Policy W20 – Memorial Seats and Plaques in Reserves and Public Open Space

1. Policy Intention

To establish the criteria to be taken into consideration in relation to the assessment of applications, approval and placement of memorial seats and plaques within Shire of Murray (Shire) reserves and/or on Public Open Space.

2. Definitions

In this Policy, the following definitions apply:

'**Reserve & Public Open Space'** means a reserve or public open space under the care, control and management of the Shire or land held in freehold by the Shire. This does not include any road reserve land.

3. Policy

(a) The Shire will consider on its own merits any application for a memorial seat with a plaque on a reserve or in public open space under the Shire's care, control and management.

(b). Each application must be in writing

- detailing the proposed location;
- detailing the design, style and construction material of any memorial seat with or without a plaque; and
- acknowledging the cost of installation will be borne by the applicant and that the Shire reserves the right to vary, relocate or remove any memorial seat at its absolute discretion at any time. Where a memorial is to be removed it will be offered to the applicant to collect.

(c) Considerations prior to approval:

- the existing or proposed infrastructure, vegetation and landscape treatments in the location proposed:
- the cost of maintenance or repair;
- the public use of the reserve or public open space:
- the number of memorial seats or memorial plaques which may already be located within the reserve or public open space.

(d) Officers may refer to Council for its consideration any special or significant memorial which does not conform with this policy.

Policy Detail		
Responsible Directorate	Infrastructure Services	
Responsible Department	Engineering	
Responsible Officer	Manager Engineering	
Next Policy Review / Schedule	2026 (3-yearly)	
Council Adoption	**Date / Resolution**	23 March 2023 (OCM23/025)
Amendment Record	**Date / Resolution**	Nil