



# **Appendices**

**Ordinary Council Meeting**

**Thursday 28 November 2019**



**Shire of Murray**

**Minutes**

**Local Emergency  
Management Committee**

**Second Quarter  
Wednesday 6 November 2019**

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### Notice of Meeting

Minutes of the Local Emergency Management Committee meeting held at the Shire of Murray Councillor Lounge, 1915 Pinjarra Road, Pinjarra on Wednesday 6 November 2019. The Chairperson Mr. S Kirkham declared the meeting open the time being 10:01am.

#### 1. ATTENDANCES

##### Members

S Kirkham	LEMC Chairperson/Councillor, Shire of Murray
R Porter (Proxy)	MRES, Shire of Murray
I Francis	LEMC Deputy Chairperson/OIC, WAPOL Pinjarra
D Harnett	OIC, WAPOL Dwellingup
G Cresswell	Emergency Services Superintendent, Alcoa
C Hunter	Station Manager, St John Ambulance
C Thompson	Community Representative, Shire of Murray
M Kett (Proxy)	Deputy Principal, Pinjarra Primary School
H Haddow (Proxy)	OS&H Rep, Bedingfeld Park Inc Aged Care Facility

##### Ex-Officio

C Goff	RESSO, Shire of Murray
B Finlay	District Officer - Fire Services, DFES
D Cormack	Network Inspector, Main Roads WA
S Beaton	Manager EPDR, Department of Health

##### Guests

J Allcock	Emergency Response Coordinator, Alcoa
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#### 2. ABSENT

##### Members

L McGuirk (Apology)	LRC/Director Place and Community, Shire of Murray
S Gunn (Apology)	Fire Operations Officer – Perth Hills, DBCA
K Jones (Apology)	Brigade Captain, Pinjarra VFRS
R Wilson	CBFCO, Shire of Murray
P Steven	Manager Environmental Health, Shire of Murray
T Sillitto	Senior District Emergency Services Officer, DoC
P Dwyer	Unit Manager, Murray SES
M Sutherland	Operations Manager, Water Corporation
C Louis	Principal, Pinjarra Primary School
D McLeod	CEO, Bedingfeld Park Inc Aged Care Facility

##### Ex-Officio

D Walker (Apology)	BRPC, Shire of Murray
N Elrick (Apology)	District Officer - Natural Hazards, DFES
P Stewart (Apology)	District Officer – Emergency Management, DFES
M Cross (Apology)	DEMA, DFES
T Simpson (Apology)	Local Welfare Coordinator, DoC
J Rawlins (Apology)	Field Operations Team Leader, Western Power
G Davies	Supervisor, ATCO Gas

### 3. CONFIRMATION OF MINUTES OF MEETING

- 3.1 Confirmation of Minutes of Local Emergency Management Committee Meeting – 7 August 2019

#### Recommendation/Committee Decision

#### LEMC19/005

Moved: B Finlay

**That the minutes of the Local Emergency Management Committee meeting held on Wednesday 7 August 2019 be confirmed as a true and correct record.**

**CARRIED UNANIMOUSLY 9:0**

*Please Note: Committee Recommendation LEMC19/005 is only a recommendation to, and not a decision of Council. The Council will consider this recommendation at the 28 November 2019 Ordinary Council Meeting.*

- 3.2 Review of Meeting Action Register – refer to **Appendix 1** – R Porter

The current Meeting Action Register was reviewed and all outstanding items were discussed. Refer to **Appendix 1**.

### 4. State EM Preparedness Procedure 7 – LEMC Requirements

#### 4.1 Every Meeting

- 4.1.1 Confirmation of LEMA Contact Details – refer to **Appendix 2** – R Porter

The attendance sheet was passed around and filled out by all attendees. Attendees were asked to ensure that all their contact information was up to date. The LEMC Contact Register was updated to reflect recent membership changes and updated contact details as per **Appendix 2**.

- 4.1.2 Review any Post-Incident Reports and/or Post-Exercise Reports – R Porter

Mandurah Fire and Rescue conducted a multi-agency aircraft exercise which was held at Murrayfield Airport on Lakes Road on Tuesday 22 October 2019. The pre-briefing started at 9:00am with the exercise starting at 10:00am.

Unfortunately the Shire of Murray was not advised until a week before the exercise. It would've been a great opportunity for training, networking and to test the recently reviewed LEMA's. It was raised that the City of Mandurah Emergency Services department didn't know about the exercise until last minute as well.

Manudrah Fire and Rescue arranged to use the Murray 12.2 for the exercise. Mandurah representatives were involved in the exercise but it was held in the Shire of Murray. Both Pinjarra Police and St John's Ambulance representatives stated that it was a good exercise.

No post-exercise report has been received. R Porter will contact the DO and Station Officer to obtain a copy of the post-exercise report.

A Rural Urban Interface (RUI) exercise was held in North Dandalup on Sunday 13 October 2019. The main focus for the exercise was set up and triage. The community was involved to educate them and ensure they are prepared. It was also a great opportunity for the Brigades to conduct training and for networking.

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No post-exercise report was received. A RUI exercise is conducted annually prior to each fire season.

4.1.3 Funding Nominations and Applications Progress – R Porter

R Porter advised that unfortunately due to deficiencies in staffing, a decision was made to return the AWARE grant funding for the Community Evacuation Field Exercise Project.

The Shire intends on considering the project again in the future when in a better position to coordinate the completion.

4.1.4 Emergency Risk Management (ERM) / Treatment Strategies Progress – R Porter

The State Risk Project was designed to gain a comprehensive and consistent understanding of the risks faced at state, district and local levels. A series of assessment workshops will be held over the next 12-18 months with the LEMC membership being involved.

It was raised that the Local Government have previously identified local risks however the HMA's need to address the risks. Local plans need to be utilised instead of relying on State Plans.

4.1.5 Review of Local Emergency Management Arrangements – R Porter

R Marlborough has updated the LEMA, LRP and LRRM to reflect recent staff and position changes at the Shire of Murray. The new Impact Statement will need to be included in the LEMA's.

C Goff will update the documents and send out in an email to the LEMC membership for them to replace the existing documents on their wafer cards.

4.1.6 Review Business Plan Strategies and Record Key Achievements – R Porter

As previously discussed, SEMC are currently reviewing the State Strategic Plan. Once reviewed it will be distributed to DEMC's and LEMC's. The Shire of Murray will continue to use the existing Business Plan until this process has been completed.

**4.2 Second Calendar Quarter**

4.2.1 Seasonal Review – DFES

B Finlay presented a "Climate and Water Outlook September – November 2019" video from the BoM website - <http://www.bom.gov.au/climate/outlooks/#/overview/video>

The BoM are forecasting average rainfall and above average temperatures for this period.

**5. BUSINESS ARISING**

5.1 Local Recovery Management Committee (LRMC) – refer to Appendix 3 - R Porter

The Local Recovery Management Committee (LRMC) is a subcommittee of the Local Emergency Management Committee. Shire of Murray staff are included in the LRMC membership. The LRMC membership has previously completed recovery training. New staff will be provided with basic training.

All LRMC members have a position description which is included in the LRP. This is to ensure that they are aware of their responsibilities when in a recovery situation.

Ms. Leanne McGuirk who is the Director Place and Community at the Shire of Murray is now the Local Recovery Coordinator. L McGuirk has completed her Emergency Management and Local Recovery Coordinator training.

The media/marketing department have developed a Recovery brand design which includes a colour logo, black and white logo, letterhead and newsletter as per **Appendix 3**. A Recovery webpage has been created and is sitting in the back ground of the Shire of Murray website. In the case of a recovery situation relevant information will be added and the web page can be changed to live.

## 5.2 Structure of the Local Emergency Management Committee – R Porter

File Ref:	7206
Previous Items:	Nil
Author and Title:	Ron Porter, Manager Ranger and Emergency Services
Voting Requirements:	Simple Majority

**Appendix 2**

### Recommendation

**LEMC19/006**

**Moved: I Francis**

**That Council endorses a second representative from Alcoa Australia be appointed to the Local Emergency Management Committee (LEMC) as an ex-officio member.**

**CARRIED UNANIMOUSLY 9:0**

*Please Note: Committee Recommendation LEMC19/006 is only a recommendation to, and not a decision of Council. The Council will consider this recommendation at the 28 November 2019 Ordinary Council Meeting.*

### In Brief

To appoint a second representative from Alcoa Australia as an ex-officio member on the Local Emergency Management Committee.

### Background

Alcoa of Australia ('Alcoa') currently have one representative, from the Pinjarra Refinery, on the Local Emergency Management Committee. Alcoa have been in dialogue with the CEO requesting that a second representative from the Huntley Mine site being added to the membership. Alcoa declare that a second delegate on the LEMC would provide:

- An alternate contact should the Pinjarra delegate not be available.
- Greater opportunity to understand and engage with Alcoa's emergency response resources should they be required – with access to the Huntly mine site
- Broader depth in emergency services support should an emergency be in the Pinjarra area, moreover more remote areas such as Dwellingup and North Dandalup
- Better pre-established networks should a significant emergency occur that covers the patches that Huntly Mine operates – with bush fire being one of the highest risks in the areas we operate

- Furthermore, the proposed representative is a highly qualified and experienced emergency responder who will bring knowledge to the group

**Report Detail**

The review of the LEMC membership and the subsequent improvement in emergency management planning will have a positive impact on the community. The recommendation seeks to appoint an additional LEMC member from Alcoa.

**Murray 2030 Strategic Community Plan**

[Places for People SCP Link](#)

<b>Focus Area</b>	Places for People
<b>Aspiration</b>	To create great places for the people through strong partnerships with the community; innovative urban design; and improve the well-being and quality of life for residents.
<b>Strategy</b>	Ensure the safety of our community.

**Murray 2019- 2023 Corporate Business Plan**

[Places for People CBP Link](#)

<b>Focus Area</b>	Places for People
<b>Objective</b>	1.1 Socially connected, safe and cohesive community
<b>Strategy</b>	1.1.6 Ensure the safety of our community
<b>Project and Actions</b>	

**Other Strategic Links**

Nil

**Statutory Environment**

Local Government emergency management responsibilities are set out under the *Emergency Management Act 2005*.

**Sustainability & Risk Considerations**

*Economic - (Impact on the Economy of the Shire and Region)*

There are no economic impacts on the community.

*Social - (Quality of life to community and/or affected landowners)*

The review of the LEMC membership and the subsequent improvement in emergency management planning will have a positive impact on the community.

*Environment – (Impact on environment’s sustainability)*

There is no negative impact on the natural or built environment.

*Policy Implications*

The LEMC Terms of Reference will be updated to reflect the addition to the membership.

*Risk Management Implications*

<i>Risk Level</i>	<i>Comment</i>
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Low	The review of the LEMC membership provides greater expertise on the committee and will reduce the Shire's risk exposure through the development of associated plans, structures and training to effectively coordinate local emergency management activities.
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### **Consultation**

*Emergency Management Act 2005,*  
*Local Government Act 1995,*  
Local Emergency Management Committee; and,  
Relevant internal staff.

### **Resource Implications**

#### *Financial*

There is no financial implication associated with this proposal.

#### *Workforce*

There is no workforce implication associated with this proposal.

### **Options**

Council has the option of:

1. Recommending to Council to endorse the recommendation.
2. Recommending to Council to endorse the recommendation with amendments.

### **Conclusion**

It is recommended that a second representative from Alcoa of Australia be added to the Local Emergency Management Committee as an ex-officio member.

**6. GENERAL BUSINESS**

6.1 DFES – District Officer – Fire Services – **refer to Appendix 4** – B Finlay

A report was submitted as per **Appendix 4**.

6.2 Alcoa – Emergency Response Coordinator – J Allcock

J Allcock introduced himself as the Emergency Response Coordinator from Alcoa.

6.3 Alcoa – Emergency Services Superintendent – G Cresswell

Brief discussion was held in regards to the changes to the Total Fire Ban (TFB) notification system and Harvest and Vehicle Movement Bans (HVMB). It was raised that Alcoa have a TFB exemption until 2020. The new style of TFB notifications come into place in 2021.

6.4 Bedingfeld Park Inc Aged Care Facility – OS&H Rep – H Haddow

H Haddow introduced herself as the OS&H Representative from Bedingfeld Park Inc Aged Care Facility. C Hunter stated that the Evacuation Plan for Bedingfeld would need to be reviewed.

6.4 Pinjarra Primary School – Deputy Principal – M Kett

M Kett introduced herself as the Deputy Principal at Pinjarra Primary School.

6.5 WAPOL Dwellingup – OIC – D Harnett

D Harnett advised that he will be having an informal pre-season catch up with Dwellingup Volunteer Bush Fire Brigade (VBFB) to ensure that both Dwellingup Police and Dwellingup VBFB are prepared and have correct contact numbers in case of an emergency.

B Finlay mentioned that he has been discussing organising a pre-season forum with the CBFCO which will include all Brigades. It would be beneficial for Police to attend the pre-season forum.

It was raised that a new Senior Ranger for Lane Poole Reserve will be appointed within the next few weeks.

6.5 Department of Health – Manager EPDR – S Beaton

S Beaton advised that all Emergency Management plans are up to date. S Beaton attended an exercise with DFES which included 34 patients in Kalamunda.

Brief discussion was held in regards to Murray District Hospital emergencies. At the moment the maximum capacity is fifteen patients plus staff members. Staff have access to staff and Government vehicles to safely move patients.

6.6 Shire of Murray – LEMC Chairperson/Councillor – S Kirkham

S Kirkham introduced himself as the new LEMC Chairperson and Councillor at the Shire of Murray.

6.7 Shire of Murray – MRES – R Porter

Shire of Murray and Shire of Waroona resource sharing arrangements now include a joint Chief Executive Officer – Mr Dean Unsworth. Ranger Services, Information

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Technology and Environmental Health are already resourced shared between both Councils. There is an opportunity for resource sharing in other departments which will include Emergency Services.

The Community Emergency Services Coordinator (CESC) role has been advertised as a shared role between Shire of Murray and Shire of Waroona. Initially once employed the CESC's main focus will be establish the gaps in Waroona to start with.

Volunteer Bush Fire Brigades will be undertaking a hazard reduction burn off on the Public Transport Authority (PTA) property on Pinjarra-Williams Road, Dwellingup. The burn will be undertaken on weekend over the next 2-3 weeks prior to the Prohibited Burning Time.

A Traffic Management plan has been developed and will be in place on Pinjarra-Williams Road west of Dwellingup townsite. Traffic will be reduced to one lane whilst the burn is occurring however, temporary closure of the road is possible for short periods.

6.8 DFES – DEMA – **refer to Appendix 5** – M Cross

M Cross was an apology at the meeting. A report was submitted as per **Appendix 5**.

7. **NEXT MEETING**

The next Local Emergency Management Committee meeting will be held on Wednesday 5 February 2020. The venue and time is to be advised.

8. **CLOSE**

There being no further business the Chairperson declared the meeting closed the time being 10.59am.



