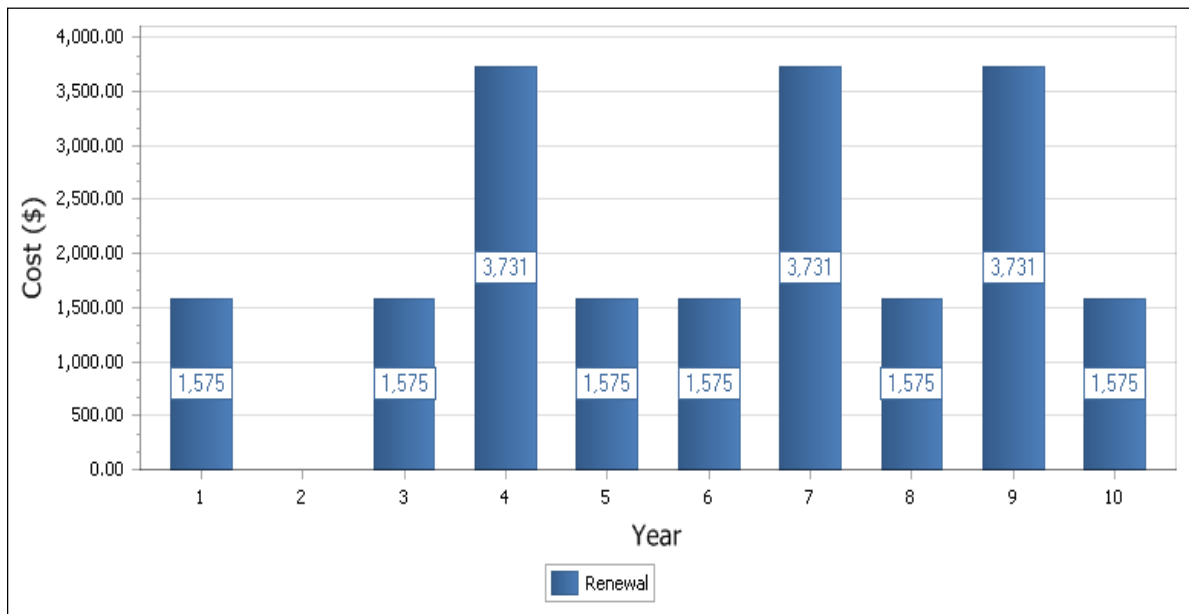
Key Performance Indicator	Level of Service	Performance Process	Measurement
Quality	Provide efficient methods of collection and disposal of stormwater	Customer requests relating to blockages	relating to
Function	Ensure stormwater system meets user requirements	Customer requests relating to property flooding	relating to
Safety	Provide stormwater drainage system free from hazards	Reported hazards from customer service requests	customer service requests

Technical Levels of Service

Key Performance Indicator	Level of Service	Performance Process	Measurement
Quality	To respond to works requests in a timely manner according to risk	Assessment of time taken for completion of the works	
Condition	Provide an appropriate stormwater drainage system to meet user requirements. To replace drainage assets in a timely manner, based on a prioritised strategy to prevent structural collapse, damage to property and traffic congestion.		Average age of pipe network
Safety	Ensure stormwater is constructed in accordance with appropriate design standards	Analysis of designs conformance to appropriate standards	

Renewal Requirement for Drainage Infrastructure

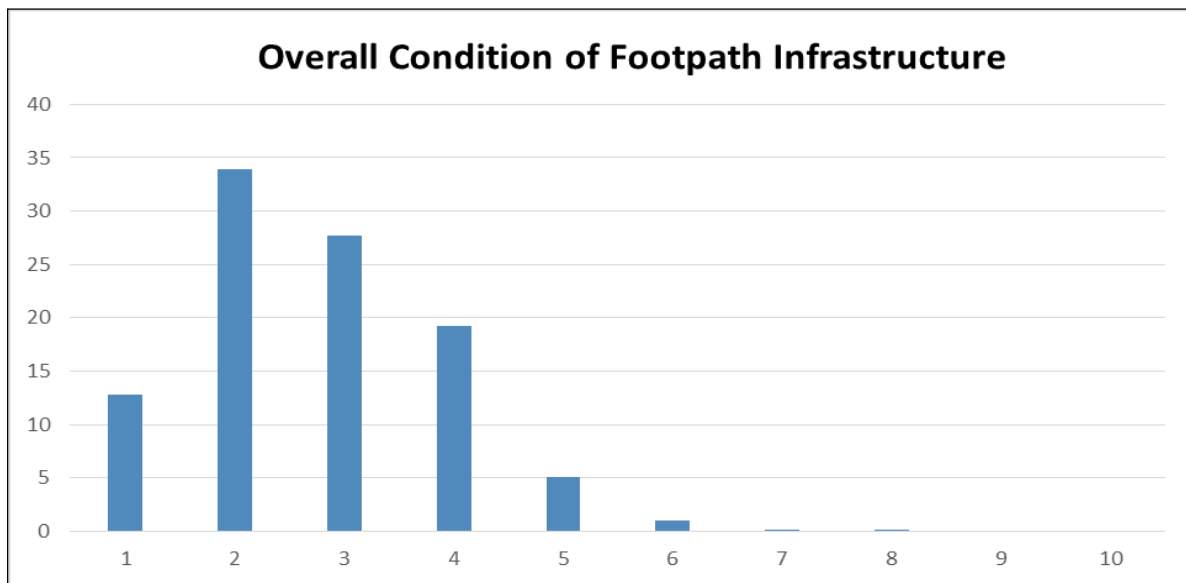
The financial summary details the projected expenditure required to renew the current drainage portfolio over a 10 year planning period. This expenditure is low due to the long life of drainage assets which extends to 100 years.



Footpath Asset Management Plan

The following table and graph presents a summary of the assets covered within the Footpath Asset Management Plan and overall condition of the footpath infrastructure:

Asset Type	Quantity	Replacement Value
Footpaths	83.789 km	\$ 17,961,305
Pram Ramps	570 structures	\$ 313,500



Community Levels of Service

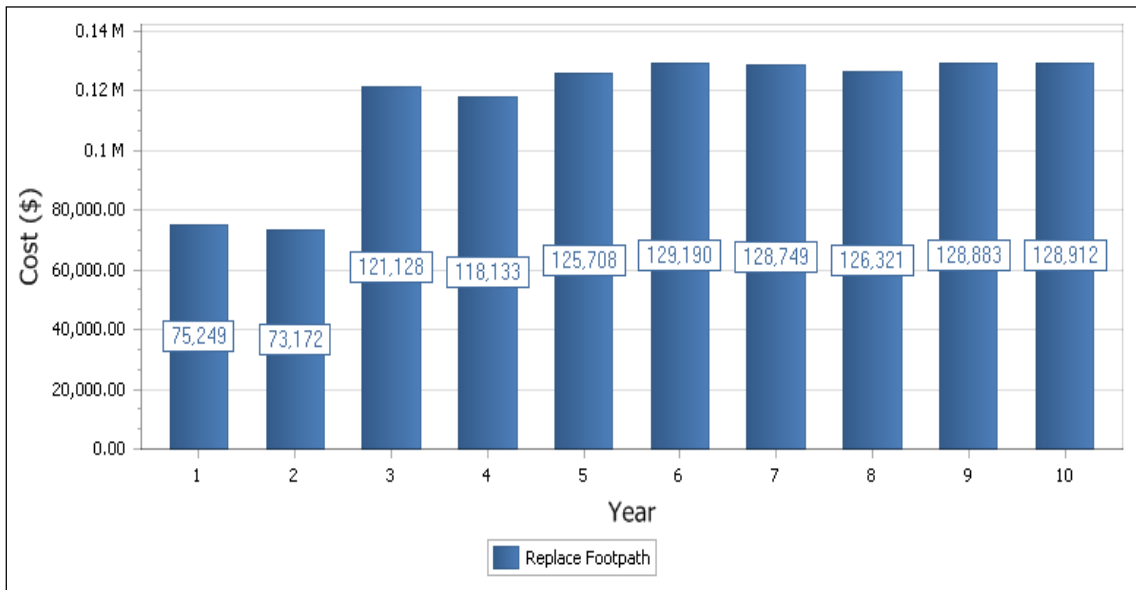
Key Performance Measure	Level of Service	Performance Measure Process
Quality	Quality of footpath service	Annual customer satisfaction survey
Function	Meets user requirements	External customer service requests for footpath related issues
Safety	Safe footpath network	Insurance claims received per annum due to footpath defects
Accessibility	Accessible links to business districts and major facilities	Number of requests made for repair or upgrade to footpaths due to accessibility issues.

