



# **Minutes**

**Bush Fire  
Advisory Committee**

**Wednesday 15 May 2019**



**Bush Fire Advisory Committee – 15 May 2019**  
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## Notice of Meeting

Minutes of the Bush Fire Advisory Committee meeting held at the Shire of Murray Councillors Lounge and Chambers at 1915 Pinjarra Road, Pinjarra on Wednesday 15 May 2019 commencing at 6.35pm.

### Important Notes

It should be noted that decisions of this Committee are only recommendations to and not decisions of Council. Committee recommendations should therefore not be acted on or otherwise relied upon until Council has formally considered and decided on the Committee recommendations.

### 1. ATTENDANCES

#### Members

Cr. A Rogers (Presiding Member)	Councillor, Shire of Murray
Ms. D Walker	CESC, Shire of Murray
Mr. D McLarty	FCO, Coolup VBFB
Mr. D Turner (Proxy)	Brigade Captain, Dwellingup VBFB
Mr. M Webster (Proxy)	Brigade Captain, North Dandalup VBFB
Mr. J Camplin	Training Coordinator/FCO, South Yunderup/Ravenswood VBFB
Mr. R Wilson	CBFCO and FCO, West Murray VBFB
Mr. K Jones	FCO, Pinjarra VFRS

#### Ex-Officio

Mr. B Finlay	District Officer – South West Region, Rural, DFES
Mr. R Porter	Manager Ranger and Emergency Services, Shire of Murray

#### Guests

Ms. K Maddern	Bushfire Risk Planning Coordinator, Shire of Harvey
Mr. K Jones	Brigade Captain, Pinjarra VFRS

### 2. ABSENT

#### Members

Mr. B Armstrong (Apology)	DBFCO and FCO, Dwellingup VBFB
Mr. P Thurkle (Apology)	FCO, North Dandalup VBFB

#### Ex-Officio

Ms. C Goff	RESSO/Minute Secretary, Shire of Murray
Mr. S Gunn (Apology)	Fire Operations Officer – Perth Hills District, PWS
Mr. S Hurd	Fire Operations Officer – Swan Coastal District, PWS

**3. CONFIRMATION OF MINUTES OF MEETING**

- 3.1 Confirmation of Minutes of the Bush Fire Advisory Committee meetings – Thursday 17 May 2018

**Recommendation/Committee Decision**

**BFAC19/001**

**Moved: R. Wilson**

**That the minutes of the Bush Fire Advisory Committee meeting held on Thursday 17 May 2018 be confirmed as a true and correct record.**

**CARRIED UNANIMOUSLY 8:0**

*Committee Recommendation BFAC19/001 was carried by the Council at the 27 June 2019 meeting as per resolution OCM19/102.*

**4. BUSINESS ARISING FROM THE PREVIOUS MEETING**

Nil

## 5. BUSINESS ARISING

### 5.1 Election of Presiding Member

File Ref: 1809  
Previous Items: Nil  
Author and Title: Ron Porter, Manager Ranger and Emergency Services  
Voting Requirements: Simple Majority

#### Appendix 1

#### Recommendation/Committee Decision

**BFAC19/002**

**Moved: D. McLarty**

**The Bush Fire Advisory Committee recommend to Council to endorse Cr. Ange Rogers as the Chairperson of the Shire of Murray Bush Fire Advisory Committee (BFAC) expiring in October 2019 to coincide with the Local Government Elections.**

**CARRIED UNANIMOUSLY 8:0**

*Committee Recommendation BFAC19/002 was carried by the Council at the 27 June 2019 meeting as per resolution OCM19/098.*

#### In Brief

- The Shire of Murray Bush Fire Advisory Committee (BFAC) is required to elect a Presiding Member.

#### Background

Council Committees elect their own Presiding Member from the relevant committee membership. A Presiding Member's term of appointment is until the next Council election or the incumbent resigns.

In 2012 the Bush Fire Advisory Committee formed the view that Fire Control Officers appointments only ran for one year and new Committee members should have the right to elect a alternative Presiding Member, therefore the term of the BFAC Chairperson was amended to reflect this position.

At the Ordinary Council Meeting on 26 June 2018 (OCM18/145) council endorsed the following;

*That Council endorse Cr Ange Rogers as the Chairperson of the Shire of Murray Bush Fire Advisory Committee (BFAC) for a one year term expiring in May 2019.*

#### Report Detail

A written nomination as detailed at **Appendix 1** has been received from Cr Angela Rogers for the position of BFAC Chairperson.

### Murray 2025 Strategic Community Plan

<b>Objective 3</b>	3. A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents
<b>Outcome 3.4</b>	3.4 A safe Shire where our residents feel secure
<b>Strategy 3.4.1</b>	3.4.1 Support the community in emergency and bush fire management planning, response and recovery

### Other Strategic Links

Nil

### Statutory Environment

Section 67 *Bush Fires Act 1954*; and,  
Shire of Murray Standing Orders Local Law 2007.

### Sustainability & Risk Considerations

*Economic - (Impact on the Economy of the Shire and Region)*

Nil

*Social - (Quality of life to community and/or affected landowners)*

There is no impact on the quality of life of the community.

*Environment – (Impact on environment’s sustainability)*

Not Applicable

*Policy Implications*

There are no policy implications and the level of risk is considered to be low if the recommendation is endorsed.

*Risk Management Implications*

Nil

### Consultation

- *Bush Fires Act 1954*,
- Council Records; and,
- Bush Fire Advisory Committee minutes.

### Resource Implications

*Financial*

Nil

*Workforce*

Nil



### **Options**

The Committee has the option of recommending to Council to:

1. Endorse the Presiding Member; or,
2. Reject the proposal.

### **Conclusion**

It is recommended that the Committee endorse a Chairperson expiring in October 2019 to coincide with the Local Government Elections.