# **Appendices**

**Local Emergency  
Management Committee**

**Second Quarter  
Wednesday 6 November 2019**

Date Raised	Serial N <sup>o</sup>	Item N <sup>o</sup>	Subject	Action	Responsible Officer	Completion Date / Status
8 August 2013	03/13	4.1.2 Appendix 1 Item e	The Shire of Murray LEMC in consultation with and key Hazard Management Agencies (HMA), special needs groups such as local schools, nursing homes and child cares etc are encouraged to establish evacuation plans and communication strategies. This will aid the HMA to manage evacuation and traffic management more effectively.	<p><b>06/02/14</b> On behalf of the LEMC send out a letter of correspondence to special needs groups within the Shire of Murray and encourage them to create an evacuation plan.</p> <p><b>07/02/18</b> Ongoing. Nursing Home Association to be contacted by Bedingfeld Aged Care Facility. M Cross to follow up the review of the Evacuation Plan. Adequate evacuation plans required for hospitals and aged care facilities. Transport is the biggest issue.</p> <p><b>07/11/18</b> To be discussed</p> <p><b>06/02/19</b> I Francis offered to contact the Pinjarra Network of School representative to discuss the evacuation plans for the schools in the district.to progress action item Serial No. 03/13.</p> <p><b>01/05/19</b> Evacuation Plans received by all Schools within the Murray were sent out to LEMC on 22 February 2019 for review. The Evacuation plans are outdated. M Cross will obtain a evacuation plan template. T Sillitto advised that he will organise evacuation training with Aged Care Facilities in conjunction with DEMA.</p> <p><b>07/08/19</b> Any feedback in regards to the School Evacuation Plans is to be sent to C Louis.</p>	DEMA, DFES, OIC Pinjarra WAPOL, DoC and C Louis	Ongoing
8 August 2013	04/13	4.1.2 Appendix 1 Item f	The Shire of Murray LEMC to consider conducting a LEMC Evacuation Workshop to further develop evacuation plans for each townsite/settlements. An evacuation plan can be a one or two page generic document which clearly describes items such as location, map, demographics, entry/exit routes, critical infrastructure, possible evacuation centre, key contact	<p><b>06/02/14</b> Working Group to be established consisting of P Robinson, D Walker, P Stewart, SoM Community Development Rep &amp; a SoM Tech Services Rep. CEMO to forward template plan.</p> <p><b>03/02/16</b> Working Group to be established consisting of P Robinson, D Walker, R Bradshaw,</p>	MRES, CESC, WAPOL and CBFCO	Not Started

			<p>numbers, people with special needs or lack of transport, Culturally And Linguistically Diverse (CALD) communities etc. Once developed this information is then made available to the HMA for any possible evacuation planning.</p>	<p>SoM Community Development Rep &amp; a SoM Tech Services Rep.</p> <p><b>03/08/16</b> Successful grant funding in this financial year has provided opportunity to develop a Community Evacuation Field Exercise.</p> <p><b>02/08/17</b> Community Evacuation Field Exercise planning has commenced.</p> <p><b>07/02/18</b> Planning deferred until June 2018. Community Evacuation Field Exercise will be held in September 2018.</p> <p><b>01/08/18</b> To be discussed.</p> <p><b>07/11/18</b> Discussion on capability and resourcing to undertake exercise in conjunction with WAPOL</p> <p><b>06/02/19</b> WAPol can provide a Project Officer. Working Group to be established.</p>		
<p>27 November 2013</p>	<p>07/13</p>	<p>7.1 Appendix 4</p>	<p><b>AWARE ERM Report</b></p> <p><i>Risk Reference 4 – Bushfire</i></p> <p>Conduct a Bushfire Risk Assessment for Bushfire</p>	<p><b>06/02/14</b> Awaiting SEMC Secretariat &amp; DFES funding opportunities. Likely to occur during to 2015/16 financial year.</p> <p><b>04/05/16</b> A budget submission has been provided for Council to consider funding the development of a Bushfire Risk Management Plan.</p> <p><b>03/08/16</b> The budget submission to develop a Bushfire Risk Management Plan was not supported at Council.</p> <p><b>02/11/16</b> As above. No financial capacity to undertake this project at this time.</p> <p><b>07/02/18</b> As above. AWARE Funding for risk management will be available shortly for Local Government only.</p> <p><b>01/08/18</b> Successful in obtaining DFES BRMP LG Grant funding for a Bushfire Risk Planning</p>	<p>CESC BRPC</p>	<p>In Progress</p>

				<p>Coordinator (BRPC) position to be shared with Shire of Harvey</p> <p><b>06/02/19</b> BRMP Process will address the Bushfire Risk within the Shire of Murray.</p> <p><b>01/05/2019</b> Working on obtaining DFES BRMP LG Grant funding for the Bushfire Risk Planning Coordinator (BRPC) for 2019/20 financial year. Position will now be a Shire of Murray employee.</p> <p><b>07/08/19</b> D Walker is now the BRPC for Shire of Murray, Shire of Waroona and Shire of Harvey. D Walker is currently working on the SoM plan which should be complete by the end of the month. Assessments will be completed early next year. In 2021 mitigation work should be completed.</p> <p><b>06/11/19</b> The Shire of Murray BRMP has been sent to be critiqued. D Walker is currently working on the assessments. Once the assessments are completed the BRMP will be sent to the BRMT and presented to Council.</p>		
27 November 2013	08/13	7.1 Appendix 4	<p><b>AWARE ERM Report</b></p> <p><i>Risk Reference 17 – Road Transport Emergency</i></p> <ol style="list-style-type: none"> <li>Community education via safety campaigns</li> <li>Develop a Local Evacuation Plan</li> </ol>	<p><b>06/02/14</b> Part 2 linked to Item number 04/13.</p> <p><b>03/02/16</b> Responsible Officer changed from C Pearson to P Robinson.</p> <p><b>01/08/18</b> Responsible Officer changed from P Robinson to I Francis.</p>	OIC Pinjarra WAPOL	Not Started
27 November 2013	09/13	7.1 Appendix 4	<p><b>AWARE ERM Report</b></p> <p><i>Risk Reference 35 – Flood/Flash flooding</i></p> <p>Develop a Local Flood Management Plan</p>	<p><b>04/05/16</b> Consultation with DFES to develop the plan. Meeting to be held in June 2016.</p> <p><b>02/08/17</b> Ongoing. Discuss further with Water Corp.</p> <p><b>07/02/18</b> Ongoing. Invite to the next LEMC meeting DFES.</p>	D/O Natural Hazards DFES Unit Manager Murray SES	Not Started



## LEMC Membership Contact List

(As at 6 November 2019)

Organisation	Name	Address	Contact Details
Shire of Murray	Cr. Stuart Kirkham (Councillor / LEMC Chairperson)	c/- Shire of Murray PO Box 21 PINJARRA WA 6208	0427 868 306 <a href="mailto:slkirkham@iinet.net.au">slkirkham@iinet.net.au</a> <a href="mailto:skirkham@murraycouncillor.wa.gov.au">skirkham@murraycouncillor.wa.gov.au</a>
	Vacant (Community Emergency Services Coordinator / LEMC Executive Officer)		Vacant
	Mr. Robert "Bluey" Wilson (Chief Bush Fire Control Officer)		(08) 9535 8093 / 0417 916 468 <a href="mailto:robert_wilson@alcoa.com.au">robert_wilson@alcoa.com.au</a> <a href="mailto:backburner61@yahoo.com.au">backburner61@yahoo.com.au</a>
	Mr. Phil Steven (Manager Environmental Health)		(08) 9531 7735 / 0427 910 062 <a href="mailto:meh@murray.wa.gov.au">meh@murray.wa.gov.au</a>
WAPOL (Pinjarra)	Snr Sgt. Ian Francis (LEC / LEMC Deputy Chairperson / Pinjarra – Officer in Charge)	24 George Street PINJARRA WA 6208	(08) 9531 7111 / 0427 300 343 <a href="mailto:ian.francis@police.wa.gov.au">ian.francis@police.wa.gov.au</a>
WAPOL (Dwellingup)	Sgt. Dave Harnett (Dwellingup – Officer in Charge)	55 McLarty Street DWELLINGUP WA 6213	(08) 9538 1057 / 0427 170 025 <a href="mailto:Dave.harnett@police.wa.gov.au">Dave.harnett@police.wa.gov.au</a>
DBCA – Parks and Wildlife Service	Mr. Steve Gunn (Fire Operations Officer – Perth Hills)	1 Banksiadale Road DWELLINGUP WA 6213	(08) 9538 1078 / 0428 643 627 <a href="mailto:steve.gunn@dbca.wa.gov.au">steve.gunn@dbca.wa.gov.au</a>
Pinjarra Volunteer Fire & Rescue Service	Mr. Ken Jones (Brigade Captain)	Lot 69 Murray Street PINJARRA WA 6208	(08) 9531 2998 / 0409 205 071 <a href="mailto:kennethjones11@bigpond.com">kennethjones11@bigpond.com</a>
Department of Communities - Child Protection and Family Support	Mr. Terry Sillitto (Senior District Emergency Services Officer)	25 Adelaide Street FREMANTLE WA 6160	(08) 9411 4610 / 0427 389 375 <a href="mailto:terry.sillitto@communities.wa.gov.au">terry.sillitto@communities.wa.gov.au</a>
Alcoa Australia	Mr. Gary Cresswell (Security Supervisor - Pinjarra)	PO Box 172 PINJARRA WA 6208	(08) 9531 6303 / 0404 800 186 <a href="mailto:Gary.cresswell@alcoa.com.au">Gary.cresswell@alcoa.com.au</a>
	Mr. Jamie Allcock (Emergency Response Coordinator - Pinjarra)		<a href="mailto:Jamie.Allcock@alcoa.com">Jamie.Allcock@alcoa.com</a>
Murray SES	Mr. Paul Dwyer (Unit Manager)	PO Box 341 PINJARRA WA 6208	(08) 9531 3044 / 0410 560 075 <a href="mailto:paul58@bigpond.net.au">paul58@bigpond.net.au</a>
Water Corporation	Mr. Matthew Sutherland (Operations Manager)	109 Park Road MANDURAH WA 6210	(08) 9423 7209 / 0438 384 237 <a href="mailto:matthew.sutherland@watercorporation.com.au">matthew.sutherland@watercorporation.com.au</a>
St John Ambulance	Ms. Christine Hunter (Station Manager – Pinjarra Sub Centre)	PO Box 123 PINJARRA WA 6208	(08) 9531 3322 / 0428 571 927 <a href="mailto:christine.hunter@stjohnambulance.com.au">christine.hunter@stjohnambulance.com.au</a>
Pinjarra Primary School	Mr. Christian Louis (Principal – Pinjarra Primary School)	Dixon Avenue PINJARRA WA 6208	(08) 9531 1856 / 0447 294 487 <a href="mailto:Christian.Louis@education.wa.edu.au">Christian.Louis@education.wa.edu.au</a>
Bedingfeld Park Inc Aged Care Facility	Ms. Deborah McLeod (Chief Executive Officer)	PO Box 762 PINJARRA WA 6208	(08) 9531 1622 <a href="mailto:deborah@bedingfeld.com">deborah@bedingfeld.com</a>
Community Representative - Shire of Murray	Ms. Christine Thompson JP (Community Representative)	1 York Road FURNISSDALE WA 6209	(08) 9535 6080 / 0429 447 341 <a href="mailto:chris.t1@bigpond.com">chris.t1@bigpond.com</a>
<b>Ex Officio Committee Members</b>			
Organisation	Name	Address	Contact Details
Shire of Murray	Ms. Chantelle Goff (Ranger Emergency Services Support Officer / Minute Secretary)	c/- Shire of Murray PO Box 21 PINJARRA WA 6208	(08) 9531 7637 / 0413 453 739 <a href="mailto:resso@murray.wa.gov.au">resso@murray.wa.gov.au</a>
	Ms. Danielle Biggs (Ranger Emergency Services Support Officer / Minute Secretary)		(08) 9531 7631 / 0409 072 851 <a href="mailto:resso1@murray.wa.gov.au">resso1@murray.wa.gov.au</a>
	Mr. Ron Porter (Manager Ranger and Emergency Services)		(08) 9531 7716 / 0448 875 632 <a href="mailto:mres@murray.wa.gov.au">mres@murray.wa.gov.au</a>
	Ms. Leanne McQuirk Director Place and Community Development / Local Recovery Coordinator		(08) 9531 7734 / 0418 922 803 <a href="mailto:leanne.mcquirk@murray.wa.gov.au">leanne.mcquirk@murray.wa.gov.au</a>



## Ex Officio Committee Members

Organisation	Name	Address	Contact Details
DFES (Fire Services)	Mr. Brett Finlay (District Officer – Fire Services – Murray)		(08) 9780 1904 / 0427 011 386 <a href="mailto:brett.finlay@dfes.wa.gov.au">brett.finlay@dfes.wa.gov.au</a>
DFES (Natural Hazards)	Mr. Nick Elrick (District Officer – Natural Hazards – South West)	Lot 719 South Western Highway BUNBURY WA 6230	(08) 9780 1910 / 0428 100 491 <a href="mailto:nick.elrick@dfes.wa.gov.au">nick.elrick@dfes.wa.gov.au</a>
DFES (Emergency Management)	Mr. Peter Stewart (District Officer – Emergency Management – South West)		(08) 9780 1907 / 0409 153 931 <a href="mailto:peter.stewart@dfes.wa.gov.au">peter.stewart@dfes.wa.gov.au</a>
DFES (Emergency Management)	Ms. Merveen Cross (District Emergency Management Advisor - Metropolitan)		(08) 9478 8343 / 0427 996 676 <a href="mailto:merveen.cross@dfes.wa.gov.au">merveen.cross@dfes.wa.gov.au</a>
Department of Communities - Child Protection and Family Support	Ms. Tracy Simpson (Local Welfare Coordinator – Peel District Office)	PO Box 972 MANDURAH WA 6210	(08) 9583 6688 <a href="mailto:Tracy.Simpson@communities.wa.gov.au">Tracy.Simpson@communities.wa.gov.au</a>
Main Roads WA	Mr. Dave Cormack (Routine Maintenance Works Manager)	Lakes Road MANDURAH WA 6208	0427 770 942 <a href="mailto:dave.cormack2@fultonhogan.com.au">dave.cormack2@fultonhogan.com.au</a>
Western Power	Ms. Joscelynd Rawlins (Field Operations Team Leader)	22 Husband Road MANDURAH WA 6210	(08) 9582 4111 / 0400 200 391 <a href="mailto:Joscelynd.Rawlins@westernpower.com.au">Joscelynd.Rawlins@westernpower.com.au</a>
Atco Gas	Mr. Gordon Davies (Supervisor, Mandurah)	20 Quarry Way GREENFIELDS WA 6210	0414 510 364 <a href="mailto:gordon.davies@atcogas.com.au">gordon.davies@atcogas.com.au</a>
Department of Health	Mr. Scott Beaton (Manager Emergency Preparedness Disaster Response)	Elanora Drive COOLOONGUP WA 6168	(08) 9599 4518 / 0419 904 148 <a href="mailto:Scott.Beaton@health.wa.gov.au">Scott.Beaton@health.wa.gov.au</a>



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# Recovery



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# Recovery Review

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## Recovery

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## Report of the Department of Fire and Emergency Services

LEMC Murray

6 November 2019

# Department of Fire and Emergency Services Shire of Murray Local Emergency Management Committee

Wednesday 6 November 2019

District Officer Murray

Brett Finlay

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### PREVIOUS FIRE SEASON

- Relatively quiet for Bush Fires last season with an unusual late and busy end to the season on 5<sup>th</sup> & 6<sup>th</sup> June 2019, 67 fires were running on the books at that time.
- Blackwood Fire Complex in the South West of the state which went to a level 3 incident on June 6<sup>th</sup> 2019

### LEVEL 3 INCIDENT CONTROL CENTRE & DRIVER TRAINING CENTRE

- DFES is working with the Shire of Collie to identify and establish a suitable site for the new Level 3 Incident Control Centre and the Driver Training Facility based in Collie area.

### BUSHFIRE MITIGATION

- DFES Bushfire Management Branch are working closely with Local Governments to assist with Bushfire Risk Management Plans throughout the state.

### SEASONAL OUTLOOK

- The BOM have released their seasonal outlook for September to November. Access to this forecast is available via this link - <http://www.bom.gov.au/climate/outlooks/#/overview/video>
- BOM are forecasting average rainfall and above average temperatures for this period.

### BUSHFIRE CENTRE OF EXCELLENCE

- DFES Rural Fire Division - Bushfire Centre of Excellence (BCoE) has been officially launched and is now operating out of temporary facilities in Pinjarra. A new purpose-built facility is being designed and will be located at the Peel Business Park. DFES are currently undertaking recruitment to fill the full-time positions.
- Training courses have already commenced, a training schedule is being developed for publication. They are also reviewing current bush firefighting training products and courses.
- Further details of the BCoE are available on their website:

<https://www.dfes.wa.gov.au/bushfirecoe>



Government of **Western Australia**  
Department of **Fire & Emergency Services**



**MURRAY**  
**LOCAL EMERGENCY MANAGEMENT COMMITTEE**  
**DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT**  
**6 NOVEMBER 2019**

**STATE NEWS**

**STATE EMERGENCY MANAGEMENT COMMITTEE (SEMC) 2018/2019 ANNUAL REPORT**

**Executive Summary**

*2017 – 2020 Strategy Scorecard*

Over the past two years there have been a number of changes, including the issuing of the Ministerial Statement of Intent and the Machinery of Government changes to integrate the OEM into DFES. The table below illustrates the outcomes achieved against the SEMC and OEM Strategic Plan for 2014-2020.

