



Minutes

Ordinary Council Meeting

Thursday 25 August 2016

**Ordinary Council – 25 August 2016
Table of Contents**

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	1
2.	ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE	1
2.1	Request for Leave of Absence - Cr A Black	1
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	2
4.	PUBLIC QUESTION TIME.....	2
5.	PETITIONS AND APPROVED DEPUTATIONS.....	2
6.	CONFIRMATION OF MINUTES	2
6.1	Ordinary Council Meeting – 11 August 2016.....	2
7.	ANNOUNCEMENTS BY THE PRESIDING MEMBER	2
8.	ANNOUNCEMENTS BY ELECTED MEMBERS.....	2
9.	ACKNOWLEDGEMENT OF RECEIPT OF DISCLOSURE OF INTERESTS (BY PRESIDING MEMBER).....	3
10.	RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES HELD SINCE PREVIOUS MEETING OF COUNCIL	3
11.	REPORTS OF CHIEF EXECUTIVE OFFICER AND OFFICERS.....	3
	Planning and Sustainability	3
	Corporate Governance	4
11.1	Payments from Municipal and Trust Funds – July 2016	4
11.2	Monthly Financial Report – July 2016	7
	Recreation and Community Development	10
11.3	Community Assistance Fund	10
11.4	Amendment to structure of the Edenvale Advisory Committee.....	21
11.4.1	Matter Arising - Amendment to structure of the Edenvale Advisory Committee.....	26
11.5	Pinjarra Community Garden	27
11.6	Wheeler Airfield Regional Bush Fire Air Facility	30
11.7	Peel Development Regional Grants Scheme Proposal – Murray River Foreshore Redevelopment	33
11.8	Community Chest Fund Application Proposal – Murray Regional Equestrian Centre Dressage & Show Jumping Multi-Purpose Sand Arena	41
	Technical Services.....	49
	Items for Information	50
11.9	Outstanding Council Resolutions.....	50
12.	BUSINESS LEFT OVER FROM THE PREVIOUS MEETING.....	50
13.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.	50
14.	NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING	50
15.	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING	50
15.1	Proposal to Install an Automatic Teller Machine in Dwellingup.....	50
16.	MEETING CLOSED TO THE PUBLIC (CONFIDENTIAL BUSINESS).....	55
17.	CLOSURE OF MEETING.....	55



Minutes of the Ordinary Meeting held at the Murray Shire Council, 1915 Pinjarra Road, Pinjarra on Thursday 25 August 2016.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member **Cr M Reid** declared the meeting open the time being 9.00 am

2. ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

Cr M Reid	Shire President
Cr S Lee	Deputy Shire President
Cr W Barrett	Councillor
Cr A Rogers	Councillor
Cr C Rose	Councillor
Cr D Bolt	Councillor
Cr A Black	Councillor
Cr P Briggs	Councillor
Mr D Unsworth	Chief Executive Officer
Mr R Peake	Director Planning and Sustainability
Mrs J Burton	Director Corporate and Community Development
Mr M Harrop	Acting Director Technical Services
Mrs F Hide	Coordinator Executive Services

There was one member of the public, one member of the press and four members of staff in attendance at this time.

APOLOGIES

Cr C Thompson (Leave of Absence) Councillor

2.1 Request for Leave of Absence - Cr A Black

File 1/1930
Appendix 1

Correspondence has been received from Cr A Black, requesting leave of absence from Council and all Council duties for the period Wednesday 14 September to Friday 15 October 2016 (inclusive). Refer request attached at **Appendix 1**.

OFFICER RECOMMENDATION/COUNCIL DECISION:

OMC16/181

Moved: Cr P Briggs

Seconded: Cr A Rogers

That the request for leave of absence from Council and all Council duties, received from Cr A Black, for the period Wednesday 14 September to Friday 15 October 2016 (inclusive) be approved.

CARRIED UNANIMOUSLY 8:0

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS AND APPROVED DEPUTATIONS

Nil

6. CONFIRMATION OF MINUTES**6.1 Ordinary Council Meeting – 11 August 2016****OFFICER RECOMMENDATION/COUNCIL DECISION:****OCM16/182****Moved: Cr S Lee****Seconded: Cr P Briggs**

That the Minutes of the Ordinary Council Meeting held on Thursday 11 August 2016 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY 8:0

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

On Thursday 11 August, I attended the Rivers Regional Council Meeting.

On Monday 15 August, I attended the Management Committee meeting of the Yunderup Sport and Recreation Club.

On Thursday 18 August, I attended the Mandurah Murray Vietnam Veterans Group 50th Anniversary of the “Battle of Long Tan” held at the Mandurah War Memorial and laid a wreath on behalf of the Shire of Murray.

On Monday 22 August, I attended the Cantwell Park Stage Three Official Opening in Pinjarra.

On Wednesday 24 August, I attended the Economic Development Workshop at the Shire of Murray offices.

Following today’s Council meeting the Chief Executive Officer and I will be attending the Peel Zone meeting at the Shire of Boddington.

Councillor Reid read a letter from Andrew Hastie MP, Federal Member for Canning, congratulating **Councillor Chris Thompson** on her 30 years of continuous service as a Councillor for the Shire of Murray.

8. ANNOUNCEMENTS BY ELECTED MEMBERS

The Elected Member’s announcements will be provided as an attachment to the Minutes.

9. ACKNOWLEDGEMENT OF RECEIPT OF DISCLOSURE OF INTERESTS (BY PRESIDING MEMBER)

Cr M Reid made the following statement in regard to item 11.3 points 1 and 3:

"I disclose that I have an association with the applicant. This association is that I am a member of the South Yunderup Residents and Ratepayers Association.

As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly".

Cr M Reid declared an Impartiality Interest in Ordinary Council Meeting Item 11.3 - Community Assistance Fund - point 7 of the recommendation as she is a member of the Yunderup Sport and Recreation Club Management Committee.

Cr A Rogers declared an Impartiality Interest in Ordinary Council Meeting Item 11.3 - Community Assistance Fund - point 5 of the recommendation as she is the President of the Coolup Progress Association.

Cr S Lee declared an Impartiality Interest in Ordinary Council Meeting Item 11.5 - Pinjarra Community Assistance Garden as his partner is the Secretary of the Pinjarra Community Garden.

Cr S Lee declared an Impartiality Interest in Ordinary Council Meeting Item 15.1 - ATM in Dwellingup as he is a Board Member of the Pinjarra Community Bendigo Bank.

Cr W Barrett declared a Financial Interest in Ordinary Council Meeting Item 15.1 - ATM in Dwellingup as he is a Foundation Board Member and shareholder of the Pinjarra Community Bendigo Bank.

10. RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES HELD SINCE PREVIOUS MEETING OF COUNCIL

Nil

11. REPORTS OF CHIEF EXECUTIVE OFFICER AND OFFICERS

Planning and Sustainability

Nil

Corporate Governance

11.1 Payments from Municipal and Trust Funds – July 2016

File Ref: 8013-01
Author and Title: Tracie Unsworth, Manager Finance

Appendix 2

Purpose

This report of payments made from the Shire's Municipal and Trust bank accounts is presented to Council, in accordance with the requirements of the Local Government (Financial Management) Regulations 1996.

Background

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires that:

- 1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:
 - a) the payee's name; and
 - b) the amount of the payment; and
 - c) the date of the payment; and
 - d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing:
 - a) for each account which requires council authorisation in that month:
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - b) the date of the meeting of the council to which the list is to be presented.
- 3) A list prepared under sub regulation (1) or (2) is to be:
 - a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - b) recorded in the minutes of that meeting.

Proposal

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's Municipal and Trust Funds, and as required, a list of accounts paid by the Chief Executive Office is provided to Council.

The information report contains the list of payments made from the Shire of Murray's Municipal and Trust bank accounts for the month of July 2016.

This list includes details for each payment made, incorporating:

- The payees name
- The description of the payment
- The date of the payment
- The amount of the payment
- A certificate signed by the Chief Executive Officer, stating that all invoices and vouchers presented to Council have been certified as to the receipt of goods and the

rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

Invoices supporting all payments are available for the inspection of Council.

Murray 2025 Strategic Community Plan

Objective: 1.	Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community
Outcome: 1.1	A long-term, strategically focused Shire that is sustainable, respected and accountable
Strategy: 1.1.3	Ensure accountable, ethical and best practice governance to our district

Murray 2015-2019 Corporate Business Plan

Action: 1.1.3.4	Manage statutory reporting requirements
------------------------	---

Other Strategic Links

Nil

Statutory Environment

Section 6.4(1) of the Local Government Act 1995 requires the Shire of Murray to prepare financial reports as prescribed. Regulation 13 of the Local Government (Financial Management) Regulations 1996 governs the requirement to provide to Council a detailed listing of all payments made from the Municipal and Trust bank accounts and outlines the form, content and timing of this report.

Policy Implications

Nil

Sustainability & Risk Considerations

Economic - (Financial impact to the community)

Nil

Social - (Quality of life to community and/or affected landowners)

Nil

Environment – (Impact on environment's sustainability)

Nil

Governance – (Policy implications)

Failure to present a detailed listing of payments made from the Shire bank accounts in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996.

Overall Risk Management Consideration

Not applicable

Consultation

Not Applicable

Resource Implications

Financial

Presentation of a detailed listing of payments made from the Shire bank accounts gives Council the ability to monitor the Shire's cash outflows.

Workforce

Nil

Options

Council has the option of:

1. Receiving the Payments from Municipal and Trust Funds report for July 2016.
2. Not receiving the Payments from Municipal and Trust Funds report for July 2016.

Conclusion/Justification of Officer Recommendation

The Payments from Municipal and Trust Funds report has been prepared in accordance with the Local Government (Financial Management) Regulations 1996 and is presented to Council for information. All accounts are for goods and services that have been duly incurred and authorised for payment in accordance with the budget allocation and statutory obligations.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/183

Moved: Cr W Barrett

Seconded: Cr S Lee

That Council receives the Payments from Municipal and Trust Funds report for July 2016 as presented.

CARRIED UNANIMOUSLY 8:0

11.2 Monthly Financial Report – July 2016

File Ref: 8013-01
 Author and Title: Tracie Unsworth, Manager Finance

Appendix 3

Purpose

This monthly financial report is presented to Council to outline the Shire of Murray's financial position as at the reporting date, in line with the requirements of the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Background

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Activity to be presented to Council. This Statement is to include:

- a. Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the *Local Government Act 1995*;
- b. Budget estimates to the end of the month to which the statement relates;
- c. Actual amounts of expenditure, revenue and income to the end of the month to which these statements relate;
- d. The material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- e. The net current assets at the end of the month to which the statement relates.

Proposal

The monthly financial report for July 2016 identifies the financial position of Council as at the reporting date and consists of:

- Statement of Financial Activity
- Statement of Comprehensive Income
- Statement of Financial Position
- Notes to Statement of Financial Activity:
 - * Note 1 Graphical Representation of Statement of Financial Activity
 - * Note 2 Net Current Funding Position
 - * Note 3 Significant Variances
 - * Note 4 Cash and Investments
 - * Note 5 Receivables
 - * Note 6 Grants and Contributions
 - * Note 7 Cash Backed Reserves
 - * Note 8 Capital Disposals and Acquisitions
 - * Note 9 Trust
 - * Program Schedules

Murray 2025 Strategic Community Plan

Objective: 1.	Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community
Outcome: 1.1	A long-term, strategically focused Shire that is sustainable, respected and accountable
Strategy: 1.1.3	Ensure accountable, ethical and best practice governance to our district

Other Strategic Links

The Shire of Murray 2016/17 Annual Budget

Statutory Environment

Section 6.4(1) of the Local Government Act 1995 requires the Shire of Murray to prepare financial reports as prescribed. Regulation 34 of the Local Government (Financial Management) Regulations 1996 outlines the form, content and timing of the monthly financial reports prepared for presentation to Council.

Policy Implications

Nil

Sustainability & Risk Considerations

Economic - (Financial impact to the community)

Timely submission of detailed monthly financial reports allows Council to monitor the financial performance of the Shire and review any adverse financial trends that may impact on the Shire's financial sustainability.

Social - (Quality of life to community and/or affected landowners)

Nil

Environment – (Impact on environment's sustainability)

Nil

Governance – (Policy implications)

Failure to produce the monthly financial statements in the prescribed form would result in non-compliance with the Local Government Act 1995 and its associated regulations.

Overall Risk Management Consideration

Not applicable

Consultation

Shire officers

Resource Implications

Financial

Nil

Workforce

Nil

Options

Council has the option of:

1. Receiving the monthly financial report for July 2016.
2. Not receiving the monthly financial report for July 2016

Conclusion/Justification of Officer Recommendation

This monthly financial statement has been prepared in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/184

Moved: Cr W Barrett

Seconded: Cr P Briggs

That Council receives the July 2016 Monthly Financial Report as presented.

