



# **Minutes**

**Ordinary Council Meeting**

**Thursday 26 May 2022**

## Table of Contents

|           |  |           |
|-----------|--|-----------|
| <b>1</b>  | <b>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS</b> .....   | <b>1</b>  |
| <b>2</b>  | <b>ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE</b> .....  | <b>1</b>  |
| <b>3</b>  | <b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE</b> .....   | <b>1</b>  |
| <b>4</b>  | <b>PUBLIC QUESTION TIME</b> .....  | <b>1</b>  |
| <b>5</b>  | <b>PETITIONS AND APPROVED DEPUTATIONS</b> .....  | <b>1</b>  |
| <b>6</b>  | <b>CONFIRMATION OF MINUTES</b> .....   | <b>1</b>  |
| 6.1       | Ordinary Council Meeting – 28 April 2022 .....   | 1         |
| <b>7</b>  | <b>ANNOUNCEMENTS BY THE PRESIDING MEMBER</b> .....   | <b>2</b>  |
| <b>8</b>  | <b>ANNOUNCEMENTS BY ELECTED MEMBERS</b> .....  | <b>3</b>  |
| <b>9</b>  | <b>ACKNOWLEDGEMENT OF RECEIPT OF DISCLOSURE OF INTERESTS (BY PRESIDING MEMBER)</b> .....   | <b>3</b>  |
| <b>10</b> | <b>RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES HELD SINCE PREVIOUS MEETING OF COUNCIL</b> .....                       | <b>3</b>  |
|           | <b>REPORTS OF CHIEF EXECUTIVE OFFICER AND OFFICERS</b> .....   | <b>3</b>  |
| <b>11</b> | <b>PLANNING AND SUSTAINABILITY</b> .....   | <b>3</b>  |
| <b>12</b> | <b>CORPORATE GOVERNANCE</b> .....  | <b>4</b>  |
| 12.1      | Payments from Municipal and Trust Funds - April 2022 .....   | 4         |
| 12.2      | Monthly Financial Report - April 2022.....   | 7         |
| 12.3      | Proposed 2022 / 2023 Differential Rates .....  | 10        |
| <b>13</b> | <b>RECREATION, ECONOMIC &amp; COMMUNITY DEVELOPMENT</b> .....  | <b>14</b> |
| <b>14</b> | <b>INFRASTRUCTURE SERVICES</b> .....   | <b>14</b> |
| <b>15</b> | <b>ITEMS FOR INFORMATION</b> .....   | <b>15</b> |
| 15.1      | Council Resolution / Outstanding Items.....  | 15        |
| 15.1      | Quarterly Corporate Business Plan - 30 April 2022 .....  | 16        |
| <b>16</b> | <b>BUSINESS LEFT OVER FROM PREVIOUS MEETING</b> .....  | <b>17</b> |
| <b>17</b> | <b>ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b> .....  | <b>17</b> |
| <b>18</b> | <b>NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING</b> .....  | <b>17</b> |
| <b>19</b> | <b>NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING</b> .....                     | <b>18</b> |
| 19.1      | Shire of Murray Collaboration with Malaysia's Sabah Public Sector Department .....   | 19        |
| <b>20</b> | <b>MEETING CLOSED TO THE PUBLIC (CONFIDENTIAL BUSINESS)</b> .....  | <b>22</b> |
| 20.1      | Stage 1 - Expression of Interest for the Exchange Hotel, Pinjarra - Consideration of Submissions .....                           | 22        |
| 20.2      | Stage 1 - Expression of Interest for Dwellingup Trails and Visitor Centre (Western Portion) - Consideration of Submissions ..... | 22        |
| 20.3      | Financial and Organisational Review - May 2022 .....   | 22        |
| <b>21</b> | <b>CLOSURE OF MEETING</b> .....  | <b>24</b> |

Minutes of Shire of Murray Ordinary Council Meeting held at the Murray Shire Council, 1915 Pinjarra Road, Pinjarra on Thursday, 26 May 2022

**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Presiding Member, Cr D Bolt declared the meeting open the time being 5.30pm.

**2 ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE**

**PRESENT**

Cr David Bolt (President), Cr Douglas McLarty (Deputy President), Cr Geoff Black, Cr Stuart Kirkham, Cr Steve Lee, Cr Ange Rogers, Cr Casey Rose, Cr Stewart Carter

**IN ATTENDANCE**

Dean Unsworth (Chief Executive Officer), Alan Smith (Director Infrastructure Services), Rod Peake (Director Planning & Sustainability), Leanne McGuirk (Director Place, Community and Economic Development) via Zoom, Tracie Unsworth (Director Corporate Services), Sarah Garbin (Minute Secretary)

**APOLOGIES**

Cr David Pike.