Strategic Priority	Key Strategies 2017-2020	Outcomes achieved as at 30 June 2019
<p><b>Risk</b> Develop an emergency management risk profile of the State and promote targeted investment in mitigation activities that reduce the State's risk profile</p>	<p>Facilitate the assessment of a comprehensive emergency risk profile for the State:</p> <ul style="list-style-type: none"> <li>• Facilitate the assessment of the State's key risks at a State and district level</li> <li>• Provide advice and training on the application of the National Emergency Risk Assessment Guidelines at the local level</li> </ul> <p>Report on the State's risk profile:</p> <ul style="list-style-type: none"> <li>• Report on the key State, district and local risks</li> </ul>	<ul style="list-style-type: none"> <li>• Assessment of 26 of the 27 hazards undertaken at State level</li> <li>• Assessment of priority hazards undertaken across all emergency management districts</li> <li>• 120 local governments introduced to the National Emergency Risk Assessment Guidelines risk assessment process</li> <li>• State Level Risk Report developed and awaiting approval</li> <li>• All District Level Risk Reports completed and published</li> <li>• Local Risk Assessment Reports – 17 completed; circa 80 in planning and underway</li> </ul>

<p><b>Capability</b> Develop an emergency management capability profile of the State and promote targeted investment in the State's emergency management capabilities</p>	<ul style="list-style-type: none"> <li>• Develop an emergency management capability picture for the State:</li> <li>• Facilitate and report on the assessment of the State's existing capability</li> <li>• Identify priority capability gaps</li> </ul> <p>Report on the State's emergency preparedness:</p> <ul style="list-style-type: none"> <li>• Provide an annual report on the emergency preparedness of the State</li> <li>• Inform resourcing decisions across the emergency management sector</li> </ul>	<ul style="list-style-type: none"> <li>• State Capability Framework developed and operational</li> <li>• Substantial data capture against the framework for 2017, 2018, 2019; circa 250,000 points of data captured against framework</li> <li>• Capability gaps being reported through the Preparedness Reports</li> <li>• Preparedness Report published annually</li> <li>• Preparedness Report and State Risk Project data used to inform 2018/19 National Disaster Resilience Program (NDRP) grants round and agency prioritisations</li> </ul>
<p><b>Recovery</b> Enhance the level of emergency recovery capability at the state and local level Ensure the provision of coordinated recovery support to emergency affected communities</p>	<p>Provide emergency recovery coordination and support:</p> <ul style="list-style-type: none"> <li>• Lead the maintenance and review of State recovery arrangements and plans</li> <li>• Review the recovery arrangements framework established for local government</li> <li>• Ensure the provision of coordinated recovery support to emergency affected communities</li> </ul>	<ul style="list-style-type: none"> <li>• Review the Comprehensive Impact Assessment with all Hazard Management Agencies and local governments. The review has resulted in a refined, scalable document</li> <li>• Established a State Recovery Network in partnership with the Western Australian Local Government Association (WALGA) to assist in building local government and recovery sector skills, capacity and capabilities and share lessons learned and best practice</li> <li>• Reviewed the Local Recovery guidelines in collaboration with WALGA and local governments</li> <li>• Completed the Recovery Training Review</li> </ul>
<p><b>Assurance</b> Develop and maintain an emergency management assurance framework</p>	<ul style="list-style-type: none"> <li>• Confirm the establishment of an emergency management assurance framework for the State</li> <li>• Develop a lessons management framework</li> </ul>	<ul style="list-style-type: none"> <li>• Assurance options developed for consideration</li> <li>• Lessons Management Framework approved</li> <li>• Lessons Management Reference Group</li> </ul>

	<ul style="list-style-type: none"> <li>Track recommendations from incident inquiries</li> </ul>	<p>established to track lessons from incident inquiries</p>
<b>Governance</b>	<ul style="list-style-type: none"> <li>Ensure robust emergency management arrangements are in place</li> <li>Ensure there is clarity on roles and responsibilities for emergency management</li> <li>Foster relationships and networks to facilitate coordination of emergency management</li> <li>Provide guidance on emergency management arrangements</li> </ul>	<ul style="list-style-type: none"> <li>Rationalisation of 26 Westplans into 13 State Hazard Plans. Five Westplans remain</li> <li>Continued amendments and revisions made to State emergency management arrangements</li> <li>Facilitated meetings across three subcommittees and four reference groups</li> </ul>
<b>Investment</b>	<p>Administer and manage the provision of funds to eligible groups and individuals to:</p> <ul style="list-style-type: none"> <li>Undertake programs to prepare for, prevent and respond to emergencies; and</li> <li>Recover from emergencies</li> </ul>	<p>The Commonwealth supported Natural Disaster Resilience Program awarded over \$3 million via competitive grant processes to enhance disaster resilience in the State</p> <ul style="list-style-type: none"> <li>The State funded All West Australians Reducing Emergencies (AWARE) program awarded nearly \$380,000 to support local and district emergency management initiatives via a competitive grants program</li> <li>Guided WA through implementation of the Disaster Recovery Funding Arrangements (known as DRFA-WA) which came in on 1 November 2018 replacing the Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA)</li> </ul>

To review the full report go to:

<https://semc.wa.gov.au/about-us/annual-reports/Documents/SEMC-AnnualReport2018-19.pdf>

## **OUTCOMES OF SEMC MEETING – 4 OCTOBER 2019**

The State Emergency Management Committee (SEMC) met on 4 October 2019. The key discussion items and resolutions from the meeting are summarised below:



- SEMC discussed the publishing of harvest and vehicle movement bans and undertook to research opportunities to streamline the availability of this information.
- SEMC approved referencing the Australian Institute of Disaster Resilience Handbook –Lessons Management (2nd edition) in the suite of State Emergency Management Documents as a guideline for use by all agencies. These amendments will be presented to stakeholders and subcommittees for feedback prior to submission to SEMC for approval.
- A competitive NDRP grant round of approximately \$1.34million was approved. This will be released quarter one of 2020.
- A new Subcommittee, the Public Safety Communications (PSC) Subcommittee was established. The Government Chief Information Officer will Chair the Subcommittee which will support the development and operation of effective and efficient Public Safety Communications (PSC) in Western Australia.

## **AMENDMENTS TO THE SUITE OF STATE EMERGENCY MANAGEMENT DOCUMENTS**

The State Emergency Management Committee (SEMC) approved amendments to the suite of State Emergency Management (EM) documents effective 31 October 2019, and are available on the SEMC website.

- Significant amendments were made to the State EM Policy, State EM Plan and State EM Procedures to reflect the new State Recovery Arrangements, these include:
- Development of the Impact Statement and Guidelines (replaces the Comprehensive Impact Statement);
- Inclusion of new roles and responsibilities for the State Recovery Controller;
- State Recovery Coordinator Appointment;
- Inclusion of State EM Preparedness Procedure 5 – State Recovery Controller Appointment;
- State Recovery Controller/Coordinator aides memoire; and
- Clarification regarding post-operational, State Emergency Coordination Group and recovery reporting arrangements.

If you require further information on the new State Recovery Arrangements please contact either Suellen Flint or Suzanne Blyth from the DFES Recovery team:

- **Suellen Flint**  
Deputy State Recovery Coordinator  
9395 9418 [suellen.flint@dfes.wa.gov.au](mailto:suellen.flint@dfes.wa.gov.au)
- **Suzanne Blyth**  
Recovery Manager Emergency Management  
9395 9880 [suzanne.blyth@dfes.wa.gov.au](mailto:suzanne.blyth@dfes.wa.gov.au)

Full details of the amendments are available on the [SEMC Policy Amendments webpage](#), it is strongly advised that all agencies review the updated documents.

## **EMERGENCY SERVICES ACTS TO BE CONSOLIDATED INTO A SINGLE PIECE OF LEGISLATION**

The *Fire Brigades Act 1942*, *Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* will be replaced by one Act, which will allow WA's emergency services organisations to work together more effectively and efficiently.

The contribution of Local Governments, through WALGA and individually, in addition to feedback from volunteers, State agencies and industry representatives was vital in helping to shape the new legislation.

The next step to progress the legislation will be the drafting of the Exposure Draft Bill. Once completed, the Draft Bill will be released for public comment and WALGA will ensure a comprehensive consultation with Local Governments.

For more information, please contact Lauren Townsend, Project Manager, on 9395 9872 or via email [lauren.townsend@dfes.wa.gov.au](mailto:lauren.townsend@dfes.wa.gov.au)

## **HAZARDOUS AND EMERGENCY EVENT SERVICES**

WALGA has established a Preferred Supplier Arrangement (PSA) to assist its Members to directly access Hazardous & Emergency Event Waste Clean-up Services from a prequalified panel of service providers.

In recovery, the management of hazardous wastes generated in an emergency has the potential to cause significant problems and delays. The cost of removing these wastes and remediating properties within tight timeframes ran into many millions of dollars.

The appointment of suppliers to the PSA has allowed for an efficient means to access solutions through prequalified suppliers, including an Aboriginal enterprise, across a broad scope which is outlined and can be viewed here in more detail, along with the pre-qualified supplier list and category appointment.

For more information, please contact WALGA Procurement and Category Manager, Community, Dale Chapman via email or telephone 08 9213 2095.

## **AMENDMENTS TO THE STATE EMERGENCY MANAGEMENT DOCUMENTS**

The State Emergency Management Committee (SEMC) approved amendments to the suite of State Emergency Management (EM) documents and approved the new **State Hazard Plan – Human Biosecurity**, effective from 24 May 2019.

**State Hazard Plan – Human Biosecurity** has been created as part of the SEMC Policy and Governance Review Project, Phase 7: Westplan Rationalisation. These arrangements have undergone a full content review and **replace Westplan Human Epidemic**.

Please remove or archive old copies of Westplan Human Epidemic you may have and update any references to the plan.

It is strongly advised that all agencies review the updated documents. Full details of the amendments are available on the [SEMC Policy Amendments webpage](#).

**Please note:**

Significant amendments were made to the State EM Policy, State EM Plan and State EM Procedures in regard to the new **State EM exercise framework**. Minor statement of fact amendments were made to some State EM guidelines to reflect changes to the State EM Policy.

The State EM exercise framework includes:

- the formation of the State Exercise Coordination Team (SECT) to support the State EM exercise framework;
- a capability-based exercise program requiring agencies to develop and report on 3-year exercise schedules; and
- a State EM Exercise, to occur every 3 years.

A 6-month transitional period will commence on 1 July 2019, allowing agencies time to adopt the new framework.

Upon request and subject to resourcing, the SECT will work with agencies and organisations in the preparation, coordination, delivery, and evaluation of exercise activities.

The 3-year exercise cycle will commence 1 January 2020 and the first State EM Exercise will occur in 2022.

The SECT now has an official email address: [SECT@dfes.wa.gov.au](mailto:SECT@dfes.wa.gov.au).

This address is to be used for all agency correspondence relating to exercising. The address will be where agencies and DEMC's send Exercise Reports to and where updates and correspondence will be distributed from.

## **DISASTER AND EMERGENCY MANAGEMENT INDUSTRY CONSULTATION EDUCATION DIRECTIONS**

A consultative workshop on the future development of emergency management course content, design and delivery in Disaster and Emergency Management at Curtin University was held in July.

Information from 120 workshop participants was analysed and a short report produced. Professional Development topics have been collected from workshop participants and those representatives unable to attend the workshop. Further development of professional development topics will be undertaken throughout 2020 as well as further exploration of Graduate Certificate and other degrees.

## DISTRICT NEWS

### EXERCISE FERVIDUS (HEATWAVE)

The 4 Metropolitan District Emergency Management Committees were successful in receiving AWARE funding to exercise Heatwave across the 34 metropolitan local governments. The exercise will be a full day and held on Thursday 28 November 2019. A save the date calendar invite has been sent to the 4 metropolitan DEMC members. Further details will be sent over the coming weeks with additional details.

### SEMC ITEM PAPER

The 4 Metropolitan District Emergency Management Committees jointly submitted an Item Paper to the SEMC 2 August meeting. They have requested a review on existing Funding in Emergencies – criteria for meeting costs associated with emergencies (State EM Policy 5.12.2) and to provide clarification for the facilitation by local government in traffic management. SEMC endorsed funding arrangements around traffic management to be reviewed.

At the SEMC meeting held on Friday 2 August 2019 the committee endorsed a review of State EM Policy section 5.12, including the existing Funding in Emergencies – Criteria, for meeting costs associated with emergencies. The review is expected to commence late October 2019 with an anticipated completion date of June 2020.

## LOCAL NEWS

### IMPLICATIONS OF CLIMATE CHANGE

In March 2019, the State Government announced a Chief Health Officer Inquiry to investigate the implications of climate change, including more frequent and intense weather events, on health.

The aim of the Inquiry is to review the current planning and response capacity of the health system in relation to the health impacts of climate change, and make recommendations for improvement with respect to climate change mitigation and public health adaptation strategies.

The dates for a series of public forums across the regional centres and Perth have been released via this link <https://ww2.health.wa.gov.au/Improving-WA-Health/Climate-health-inquiry>.

Climate change has long been on the radar with SEMC and as you well know, heatwave is one of the highest risks in some of our districts.

The SEMC met with the Inquirer where he commended the lead SEMC has taken on climate change and commended the research undertaken to date. As climate change is a critical issue impacting our sector, SEMC will provide a submission to the Climate Health WA Inquiry and commends the work being undertaken.

## EMERGENCY MANAGEMENT ENGAGEMENT SURVEY

WALGA's Emergency Management Team is currently undertaking a sector-wide engagement project, which aims to capture information on Local Governments' current awareness and activities in emergency management, and inform future WALGA advocacy.

The project's initial engagement workshop for Local Governments was held in early August. The key themes identified from the workshop were funding, policy and governance, workforce planning and capacity building.

The survey has been written to reflect those themes, and to provide a thorough picture of Local Government emergency management challenges and strengths at this point in time.

This information will be used to further consolidate the perspective of the sector, as well as ensuring that all regions of Western Australia have their views captured.

The survey will remain open until Monday, 28 October. Following collation of the survey results, WALGA will prepare an Emergency Management Strategy to set the key priorities for the Emergency Management Team.

The Strategy will be circulated to the Local Government sector for comment prior to WALGA State Council endorsement.

## AWARE OUTCOMES

The grant round recipients for All West Australians Reducing Emergencies (AWARE) 2019-20 were announced in June 2019, with \$275,000 being distributed to 23 projects that will enhance community emergency management capacity at a local or district 3 level. Assessment was undertaken by the DEMC's prior to consideration by a State Panel. These projects will be delivered over the coming 2 years

The following applicants for the Metropolitan District Emergency Management area were successful for the 2019-20 AWARE Grants:

<b>Applicant</b>	<b>Project Name</b>
City of Joondalup	Recovery and Emergency Management Training
DFES WA	High Level State Exercise - Subterranean Environments/Structural
WA Police	Exercise Arena
City of Belmont	Local Recovery Coordinator Training
City of Belmont	Local Level Risk Workshop
Bushfire and Natural Hazards CRC	Building capacity in effective decision making for natural hazard emergencies within local government
City of Mandurah	I.G.N.I.T.E
City of Wanneroo	Local Emergency Recovery Roles & Responsibilities Training
Fiona Stanley Hospital	Rottnest Ferry Disaster
Fiona Stanley Hospital	Exercise SMP
Metropolitan DEMCs	Exercise Heatwave (28 November 2019)

### 2019 SEMC MEETING SCHEDULE

- 6 December 2019
- 06 March 2020
- 08 May 2020
- 14 August 2020
- 09 October 2020
- 04 December 2020

The SEMC approved meeting dates for 2020. It was endorsed that, as much as practical, Subcommittees, Reference Groups, DEMC and LEMC schedule meetings to align with SEMC meetings to ensure up-to-date and relevant information is provided. This alignment will facilitate a greater flow of information and ensure that DEMC, Subcommittee and Reference Group summaries provide maximum value. Recommended meeting dates across all committees.

**District Emergency Management Advisor  
Metropolitan Operations  
Department of Fire and Emergency Services**



# **Minutes**

## **Audit Committee Meeting**

**Thursday 14 November 2019**

**Audit Committee – 14 November 2019****Table of Contents**

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Minutes of the Audit Committee Meeting held at the Murray Shire Council, 1915 Pinjarra Road, Pinjarra on Thursday 14 November 2019.

The Presiding Member Cr D Bolt declared the meeting open the time being 9.00am.

### **Important Note**

It should be noted that decisions of this Committee are only recommendations to and not decisions of the Council. Committee recommendations should therefore not be acted on or otherwise relied upon until Council has formally considered and decided on the Committee recommendations.

### **1. ATTENDANCE**

Cr D Bolt	Shire President
Cr D McLarty	Deputy President
Cr S Lee	Councillor
Cr G Black	Councillor
Cr A Rogers	Councillor
Cr B Beacham	Councillor
Cr C Rose	Councillor
Cr S Kirkham	Councillor
Mr D Unsworth	Chief Executive Officer
Mr A Smith	Director Infrastructure Services
Mr R Peake	Director Planning and Sustainability
Mrs L McGuirk	Director Place and Community Development
Mrs T Unsworth	Director Corporate Services
Mrs F Hide	Coordinator Executive Services
Mrs C Pemberton	Executive Assistant to Director Corporate Services

In addition there was one member of staff in attendance at this time.

### **2. APOLOGIES / LEAVE OF ABSENCE**

Cr B Cardilini – Apology

### 3. CONFIRMATION OF MINUTES

#### 3.1 Confirmation of Previous Minutes – 27 June 2019

##### Recommendation

**AC19/003**

**Moved: Cr D McLarty**

**Seconded: Cr B Beacham**

**That the Minutes of the Shire of Murray Audit Committee meeting held on Thursday 27 June 2019 be confirmed as a true and correct record.**

**CARRIED UNANIMOUSLY 8:0**

### 4. DEPUTATIONS

**9.01am** Ms. Maria Cavallo, Director AMD Chartered Accountants attended the Audit Committee Meeting and explained the process involved in preparing the Shire of Murray Audit Report. Ms Cavallo also explained that the Shire of Murray Audit for next year will come under the Office of the Auditor General.

Cr David Bolt thanked Ms Cavallo for her presentation which concluded at 9.28am.

### 5. REPORTS

#### 5.1 2018/19 Annual Financial Audit Report

File Ref: 8010

Author and Title: Nicole Bryant, Manager Finance

Voting Requirements: Simple Majority

**Appendix 1-2-3**

##### Recommendation

**AC1/004**

**Moved: Cr A Rogers**

**Seconded: Cr S Lee**

**That the Audit Committee:**

- 1. receive and accept the Shire of Murray 2018/19 Audit Report from AMD Chartered Accountants as detailed in Appendix 1 and 2; and**
- 2. receive and accept the Shire of Murray 2018/19 Significant Adverse Trend Report as detailed in Appendix 3.**

**CARRIED UNANIMOUSLY 8:0**

##### In Brief

This report is presented to the Audit Committee to consider the receipt of the audit report for the year ended 30 June 2019. The Audit Committee is required to consider any compliance issues or other matters raised in the report.

##### Background

Section 6.4 of the *Local Government Act 1995* requires local governments to prepare an annual financial report and to submit both the report and its accounts to its auditor by 30

September each year. Furthermore, in accordance with Regulation 10(4) of the Local Government (Audit) Regulations 1996, where it is considered appropriate to do so, the Auditor may prepare a Management Report to accompany the Auditor's Report.

AMD Chartered Accountants have completed their audit of the Shire's financial statements and associated controls for the financial year ending 30 June 2019. The Audit Report and associated financial statements, as well as the Management Letter, are attached as **Appendix 1 and 2**.

As part of this audit it is the responsibility for the auditor to identify any financial trends which it considers adverse and of concern. For the 30 June 2019 year, AMD has identified that the Shire of Murray has an adverse trend in the Operating Surplus Ratio, which is discussed in **Appendix 3**.