CARRIED UNANIMOUSLY 8:0

Recreation and Community Development

11.3 Community Assistance Fund

File Ref: 8/9116
Previous Items: OCM May 12 Item 11.6 OCM16/101
Author and Title: Sally Donkin, Events Officer

Appendices 4 and 5

Cr M Reid declared an Impartiality Interest in Ordinary Council Meeting Item 11.3 - Community Assistance Fund - points 1 and 3 of the recommendation as she is a social club member of the South Yunderup Sport & Recreation Club. She declared she would consider the matter on its merits and vote accordingly.

Cr A Rogers declared an Impartiality Interest in Ordinary Council Meeting Item 11.3 - Community Assistance Fund - point 5 of the recommendation as she is the President of the Coolup Progress Association. **Cr Rogers** advised she would leave the Chamber.

Cr M Reid declared an Impartiality Interest in Ordinary Council Meeting Item 11.3 - Community Assistance Fund point 7 of the recommendation as she is a Board member of the Yunderup Sport and Recreation Club Management Committee. **Cr Reid** advised she would leave the Chamber.

Purpose

Council is requested to consider funding applications for the first round of the 2016/17 Community Assistance Fund.

Background

The Shire of Murray Community Assistance Fund aims to assist community groups to build and strengthen their organisational capacity, develop skills, or host an event in an endeavour to deliver services within the Shire of Murray that effectively contribute to building vibrant, inclusive and healthy communities.

Council committed \$15,375 in the 2016/17 budget towards the Community Assistance Fund, which is open to sporting clubs and not for profit community groups four times each year.

Funding applications are required to meet one of the following key priority areas:

- Building the capacity and sustainability of community organisations.
- Encouraging community engagement and participation in community life or activation of places and facilities.
- Encouraging social inclusion.
- Protection of our environment.
- Supporting the development of and participation in arts and culture.
- Supporting a safe and healthy community.
- Promoting increased physical activity.
- Increasing support or services to priority target groups including families, children, youth, seniors, indigenous, culturally diverse backgrounds, people with disability and people of low socio economic background.

Council declined two proposals in Round 4 of the 2015/16 funding (OCM16/101) as applicants had received funding in Round 1 of the 2015/16 financial year and were, as per Council Policy CC12 (**Appendix 4**), therefore ineligible to receive further funding in a subsequent round. Council endorsed considering both proposals during the first round of the 2016/17 financial year, and the applications have been included as part of this report.

As this is the first round for the year, the full amount of \$15,375 is available for allocation. If divided evenly between all four rounds, approximately \$3845 is available per round. It is recommended that \$500 be earmarked for small \$100 projects such as Clean Up Australia Day requests, thus leaving approximately \$3719 per round. If, at the time of assessing Round 4 projects, funds have not been taken up, the remaining pool of money in this \$500 allocation can be made available to Round 4 applications.

Proposal

The first round of funding through the Community Assistance Fund closed on 1 August 2016. Six new applications were received, along with the two projects from Round 4, 2015/16. The total request for Round 1 funding is \$8450.

The South Yunderup Residents and Ratepayers Association (SYRRA) have submitted two projects totalling \$1500 to be held in December 2016 and January 2017. The Carols by the Canals project was unsuccessful in gaining funding through Round 4 and is being resubmitted for consideration. The Yunderup Sport and Recreation Club's application was also declined in Round 4 and is resubmitted for consideration in this round.

A summary of the assessment of each of the applications (**Appendix 5**) is detailed in the below table:

	Applicant	Proposed Project	\$ Sought	\$ Recommended
1.	South Yunderup Residents and Ratepayers Association Inc (SYRRA) (2 March 2016 - resubmitted)	Carols by the Canals <i>Total project cost: \$5,414</i> To provide annual Carols by the Canals event for South Yunderup residents and the general public.	\$750	\$500
<p><u>Assessment:</u></p> <p>The South Yunderup Residents and Ratepayers Association Inc. have been long-term recipients of funding through the Community Assistance Fund and as such their commitment to their community is not questioned.</p> <p>The annual event is a large crowd pleaser and offers an array of activities along with the traditional Christmas Carols. The Association acknowledges the ongoing contribution of local businesses and community groups for the success of this event, and are to be encouraged to continue with this event.</p> <p>The group's application was declined in Round 4 of the 2015/16 financial year, as they had already received funding in an earlier round.</p> <p>It is recommended that partial support of this project be approved to allow for funding to be approved for other applicants in this round.</p>				
	Applicant	Proposed Project	\$ Sought	\$ Recommended
2.	Yunderup Sport and Recreation Club (14 April 2016 - resubmitted)	Dragon Boat Equipment <i>Total project cost: \$850</i> Purchase of paddles for dragon boats	\$350	\$350

<p><u>Assessment:</u></p> <p>The Yunderup Sport and Recreation Club is the only club that offers Dragon Boating in the Murray Shire. Every Friday afternoon people of all ages and fitness levels can gather at the Club to take part in this activity.</p> <p>There has been an increase amount of interest in this activity, however, participants are required to provide their own paddles. Those without the financial ability to do so are being excluded from this activity, with the majority of those affected under 20 years of age and without the means to fund expensive sporting equipment.</p> <p>Since the Club's initial application through the Community Assistance Fund in Round 4 2015/16, they have successfully obtained funding of \$500 through the Department of Sport and Recreation's Community Sporting Club Equipment Subsidy Scheme towards the purchase of the paddles.</p> <p>The Club has recently indicated via email that it now only requires the remaining \$350 in order to complete the project.</p> <p>Historically Council has not supported equipment purchases as part of the Community Assistance Fund, however this is not specifically excluded under the funding guidelines of the Policy (CC12).</p> <p>Financial support meets the Policy's key priority areas of building the capacity and sustainability of community organisations, encouraging community engagement and participation in community life or activation of places or facilities, encouraging social inclusion and promoting physical activity.</p> <p>The project also fits within Council's Corporate Plan Strategies 3.1.1 – Assist community and sporting organisations to remain sustainable and active and 3.1.5 – Increase participation in recreation and leisure activities.</p> <p>It is recommended that Council fund the remaining \$350 of the project to allow it to be completed, and the program to recommence as expected later in the calendar year.</p>				
	Applicant	Proposed Project	\$ Sought	\$ Recommended
3.	Peel Youth Services (19 July 2016)	Peel Youth Bushwalks and Adventures <i>Total project cost:</i> <i>\$12,000</i> Provide bushwalking and activities for youth	\$1,500	\$1,500
<p><u>Assessment:</u></p> <p>The Peel Youth Bushwalks and Adventures is a new project hosted by the Peel Youth Services, aimed at engaging young people in no cost activities to increase mental and physical wellbeing.</p> <p>The Peel region has a high incidence of young people with mental health / 'depressive' issues and it is a researched fact that engaging in activity 'in nature' enhances mental wellbeing and provides added physical benefits.</p> <p>If funding is successful, the activities will be held every second Sunday from 1 October 2016 with participants picked up and dropped off at the Pinjarra train station on Pinjarra-Williams Road, transported to and from Dwellingup to engage in the walk with a paid walk leader, with opportunities including</p>				

geocaching, camping and canoeing also a possibility, The group has applied to Bendigo Bank and Mayday for additional funding for this project.

Support of this project meets several of the key priority areas identified in Policy CC12 and Council’s Corporate Plan Strategies 3.1.5 – Increase participation in recreation and leisure activities, 3.1.6 – Identify and respond to community health risks, 3.2.2 – Increase engagement and participation of youth in the community, 3.2.4 – Promote and foster a culture that is inclusive and welcoming to all and 3.3.1 – Advocate expanded health services to the region.

It is recommended that due to the seriousness of youth mental wellbeing in the Peel region that full funding for this project be supported.

	Applicant	Proposed Project	\$ Sought	\$ Recommended
4.	South Yunderup Residents and Ratepayers Association Inc (SYRRA) (20 July 2016)	Recycled Raft Regatta <i>Total project cost: \$1,400</i> To host regatta promoting recycling and health / wellbeing and physical activity.	\$750	\$500

Assessment:

This project is also submitted by the South Yunderup Residents and Ratepayers Association (SYRRA) in conjunction with the resubmitted project declined through Round 4.

Nothing in Council’s Policy CC12 precludes a group submitting more than one project in a single round, however further applications under future 2016/17 rounds would be outside policy.

2016 was the first year that SYRRA held this event, which saw eight rafts entered into competition and raced by 28 people. The event attracted participants aged 5years – 80years who had spent many weeks designing and collecting materials with which to create their rafts.

SYRRA work extremely hard to enhance the sense of community spirit and inclusion through their events and this should be recognised through some financial support. The group deliver well organised and supported events that show clear community involvement and financial support will meet Council’s Corporate Business Plan Strategies 3.1.1 Assisting community and sporting organisations to remain sustainable and active and 3.2.1 - Encourage and support volunteerism and community groups.

It is recommended that the group receive partial support for this project, with the total funding recommended for SYRRA remaining under \$1500.

	Applicant	Proposed Project	\$ Sought	\$ Recommended
5.	Pinjarra Netball Association (24 July 2016)	Nets by the River <i>Total project cost: \$5,800</i>	\$1000	\$500

		To host beach volleyball event which promotes health and wellbeing.		
<p><u>Assessment:</u> This Pinjarra Netball Association have applied for funding to host a half-court mixed team beach volleyball event, aimed at attracting new members and engaging local businesses, who will be approached to submit teams to play in the event.</p> <p>The organisation has gained the support of the Red Lion and Sportspower who will provide a venue and prizes.</p> <p>The group has requested assistance to fund advertising and setup/removal of sand for the event which it hopes will attract 80 participants and many more spectators.</p> <p>Financial support will meet Council's Corporate Business Plan Strategies 3.1.1 Assisting community and sporting organisations to remain sustainable and active and 3.1.5 - Increase participation in recreation and leisure activities.</p> <p>It is recommended that the group receive partial support for this project as the reach of the project is relatively small.</p>				
	Applicant	Proposed Project	\$ Sought	\$ Recommended
6.	Bridge Builders Ministries Inc. (29 July 2016)	2016 Christmas Day Community Breakfast <i>Total project cost: \$23,072</i> Inaugural community Christmas Breakfast	\$1800	\$200
<p><u>Assessment:</u> Bridge Builders Ministries Incorporated have applied for funding to host an inaugural community Christmas Breakfast, to be held on 25 December 2016 at the Austin Cove Baptist College.</p> <p>A similar event is hosted in Rockingham each year and provides the opportunity for those in the community to have some festive experience at a time of year where people feel angst, loneliness and incur high expenses.</p> <p>The group has requested assistance to fund equipment hire for the breakfast, with an expected attendance of 200 people, however the group will not turn people away if more than this attend.</p> <p>Financial support will meet Council's Corporate Business Plan Strategies 3.1.1 Assisting community and sporting organisations to remain sustainable and active and 3.1.5 - Increase participation in recreation and leisure activities.</p> <p>The requested amount of \$1,800 funding exceeds the limit that applicants are able to apply for through the Community Assistance Fund. The total project cost of approximately \$23,000 equates to around \$115 per person, which is a significant amount for this type of event.</p> <p>Due to the significant number of applications and assessment of priorities, it is recommended that partial funding be approved for this inaugural event.</p>				

	Applicant	Proposed Project	\$ Sought	\$ Recommended
7.	Coolup Progress Association (29 July 2016)	Annual Coolup Community Christmas Party <i>Total project cost: \$3300</i> Annual community Christmas event aimed at local community group.	\$300	\$300
<p><u>Assessment:</u> The Coolup Progress Association has applied for funding to host their annual Community Christmas Party, to be held on 3 December 2016 at the Coolup Hall.</p> <p>The Association is extremely hardworking in the community and hosts a wide range of events and activities aimed at community participation and inclusion, improving facilities and continually engaging young people through the Coolup Kids Club.</p> <p>The group have requested assistance towards the hire of services to provide activities for children attending the event.</p> <p>Council has historically supported groups and organisations that host community Christmas events, and this event meets some of Council's Corporate Business Plan Strategies.</p> <p>Although the project will take place in December, applying through Round 2 will not provide sufficient lead time to advise the Association of the outcome of their application and it is therefore recommended that funding be approved through Round 1 considerations.</p>				
	Applicant	Proposed Project	\$ Sought	\$ Recommended
8.	Carcoola P & C Association (1 August 2016)	Carcoola Festival of Trees <i>Total project cost: \$3000</i> Fundraiser for school.	\$1500	\$1000
<p><u>Assessment:</u> This is the first application ever received from the Carcoola P&C Association for funding through the Community Assistance Fund.</p> <p>The project will be a fundraiser for the Association and assist in promoting the school within the community, increase neighbour communications and help create environmental awareness. It is acknowledged that schools are a central hub and integral player in bringing the community together.</p> <p>The group has requested funding for advertising in relation to the above project to be held on 12 November 2016.</p> <p>The North Pinjarra locality is now several decades old, with streetscapes, infrastructure and housing dated and requiring rejuvenation. Council's desire to work towards an Asset Based Community approach, and the proposed North Pinjarra Revitalisation Strategy, which has the potential to lead to an</p>				

improved character and level of amenity in the area, would indicate that this project would be a good fit under these concepts.