## 5.2 Election of Officers for the 2019/2020 Fire Season

File Ref: 1809  
 Previous Items: Nil  
 Author and Title: Ron Porter, Manager Ranger and Emergency Services  
 Voting Requirements: Simple Majority

**Appendix 2 and Appendix 3**

### **Recommendation/Committee Decision**

**BFAC19/003**

**Moved: R. Wilson**

**The Bush Fire Advisory Committee recommend to Council to appoint the following persons by delegated authority for the 2019/2020 Fire Season:**

**Chief Bush Fire Control Officer: Mr. Robert (Bluey) Wilson**

**Deputy Chief Bush Fire Control Officer: Mr. Benjamin (Ben) Armstrong**

**Fire Control Officers:**

**Mr. Robert Wilson – West Murray VBFB  
 Mr. Ben Armstrong – Dwellingup VBFB  
 Mr. Douglas McLarty – Coolup VBFB  
 Mr. Peter Thurkle – North Dandalup VBFB  
 Mr. James (Jim) Camplin – South Yunderup / Ravenswood VBFB  
 Mr. Kevin Jones – Pinjarra VFRS**

**Fire Control Officers:  
 (Permit Issuing Only)**

**Mr. Chris Sattler – Coolup VBFB  
 Mr. Lance Pitter – Coolup VBFB  
 Mr. Dave Turner – Dwellingup VBFB  
 Mr. Michael Webster – North Dandalup VBFB  
 Mr. Brendan Webster – North Dandalup VBFB  
 Ms. Lorraine Webster – North Dandalup VBFB  
 Mr. Jamie McBride – South Yunderup / Ravenswood VBFB  
 Ms. Christine Thompson JP – West Murray VBFB  
 Mr. Brian Bird – West Murray VBFB**

**Fire Weather Officer: Mr. Jim Camplin**

**Deputy Fire Weather Officer: Community Emergency Services Coordinator**

**Shire Training Coordinator/s: Mr. Jim Camplin  
 Community Emergency Services Coordinator**

**CARRIED UNANIMOUSLY 8:0**

*Committee Recommendation BFAC19/003 was carried by the Council at the 27 June 2019 meeting as per resolution OCM19/099.*

## In Brief

- For the Bush Fire Advisory Committee is to elect and recommend appointments required under the *Bush Fires Act 1954* and other appointments as deemed necessary.

## Background

Brigade Fire Control Officers appointments at brigade level are determined by each brigade at their respective Annual General Meetings (AGM) and this supports the Council BFAC membership structure.

Each year at the BFAC meeting, nominations are received for appointment to the following positions.

- Chief Bush Fire Control Officer
- Deputy Chief Bush Fire Control Officer/s
- Fire Control Officers (Bush Fire Permit issuing only)
- Fire Weather Officer
- Deputy Fire Weather Officer
- Shire Training Coordinator

With the introduction of delegated authority in recent years the endorsement of Fire Control Officers appointments by Council is no longer required as the Chief Executive Officer has the delegated authority under Section 48 of the *Bush Fires Act 1954* to appoint Fire Control Officers, inclusive of a Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officers and Fire Weather Officers. The appointment of Fire Weather Officers requires additional DFES endorsement.

## Report Detail

Accordingly the proposal presented is for the Committee to support the appointment of the brigade nominated Fire Control Officers from the Coolup Volunteer Bush Fire Brigade, Dwellingup Volunteer Bush Fire Brigade, North Dandalup Volunteer Bush Fire Brigade, South Yunderup/Ravenswood Volunteer Bush Fire Brigade and West Murray Volunteer Bush Fire Brigade as Fire Control Officers in the district.

Attached at **Appendix 2** for information purposes are the Shire of Murray Volunteer Bush Fire Brigades AGM minutes that detail the appointments of Brigade Officers in each of the Volunteer Bush Fire Brigades, including Fire Control Officers and Permit Issuing Officers.

Written nominations as detailed at **Appendix 3** have been received from Mr Robert Wilson for the position of Chief Bush Fire Control Officer. Mr Benjamin Armstrong has provided a nomination for the position of Deputy Chief Bush Fire Control Officer. Additionally Mr James Camplin has forwarded a nomination for the Shire Training Coordinator and Fire Weather Officer positions.

The Committee is also required to identify a suitable member from the Pinjarra Fire and Rescue Services Brigade to be appointed as a Fire Control Officer and any other brigade representative to be appointed as Fire Control Officer/s for permit issuing only.

Shire Rangers, the Community Emergency Service Coordinator (CESC), the Bushfire Risk Planning Coordinator (BRPC) and the Manager of Ranger and Emergency Services are appointed as Fire Control Officers and prosecutors, as required, under the provisions of the *Bush Fire Act 1954* at the time of their employment. There is no need to appoint or amend the appointments of these officers.

### Murray 2025 Strategic Community Plan

<b>Objective 3</b>	3. A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents
<b>Outcome 3.4</b>	3.4 A safe Shire where our residents feel secure
<b>Strategy 3.4.1</b>	3.4.1 Support the community in emergency and bush fire management planning, response and recovery

### Other Strategic Links

Nil

### Statutory Environment

Fire Control Officers, Fire Control Officers (Permit Issuing Only) & Chief & Deputy Chief Fire Control Officers.

Section 38 (1) of the *Bush Fires Act 1954* ('Act') states that a local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of the Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it. The appointment of Fire Control Officers may be delegated to the Chief Executive Officer under Section 48 of the Act.

A local government or a person delegated the authority shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

### Fire Weather & Deputy Fire Weather Officers

Section 38 (6) (c) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary. The appointment of Fire Weather officers may also be delegated to the Chief Executive Officer under Section 48 of the Act.

- (ca) Where more than one fire weather officer is appointed by a local government the local government shall define a part of its district in which each fire weather officer shall have the exclusive right to exercise the power conferred by paragraph (h).
- (cb) An approved local government may appoint one or more persons, as it thinks necessary, to be the deputy or deputies, as the case may be, of a fire weather officer appointed by the local government and where 2 or more deputies are so appointed they shall have seniority in the order determined by the local government.
- (cc) Where the office of a fire weather officer is vacant or whilst the occupant is absent or unable to act in the discharge of the duties of the office, any deputy appointed in respect of that office under paragraph (cb) is, subject to paragraph (cd), entitled to act in the discharge of the duties of that office.

- (cd) A deputy who is one of 2 or more deputies of a fire weather officer is not entitled to act in the discharge of the duties of the office of that fire weather officer if a deputy who has precedence over him in the order of seniority determined under paragraph (cb) is available and able to discharge those duties.
- (d) The local government shall give notice of an appointment made under paragraph (c) or (cb) to the Authority and cause notice of the appointment to be published at least once in a newspaper circulating in its district and the Authority shall cause notice of the appointment to be published once in the *Government Gazette*.
- (h) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is “extreme” or “very high”, and upon the authority being given the person, if he has otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush.
- (i) This subsection does not authorise the burning of bush during the prohibited burning times.