Technical Levels of Service

Key Performance Measure	Level of Service	Performance Measure Process
Condition	Assets are in good condition	% of assets that are above intervention level
Safety	Provide a footpath network free from defects and hazards	Rolling 3 year inspection process by Shire Officers
Accessibility	Continue to improve access to public open space and public areas through an accessible footpath network	Percentage of footpaths in top 2 hierarchy categories that have no accessibility concerns

Renewal Requirement for Footpath Infrastructure

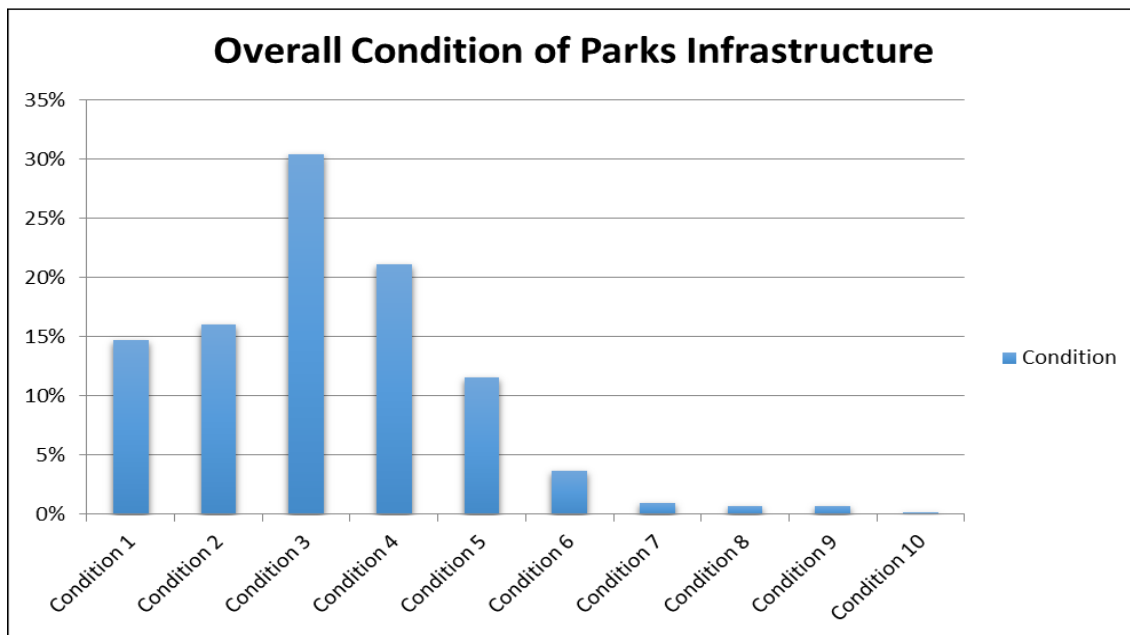
The financial summary details the projected expenditure required to renew the current footpath portfolio over a 10 year planning period.



Parks Asset Management Plan

The following table and graph presents a summary of the assets covered within the Park Asset Management Plan and overall condition of the parks infrastructure:

Asset Category	Replacement Value (\$)
Car Parks	\$ 2,571,600
Fencing	\$ 2,456,312
Lighting	\$ 529,365
Open Space Furniture	\$ 465,407
Park Active Areas	\$ 2,071,767
Park Passive Areas	\$ 109,340
Play Equipment	\$ 990,816
Retaining Walls	\$ 888,621
Signs	\$ 169,620
Structures	\$ 517,537
TOTAL	\$10,770,385



Community Levels of Service

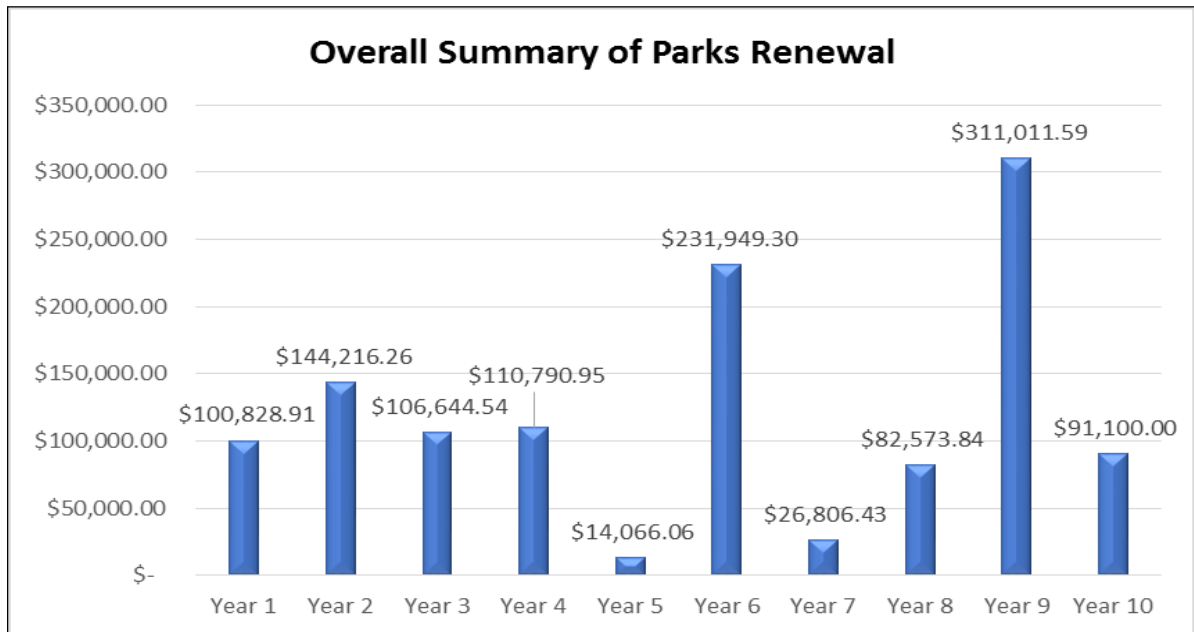
Key Performance Indicator	Level of Service	Performance Measurement Process
Availability	Provision of appropriate levels of parks assets	Community survey to measure satisfaction with facilities and distance to them.
Safety	Provide safe suitable facilities, free from hazards.	Number of hazards identified and remedied within performance guidelines. Insurance claim history. User feedback.
Accessibility	The Shire's high use parks facilities to be made accessible to all.	Feedback from community. Number of complaints received regarding lack of accessibility.
Function	Ensure that recreation facilities meet user requirements	Community survey to measure % of people satisfied with the level of Service provided by the assets.
Responsiveness	Responses are prompt, clear and work appropriately prioritised	% of requested responded to within defined response times

Technical Levels of Service

Key Performance Indicator	Level of Service	Performance Measurement Process
Condition	All parks assets will meet condition standards defined by hierarchy. Facilities provide a quality experience for all users.	Ongoing condition assessments. Ongoing community feedback by various methods including surveys.
Environment	To ensure that parks assets are renewed and maintained and operated in an environmentally sustainable manner.	Annual review of environmental impact assessments completed for projects. Review of energy consumption based on industry indicators.
Cost/Affordability	Provide recreation services in a cost effective manner	% of maintenance and renewal services & projects achieved on time, on budget and to appropriate standards.