The project would allow the school to engage with members of the community and develop those community connector/relationships that are the basis of asset based community development.

Adding to the streetscape appeal or greening of the local environment meets some of the key priority areas of the Community Assistance Fund and Council's Corporate Business Plan Outcome 4.2 – Town Centres are welcoming, well presented and developed to enhance their character and value.

It is recommended that Council partially support this application to the value of \$1000 in line with the other community based projects listed within this round of funding.

Murray 2025 Strategic Community Plan

Objective: 3	A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents
Outcome: 3.1	A healthy and connected community with a strong sense of community spirit and pride
Strategy:3.1.1	Assist community and sporting organisations to remain sustainable and active
Strategy:3.1.2	Encourage and support volunteerism and community groups
Strategy:3.1.4	Facilitate and support activities that bring the community together
Strategy:3.1.5	Increase participation in recreation and leisure activities
Strategy:3.2.2	Increase engagement and participation of youth in the community
Strategy:3.2.4	Promote and foster a culture that is inclusive and welcoming to all
Strategy:3.3.1	Advocate expanded health services to the region

Murray 2016-2020 Corporate Business Plan

Action 3.1.4.1	Assist groups to deliver events and activities that build community capacity and cohesiveness
-----------------------	---

Other Strategic Links

Nil

Statutory Environment

Local Government Act 1995 – Part 6 Financial Management

Policy Implications

Shire of Murray Policy CC12 - Community Assistance Fund

Sustainability & Risk Implications

Economic - (Financial impact to the community)

All projects engage with community at different levels and some potentially have capacity to retain or generate spending in the local area as a result of the activities.

Social - (Quality of life to community and/or affected landowners)

The proposed funding requested by the applicants enhances opportunities for social and community inclusion for all groups, their respective participants and spectators, and also provides opportunities for new relationships and skills development.

Environment – (Impact on environment's sustainability)

None of these proposals are expected to adversely impact on the environment.

SYRRA's Recycled Raft Regatta applies for and receives permission from the Department of Transport in relation to use of a public waterway and there were no repercussions from last year's event.

The Nets by the River event will be held on a largely unused reserve, with sand that is brought in for the event redistributed to the beach area or spread over the reserve as a top dressing, and this will not affect the condition of either of the areas in the long term.

The Carcoola P&C Association's Festival of Trees project may provide a positive opportunity to add to the community's environment through the planting of trees, however additional tree plantings should also be considered as part of the proposed North Pinjarra Revitalisation Plan.

Governance – (Policy implications)

These applications have been received through the Community Assistance Fund as per Policy CC12. The Policy states that organisations can only receive financial assistance once per financial year. The South Yunderup Residents and Ratepayer Association have two applications in this round as a result of a deferment of the 2015/16 Carols in the Canals application. Officers could have required a combined application to be submitted, however in order to have minimal impact on the Association, have accepted the application for financial assistance being two parts of a single application for funding.

Overall Risk Management Consideration

The key risk in relation to community assistance funding lies around the support or rejection of each application and whether the assessment and resulting recommendation reflects the priorities of the Policy. Each assessment is based on the Policy criteria, and therefore the risks associated are considered to be adequately mitigated. Any specific risks relating to the project may be included in the funding approval as conditions.

Consultation

- South Yunderup Residents and Ratepayers Association Inc.
- Yunderup Sport and Recreation Club Inc
- Peel Youth Services
- Pinjarra Netball Association
- Bridge Builders Ministries Inc (Austin Cove)
- Coolup Progress Association
- Carcoola P & C Association

Resource Implications

Financial

Council has provided an allocation of \$15,375 within the 2016/17 budget for the purposes of the Community Assistance Fund. As this is the first round for the year the full amount of funding is available.

Workforce

No additional workforce allocations are required as a result of the recommendation.

Options

Council has the option of:

1. Supporting the recommended amounts as per Policy CC12;
2. Supporting a contribution which is more or less than the recommended amounts;
3. Not supporting a contribution.

Conclusion/Justification of Officer Recommendation

Council has traditionally supported funding to community organisations to run events and conduct projects that build community capacity, spirit and engagement. By supporting the proposed projects, Council continues to have a positive impact in our local community.

Financial assistance supports the Asset Based Community Development model that Council is working towards, that is, empowering the communities to make use of their strengths, abilities and assets to increase and contribute to health, happiness and wellbeing of that community.

Should Council approve the recommended amounts of funding, a total of \$4850 will be deducted from the fund, leaving \$10,025 remaining for the next three rounds, plus \$500 for the small Clean-Up Australia type projects. Historically, Rounds 1 and 4 receive the most applications.

Successful recipients of the Shire of Murray Community Assistance Fund are required to acknowledge Council's support and will be required to meet particular conditions and complete an acquittal of the grant within three months of the event or activity.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/185

Moved: Cr S Lee

Seconded: Cr P Briggs

That Council:

1. **approves a partial contribution of \$500 towards the South Yunderup Residents and Ratepayers Association Incorporation's Carols by the Canals event to be held in December 2016;**

CARRIED UNANIMOUSLY 8:0

OFFICER RECOMMENDATION/COUNCIL DECISION:**OCM16/186****Moved: Cr C Rose****Seconded: Cr A Rogers**

2. approves a contribution of \$1500 to Peel Youth Services toward their Peel Youth Bushwalks and Adventures project;

CARRIED UNANIMOUSLY 8:0**OFFICER RECOMMENDATION/COUNCIL DECISION:****OCM16/187****Moved: Cr S Lee****Seconded: Cr C Rose**

3. approves a partial contribution of \$500 for the South Yunderup Residents and Ratepayers Association Incorporation's Recycled Raft Regatta to be held in January 2017;

CARRIED UNANIMOUSLY 8:0**OFFICER RECOMMENDATION/COUNCIL DECISION:****OCM16/188****Moved: Cr A Rogers****Seconded: Cr C Rose**

4. approves a partial contribution of \$500 to the Pinjarra Netball Association to host the Nets by the River event in October 2016;

CARRIED UNANIMOUSLY 8:0

Cr A Rogers withdrew from the meeting the time being 9.09am

OFFICER RECOMMENDATION/COUNCIL DECISION:**OCM16/189****Moved: Cr C Rose****Seconded: Cr P Briggs**

5. approves the Coolup Progress Associations request for funding of \$300 for their annual Christmas Party;

CARRIED UNANIMOUSLY 7:0

Cr A Rogers rejoined the meeting the time being 9.10am

OFFICER RECOMMENDATION/COUNCIL DECISION:**OCM16/190****Moved Cr C Rose****Seconded Cr S Lee**

6. approves a partial contribution of \$1000 to the Carcoola P & C Association's application for funding for the Carcoola Festival of Trees project;

CARRIED UNANIMOUSLY 8:0

Cr M Reid vacated the Chair and withdrew from the meeting, the time being 9.11am.
Cr S Lee, Deputy President assumed the Chair at this point, the time being 9.11am

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/191

Moved Cr A Rogers

Seconded Cr D Bolt

7. **approves the Yunderup Sport and Recreation Club's request for funding of \$350 enabling completion of the Dragon Boat program;**
CARRIED UNANIMOUSLY 7:0

Cr M Reid rejoined the meeting at this point the time being 9.12am and resumed the Chair.

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/192

Moved Cr S Lee

Seconded Cr P Briggs

8. **approves a partial contribution of \$200 to support the Bridge Builder Ministries Inc application for their 2016 Community Christmas Breakfast.**
CARRIED UNANIMOUSLY 8:0

11.4 Amendment to structure of the Edenvale Advisory Committee

File Ref: 7/7747
Author and Title: Deb Wilkes, Executive Manager Community Development

Appendix 6

Purpose

Council is requested to endorse a proposal to disband the current Edenvale Advisory Committee and replace it with a Staff Management Group as the primary action and decision making body, together with a reworked Friends of Edenvale Group to act as an ideas, communication and fundraising avenue.

Background

The Edenvale historic homestead is managed by the Shire of Murray. There are several user groups who conduct activities on site, including:

- Murray Arts and Crafts
- Roger May Machinery Museum
- Murray Districts Historical Society
- Pinjarra Patchwork and Quilters Association
- Edenvale Tearooms Lessee
- Heritage Rose Garden Committee.

These groups contribute some resources and finances towards the upkeep and maintenance at Edenvale which is usually associated with the area/s they use.

The Friends of Edenvale, a local not-for-profit group, are also actively involved at Edenvale. While they may not constitute a “user group” as such, they undertake a range of fundraising activities and contribute resources and finances towards the overall upkeep and maintenance of the site. Most, but not all user groups, are represented on the Friends of Edenvale group.

In addition, the Edenvale Advisory Committee provides formal communication and decision making avenues (a Committee of Council) and is comprised of members from each of these user groups, Councillors and staff. This Committee meets formally 4 times a year, and informally as the need arises to consider strategic and operational issues of relevance to Edenvale. This group makes representation to Council on matters of concern for the user groups, however, restrictions associated with the historical significance of the site, together with local government processes and procedures have, on occasions, led to frustration for user groups with delays in progressing some items.

The Shire of Murray Tourism Officer currently acts as liaison between Shire staff, the Advisory Group, the Friends of Edenvale group, each user group and set of volunteers.

It is recognised that the current system is quite time consuming and repetitive, with many groups having to attend multiple meetings. On several occasions this has led to frustrations for the user groups because timely decisions could not be made on matters of importance to them.

It is therefore proposed that a new model, one that still allows for important user group input while reducing the number of meetings, allowing for quick decision making and giving the Tourism Officer more time to focus on Strategic and Marketing strategies would be beneficial.

Proposal

In order to determine the best way forward, nine local government were contacted about their approaches to managing heritage or similar precincts and liaising with and supporting various community and users groups in those precincts.

Of the nine approached, seven were able to offer information relevant to the management of Edenvale. While each Local Government Authority (LGA) had some differences in how they approached the issues, a number of common and recurring themes emerged.

All LGA's spoke of inherent issues with committees consisting of community and user group representation mainly due to the differing skill levels and time availability of such members. Other concerns were the interest and intent of the users groups, either individually or collectively, being in conflict with each other and/or with City/Shire strategic direction and the challenge of managing that. A further common issue raised was the perceived lack of authority for many of the Advisory/Management Committees, resulting in them being less effective with user and community groups.

All those spoken with had moved away from the more traditional "Committee of Council" model and had moved towards a mixture of staff/user group /community /Councillor depending on the nature of the group. One did have an Advisory Committee consisting of 2 elected members, 2 community members, 2 staff and 2 historical society members but the group had no delegated authority and made recommendation to Council. This was seen as workable but not the most effective model, and comment was made that once that group disbanded it would most likely be replaced with a staff only group.

Several others had moved to staff only committees and spoke positively of this with one saying it allowed for a more strategic long term focus and the ability to develop 10 year operational plan. Another advised they have what they call a Management Group but is actually a cross sectoral staff only group who meet regularly to discuss and manage issues, and had developed a 10 year Masterplan for the usage of the site which had then enabled the LGA to select which user groups best fit that plan for maximum utilisation of the site (and how they could assist groups who did not fit with relocation to other sites).

The current communication structure, diagrammatically represented in **Appendix 6**, is very cumbersome, has a lot of duplication and is not an effective communication, use of time, decision making or implementation model.

Key points

1. Very complex model
2. Multiple points of contact and multiple meetings - can lead to delayed decision making
3. Time consuming for Tourism Officer, limiting their involvement in more strategic areas (grant writing, marketing, site tours etc)
4. Seen by Edenvale user groups as cumbersome, repetitive and time consuming

If the current Advisory Committee was devolved and Management Group established to make decisions about the site, that Management Group could consist of

- a. Staff only
 - b. Staff and User Group representation
 - c. Councillor representation could also be sought for either model
- a. Staff only management group.** As staff would be attending these meetings as part of their regularly scheduled work duties, meetings could easily be scheduled regularly, leading to more rapid responses to issues and concerns. The experiences and specialised knowledge of the staff is also likely to lead to greater risk mitigation. Additionally, the synergy between the staff and the Shire's strategic direction is less likely to be conflicted than with user groups.