Note: Fire Weather Officers must be appointed as Fire Control Officers pursuant to clause (6) (c).

#### **Section 48 Delegation by local governments**

- (1) A local government may, in writing, delegate to its chief executive officer the performance of any of its functions under this Act.
- (2) Performance by the chief executive officer of a local government of a function delegated under subsection (1) —
  - (a) is taken to be in accordance with the terms of a delegation under this section, unless the contrary is shown; and
  - (b) is to be treated as performance by the local government.
- (3) A delegation under this section does not include the power to sub-delegate.
- (4) Nothing in this section is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business.

The Shire Training Coordinator position is not an appointment specified within the Act. Council has traditionally recognised this position to assist the Shire in certain functions.

#### **Sustainability & Risk Considerations**

##### *Economic - (Impact on the Economy of the Shire and Region)*

There are no economic impacts on the community.

##### *Social - (Quality of life to community and/or affected landowners)*

The appointments support the community and there is no negative impact on the quality of life.

*Environment – (Impact on environment's sustainability)*

There is no negative impact on the natural or built environment.

*Policy implications*

There are no policy implications and the level of risk is considered to be low if the recommendation is endorsed. The proposed appointments under delegated authority are in accordance with the provisions of the *Bush Fires Act 1954*.

*Risk Management Implications*

Nil

**Consultation**

- *Bush Fires Act 1954*,
- Council Records,
- Council Staff,
- Chief Bush Fire Control Officer, and;
- Bush Fire Advisory Committee minutes.

**Resource Implications**

*Financial*

The cost of advertising the appointments is provided in the annual Shire of Murray budget.

*Workforce*

Nil

**Options**

The Committee has the option of recommending to Council to:

1. Endorse the Officer appointments; or,
2. Reject the proposal.

**Conclusion**

The Committee recommendations are to be used by the Chief Executive Officer under delegated authority to formally appoint persons in accordance with the provisions of the *Bush Fires Act 1954* to the following positions;

- Chief Bush Fire Control Officer;
- Deputy Chief Bush Fire Control Officer;
- Fire Control Officers;
- Fire Control Officers (Bush Fire Permit issuing only);
- Fire Weather Officer;
- Deputy Fire Weather Officer; and,
- Shire Training Coordinator/s.

### 5.3 Vehicle Identifier Sticker System Procedure

File Ref:	1804		
Previous Items:	Public Meeting	21 March 2007	
	BFAC 30 May 2007	Item 5.1.1	
	OCM 28 June 2007	Item 10.4.2	(OCM07/121)
	CS 10 Jul 2007	Item 4.3	(CS07/156)
	OCM 26 Jul 2007	Item 10.2.2	(OCM07/143)
	BFAC 21 Nov 2007	Item 3.3	(BFA07/17)
	OCM 29 Nov 2007	Item 10.5.2	(OCM07/294)
	BFAC 24 May 2012	Item 5.4	(BFAC12/008 & 009)
	OCM 28 June 2012	Item 11.4	(OCM 12/118)
	SCM 5 July 2012	Item 7.2	(SCM12/142 & 143)
Author and Title:	Ron Porter, Manager Ranger and Emergency Services		
Voting Requirements:	Simple Majority		

#### Appendix 4

#### Recommendation/Committee Decision

**BFAC19/004**

**Moved: D. McLarty**

**The Bush Fire Advisory Committee recommend to Council to;**

- 1. adopt Community Emergency Services Procedure CESP – 16 “Vehicle Identifier Sticker System” as identified in Appendix 4; and,**
- 2. acknowledge that the Incident Controller or a suitably Authorised Person may override or revoke the access of any vehicle into an incident area at any time.**

**CARRIED UNANIMOUSLY 8:0**

*Committee Recommendation BFAC19/004 was carried by the Council at the 27 June 2019 meeting as per resolution OCM19/100.*

#### In Brief

- Adopt a local procedure in support of the Department of Fire and Emergency Services (**DFES**) Vehicle Identifier Sticker (**VIS**) system.

#### Background

This issue dates back to a public meeting in March 2007, resultant from the Dwellingup and Coolup bush fires, concern was raised about the public accessing the area surrounding the bushfire, the vehicle control points at a bushfire and local roads surrounding the incident area.

The matter was discussed at the Bush Fire Advisory Committee meeting on 30 May 2007 and the Committee felt that to address the access issue a register system should be introduced that would allow identified persons access to a fire for the purposes of assisting with firefighting or other activities.

A report regarding the matter was presented to the Corporate Services Committee on 10 July 2007 and the following recommendation was proposed and subsequently adopted by Council at its ordinary meeting on 26 July 2007 (OCM07/143) –

1. *endorse the adoption of a register and identification system to recognise landowners and other persons wishing to access and assist in fire control operations or other activities at wildfire incidents in the district, subject to that person:*
  - (a) *registering themselves and their equipment with the Shire prior to assisting at a fire; and*
  - (b) *being provided with a copy of the Fire and Emergency Services Authority guidelines for operating private equipment at fires; and*
2. *endorse Channel 29 on the UHF radio network as the frequency to be used by registered persons when contacting the Volunteer Bush Fire Brigades.*

A report regarding the matter was presented and further discussed at the Bush Fire Advisory Committee meeting on 21 November 2007 following written feedback from Mr. Greg McKay, the then Fire and Emergency Services Authority ('FESA') Director – South West raising concerns regarding training, PPE and the deployment of operators of private equipment.

The following recommendation was proposed and subsequently adopted by Council at its ordinary meeting on 29 November 2007 (OCM07/294) –

*That Council acknowledges the recommendation made by the Director of FESA South West and thank him for his input.*

A local process was subsequently developed however Community interest was severely limited and no further action was taken.

At the 2010 State Bushfire Forum representatives identified the need for some form of identification or Vehicle Identifier for farmer response vehicles that provide direct assistance to a bushfire event.

The Perth Hills Bushfire Review 2011 also recommended that FESA staff should adhere to the "*Guidelines for Operating Private Equipment at Fires*" booklet when vehicles are offered during an incident.