Renewal Requirement for Park Infrastructure

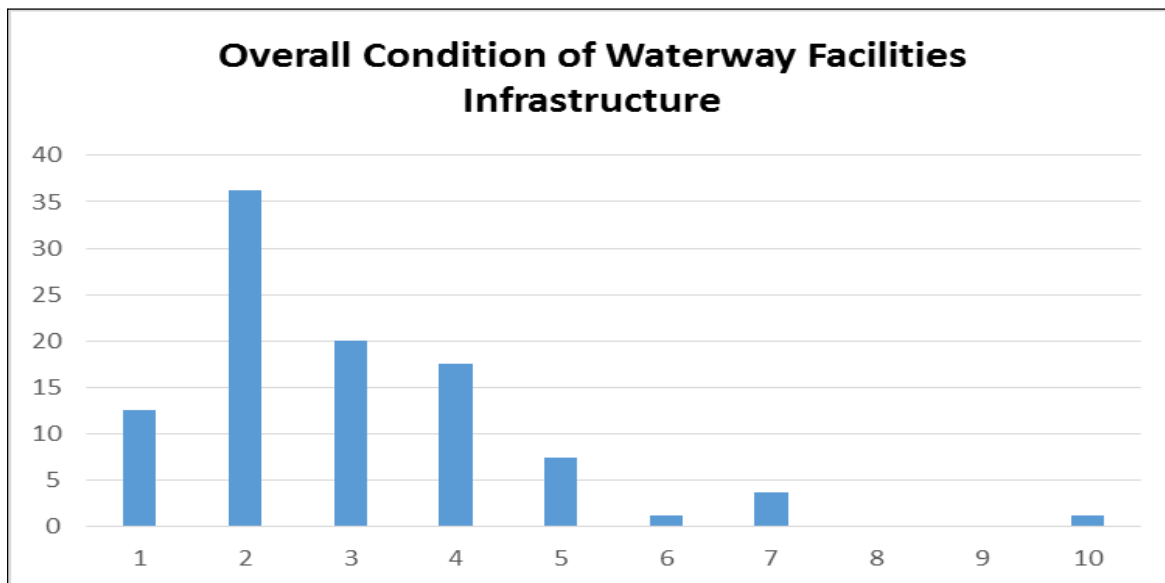
The financial summary details the projected expenditure required to renew the current parks portfolio over a 10 year planning period.



Waterway Facilities Asset Management Plan

The following table and graph presents a summary of the assets covered within the Waterway Facilities Asset Management Plan and overall condition of the waterway facilities infrastructure:

Asset Category	Replacement Value (\$)
Boat Ramps	\$ 1,983,373
Jetties	\$ 1,295,936
Floating Jetties	\$ 206,200
Canal Walls	\$ 1,088,983
River Walls	\$ 620,867
Pontoons	\$ 10,310
Canoe Launch Facility	\$ 11,567
TOTAL	\$ 5,127,237



Community Levels of Service – Jetties

Key Performance Indicator	Level of Service	Performance Measurement Process
Condition	Maintain facilities to user requirements	Monthly inspections throughout peak season 2 monthly inspections for non-peak season
Quality	Ensure effective launching and retrieval facility	Customer feedback
Function	Ensure facility meets user requirements for boat launching / retrieval	Customer feedback relating to launching / retrievals
Safety	Provide safe service for users	Injury reports

Technical Levels of Service – Jetties

Key Performance Indicator	Level of Service	Performance Measurement Process
Condition	All waterway facilities will be in good condition for their purpose.	< Condition 4 for waterway facilities
Function	Facilities are fully operational	Max boat size that can be accommodated at facility
Serviceability	All waterway facilities will be serviced within appropriate timeframes to ensure maximisation of life of assets	Waterway Facilities maintained in accordance with current standards

Community Levels of Service – Boat Ramps

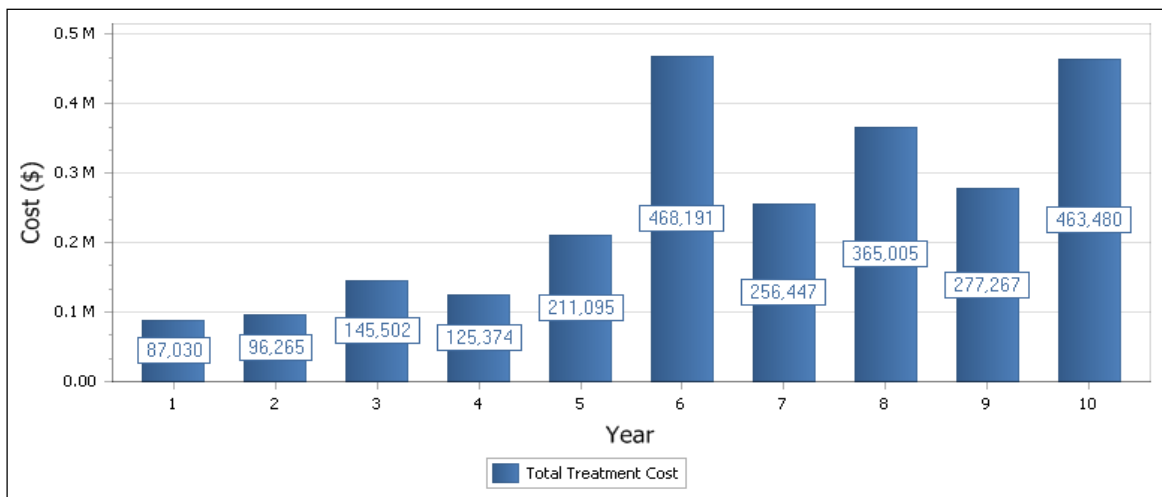
Key Performance Indicator	Level of Service	Performance Measurement Process
Quality	Ensure effective launching and retrieval facility	Customer feedback
Function	Ensure facility meets user requirements for boat launching / retrieval	Customer feedback relating to launching / retrievals
Safety	Provide safe service for users	Injury reports
		Customer service requests

Technical Levels of Service – Boat Ramps

Key Performance Indicator	Level of Service	Performance Measurement Process
Condition	Maintain facilities to user requirements	Two yearly inspections
Function	Facilities are fully operational	Max car/boat/trailer size that can be accommodated at facility
Safety	To ensure all customers, staff and contractors have personal safety.	Safety audit of facility.

Renewal Requirement for Waterways Infrastructure

The financial summary details the projected expenditure required to renew the current waterways portfolio over a 10 year planning period.



Consultation

The Asset Management Plans have been developed with input from the Asset Management Working Group, which includes representation from all areas within Council. Consultation with the community has also been undertaken in relation to levels of service for bridges, drainage, footpaths, parks and waterway facilities infrastructure.

Sustainability Implications

Economic - (Financial impact to the community)

Asset management plans outline activities and requirements which are necessary to ensure that all infrastructure is used and managed in the most effective and efficient way to support the delivery of the Strategic Community Plan. Good asset management is crucial to providing high quality and cost effective services and is a key component to ensuring best value.

Social - (Quality of life to community and/or affected landowners)

Asset management plans define recommended service levels and proactive and reactive maintenance routines to maintain all infrastructure in a functional condition. They also define hierarchies and intervention levels which determine at what condition infrastructure will be listed for renewal which has a direct impact on how the community receives the services provided by infrastructure.

Environment – (Impact on environment’s sustainability)

Nil

Governance/Risk Statement – (Policy implications/level of risk)

Councils Asset Management Policy requires the development of Asset Management Plans. The risks associated with the adoption of this plan are:

- Due to the linkage of asset management plans with funding, grant income may be difficult to obtain if asset management plans for infrastructure are not adopted.
- Not considering financial requirements for input into long term financial plan may result in infrastructure deteriorating to a poor condition. This will lead to heightened community concern where assets become non-functional. It will also require an increase in financial allocations required to restore the asset due to the higher rate of deterioration near the end of an assets life.
- Failure to adopt a full set of asset management plans will result in non-compliance with the requirements of the Integrated Planning Framework and Fair Value legislation.

Strategic Outcomes

Murray 2023 – Strategic Community Plan

Theme 4	
<i>Infrastructure and Asset Management</i>	
Objective 4.1 <i>Build and maintain infrastructure to meet the needs of a growing population</i>	Strategy 4.1.5 <i>Continue to develop and implement best practice asset management</i>

Statutory Environment

Asset Management is a core function of managing the Districts infrastructure assets which meets the objectives of the Local Government Act 1995, Section 2.7.

Options

Council has the option of:

1. Adopting the Asset Management Plans as provided or
2. Choosing to amend the level of service the community receives by way of infrastructure provision. Any amendment will reflect in both the service derived from the assets as well as the level of financial allocation.

Resource Implications

Financial

Asset Management Plans outline the financial requirements to renew infrastructure over the next 20 years. To ensure the long term future of the organisation and community is protected, these figures are incorporated into the long term financial planning documentation. In the event that the renewal requirement is not able to be funded, strategies will be implemented to ensure the level of service does not drop significantly, and infrastructure provision is sustainable in the long term.

Conclusion/Justification of Officer Recommendation

Asset Management Plans are a culmination of data and strategies which together define future management, financial and technical practices required for the Shire of Murray's infrastructure. Adoption of these Plans will assist in ensuring that assets are used in the most effective and efficient way to support the delivery of Murray 2023, and future revisions of the Strategic Community Plan.

Plans have been prepared for bridges, drainage, footpaths, parks and waterway facilities infrastructure to demonstrate responsible management of these assets and services provided by them. The plans ensure compliance with regulatory requirements and allow communication of future funding requirements.