On a cautionary note, there is risk that user groups may feel disconnected and unheard by this process, so clear communication lines between user groups and the staff management group would need to be identified and implemented early in the process.

b. Staff and user group would need to consist of the above mentioned staff and each user group at Edenvale. With this model the need for a structured communication process between the management group and the user groups at Edenvale may be lessened, however in order for this to be true, groups such as Friends of Edenvale would also need to have representation on the management committee, as the user groups, would be present at all meetings.

While communication has the potential to be more effective with this model, there is the potential for the size of the group to become unwieldy (up to 6 user groups and up to 11 staff). It would also need to be recognised, that this proposed group is in fact, very similar to that of the current Advisory Committee and would therefore be likely to have many (if not all) of the issues associated with that current committee.

A further consideration of this model is that the various volunteers and user groups would have direct access to multiple staff members creating an opportunity for them to easily bypass the established communication and liaison channels and go directly to the staff they feel could most easily address their issue. This has the potential to cause disruption to staff workloads and create inequity in how groups access information and resources.

To ascertain the most favourable way to progress these issues, an on-site meeting was held with the current Edenvale User groups on 17 June 2016. The various options were presented and those present uniformly agreed that the Edenvale Advisory Group should be devolved and another model put in place that included a staff-only management group who would meet regularly (monthly) to make timely and informed decisions around managing the site, together with a communication strategy to allow the user groups to input into those meetings and receive the outcomes from them.

The preferred model was to start with Structure A (**refer appendix 6**), where the Tourism Officer would continue to assume a large workload and act as the liaison between the staff management group and each individual user group, but over a period of time (12 months was seen as a reasonable time frame) they wanted to move to Structure B. Structure B would see an overarching group assume many of the communication strategies between the user groups and staff management group.

The preferred option for the current user groups was that the present “Friends of Edenvale” group be revamped and reworked to become a strong “voice” for Edenvale and the user groups. It was suggested the revamped Friends of Edenvale should:

- Rework its membership to include every user group at Edenvale
- Reinvigorate its Terms of Reference
- Meet every month
- Have access to some seed funding to allow them to apply for larger projects to enhance the Edenvale site
- Act as the primary liaison between the Edenvale User Group and the Shire staff (including the Tourism Officer and the Staff Management Group)
- Take approximately 12 months to be revamped and reworked to assume this role

Murray 2025 Strategic Community Plan

Objective 2	A progressive and diverse economy that maximises employment and business opportunities
Outcome 2.3	Develop the Shire as a tourism destination based on our distinct characteristics and natural assets
Strategy 2.3.3	Provide for and maintain infrastructure that grows tourism

Murray 2025 Strategic Community Plan

Objective 3	A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents
Outcome 3.1	A healthy and connected community with a strong sense of community spirit and pride
Strategy 3.1.2	Encourage and support volunteerism and community groups

Other Strategic Links

Tourism Strategy 2009- 2014

Statutory Environment

Not applicable

Policy Implications

Nil

Sustainability & Risk Implications

Economic - (Financial impact to the community)

If the revamped Friends of Edenvale has access to a small amount of seed funding there is a strong likelihood they will be able to leverage larger grants to undertake works at the site, over and above what Council has already financially allocated. This is likely to create a positive economic effect.

Social - (Quality of life to community and/or affected landowners)

The proposed disbanding of the Edenvale Advisory Committee and establishment of a staff management group and revamped Friends of Edenvale will not have an adverse social effect.

Environment – (Impact on environment’s sustainability)

Creating a new staff management group and revamping the Friends of Edenvale is likely to have positive effect on the timeliness and number of historically sympathetic environmental projects undertaken at Edenvale.

Governance – (Policy implications)

No policy issues have been identified.

Overall Risk Management Consideration

The proposed change will not impede risk management pertaining to relevant service delivery. Formation of a new staff management group will assist in improved and faster decision making relating to site issues at Edenvale.

Consultation

This proposal was presented formally to the Edenvale User Groups (including Friends of Edenvale) and comment was invited subsequent to that discussion. No concerns have been raised through the duration of the consultation.

Resource Implications

Financial

A budget allocation of \$5,000 exists for the Friends of Edenvale to use as seed funding for larger grants and projects, and to expedite priority works within the Edenvale Precinct.

Workforce

Once the longer term option is in place, where the revamped Friends of Edenvale is operating as the main ideas, communication and fundraising arm of the Edenvale user groups is in place, there is likely to be a reduction in workforce hours required for the Tourism Officer, allowing other strategic tourism projects to be undertaken.

Options

Council has the option of:

1. Disbanding the Shire of Murray Edenvale Advisory Committee and replacing it with a staff only management group and a revamped Friends of Edenvale group.
2. Not supporting the disbanding of the Shire of Murray Edenvale Advisory Committee.

Conclusion/Justification of Officer Recommendation

The current Edenvale Advisory Committee is a formal committee of Council, replicating many of the functions already being provided by other user groups and committees. Consultation with the user groups at Edenvale has shown that, moving forward, they would prefer a new model that minimises such duplication and allows for faster decision making.

Research has shown that other LGA's have moved away from the traditional Committee of Council approach to managing heritage and tourism sites and in most cases the preferred model is a staff only management group to make infrastructure and operational issues.

As Edenvale has a long history of useful and functional user group involvement, it is recommended that this continues, initially via the Tourism Officer role, but moving toward a model where the Friends of Edenvale is revamped and reworked to include representation from all user groups, to meet monthly to allow for timely communication and dissemination of information, and to be a fundraising arm for Edenvale. It is realistically anticipated this will take around 12 month's to achieve.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/193

Moved: Cr W Barrett

Seconded: Cr A Rogers

That Council supports the disbanding of the Edenvale Advisory Committee and supports the formation of a staff only Management group and a revamped Friends of Edenvale group to oversee and manage the Edenvale precinct.

CARRIED UNANIMOUSLY 8:0

11.4.1 Matter Arising - Amendment to structure of the Edenvale Advisory Committee

COUNCIL DECISION:

OCM16/194

Moved: Cr D Bolt

Seconded: Cr A Rogers

That the terms of reference for the Friends of Edenvale Reference Group and the all staff Management Group be presented to Council for endorsement.

CARRIED UNANIMOUSLY 8:0

11.5 Pinjarra Community Garden

File Ref: 7/7696
 Applicant: Pinjarra Community Garden Inc.
 Author and Title: Dean Unsworth, Chief Executive Officer

Appendix 7

Purpose

To consider supporting the Pinjarra Community Garden Inc. request for toilet facilities.

Background

The Pinjarra Community Garden has recently been established on a portion of land at the Pinjarra Rail reserve.

A total of 70 garden beds are close to being completed which will be of great social benefit to the community. Already about 40 beds have been developed. There are currently about 50 volunteers engaged with the gardens and once completed it is expected at least 140 members of the community will become members.

Popularity of Community Gardens has increased dramatically in the past decade. An attached report (**appendix 7**) illustrates the many benefits Community Gardens provide.

Proposal

Through the hard work of a number of volunteers the Pinjarra Community Garden is flourishing. Interest is constantly growing and the number of participants has increased over the past few months.

With the gardens now becoming established and the number of participants growing, there is a need to consider toilet facilities. While there is a public toilet located at the train station, this is about 250 metres away and doesn't appear a long-term solution.

Options have been researched by Shire officers to address this need.

Composting toilet:

There are systems that could be approved, however the disposal will have nutrient levels that exceed those that are outside the guidelines for protecting the Peel-Harvey Estuary catchment. Also, it would require the treatment unit to be below the toilet itself which would require the construction of a building up to 1 metre above the ground. This then causes difficulties for accessibility.

Pump system:

A pump system to the existing sewer appears a much more suitable option. This would include:

• Transportable type toilet	\$13,700
• On-site Filtrix disposal system	\$20,000
• Pump station pumping to existing sewer	\$10,000
• Construction costs	\$20,000
• Power and water supply	<u>\$ 3,000</u>
Total cost	\$66,700

Murray 2025 Strategic Community Plan

Objective 1:	Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community.
Outcome 1.1:	A long-term, strategically focused Shire that is sustainable, respected and accountable.
Strategy 1.1.2:	Foster opportunities for connectivity between Council and the Community.

Murray 2025 Strategic Community Plan

Objective 3	A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents
Outcome 3.1	A healthy and connected community with a strong sense of community spirit and pride
Strategy 3.1.4	Facilitate and support activities that bring the community together

Murray 2016-2020 Corporate Business Plan

Action : 3.1.4.1	Assist groups to deliver events and activities that build community capacity and cohesiveness.
-------------------------	--

Other Strategic Links

Nil

Statutory Environment

Waste disposal is required to meet the requirements of the Health Act.

Policy Implications

Nil

Sustainability & Risk Considerations

Economic - (Financial impact to the community)

There are no financial impacts on the community.

Social - (Quality of life to community and/or affected landowners)

Community Gardens have become a very popular and important social component to communities worldwide.

Environment – (Impact on environment’s sustainability)

A pump system would have little impact on the environment. Alternatively a composting toilet would have much more negative environmental impacts.

Governance – (Policy implications)

Nil

Overall Risk Management Consideration

There is minimal risk to Council.

Consultation

The Chief Executive Officer has met with representatives of the Community Garden Committee to discuss the importance of a toilet facility for current and future members. Without this facility there is a risk that membership will not grow.

Resource Implications

Financial

It is proposed that an amount of \$16,700 be allocated from Council's Rail Heritage Reserve to be used as seed funding towards grant applications to the Peel Development Commission's Community Chest fund and to Lotterywest. Funding is available in the Rail Heritage Reserve to be used to progress initiatives within the precinct. Currently the balance of this reserve is \$136,000.

Workforce

Nil

Options

Council has the option of:

1. Allocating an amount of funding from its Rail Heritage Reserve to be used as seed funding towards toilet facilities at the Pinjarra Community Gardens.
2. Not allocating funding towards the Pinjarra Community Gardens at this time.

Conclusion/Justification of Officer Recommendation

The Pinjarra Community Garden is a wonderful addition to the town of Pinjarra and the Shire of Murray. It has generated much interest and there is strong and growing support for the project. Given the important social benefit it is recommended that Council provide funding to be used as seed funding towards the toilets at the gardens.

The Shire has offered to assist with grant applications on behalf of the Committee. It will be recommended that the following grant applications be made:

Community Chest Fund	\$33,350
Lotterywest	\$16,650
Shire of Murray	<u>\$16,700</u>
TOTAL	\$66,700

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/195

Moved: Cr A Rogers

Seconded: Cr C Rose

That Council allocates \$16,700 as seed funding to the Pinjarra Community Garden Inc. to be used as a contribution for grant funding for toilet facilities for applications under the Community Chest Fund, Lotterywest and any other applicable funding opportunities.

CARRIED UNANIMOUSLY 8:0

11.6 Wheeler Airfield Regional Bush Fire Air Facility

File Ref: MO05/7
 Previous Items: CCD.Jul 10 Item 5.8 (CCD10/139)
 OCM.Jul 10 Item 10.1.5.6 (OCM10/160)
 Author and Title: Dean Unsworth, Chief Executive Officer

Appendix 8

Purpose

For Council to endorse additional in-kind resources towards the upgrade of the Wheeler Airfield Bush Fire Facility.

Background

In April 2016 Council considered providing support towards the upgrade to the Wheeler Airstrip for the purpose of improving and increasing air-attacks on major bush-fires and to provide rest and recovery facilities, including a toilet for pilots, volunteers, Department of Fire and Emergency Services and Department of Parks and Wildlife personnel. A copy of the report is at **Appendix 8**)

Council at its meeting held on 28 April 2016 resolved:

“That Council

1. *allocates \$50,000 of in-kind works in the 2016-17 civil works program towards the Wheeler Airstrip; and*
2. *delegates authority to the Chief Executive Officer to negotiate a lease with the landowners at Wheeler Airfield (Lot 7 (270) Mounsey Road, West Coolup) to house pilot transportable building accommodation and facilities.”*

Resolution 2 (above) is now redundant as the Department of Fire and Emergency Services has agreed to place the transportable building accommodation and facilities on-site at the start of each Fire season.

Proposal

In April 2016 Council was presented with a project to improve the Wheeler Airfield. At the time the project was estimated at \$515,000, which included the purchase of transportable rest facilities and a toilet.

Since that time the Shire of Murray has lobbied numerous stakeholders requesting financial assistance towards the project. A significant non-cash contribution has been made by the Department of Fire and Emergency Services in which that agency has agreed to provide on-site the rest and toilet facilities from early December each year until the end of the fire season. This offer, and further refinement of the project has been significant and has dropped the overall project cost to \$273,458.