**LEAVE OF ABSENCE**

Nil.

There were two (2) members of the public, four (4) members of staff in attendance at this time.

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4 PUBLIC QUESTION TIME**

Nil.

**5 PETITIONS AND APPROVED DEPUTATIONS**

Nil.

**6 CONFIRMATION OF MINUTES**

**6.1 Ordinary Council Meeting – 28 April 2022**

**Recommendation/Council Decision OCM22/046**

**Moved: Cr A Rogers**

**Seconded: Cr G Black**

**That the Minutes of the Ordinary Council Meeting held on Thursday 28 April 2022 be confirmed as a true and correct record.**

**CARRIED UNANIMOUSLY 8:0**

**7 ANNOUNCEMENTS BY THE PRESIDING MEMBER**

On Thursday 29 April, I attended an ABC Radio Interview to discuss Mosquito Management Programs and treatments in the Shire of Murray.

On Tuesday 3 May, I meet with the Director of Main Roads Southwest at the Shire of Murray along with the CEO, and Shire of Murray Directors, regarding the Pinjarra Heavy Haulage Deviation project and construction plans and timing. I then attended the Science Meets Business Series meeting in Perth with the CEO together with WA Food Industry and Government Stakeholders regarding Growing Australia's capability to supply ASEAN demand for trusted food goods. I then attended a dinner meeting with General Manager WAFIP, and the CEO and Chairman of GrowHub regarding the Food Innovation Precinct and Future Food and Beverage Industry Engagement at the WAFIP.

On Wednesday 4 May, I attended an online meeting at the Shire of Murray to discuss the WA proposal for regulating short-term rental accommodation presented by AirBnB, along with other Shire of Murray officers. That afternoon I attended the DFES Bushfire Centre of Excellence for the Food Innovation Precinct WA brand launch and then participated in the signing of the leases with anchor tenants Murdoch University, GrowHub Innovation Centre Pty Ltd, Spinifex Brewery Limited and Murdoch University in association with DPIRD and the Future Food Cooperative Research Centre. The event was also attended by the Chair of the Peel Development Commission and officers and Robyn Clarke MLA.

On Thursday 5 May, I attended the farewell function at the Pinjarra Civic Centre for long term Council employee Michelle Ucich where I spoke on Councils behalf and presented the farewell gift. I then attended the Presidents Sundowner event and workshop which was held at the Pinjarra Bowling and Recreation Club and introduced the guest speaker. The event was attended by Presidents and Leaders of Sporting Clubs and Associations in the Shire of Murray.

On Friday 6 May, I attended the WA Local Government Association Breakfast with the Heads of Government Agencies which was held at the Perth Convention and Exhibition Centre. This was followed by the WALGA Mayors and Presidents Forum where the Minister for Local Government Hon John Carey MLA gave the industry address.

On Monday 9 May, I attended a meeting to discuss heritage rail projects with representatives from the Pinjarra Men's Shed along with Cr McLarty and the Director of Place, Community and Economic Development.

On Wednesday 11 May, I attended a meeting with the Shires Manager Governance and Ranger Services and the Senior Sargent of the Pinjarra Police to discuss crime prevention initiatives and law and order in the Shire.

On Friday 13 May, I attended the Peel Development Commission Budget Luncheon address by the WA Premier and Treasurer, Hon Mark McGowan MLA along with Peel Region Businesses, Government, and Industry leaders.

On Monday 16 May, I met with the Shire CEO for a review meeting. That evening I attended a meeting at the Shire of Murray with the Councillors and CEO for a budget review briefing.

On Wednesday 18 May, I attended the Dwellingup Futures Implementation Advisory Committee Meeting in Perth. I then participated in the online meeting of the Murray Coastal Hazard Risk Management and Adaptation Plan, along with other members of the technical steering group.

On Thursday 19 May, I attended a meeting with Councillors for a budget review briefing with the CEO. That evening I attended and addressed the Shire of Murray Volunteer VIP Function where I presented certificates to volunteers on behalf of the Shire of Murray together with local member for Murray Wellington, Robyn Clarke MLA..