Consequently FESA developed a Vehicle Identifier Sticker that could be affixed to the windscreen of a vehicle. The system involved FESA supplying Vehicle Identifier Packs (stickers and "*Guidelines for Operating Private Equipment at Fires*" booklet) to participating Local Governments.

The life of the Vehicle Identifier Sticker was capped at a maximum of two bushfire seasons. Each identifier sticker is valid until September of that year.

The system recognised the ability of Local Government in using local knowledge regarding the background and skills of the person applying for the vehicle identifier, to determine which vehicles are eligible.

Local Governments were able to opt into the system and were responsible for the issuing of stickers and keeping of a register for approved vehicles including the vehicle registration numbers, VIN numbers or chassis numbers.

The introduction of VIS resulted in the issue being raised again at the Bush Fire Advisory Committee on 24 May 2012. Ultimately, the Committee felt that there was no need to introduce the new created FESA VIS system as there were enough local processes in place.



A report regarding the matter was proposed and the following recommendation was subsequently adopted at the Special Council Meeting on 5 July 2012 (SCM12/143) –

1. *endorses the use Vehicles for Private Property Response providing direct assistance to a bush fire suppression event, subject to:*
  - (a) *all occupants wearing appropriate personal protective equipment (PPE) clothing,*
  - (b) *the vehicle having a warning beacon on the roof and a serviceable UHF radio,*
  - (c) *operators reporting to the Incident Control Point and advising of the vehicles' presence prior to entering the fire ground,*
  - (d) *operators of the vehicle complying with the Road Traffic Act 1974 at all times,*
  - (e) *operators acknowledging that the Incident controller may refuse or revoke access onto the fire ground at any time.*
2. *acknowledges that an Incident Controller or Authorised Person may override or revoke access onto the fire ground to any vehicle at any time; and,*
3. *a report be brought back to Council prior to the next fire season identifying options to manage and support affected residents that are excluded from a fire area.*

Because of concerns from some members of the community after the Blythewood fire on the 18 January 2019, the Shire was again asked to look at introducing the DFES Vehicle Identifier Sticker (VIS) system locally.

The draft procedure and associated application form as seen in **Appendix 4** was subsequently developed in consultation with the CBFCA. The draft procedure was circulated to all BFAC members on the 1 April 2019 requesting feedback on or before the 12 April 2019.

No feedback was forthcoming other than minor grammatical and formatting changes to the procedure.

### **Report Detail**

The adoption of the procedure and associated application form will clearly establish the expected requirements for members of the public who wish to assist with fire suppression activities in their own personal vehicle/equipment.

DFES has set a minimum conditions which have been included on the conditions of the application form but additional conditions have been added to ensure better safety and oversight.

Some members of the community hold a position that they want unrestricted entry for all of their vehicles to access closed roads to assist at bushfires and to return to their properties to protect their assets and provide welfare to their stock. It must be emphasised that the VIS system is not for this purpose and approval will only be provided to vehicles or equipment that can actively assist in the suppression of a bushfire.

Ultimately, the Incident Controller determines and manages access to and from the incident area. There is no automatic right of entry and the Incident Controller can override the access for vehicles with a VIS.

However it is anticipated that the presence of a VIS will enable the Incident Controller to quickly assess the vehicle in the knowledge that the owner has been issued with the

“*Guidelines for Operating Private Equipment at Fires*” booklet and agreed to the conditions on the application form.

### **Murray 2025 Strategic Community Plan**

<b>Objective 3</b>	3. A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents
<b>Outcome 3.4</b>	3.4 A safe Shire where our residents feel secure
<b>Strategy 3.4.1</b>	3.4.1 Support the community in emergency and bush fire management planning, response and recovery

### **Other Strategic Links**

Nil

### **Statutory Environment**

In relation to special powers of Bush Fire Control Officers the *Bush fires Act 1954* provides the following in Section 39 –

- (1) Subject to the provisions of this Act a bush fire control officer appointed under this Act by a local government may, in the exercise of his functions and the performance of his duties under this Act, do all or any of the following things –
  - (h) employ a person or use the voluntary services of a person to assist him, subject to his directions in the exercise of any of the foregoing powers; and

In relation to insurance the *Bush fires Act 1954* provides the following in Section 37 –

- (1) A local government that maintains a bush fire brigade shall obtain and keep current
  - (a) a policy of insurance that insures volunteer fire fighters for compensation, payable in accordance with subsection (2) for injury caused to them while they are engaged under this Act in normal brigade activities; and
  - (b) a policy of insurance that, subject to subsection (10), insures against loss or damage all appliances, equipment, and apparatus of the bush fire brigade and any privately owned appliance, equipment, or apparatus that is used under the direction of a bush fire control officer, or an officer or a member of a bush fire brigade for the purposes of this Act.

The term “**volunteer fire fighter**” means a bush fire control officer, a person who is a registered member of a bush fire brigade established under this Act or a person working under the direction of that officer or member.

### **Sustainability & Risk Considerations**

*Economic - (Impact on the Economy of the Shire and Region)*

The adoption of the new procedure will not financially impact the community.

*Social - (Quality of life to community and/or affected landowners)*

There is no impact on the quality of life of the community.

*Environment – (Impact on environment’s sustainability)*

Not Applicable

*Policy Implications*

There are no policy implications.

### *Risk Management Implications*

The adoption of the proposed procedure enhances the governance and oversight of community members in attendance in their own private equipment during bushfires, therefore reducing the level of risk.

### **Consultation**

- *Bush Fires Act 1954*
- *Bush Fires Regulations 1954*
- Department of Fire and Emergency Services (DFES)
- Chief Bush Fire Control Officer
- Fire Control Officers
- Bush Fire Advisory Committee minutes
- Council Staff
- Council Records
- “*Guidelines for Operating Private Equipment at Fires*” booklet
- CES -1 ‘Interpretations and Definitions’

### **Resource Implications**

#### *Financial*

The cost of administering the procedure will be absorbed as part of normal operational costs for Ranger and Emergency Services.

#### *Workforce*

Minimal Ranger and Emergency Services staff resourcing will be required to administer the approval and issuing of VIS.

### **Options**

The Committee has the option of recommending to Council to:

1. Endorse the Procedure as detailed in **Appendix 4**; or,
2. Endorse the Procedure with amendments; or,
3. Reject the Procedure.