At the time of preparing this report the following status can be provided:

City of Mandurah	\$20,000	-	confirmed
Shire of Waroona	\$20,000	-	confirmed
Shire of Boddington	\$20,000	-	confirmed
Shire of Harvey	\$20,000	-	confirmed
DPAW	\$23,000	-	confirmed (towards bore)
Alcoa	<u>\$25,000</u>	-	in principle.
TOTAL	\$128,000		

Note that DPAW have also allocated an additional \$7000 towards a genset that will be in the ownership of that agency but available at all times at the facility.

The project cost is \$273,458, of which \$105,979 is in-kind and \$167,479 is for materials.

This being the case there is still a shortfall of \$39,479.

Since discussing this shortfall informally with Council at a Briefing Session earlier this month, approaches have been made to Pinjarra Rotary, South 32 (formerly Worsley), MZI, the Peel Development Commission and to the Member for Canning Mr Andrew Hastie and the member for Murray-Wellington Mr. Murray Cowper.

A presentation by the CEO and Mr Wheeler to Pinjarra Rotary has been organised for their meeting on 18 August 2016.

Murray 2025 Strategic Community Plan

Objective 3:	A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents.
Outcome 3.4:	A safe and health Shire where residents feel secure.
Strategy 3.4.1:	Support the community in emergency and bush fire management planning, response and recovery.

Murray 2016-2020 Corporate Business Plan

Action 3.4.1.1:	Implement and monitor emergency risk management planning.
------------------------	---

Other Strategic Links

Nil

Statutory Environment

Nil

Policy Implications

Nil

Sustainability & Risk Considerations

Economic - (Financial impact to the community)

The devastating impact of the Waroona fire illustrates the significant economic impact of fire. While it is not quantifiable, the devastating impact on communities is real and obvious.

Social - (Quality of life to community and/or affected landowners)

Fire has the most significant social impact on people's lives.

Environment – (Impact on environment's sustainability)

Major fire can be of significant impact on the environment. This can be seen with the increase of weeds such as cottonbush since the Waroona fire. Also, rare and valuable species can be significantly damaged or even extinct from a major bush fire.

Governance – (Policy implications)

Nil

Overall Risk Management Consideration

The risk to Council and the community is catastrophic in the event of a major bush fire.

Consultation

There has been significant consultation and presentations made by the Chief Executive Officer and the landowner Mr Ra Wheeler to all stakeholders illustrated earlier in this report.

Resource Implications

Financial

Council has formally allocated \$50,000 of in-kind funding towards the Wheeler Airfield upgrade. It is requested that this now be increased to at least \$105,979. This amount can be absorbed within the current 2016-17 budget.

Workforce

The in-kind requirements have been considered in the Shire's annual civil workplan. There is expected to be minimal impact on the adopted civil plan.

Options

Council has the option of:

1. Allocating further in-kind resources towards the project.
2. Not allocating further in-kind resources towards the project.
3. Providing delegated authority the Chief Executive Officer to make decisions necessary following the result of further grant requests to ensure the project proceeds.

Conclusion/Justification of Officer Recommendation

The Wheeler Airfield importance has already been presented numerous times to Council. Following exhaustive grant sourcing, Council is now requested to consider the status of the project and to grant the Chief Executive Officer the delegated authority to make decisions following the outcome of remaining grant requests to deliver this critically important project.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/196

Moved: Cr P Briggs

Seconded: Cr W Barrett

That Council:

1. **thanks the City of Mandurah, the Shires of Waroona, Boddington and Harvey, the Department of Parks and Wildlife and the Department of Fire and Emergency Services for their outstanding support towards the upgrade to the Wheeler Airfield;**
2. **thanks the landowner Mr Ra Wheeler for the significant time has given towards the planning and lobbying for funding towards the Airfield upgrade;**
3. **increases the Councils in-kind support from \$50,000 to \$105,979; and**
4. **gives delegated authority to the Chief Executive to make any decisions necessary within the framework of the project budget of \$273,458 (and acknowledging that of this \$105,979 is in-kind and that \$128,000 has already been obtained) to ensure the Wheeler Airfield project proceeds prior to the 2016-17 bush fire season.**

CARRIED UNANIMOUSLY 8:0

11.7 Peel Development Regional Grants Scheme Proposal – Murray River Foreshore Redevelopment

File Ref:	GE02/85		
Previous Items:	PPS.Oct 14	Item 7.2	(PPS14/123)
	OCM.Oct 14	Item 12.4	(OCM14/133)
Author and Title:	Dean Unsworth, Chief Executive Officer		

Appendices 9, 10 and 11

Purpose

The Regional Grants Scheme invests in projects which assists in attracting investment, increasing jobs, and improving quality of life to improve economic and community infrastructure and services in the Peel Region.

Funding is available to assist the development of infrastructure, services and community projects intended to build vibrant regions with strong economies.

The Regional Grants Scheme is administered by the Peel Development Commission as part of the Royalties for Regions Program. Royalties for Regions is a State Government program designed to promote and facilitate economic, business and social development in regional Western Australia.

The Regional Grants Scheme's broad objectives are to:

1. Retain and build the benefits of regional communities.
2. Support improved, relevant and accessible local services.
3. Enable communities to deliver a sustainable economic and social future.
4. Assist regional communities to prosper through increased employment, business and industry development opportunities.
5. Increase capacity for local strategic planning and decision-making.

Consideration will be given to all proposals that will contribute to achieving the objectives of the Royalties for Regions Regional Grants Scheme. In addition, the Peel Development Commission will give consideration to the proposal's alignment with existing regional development strategic planning and, in particular, the Peel Regional Investment Blueprint.

Council is requested to consider an application under this fund to progress the Murray Foreshore Redevelopment project.

Background

The transition of Pinjarra from a regional supply town supporting a relatively constrained residential population to a significant urban centre, requires careful planning and strategic investment if the ultimate planned outcome is to create a vibrant, prosperous and thriving town capable of meeting the social and economic needs of existing and future community.

The Shire of Murray already has undertaken significant planning including:

- Pinjarra Road town-site streetscape plans
- Exchange Hotel Redevelopment Feasibility
- Murray River Foreshore Masterplan
- Sir Ross McLarty Sport and Recreation Complex Masterplan
- Civic Centre Precinct Masterplan
- Edenvale Heritage Precinct Masterplan
- George Street Landscape Guidelines
- Masterplan for the Murray Leisure Centre

- Design and documentation for Murray River Square and amphitheatre

The Shire of Murray has already invested heavily in the town in recent years including:

- Construction of the Murray Leisure Centre Aquatic facility
- Construction of the Pinjarra Bowling Club and Pinjarra Community Care Centre
- Stages 1, 2 and 3 of the Cantwell Park regional playground
- Third Oval at the Sir Ross McLarty Sport and Recreation Complex
- Undergrounding of the above ground power lines in Pinjarra Road and Murray Street
- Streetscape and traffic management works in Murray Street
- Construction of a new Pinjarra State Emergency Service Centre
- Management works to Conservation Reserves
- Acquisition of the Exchange Hotel site
- Redevelopment of the Edenvale West wing following destruction by fire
- Meeting Room addition to the Murray Leisure Centre
- Connection of sewer to the Pinjarra Railway precinct
- Construction of a Pinjarra Heritage Trail
- Replacement of the Edenvale Homestead Verandah

Pinjarra must continue to take advantage of opportunities in a way that helps to reshape the town to deliver upon its economic and social potential, including:

- investment in strategic base infrastructure necessary to create the intended high level of amenity necessary to attract investment, jobs and people;
- fostering emerging industries and innovation as a means of diversifying jobs beyond manufacturing and population driven employment to higher order jobs which will boost the economic potential and sustainability of the region and create conditions for ongoing growth;
- improving the capability of and capacity of the local workforce to match those skills required by local employers and emerging industries to enhance the ability of local residents to achieve local employment;
- strategic interventions to attract and retain a younger population; and
- improving connections within the centre and linkages to other centres via a range of transport modes.

To progress point 1 above, Council endorsed the Murray River Foreshore (MRF) Master Plan in October 2014 following extensive consultation (**Appendix 11**).

The masterplan provides a framework for future development within the Murray River foreshore area between the Murray Leisure Centre and the Boat Ramp. It aims to create an attractive, vibrant and sustainable foreshore precinct in Pinjarra, which will encourage higher levels of community activity and focus on the Murray River Square.

The Murray River foreshore area is one of the most attractive parts of the town and improvements in the standard of the foreshore and the facilities available is seen as a critical in order to and attract interest and hence the number of visitors and the length of visitor stay which will in turn assist with business and job growth.

The MRF is a key project within Councils Strategic Community Plan 2025 and Corporate Business Plan 2016-2020. It is also a key project within the Peel Development Commissions Peel Regional Blueprint 2050. The project (and the closely associated Exchange Hotel redevelopment) is of significant importance to making Pinjarra an attractive destination with a strong economic base. In order to have a clear strategy to maximise this opportunity, the adopted Master Plan identifies the key components that are necessary to be implemented for this key strategic precinct to maximise its potential.

Proposal

It is recommended that Council considers an application towards the commencement of a number of key components of the Master Plan.

Council already has a number of components within the adopted Long-Term Finance Plan (2016-2025). These include:

2017/18 –	Construction Plans & Tender Specifications	\$ 87,000
2018/19 –	Town Square Construction	\$ 525,000
	George Street Streetscape	\$ 263,000
2020/21 -	Amphitheatre Construction	\$ 425,000
	Supervision, construction contingency etc	<u>\$ 300,000</u>
	PROJECT ESTIMATE	\$1,600,000

\$300,000 is currently not in the Long-Term Finance Plan, however is incorporated within the project proposal.

As Council are aware Expressions of Interest closed for the Exchange Hotel redevelopment on 30 June 2016. It is envisaged that this redevelopment would be completed by 2019, and therefore it would be ideal to also undertake the above works in conjunction with the successful developer and complete the project by then.

The costs above are also the consultants best estimates based on the masterplan. Whilst a survey and concept development would be required to get a relatively more accurate figure, the above costs are based on industry standards and would be acceptable as part of a grant submission.

It would be recommended that the further design and the construction of the overall town square/amphitheater/George Street works would be in conjunction with the successful Exchange Hotel proponent works to ensure the best level of integration occurs and the overall development impact upon completion.

Murray 2025 Strategic Community Plan

Objective 1:	Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community.
Outcome 1.1:	A long-term, strategically focused Shire that is sustainable, respected and accountable.
Strategy 1.1.1:	A well planned integrated strategic and policy framework to ensure the sustainability of the Shire

Objective 2:	A progressive and diverse economy that maximises employment and business opportunities.
Outcome 2.1:	Increased opportunities for responsible commercial, agricultural, industrial and residential development investment and anchor business.
Strategy 2.1.3:	Facilitate the revitalisation of the Pinjarra town centre and a vibrant destination to work, live and invest.
Outcome 2.2:	Facilitate and support the growth of local business and agricultural pursuits.
Strategy 2.2.1	Advocate for and build economic infrastructure.
Outcome 2.3:	Develop the Shire as a tourist destination based on our distinct characteristics and natural assets.
Strategy 2.3.1	Encourage tourists, longer stays and repeat visitation.

Strategy 2.3.3	Provide for and maintain infrastructure that grows tourism.
Objective 3:	A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents.
Outcome 3.1:	A healthy and connected community with a strong sense of community spirit and pride.
Strategy 3.1.4:	Facilitate and support activities that bring the community together.
Objective 4:	Well planned, integrated and active places that embraces and respects our rural lifestyle, built and natural environment and heritage.
Outcome 4.2:	Town centres are welcoming, well presented and developed to enhance their character and value.
Strategy 4.2.1:	Enhance the distinctive qualities of our towns, streetscapes, and urban areas to strengthen local character and identity.
Outcome 4.3:	Public open space, recreation areas and facilities are accessible and well utilised.
Strategy 4.3.1	Plan, provide and manage recreational infrastructure to meet the needs of our community.

Murray 2016-2020 Corporate Business Plan

Action 4.2.5.1	Develop and implement the Pinjarra Town Centre Revitalisation Plan
-----------------------	--

Other Strategic Links

Murray River Foreshore Masterplan

Peel Development Commission Peel Regional Blueprint 2050:

Sustainable communities and population growth

Population is one of the most important resources of a region. Population change can be a significant factor in the long-term viability of a local community in terms of its economic, environmental and social sustainability.

It is predicted that the Peel's population will grow significantly over the next two decades and with that, the region will play a key role in the growth of the Perth metropolitan region. This presents significant opportunity for expanding and deepening business and commerce, building human capital and creating new markets. The key challenges lie in sustainably accommodating this growth and meeting the employment and service requirements of this future population.

Region with a culture of care

In 2050, the Peel enjoys a high level of cultural and arts activities and participation, and well-planned infrastructure enabling communities to celebrate their unique identity and history.