On Tuesday 24 May, I met with the Chair of K9 Dog Rescue Group along with the Manager Governance and Ranger Services to discuss animal welfare and support services in the Shire.

On Wednesday 25 May, I attended the Shire of Murray Tour of Shire Facilities along with other Shire of Murray Councillors, CEO, Shire of Murray Directors, and other relevant team members. That evening I participated in a 6PR radio interview with Night Show host Todd Johnston to discuss and promote the upcoming Pinjarra Festival community event.

On Thursday 28 May, I presided at the Shire of Murray April Ordinary Council Meeting held at the Council Chambers.

## **8 ANNOUNCEMENTS BY ELECTED MEMBERS**

### **Cr Douglas McLarty, Deputy Shire President**

On Monday 2 May I attended the Resource Recovery Group meeting which was held at the Shire of Dardanup offices in Eaton.

On Thursday 5 May I attended the farewell function for long term Shire employee Michelle Ucich which was held in the Pinjarra Civic Centre.

On Monday 9 May I attended a meeting with representatives from the Pinjarra Mens Shed along with Shire President Cr David Bolt and the Director of Place, Community and Economic Development, Leanne McGuirk.

On Monday 16 May I attended a meeting at the Shire of Murray with the Councillors and CEO Dean Unsworth.

On Wednesday 18 May I then participated in the online meeting of the Murray Coastal Hazard Risk Management and Adaptation Plan.

On Wednesday 25 May I attended the Shire of Murray Tour of Shire Facilities along with other Shire of Murray Councillors, CEO Dean Unsworth, Shire of Murray Directors and other relevant team members.

On Thursday 28 April I attended the Ordinary Council Meeting held at the Shire of Murray Council Chambers.

## **9 ACKNOWLEDGEMENT OF RECEIPT OF DISCLOSURE OF INTERESTS (BY PRESIDING MEMBER)**

Nil.

## **10 RECEPTION OF MINUTES AND RECOMMENDATIONS OF COMMITTEES HELD SINCE PREVIOUS MEETING OF COUNCIL**

Nil.

## **REPORTS OF CHIEF EXECUTIVE OFFICER AND OFFICERS**

### **11 PLANNING AND SUSTAINABILITY**

Nil.

## 12 CORPORATE GOVERNANCE

### 12.1 Payments from Municipal and Trust Funds - April 2022

|                          |   |
|--------------------------|---|
| File Ref:                | D22/14301   |
| Previous Items:          | Nil.  |
| Applicant:               | Nil.  |
| Author and Title:        | Tamara Tabor, Finance Coordinator                               |
| Declaration of Interest: | Nil.  |
| Voting Requirements:     | Simple Majority   |
| Appendices:              | 12.1 App 1 - Payments from Municipal and Trust Funds April 2022 |

#### Recommendation/Council Decision OCM22/047

**Moved: Cr D McLarty**

**Seconded: Cr S Kirkham**

**That Council receives the Payments from Municipal and Trust Funds Report April 2022 as presented.**

**CARRIED UNANIMOUSLY 8:0**

#### In Brief

This report of payments made from the Shire's Municipal and Trust bank accounts are presented to Council, in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

#### Background

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires that:

- 1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:
  - a) the payee's name; and
  - b) the amount of the payment; and
  - c) the date of the payment; and
  - d) sufficient information to identify the transaction.
- 2) A list of accounts for approval to be paid is to be prepared each month showing:
  - a) for each account which requires council authorisation in that month:
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - b) the date of the meeting of the council to which the list is to be presented.
- 3) A list of prepared under sub regulation (1) or (2) is to be:
  - a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
  - b) recorded in the minutes of that meeting.

## Report Detail

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's Municipal and Trust Funds and, as required, a list of accounts paid by the Chief Executive Officer is provided to Council.

The report contains the list of payments made from the Shire of Murray's Municipal and Trust bank accounts for the month of April 2022.

This list includes details for each payment made, incorporating:

- The payees name
- The description of the payment
- A certificate signed by the Chief Executive Officer, stating that all invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

Invoices supporting all payments are available for the inspection of Council.

## Murray 2031 Strategic Community Plan

|                   |   |
|-------------------|---|
| <b>Focus Area</b> | Capable and Accountable   |
| <b>Aspiration</b> | To develop strong leadership through good governance, effective communication and ensuring value for money.         |
| <b>Strategy</b>   | Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability. |

## Other Strategic Links

Nil.

