



AGENDA

Special Council Meeting

26 October 2023 at 4.30pm

Order Of Business

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	3
2	ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE.....	3
3	PURPOSE OF MEETING	3
4	PUBLIC QUESTION TIME	3
5	PETITIONS AND APPROVED DEPUTATIONS	3
6	REPORTS OF CHIEF EXECUTIVE OFFICER AND OFFICERS	4
6.1	Declaration by Newly Elected President.....	4
6.2	Declaration by Newly Elected Councillors	5
6.3	Seating Arrangements.....	6
6.4	Election of Deputy President	7
6.5	Declaration by Deputy President	8
7	CLOSURE OF MEETING	9



Notice of Meeting

Notice is hereby given that a Special Meeting of Council will be held at The of Murray Shire Council Chambers, 1915 Pinjarra Road, Pinjarra on Thursday 26 October 2023 commencing at 4.30pm.

A blue ink signature of Dean Unsworth, written in a cursive style.

Dean Unsworth

Chief Executive Officer

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2 ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

3 PURPOSE OF MEETING

To consider the following Items:

- Swearing in New Councillors;
- Elect the Deputy Shire President; and
- Arrange Councillor seating arrangements for the next 2 years.

4 PUBLIC QUESTION TIME

In accordance with regulation 7(4)(b) of the *Local Government (Administration) Regulations 1996*, a Council at a Special Council Meeting is not required to answer a question that does not relate to the purpose of the meeting. It is therefore requested that only questions that relate to items on the agenda be asked.

5 PETITIONS AND APPROVED DEPUTATIONS

6 REPORTS OF CHIEF EXECUTIVE OFFICER AND OFFICERS

6.1 Declaration by Newly Elected President

File Ref: D23/35382
Author and Title: David Bentley, Manager Governance and Strategy
Appendices: Nil.

In Brief

In accordance with section 2.29(1) of the *Local Government Act 1995*, a person elected as an elector-elected President has to make a declaration before acting in the office.

President-elect **David Bolt**, who was declared elected by the Returning Officer on 7 September 2023, will make their declaration before David Nelson JP.

The declaration is as follows:

I, **(insert name)**, of **(insert address)**, having been elected to the office of **President** of the **Shire of Murray**, declare that I take the Office upon myself and will duly, faithfully, honestly and with integrity, fulfil the duties of the Office for the people in the district according to the best of my judgement and ability, and will observe the Code of Conduct adopted by the **Shire of Murray** under section 5.104 of the *Local Government Act 1995*.

6.2 Declaration by Newly Elected Councillors

File Ref: D23/35383
Author and Title: David Bentley, Manager Governance and Strategy
Appendices: Nil.

In Brief

In accordance with section 2.29(1) of the *Local Government Act 1995*, a person elected as a Councillor has to make a declaration before acting in the office.

The Councillors-elect, who were declared elected by the Returning Officer on 21 October 2023, will make their declarations before David Nelson JP.

The declaration is as follows:

I, **(insert name)**, of **(insert address)**, having been elected to the office of **Councillor** of the **Shire of Murray**, declare that I take the Office upon myself and will duly, faithfully, honestly and with integrity, fulfil the duties of the Office for the people in the district according to the best of my judgement and ability, and will observe the Code of Conduct adopted by the **Shire of Murray** under section 5.104 of the *Local Government Act 1995*.

6.3 Seating Arrangements

File Ref: D23/35384
 Author and Title: David Bentley, Manager Governance and Strategy
 Appendices: Nil.