The Audit Committee has a responsibility under its terms of reference, to review the external auditors report, determine if any matters raised require action to be taken by the local government, and ensure that appropriate action is taken in respect of those matters.

### **Report Detail**

The audit report for 30 June 2019 is unqualified with the opinion stating the financial report presents fairly the financial position of the Shire of Murray, as at and for the year ended 30 June 2019. All internal procedures and controls were noted to be adequate and maintained to a high standard throughout the financial year.

Incorporated within the audit report is commentary on two financial performance ratios that are currently below the Department of Local Government, Sport and Cultural Industries' benchmarks. The relevant extract from the audit report is:

*Note 33 to Council's financial report includes 7 financial ratios required to be reported by the Local Government (Financial Management) Regulation 1996. For the year ended 30 June 2019, Council has either met or exceeded the standard set by the Department of Local Government, Sport and Cultural Industries for 5 out of the 7 ratios.*

*The Operating Surplus ratio did not meet the guidelines, reported at (0.06) as at 30 June 2019 (2018: (0.07) and 2017: 0). This ratio has progressively declined over the past three years and for 2018-19 is below the Department of Local Government, Sport and Cultural Industries standard of 0.*

*The Asset Sustainability ratio did not meet the guidelines, reported at 0.72 as at 30 June 2019 (2018: 0.75 and 2017: 1.12). This ratio has progressively declined over the past three years and for 2018-19 is below the Department of Local Government, Sport and Cultural Industries standard of 0.9.*

*We recommend Council continue to consider the impact on ratios and long-term sustainability when making decisions regarding asset renewal, additional borrowings and setting rates for future years.*

A key indicator of a local government's financial performance is measured by the 'Operating Surplus Ratio'. This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes. This ratio is discussed further in **Appendix 3**.

The 'Asset Sustainability Ratio' is an approximation of the extent to which assets managed by a local government are being replaced as these reach the end of their useful lives. The ratio indicates whether a local government is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

It is calculated by measuring capital expenditure on renewal or replacement of assets, relative to depreciation expense. Expenditure on new or additional assets is excluded.

Depreciation expense represents an estimate of the extent to which the assets have been consumed during that period. Measuring assets at fair value is critical to the calculation of a valid depreciation expense value.

Limitations to this ratio include contributions to reserves to fund future renewal not included.

A ratio classified as below the basic standard should immediately prompt a review of the local government’s depreciation rates and asset valuations to ensure that they are reasonable and are generating reliable and representative depreciation expenditure. It should also prompt a review of operations and revenue raising capacity necessary to support the ongoing asset base. This should be performed with reference to the forward expenditure estimates detailed in the Asset Management Plan of the local government.

**Murray 2030 Strategic Community Plan**

<b>Focus Area</b>	Capable and Accountable
<b>Aspiration</b>	To develop strong leadership through good governance, effective communication and ensuring value for money.
<b>Strategy</b>	Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability.

**Murray 2019- 2023 Corporate Business Plan**

<b>Focus Area</b>	Capable and Accountable
<b>Objective</b>	Murray has a sustainable future.
<b>Strategy</b>	Maintain Long-Term Financial Sustainability.
<b>Project and Actions</b>	Review the Long-Term Financial Plan.

**Other Strategic Links**

The Shire of Murray 2019/20 Annual Budget.

**Statutory Environment**

Local Government Act 1995 Part 6 and 7  
Local Government (Financial Management Regulations) 1996  
Local Government (Audit Regulations) 1996

**Sustainability & Risk Considerations**

*Economic - (Impact on the Economy of the Shire and Region)*

Sound management of the Shire’s finances is critical to ensure funding is available for the ongoing provision of services to the Community.

*Social - (Quality of life to community and/or affected landowners)*

Nil

*Environment – (Impact on environment’s sustainability)*

Nil

### *Policy Implications*

A local government is required to examine the report of its auditor and determine if any matters raised by the report require action to be taken by the local government. The local government is to ensure that the action is taken in respect of those matters.

### *Risk Management Implications*

<i>Risk Level</i>	<i>Comment</i>
Moderate	The audited Annual Financial Report is a key control measure used to report to Council and its stakeholders to provide assurance that all systems, processes and controls are in place to minimise the risk of any material misstatement or loss caused by fraud or error. The regular audit of financial matters and associated controls minimises risk exposure for Council both in operational, reputational and compliance areas.

### **Consultation**

There is no legislative requirement to consult on the receipt of the Audit Report, or the preparation of the Annual Financial Report, but the *Local Government Act 1995* requires a General Meeting of Electors to be held, and the Shires Annual Report, incorporating the Financial Report, to be made available publicly.

### **Resource Implications**

#### *Financial*

Nil

#### *Workforce*

Nil

### **Options**

1. Receiving the Annual Financial Report and Significant Adverse Trends Report for the year ended 30 June 2019.
2. Not receiving the Annual Financial Report and Significant Adverse Trends Report for the year ended 30 June 2019.

### **Conclusion**

The 2018/19 Financial Audit Report reflects the ongoing high standards in financial management that are in place. Staff will continue to review existing processes to ensure best practice financial management continues to be implemented to meet the needs of the Shire's future growth and to ensure compliance is maintained.

In order for the Shire to meet its legislative requirements, it is recommended that the Audit Committee accepts the Annual Financial Report and Significant Adverse Trends Report associated with the 2018/19 financial year.

## 5.2 Review of Systems Regarding Risk Management, Internal Control and Compliance

File Ref: 8/9035  
Previous Items: AC. 24 Nov 16 Item 5.1 (AC16/2)  
AC. 18 Nov 14 Item 5.4 (AC14/13)  
Applicant: N/A  
Author and Title: Nicole Wilson, Coordinator Integrated Planning  
Voting Requirements: Simple Majority

### Appendix 4

#### Recommendation

**AC1/005**

**Moved: Cr S Lee**

**Seconded: Cr D McLarty**

**That the Audit Committee accepts the results of the review of the appropriateness and effectiveness of the Shire of Murray's systems in regard to risk management, internal control and legislative compliance.**

**CARRIED UNANIMOUSLY 8:0**

#### In Brief

The Audit Committee is requested to receive the results of the review of the appropriateness and effectiveness of the Shire's systems and procedures in regard to risk management, internal control and legislative compliance.

#### Background

Regulation 17 of the Local Government (Audit) Regulations 1996 requires the Chief Executive Officer to undertake a review of the appropriateness and effectiveness of the Shire's systems and procedures in relation to risk management, internal controls and legislative compliance. This review is to be completed at least once every three years and the results reported to the Audit Committee. The last review was completed in November 2016.

#### Report Detail

The Corporate Risk Team, on behalf of the Chief Executive Officer, has undertaken a review of the risk management, internal controls and legislative compliance systems and procedures. The details of the review are contained in **Appendix 4**, and considers the following:

- 2019-2023 Corporate Business Plan
- Risk Management Policy
- Risk Management Strategy and Guide
- Operational and Strategic Risk Management
- Strategic Risk Management
- Crisis Management and Business Continuity Documentation
- Corporate Risk Team
- Risk Management training and education processes
- Risk Management culture
- Management of fraud and misconduct
- External Audit Services
- Compliance Audit Return

The review concluded that Shire has sound and effective systems and procedures in place, and has also provided recommendations for the future direction and priorities for risk management over the next few years.

**Murray 2030 Strategic Community Plan**

<b>Focus Area</b>	Capable and Accountable
<b>Aspiration</b>	To develop strong leadership through good governance, effective communication and ensuring value for money.
<b>Strategy</b>	Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability.

**Murray 2019- 2023 Corporate Business Plan**

<b>Focus Area</b>	Capable and Accountable
<b>Objective</b>	Murray has a sustainable future
<b>Strategy</b>	Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability.
<b>Project and Actions</b>	N/A

**Other Strategic Links**

Risk Management Strategy.

**Statutory Environment**

Regulations 16 and 17 of the *Local Government (Audit) Regulations 1996* are applicable to this agenda item as they outline the functions and reporting requirements of the Audit Committee.

**Sustainability & Risk Considerations**

*Economic - (Impact on the Economy of the Shire and Region)*

Not Applicable.

*Social - (Quality of life to community and/or affected landowners)*

Not Applicable.

*Environment – (Impact on environment’s sustainability)*

Not Applicable.

**Policy Implications**

The amendments to the *Local Government (Audit) Regulations 1996* enhance the reporting of the Shire’s approach to risk management, internal controls and legislative compliance with increased transparency and involvement for the Elected Members. The review of the Shire’s systems and procedures relating to risk management, internal control and compliance highlights the steps the Shire is taking to adequately manage risk and adhere to statutory obligations.

*Risk Management Implications*

<i>Risk Level</i>	<i>Comment</i>
Moderate	Failure to undertake the review will result in non-compliance with the requirements of the Local Government (Audit) Regulations 1996. The regular, ongoing review of systems and procedures in relation to risk management, internal control and legislative is essential to ensure continual improvement and best practice.

**Consultation**

Department of Local Government, Sport and Cultural Industries  
Local Government Insurance Services  
Corporate Risk Team

**Resource Implications**

*Financial*

There are no financial implications as a result of the recommendation.

*Workforce*

There is no impact on the workforce as a result of this recommendation.

**Options**

The Committee has the option of:

1. Endorsing the results of the review of risk management, internal control and compliance systems and procedures.
2. Endorsing the results of the review of risk management, internal control and compliance systems and procedures with changes.

**Conclusion**

The Shire of Murray developed its risk management framework in 2009, and since that time, continual review and improvement have taken place in line with ISO31000:2018 Risk Management – Guidelines. Continual review and improvement ensures effective monitoring of risk management programs, the maintenance of sound internal controls, and that a strong attitude toward legislative compliance exists and is maintained.

The results from this recent review of the appropriateness and effectiveness of the Shire of Murray’s systems in regard to risk management, internal control and legislative compliance highlight that these processes are well rounded and sustainable. The review also recommends implementing a new corporate risk register, further integrating risk management into everyday business processes, ongoing risk management training, implementing a formalised control assurance process, and the development of a Fraud Prevention Strategy.

**Cr Bolt thanked Tracie Unsworth, Director Corporate Services for the tremendous effort put in preparing for the Auditors and asked that she pass on Council’s thanks to directorate staff for a job well done.**



**6. CLOSURE OF MEETING**

**There being no further business the Presiding Member declared the meeting closed the time being 9.32am.**



District Scheme Amendment 309 – Lot 13 (22) Husband Road, Barragup  
Public Purpose (SEC Depot) to Service Commercial zone  
Summary of Submissions

**Summary of Submissions**

File: DSA 309

Submissions Close: 13/11/19

No.	Submitter	Summary of Submission	Comment	Council Recommendation
<b>State Agencies</b>				
1	Water Corporation D19/47345	Reticulated water is currently connected to the subject site.  The proposed changes to the Scheme do not appear to impact on the Water Corporation infrastructure or operations.		Noted
2	ATCO Gas D19/48739	ATCO has considered the documentation provided by the Shire in the Local Planning Scheme No. 4 Amendment No 309 Report dated September 2019 and ATCO has no objection to the proposed Amendment.		Noted
3	DFES D19/47340	I refer to your letter dated 27 September 2019 in relation to the referral of Proposed Scheme Amendment 309 for Lot 13 (22) Husband Road Barragup.  It is unclear from the documentation provided if the Shire of Murray has applied State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP 3.7) to this proposal.  Exemptions from the requirements of SPP 3.7 should be applied pragmatically by the decision	DFES advised that the decision is with the Shire as to whether the BMP is required now or during subsequent phases of the planning process.  As you are aware the rezoning is consistent with State government policy (DPLH) when divesting land assets. The current reservation 'Public Purpose (SEC)' is based on the landholder being a government entity not the existing land use. For context, Western Power could currently	Please see comments and recommendation in the report.



	<p>D19/48890</p>	<p>maker and are identified in Planning Bulletin 111/2016.</p> <p>Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide bespoke comment prior to the Shire of Murray endorsement of the LDP.</p> <p><u>Further advice</u></p> <p>State Planning Policy 3.7 is applied at the discretion of the decision maker, I am unaware of any formal exemption process but urge you to document your justification in your recommendation report to the WAPC.</p> <p>I have had a read through the emails below from you, Emma and Layla in the Bushfire Policy team at DPLH. The response that Emma sent to you is a standard response that DFES will send out when no documentation pertaining to SPP 3.7 is submitted with the referral. Your initial referral was not reviewed by a DFES Land Use Planning Officer.</p> <p>Having discussed the Scheme Amendment proposal briefly with my colleague we are of the opinion that the Scheme Amendment may not be exempt from SPP 3.7.</p> <p>Given the Scheme Amendment seeks to rezone the subject lot from 'Public Purpose' to 'Service Commercial Zone' with the potential for future</p>	<p>increase the intensity of development on the site under the current reserve without input from DFES. This scheme amendment is not an intensification of land use as purported by DFES and therefore does not require a BMP at the scheme amendment stage. If future subdivision or future development is proposed, there is scope in the SPP for bushfire assessment and management at those phases of the process.</p> <p>We requested that when providing advice in future that DFES undertake a comprehensive assessment of a proposal and if it is reviewed by a qualified planner (as was indicated by DFES) that the advice is relevant to a proposal. In this instance, it is presumptive of DFES to suggest that this scheme amendment is an intensification of land use, when it is a rezoning of an existing developed site. Without any proposed change / intensification, subdivision or development to trigger a BMP it is unclear as to why DFES would recommend imposing such a requirement.</p>	
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	<p>subdivision of the subject site, the Scheme Amendment represents an intensification of land use which provides an opportune mechanism for the coordination of bushfire risk to ensure that future land use(s) avoid any increase in the threat of bushfire to people, property and infrastructure.</p> <p>SPP 3.7 seeks to reduce vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process.</p> <p>Pursuant to Policy Measure 6.3, a Bushfire Management Plan (BMP) is required to accompany strategic planning proposals in areas above BAL-LOW or areas with a bushfire hazard level above low (refer to clause 6.2b). A BMP includes the bushfire assessment, identification of the bushfire hazard issues arising from the relevant assessment and a clear demonstration that compliance with the bushfire protection criteria contained within Appendix 4 of these Guidelines, is or can be achieved.</p> <p>The BMP should be prepared as early as possible in the planning process and progressively refined or reviewed as the level of detail increases. The level of detail provided within a BMP should be commensurate with the applicable planning stage and scale of the proposal or application.</p>		
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		Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide bespoke comment prior to the Shire of Murray's endorsement of the Scheme Amendment.		
4	Department Biodiversity Conservation and Attractions D19/51753	The Department of Biodiversity Conservation and Attractions - Swan Region Office has no comments on the proposed Amendment.		Noted
5	Department Primary Industries and Resource Development D19/52021	The Department of Primary Industries and Regional Development (DPIRD) does not object to the proposed rezoning of the abovementioned lot.		Noted
6	Department Water D19/53601	The Department of Water and Environmental Regulation (DWER) has reviewed the application and wishes to advise it has no objections to the amendment.		Noted
7	Department Planning Lands and Heritage	<ul style="list-style-type: none"> <li>Reporting considered by the WAPC and the Minister during the amendment process is necessarily required to address whether the material provided by the local government is consistent with the objectives and intent of relevant State Planning Policies.</li> <li>Planning Bulletin 111/2016 may be considered when addressing a proposed amendment's compliance with the</li> </ul>		Noted



		<p>objectives and intent of SPP 3.7. The Bulletin provides for exemptions from the requirements of the Policy for proposals that do not result in the intensification of land use, an increase of residents or employees, or the occupation of employees on site for any considerable time.</p> <ul style="list-style-type: none"><li>• The Shire states in its email of 8 October 2019 that it considers the amendment may comply with the exemption provisions under Planning Bulletin 111/2016. That being the case, it is the prerogative of the local government to demonstrate, as part of the amendment material, how the proposed amendment meets the exemption requirements.</li><li>• It is anticipated that any representations for exemption submitted with the amendment material will include a consideration of the nature and scale of the proposed land use with reference to the exemption provisions, as well as how the policy intent and objectives are able to be achieved in subsequent stages of the planning process. In addition, any concerns raised by submitters in relation to bushfire risk are required to be comprehensively considered and addressed.</li><li>• Should an exemption not be outlined or sought by the Shire as part of the amendment material, the proposed</li></ul>		
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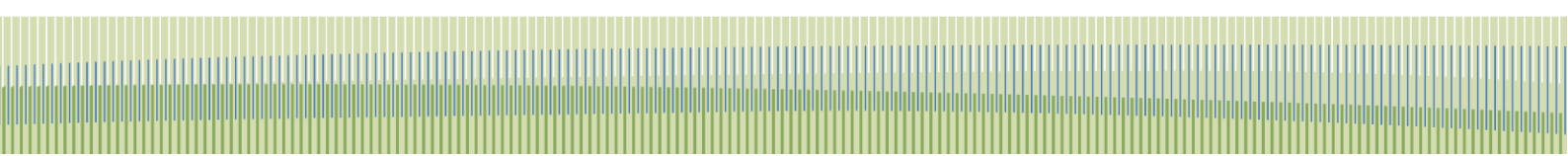
		<p>amendment will be considered on its merits against the objectives and intent of SPP3.7, based on the information submitted. Having regard to Policy Objective 5.3, this may result in further information being required to support the proposed amendment (including a BHL assessment / BMP, as required).</p> <p>This clarifies the expectation that the Shire will provide relevant information to substantiate its position in regard to whether an exemption is considered appropriate at this stage in the planning process, when the amendment is forwarded for WAPC consideration.</p>		
8	Main Roads WA D19/54233	<p>Main Roads has no objection in principle to the proposed Scheme Amendment subject to the following comments and requirements.</p> <p>The proposed scheme amendment will allow new service commercial development which will increase traffic demands at the intersection of Husband Road and Pinjarra Road.</p> <p>Main Roads has recently upgraded the intersection of Husband Road, Ronlyn Road and Pinjarra Road including provision of traffic lights. It is noted that properties adjoining Ronlyn Road to the south of Pinjarra Road have recently been required to provide a 10% contribution for the intersection upgrading.</p> <p>The columns below show the overall cost of upgrading the intersection, hence the required contribution is \$340,000.</p>	<p>It is presumptive, premature and opportunistic of Main Roads to recommend a significant cost impost where there is currently no need or nexus associated with the scheme amendment currently being considered. MRWA has made an assumption that there will be increased traffic volumes from the current levels accessing an established fully operational depot. It is requested that such a condition on the Scheme Amendment not be applied based on there being no indication of an increase in traffic volumes from current levels at the established depot.</p> <p>In general, it is disappointing to receive such referrals from other State government entities that have either</p>	Please see comments and recommendation in the report.