The focus on these activities, particularly in our regional towns and communities, has helped attract and retain a varied workforce and enhanced the social and economic growth of the whole region.

Through the establishment of a Peel Economic and Employment Alliance, we will work with the Shire of Murray to:

- identify, develop and implement strategies aimed at diversifying employment opportunities and retaining residents in Shire of Murray towns and communities.

- streamline planning and approvals processes to ensure housing construction and industry development meet Perth and Peel @ 3.5 million employment self-sufficiency targets.

The Blueprint linkages to this program of projects are aligned with the pillars of Thriving Industry, Tourism Excellence and Sustainable and Resilient communities' pillars - aiming to achieve the vision for *a progressive, prosperous and dynamic region*. The Shire of Murray is a critical contributor, in order for the region to achieve this vision.

Thriving Industry - Objective

- An integrated network of regional towns and communities with strong service links to a vibrant city hub is in place.
- identify opportunities to enhance the aesthetics and amenity of our regional city hub and surrounding towns and communities to build more vibrant and commercially creative communities and businesses;

Within the two key focus areas for Thriving Industry are:

- new and expanded market opportunities; and
- integrated network of prosperous regional communities.

Tourism excellence - Objective

- Grow the Peel tourism economy through infrastructure investment and product diversification.

The Peel Tourism Economic Development Strategy, which is currently under development and will inform future implementation opportunities in the Blueprint, identifies a number of projects in the Shire of Murray supporting tourism development and a number of those projects align very well with elements of this revitalisation program.

Strong and Resilient Communities - Objective

- A range of sport and leisure plans are developed and implemented that encourage participation and promote our unique natural assets.
- A range of arts, entertainment and cultural events and facilities are developed that promote the diversity of the region and encourage increased community participation.

Statutory Environment

Nil

Policy Implications

Nil

Sustainability & Risk Considerations

Economic - (Financial impact to the community)

The transition of Pinjarra from a regional supply town supporting a relatively constrained residential population to a significant urban centre, requires careful planning and strategic investment if the ultimate planned outcome is to create a vibrant, prosperous and thriving town capable of meeting the social and economic needs of existing and future community.

The Murray River Foreshore/Exchange Hotel project is a key component in meeting the above objective.

Social - (Quality of life to community and/or affected landowners)

An attractive Murray River Foreshore and redeveloped Exchange Hotel will provide significant social benefits to Pinjarra and the district. This project will link with the already developed Cantwell park regional playspace and the heritage precinct such as Edenvale.

Environment – (Impact on environment's sustainability)

Negligible

Governance – (Policy implications)

Nil

Overall Risk Management Consideration

There is significant reputational and financial risk to both Council and the district if projects that will foster economic development and social cohesion are not progressed.

Consultation

The Murray River Foreshore Masterplan went through extensive community consultation as part of its development in mid-2014.

Resource Implications

The following could be consideration to be put into a grant submission requesting \$300,000 for the 2017/18 and 2018/19 financial years:

OVERALL PROJECT

Construction Plans & Tender Specifications	\$ 87,000
Town Square Construction	\$ 525,000
George Street Streetscaping	\$ 263,000
Amphitheatre Construction	\$ 425,000
Contingency	<u>\$ 300,000</u>
TOTAL	\$1,600,000

ROUND 1 (2017/18):

Plans & Tender Specifications	\$ 87,000
Town Square Construction	\$ 525,000
George Street Streetscaping	\$ 263,000
Contingency	<u>\$ 150,000</u>
TOTAL	\$1,025,000

Funding Round 1 2017/18:

Regional Grants Scheme	\$ 300,000
Alcoa allocation	\$ 130,000
Lotterywest	\$ 200,000
Loan Funds	<u>\$ 395,000</u>
TOTAL	\$1,025,000

ROUND 2 (2018/19):

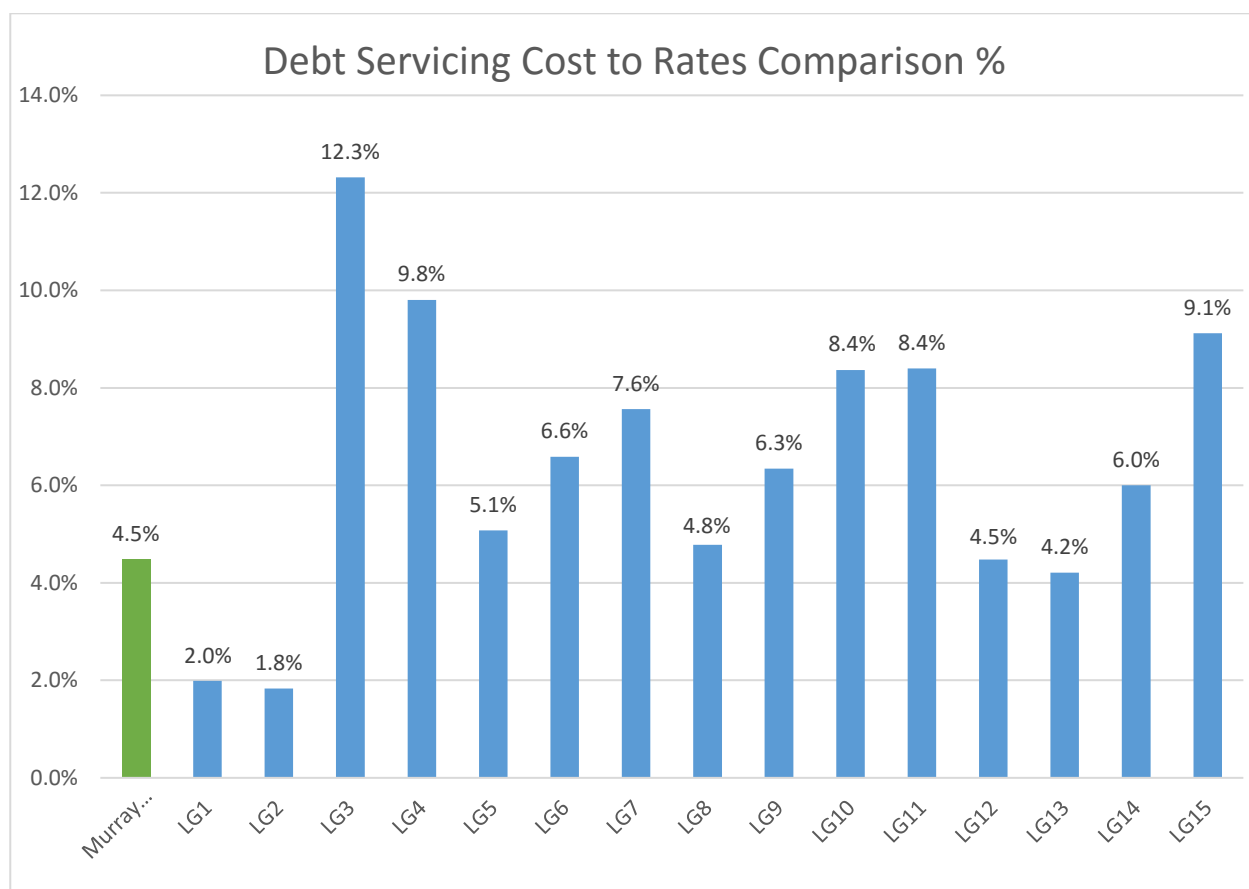
Amphitheatre	\$ 425,000
Contingency	<u>\$ 150,000</u>
TOTAL	\$ 575,000

Funding Round 2

Regional Grants Scheme	\$ 300,000
Alcoa Allocation	\$ 130,000
Lotterywest	<u>\$ 145,000</u>
TOTAL	\$ 575,000

Attached for Councils review is the adopted Loans strategy. Note that there is a loan amount of \$1,155,686 allocated towards the Pinjarra Revitalisation project with a loan projected for the 2019/20 financial year. This proposal is recommending that \$395,000 of that loan be brought forward to 2017/18 to maximise the opportunities to obtain grant funding under the RGS and Lotterywest.

As part of the 2016/17 budget workshops Councillors were presented with a comparison of how the Shire of Murray compares with other relevant benchmark (high growth) Councils in Western Australia that are from the Peel region, are of similar size and/or are experiencing hyper-growth similar to Murray. The following graph illustrates that comparatively; Murray is on the lower end of debt.



Workforce

All necessary in-house resources would be undertaken with no additional staffing requirements necessary.

Options

Council has the option of:

1. Supporting the officer recommendation.
2. Amending the officer recommendation to undertake all works in 2017/18 and amending the funding model such as a loan of \$1,020,000 with the amounts of income expected in 2018/19 of \$325,000 being used to lessen the principal loan amount to \$795,000.
3. Amending the project component breakdown to any number of scenarios, for example constructing the amphitheatre in 2017/18.

Conclusion/Justification of Officer Recommendation

The development of the Exchange Hotel and adjacent Murray Foreshore is critical to the economic sustainability of Pinjarra and the Shire of Murray. Pinjarra has traditionally been a 'drive-through' destination and while that has improved somewhat since the opening of the Pinjarra Junction Shopping Centre, Pinjarra will never reach its vast potential while the Exchange Hotel lays dilapidated and adjacent infrastructure is not built around it. However, with the potential of the redevelopment of the Exchange Hotel site, there is significant opportunity now presented to Council to implement the Murray Foreshore Master Plan. Not only will it generate employment and increase the economic sustainability, a very attractive precinct will have been developed for generations of residents and tourists to enjoy. Council is in the unique opportunity to maximise its current low loan portfolio with record low interest loans to implement a 'generational change' project that will make Pinjarra and the Shire of Murray the destination it could and should become.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/197

Moved: Cr W Barrett

Seconded: Cr S Lee

That Council:

1. Applies for grant funding for an amount of \$300,000 under the Peel Development Commission's Regional Grant Scheme 2017/18 round for the Murray Foreshore/Exchange Hotel Redevelopment Plan and includes in that submission the following funding proposal:

ROUND 1 (2017/18):

Plans & Tender Specifications	\$ 87,000
Town Square Construction	\$ 525,000
George Street Streetscaping	\$ 263,000
Contingency	\$ 150,000
TOTAL	\$1,025,000

Funding Round 1 2017/18:

Regional Grants Scheme	\$ 300,000
Alcoa allocation	\$ 130,000
Lotterywest	\$ 200,000
Loan Funds	\$ 395,000
TOTAL	\$1,025,000

ROUND 2 (2018/19):

Amphitheatre	\$ 425,000
Contingency	\$ 150,000
TOTAL	\$ 575,000

Funding Round 2

Regional Grants Scheme	\$ 300,000
Alcoa Allocation	\$ 130,000
Lotterywest	\$ 145,000
TOTAL	\$ 575,000

CARRIED UNANIMOUSLY 8:0

11.8 Community Chest Fund Application Proposal – Murray Regional Equestrian Centre Dressage & Show Jumping Multi-Purpose Sand Arena

File Ref: 7/7697
Previous Items: OCM 25 Feb 16 Item 12.7 OCM16/026
Author and Title: Dean Unsworth, Chief Executive Officer

Purpose

The Peel Development Commission has called for applications under its Royalties for Regions Community Chest Fund.

The Community Chest Fund invests in projects that assist in attracting investment, increasing jobs, and improving quality of life to improve economic and community infrastructure and services in the Peel Region.

Funding is available to assist the development of infrastructure, services and community projects intended to build vibrant regions with strong economies.

The Community Chest Fund's broad objectives are to:

1. Retain and build the benefits of regional communities.
2. Support improved, relevant and accessible local services.
3. Enable communities to deliver a sustainable economic and social future.
4. Assist regional communities to prosper through increased employment, business and industry development opportunities.
5. Increase capacity for local strategic planning and decision-making.

Applications for this round of the CCF close 16 September 2016.

Background

Council was successful in obtaining \$316,233 from the Department of Sport & Recreation and \$259,700 from the recent Regional Grants Scheme towards the \$1,116,100 Stage 2 of the Murray Regional Equestrian Centre (MREC). Works will start in September.

Stage 2 includes:

- Levelling and top soiling the 4-course polocrosse fields;
- Horse-stalls
- Filtrix nutrient management system, water tank & power connection;
- Large storage shed;
- Irrigation to recreation space;
- Development of cross-country course including jumps;
- Fencing along South West Highway; and
- Signage for grant providers.

Proposal

Following obtaining quotations for the components of the project the cost estimate has reduced from \$1,116,100 to \$800,000 through the in-house management of the project, and lower estimates for the storage shed, polocrosse fields, horse stalls and recreation area irrigation. This results in a saving of \$316,000 on Stage 2.

Council has the option of refunding a portion of the grant funds received or to undertake another important component of the facility that was not included in Stage 2.