The development of these plans has involved significant collection of asset data, determination of the hierarchy, current replacement value and useful life of all infrastructure. This information was used as a basis to determine the financial projections and to directly inform the Long Term Financial Plan. Plans will be reviewed on a cyclic basis every 3 years and will be used as a live document to support the annual updates to the 10 year Long Term Financial Plan and annual budget asset renewal estimates.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM15/115

Moved: Cr P Briggs

Seconded: Cr C Thompson

That Council adopts the Bridge, Waterways, Parks, Footpaths and Drainage Asset Management Plans as contained in appendices 4, 5, 6, 7 and 8 under separate cover.

CARRIED UNANIMOUSLY 7:0

12.5 2015 Annual Local Government Week Convention and Trade Exhibition

File Ref: 1409
 Author and Title: Dean Unsworth, Chief Executive Officer

Appendix 9

Introduction

The Western Australian Local Government Association (WALGA) has released its programme for the 2015 Local Government week Convention, to be held between Wednesday 6 and Friday 7 August 2015. The information is provided to Council to facilitate networking and training opportunities.

Background/Proposal

This year’s Convention is themed “Local Government Switched On” and the conference sessions over Thursday 6 and Friday 7 August aims to inspire new ways of thinking, innovative ways of working, and assist the Local Government sector in shaping its own future.

The program features a number of highly renowned speakers from Australia and overseas.

The Trade Exhibition is once again a major feature of the annual gathering, with a wide range of organisations continuing their support of Local Government through considerable investment in displays and participation in the pavilions.

Consultation

Nil

Sustainability Implications

Economic - (Financial impact to the community)

Not Applicable

Social - (Quality of life to community and/or affected landowners)

Some of the topics may provide an indirect social benefit to the community through further education of relevant issues to elected members.

Environment – (Impact on environment’s sustainability)

Some of the topics may provide an indirect environmental benefit to the community through further education of relevant issues to elected members.

Governance/Risk Statement – (Policy implications/level of risk)

There is no Council Policy on Elected Members attendance at Local Government Week.

Strategic Outcomes

Murray 2023 – Strategic Community Plan

Theme 6	
<i>Governance and Leadership</i>	
Objective 6.2 <i>Ensure high level governance</i>	Strategy 6.2.2 <i>Provide an effective corporate governance service that meets legislative requirements</i>

Statutory Environment

Nil

Options

It is the decision of Council as to how many delegates attend the 2015 WALGA Local Government Week.

Resource Implications

Financial

The full delegate cost to attend this year's conference is \$1475 and the deadline for registrations is Tuesday 7 July 2015. Accommodation, meals and travel are extra costs to Council.

Workforce

Not Applicable

Conclusion/Justification of Officer Recommendation

The attendance at Local Government Week can be seen as an excellent networking opportunity as well as being updated and informed on important issues affecting local government.

Council allocates \$19,110 per annum for conferences and training. The cost of Local Government week will be allocated from 2015/2016 funds.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM15/116

Moved: Cr C Thompson

Seconded: Cr M Reid

That:

- 1. Councillors wishing to attend the 2015 Local Government Week Convention and Exhibition advise the Chief Executive Officer prior to Friday 26 June 2015; and**
- 2. the Shire President and Deputy Shire President be nominated as the Shire of Murray's voting delegates at the WALGA 2015 Annual General Meeting, with Cr B Thomson nominated as first proxy and Cr M Reid nominated as second proxy.**

CARRIED UNANIMOUSLY 7:0

12.6 Review of Emergency Management Districts - Perth and Surrounds

File Ref: 1801
Previous Items: Nil
Author and Title: Robert Marlborough, Manager Governance

Appendix 10

Introduction

A consultation paper has been released by the State Emergency Management Committee Secretariat (SEMC) seeking feedback by 5 June 2015 on a proposal to reform Emergency Management Districts in Perth and the surrounds.

Background/Proposal

Currently there are seven emergency management districts in Perth and the surrounding areas being the Great Southern, South East Metropolitan, Central Metropolitan, Peel, East Metropolitan, West Metropolitan and North West Metropolitan.

A South West Emergency Management District exists outside of the areas under review and this district includes the City of Bunbury and the Shires of Dardanup and Harvey and other nearby local governments.

The Shire of Murray and Waroona Local Emergency Management Committees (LEMC's) currently report to the Peel District Emergency Management Committee, with representation on the Committee by the respectively appointed Shire representatives. The Peel District Emergency Management Committee reports to the State Emergency Management Committee under the current arrangements, as required.

SEMC wishes to rationalise the seven Emergency Management districts in the Perth and surrounds to four and the proposed amalgamations are as follows -

- **North Emergency Management District** – which is an amalgamation of North West Metropolitan and part of the West Metropolitan EM districts.
- **West-Central Emergency Management District** – which is an amalgamation of East Metropolitan, Central Metropolitan and part of West Metropolitan EM districts.
- **East Emergency Management District** - which is an amalgamation of South East Metropolitan and part of Peel EM districts.
- **South Emergency Management District** - which is an amalgamation of South Metropolitan and part of Peel Emergency Management districts.

Attached at **Appendix 10** is a map that details the proposed boundary adjustments. The current SEMC Policy requires a consultation process with local governments to change emergency management districts.

At a recent meeting with representatives of the working group formed by the SEMC Secretariat to facilitate consultation it was proposed to move both the Shire of Murray and the Shire of Waroona to the South Metropolitan Emergency Management District to suit existing Police command structures and achieve the reduction in Emergency Management Districts.

There is firm support for the Shire of Murray and the Shire of Waroona being within the same emergency management district as close working relationships already exist and both local governments have common emergency risk factors.

However to retain our rural focus and continue development of relationships that already exist with the south west area, the preferred model, should the Peel District Emergency Management Committee be abolished would be for both local governments to be included in

the South West Emergency Management District for reporting purposes. Police operational command at emergencies would not unduly be affected as Police districts are often not aligned to other agency boundaries and response capabilities can still be sourced from other areas/districts or regions, as the case requires.

This preferred outcome would further support existing alignments and structures already in place for fire services.

Consultation

- DFES Senior Officers
- Meeting with Shire of Waroona

Sustainability Implications

Economic - (Financial impact to the community)

Not Applicable

Social - (Quality of life to community and/or affected landowners)

Not Applicable

Environment – (Impact on environment’s sustainability)

Not Applicable

Governance/Risk Statement – (Policy implications/level of risk)

Council policies are not affected by this proposal and irrespective of the outcome the level of risk to Council would be low, as input into emergency management process will still occur.

Strategic Outcomes

Murray 2023 – Strategic Community Plan

Theme 6	
<i>Governance and Leadership</i>	
Objective 6.2 <i>Ensure high level governance</i>	Strategy 6.3.2 <i>Ensure effective community and stakeholder engagement</i>

Statutory Environment

The *Emergency Management Act 2005* provides for emergency management policy, framework, standards and guidelines across all agencies in the State. The State Emergency Management Committee (SEMC) is Western Australia’s peak emergency management body.

Options

Council has the option of -

1. Supporting the recommendation to be aligned with the South West District Emergency Management Committee, or
2. Rejecting the recommendation and supporting the SEMC Secretariat’s proposal to report to South Metropolitan Emergency Management District.

Resource Implications

Financial

Nil

Workforce

Nil

Conclusion/Justification of Officer Recommendation

Given the working synergies and the commonalities that exist with the south west region the preferred option, should the emergency management districts review proceed, would be for the Shire of Murray to be part of the South West Emergency Management District for reporting purposes.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION:

That:

1. Council supports the Shire of Murray being aligned with the South West Emergency Management District for Emergency Management activities;
2. Council seeks the written support of the Shire of Waroona to also be aligned with West Emergency Management District; and
3. the State Emergency Management Committee Secretariat be advised accordingly.

COUNCIL DECISION:

OCM15/117

Moved: Cr C Thompson

Seconded: Cr M Reid

That:

1. **Council supports the Shire of Murray being aligned with the South West Emergency Management District for Emergency Management activities;**
2. **Council seeks the written support of the Shire of Waroona to also be aligned with South West Emergency Management District; and**
3. **the State Emergency Management Committee Secretariat be advised accordingly.**

CARRIED UNANIMOUSLY 7:0

Reason for Change

Council changed the officer recommendation to include the word “*South*” in point 2 of the recommendation.