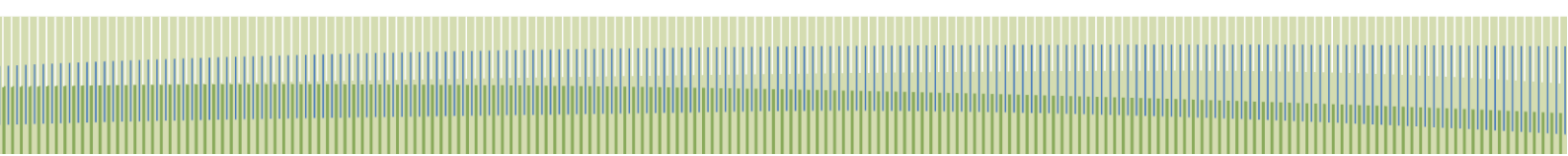
# Adopt a Verge

## Waterwise Verge Guidelines



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# Waterwise Verge Guidelines

## 'Adopt a Verge' Program

The Shire of Murray encourages landowners and residents to 'adopt a verge' and transform their verge into a sustainable garden using waterwise and environmentally friendly practices.

The 'Adopt a Verge' Program encourages people to be creative, get outside and talk with their neighbours while providing an inexpensive activity at the doorstep.

## What is the verge?

The verge is the area between the road, your property and the property next door. Also known as nature strips, verges are important green spaces within our community that assist with urban cooling whilst creating biodiversity corridors within our towns and suburbs. Road verges typically provide space for public utilities like water, gas sewer, telephone, stormwater and power but they also allow for the creation of streetscapes to enhance the amenity of an area and connect our community to nature.

## Waterwise Verge Rebate

The Shire of Murray is an endorsed Waterwise Council and encourages residents to undertake and establish waterwise verge gardens. Well designed and maintained verge gardens, require minimal to no irrigation (once established), minimal fertiliser and minimal maintenance.

To assist our community in undertaking a waterwise verge, the Shire with support from Water Corporation's Waterwise Greening Scheme, will offer a 'Waterwise Verge Rebate'. This rebate will match the applicant's contribution to a maximum of \$500, subject to an application process.

Only soft landscaping (plants, mulch) will be eligible for the rebate.

## Why adopt a verge?

There are many benefits associated with adopting a verge such as:

- Minimising water use
- Greener streets and improved streetscapes
- Increasing and fostering local biodiversity
- Improved air quality
- Create a cooling effect and reduce the 'heat island effect' during summer
- Contributing to neighbourhood character and connecting to the local community
- Connecting people to nature
- Developed social capital and civic engagement

In addition to the above, research suggests that street vegetation has the potential to promote safer and more comfortable walking environments, reduce heat levels and improve mental health and wellbeing.



## How do I apply?

1. Download the 'Verge Landscape Treatment' application form (*insert link*) and return the completed application form along with a sketched plan of the proposed verge design to the Shire either by email at [mailbag@murray.wa.gov.au](mailto:mailbag@murray.wa.gov.au), post at PO Box 21, Pinjarra 6208 or by dropping it into the Administration Building at 1915 Pinjarra Road, Pinjarra 6208.
2. Once approved, undertake the work.

Apply for the waterwise verge rebate – please also download and fill in the rebate application form (*insert link*). Proof of purchase of soft landscaping (plants and mulch) will be required as well as before and after photos of your verge. These photos may be used in Shire publications.

For further queries, please contact the Shire on (08) 9531 7777 or [mailbag@murray.wa.gov.au](mailto:mailbag@murray.wa.gov.au)

## Creating your new verge

Look at your verge and determine:

- Soil type – sand, clay, gravel, loam or duplex (often sand over clay)
- Sun exposure
- Existing street tree or plants – these must not be removed without written permission from the Director of Infrastructure Services. Additionally where there is no street tree, one can be requested by contacting Infrastructure Services on (08) 9531 7777.
- Is there a footpath? It is important to ensure pedestrians can access the verge. Only groundcovers or low grasses (native species) should be planted within 2m of the carriageway.

No works are to commence until approval is received in writing.

## Design

The Water Corporation website is a good source of information on garden design, water saving tips and plant selection

<https://www.watercorporation.com.au/save-water/in-the-garden>

<https://www.watercorporation.com.au/save-water/waterwise-plants-search>

For more information on what you can and cannot do on your verge please refer to the Shire of Murray 'Verge Landscape Treatment (Urban)' document found (*insert link*).

## Choose your plants

The Southwest Region of Western Australia is renowned for having one of the richest and most diverse floras in the world with the Murray region hosting a huge variety of indigenous species, which make this area both botanically and historically unique.

To assist in preserving Murray's natural heritage, the Shire promotes the use of species native to the area. The Shire encourages the selection of unirrigated dryland, native plants that are suitable for the local conditions. These are typically local native species, which can survive our hot dry summers with little to no supplementary watering (once established).

The use of native vegetation has many benefits including:



- Suitability to local soils and climate conditions
- Require less water and maintenance
- Remove the need to install reticulation which can be costly and require continuous maintenance
- Require less fertiliser, protecting water quality
- Provide food and habitat for native wildlife
- Preserves natural heritage

Low growing shrubs and groundcovers are recommended, to maintain clear visibility for pedestrians, cyclists and vehicles. Other than street trees, the plants should not exceed 750mm in height. Plants shall not be thorny or poisonous.

The Water Corporation website has information on selecting suitable plants.

<https://www.watercorporation.com.au/save-water/search-for-waterwise-services>

A Waterwise Garden Centre or landscaper can provide professional assistance. Look out for the Waterwise and Smart Approved WaterMark symbols when choosing garden products (mulch, plants, sprinklers etc.)

<https://www.smartwatermark.org/products/waterwise/>



## Site Preparation

Landowners and contractors are responsible to contact 'Dial-Before-You-Dig' to confirm the location of any underground services prior to all works being carried out. A free enquiry can be submitted online 24/7 <https://www.1100.com.au/> or call toll free 1100 during business hours.

Dig out and remove any existing lawn and grass, including roots. Be careful to avoid disturbing the roots of existing street trees and vegetation.

Depending on the soil on your verge, it may be beneficial to improve the soil prior to planting. This is not essential but good soil is the foundation of a healthy waterwise garden, and the healthier your soil is, the more drought resistant your plants will be.

Soil types in the Shire vary greatly. Common soils include grey sand, clays, loam, gravel, and complex duplex soils where one type sits on top of another (often sand over clay)

Sandy soil has low water and nutrient holding capacity and benefits greatly with the adding of compost and soil amendments (clay) - best done at planting by thoroughly mixing into the top 30cm of soil.

### Some characteristics of South West soils

Soil type	Becomes non-wettable	Water holding capacity	Nutrient holding capacity	Benefits from Organic matter	Benefits from soil amendments
<b>Sand</b>	Very commonly	Poor	Poor	Greatly	Greatly
<b>Sandy loam</b>	Occasionally	Medium	Medium	Greatly	Some
<b>Clay</b>	Very rarely	Good	Medium	Greatly	A little
<b>Rocky or stony soils</b>	Occasionally	Medium	Medium	Greatly	A little
<b>Potting mix</b>	Very commonly	Good	Good	N/A	A little

Source – Water Corporation website

### Finished soil level

The design finished surface levels need to consider the existing drainage and utility assets within the verge. The complete surface levels shall integrate with the adjoining property and road surface levels.

Complete works as quickly as possible, to ensure that hazards, such as unattended open trenches, are not created during the installation of landscaping.

Should any damage occur to existing underground services and infrastructure. The landowner will be responsible for, notifying the utility provider of the damage and for the repairs.

## Planting

The ideal time to plant is autumn through to spring. The weather is generally cooler and wetter, giving your plants a chance to establish prior to our hot dry summer. Keep in mind that most plants will still require some watering over the first summer.

## Mulch and Watering

After planting spread a 5-10cm thick layer of coarse mulch across your verge, keeping it clear from the plant stems. Mulch will help reduce plant stress, suppress weed growth and reduce evaporation losses from the soil.

The finished mulch level shall be contained below the adjoining kerb / footpath. This will ensure the mulch stays in place and does not spread across the footpath or flow into stormwater systems where it can be a hazard.

If bagged mulch is used, the Shire recommends Waterwise or Smart Approved WaterMark products.

<https://www.watercorporation.com.au/home/business/saving-water/search-for-waterwise-services>

<https://www.smartwatermark.org/products/waterwise/>

Ideally, once established, your waterwise verge will not need a permanent irrigation system. If you do require irrigation, sub-surface drip irrigation is recommended. For help, contact your local Waterwise Irrigator. Remember to check your watering days and apply for a temporary watering exemption if your new verge garden needs additional watering.

<https://www.watercorporation.com.au/save-water/watering-days>

## Ongoing Maintenance

A waterwise non-irrigated native verge requires little maintenance once established. It may occasionally need some weeding, pruning, mulching and hand watering.

Ongoing maintenance of the verge (excluding any street trees) is the responsibility of the resident.

Verges are to be well maintained and safe. Plants should not protrude onto pathways, driveways or over the kerb and the landowner must keep the verge free of weeds and rubbish, trip hazards and protruding objects.

Any person who purchases land with approved verge landscaping accepts responsibility of the maintenance associated with it.

## What are the Shire's requirements?

### Acceptable:

- ✓ Native and waterwise plants
- ✓ Vegetation to a height of 750mm
- ✓ Vegetation that does not restrict sight visibility for pedestrians or vehicles
- ✓ Mulch
- ✓ Verges without footpaths set back 2m from road frontage (groundcovers acceptable)



Image by Congerdesign from Pixabay

### Not acceptable:

- ✗ Hazardous, spiky, invasive or poisonous plants
- ✗ Artificial or synthetic grass
- ✗ Blue metal
- ✗ Limestone rubble
- ✗ Introduction of pea gravel
- ✗ Any similar loose aggregates are generally not permitted
- ✗ Fences or walls
- ✗ Fountains and ornaments
- ✗ Stakes and star pickets
- ✗ Children's play equipment
- ✗ Any treatment which encroaches onto the road or impede pedestrian access
- ✗ Clearing of existing street trees or remnant vegetation without prior Shire approval
- ✗ Alteration to general level and grade of verge and is to kept consistent with neighbouring verge
- ✗ Removal or replacement of kerbing and footpaths to accommodate landscaping

## Reinstatement of verge treatments

Utility service authorities such as water, gas, electricity, fire services and telecommunications have access rights to road reserves and may need to excavate the verge periodically. Landowners or residents, who have modified the verge area, will not be compensated for any loss of vegetation or landscaping items, because of such works.

It is important to note that where there is no footpath, the Shire may build one in the future and this may affect verge landscaping. Generally, the footpath would be built in the 2metres adjacent to the carriageway. Landowners will not be compensated for any loss of vegetation because of this work, however the Shire will work with landowners to minimise impacts.

Where verge landscaping is not consistent with the Shire's local laws, or these guidelines, or has been identified as a safety hazard, the Shire will request the landowner to carry out remedial works and the landowner will be responsible for all costs associated with the works.

Where the landowner is unable or unwilling to complete remedial works, the Shire will complete the works and the landowner will be responsible for all costs associated with the works.

## For more information

Please contact the Shire's Environmental Services on 95317777

## Document links

'Verge Landscape Treatment' application form

'Waterwise Verge Rebate' application form

Shire of Murray 'Verge Landscape Treatment (Urban)' document

'Adopt a Verge' Program Guidelines – this document

***Thank you for adopting your verge and  
happy gardening***

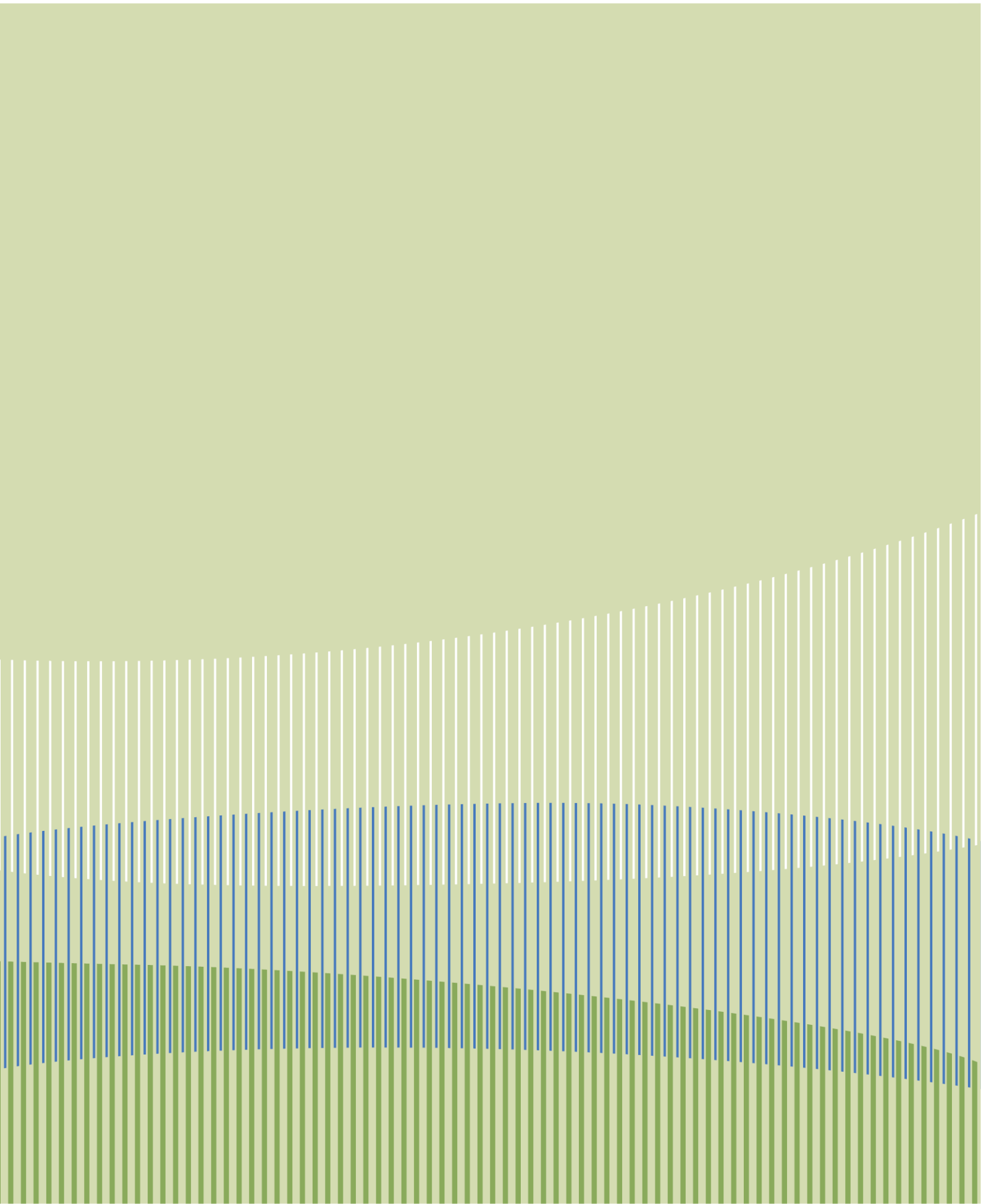


Item 11.3

1915 Shire of Murray  
Pinjarra WA 6208  
PO Box 21 Pinjarra WA 6208

T: 08 9531 3777  
F: 08 9531 1981  
mailbag@murray.wa.gov.au  
[www.murray.wa.gov.au](http://www.murray.wa.gov.au)

 /ShireofMurray  
 @ShireofMurray





Mr Dean Unsworth  
Chief Executive Officer  
Shire of Murray  
PO Box 21  
PINJARRA WA 6210

Dear Dean

### **PEEL DEVELOPMENT COMMISSION BOARD NOMINATIONS**

The Peel Development Commission is seeking nominations for one Local Government representative vacancy on its Board due to one member's term expiring on 31/12/19. In accordance with the *Regional Development Commission's Act 1993*, nominees for the vacancy must be members of the Council of a Local Government in the region and are to be nominated by Local Governments in the region.

All Local Governments in the Peel region are invited to nominate up to two Councillors, who are willing and able to be candidates, for appointment. The Commission is seeking nominees that have experience in economic development and investment attraction.

Nominations are to be submitted either by post or e-mail to the Executive officer at [eo@peel.wa.gov.au](mailto:eo@peel.wa.gov.au) at this office, no later than 4.30pm on Monday, 2 December 2019.