There are three issues that Council need to address at this point, a) being the opportunity to use the savings made towards another needed component of the MREC, b) to review the current funding model for the Centre that was adopted in February 2016 due to the decision by Alcoa to allocate a lesser amount towards the project in its annual allocation to Council, and c) to re-strategise the project now with the knowledge that there has been a delay in the announcements for the Commonwealth's National Stronger Regions Fund (NSRF) application due to the July Federal election.

To remind Council of the February 25 2016 funding scenarios that were resolved:

Scenario 1 – Successful in DSR and PSC funds but unsuccessful with NSRF application:

Stage 2 project cost	\$1,116,100
Funding model that was adopted:	
Department Sport & Recreation	\$ 316,233 (approved)
Peel Development Commission (RGS)	\$ 267,500 (received \$259,700)
Alcoa	\$ 252,000
Sale of Lot 1213 (net) **	<u>\$ 280,367</u>
TOTAL FUNDING	\$1,116,100

** (Remaining from sale of Lot 1213 – (\$249,633))

Scenario 2 – Success with DSR, PDC & NSRF applications:

Stage 2 (inc. power upgrade)	\$1,116,100
Power upgrade	<u>\$ 685,000</u>
TOTAL	\$1,801,100
Funding model that was adopted:	
Department Sport & Recreation	\$ 316,233 (approved)
Peel Development Commission (RGS)	\$ 267,500 (received \$259,700)
Alcoa	\$ 252,000
National Stronger Regions Fund	\$ 342,500
Sale of Lot 1213 (net)**	\$ 530,000
Allocation from Muni or Reserve	<u>\$ 92,867</u>
TOTAL FUNDING	\$1,801,100

Since that time of that resolution, the project cost has been reduced and the Alcoa and PDC amounts are lower than originally forecast. This has been outside of Council's control.

An opportunity exists however for Council to maximise the reduced cost of Stage 2 by constructing a component that is very much needed now but was not included in the original scope of Stage 2 due to budget restraints.

The sand-arena would be used as 4 four-field dressage show jumping arena as well as the warm up area for all events.

The estimate to construct the multi-purpose sand arena is \$530,000. However, of this cost an amount of \$80,000 has been allocated for reticulation. Discussions with the Murray Equestrian Association have identified that a water truck would be effective but at the lower cost of approximately \$30,000, thus bringing the budget to \$480,000. With the \$316,100 saving already made the shortfall to construct the multi-purpose sand arena is \$163,900. If Council supported the fully reticulated arena option as opposed to the water truck the shortfall would be \$213,900.

In discussions with the Murray Equestrian Association and the Coolup Progress Association the sand arena has increased in importance as the current facility does not have a warm up area and the public recreation area has been the only area that this can be done. However the horses have been damaging the recreation area ground to the point that it is becoming unusable for the general public. This issue needs to be resolved as Council has allocated this passive recreation area for the Coolup community and ongoing conflict will be detrimental to the good working relationship between all parties.

Advice has been provided that funding would not be available from the Department of Sport & Recreation as it has already funded \$350,000 in Stage 1 and \$316,233 in Stage 2. Note that if the sand arena doesn't go ahead Council would be required to \$96,233 in grant funds as it will only fund up to 1/3 of the project cost excluding the cross country course as this is deemed ineligible as they are 'moveable'. Taking out the cross-country course, the current Stage 2 is \$660,000 meaning DSR would only fund \$220,000 of the project as opposed to the current grant of \$316,233.

Council could also apply for funding under the larger Regional Grants Scheme which provides funding up to \$300,000. However a previous report within this agenda is identifying the Pinjarra Foreshore Redevelopment/Exchange Hotel proposal should be considered. It would appear unlikely that the Shire would receive two large grants in the same round given that there is only \$1.5 million in this fund for the entire region. Also, Council has only as recently as July 2016 received \$257,900 under the Regional Grants Scheme.

Council could consider however applying for the maximum \$50,000 under the Community Chest Fund (CCF).

If Council were supportive of this approach the following adjusted funding scenario could be considered. Note that this is only on the basis that Council proceeds with the construction of the multi-purpose sand arena as there would be a return of some grant funds due to the project cost being reduced.

New Scenario 1 – Success in DSR and PSC funds but unsuccessful NSRF application:

Stage 2 project cost	\$ 800,000	
Multi-purpose sand arena	<u>\$ 480,000</u>	
TOTAL		\$1,280,000

Funding model:

Department Sport & Recreation	\$ 316,233 (approved)	
Peel Development Commission (RGS)	\$ 259,700 (approved)	
Alcoa	\$ 126,000 (approved)	
Community Chest Fund	\$ 50,000	
Sale of Lot 1213 (net) **	<u>\$ 528,067</u>	
TOTAL FUNDING		\$1,280,000

** (Remaining from sale of Lot 1213 – (\$1933)).

Note that the surplus funds from the sale of Lot 1213 that was identified for the power upgrade (the previous Scenario 2 funding model on previous page) would be effectively used up. However the NSRF round is highly competitive and less than 10 percent of projects in the previous round of the NSRF were funded. Council should consider proceeding with the sand arena given there is much more certainty around this funding. Council could then consider undertaking a loan of \$342,500 if the Shire was successful in its NSRF application. Alternatively, Council could delay the decision to construct the multi-purpose sand arena and refund \$50,000 to DSR and potentially some funding to the PDC given a lower cost of Stage 2 of the project.

Below is a scenario Council could consider if in fact the NSRF application is successful.

Scenario 2 – Success in DSR, PDC & NSRF applications:

Stage 2	\$ 800,000	
Multi-purpose arena	\$ 480,000	
Power upgrade	<u>\$ 685,000</u>	
TOTAL COST		\$1,965,000

Funding model:

Department Sport & Recreation	\$ 316,233	
Peel Development Commission (RGS)	\$ 259,700	
Alcoa	\$ 126,000	
National Stronger Regions Fund	\$ 342,500	
Community Chest Funds	\$ 50,000	
Sale of Lot 1213 (net)**	\$ 530,000	
Proposed loan funds	<u>\$ 340,567</u>	
TOTAL FUNDING		\$1,965,000

Murray 2025 Strategic Community Plan

Objective 1:	Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community.
Outcome 1.1:	A long-term, strategically focused Shire that is sustainable, respected and accountable.
Strategy 1.1.2:	Prudent management of financial resources that ensures value for money.
Action: 1.1.2.4	Maximise opportunities to source grants and other revenue to support Council projects and priorities.

Objective 1:	Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community.
Outcome 1.3:	Effective collaboration with other government agencies, political representatives and industry.
Strategy 1.3.1:	Foster strategic alliances to deliver key infrastructure projects and initiatives in partnership with key stakeholders.

Objective 2:	A progressive and diverse economy that maximizes employment and business opportunity.
Outcome 2.1:	Increased opportunities for responsible commercial, agricultural, industrial and residential development investment.
Strategy 2.1.5:	Facilitate growth in the equine industry.
Action 2.1.5.2:	Seek funding for and progress the staged development of the Murray Regional Equestrian Centre.

Objective 2:	A progressive and diverse economy that maximizes employment and business opportunity.
---------------------	---

Outcome 2.3:	Develop the Shire as a tourism destination based on our characteristics and natural assets.
Strategy 2.3.3:	Provide for and maintain infrastructure that grows tourism.

Objective 4:	Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment and heritage.
Outcome 4.5:	Plan for and build facilities and infrastructure that will meet the needs of a growing community.
Strategy 4.5.2:	Obtain funding sources internally, from government agencies, private and 20A Reserve land swaps to fund projects.

Objective 4:	Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment and heritage.
Outcome 4.5:	Plan for and build facilities and infrastructure that will meet the needs of a growing community.
Strategy 4.5.3:	Build infrastructure in line with the findings of the Community Infrastructure Plan

Other Strategic Links

Shire of Murray Community Infrastructure Plan – 2033.

Various Murray Regional Equestrian Centre documents including:

- Coolup Regional Equestrian Centre Master Plan – May 2012
- Economic Assessment of the Peel Equine Industry (non-racing) – May 2013
- Murray Regional Equestrian Centre – Economic Benefits Analysis – February 2015

Statutory Environment

Nil

Policy Implications

Nil

Sustainability & Risk Considerations

Economic - (Financial impact to the community)

In relation to the MREC, the Peel region and the surrounding areas (including areas south of Armadale and south to Bunbury) that together constitute the catchment area for the Murray Regional Equestrian Centre is a substantial centre of this industry, accounting for around 40% of all non-racing horses in Western Australia. The non-racing equine industry in the MREC catchment area is responsible for around \$221 million of direct expenditure annually and around \$229 million of gross value add in the area, supporting 1,860 full-time equivalent jobs in the area, or around 1.6% of all jobs in the area (Syme Marmion & Co, February 2015).

Total direct expenditure linked to the non-racing sector within the Peel region is \$90 million. Direct expenditure is responsible for creating \$49.34 million in value-add to the economy. Within the Peel region, a total of 464 jobs are generated directly and 758 value-added jobs IER, May 2013).

Social - (Quality of life to community and/or affected landowners)

In relation to the MREC, total participation rates of children (5-14) in horse riding and equestrian events are estimated at 2.6%. It is 4.5% for girls of this age bracket. Amongst adults the overall participation rate in Western Australia is 0.8% accounting for 14,500 across the state. The number of horse-owning households is forecast to grow by over 66%, with over 13,000 households/properties with horses by 2026.

Environment – (Impact on environment's sustainability)

All environmental risks have been addressed within the master plan.

Governance – (Policy implications)

Nil

Overall Risk Management Consideration

There is high reputational risk to Council if the sand arena is not built due to the facility being unable to cater adequately for the various disciplines that use the Centre. The lack of warm up space and dressage facilities is causing damage to the recreation area and also reducing the opportunities for increased income.

Consultation

- Murray Equestrian Association
- Department Sport & Recreation
- Peel Development Commission
- Regional Development Australia
- Alcoa

Resource Implications

Financial

As detailed within this report.

Workforce

Much of the savings in Stage 2 of the project is due to in-house management rather than engaging consultants and an external project manager. While there will be some increased workload on a number of officers this has addressed internally to ensure and there is no expected adverse effect on other strategic projects identified by Council that are to be undertaken this financial year.

Options

Council has the option of:

1. Supporting the officer recommendation.
2. Not proceeding with the construction of the sand arena and returning an amount of at approximately \$96,233 to Department of Sport & Recreation.

If this was supported the funding model would be:

Project:	\$800,000	
Funding model:		
Department of Sport & Recreation	\$220,000	
Peel Development Commission	\$257,900 (or less)	457,900
Alcoa	\$126,000	583,900
Sale of Lot 1213**	<u>\$196,100</u>	
TOTAL	\$800,000	

There would be \$333,900 remaining, which could be used for the bulk of the power upgrade if the NSRF grant is successful. However there would be limited opportunities for grant funding for the sand arena as the next round of Regional Grants Scheme and Community Chest Funds are not expected until 2018.

3. Add an additional \$50,000 to the project to cover the reticulation for the sand arena as opposed to the purchase of a water truck.

Conclusion/Justification of Officer Recommendation

The savings made for Stage 2 presents an opportunity to build the multi-purpose dressage and show jumping arena. Not only will this add important and income generating additional events to the centre, it will also be used for other events and for warm ups for competition horses. This will then allow the recreation area to be reserved for the community as it was intended.

The opportunity is now to maximise the grant funds already obtained and to seek additional funds now as opposed to waiting until 2018 for the next round of Regional Grant Scheme and Community Chest funds.

The need for the sand arena has been clearly demonstrated and, while there will be the need for a loan to be undertaken in the event of the National Stronger Regions Fund being successful to fund 50% of the Centre power upgrade to 3-phase, the Centre will then be complete and no further works will be required apart from the undercover arena which is identified in the Long-Term Finance Plan to be constructed (subject to grant funding) in 2020/2021. This proposal makes the Murray Regional Equestrian Centre fully functional and very financially sustainable.