### **Conclusion**

The DFES Vehicle Identifier System should be embraced given the issue regarding access for private equipment providing assistance at bushfires has been a concern with both the community and the Bush Fire Advisory Committee, dating as far back as March 2007.

It must be emphasised that the use of Vehicle Identifier Stickers is not to allow unrestricted entry of any vehicles to return to properties to protect assets and provide welfare to stock. Vehicle Identifier Stickers will only be granted to vehicles and/or equipment that are capable of actively assisting in bushfire suppression.

Council must also acknowledge that ultimately it is the Incident Controller who determines and manages access to and from the fire ground and that the Incident Controller can override or revoke the access of vehicles/equipment with Vehicle Identifier Stickers into an incident area at any time.

#### **5.4 Disposal of Emergency Services Catering Caravan and Fast Fill Trailer**

File Ref:

Previous Items:           BFAC. 15 December 2011     Item 5.5           (BFAC11/023)  
                                   OCM. 20 December 2011     Item 11.3.1.5    (OCM11/245)

Author and Title:        Ron Porter, Manager Ranger and Emergency Services  
                                   Donna Walker, Community Emergency Services Coordinator

Voting Requirements: Simple Majority

#### **Recommendation/Committee Decision**

**BFAC19/005**

**Moved: R. Wilson**

**The Bush Fire Advisory Committee recommend to Council to:**

- 1. dispose of the Shire of Murray Volunteer Emergency Services Catering Caravan, plant number P8255 in accordance with Policy G12 – Disposal of Property; and,**
- 2. return the Shire of Murray Fast Fill Trailer, Plant number 5006 to the Department of Fire and Emergency Services.**

**CARRIED UNANIMOUSLY 8:0**

*Committee Recommendation BFAC19/005 was carried by the Council at the 27 June 2019 meeting as per resolution OCM19/101.*

#### **In Brief**

- Dispose of the Shire of Murray Volunteer Emergency Services Catering Caravan, registration number MY8255, plant number P8255, that is surplus to requirements; and,
- Return the Shire of Murray Fast Fill Trailer, registration number MY15655, Plant number 5006, which is surplus to requirements, back to the Department of Fire and Emergency Services ('DFES').

#### **Background**

The Murray State Emergency Service (SES) initially provided the caravan that had previously been used as a communications centre. A Lotterywest Grant was sourced in November 2009 to upgrade the asset and with the support of brigade members, the caravan was made suitable for catering purposes at operational incidents and fund raising activities.

At the BFAC meeting on 15 December 2011, a proposal was presented to form a working group to manage the day to day operations of the asset with representation from the Shire, the Volunteer Bush Fire Brigades and the State Emergency Service. The proposed Terms of Reference for the working group included:

- Developing procedures for the use of the c both for operations and fundraising,
- Developing a call out roster to man the asset, as required,
- Developing procedures for the disbursement of any funds raised,
- Reporting to the BFAC on the effective operation of the asset at least twice each financial year.

However Officers decided that they wanted to source an external agency to manage the volunteer emergency services catering caravan rather than utilise volunteer bush firefighters, accordingly the following recommendation was proposed and subsequently adopted by Council at its ordinary meeting on 20 December 2011 (OCM11/245) –

1. *Council endorses the Salvation Army to be the primary means of providing welfare to volunteer bush fire brigades when attending emergency incidents that are attended by two or more brigades for the 2011/2012 fire season;*
2. *further enquiries be undertaken to identify alternate local volunteer and community agencies to man the Emergency Services Support Caravan to provide for the future welfare of the volunteer bush fire brigades during operations; and*
3. *subject to groups being identified that appropriate procedures be internally developed for the ongoing operation of the Emergency Services Support Caravan at emergency incidents.*
4. *Council thanks the Salvation Army for their assistance in providing welfare to volunteer bush fire brigades.*

Subsequently Shire Officers made exhaustive attempts to identify an external agency willing to take on the management of the Volunteer Emergency Services Catering Caravan. Whilst there was support in providing ongoing catering services to the Shire of Murray volunteer emergency services nobody was or is prepared to manage the caravan.

Community Group and Commercial hire charges were added to the Schedule of Fees and Charges in an attempt to offset costs, however the caravan has never been hired out in eight (8) years and has failed to realise any return on the initial investment.

The Fast Fill Trailer was purchased in 2013 as a Local Government Grants Scheme, Line 9 item. The trailer has not been utilised at an incident in the subsequent five fire seasons.

Discussions with the Chief Bush Fire Control Officer indicate that there is not a need for the Fast Fill Trailer within the emergency services fleet as there are sufficient static water sources available within the Shire.

### **Report Detail**

The volunteer bush fire brigades have not been utilising the use of the Volunteer Emergency Services Catering Caravan and Fast Fill Trailer and the disposal of both assets will not affect the ongoing bushfire management capability within the district.

The disposal of the Catering Caravan will provide an annual \$1,000 financial saving due to the elimination of the need for licensing, insurance and servicing/maintenance costs.

Discussions with the Chief Bush Fire Control Officer indicate that there is not a need for either asset within the emergency services fleet.

### **Murray 2025 Strategic Community Plan**

<b>Objective 3</b>	3. A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents
<b>Outcome 3.4</b>	3.4 A safe Shire where our residents feel secure
<b>Strategy 3.4.1</b>	3.4.1 Support the community in emergency and bush fire management planning, response and recovery

## **Other Strategic Links**

Nil

## **Statutory Environment**

The disposal of local government property is dealt with under Section 3.58 of the *Local Government Act 1995*.

The transferral of assets purchased through the Local Government Grants Scheme is dealt with under the '*DFES Manual for Capital and Operating Grants*'.

## **Sustainability & Risk Considerations**

*Economic - (Impact on the Economy of the Shire and Region)*

The disposal of the assets will not financially impact the community.

*Social - (Quality of life to community and/or affected landowners)*

There is no impact on the quality of life of the community.

*Environment – (Impact on environment's sustainability)*

Not Applicable

*Policy Implications*

The sale of the Volunteer Emergency Services Catering Caravan is to be undertaken in accordance with 'Policy G12 – Disposal of Property'.