## Statutory Environment

Section 6.4(1) of the *Local Government Act 1995* requires the Shire of Murray to prepare financial reports as prescribed. Regulation 13 of the *Local Government (Financial Management) Regulations 1996* governs the requirement to provide to Council a detailed listing of all payments made from the Municipal and Trust bank accounts and outlines the form, content and timing of this report.

## Sustainability & Risk Considerations

*Economic - (Impact on the Economy of the Shire and Region)*

Nil.

*Social - (Quality of life to community and/or affected landowners)*

Nil.

*Environment – (Impact on environment's sustainability)*

Nil.

*Policy Implications*

Nil.

*Risk Management Implications*

| <i>Risk Level</i> | <i>Comment</i>  |
|-------------------|---|
| Low               | Failure to present a detailed listing of payments made from the Shire bank accounts in the prescribed form would result in non-compliance with the <i>Local Government (Financial Management) Regulations 1996</i> , which may result in a qualified audit. |

**Consultation**

Nil.

**Resource Implications***Financial*

Nil.

*Workforce*

Nil.

**Options**

Council has the option of:

1. Receiving the Payments from Municipal and Trust Funds report for April 2022.
2. Not receiving the Payments from Municipal and Trust Funds report for April 2022.

**Conclusion**

The Payments from Municipal and Trust Funds report has been prepared in accordance with the *Local Government (Financial Management) Regulations 1996* and is presented to Council for information. All accounts are for goods and services that have been duly incurred and authorised for payment in accordance with the budget allocation and statutory obligations.



## 12.2 Monthly Financial Report - April 2022

|                          |  |
|--------------------------|--|
| File Ref:                | D22/14302  |
| Previous Items:          | Nil.   |
| Applicant:               | Nil.   |
| Author and Title:        | Tamara Tabor, Finance Coordinator                  |
| Declaration of Interest: | Nil.   |
| Voting Requirements:     | Simple Majority                                    |
| Appendices:              | 12.2 App 1 - Monthly Financial Report - April 2022 |

### Recommendation/Council Decision OCM22/048

**Moved: Cr G Black**

**Seconded: Cr A Rogers**

**That Council receives the April 2022 Monthly Financial Report as presented.**

**CARRIED UNANIMOUSLY 8:0**

### In Brief

The monthly financial report is presented to Council to outline the Shire of Murray's financial position as at the reporting date, in line with the requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

### Background

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Activity to be presented to Council. This statement is to include:

- Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the *Local Government Act 1995*;
- Budget estimates to the end of the month to which the statement relates;
- Actual amounts of expenditure, revenue and income to the end of the month to which these statements relate;
- The material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- The net current assets at the end of the month to which the statement relates.

### Report Detail

The monthly financial report for April 2022 identifies the financial position of Council as at the reporting date and consist of:

- Statement of Financial Activity
- Notes to Statement of Financial Activity
  - \* Monthly Summary Information
  - \* Significant Accounting Policies
  - \* Net Current Funding Position
  - \* Cash and Investments
  - \* Receivables
  - \* Capital Acquisitions

- \* Operating Grants and Contributions
- \* Non-Operating Grants and Contributions
- \* Cash Backed Reserves
- \* Budget Amendments
- \* Variances

**Murray 2031 Strategic Community Plan**

|                   |   |
|-------------------|---|
| <b>Focus Area</b> | Capable and Accountable   |
| <b>Aspiration</b> | To develop strong leadership through good governance, effective communication and ensuring value for money.         |
| <b>Strategy</b>   | Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability. |

**Other Strategic Links**

Shire of Murray 2021/2022 Annual Budget

**Statutory Environment**

Section 6.4(1) of the *Local Government Act 1995* requires the Shire of Murray to prepare financial reports as prescribed. Regulation 34 of the *Local Government (Financial Management) Regulations 1996* outlines the form, content and timing of the monthly financial reports prepared for presentation to Council.

**Sustainability & Risk Considerations**

*Economic - (Impact on the Economy of the Shire and Region)*

Timely submission of detailed monthly financial reports allows Council to monitor the financial performance of the Shire and review any adverse financial trends that may impact on the Shire’s financial sustainability.

*Social - (Quality of life to community and/or affected landowners)*

Nil.

*Environment – (Impact on environment’s sustainability)*

Nil.

*Policy Implications*

Nil.

