

# Building Services

## Request for Copy of Building Plans

In order to request a copy of building plans, please complete the following details:

**Property Address:**

Lot No: \_\_\_\_\_ House No: \_\_\_\_\_ Street: \_\_\_\_\_

Suburb: \_\_\_\_\_

Owner: \_\_\_\_\_

Name of Person Making Request: \_\_\_\_\_

Email: \_\_\_\_\_ Contact Phone No: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: *(specific requests etc)*: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Search Fee – non refundable - \$111.00**

**Additional charges may apply for multiple structures and for printing**

**Please note:** If you are not the owner of the property, the reverse side of this form must be completed by the current owner. If not the current owner, a letter authorising the Shire of Murray to release the plans, signed by the current owner of the property, must be provided.

*(Please note, a copy of an offer and acceptance is not adequate.)*

*Requests for plans may take up to 10 days - you will be contacted when the plans are available.*

**IMPORTANT:** Please email this form to [pandsadmin@murray.wa.gov.au](mailto:pandsadmin@murray.wa.gov.au)

## Owner's Authorisation to Release a Copy of Building Plans

The current owner(s) of the property to complete (print) the following, authorising the Shire of Murray to release a copy of the building plans for their property:

I/we \_\_\_\_\_

as the current owner(s) of the property in question, hereby authorise the Shire of Murray to issue a copy of the building plans to: \_\_\_\_\_

Signature of Owner(s) \_\_\_\_\_ Date: \_\_\_\_\_

**IMPORTANT:** Please email this form to [pandsadmin@murray.wa.gov.au](mailto:pandsadmin@murray.wa.gov.au)