*Risk Management Implications*

Nil

## **Consultation**

- Chief Bush Fire Control Officer
- Fire Control Officers
- Bush Fire Advisory Committee minutes
- Council Staff
- Council Records

## **Resource Implications**

*Financial*

The sale of the Catering Caravan will eliminate future associated operating costs for this asset.

*Workforce*

Minimal Ranger and Emergency Services staff resourcing will be required to manage the disposal and return of the unneeded assets.

## **Options**

The Committee has the option of recommending to Council to:

1. Endorse the disposal of the assets; or,
2. Reject the proposal.

### **Conclusion**

The volunteer bush fire brigades are not employing the use of the assets in question and their disposal will provide a financial saving for the Shire without affecting the bushfire management capability within the district.

The Bush Fire Advisory Committee is urged to recommend to Council for the disposal and return of the surplus assets to be endorsed.

## 5.5 **Shire of Murray Bushfire Management Arrangements**

File Ref: 1809  
 Previous Items: BFAC 19 November 2013 Item 5.1 (BFAC13/007)  
 OCM 28 November 2013 Item 11.3.1 (OCM13/232)  
 Author and Title: Ron Porter, Manager Ranger and Emergency Services  
 Donna Walker, Community Emergency Services Coordinator  
 Voting Requirements: Simple Majority

### **Appendix 5**

#### Officer Recommendation

That Council accepts the following recommendation to adopt the reviewed Shire of Murray Bushfire Management Arrangements as detailed at **Appendix 5**.

#### **Committee Decision**

**BFAC19/006**

**Moved: M Webster**

**That the Bush Fire Advisory Committee defer adoption of the reviewed Shire of Murray Bushfire Management Arrangements to a Special Bush Fire Advisory Committee meeting on the 5 June 2019.**

**CARRIED UNANIMOUSLY 8:0**

#### **Reason for Change**

To enable Brigade Officers additional time to consider the reviewed document.

#### **In Brief**

- Adopt a comprehensive review of the Shire of Murray Bushfire Management Arrangements ('**Arrangements**').

#### **Background**

The Arrangements were originally prepared by the Shire of Murray in 2013, as the designated Controlling Agency for bushfire outside of gazetted fire districts and Department of Parks and Wildlife (DPaW) Estate, under the authority of the then WESTPLAN – FIRE and the *Emergency Management Regulations 2006*.

The Shire of Murray Bushfire Management Arrangements contain the emergency arrangements and responsibilities of the relevant authorities within the Shire.

The arrangements have been developed to ensure that the threat and impact of bushfires is managed and to provide for the protection of life, property and environment.

The aim of the Arrangements are to –

- ensure there is a written understanding between agencies involved in fire management within the Shire of Murray;
- document fire management strategies used to ensure the prevention of, preparedness for, response to and recovery from the impact of bushfires on life, property and the environment within the Shire of Murray; and,
- provide for a strong bushfire response capability, for the protection of people and assets, within the Shire of Murray.



The objectives of the Arrangements are to –

- (a) develop the capacity of the emergency management community within the Shire, in the development, maintenance and use of these arrangements;
- (b) foster a good working relationship with all parties and agencies that can contribute towards the ongoing effectiveness of these arrangements;
- (c) provide arrangements for incident management, including facilities, competent personnel and inter-agency cooperative arrangements;
- (d) detail community elements at risk from fire, likely causes of this risk and triggers for escalation of response efforts to manage fire;
- (e) promote awareness and understanding of the impact of fire on elements of heritage, cultural and natural environment;
- (f) provide a set of management arrangements for the overall management objectives and concepts for the area;
- (g) identify individuals and organisations responsible for implementing fire protection strategies;
- (h) establish safety procedures in the event of fire emergency situations;
- (i) determine the levels of bush fire risk throughout the Shire;
- (j) have a coordinated and effective communication strategy; and,
- (k) provide procedures for the co-ordination of support functions.

### Report Detail

The adoption of the reviewed Arrangements make certain that the administration for bushfire prevention, preparedness, response and recovery remains contemporary. It also provides up-to-date guidance to the Volunteer Bush Fire Brigades on the management of bushfire emergencies within the district

The reviewed Arrangements also fulfil the requirements under State Hazard Plan Fire (Interim) “Bushfire” for Local Emergency Management Arrangements (LEMAs) inclusive of a comprehensive (prevention, preparedness, response and recovery) arrangements being prepared for the management of the bushfire.

### Murray 2025 Strategic Community Plan

<b>Objective 3</b>	3. A connected, safe and inclusive community that provides for, and lobbies for accessible services for all residents
<b>Outcome 3.4</b>	3.4 A safe Shire where our residents feel secure
<b>Strategy 3.4.1</b>	3.4.1 Support the community in emergency and bush fire management planning, response and recovery

### Other Strategic Links

Nil

## **Statutory Environment**

Regulation 31 of *Emergency Management Regulations 2006* prescribes Local Government as the Combat agency responsible for the emergency management activity of fire suppression.

Clause 3.2.1 of State Hazard Plan Fire (Interim) “Bushfire” outlines that Local Governments are to develop Local Emergency Management Arrangements (LEMAs) which include comprehensive (prevention, preparedness, response and recovery) arrangements for the management of the bushfire within their area.

## **Sustainability & Risk Considerations**

### *Economic - (Impact on the Economy of the Shire and Region)*

There are no economic impacts on the community.

### *Social – (Quality of life to community and/or affected landowners)*

The arrangements provide support to the community and there is no negative impact on the quality of life.

### *Environment – (Impact on environment’s sustainability)*

There is no negative impact on the natural or built environment.

### *Policy Implications*

There are no policy implications.

## **Consultation**

Consultation of other Local Government Bushfire Response Plans / Bushfire Management Arrangements from throughout Australia assisted in ensuring that best practice are adopted.

A draft copy of the reviewed document was distributed to the Shire of Murray Bush Fire Volunteers Bush Fire Brigades on the 19 July 2018 seeking feedback on the reviewed document on or before the 19 August 2018.

No feedback was forthcoming other than minor grammatical, naming standards and formatting changes to the document.

Additional consultation was sought from the following;

- Department of Fire and Emergency Services (DFES)
- Chief Bush Fire Control Officer

## **Resource Implications**

### *Financial*

Nil

### *Workforce*

The Arrangements require review annually by the Community Emergency Services Coordinator.