*Risk Management Implications*

| <i>Risk Level</i> | <i>Comment</i>   |
|-------------------|--|
| Moderate          | Failure to monitor the Shire’s ongoing financial performance would increase the risk of a negative impact on the Shire’s financial position. |
| Low               | Non-compliance with legislative requirements may result in a qualified audit.  |

**Consultation**

Nil.

## **Resource Implications**

### *Financial*

Nil.

### *Workforce*

Nil.

## **Options**

Council has the option of:

1. Receiving the monthly financial report for April 2022.
2. Not receiving the monthly financial report for April 2022.

## **Conclusion**

The monthly financial statement has been prepared in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

**12.3 Proposed 2022 / 2023 Differential Rates**

File Ref: D22/14988  
 Previous Items: Nil.  
 Applicant: Nil.  
 Author and Title: Tracie Unsworth, Director Corporate Services  
 Declaration of Interest: Nil.  
 Voting Requirements: Simple Majority  
 Appendices: 12.3 App 1 - Differential Rates Objects and Reasons 2022 - 2023

**Recommendation/Council Decision OCM22/049**

**Moved: Cr S Lee**  
**Seconded: Cr S Carter**

**That Council:**

- 1. Authorise the advertising of the Statement of Objects and Reasons as contained in the Appendix; and**
- 2. Authorise the advertising of the following proposed differential rates and minimum payments for 2022/2023:**

| <b>GRV Rate Categories</b>              | <b>Minimum Payment</b> | <b>Rate in \$</b> |
|---|------------------------|-------------------|
| <b>General</b>                          | <b>1,212</b>           | <b>0.10229</b>    |
| <b>Lesser minimum for Storage Units</b> | <b>912</b>             | <b>0.10229</b>    |
| <b>Commercial</b>                       | <b>1,212</b>           | <b>0.08183</b>    |
|   |                        |                   |
| <b>UV Rate Categories</b>               | <b>Minimum Payment</b> | <b>Rate in \$</b> |
| <b>General</b>                          | <b>1,212</b>           | <b>0.007042</b>   |

**CARRIED UNANIMOUSLY 8:0**

**In Brief**

- The *Local Government Act 1995* requires the proposed differential rates to be advertised for public comment, for a minimum of 21 days, prior to their formal adoption as part of the annual budget.
- The Shire has applied the current property values as at 12 May 2022 to determine the total rates revenue per differential rate type, based on a proposed 4.5% rate increase.
- Council is requested to consider and endorse the Statement of Objects and Reasons and proposed differential rates and minimum payments for the 2022/2023 financial year, for the purpose of advertising and seeking public submissions as required by the *Local Government Act 1995*.

**Background**

A key component of the development of the Shire's annual budget is the establishment of the rate in the dollar to be applied when raising the rates for that financial year. Before differential rates can be imposed, Council must advertise the proposed differential rates for a minimum of 21 days. This period of advertising provides ratepayers the ability to consider the proposed rate in the dollar for each category and make any submissions prior to Council adopting the proposed rate as part of the annual budget adoption process. The proposed differential rates and minimum payments can then be imposed through the adoption of the budget, with or without modification.

**Report Detail**

When preparing the annual budget, the focus is aimed at balancing the need for revenue to fund the requirements of local government services, activities, maintenance of assets, financing costs and capital infrastructure requirements, with the desire to limit the increase to affordable levels for the ratepayers.

Due consideration has been given to the economic climate experienced over the last few years, in particular the last two years impacted by the COVID19 pandemic. In response to this, the Shire has kept rate increases over the last four years to a relatively low level:

- 2018/19 2.00%
- 2019/20 1.96%
- 2020/21 0.00%
- 2021/22 1.49%

This low level of revenue increase has put severe pressure on the ability of the Shire to maintain the same service levels to meet the Community’s expectations as delivered in previous years. In the Australian Bureau of Statistic’s latest Consumer Price Index, Australia release, the All Groups CPI for the March Quarter 2021 to March Quarter 2022 for Perth was 7.6%. This increase will have an even larger impact on the cost of materials and contracts required for service delivery and consequently a 4.5% increase in rates is recommended.

The Statement of Objects and Reasons details the proposed characteristics and objects and reasons for each rating category and are detailed in the Appendix.

The rate in the dollar modelled for each category, and included in this report, are based on the property database as at 12 May 2022.