If Council were to support the reticulation for the sand arena at an estimated cost of \$80,000, then an additional amount of \$50,000 would be required and could be resolved as follows:

- to fund the additional \$50,000 from available funds in the Asset Enhancement Reserve which would be an additional resolution in the officer recommendation;
- Remove Officer recommendation 1) below;
- Amount in officer recommendation 2) would be a saving of \$256,000;

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/198

Moved: Cr C Rose

Seconded: Cr A Rogers

That Council:

1. **reduces the estimate budget for the sand arena to \$480,000 by way of the purchase of a water truck for up to \$30,000 which reduces the project cost by \$50,000;**
2. **uses the savings from Stage 2 of \$316,000 and uses that as an allocation towards the construction of the multi-purpose dressage and show jumping sand arena;**
3. **applies for grant funding of \$50,000 towards the multi-use sand arena under the Peel Development Commissions Community Chest Fund;**

4. acknowledges that a National Stronger Regions Fund application is still pending for the \$685,000 cost of power upgrade to 3-phase;
5. undertakes a proposal to obtain a loan for \$342,500 to match the National Stronger Regions Fund grant but only in the event of that grant application being successful;
6. endorses funding scenario 1 in the event of the NSRF grant being unsuccessful:

Stage 2 project cost	\$ 800,000
Multi-purpose sand arena	<u>\$ 480,000</u>
TOTAL	\$1,280,000
Funding model:	
Department Sport & Recreation	\$ 316,233 (approved)
Peel Development Commission (RGS)	\$ 259,700 (approved)
Alcoa	\$ 126,000 (approved)
Community Chest Fund	\$ 50,000
Sale of Lot 1213 (net) **	<u>\$ 528,067</u>
TOTAL FUNDING	\$1,280,000; and
7. endorses funding scenario 2 in the event of the NSRF grant being successful:

Stage 2	\$ 800,000
Multi-purpose arena	\$ 480,000
Power upgrade	<u>\$ 685,000</u>
TOTAL COST	\$1,965,000
Funding model:	
Department Sport & Recreation	\$ 316,233
Peel Development Commission (RGS)	\$ 259,700
Alcoa	\$ 126,000
National Stronger Regions Fund	\$ 342,500
Community Chest Funds	\$ 50,000
Sale of Lot 1213 (net)**	\$ 530,000
Proposed loan funds	<u>\$ 340,567</u>
TOTAL FUNDING	\$1,965,000

CARRIED UNANIMOUSLY 8:0

Technical Services

Nil

Items for Information

11.9 Outstanding Council Resolutions

Appendix 12

12. BUSINESS LEFT OVER FROM THE PREVIOUS MEETING

Nil

13. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING

Nil

15. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

15.1 Proposal to Install an Automatic Teller Machine in Dwellingup

File Ref:	7305-06		
Previous Items:	OCM 23 Jun 16	Item 16.2	OCM16/148
Applicant:	Bendigo Bank		
Author and Title:	Dean Unsworth, Chief Executive Officer		

Cr S Lee declared an Impartiality Interest in Ordinary Council Meeting Item 15.1 - ATM in Dwellingup as he is a Board Member of the Pinjarra Community Bendigo Bank. **Cr S Lee** withdrew from the meeting the time being 9.33am.

Cr W Barrett declared a Financial Interest in Ordinary Council Meeting Item 15.1 - ATM in Dwellingup as he is a Foundation Board Member and shareholder of the Pinjarra Community Bendigo Bank. **Cr W Barrett** withdrew from the meeting the time being 9.33am.

Purpose

This report is to seek endorsement of the installation of an Automatic Teller Machine (ATM) in the Dwellingup town. The proposal requires Council endorsement as soon as possible to allow for an application to be made and meet approval deadlines that would allow the facility to be installed prior to summer.

Due to meeting external deadlines, this report is presented as an item of late urgent business.

Background

Dwellingup is an iconic tourist town and has been identified by Council and the Peel Development Commission as a town that has significant potential to grow tourist visitation and to broaden the economic base of the district and the region.

From a regional perspective, Dwellingup has been identified in the Peel Regional Investment Blueprint as a key in meeting increased economic development objectives. Growing the tourist industry has also been identified in the Shire of Murray Strategic Community Plan 2025, the Dwellingup Local Community Plan and in the Dwellingup Community Compact Tourism Concept Plan endorsed by Council in February 2016.

Proposal

One of the weaknesses in maximising tourist expenditure and a positive experience is the lack of available cash within the town. There is not an ATM within the town but only two (2) smaller cash dispensing machines in the Dwellingup Community Hotel and the Post Office. This is problematic as these machines only hold limited amounts of cash and regularly become empty. On weekends and busy days the town effectively runs out of cash which is hurting local business.

As part of Council's consideration for Banking services at the 23 June 2016 Ordinary Council Meeting, Council resolved (OCM16/148):

That Council:

- 1. supports the continuation of an operating account with a locally based financial institution to be determined by the Chief Executive Officer to assist with daily banking and general day to day cash management; and*
- 2. authorises the Chief Executive Officer to investigate the provision of an Automatic Teller Machine at the Dwellingup History and Visitor Information Centre with the Commonwealth Bank of Australia or a third party supplier with a further report being prepared and presented to Council to determine an outcome.*

As per the Resolution above, discussions were held with both the Commonwealth Bank and third party suppliers. The Commonwealth Bank has made the decision not to provide an ATM in Dwellingup. However a recent meeting with the Chair and Manager of the Bendigo Bank Pinjarra has opened up an opportunity for that bank to provide this service.

In discussions with the Bendigo Bank, while there was some in-principle support for an ATM at the Dwellingup History and Visitor Information Centre (DHVIC) there was acknowledgement that having the ATM at the DHVIC did pose some safety risk issues. The DHVIC is in an area with low traffic and lighting and there is the risk that customers could face the potential of being robbed late at night particularly given the significant amount of trees around the centre. In the evening hours the area is very isolated and dark.

The option of installing the ATM in the wall of the Dwellingup Community Hall was suggested to the Bendigo Bank. This location is situated in the middle of the town centre, has significant passing traffic, excellent lighting and is very visual. A site inspection has been held and the hall has the capability and space to house this machine.

Having higher usage of the ATM is advantageous to the town's businesses as well as the Bendigo Bank and also Council, as higher usage reduces the need to potentially subsidise this service which is explained further in this report.

As part of the proposal, the Bendigo Bank requires the following infrastructure and location:

- high visibility and passing traffic
- good lighting
- bollards
- CCTV

Bollards will have to be installed by Council but the expected cost is approximately \$700.

In relation to CCTV this installation provides multiple benefits. By installing CCTV this not only protects the ATM machine but the hall, provides coverage in the main street and could then be linked in the future, when funds and/or grants become available, to install another camera on the busy and active corner of McLarty and Newton Streets.

In relation to the financial component of this proposal:

- Council to fund up-front \$2200 towards communication costs for the ATM.
- No rental to be charged by Council.
- Council to fund any shortfall in the annual cost of running the ATM. A total of 24,000 transactions are required annually to cover the \$18,500 maintenance, operating and service costs. For each transaction below the 24,000 needed annually, there would be a subsidy of approximately 77c. However given the tourist numbers and significant passing traffic it is expected that the break-even transaction figure will be met.
- Any profit made above the \$18,500 income to be retained by the Bendigo Bank.

Murray 2025 Strategic Community Plan

Objective 2	A progressive and diverse economy that maximises employment and business opportunities.
Outcome 2.3	The Shire is a tourism destination based on our distinct characteristics and natural assets.
Strategy 2.3.1	Encourage tourists, longer stays and repeat visitation.
Strategy 2.3.2	Support local and regional tourism opportunities.
Strategy 2.3.3	Provide for and maintain infrastructure that grows tourism.

Murray 2015-2019 Corporate Business Plan

Action 2.3.3.1	Investigate opportunities for a trails hub and tourist hub in Dwellingup.
-----------------------	---

Other Strategic Links

Peel Regional Blueprint (2050)

The Peel Regional Investment Blueprint identifies five themes that are considered pivotal to the region's future. This project aligns with the Tourism Excellence theme which aims to deliver a network of adventures that attracts visitors and enables them to engage with the Peel's natural and built attractions in a sustainable manner.

Investment opportunities identified under this theme include Peel Regional Mountain Bike/Walking/Horse trails and hubs; and Tourism hubs for complementary adventure products such as cycling and walk trails. It is clear that Dwellingup is a focus area for tourism development.

Tourism 2020 (2014) developed by Tourism WA sets a stretch goal to double to the value of tourism in Western Australia by 2020 and recognises the importance of increasing visitation to regional areas to achieve this goal.

The ***Draft Peel Tourism Economic Development Strategy (2016)*** prepared by Markettrade for the Peel Development Commission sets a long term vision against short-medium term priorities aimed at generating strong economic growth across the Peel. The Strategy recognises the development of trail hubs and networks as two of the six transformational projects for implementation. An ATM is a crucial component to strong economic activity in Dwellingup.

Dwellingup Tourism Concept Plan (2016) developed by the Dwellingup Community Compact states Priority 6 as "Prepare Business Case for ATM submission to several banks.

Dwellingup Local Community Plan (2016) Action 7 states "Seek an operator to install an Automatic Teller Machine at the Dwellingup History & Visitor Information Centre".

Statutory Environment

Nil

Policy Implications

Nil

Sustainability & Risk Considerations*Economic – (Financial impact to the community)*

Approximately 300,000 tourists visit Dwellingup each year. However with the lack of available cash particularly in busy times means that the town is not maximizing the tourist market. It is clearly identified that tourism can and needs to grow in Dwellingup to increase the economic base of the Shire, and the installation of an ATM has been identified as a high priority project by Council, the Dwellingup Community Compact and the community.

Social – (Quality of life to community and/or affected landowners)

Minimal as this infrastructure is aimed at the tourist market.

Environment – (Impact on environment's sustainability)

Minimal

Governance – (Policy implications)

Nil

Overall Risk Management Consideration

The Shire and Dwellingup has the reputational risk of not providing services expected within a tourism town, especially an iconic tourist town such as Dwellingup. This investment will be seen very positively as strong support for the town and district economy by encouraging repeat visitation of tourists.

Consultation

A site meeting was held with the Chair of the Dwellingup Community Compact (DCC) and the author of the Dwellingup Tourism Concept Plan Mr. John Cusack as well as the Bendigo Bank Manager and staff. The proposal of the Dwellingup Community Hall is supported by the DCC.

Resource Implications

Financial

- \$18,000 towards CCTV camera installation at the Dwellingup Hall.
- \$ 2,200 towards up-front communication costs.
- \$ 700 towards installation of bollards.
- Subsidy for any operating costs for the ATM as detailed within this report.

The estimated \$20,900 infrastructure costs could be taken from the Provision for Matching Grants Account which has an amount of \$45,000 in the 2016/17 budget. No projects have been funded or are identified for this funding at this time.

Workforce

The maintenance and operating of the ATM will be managed by the Bendigo Bank, therefore there will be no workforce implications.

Options

Council has the option of:

1. Endorsing the proposal from the Bendigo Bank.
2. Not endorsing the proposal but seeking amendments.
3. Not endorsing the proposal put forward by Bendigo Bank.

Conclusion/Justification of Officer Recommendation

Given that Dwellingup has over 300,000 tourists visit the area annually that would almost all go past the ATM and a residency of over 500, it is expected that 24,000 transactions at the location of the Community Hall is very achievable. With much less passing traffic and the relative isolation of the DHVIC after closing time achieving this would be much more difficult.

Apart from the items raised in this report no other requirements are required of Council. The Bendigo Bank would fund the capital cost of installation of the ATM, would fully service the ATM with cash and fully maintain the machine. Council would be required to monitor CCTV when needed.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/199

Moved: Cr P Briggs

Seconded: Cr C Rose

That Council accepts Item 15.1 as new business of an urgent nature as per Councils Meeting Procedure Local Law Clause 2.5.

CARRIED UNANIMOUSLY 6.0

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL DECISION:

OCM16/200

Moved: Cr A Rogers

Seconded: Cr P Briggs

That Council endorses the proposal put before it from the Bendigo Bank to install an Automatic Teller Machine on the basis, that:

1. the ATM is to be located in the wall at the Dwellingup Community Hall;
2. Council allocates \$18,700 towards installation of CCTV camera and associated infrastructure at the Dwellingup Community Hall;
3. Council allocates a further \$2200 towards communication costs to install the ATM;
4. funds for the CCTV requirements and the ATM communication establishment is taken from the *Provision for Matching Grants Account (#1552020)* to fund the CCTV, bollards and ATM communication costs.

5. Council endorses the proposal that will cover the Bendigo Bank for any shortfall of annual running costs on the estimated budgeted 24,000 transactions per annum;
 6. Council will subsidise any annual loss, of maintaining the ATM at the Dwellingup Community Hall;
 7. Council delegates to the Chief Executive Officer in regards to negotiation and signing of the ATM contract; and
 8. Council supports the installation of appropriate signage, within planning policy, to be placed at the Dwellingup Community Hall to promote the ATM service.
- CARRIED UNANIMOUSLY 6.0**

Cr S Lee rejoined the meeting the time being 9.34am.

Cr W Barrett rejoined the meeting the time being 9.34am.

16. MEETING CLOSED TO THE PUBLIC (CONFIDENTIAL BUSINESS)

Nil

17. CLOSURE OF MEETING

There being no further business, the Presiding Member declared the meeting closed, the time being 9.35am.

I confirm that these minutes were confirmed at the Ordinary Council Meeting held on 9 September 2016 as being a true and correct record.

Presiding Member

08.09.2016

Date