## **Options**

The Committee has the option of recommending to Council to:

1. Adopt the reviewed Arrangements as detailed in **Appendix 5**; or,
2. Endorse the reviewed Arrangements with amendments; or,
3. Reject the reviewed Arrangements.

## **Conclusion**

The Arrangements provide a complete management plan for bushfire prevention, preparedness, response and recovery. It also provides guidance to the Shire of Murray the volunteer bush fire brigades to manage a bushfire emergency within the district.

The Bush Fire Advisory Committee is urged to recommend to Council for the reviewed Shire of Murray Bushfire Management Arrangements as detailed at **Appendix 5** be adopted.

## **6. REPORTS – EXTERNAL AGENCIES**

### **6.1 Chief Bush Fire Control Officer's Report**

Another quiet year for the shire of Murray in regards to fire calls.

We only had four fires that required all brigades to attend and some of those fires we received assistance of resources from out of the shire. The four fires were Old Bunbury Road, Gull Road, Old Mandurah Road and Pinjarra Road near the Golf Course.

Towards the end of the fire season, we had a house fire on Cullingup Island that apart from the actual fire had its own problems. First thing is getting fire fighters onto the island then supplying them with water to attack the fire, first part went well second part supplying water not so well. First the fire boat pump stopped and wouldn't restart (boat was only serviced weeks before), then the portable pump blew a hole in the casing, luckily the residents on Yunderup Island had a portable pump that we were able to ferry onto the island to use. The learning outcome of this is that all brigades that have specialised equipment need to check it on a regular basis to ensure it works when needed. The pump on the fireboat turned out to be a fifteen-cent fuse that blew and no one knew about it.

Assistance was given to the south west with the 12.2 and a couple of heavy duties. Two firefighters went on deployment to Burra Rock for five days, so to those two and all the other firefighters that assisted at out of area fires I thank you very much.

It was pleasing to see so many brigade members do courses in the early part of the year, please keep it up.

There has been a couple of incidents were FRS has either received a call into our area before us or received a call and we have not. Let me reassure everyone that these cases do not go unnoticed and have been, and will be, dealt with through the appropriate channels.

As everyone is aware, the Rural Fire Service Centre of Excellence location was announced earlier this year and the Shire of Murray was chosen. What this means to us is that the focus will be on all the brigades in the area in regards to what we do, so turnouts and training will need to be kept up to a level where there will be no questions asked about our capabilities in regards to fire suppression. I have no major problems in this field with the brigades but I am asking all firefighters to keep going upwards in both areas.

I would like to thank Ben, Donna, Ron and Rob for their assistance over the last twelve months and all the staff at the shire and Rangers department.

Thanks also to all the FCO's and all brigade members your assistance at fires is making this job easier every year.

Rob 'Bluey' Wilson  
CBFCO

### **6.2 Shire Training Coordinator's Report**

In the past year we have had the full range of VFF1 and VFF2 pathway courses made available within the Shire for our newer members being Introduction to Fire Fighting, Bush Fire Fighting Structural Fire Fighting and WAERN Basic and Advanced. Brigade members have also taken advantage of courses offered by DFES in Bunbury such as Pump Operations, Sector Commander and On Road/Off Road driving.

I have not received any reports of problems with the course registration process through eAcademy apart from the usual grumbles about having to use it or not be able to register for a course. I think that people are computer savvy enough to be able to deal with it. DFES have continued to fine tune the process and any problems with the system are usually dealt with fairly promptly. As before the regional training calendar is being updated monthly with an updated version sent out for distribution to members.

Once again the brigades have produced a training calendar this year for the Shire, of the courses being held within the Shire. This has again been integrated with the South West Regional calendar so that other brigades outside the Shire can attend if we have the vacancies for them. The first course for this winter will be held on the weekend and at one stage it looked as if all the candidates would be from out of the Shire, luckily now that is not the case.

We continue to get a steady trickle of new members which is encouraging since unfortunately there always seems to be a dropout rate.

Jim Camplin  
Shire Training Coordinator

### **6.3 Community Emergency Services Coordinator's Report**

Since the last BFAC meeting a number of initiatives have been completed including the following;

- Annual Vehicle Servicing and Repairs. Murray Engineering still providing excellent comprehensive services to the emergency services fleet.
- Refurbishment of the South Yunderup Fireboat under the LGGS which included new stainless steel pipe work, new fighting pump, extra outlets for water cannons, repainting and re-stripping. Thank you to the members from the brigade that assisted with this, particularly Dean McGuinness who spent a lot of time dealing with some contentious issues whilst overseeing this work.
- Continuation of the CESM/Captain catch up meetings which has proven to be beneficial to the brigades in working through brigade specific needs. I would like to personally thank all the Captains for putting in the time to keep these catch-up's going.
- Completion of the LGGS 2018/2019 submission.
- Attendance at the South Yunderup AGM's. Thank you for making me feel welcome.
- Review of the Bushfire Management Arrangements for endorsement at tonight's BFAC meeting.
- Purchase of 6 training In Cab Air Canisters to compliment the Burnover Blankets.

Some of the projects that are currently being worked on include;

- Bushfire Risk Management Program – Ron is currently developing the Plan and myself and Kim are mapping assets within the Shire using brigade boundaries as the Planning Areas. Ranger AJ is also being trained in the Bushfire Risk Management System to map the Shire and Unmanaged Reserves and will include treatment strategies scheduled and applied.
- Review of the Brigade Support Documentation.

- Replacement of the ceiling and repainting in the training room of Dwellingup VBFB.

Once again, I would like to thank you all for your support on and assistance over the past year last 12 months. I would like to thank Ron and Brett for your support from a professional development and mentoring perspective. Thank you to Bluey, for all your assistance and dedication to your role as Chief year in year out. Thank you to the FCO's (Ben, Doug, Peter, Jim and Kev) and also to the staff at the DFES SW RHQ.

Finally, but certainly not least, is the huge support from the Admin staff with Danielle (who's now a mum on maternity leave) Jeremy, and now with Chantelle back.