**Murray 2031 Strategic Community Plan**

|                   |   |
|-------------------|---|
| <b>Focus Area</b> | Capable and Accountable   |
| <b>Aspiration</b> | In 2031 Murray will have further developed strong leadership through good governance, effective communication and ensuring value for money. |
| <b>Strategy</b>   | Maintain long term financial sustainability.  |

**Murray 2021 – 2025 Corporate Business Plan**

|                   |  |
|-------------------|--|
| <b>Focus Area</b> | Capable and Accountable                      |
| <b>Objective</b>  | Murray has a sustainable future.             |
| <b>Strategy</b>   | Maintain long term financial sustainability. |
| <b>Actions</b>    | Review the Long Term Financial Plan.         |

**Other Strategic Links**

Shire of Murray Long Term Financial Plan.

**Statutory Environment**

The *Local Government Act 1995* provides the following requirements in relation to differential rating.

**6.36 Local government to give notice of certain rates**

- 1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

- 2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- 3) A notice referred to in subsection (1) –
  - a) May be published with the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's deficiency; and
  - b) Is to contain –
    - i. Details of each rate or minimum payment the local government intends to impose; and
    - ii. An invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
    - iii. Any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed; and
  - c) Is to advise electors and ratepayers that the document referred to in subsection (3A) –
    - i. May be inspected at a time and place specified in the notice; and
    - ii. Is published on the local government's official website.
- 3A) The local government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the local government's official website.
- 4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- 5) Where a local government –
  - a) In an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
  - b) Proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),

It is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

### **Sustainability & Risk Considerations**

*Economic - (Impact on the Economy of the Shire and Region)*

Nil.

*Social - (Quality of life to community and/or affected landowners)*

Nil.

*Environment – (Impact on environment's sustainability)*

Nil.

*Policy Implications*

Nil.

*Risk Management Implications*

| <i>Risk Level</i> | <i>Comment</i>  |
|-------------------|---|
| Moderate          | <p>Key risks include:</p> <ul style="list-style-type: none"> <li>• Non-compliance with the requirements of legislation around differential rates resulting in a non-complying rating structure.</li> <li>• An adverse reaction from ratepayers regarding the percentage rate increase and the variation in the rate in the dollar.</li> </ul> |

**Consultation**

The proposed 2022/2023 rate in the dollar and Objects and Reasons Statement for Differential Rates must be advertised for a minimum of 21 days in accordance with the statutory requirements. Results of the public consultation are considered by Council following the advertising process.

**Resource Implications**

*Financial*

The decision around increases or decreases to the rates model will directly influence Council’s ability to fund expenditure requirements proposed in the 2022/23 budget and the 2022 Long Term Financial Plan. The annual rate revenue difference for each 1% of rates is \$178,311. Expenses will be incurred in relation to advertising the proposed differential rates, which are accommodated within the current budget.

*Workforce*

The administrative requirements of the recommendation will be carried out within current workforce resources.

**Options**

Council has the option of:

1. Adopting the proposed 2022/23 rate in the dollar and objects and reasons for each category of differential rates.
2. Adopting an alternative 2022/23 rate in the dollar and objects and reasons for each category of differential rates.

**Conclusion**

Council is required to advertise the objects and reasons for differential rates before they can be adopted in the annual budget. Advertising Council’s intention to apply differential rates prior to the adoption of the budget enables community feedback on the reasons for the proposed rates.

Electors or ratepayers will have 21 days from the date of public advertising to make submissions in respect of the proposed rate in the dollar or minimum payment, and any related matter. Council is required to consider any submissions received before imposing the proposed rate in the dollar or minimum payment as part of the adoption of the 2022/2023 annual budget.

The proposed differential rates reflected in the 2022/23 Objects and Reasons Statement have been determined using the available property valuation provided by Landgate.

The advertising of differential rates does not bind Council to that increase in the rate in the dollar and minimum payment when adopting the 2022/2023 budget. Council has the option to vary the rate in the dollar and minimum payments up or down, depending on the final budget requirement and any submissions received.

**13 RECREATION, ECONOMIC & COMMUNITY DEVELOPMENT**

Nil.

**14 INFRASTRUCTURE SERVICES**

Nil.



**15 ITEMS FOR INFORMATION**

**15.1 Council Resolution / Outstanding Items**

File Ref: D22/14235

Author and Title: Denise Garner, CEO Executive Support Officer

Appendices: 15.2 App 1 - Council Resolution - Outstanding Items - 26 May 2022

**In Brief**

Resolution Register is attached for information.