12.7 Confirmation of Payment of Creditors April 2015

Author and Title: Julie Burton, Director Corporate and Community Development

Appendix 11

In accordance with Local Government (Financial Management) Regulations 1996 13(1) Schedules of all payments made through the Shire's Bank Accounts are presented to Council for their inspection. The list includes details for each account paid incorporating:

- a. Payees name
- b. The amount of the payment
- c. The date of the payment
- d. Sufficient information to identify the transaction

Invoices supporting all payments are available for the inspection of the Council and a certificate signed by the Chief Executive Officer, stating that all invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:**OCM15/118****Moved: Cr B Thomson****Seconded: Cr P Briggs**

That Council notes the payments authorised and made by the Chief Executive Officer, exercising delegated authority and detailed in the list of accounts paid for the month of April 2015 presented to Council, in accordance with the Local Government (Financial Management) Regulations 1996.

CARRIED UNANIMOUSLY 7:0

12.8 Monthly Financial Report – April 2015

Author and Title: Tracie Unsworth, Manager Finance

Appendix 12

Summary

Presented to Council is the monthly financial report for April 2015.

The reports identify the financial position of Council and contain:

- Statement of Financial Activity, plus notes -
 1. Graphical representation of Statement of Financial Activity
 2. Net Current Funding Position
 3. Significant Variances
 4. Cash and Investments
 5. Budget Amendments
 6. Receivables
 7. Grants and Contributions
 8. Cash Backed Reserves
 9. Capital Disposals and Acquisitions
 10. Trust Fund

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:**OCM15/119****Moved: Cr C Thompson****Seconded: Cr M Reid****That Council receives the April 2015 Monthly Financial Report.****CARRIED UNANIMOUSLY 7:0**

Recreation and Community Development

12.9 Community Facility Fund

File Ref: 8/9117
Author and Title: Jodie Doherty, Coordinator Recreation and Community Development

Appendix 13

Introduction

Council is requested to consider the six applications received in the annual round of the Community Facility Fund in order to endorse them for consideration in the 2015/16 budget deliberations.

Background/Proposal

Community Facility Funding aims to assist community groups to upgrade, extend or construct sport, recreation and community facilities. The 2015/16 funding applications closed on 30 April 2015.

Policy CC13 governs these applications and sets out the following evaluation principles.

- The project should be aimed to improve the standard of the facility located in the Shire of Murray, and result in increased community participation.
- Applicants must be an incorporated not-for-profit sport, recreation or community organisation.
- Organisations should have substantial tenure (minimum 5 years) of the property on which the facility is located (if relevant).
- Projects should provide service to a significant number of local residents.
- The applicant should demonstrate evidence of how the remaining cost of the project will be funded.

Policy CC13 states that funding shall not be provided for:

- Any works that have been conducted retrospectively.
- Development on private land or for private purposes.
- Recurrent/maintenance or operational works.
- Projects that will require ongoing funding from the Shire of Murray to sustain the project.
- Organisations that have received sponsorship in the past and have not satisfactorily acquitted that grant.

A total of six applications have been received, and are summarised as follows:

1. Pinjarra Cricket Club

The Pinjarra Cricket Club is a not-for-profit incorporated body which caters for all ages who enjoy playing competitive cricket. The Club has applied for funding of \$3,485 to resurface the existing Murray River Country Estate concrete cricket pitch with a synthetic surface. It is proposed that the resurfacing will enhance playing capabilities of the old surface enabling more games to be played at this venue.

This project is a high priority for the Cricket Club, although it is seeking the full amount of the project and the Shire's Policy only allows up to 30% of the cost. As a playing ground, the Club could seek a third of the cost from the Department of Sport and Recreation. It should also be noted that this is a very small project with a third of the cost being \$1,162.

2. Murray Districts Rangers Soccer Club

The Murray Districts Rangers Soccer Club provides opportunities for young people within Murray to play soccer. The Club caters for all participants from micro age through to U18 level. The Club also promotes its coaches and officials providing training and education to meet their needs. The Club operates all year providing summer and winter programs.

The Club has approximately 100 junior members and is supported by parents and family members involved as spectators, supporter, coaches, officials and general volunteers.

The Murray Districts Rangers Soccer Club has requested \$16,000 towards the supply and installation of sub soil drainage for the South Yunderup Oval.

These works are currently under consideration by the Shire of Murray as outlined in the Strategic Community Plan. The current condition of the oval is not conducive for public use during the winter months as the oval holds water creating a 'slush mud'. As a result of the water sitting on top of the surface, grass is not able to grow causing many undulating areas. In order to grow its membership base the Club is of the opinion that the drainage of the South Yunderup Oval is essential. Currently members are being driven away due to the nature of the oval not being conducive to both the playing of soccer and skill development.

The oval is regularly used by Austin Cove Primary School and the local community for informal recreational activities.

3. and 4. North Yunderup Community Association

The North Yunderup Community Association is a not-for-profit incorporated group that engages with the local community to provide opportunities to build community capacity and foster a sense of wellbeing for the residents of North Yunderup and the wider community within the Shire of Murray. Current membership is in the range of 100-150 people.

The North Yunderup Community Association has submitted two projects that are both located at Kingfisher Park for funding as follows:

Basketball and Netball Courts

The Association has requested \$5,000 towards the resurfacing the basketball and netball courts. The total cost of the project is \$15,000 with the Department of Sport and Recreation expected to fund one third and the Association will fund the other third in kind through materials and labour.

The Association indicates that the courts are in a state of bad repair and therefore deemed unsafe for children to use. The courts are currently used for recreational purposes together with competition training.

Adventure Net

The Association has requested \$5,600 towards the purchase and installation of an Adventure Net for older children.

The Adventure Net will be a new addition to the Park that is indicated in the Park plan developed by the Shire of Murray. It is proposed that the Adventure Net will provide outdoor physical activity and play for older children.

The Association has indicated that this second project is its highest preference for this funding.

5. Women's Association of WA for Murray Districts Branch

The Country Women's Association of WA is a not-for-profit incorporated body for the Murray Districts Branch that is located in North Yunderup. The Branch has a small membership that holds regular meetings to support both state and local projects with fund raising for community activities. It also runs art/craft programs as well providing friendship and fellowship opportunities for the general community. The Branch Hall is a Heritage Listed (Category E) facility that is used by local groups for meetings and community events as it is the only community building within North Yunderup.

The Branch has requested \$10,147 towards the renovation of the CWA Hall in North Yunderup. The total cost of the project is \$141,888. Lotterywest is a main contributor along with variety of smaller sponsors. The Branch intends to demolish the existing back portion of the Hall (kitchen and toilet) and replace with a functional kitchen and accessible toilet facilities under the main roof structure. The CWA states that work orders from the Shire of Murray indicate that in its present state, the Hall is not serviceable for general public use.

It is proposed that water savings, the removal of asbestos and the renovated facilities will make the facility more accessible to the general community.

6. Dwellingup Community Compact

The Dwellingup Community Compact is a not-for-profit incorporated body that has requested \$16,000 funding towards the design, fabrication and installation of ten steel posts to support promotional banners for the Dwellingup community activities and events.

The poles will be a permanent framework for interchangeable banners and will provide a professional canvas for the promotion of the various events and activities in Dwellingup. The Dwellingup Community Compact identified the lack of public signage and streetscape in the town centre five years ago, by observing an increasing decline of participation numbers at local events. There are no entry statements to and throughout the town that advertise events and local attractions to tourists, even though Dwellingup is significant as a tourist destination.

The Dwellingup Community Compact has engaged the Shire of Murray previously with respect to this project.

It is proposed that the street art poles project would be a public asset of the Dwellingup community. Tourism, heritage and environmental sectors will contribute and share in the promotion of their activities and events. \$16,000 is sought with the total project cost being \$48,245. \$20,000 is from Regional Development Australia and the balance is through smaller sponsorships.

Consultation

All community groups discussed their applications with Shire Officers prior to submitting an application.

Sustainability Implications

Economic - (Financial impact to the community)

None of these projects are expected to have a significant impact on the economy, however the Dwellingup Compact project is aimed at revitalising and promoting the town to attract tourists.

Social - (Quality of life to community and/or affected landowners)

Providing assistance to community groups has the capacity to increase their sustainability and social cohesion through community participation. The projects facilitate healthy lifestyle choices that build individual well-being which is beneficial to the wider community as a whole. Sporting based facilities assist in keeping the community active which further addresses community and health issues in the longer term.

Environment – (Impact on environment’s sustainability)

These proposals are not expected to adversely impact on the environment.

Governance/Risk Statement – (Policy implications/level of risk)

The applications have been received and assessed in accordance with the Community Facility Fund Policy CC13.