Nomination/application form is attached. Please complete a separate nomination form for each nominee.

Any further information can be obtained by contacting Kylie Wilson at the Commission on 9535 4140.

We look forward to receiving your nominations.

Yours sincerely



Andrew Ward  
**CHIEF EXECUTIVE OFFICER**

22 October 2019

enc. Nomination Form

<b>Contact at Peel Development Commission</b>	Kylie Wilson Executive Officer Peel Development Commission 45 Mandurah Terrace Mandurah Telephone 9535 4140 Email <a href="mailto:eo@peel.wa.gov.au">eo@peel.wa.gov.au</a>
<b>Name of Minister for the Peel Development Commission</b>	Hon Alannah MacTiernan MLC Minister for Regional Development; Agriculture and Food; Ports; Minister assisting the Minister for State Development, Jobs and Trade
<b>Description of Position</b>	The Peel Development Commission requires one Elected Member/LGA representative experienced in economic development and investment attraction. Other qualities should include decision making abilities, business acumen, an ability to work cooperatively within a team environment and interests relevant to the Peel community.
<b>Length of term</b>	Maximum of three years
<b>Current representative and reason for vacancy</b>	1 x LGA vacancy has arisen as a result of a LGA representative's board term expiring as at 31 December 2019.
<b>Commencement date</b>	To be advised
<b>Meeting schedule</b>	Approximately 5 meetings per year
<b>Location of meetings</b>	Various locations within the Peel region
<b>Day/time of meeting</b>	2020 Board meeting dates to be advised
<b>Duration of meeting</b>	4-7 hours
<b>Meeting fee</b>	\$622 per day \$403 per half day
<b>Travelling allowances</b>	As per public sector standards
<b>Objectives of Peel Development Commission</b>	The objectives of the Commission are to: <ul style="list-style-type: none"> <li>• Maximise job creation and economic diversification within the region;</li> <li>• Develop and broaden the economic base of the region;</li> <li>• Identify infrastructure services to promote economic and social development within the region;</li> <li>• Provide information and advice to promote business development within the region;</li> <li>• Seek to ensure that the general standard of government services and access to those services in the region is comparable to that which applies in the metropolitan area; and</li> <li>• Generally take steps to encourage, promote, facilitate and monitor the economic development in the region.</li> </ul>

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# NOMINATION FORM

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## LOCAL GOVERNMENT REPRESENTATIVE PEEL DEVELOPMENT COMMISSION Nominations close Monday, 2 December 2019

<b>Nominee Title</b> (eg Mayor/President/Cr)		
<b>Last Name</b>		
<b>Given Names</b>		
<b>Date of Birth</b>		
<b>Council</b>		
<b>Home address</b>		
<b>Email address</b>		
<b>Contact Details</b>	<b>Home:</b>	
	<b>Work:</b>	
	<b>Council:</b>	
	<b>Mobile:</b>	
<b>Occupation</b>		
<b>Qualifications</b>		
<b>Resume</b>	Please attach a copy of your Resume/CV	

I hereby submit my nomination, made in accordance with my Council's policy on representation, for the position of Local Government representative on the Peel Development Commission. Should my nomination be successful I will make every endeavour to commit the time and effort necessary to undertake this position. I will adhere to the eligibility criteria which specifies that should I no longer be a serving Elected Member, I will resign from the Development Commission as the Local Government representative.

Nominee: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

# Annual Report 2018-2019

**Exchange Hotel Conservation Works**  
February - June, 2019

To Modern Heritage Structures

**Developers Sought to Progress Building**

Ownership opportunity  
Food and beverage use  
River foreshore usage

Contact Rod  
(08) 9531  
mailbag@  
wa.gov.au

Including:  
• Reroofing  
• Removal of building additions post 1960



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# Snapshot

At the centre of the Peel region and within an hour south of Perth, the Shire of Murray boasts thousands of square kilometres of natural beauty.

Bounded by the idyllic shores of Herron Point in the west, the adventure town of Dwellingup in the east and the equestrian playgrounds of North Dandalup and Coolup to the north and south respectively, the district offers an abundance of leisure opportunities as well as a diverse range of land use options.

Murray is home to enticing residential estates ranging from urban hubs and canal living to rural residential, offering a relaxed country lifestyle with convenient transport links to the freeway and several large urban centres.

Over 18,600 residents call Murray home and by 2041, more than 80,700 people will reside in the district.

The Shire is grounded by its history and rural charm, and its future is secured through infrastructure development and strategic investment in tourism and industry.



**Population**  
**18,667**

As at 30 June 2019, forecast.id

**3.5%**

Population Growth  
from **2018 to 2019**

Mandurah: 19km



**Shire of Murray**  
**1,821km<sup>2</sup>**

Over 8,000 Dwellings

58 Public Recreational Spaces

7 Sporting Reserves

27 Playgrounds

Over 90km of Footpaths

Over 750km of Roads

Over 43km of  
Waterways and Canals

9 Boat Ramps and Public Jetties

**31** New Citizens  
Welcomed

**1,122**

Local Businesses in  
the **Shire of Murray**

**7,514**

**Total Employment**  
economy.id, June 2018

Bunbury: 100km

**Gross Regional  
Product**

**\$1.54B**

economy.id, June 2018

**Employment  
Self-Containment**

**36.9%**

ABS, Census 2016

**5.65%**

**Unemployment Rate**  
economy.id, 2019 March Quarter

Achieved through collaborative relationships with government agencies, organisations, local businesses, groups, associations, volunteers and community members



Furnissdale Boat Ramp Revamp Completed

Yunderup Approach Channel Maintenance Dredge Completed

Riverbank Stabilisation Works Undertaken at George Brook Reserve

Lower Murray River Foreshore Stabilisation Guidelines endorsed for Community-Led Approach



Pinjarra Court House Re-Opened as a Contemporary Space to Co-Work, Co-Create and Co-Innovate

Conservation Works Commenced on Exchange Hotel

St John's Church Re-Opened following Heritage Appeal and Conservation Works



North Dandalup Hall Upgrades Progressed

Subdivision Works at Lot 102 Lakes Road Commenced

North Pinjarra Playground Opened



Murray Announced as Locality for State Bushfire Centre of Excellence

Appointment of Bushfire Risk Planning Coordinator



Stage One Lot Sales Commenced  
Managed Aquifer Recharge Feasibility Study Successfully Completed

Trunk Infrastructure Works Commenced  
Agri-Innovation Precinct Funding Secured



Works Commenced on Dwellingup National Trails Centre Precinct

Funding Secured for Dwellingup Trails Development

Dwellingup Skate Park and Pump Track Opened

Dwellingup Creative Formed, Murray's Second Place-Making Group



Mandurah Murray Economic Development Strategy Delivered

Murray 2030 Strategic Community Plan Adopted

Southern Palusplain Strategy Adopted

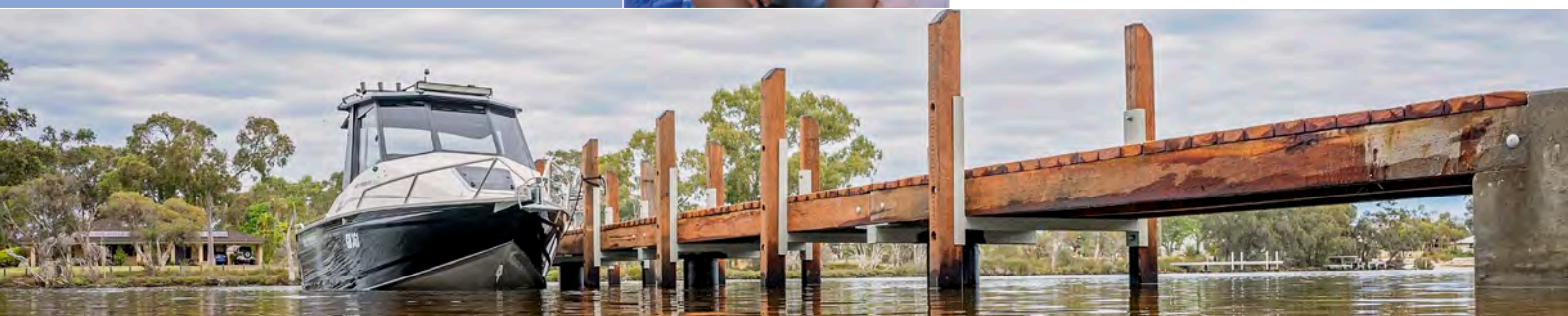
Edenvale Landscape Masterplan Adopted



Funding for Pinjarra Heavy Haulage Deviation Planning Announced

Over \$200M secured through government funding and private sector investment toward economic development projects

Over \$100,000 of external funding invested in preserving Murray's natural environment





# Shire President Report

## The past year has been one of positive achievements and continued progress for the Shire of Murray.

Working collaboratively, we have launched community beneficial initiatives and secured funding for major infrastructure projects. This has provided a strong foundation on which to build a bright and prosperous future for all residents and local businesses.

After years of planning, construction commenced at the Peel Business Park in Nambeelup off Lakes Road. This exciting project between the Shire of Murray and State Government aspires to bring 30,000 new jobs into the region over the coming decades. Stage one is almost sold out and expressions of interest are already being taken for stage two.

The Shire was successful in attracting \$21.7 million for our Agri-Innovation Precinct and toward the development of Transform Peel's Peel Business Park, from the Australian Government's Regional Growth Fund. A project manager and architect have been appointed with construction due to commence mid 2020. The Agri-Innovation Precinct will be a key component of the Peel Business Park, a catalyst for the conditioning of the next generation into a highly skilled workforce and is of momentous benefit to Murray businesses and ratepayers. It will diversify local industry and grow our export economy.

The Shire was also named home of the state of the art, \$32 million Bushfire Centre of Excellence. The Centre is creating new job and training opportunities for fire and

emergency services personnel and volunteers from around the state and overseas.

Placemaking has been fully embraced to encourage community-led revitalisation of our public spaces and to enhance opportunities for connection between and among community members and the places where they live. Established placemaking groups Pinjarra Connect and Dwellingup Creative are making incredible contributions to their towns, with several more exciting projects underway for the coming year and the formation of new groups to be rolled out progressively over forthcoming financial years.

The Pinjarra Heavy Haulage Deviation received \$22 million from the Australian Government and \$5 million from the State Government allowing planning for stage one to progress. Main Roads are advancing design, with construction anticipated to commence within the next two years. This project will redirect heavy vehicles around the main street of Pinjarra to improve pedestrian safety and activity, streetscaping and tourism potential with positive, roll-on effects for businesses.

Works commenced on the conservation of the heritage portions of the former Exchange Hotel and a new business operator was secured to return the hotel to a family friendly, food and beverage establishment. Together with the Murray River Square and foreshore redevelopment, Pinjarra Court House restoration and main street building facade upgrades, Pinjarra is receiving a much-needed facelift that will attract tourists looking for an authentic and historic country town experience.

The Dwellingup National Trails

Centre and precinct masterplan was completed and works commenced on the Trails and Visitor Centre building as well as trails infrastructure development as part of the Dwellingup Adventure Trails project. The projects are establishing Dwellingup as one of Western Australia's key trails towns, ensuring its sustainability and prosperity.

Our youth portfolio continued under the guidance of the myVoice Youth Reference Group with the popular Street Chillz Drug Aware Youth Fest and regular sport, mental health and cultural programs.

The Shire remained focused on maintaining and enhancing our many heritage assets with the completion of the St John's Church restoration and conversation works at Edenvale Homestead including the restoration of the Old Schoolmaster's House where the quilters gather.

Maintaining our roads, bridges and community facilities and expanding our shared path network remained a priority and we progressed projects designed to enhance and protect our waterways. Amenity improvements were also undertaken in several of our towns.

I acknowledge and thank all the hard-working volunteers and the members of our many community organisations, our local leaders and emergency services personnel who keep us safe and help make our community a great place to live and raise our families. Finally, I thank our talented CEO and staff at the Shire of Murray and my fellow Councillors, for their efforts in making 2018-19 a successful and rewarding year.



Cr. David Bolt  
Shire President

# Chief Executive Officer Report



I am proud to deliver the 2018-2019 Annual Report, which demonstrates the significant progress made over the last financial year, especially regarding several exciting major projects.

## Our 2018-19 achievements are remarkable milestones, securing the prosperity and economic sustainability of our wonderful community.

Our achievements have been attained through successful partnerships with politicians, state agencies, other local governments and most importantly, the community.

Grant funding of over \$130 million is testament to the tremendous support of the Australian Government through our Member for Canning Mr. Andrew Hastie MP and the State Government through our Member for Murray-Wellington Mrs. Robyn Clarke MLA.

In addition, I extend thanks to agencies that have significantly assisted us in 2018-19.

- Peel Development Commission (Transform Peel and numerous other projects)
- Department of Biosecurity, Conservation and Attractions (Dwellingup Adventure Trails project)
- Department of Fire and Emergency Services (Bushfire Centre of Excellence)
- Murdoch University and Fund Singapore (Agri-Innovation Precinct foundation tenants)
- Main Roads WA (Pinjarra Heavy Haulage Deviation)

- Regional Development Australia  
The Shire will continue to positively and effectively engage with these important partners to ensure the successful completion and operation of these and other consequential projects.

I am grateful for the guidance and support of a committed, strategic and supportive Council, who are making the decisions necessary to ensure the development and growth of our district in line with the community's expectations, and that embrace a more diverse local government focus to include economic and place development and investment attraction.

While there has been negative media coverage regarding a number of other Western Australian Councils and local authorities, Murray is fortunate to have a Council with the community's best interest at the forefront of their decision making.

Great outcomes require quality leadership, which is certainly a strength for Murray under the guidance of our Shire President Cr. David Bolt.

Great outcomes further require a committed and dedicated staff.

I am extremely proud of the efforts and commitment of Shire officers. In spite of an organisational review, which netted over \$300,000 savings for the community, the staff continued to push themselves to achieve quality outcomes for Murray's residents and ratepayers. Officers continue to foster a can-do attitude, which often exceeds the contracted 76 hours a fortnight and there are many that give extra with no request of recompense. Finally, I acknowledge and thank our community and emergency service

volunteers for their considerable contribution to our vibrant, enviable community. Without their input and tireless efforts Murray would be a vastly different place.

Fires seem to get bigger and summers drier and the efforts of our volunteers in the protection of our community is nothing short of extraordinary.

A special thanks is extended to long-serving Chief Bushfire Control Officer Robert 'Bluey' Wilson, who continues to undertake this important role. The need for a quality Chief should not be underestimated.

On behalf of the Shire of Murray, here's to another successful year ahead!

Dean Unsworth  
Chief Executive Officer

Shire of Murray



## Councillors and Chief Executive Officer

### Top (Left - Right)

Cr. Maree Reid (Retired February 2019)  
Shire President Cr. David Bolt  
Chief Executive Officer Mr. Dean Unsworth  
Deputy President Cr. Steve Lee  
Cr. Brenda Beacham

### Bottom (Left - Right)

Cr. Ange Rogers  
Cr. Douglas McLarty  
Cr. Brad Cardilini  
Cr. Geoff Black  
Cr. Casey Rose

# Organisational Structure



**Dean Unsworth**  
**Chief Executive Officer**

- Governance
- Economic Development and Investment Attraction
- Regional and Stakeholder Partnerships
- Rangers and Emergency Management
- Communications and Marketing



**Rod Peake**  
**Director Planning and Sustainability**

- Strategic Land Use and Planning Development
- Planning and Environment
- Building Services
- Health Services



**Julie Burton**  
**Director Corporate and Community Development**

- Finance and Customer Service
- Information Services
- Asset Management
- Corporate Planning
- Human Resources
- Tourism
- Recreation and Community Development
- Murray Aquatic and Leisure Centre
- Murray Library



**Alan Smith**  
**Director Technical Services**

- Technical Services
- Parks and Gardens
- Waste Services
- Waterways and Canals
- Roads, Footpaths and Drainage

# About this Report

The Shire of Murray's 2018-2019 Annual Report outlines the progress the Shire has made towards its strategic goals over the financial year.

**This report demonstrates Council's dedication to accountability and transparency for our community and stakeholders.**

The report matches Council's achievements and challenges against the outcomes of the strategic goals outlined in the Shire's 2025 Strategic Community Plan, and our accomplishment of the activities defined in the 2018-2022 Corporate Business Plan.

The Report provides a summary of the Shire's performance in key areas including leadership, community wellbeing, strategic land use planning, infrastructure and asset management, environmental management and economic development.



Under the Local Government Act 1995, the Shire of Murray is required to produce an Annual Report at the end of each financial year.

The 2018-2019 Annual Report is available in both digital and hardcopy format. Digital copies of this report can be found on the Shire's website [murray.wa.gov.au](http://murray.wa.gov.au) and hardcopies are available for inspection at the Shire of Murray Administration Office and Murray Library.



# 1 Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community

## Mandurah Murray Economic Strategy

In November 2018, Council resolved to adopt an Economic Development Strategy for the Mandurah Murray sub-region and endorsed a number of programs and projects listed in the document.

The economic development strategy contains six broad programs including: Water Economy, Food and Agri-Business and Resources and Energy, with a total of eight inter-related projects listed as follows:

- Mandurah Waterways and Hinterland Data Network
- Australian Centre for Water Science
- Mandurah Western Foreshore Precinct
- Peel-Yalgorup Wetlands Trails
- Dwellingup Tourism and Trails
- Agri-Innovation Precinct, Peel Business Park
- Pinjarra Heavy Haulage Deviation
- Murrayfield Airport Upgrade

A key objective of the Mandurah Murray Economic Strategy is to develop sound, strategic programs and projects that increase investment in the sub-region, create new jobs and build a platform for strong economic growth that will translate into improving the quality of life for the residents in the wider Peel region.