**15.1 Quarterly Corporate Business Plan - 30 April 2022**

File Ref: D22/15635

Author and Title: Rikki Gardiner, Senior Corporate Support Officer

Appendices: 15.1 App 1 - Quarterly Corporate Business Plan Report - 30 April 2022

**In Brief**

The Corporate Business Plan progress report as at 30 April 2022 is attached for your information.

**16 BUSINESS LEFT OVER FROM PREVIOUS MEETING**

Nil.

**17 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**18 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING**

Nil.

**19 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

The Shire President accepted Item 19.1 as late urgent business.

**19.1 Shire of Murray Collaboration with Malaysia's Sabah Public Sector Department**

|                          |  |
|--------------------------|--|
| File Ref:                | D22/16318  |
| Previous Items:          | Nil.   |
| Applicant:               | Nil.   |
| Author and Title:        | Dr Chris Vas, General Manager - Food Innovation Precinct Western Australia |
| Declaration of Interest: | Nil.   |
| Voting Requirements:     | Simple Majority  |
| Appendices:              | 19.1 App 1 - Memorandum of Understanding                                   |

This item be laid on the table to return to at a future council meeting, to seek further legal opinion.

**Recommendation**

That Council:

1. Note this briefing outlining the opportunity to collaborate with the State Government of Sabah, Malaysia, via its State Public Sector Department;
2. Considers the legal advice to be tabled in terms of the Memorandum of Understanding; and that if this legal advice is accepted,
3. Supports the CEO signing the Memorandum of Understanding and to progress collaborative initiatives.

**In Brief**

- The State Government of Sabah, via its Public Sector Department (JPAN), reached out to the Shire of Murray to explore a collaboration around capability development, socio-economic development and information sharing.
- The capital city of Sabah, Kota Kinabalu, has an existing friendly city relationship with the City of Rockingham and a collaboration with the Shire could pave the way for a similar relationship that will boost people to people and business to business relationships.
- Further, the proposed Memorandum of Understanding (MoU) can pave the way for JPAN to consider sending a cohort of officers to spend two weeks in Murray engaging with the Shire, Peel Development Commission and other State, local and industry associations to develop their skills and capabilities (similar to the arrangements they have in New Zealand and other parts of the world).
  - It is worth noting that JPAN previously sent a cohort of officers to Murdoch University in 2019 and have consequently decided to pivot their focus working directly with the Shire of Murray.

**Background**

- Sabah as a province shares similar challenges to the Murray region particularly in relation to industry development and transformation. It has a high dependence on mining and agriculture and wishes to transform its local economies into high value industry sectors while seeking opportunities in adjacent industries such as eco-tourism.
- The Shire's experience with the activation of the Peel Business Park with the development of the Food Innovation Precinct Western Australia is of interest to Sabah given the lacklustre experience with business parks in Sabah. Furthermore, intergenerational initiatives such as Transform Peel has also been identified to be of great interest as it spans generations and looks to build community, skills, talent and capability in the region.

- The Shire’s effort developing the Dwellingup Trails will be a key case study from which the visitors will want to learn and extract findings to apply in their own context. These tangible initiatives will create opportunities for staff collaboration and exchange.

**Report Detail**

Nil.

**Murray 2031 Strategic Community Plan**

|                   |   |
|-------------------|---|
| <b>Focus Area</b> | Thriving Economy  |
| <b>Aspiration</b> | A diverse and prosperous economy that supports innovation, training opportunities and provides a variety of business, tourism and employment opportunities. |
| <b>Strategy</b>   | Develop key sectors of the economy where Murray has a competitive advantage.  |

**Murray 2021 – 2025 Corporate Business Plan**

|                   |   |
|-------------------|---|
| <b>Focus Area</b> | Thriving Economy  |
| <b>Objective</b>  | Build and maintain the Transform Peel Initiative.                           |
| <b>Strategy</b>   | Prepare strategies for different elements of the Transform Peel Initiative. |
| <b>Actions</b>    |   |

|                   |  |
|-------------------|--|
| <b>Focus Area</b> | Thriving Economy   |
| <b>Objective</b>  | Develop Dwellingup into a nationally recognised trails town. |
| <b>Strategy</b>   |  |
| <b>Actions</b>    |  |

**Other Strategic Links**

Nil.

**Statutory Environment**

Nil.

**Sustainability & Risk Considerations**

*Economic - (Impact on the Economy of the Shire and Region)*

Positive, given the international profile it would create in a key market of South East Asia.