Strategic Outcomes

Murray 2023 Strategic Community Plan

Theme 1 <i>Community Wellbeing</i>	
Objective 1.2 <i>Promote a harmonious community</i>	Strategy 1.2.2 <i>Provide programs that encourage community participation, cohesion and build capacity</i>

Statutory Environment

Local Government Act 1995 – Part 6 Financial Management

Options

Council has the option of:

1. Supporting the applications through the 2015-16 budget process;
2. Supporting selected applications or alternative amounts through the 2015-16 budget process; or
3. Not supporting any or all applications.

Resource Implications

Financial

Applications are considered annually on merit during the budget deliberation process. If all funding requests were supported it would equate to a total allocation of \$56,232 from the 2015-16 financial year. No financial implications are attributable to the current financial year. Should the top five projects be supported, the total amount would be \$48,245.

Workforce

Nil

Conclusion/Justification of Officer Recommendation

Through the Strategic Community Plan, Council has committed to fostering community well-being and to the development of facilities that are aligned to community needs.

Pinjarra Cricket Club – Resurfacing of Cricket Pitch

It is proposed that the resurfacing will enhance playing capabilities of the old surface enabling more games to be played at this venue. The Club has applied for funding of \$3,485 to resurface the existing Murray River Country Estate concrete cricket pitch with a synthetic surface. The Community Facility Fund Policy allows for up to a maximum of one third of the total project cost and in this instance the total project amount is requested. However this is a small project with minimal outlay. Consideration of 50% of the cost could be considered (being \$1743), with a third from Department of Sport and Recreation. It is important that the clubs contribute to projects and take ownership of facilities. This proposal would see the Club funding \$573.

This project is considered priority number 3 within the 2015-16 budget, with a maximum allocation of \$1,750.

Murray Districts Rangers Soccer Club – South Yunderup Oval Drainage

The drainage works are currently under consideration by the Shire of Murray as outlined in the Community Infrastructure Plan. Funds were placed on budget to undertake works during 2014-15, however this was only intended to be a short term solution. Subsequently, negotiations have been held between the Shire, the Club and the Department of Sport and Recreation to determine a long term solution in light of its growing population.

Soccer is one of the fastest growing sports and the oval is utilised all year round. The ground is not playable during winter and is currently having a negative impact on the Club. The Shire has already acknowledged that drainage treatment need to occur and the funding application submitted is based on the discussions held to date.

The main outcomes will be that the Club will grow in membership with a quality playing field as well as service the general community recreational needs. The Austin Cove Primary School will also benefit by being able to utilise the oval throughout the year for their activities.

The Murray Districts Rangers Soccer Club has requested \$16,000 towards the supply and installation of sub soil drainage for the South Yunderup Oval. The total project cost is \$108,000 with a third (being \$36,000) expected to be funded by the Department of Sport and Recreation. The applicant is funding \$20,000 while the balance of \$36,000 is proposed to be carried forward from the 2014-15 Shire budget which was allocated to part of this project.

Failure to support this project will see the works undertaken reverting back to the short term solution with further costs being incurred down the track. This solution provides additional funding allowing the Shire to benefit from the financial partnerships involved.

Significant time and effort has been invested by Shire officers to determine a long term solution for this oval. Subsequently, this project is well supported as priority number 1 within the 2015-16 budget, with a maximum allocation of \$16,000 noting that the Shire would manage the project.

North Yunderup Community Association – Basketball and Netball Courts

The courts are currently used for recreational purpose only but there is local support for using the courts for competition training. This will increase participation in competitive and recreational activities in both netball and basketball and increase opportunities for social activities in these sports. The investment is minor although this is not the Association's priority project, and there are currently three applications proposed within the North Yunderup community.

The Association has requested \$5,000 (or a third of the cost) towards the resurfacing the basketball and netball courts.

The court is bitumen and is clearly showing signs of disrepair and with teams training on these courts during summer and winter it would be advantageous undertake resurfacing. Hot mix is proposed for the resurfacing.

This project is considered priority 5 in the 2015-16 budget with a maximum allocation of \$5,000.

North Yunderup Community Association - Adventure Net

The Adventure Net will be a new addition to the Park that is indicated in the Park plan developed by the Shire of Murray.

It is proposed that the Adventure Net will provide outdoor physical activity and play for older children and increase the activity of older children at Kingfisher Park. The Adventure Net is considered very accessible for youth as no financial outlay for equipment is required for participation such as with basketball, netball and skateboarding.

The Association has indicated that this is their preference project for this funding and has requested \$5,600 towards the purchase and installation of an Adventure Net. However officers are concerned that with a total project cost of \$16,000 the adventure nets won't make a statement, which would be preferable. In addition to this, the Association has listed the Department of Sport and Recreation as a potential funder, although officers do not believe that the Department of Sport and Recreation would be likely to fund this project. It is possible that other funding bodies may contribute.

It is considered appropriate for the Association to liaise further with the Shire and determine a bigger Adventure Net that would make 'a statement' and pursue other funding possibilities. Alternatively, funding could be supported and officers could work with the Association to formulate an improved funding plan that would support a bigger and more costly structure.

Policy states that organisations can only apply for one project, but they can prioritise them.

This project is not supported for the 2015-16 round of funding.

Country Women's Association of WA for Murray Districts Branch – Hall Renovations

The Branch Hall is the only community building in North Yunderup that can be used by local groups for meetings and community events. Work orders from the Shire of Murray indicate that in its present state, the Hall is not serviceable for general public use.

The Branch has requested \$10,147 towards a project in excess of \$140,000 providing an improved facility with a small contribution from the Shire.

This project is considered priority number 2 in the 2015-16 budget with a maximum allocation of \$10,147.

Dwellingup Community Compact – Streetscape Poles

This project will provide an ongoing opportunity for Dwellingup to showcase its community, events and activities and increase the number of tourist and local community participation in the town site and its natural assets. The Compact submitted a request outside this process last year and was unsuccessful. The Compact is very active within Dwellingup and has worked hard to progress the project to this point. This project will increase community pride and is supported.

Officers are concerned that the installation costs may be underestimated subsequently, the Compact will be required to address any shortfall and meet all conditions imposed as part of the project to ensure structural integrity.

The Dwellingup Community Compact has requested \$16,000 for this project with a total project cost of \$48,245.

The project would provide an artistic element to the town, help in its promotion and create community pride. This project doesn't address a need, but supports a community that is very active and the Compact have worked hard to progress the project to this point. This project is considered as Priority 4 in the 2015-16 budget with a maximum allocation of \$16,000.

In summary, officers are recommending the proposed funding amounts listed in priority order:

1. Murray District Rangers Soccer Club	\$16,000
2. Murray Districts CWA	\$10,147
3. Pinjarra Cricket Club	\$ 1,750
4. Dwellingup Community Compact	\$16,000
5. North Yunderup Community Association – Resurface Courts	\$ 5,000
6. North Yunderup Community Association – Adventure Net	\$ Nil

The proposed projects will add value to the community facilities, encourage community participation, address essential health and safety issues and contribute in part to social cohesion within the Shire of Murray. Each of these need to be assessed in line with other priorities in the 2015-16 budget. Although project 6 is not recommended, officers would support funding to the applicant with conditions, and work with them to finalise an alternate funding plan and increased project scope.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM15/120

Moved: Cr B Thomson

Seconded: Cr A Black

That Council:

1. **advises Community Facility Fund applicants that their respective applications will be considered in the 2015-16 budget deliberation; and**
2. **endorses the officer recommended priorities of the proposed applications as follows:**

a) Priority 1 - Murray District Rangers Soccer Club	\$16,000
b) Priority 2 - Murray Districts CWA	\$10,147
c) Priority 3 - Pinjarra Cricket Club	\$ 1,750
d) Priority 4 - Dwellingup Community Compact	\$16,000
e) Priority 5 - North Yunderup Community Association (Court Resurfacing)	\$ 5,000
f) Priority 6 - North Yunderup Community Association – Adventure Nets	\$ Nil

CARRIED UNANIMOUSLY 7:0

12.10 Murray Leisure Centre Clubroom Tender

File Ref: T15-09
 Author and Title: Julie Burton, Director Corporate and Community Development

Introduction

This report is presented to Council to seek approval to invite tenders and determine the tender selection criteria for the construction of the Murray Leisure Centre Clubroom.

Background/Proposal

The Murray Leisure Centre Clubroom has been planned for several years and is included within the current annual budget. This is considered a high priority project due to the lack of adequate space for sporting clubs around the swim deck to conduct their activities. The cost of this project may exceed the threshold of \$100,000, and it is therefore recommended that tenders be invited to ensure an open, transparent and competitive procurement process.