Leaders from both the City of Mandurah and Shire of Murray met in February 2019 to discuss a proposed Memorandum of Understanding (MOU). The MOU provides a framework for collaboration between the two local governments in the delivery of a joint Economic Development Strategy and suite of projects. The Shire of Murray subsequently endorsed the signing of the MOU in April 2019.

An implementation plan has been developed which lays out a pathway for a collaborative approach to economic development between the two local government authorities. This includes

initiation of a portfolio development process that will generate a pipeline of projects suitable for public and/or private investment and further business case development.

Work has commenced on the Mandurah Waterways and Hinterland Data Network project.

Four trial locations for water monitoring have been selected (three in Mandurah and one in Murray) with data capture currently underway. The studies aim to gain an understanding of operating issues and challenges, range of data collected and data storage/analysis options.

## Economic and Community Development through Placemaking

The Shire of Murray is committed to a place-based approach to encourage economic and community development.

To achieve positive outcomes in both areas the Shire has developed and strengthened partnerships with local placemaking groups Pinjarra Connect and Dwellingup Creative.

Projects undertaken in 2018-19 focussed on activating the town centres of Pinjarra and Dwellingup by creating main street environments where creative ideas bring the community together, inspire others and contribute to vibrant, diverse and unique places.

A major success this year was the opening of The Court House, Pinjarra ([www.thecourthousepinjarra.com](http://www.thecourthousepinjarra.com)).

Thanks to Pinjarra Connect's vision and commitment, the courthouse now provides networking and business opportunities as well as social and economic benefits for the community. It is a contemporary space in Pinjarra where small businesses, creatives and entrepreneurs can co-work, co-create and co-innovate.

The space offers for hire seven hot desks, a meeting room accommodating up to eight attendees with audiovisual equipment and

# 1 Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community

teleconferencing capability and ample room to host workshops.

There is also a maker in residence room that can be booked by artists and entrepreneurs, to produce, display and sell their products.

The decision to transform the courthouse in this contemporary direction was inspired by Pinjarra Connect's submission in response to an Expression of Interest process, initiated to activate the centrally located amenity. The submission was endorsed by Shire of Murray Councillors at the August 2018 Council Meeting and the revitalised space opened its doors on Saturday 19 January 2019.

This space provides local artisans and makers with the opportunity to produce, sell and display works. It also provides opportunity for creative start-ups to launch their products, try a concept or test the location with little investment. The Shire tends to the venue hire and communications aspect of The Court House, with Pinjarra Connect managing the makers in residence component of the space.

A number of other successful economic and community capacity building workshops, events and initiatives were held over the year for Murray residents and small business operators, including:

- Small business website design
- Search Engine Optimisation (SEO) (to improve on-line presence)
- How to be an eco-friendly business
- Facebook for business (business marketing and promotion)
- Instagram for beginners (business marketing and promotion)
- Introduction to chatbots (utilising online tools to assist with social media)
- New Enterprise Incentive Scheme (NEIS) program
- Exploring Being My Own Boss
- Artisan workshops across a range of mediums and forms

- Music events
- Long table dinners
- Streetscape initiatives
- SOUP events (where great ideas were pitched to the community and winning initiatives received grant funding to implement the ideas)

The Shire intends to expand its place-based approach into North Dandalup by partnering with the community to revitalise the town through community-led placemaking initiatives and projects.

## **Local Content, Local Jobs**

In 2018-19, there was a deliberate shift in procurement practices, with the Shire of Murray reviewing its policies and the State Government introducing a Buy Local Policy for all State Government funded major projects.

The Shire's review of its internal procurement policy has had a notable impact on local purchasing, which this year increased by 35% in comparison to that in the 2017-18 year.

Peel Development Commission in collaboration with LandCorp, established a register of regional suppliers.

LandCorp included a 20% weighting for local content and Aboriginal engagement as part of their tender process, for the infrastructure work for Peel Business Park. The decision has seen a Peel-based contractor awarded two of the first civil works contracts, with several other Peel-based sub-contractors further engaged.

A real opportunity exists to maintain a strong local content/local jobs push through the implementation of other major projects, specifically the Bushfire Centre of Excellence and Agri-Innovation Precinct, the latter providing particular opportunity as the entire procurement process is Shire managed.



# 1 Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community

## 24/7 Response to the Community

The Shire continued to provide a 24 hour, seven day a week service for residents. Outside business hours, an external call centre attended to calls to the main line. The details of all requests were documented and prioritised on the basis of risk to the community. Shire officers attended to all issues requiring urgent attention.

## Bushfire Risk Mitigation

The annual fire prevention inspection program for the district commenced in early December 2018 and concluded in late February 2019. Rangers conducted approximately 2,500 property inspections in Murray and Waroona as part of the resource sharing arrangements.

The Local Emergency Management Committee met regularly to achieve its statutory responsibilities and work towards a safer Murray. The Committee ensured local plans were up-to-date and that there was adequate training and exercising of local arrangements.

Regular Local Recovery Management Committee meetings ensured roles and responsibilities remained part of normal business.

The Shire's Volunteer Bush Fire Brigades responded to numerous fire incidents over the fire season. The volunteers' dedication to the community continues to be of an exemplary standard.

## Bushfire Risk Management Planning

A Bushfire Risk Planning Coordinator was engaged in June 2019 to develop a Bushfire Risk Management Plan. The role is funded by the Department of Fire and Emergency Services and shared between the Shires of Murray, Waroona and Harvey.

The Bushfire Risk Planning Coordinator continues to map identified assets and record the risk

assessment results within the Department of Fire and Emergency Services' Bushfire Risk Management System (BRMS). The BRMS will produce a Treatment Schedule that sets out a broad, coordinated, multi-agency program of treatments to address identified risks.

## Murray 2030 Strategic Community Plan

The Murray 2030 Strategic Community Plan was adopted by Council at its Ordinary Meeting on Thursday 23 May 2019.

Planning for Murray 2030 commenced in April 2018 with a district wide survey to residents and ratepayers. Almost 10,000 surveys were distributed, with 746 responses returned.

Results were compiled and reviewed to identify how the community felt about the district, Council, the future and to determine priorities.

Several workshops were later held with Councillors, key staff members and the purpose-formed Strategic Community Plan Reference Group.

Murray 2030 is the culmination of these efforts, setting the vision and aspirations, specifying focus areas and establishing the Shire's strategic direction over the next 10 years.

The community is strong in its desire to keep Murray's distinctive country feel. The community also has a deep respect for the environment and is proud of and wishes to vehemently protect its heritage - challenges that need to be actively considered, particularly in terms of broadening the economic base.

By 2030 the Shire of Murray will be a place where business thrives, the environment is protected and all residents enjoy an outstanding quality of life.

# 1 Strong and collaborative leadership which engages in effective partnerships and reflects the aspirations of our community

## Communications and Engagement Strategy

Between May 2018 and January 2019, the Shire engaged with its community through several initiatives in order to inform a customer-focussed Communications and Engagement Strategy.

Initiatives included:

- Community Perception Survey | MARKYT® Community Scorecard undertaken by CATALYSE®  
Sent to all households within the Shire of Murray - 746 responses returned (online and hard copy)
- Out of the Loop Communications Review undertaken by Pollinate  
Staff workshop | 12 community interviews | Survey - 342 responses received (intercept, online and hard copy)

The Strategy was prepared to guide the Shire's communications and engagement practices in line with community needs and expectations and best practice, to deliver value for the community.

If implemented successfully, the strategy will achieve a deliberate shift in operations to support the Shire's place-based approach and the establishment of a co-working relationship with the community in which its members feel listened to, are informed, involved, empowered and trust that the Shire and Councillors act in the community's best interests. The community will also have a strong sense of belonging and pride in their local area and district.

The Strategy further sets out to achieve transparent, consistent, meaningful communication and engagement practices across the organisation ensuring that Councillors and staff understand the Shire's brand and role and the key message pillars that need to be lived and communicated in order to achieve success.

Strategy development was completed by the end

of the 2018-19 financial year, with the strategy presented to Council for adoption at the July 2019 Meeting.

## Corporate Business System

On 31 May 2018, a contract was registered with Open Office to commence planning for the implementation of a customer-centric, integrated, statutory and compliance management system to better support Shire operations into the future.

The cloud-based system provides an application for all customer-facing touch points, which will improve efficiencies and service delivery and aid in the attraction and retention of quality staff. Touch points include planning and building, ranger, rates and customer services.

In June 2018, project implementation began with the launch of a new payroll platform. Over the course of the 2018-19 year, further modules of the Open Office solution were scoped and familiarisation, administration and end user training and data migration, prepared the Shire to go-live early in the 2019-20 financial year.

The Shire will over the next financial year fine-tune module integration and operation in preparation for the launch of the Community Engagement Platform in the 2020-21 financial year. The Platform will take Shire services online including animal management, permits, infringements, online payments, rates, facilities bookings and change of address and contact details.



**BUSHFIRE  
CENTRE OF  
EXCELLENCE**

**FUTURE SITE**

# 2 A progressive and diverse economy that maximises employment and business opportunities

## Economic Strategy and Investment Attraction

Through rigorous project selection and project preparation processes, the Shire of Murray now has a substantial program/project portfolio. This portfolio includes projects funded and underway, projects in advanced planning and projects in early conceptualisation.

The Shire of Murray has had a momentous 2018-19, successfully attracting over \$80 million from the Australian and State governments, for major projects now at various stages of implementation. These include:

- Agri-Innovation Precinct \$21.75 million
- Bushfire Centre of Excellence \$18 million
- Pinjarra Heavy Haulage Deviation \$27.5 million
- Dwellingup Adventure Trails \$8.4 million
- North Dandalup Research Centre \$5 million

The projects will generate approximately 1,000 jobs in construction and over 200 full-time jobs once operational.

Significant progress has also been made with other major initiatives, with the following in advanced planning stages:

- Pilot project to build capacity in start-up and SME enterprises, for implementation to coincide with construction and operation of the Agri-Innovation Precinct - Expressions of Interest were sought this year to identify enterprises
- Private sector investment into stage one of the Peel Business Park
- Exchange Hotel, Pinjarra
- Solar Microgrid and Battery Storage project to power the Peel Business Park
- Mineral Resources BOSS project
- Equine industry facilities expansion

- Mandurah Waterways and Hinterland Data Network project

- East Keralup Future Land Development

Conceptual planning is also underway for a number of new economic development initiatives, including:

- Murrayfield Airport development
- Regional water resources development and Regional Food Production Complex
- Housing developments linked to major investment projects
- Private sector investment concepts currently in early stages of discussion

## Resource Sharing Arrangements

Resource sharing arrangements between the Shires of Murray and Waroona for Information Technology, Environmental Health and Ranger Services continued this year.

Arrangements ensure cost savings in wages and overheads and improved service provision for both communities. As part of this arrangement, the Shire's 24/7 call service extends to Shire of Waroona residents as well.

# 2 A progressive and diverse economy that maximises employment and business opportunities

## Tourism and Trails

### Dwellingup Trails and Visitor Centre, Skate Park and Pump Track and Adventure Trails

Works on the Dwellingup Trails and Visitor Centre commenced in June 2019.

The town's current information centre will be transformed through the addition of 400m<sup>2</sup> of building, to incorporate the trails component of visitor servicing including trails retail, improved ablution facilities with additional basins, hot showers, lockers and toilets, laundromat and bike hire, purchase and repair shop.

Other enhancements include a gift shop and improvements to parking, pathways and exterior lighting.

The addition of a Hotham Valley Tourist Railway viewing platform at the Centre and associated Hotham Valley Tourist Railway rail and turntable installation works, are better positioning the town's rail trails as a central feature of Dwellingup's tourism offering.

Visitors to the Dwellingup Trails and Visitor Centre will be able to view historic trains as they pass by the centre to turn on the turntable.

The project is a catalyst for establishing a sustainable economy for Dwellingup and the transformation of the town into a national and future international trails town.

The milestone follows the official opening of the Dwellingup Pump Track and Skate Park in April.

The new, central features offer an enjoyable, productive outlet for enthusiasts and support town trails activity.

While both amenities encourage increased participation in and uptake of the disciplines, the Pump Track especially offers a fit-for-purpose warm up facility for competitive and non-competitive bike trail users and supports

mountain biking and trails events held in Dwellingup.

The Shire worked closely with community representatives in the delivery of these significant amenities.

Building extension works are further aligned with the Dwellingup Adventure Trails, trails infrastructure development project.

The project is being undertaken by the Department of Biodiversity, Conservation and Attractions, in partnership with the Shire of Murray and is supported by the Australian Government's Building Better Regions Fund. In March 2019, \$3.5 million was secured through the fund.

Planning and construction is well underway for completion by the end of 2021.

Key project elements commenced or completed this year, include:

- Three downhill mountain bike trails, the first of over 25km planned for the Murray Valley network, catering for beginner, intermediate and advanced riders including Year one Green Trail, Boom Boom Blue Trail and Bam Bam Black Trail (complete December 2018)
- Four further mountain bike trails for the Murray Valley network (including the Mundi Bidli spine trail) - construction commenced
- Concept planning for trails around the Dwellingup townsite, including the upgrade of Marrinup and Turner Hill Trails and the Munda Bidli connecting trails
- Design and geotechnical work for an 80m suspension bridge linking Baden Powell camping area to Lane Poole
- Geotechnical studies for Island Pool canoe access
- Preparation of Expression of Interest for the

# 2 A progressive and diverse economy that maximises employment and business opportunities

Trails Centre café and bike/hire shop, along with the Baden Powell pop-up kiosk and associated infrastructure

- Planning of a branding workshop for late 2019 to inform preparation and implementation of a marketing plan to promote the Adventure Trails and town as a must visit destination for high quality trails experiences

## Tourism Projects and Initiatives

An external tourism consultant was engaged to undertake a situational analysis to inform the Shire and its tourism sector.

A comprehensive report highlighted current gaps in visitor experiences and servicing, accommodation and amenities and awareness around tourism offerings and provided recommendations and actions to address identified gaps.

The Shire is developing a Tourism Strategy and Marketing Plan, key recommendations of the report.

The Shire has also been working collaboratively with its tourism sector to better support its members and deliver capability programs that address identified needs. Efforts aim to ensure local business is trails ready and in a position to benefit from the economic opportunities that will arise with increased visitation.

## East Keralup Future Land Uses - Registration of Interest Process

The Housing Authority within the Department of Communities, owner of a 1,608ha property in Keralup, released a Registration of Interest process in late 2018. Submissions were sought from private sector enterprises to identify a range of possible future uses for the site and assist in activation of this significant government landholding to diversify and grow the regional economy and generate job creation. The Shire participated on the Steering Group for this project.

The site is strategically positioned adjacent to the Kwinana Freeway, adjoins the Peel Business Park and constitutes the largest single landholding within the State Government's proposed Peel Food Zone project. The subject land was previously earmarked by the State Government for major housing expansion but was subsequently deleted from the final South Metropolitan Peel Sub-Regional Planning Framework and replaced with a notation for further investigation into non-urban future land uses.

The landholding is zoned rural and in its present form consists of a mix of cleared land, which in part is used for grazing, native terrestrial bushland habitat and wetlands that fringe the Serpentine River.

A briefing session was held for interested parties in December 2018 as part of the Registration of Interest process and the submission period for proposals was extended to early March 2019. Assessment of submissions will be undertaken by a government convened Advisory Assessment Panel with short listed respondents required to enter into formal negotiations through a six month initial working period, before a decision on preferred respondents is considered by government.

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## Peel Business Park and Agri-Innovation Precinct

On site at Transfrom Peel's Peel Business Park, LandCorp (now DevelopmentWA) steadily progressed Royalties for Regions funded infrastructure works.

Extension of power from the Pinjarra sub-station to the Park was completed as well as stage one associated earthworks and tendering was undertaken for stage one subdivision works, road and services upgrades to Gull and Lakes Roads as well as improvements to outfall drainage. The balance of works including water and sewer provisions and the development of a solar microgrid with battery storage, will be completed in the 2019-20 financial year.

Majority of stage one lots released to the market for sale, are under contract, with expressions of interest open for stage two.

The Shire of Murray secured \$21.75 million through the Australian Government's Regional Growth Fund, toward the construction of a world class Agri-Innovation Precinct within stage one of the Park.

Subject to final designs and costings, which are anticipated by late 2019, the Precinct will house common-use infrastructure including university-led science laboratories, food product research and small batch production facilities, offices and co-working spaces, business incubator facilities, cold and dry storage facilities, meeting rooms, café and public presentation areas.

These common-use facilities are set to stimulate the development of the wider Agri-Innovation Precinct, to incorporate high technology food production, value-added processing and university-led research and product development, to de-risk investment and encourage significant local and international buy-in.

The Precinct is a catalyst for the conditioning of

the next generation into a highly skilled workforce to satisfy job requirements and is of momentous benefit to Murray ratepayers as the common-use facilities within the Precinct will be a Shire of Murray owned asset that will help secure long-term sustainability for the district.

Through strategic linkages and improved access to export markets, local business will have new platforms on which to expand and grow.

A project manager was appointed in June 2019 to oversee the delivery of the facility.

The project manager is also sitting on the committee overseeing the design of the Bushfire Centre of Excellence, to optimise synergies between the Centre and the Precinct.

Negotiations for Agreement to Lease with foundation tenants Fund Singapore, Murdoch University and Manuka Life, continued into 2019-20.