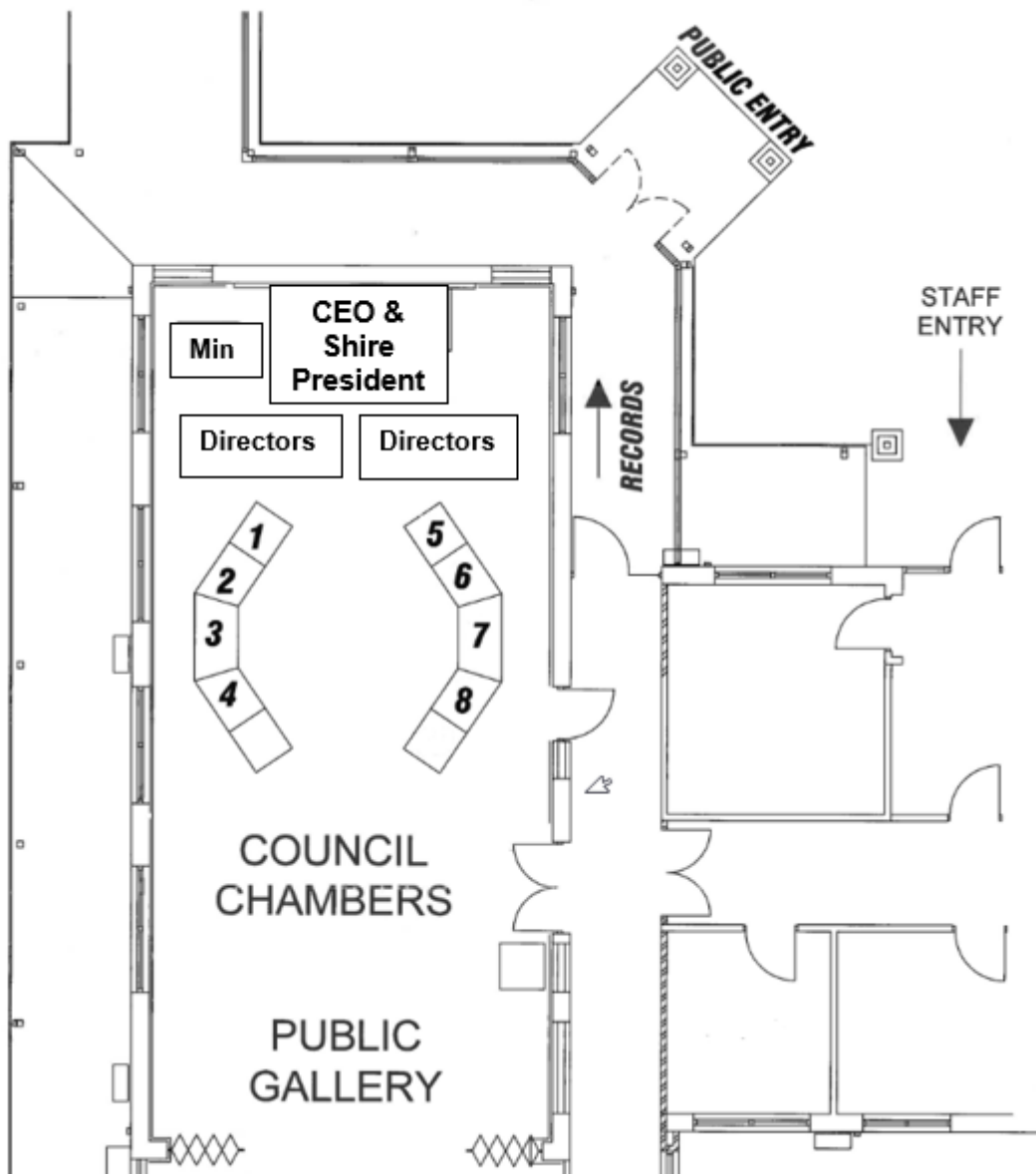
In Brief

In accordance with Part 4 of the Shire of Murray Meeting Procedures Local Law 2015, a draw of lots for Councillor’s seating allocation will be conducted by the **Chief Executive Officer**.

4.1 Members to be in their proper places

- (1) *At the first council meeting held after each ordinary election, the CEO shall allot, by ballot, a position at the council table to each members.*
- (2) *Each member is to occupy his or her allotted position at each council meeting.*

Seating allocations will be as per the below diagram:



6.4 Election of Deputy President

File Ref: D23/35385
Author and Title: David Bentley, Manager Governance and Strategy
Appendices: Item 6.4 Appendix 1 - Election of Deputy President Procedure

In Brief

The Deputy President will be elected in accordance with the provisions of clause 8 of Schedule 2.3 of the *Local Government Act 1995*.

The Deputy President is to be elected by members of the Council, with the **Chief Executive Officer** the returning officer of the election.

The **Chief Executive Officer** is to do a final call of nominations for the office of Deputy President. After sufficient time, the **Chief Executive Officer** is to formally declare nominations to be closed.

Nominations for the position of Deputy President are to be made in writing. If a Councillor is nominated by another Councillor, the **Chief Executive Officer** is not to accept the nomination unless the nominee has been advised verbally or in writing that he or she is willing to be nominated.

Where there are two or more nominations received, candidates will be given five minutes to present their vision as Deputy President.

Elected Members are to vote on the matter by secret ballot. The election will be conducted by way of Optional Preferential Voting as required by the changes to the *Local Government Act 1995*. The **Chief Executive Officer** will supervise the tallying of votes and declare the election result.

A procedure for the conduct of the election of Deputy President is provided at **Appendix 1**.

6.5 Declaration by Deputy President

File Ref: D23/35389
Author and Title: David Bentley, Manager Governance and Strategy
Appendices: Nil.

In Brief

The Deputy President is to make a declaration pursuant to regulation 13(3) of the *Local Government (Constitution) Regulations 1998* before David Nelson JP.

The declaration is as follows:

I, **(insert name)**, of **(insert address)**, having been elected to the office of **Deputy President** of the **Shire of Murray**, declare that I take the Office upon myself and will duly, faithfully, honestly and with integrity, fulfil the duties of the Office for the people in the district according to the best of my judgement and ability, and will observe the Code of Conduct adopted by the **Shire of Murray** under section 5.104 of the *Local Government Act 1995*.

7 CLOSURE OF MEETING