The selection criteria proposed is:

Criteria		Weighting
1.	Price and pricing structure	50%
2.	Technical and physical capacity	25%
3.	Demonstrated experience in similar works	25%

The Clubroom is currently the subject of a grant application with the Department of Sport and Recreation. As the outcome of this application is not likely to be known until July 2015, it is considered to be beneficial to call for tenders now, to allow the contract to be awarded immediately following notification of the decision.

It is proposed that this Shire of Murray submits an in-house tender for this project to ensure the greatest benefit is achieved from the funding allocated. This is especially relevant if the grant funding is not received and internal workforce allocations are required to be utilised to achieve the full project outcome within budget constraints.

Consultation

Internal discussion

Sustainability Implications

Economic - (Financial impact to the community)

Not Applicable

Social - (Quality of life to community and/or affected landowners)

Not Applicable

Environment – (Impact on environment's sustainability)

Not Applicable

Governance/Risk Statement – (Policy implications/level of risk)

Council Policy CA19 – Purchasing, provides guidance on tenders.

Strategic Outcomes

Murray 2023 – Strategic Community Plan

Theme 4.1 Infrastructure and Asset Management	
Objective 4.1 <i>Build and maintain infrastructure to meet the needs of a growing population.</i>	Strategy 4.1.4 <i>Provide community facilities to meet future population needs.</i>
Theme 6 Governance and Leadership	
Objective 6.2 <i>Ensure high level governance</i>	Strategy 6.2.2 <i>Provide an effective corporate governance service that meets legislative requirements.</i>

Statutory Environment

Section 3.57 of the Local Government Act and Part 4, Division 2 of the Local Government (Functions and Genera) Regulations 1996 specifies the procedures relating to tenders.

Options

Council has the option of:

4. Approving the selection criteria;
5. Amending the selection criteria; or
6. Not approving the selection criteria

Resource Implications

Financial

Funding has been allocated to this project within the current budget. Ongoing operational and maintenance costs will be required to be added to the Long Term Financial Plan following completion.

Workforce

The management of this project will be conducted in-house and while this will have no additional costs, it will impact on internal workforce allocations.

Conclusion/Justification of Officer Recommendation

Inviting the tender will identify suitably qualified persons or companies for the provision of the services requested. The selection criteria proposed will provide an equitable basis to determine satisfactory outcomes.

Voting Requirements

Simple Majority

<p>OFFICER RECOMMENDATION/COUNCIL DECISION: OCM15/121 Moved: Cr M Reid Seconded: Cr P Briggs</p> <p>That Council</p> <p>1 approves for the Chief Executive Officer to invite tenders for the construction of the Murray Leisure Centre Clubroom;</p> <p>2 approves the following selection criteria for Tender T15-09:</p> <ul style="list-style-type: none">• Price and Price Structure 50%• Technical and Physical Capacity 25%• Demonstrated previous experience or past performance with similar works 25%; <p>3. supports an in-house tender being submitted for the project; and</p> <p>4. authorises the Chief Executive Officer to determine the successful tender and to approve the contract to be awarded within the 2014/2015 budget allocation.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY 7:0</p>

Technical Services

12.11 Request for Endorsement of Road Name: Lowline Way

File Ref: 143861
Applicant: Manilow Nominees Pty Ltd
Author and Title: Alan Smith, Director Technical Services

Appendix 14

Introduction

The development of land at lot 881 Fiegert Roads requires a new cul de sac (**Appendix 14**) to be established, the developers, Manilow Nominees have applied to the Shire of Murray to use a street name not currently on the Reserved Road Name Register and require the approval of Council.



Background/Proposal

Manilow Nominees are required to construct a cul-de-sac as part of this development and would like to apply the name “*Lowline Way*” to this road.

Following research into the property Lowline had a significant meaning to the property. One of the functions of the property was to nurture Lowline cattle due to a significant demand for a high grade Cattle in the region.

Consultation

- Manilow Nominees
- Geographic Names Committee

Officers have liaised with the Geographic Names Committee to ascertain whether the name “*Lowline Way*” would be approved and they have advised that this name would be supported.

Sustainability Implications*Economic - (Financial impact to the community)*

There would be negligible impact on the Community

Social - (Quality of life to community and/or affected landowners)

Nil

Environment – (Impact on environment's sustainability)

Nil

Governance/Risk Statement – (Policy implications/level of risk)

Geographic Names Committee have already been contacted and support the proposed road name.

Strategic Outcomes*Murray 2023 – Strategic Community Plan*

Theme 4 <i>Infrastructure and Asset Management</i>	
Objective 4.2 <i>Facilitate roads, paths and waterways for inter-connectivity</i>	Strategy 4.2.2 <i>Ensure an effective future road network</i>

Statutory Environment

Nil

Options

Council has the option of:

1. Supporting the road name “*Lowline Way*”; or
2. Not supporting the road name “*Lowline Way*”

Resource Implications

Financial

Nil

Workforce

Nil

Conclusion/Justification of Officer Recommendation

The use of this road name in the new development will allow the developer and owner of the property a link to the history of the property, with Geographic Names Committee already being consulted and supporting the proposed road name it is recommended for Council approval.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:**OCM15/122****Moved: Cr B Thomson****Seconded: Cr C Thompson**

That Council supports the use of the road name “*Lowline Way*” in the Development of Lot 881 Fiegert Road, Barragup (WAPC 143861).

CARRIED UNANIMOUSLY 7:0

12.11.1 Matter Arising - Request for Endorsement of Road Name: Lowline Way

File Ref: 143861

Moved: Cr B Thomson

Seconded: Cr A Black

That the Shire of Murray establish and maintain a record of all road and street names assigned including the history and source of the name.

The motion moved by **Cr B Thomson** and seconded by **Cr A Black** was PUT and was

LOST 5:2

Following the result of voting, names are recorded as follows:

For: Cr B Thomson, Cr A Black

Against: Cr W Barrett, Cr C Thompson, Cr M Reid, Cr E Menara and Cr P Briggs

12.12 Amendment to Parking Restrictions – Pinjarra Townsite

File Ref: 1861
 Previous Items: TS Dec 2008 Item 6.8.1 (TS08/097)
 CCS Apr 2009 Item 5.8 (CCS09/071)
 Precinct: Pinjarra Townsite
 Author and Title: Alan Smith, Director Technical Services

Appendix 15

Introduction

The establishment of Stage two of the Pinjarra Junction Shopping Centre warrants a review of parking within George Street and Murray Street to reflect the new development layout.

Background/Proposal

During the development of the Pinjarra Junction Shopping Centre a review of parking within the shopping centre site and the surrounding roads was undertaken to best manage traffic in the immediate area. It was proposed to enter into a parking agreement with Colorado Properties and instigate parking restrictions and limitations within the shopping centre site and surrounding street network.

The second stage of the shopping centre development has proposed pedestrian access to George Street and additional vehicle access off Murray Street. A review of parking restrictions and limitations is warranted within these areas to support the modifications to the shopping centre to reflect the additional traffic and pedestrian needs.

An updated plan for parking restrictions has been prepared that details the changes to the parking in George Street and Murray Street (**Appendix 15**).

Consultation

Colorado Properties

Sustainability Implications

Economic - (Financial impact to the community)

Nil

Social - (Quality of life to community and/or affected landowners)

The development of stage two of the Pinjarra Junction Shopping Centre has created additional pedestrian and vehicle traffic options, this has warranted modifications to the parking to make the areas more accessible and safer for visitors to the townsite.

Environment – (Impact on environment's sustainability)

Nil

Governance/Risk Statement – (Policy implications/level of risk)

Traffic will be increased significantly in Murray Street to access the new underground car park and loading docks. This activity will warrant a streetscape that minimises the impact of vehicle parking to better manage access to the new underground car park and the multiple loading dock areas.

Strategic Outcomes

Murray 2023 – Strategic Community Plan

Theme 4	
<i>Infrastructure and Asset Management</i>	
Objective 4.2 <i>Facilities roads, paths and waterways for inter-connectivity</i>	Strategy 4.2.2 <i>Ensure an effective future road network</i>

Statutory

Section 3.50 – Local Government Act

Road Traffic Act

Environment

Nil

Options

Council has the option of:

1. Incorporating modifications to the parking restrictions within Murray Street and George Street
2. Not incorporating any modifications to the parking restrictions within Murray Street and George Street

Resource Implications

Financial

The sign posts already exist and any cost would incorporate the upgrade of the parking sign and installation. This costs would be less than \$500.