*Social - (Quality of life to community and/or affected landowners)*

Positive, given the increased diversity this collaboration would create.

*Environment – (Impact on environment’s sustainability)*

Nil.

*Policy Implications*

Nil.

*Risk Management Implications*

| <i>Risk Level</i> | <i>Comment</i>                                   |
|-------------------|--|
| Low               | The risk in signing this non-binding MoU is low. |

**Consultation**

Peel Development Commission

**Resource Implications***Financial*

Nil.

*Workforce*

Nil.

**Options**

Council has the option of:

1. Accepting this recommendation;
2. Rejecting the recommendation noting that a three member delegation in enroute from Malaysia arriving in Perth on 24 May with a view to signing the MoU on 27 May.

**Conclusion**

The opportunity to collaborate and develop a relationship with Sabah will have a positive impact on the Shire's profile while paving the way for other tangible initiatives such as a capability program, staff exchange, sister city relationship, business to business and people to people relations.

**20 MEETING CLOSED TO THE PUBLIC (CONFIDENTIAL BUSINESS)****Recommendation/Council Decision OCM22/050****Moved: Cr S Kirkham****Seconded: Cr D McLarty**

**That Council proceeds behind closed doors the time being 5.38pm as per Section 5.23(2)(c) of the *Local Government Act 1995* for the purpose of considering the following confidential items:**

**CARRIED UNANIMOUSLY 8:0****Recommendation/Council Decision OCM22/051****Moved: Cr S Carter****Seconded: Cr C Rose****20.1 Stage 1 - Expression of Interest for the Exchange Hotel, Pinjarra - Consideration of Submissions**

File Ref: D22/16504  
Previous Items: OCM 28 Apr 22 Item 20.2  
Applicant: Nil.  
Author and Title: Nil.  
Declaration of Interest: Nil.  
Voting Requirements: Absolute Majority

**Confidential Appendices Under Separate Cover**

**This resolution will remain confidential as per Section 5.23 (2) (b) of the Local Government Act as it deals with the personal affairs of a person and is commercial-in-confidence information.**

**Recommendation/Council Decision OCM22/052****Moved: Cr D McLarty****Seconded: Cr S Kirkham****20.2 Stage 1 - Expression of Interest for Dwellingup Trails and Visitor Centre (Western Portion) - Consideration of Submissions**

File Ref: D22/16504  
Previous Items: OCM 28 Apr 22 Item 20.3  
Applicant: Nil.  
Author and Title: Nil.  
Declaration of Interest: Nil.  
Voting Requirements: Absolute Majority

**Confidential Appendices Under Separate Cover**

**This resolution will remain confidential as per Section 5.23 (2) (b) of the Local Government Act as it deals with the personal affairs of a person and is commercial-in-confidence information.**

**20.3 Financial and Organisational Review - May 2022**

File Ref: D22/16504  
Previous Items: Nil.  
Applicant: Nil.  
Author and Title: Nil.  
Declaration of Interest: Nil.  
Voting Requirements: Simple Majority

**Confidential Appendices Under Separate Cover**



**Suspension of Meeting Procedures OCM22/053**

**Moved: Cr C Rose**

**Seconded: Cr D McLarty**

**That Council suspend Meeting Procedures (as per Shire of Murray Meeting Procedures Local Law 2015 Clause 12.1) to allow open discussion on Confidential item 20.3 Financial and Organisational Review – May 2022, the time being 5.42pm.**

**Resumption of Meeting Procedures OCM22/054**

**Moved: Cr D McLarty**

**Seconded: Cr S Kirkham**

**That Council resume Meeting Procedures (as per Shire of Murray Meeting Procedures Local Law Clause 12.1) the time being 6.11pm.**

**Recommendation/Council Decision OCM22/055**

**Moved: Cr D McLarty**

**Seconded: Cr S Kirkham**

**That Council notes Chief Executive Officer's Financial and Organisational Review and endorses the six (6) recommendations contained within version 2 of this report, dated 26 May 2022.**

**CARRIED UNANIMOUSLY 8:0**

**Council moved to come out of behind closed doors at 6.13pm OCM22/056**

**Moved: Cr S Lee**

**Seconded: Cr A Rogers**

**CARRIED UNANIMOUSLY 8:0**

**21 CLOSURE OF MEETING**

**There being no further business the Presiding Member declared the meeting closed the time being 6.13pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 23 June 2022.**



.....  
**Presiding Member**