Donna Walker  
Community Emergency Services Coordinator

#### **6.4 Bushfire Risk Planning Coordinator's Report**

See **Appendix 6** for the MS Powerpoint presentation provided at the meeting

#### **6.5 DFES Representative's Report**

Items of Interest in the DFES South West Region:

- Some of our High Season Appliance will be staying in region so they can be used for mitigation, may have to go to Collie at some stage for servicing
- Collie Level 3 Incident Control Centre announced to be built
- Collie Emergency Driver Training Centre
- Collie Regional Fleet service Centre
- Centre of excellence in Murray
- Thanks to any volunteers that may have gone to Allanson, Wellesly, Gelorup, Lewana and Esperance complex
- Thank you to everyone for the support over the last 12 months.

**Mr. D Turner** left the meeting the time being 8.05pm and did not return.

#### **6.6 PWS Representative's Report**

Nil

#### **6.7 Volunteer Brigade Reports**

##### **6.7.1 Coolup VBFB**

The brigade has had a quite season with only one significant fire within the brigade area. Hopefully the issues that were raised subsequent to the incident will have been addressed after tonight's' BFAC meeting.

The brigade is very happy with the performance of new appliance, other than arriving from DFES with loose hose fittings.

The Cadet program is very healthy, ten Cadets and three Instructors will be attending the DFES State camp this weekend.

The brigade has conducted a larger number of private burns than has been the case historically. This situation has been attributed to the season opening earlier than the last couple and landowners not being confident of conducting their own burns because of drier conditions than usual.

Brigade positions remained relatively stable with the exception of changes to the Lieutenant order and the Secretary role changing from Tracey Bennett to Justyn Bennett

Finally, thank you to the Ranger and Emergency Services team and 'Bluey' for your support throughout the year.

Doug McLarty  
Fire Control Officer

#### 6.7.2 *Dwellingup VBFB*

The breakdown of tasks;

- 60 odd Permits issued,
- 1 UCL Burn completed,
- 4 shire burns completed,
- 2 private burns completed,
- Picked up 4 new members,
- 8 callouts,
- 4 assists, and,
- Cadets going well with 4 at leadership course

Been a difficult years for the brigade with members taking ill, had to make some operation changes to the brigade to manage the team

On behalf of the Dwellingup brigade we would like to thank all those that assisted us this year

Hoping for a better season

The Cadets – Roundup

Great numbers attending, we are up to 17 regular cadets. A lot of volunteering going on within the community helping out around the place, like the log chop and businesses around town, DA. We have 4 going to the DFES leadership camp this weekend up at camp Karem at Bullsbrook. We are fundraising for this year's Association of Volunteer Bush fire brigade games at MERC we need \$ for accommodation, travel costs and PPC. Cadet Emergency Response Competition.

Ben Armstrong  
Fire Control Officer

#### 6.7.3 *North Dandalup VBFB*

No report submitted

#### 6.7.4 *South Yunderup/Ravenswood VBFB*

The brigade has attended a number of small fires both within the brigade area and also helping other brigades, mostly West Murray. Brigade response times have been a little slow at times due to the large number of FIFO members we have, when there is sometimes no one to respond. We continue to use the availability list, which is pretty successful. It

is compiled every Thursday night by Marg McBride and at least identifies when we are thin on the ground.

The command trailer was refitted during last winter with a number of slide out drawers and shelves which make the whole unit tidier and easier to set up and pack up afterwards. The flood lights have been replaced with LED lights and the generator was replaced with one with more than double the power. It also has a green flashing light to indicate a control point and is left attached to the light tanker for immediate deployment. It has been used several times this year and odd faults and anomalies have been identified and rectified.

The Fire Boat had its pump replaced and delivery piping upgraded unfortunately the first time it was used in anger for a house fire on the islands a small fuse that we did not know existed, failed and cut off the power to the starter motor. This was identified later that day and a number of spare fuses purchased. The boat now has the ability to deploy water cannons from the bow and stern as well as BIC fittings for lay flat hoses.

The brigade now has four cadets, two of whom are my grandchildren, and they have been taking part in brigade activities including controlled burns. The cadet coordinator is Tim McBride and he is helped by Roger Camplin. Hopefully they will mix with other brigades' cadets at a later date when we sort out a Shire wide programme for them.

The brigade delayed its AGM until 30th April as there were a few problems with the other date we had picked (I was away), but the line-up remains virtually the same, certainly as far as the major office bearers is concerned. The only alteration of note is the addition of Roger Camplin as 4<sup>th</sup> lieutenant.

I would like to acknowledge the efforts of all our members who have all done their bit but in particular Captain Dean McGuinness who continues to keep the brigade running efficiently.

Jim Camplin  
Fire Control Officer

#### 6.7.5 *West Murray VBFB*

Another year has passed and I didn't believe it possible but it's happened we had another very quiet fire season with only 60 incidents recorded to us.

Locally we had four incidents that required all brigades to attend and as the Captain of this brigade I was very pleased with the number of members that turned out to assist at these incidents. The incidents were Old Bunbury rd., Old Mandurah rd., Gull rd. and Pinjarra rd. near the golf course. All these fires were relatively small in size the biggest being Old Bunbury rd. at 27 hectares. (That was after we found the 23 hectares I had lost momentarily) What was very pleasing to see was the way officers stepped up to the plate and done what was expected of them (even if one of them found it hard to follow instructions for a short period of time).

The collar tank trailer mods into a bbq trailer were completed last year and the trailer was used at a control burn and the RUI exercise. After a couple of little changes that need to be done in the next few days I hope to see the trailer utilize a fair bit. The next big usage of the trailer will be on the 18th of May when we have a sausage sizzle at the station for the federal election.

Thank you to all members and their partners for supporting the shire and South West regions over the last twelve months with your attendance, please keep up the good work.



Thank you everyone for supporting me over the last twelve months, I know I get grumpy at times but we seem to get through it and I only get grumpy if there's a reason so don't give me a reason and I won't get grumpy and that's a promise.

Thanks Chris and Rebecca for all your hard work over the last twelve months, thanks Leanne for keeping us in line with our spending and finally thanks Donna and the staff at the shire for all of your assistance.

I have written out 30 permits to burn this season.

Rob 'Bluey' Wilson  
Fire Control Officer / Captain

**7. MOTIONS WITHOUT NOTICE FOR DISCUSSION AT THE NEXT MEETING**

Nil

**8. NEXT MEETING**

A Special Bush Fire Advisory Committee meeting will be held on Wednesday 4 June 2019. Venue and time of meeting to be advised.

**9. CLOSE**

There being no further business the Presiding Member declared the meeting closed the time being 8:42pm.