Workforce

No long term implications

Conclusion/Justification of Officer Recommendation

Following the development of stage two of the Pinjarra Junction Shopping Centre there are proposed changes to the parking within Murray Street and adjacent to the shopping centre extension in George Street.

The changes will enable improved vehicle accessibility in Murray Street to align to the additional truck loading docks and the new underground parking area. A centrally painted median is proposed in Murray Street to allow for turning traffic, this will therefore align through traffic adjacent to the kerb line and prevent on street parking. There will be a requirement to place “No Stopping” within Murray Street (between Pinjarra to James) to manage traffic movements.

Minor corrections are proposed in George Street for the existing parking, prior to the development there were existing driveways that serviced previous businesses. These driveways have been removed as part of the shopping centre development so any parking can be extended into this area and expand the existing 2 hour parking area.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:
OCM15/123
Moved: Cr C Thompson
Seconded: Cr B Thomson

That Council endorse the parking restrictions and limitations as detailed in Appendix 15 and these parking restrictions and limitations are applied.

CARRIED 6:1

Following the result of voting, names are recorded as follows:

For: Cr W Barrett, Cr C Thompson, Cr M Reid, Cr B Thomson, Cr A Black,
Cr P Briggs

Against: Cr E Menara

12.13 Tender T15/02 – Supply of Green Waste Verge Collection Services

File Ref: T15/02
 Previous Items: OCM. 9 Apr 15 Item 12.8 (OCM 15/063)
 Author and Title: Claire Ward, Waste Officer

Confidential Attachment under Separate Cover

Introduction

The Shire of Murray has undertaken bulk waste verge collections for a number of years which are utilised by a large percentage of residents. The green waste verge collection has been advertised for tender and Council is requested to consider and appoint a contractor to undertake the provision of this service within the Shire of Murray.

Background/Proposal

The current green waste tender expires on 30 June 2015 and tenders were called in April 2015 to provide for the continuation of this service. There will continue to be two (2) green waste collections per year.

Consultation

The Tender was advertised in the West Australian newspaper on Saturday 11 April 2015.

Sustainability Implications

Economic - (Financial impact to the community)

The tender process has been undertaken to ensure competitive pricing to maximise the economic benefits.

Social - (Quality of life to community and/or affected landowners)

The provision of green waste verge collections is of benefit to all residents and ratepayers.

Environment – (Impact on environment's sustainability)

To ensure the proper management regarding green waste verge collection services to a satisfactory standard and minimize the impact on the environment.

Governance/Risk Statement – (Policy implications/level of risk)

Council policies are not affected by this proposal and the level of negative community comment is considered to be low, as the process required by Regulation to determine the criteria for a tender is being supported.

Strategic Outcomes

Murray 2023 – Strategic Community Plan

Theme 4 Infrastructure and Asset Management	
Objective 4.3 <i>Plan for sustainable long-term waste management practices</i>	Strategy 4.3.2 <i>Enhance and provide waste and recycling management services to the community</i>

Statutory Environment

Regulation 14 of the *Local Government Functions and General Regulations 1996* provides the following in relation to inviting tenders.

14. Publicly inviting tenders, requirements for

- (1) When regulation 11(1), 12 or 13 requires tenders to be publicly invited, Statewide public notice of the invitation is to be given.
- (2) If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving Statewide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.
- (2a) If a local government —
 - (a) is required to invite a tender; or
 - (b) not being required to invite a tender, decides to invite a tender,the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

Options

The details of the Tenders received are contained in the report provided under separate Confidential Cover.

Resource Implications

Financial

The cost of the new tender will be incorporated into annual budgets as part of the Waste charge.

Workforce

Nil

Conclusion/Justification of Officer Recommendation

The justifications and conclusions are contained in the report provided under separate Confidential Cover.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM15/124

Moved: Cr P Briggs

Seconded: Cr M Reid

That Council approves Steann Pty Ltd to be the preferred tenderer for the Supply of Green Waste Verge Collection Services in accordance with the specifications and tender rate detailed in T15/02 for a period of two (2) years commencing on 1 July 2015 with an option for two one (1) year extensions to 30 June 2019.

CARRIED UNANIMOUSLY 7:0

12.14 Tender T15/03 – Supply of Hard Waste Verge Collection Services

File Ref: T15/03
 Previous Items: OCM. 9 Apr 15 Item 12.8 (OCM 15/063)
 Author and Title: Claire Ward, Waste Officer

Confidential Attachment under Separate Cover

Introduction

The Shire of Murray has undertaken bulk waste verge collections for a number of years which are utilised by a large percentage of residents. The hard waste verge collection has been advertised for tender and Council is requested to consider and appoint a contractor to undertake the provision of this service within the Shire of Murray.

Background/Proposal

The current hard waste tender expires on 30 June 2015 and tenders were called in April 2015 to provide for the continuation of this service. There will continue to be one (1) hard waste collection per year.

Consultation

The Tender was advertised in the West Australian newspaper on Saturday 11 April 2015.

Sustainability Implications

Economic - (Financial impact to the community)

The tender process has been undertaken to ensure competitive pricing to maximise the economic benefits.

Social - (Quality of life to community and/or affected landowners)

The provision of hard waste verge collections is of benefit to all residents and ratepayers.

Environment – (Impact on environment's sustainability)

To ensure the proper management regarding hard waste verge collection services to a satisfactory standard and minimize the impact on the environment.

Governance/Risk Statement – (Policy implications/level of risk)

Council policies are not affected by this proposal and the level of negative community comment is considered to be low, as the process required by Regulation to determine the criteria for a tender is being supported.

Strategic Outcomes

Murray 2023 – Strategic Community Plan

Theme 4 Infrastructure and Asset Management	
Objective 4.3 <i>Plan for sustainable long-term waste management practices</i>	Strategy 4.3.2 <i>Enhance and provide waste and recycling management services to the community</i>

Statutory Environment

Regulation 14 of the *Local Government Functions and General Regulations 1996* provides the following in relation to inviting tenders.

14. Publicly inviting tenders, requirements for

- (1) When regulation 11(1), 12 or 13 requires tenders to be publicly invited, Statewide public notice of the invitation is to be given.
- (2) If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving Statewide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.
- (2a) If a local government —
 - (a) is required to invite a tender; or
 - (b) not being required to invite a tender, decides to invite a tender,the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

Options

The details of the Tenders received are contained in the report provided under separate Confidential Cover.

Resource Implications

Financial

The cost of the new tender will be incorporated into annual budgets as part of the Waste charge.

Workforce

Nil

Conclusion/Justification of Officer Recommendation

The justifications and conclusions are contained in the report provided under separate Confidential Cover.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM15/125

Moved: Cr C Thompson

Seconded: Cr P Briggs

That Council approves Steann Pty Ltd to be the preferred tenderer for the Supply of Hard Waste Verge Collection Services in accordance with the specifications and tender rate detailed in T15/02 for a period of two (2) years commencing on 1 July 2015 with an option for two one (1) year extensions to 30 June 2019.

CARRIED UNANIMOUSLY 7:0

12.15 Council Resolution/Outstanding Items

Register attached – **Appendix 16**

12.16 Delegated Decisions of Development Applications for April 2015

Delegated Decisions attached – **Appendix 17**

13. BUSINESS LEFT OVER FROM THE PREVIOUS MEETING AND ANY BUSINESS THAT THE PRESIDING MEMBER MAY THINK DESIRABLE TO BRING UNDER THE NOTICE OF THE COUNCIL AND MAY HAVE DIRECTED TO BE ENTERED AS AN ORDER OF THE DAY

Nil

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING**15.1 Investigation of Community Bus/Car**

File No: 7/7943

Cr A Black

That Council requests the Chief Executive Officer to provide a report to the Ordinary Council meeting on 25 June 2015 investigating the provision of a Community Bus and/or Community Car, and that this investigation be included in the Murray 2025 Strategic Community Plan.

15.2 Review of Council's Standing Orders

File No: 1120

Cr C Thompson

That Council requests the Chief Executive Officer to give an update / status on the review of Council's Standing Orders at the Ordinary Council meeting on 25 June 2015.

16. CONFIDENTIAL ITEMS

Nil

17. ANY OTHER BUSINESS THE RECEPTION OF WHICH HAS BEEN APPROVED BY THE PRESIDENT OR COUNCIL

Nil

There being no further business, the Presiding Member declared the meeting closed, the time being 9.33am.