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## Perth and Peel @3.5 Million Planning Framework and Strategic Environmental Assessment

The final South Metropolitan and Peel Sub-Regional Planning Framework was released in March 2018. The release followed significant public consultation in which the Shire submitted a detailed proposal outlining an alternate urban spatial growth plan, servicing strategy and transport network strategy.

The final framework plans have reduced the extent of urban expansion previously proposed for the Shire and identified Planning Investigation Areas in North Ravenswood, West Pinjarra, Pinjarra, North Yunderup and Furnissdale.

Further investigations into a range of key planning considerations are required, to determine whether any changes to current zoning can be supported.

The Shire met with officers of the Department of Planning, Lands and Heritage and made submissions to the Western Australian Planning Commission, to ensure high priority is given to progressing the Planning Investigation Areas and that feedback be provided regarding their investigations.

In April 2018, the State Government announced the suspension of the Strategic Environmental Assessment of the Perth and Peel Regions pending independent review. An Independent Review Panel was formed by the State Government under a Terms of Reference. The Panel are reviewing the merits of progressing the project, including an examination of key policy and legal risks for the State Government and the likely costs of the ongoing implementation of the Strategic Environmental Assessment.

The Shire lodged a submission expressing its support for the continuation of the Assessment, as well as implementation of a Strategic Conservation Plan. Both the Assessment and Plan will significantly benefit the Peel-Harvey Estuary

and ensure protection of critically endangered environmental systems in the Peel region.

The Panel intends to report back to the State Government on the merits or otherwise, of continuing with or terminating the Strategic Assessment.

The presentation of recommendations is anticipated for late 2019.

## Pinjarra Heavy Haulage Deviation

In April 2019, the Australian Government announced funding of \$22 million toward the Pinjarra Heavy Haulage Deviation including Munday Avenue extension.

Main Roads Western Australia progressed concept design, which allowed for the formalisation of the project timeline. Delivery of works will be staged to suit work locations and complexity. Main Roads forecasts delivery within the 2023-24 financial year, in line with the predictions of the original business case.

Detailed design is progressing with a significant focus on the intersection of South Western Highway/Pinjarra-Williams Road, completion of which is required prior to the balance of the works.

The Shire of Murray has progressed concept designs on the Western Deviation, to provide a link road between Pinjarra Road and Greenlands Road and which abuts the Pinjarra Industrial Area. These works will assist with the ultimate intended connection to Munday Avenue to enable direct southern access from the Industrial Area to Greenlands Road.



# 2 A progressive and diverse economy that maximises employment and business opportunities

## Southern Palusplain Strategy

In August 2018, Shire officers attended a deputation of the Western Australian Planning Commission's (WAPC) Statutory Planning Committee, to present the key aspects of the draft Southern Palusplain Strategy and sought State Government consent to advertise the Strategy.

Particular attention was focussed on areas where concerns had been raised by the Department of Planning, Lands and Heritage related to the urban consolidation of the Coolup townsite and a proposed new Equine Living precinct located immediately south of the townsite.

A proposed new residential area within the Coolup townsite had been identified in the draft Strategy as existing undeveloped urban zoned land (unallocated Crown lots), containing locally and regionally significant vegetation, a priority for retention in the Shire's Local Biodiversity Strategy and the Environmental Protection Authority's Swan Bioplan. The draft Strategy therefore recommended the existing urban zoned land be rezoned for Conservation Reserve purposes and a management plan be developed for the area. A new Residential Investigation area was proposed for replacement of the Conservation Reserve area, an equivalent area of exchange (approximately 7ha).

An area of land was also identified for Equine Living development on the southern edge of the Coolup townsite, catering for lots in the four to 10 hectare size range to support infrastructure and investment in the Murray Regional Equestrian Centre. This equine estate was to have specific equine nutrient management controls and land use standards to ensure the environment and the amenity of the area are not adversely impacted. The lot sizes will be based on the capability of the land to accommodate a minimum of two horses based on average lot size of 5.5ha, with a minimum 3.4ha utilised for grazing on unirrigated land.

The WAPC Statutory Planning Committee requested that these proposals be deleted from the draft Strategy. The Shire advertised the draft Strategy in February 2019 and sought feedback from the community and government agencies on both options.

At the close of the public advertising period on 5 April 2019, 24 submissions had been received and a report on these submissions was presented to the 27 June 2019 Council Meeting. Council resolved to adopt the Strategy subject to a number of modifications. Most notably, Council supported not proceeding with the urban consolidation in the Coolup townsite area due to the prohibitively high cost of supplying essential services and lack of community support, preferring instead to retain these lots in a rural classification. Council also supported inclusion of an Equine Living precinct bounded by Fishermans Road in the north, Abbots Road in the south, South West Railway Reserve in the east, noting that this proposal will be subject to more detailed planning and environmental investigations at the rezoning stage.

Council has submitted its comments and recommendations on the submissions to the Department of Planning, Lands and Heritage. A further Shire deputation is scheduled to present the Council's preferred outcomes at a meeting of the Statutory Planning Committee in late 2019, where the draft Strategy will be considered for final approval.

The equine sector is a strong contributor to the regional and local economy.

It contributes a total gross value add of \$175.9 million and produces 1,550 full-time employment positions, representing 5.5% of all jobs in Peel.

The Shire of Murray is keen to play a lead role in supporting expansion of the horse racing industry, recreational equine pursuits, equine events and supporting businesses.

Racing and Wagering WA (RWWA), the agency that governs Western Australia's racing industry, has acknowledged that the greater Peel region is the most viable location for industry expansion in the long-term, encompassing all three facets of racing, training and breeding.

The Shire of Murray is in the process of developing a Peel Equine Industry Racing Infrastructure Strategy that recognises potential growth in racing infrastructure and services as well as participants in the industry. The Strategy will highlight further development of Pinjarra Paceway as the state's second harness racing venue after Gloucester Park, expansion of racing activities to include regular weekend races and further development of the State Harness Training Centre at the Paceway.

Pinjarra Park racing facilities are being improved with installation of a second turn, widening of the track to 30 metres, extending the racing program over the full year, as well as inclusion as a complementary training facility to Lark Hill with the addition of on-course stabling.

These infrastructure improvements will provide strategic benefits by increasing horse quality and quantity, revenue via higher betting turnover and broadcast licences to national and international audiences, as well as an injection of significant tourism spending into the local economy.

Completion of the Peel Equine Industry Racing Infrastructure Development Strategy is anticipated in the second half of 2019. Its delivery is due to coincide with the introduction of legislation into State Parliament for sale of the TAB and subsequent establishment of a funding mechanism under RWWA management for improvements to racing infrastructure across the State.



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## Stronger Community Initiatives

The Shire continued to deliver initiatives that strengthen the local community and support the social and emotional well-being of its residents.

The 2018 Murray Community Food Drive took place in October during Anti-Poverty Week. The food drive collects non-perishable food items to assist the community's most vulnerable. Three months worth of assistance was collected through efforts and assisted struggling Murray community members over the festive season.

The Murray Community Support Hub was established in partnership with support agencies, to avail local access to services for residents. The Hub operates monthly from the Lesser Hall in Pinjarra. The range of free services includes counselling, drug and alcohol support, budgeting advice, job search providers, skills development and training and support for carers and the bereaved. The Hub also houses a complimentary community café courtesy of Pinjarra Family Church and provides access to emergency food parcels.

The Back to Pinjarra Commemoration took place in October, in partnership with the Bindjareb Reference Group. The event acknowledged the region's dark history and the effects of generational trauma.

A sensory healing program to support Aboriginal Child health was delivered. The program comprised a range of activities from didgeridoo lessons to tribal meditation.

The wider community has also received access to free suicide prevention training and wellness recovery programs. Education around mental health and anxiety continued to build a more resilient community, better equipped to deal with crises.

## Seniors

In November, during Seniors Week 2018, the Shire of Murray held a Rock and Roll Dinner, Dance and Quiz night.

The event featured live music by local band Shaydz of Grey, a 1950s themed quiz, dance demonstrations by the local Swing 'n' Sway for Seniors dance group and a roast meal.

The event was a low cost, enjoyable celebration of the valuable contribution Murray Seniors make to the community and an ideal opportunity for isolated and lonely members to connect with other residents.

Other initiatives run and/or supported throughout the year, included:

- Seniors Scam Workshops held in Pinjarra and Dwellingup in May 2019
- Murray Aquatic and Leisure Centre's Seniors Fitness Program
- Murray Library's Get Appy Program
- Hearing Bus - Free hearing checks for Seniors
- Zumba Gold - Dance fitness for over 50s
- Swing 'n' Sway - Dance lessons for over 45s

## Youth

National Youth Week 2019 was celebrated through the Street Chillz Drug Aware Youth Fest at the Pinjarra Skate Park. The event attracted around 500 young people with the main attraction, the Freestyle Now Skate, Scooter and BMX competition.

Graphite Crew worked with young people to create skateboard murals and urban art demonstration boards, which were displayed at the opening of the Dwellingup Skate Park and Pump Track.

Youth agencies were present, including GP Down South and Peel Youth Medical Services.

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The Youth Fest was supported by local community groups who provided additional features including a sausage sizzle and junior art activities.

The Shire has actively progressed and supported the development of youth activities and events including courses in programming and video game design, youth drop-in projects in Dwellingup and Pinjarra, gaming and social clubs, arts workshops including song writing and theatre, and expansion into outlying towns and suburbs within the district.

## Volunteers

The Shire of Murray recognised the contribution of volunteers to the community at several events during the year, including:

- Community Citizen of the Year Awards, presented during Australia Day Celebrations
- Shire of Murray Volunteer Sundowner and Awards celebration held in May each year, in conjunction with National Volunteer Week - stand-out volunteers from the local area are further nominated for Regional and State awards, including the Alcoa Peel Volunteer of the Year Awards held annually in December
- Emergency Services Annual Function, held in May each year

## Community Funding

In 2018-19, \$1,900 was dispersed through the Community Sponsorship Fund, with 19 individuals aged 10 to 61 years, receiving a donation of \$100. Recipients competed across a range of sports, at high-level events throughout Australia and overseas.

Through the Community Assistance Partnership Fund, \$33,000 was awarded to 22 successful applicants.

Funding supported community organisations to build and strengthen their capacity, host

events and deliver services within Murray that contributed to its vibrancy, inclusivity and health.

## Community Safety

The Shire is committed to making the community a safer place to live, work and recreate.

Under the guidance of the Community Safety Strategic Reference Group, a number of key community safety initiatives were delivered during the 2018-19 financial year.

The Shire's Closed Circuit Television (CCTV) network expanded, with nine cameras installed along George Street, under an Australian Government grant. The cameras are capable of licence plate recognition and monitor a major traffic artery which links the metropolitan area with the South West Region, and assist Police investigations.

The Shire also received grant funding for the acquisition of two mobile CCTV trailers for deployment in areas experiencing a spike in crime, where fixed cameras are not viable.

The CCTV network now comprises 70 cameras installed across the district.

To address hooning in built up areas, the Group, in partnership with the South Yunderup Resident and Ratepayer Association (SYRRA), secured funding through Bendigo Bank to purchase speed display signs.

The signs realised a 10% reduction in speed on South Yunderup Road and justified purchase of additional signs, which are being rotated at hooning hotspots across the community.

Graffiti is an ongoing issue and removal from Shire owned buildings and infrastructure continued throughout the year. Graffiti safewipes were available free of charge to community organisations, private residences and commercial businesses that had experienced an attack.

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## Events

A number of events held throughout Murray over the year, realised a steady flow of visitors to the district, including:

- Murray Community Christmas Celebration
- LiveLighter Pinjarra Festival
- Dwellingup Pumpkin Festival
- Dwellingup Log Chop
- Dwellingup 100 and Mighty Jarrah Trail Run
- Hotham Valley Anniversary Celebration
- Caraholly Orchard Open Days
- Adventurethon Demolish
- Fairbridge Festival
- MAX Pinjarra
- Pinjarra Garden Day
- Pinjarra Markets
- Equestrian events, including the Wellard Star of the West Campdraft

## Murray Community Christmas Celebration

Summer 2018 kicked off on a festive note with hundreds of families visiting Cantwell Park, Pinjarra on Wednesday 5 December to ring in the festive season.

The Eco Faeries kicked off the evening's festivities with their Faerie Merry Christmas Show and further entertained the kids with their roving acts. Free craft activities were also on offer.

Carolling was the highlight of the evening as was the meet and greet with Santa and his helpers.

Dinner options included a variety of choices from local vendors and a line-up of food trucks and guests were able to browse the boutique selection of market stalls.

Alcoa, Lotterywest, Bendigo Bank, Mandurah Mail and the Shire of Murray proudly supported the 2018 event.

## Pinjarra Festival

The LiveLighter Pinjarra Festival, Murray's largest, free community event, burst into the iconic grounds of Edenvale Homestead on Saturday 1 and Sunday 2 June 2019.

Favourable weather drew record crowds of around 20,000 people over the weekend.

The festival entertained attendees of all ages with its impressive line-up of live music, market stalls, children's activities, displays, amusements and more.

Children enjoyed the Eco Faeries Energizer Zone, Gymbus, Giant Bubble Show and the ever popular LaserTag and free face painting.

The 2019 Festival also hosted the inaugural Alcoa WA Day Concert, which is set to return in 2020.

Healthway promoting the LiveLighter message, TourismWA, Lotterywest, Alcoa, MZI Resources, Pinjarra Community Bank Branch and Cleanaway, proudly supported the 2019 Festival.

## Public WiFi

The Shire's public WiFi registered 12,332 unique visitors over the year. Average usage per visitor was 1.0.1GB.

Public WiFi is available throughout the Pinjarra town centre extending to Edenvale Homestead and the Shire Administration Office, at Murray Aquatic and Leisure Centre, with smaller coverage areas at the Pinjarra Skate Park and Dwellingup History and Visitor Information Centre.



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## Edenvale Homestead

During National Trust Heritage Month, Edenvale Homestead Working Group launched the Pinjarrah Room, a static display of the social history of Pinjarra covering farming, leisure, retail, education, the Mechanic's Hall and World War II.

This project was run in collaboration with Murray Districts Historical Society who engaged Know Your Nation to gather information through a series of interviews with residents of the area during the respective period.

The project was funded by the Friends of Edenvale, Murray Districts Historical Society, Pinjarra Community Bank Branch of Bendigo Bank and the Shire of Murray.

The project is a great example of the outcomes that can be achieved when community groups and the Shire work together to deliver community-driven initiatives.

In an effort to further activate Edenvale Homestead, the Pinjarra Railway Markets relocated within Homestead grounds and were renamed Pinjarra Markets at Edenvale Homestead.

The move successfully realised increased visitation and promotion of the Homestead including Tea Rooms and user group attractions, as a place to visit, explore, enjoy and stay longer.

Wedding and event packages were developed (in conjunction with the reopening of St John's Church), to establish the Homestead and surrounding Precinct as a venue of choice and to capitalise on this lucrative market.

## Murray Aquatic and Leisure Centre

Murray Aquatic and Leisure Centre (MALC) provides a range of programs and services to the community across health, fitness, socialisation and life skills.

The Centre caters for casual community entry,

fitness and aquatic members and is home to the Pinjarra Power Basketball and Pinjarra Netball Associations as well as the Pinjarra Piranhas and Murray Masters Swimming clubs. A number of additional commercial and community groups also make use of the Centre.

Pinjarra Senior High School continued to use the Centre for its performing arts, indoor physical education classes and school assemblies. Court 3, the PAW room and storerooms in the lower section of the Centre, together with Courts 1 and 2 (when required), form part of a formalised lease arrangement.

MALC visitor attendance remained steady at over 150,000 throughout 2018-19, with usage relatively evenly spread across the courts, aquatic and fitness amenities.

The aquatic area attracted visitors from across the region. The Centre's heated hydrotherapy pool, with ramped entry, proved a useful resource for people in the community living with a disability, undertaking rehabilitation and therapy or seeking general wellbeing.

Centre membership averaged 342 across the year, an increase on 2017-18 with 74% of MALC members including gym access as part of their membership options. The most popular membership term was fortnightly direct debit, with 39% of members selecting this payment method. More members elected for single area access and opted for shorter term contract lengths of one and three months.

Group fitness pump bars were upgraded to industry leading smart bars, while new fitness benches and equipment racks were fitted in the gym. The introduction of Myzone at the Centre offered members an opportunity to improve their workout tracking. Myzone tracks member effort as a percentage of their maximum heart rate, displaying results on screens during group fitness classes and/or in the gym, adding a level of guidance, accountability and motivation to

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workouts. The program registered 27 users within the first three months. Myzone is expected to become a key resource.

To stay relevant in line with industry trends and member expectations, new options and classes were introduced to the group fitness timetable. In addition to new HIIT and cardio workouts, a loyalty program called Group Fit Blitz was employed from January to March. The program encouraged and rewarded members for attending classes and was successful in increasing class numbers.

The MALC Swim School was well-supported, realising an 8% growth in enrolments from 2017-18. Learn to Swim classes ranged from infants through to squad level and made use of all three pools, while Infant Aquatics taught survival skills and an appreciation of water, to younger children.

Participation in the Centre's social sports competitions grew by 25% from the previous year, with extended seasons and the introduction of additional offerings. Mixed netball was added to the Men's and Women's Basketball summer programs, while Men's Basketball was offered with the traditional winter competitions of Ladies and Mixed Netball.

A number of facility improvements were undertaken over the year including completion of the clubroom. The amenity's exterior was painted and brick paving laid, linking it to the grassed outdoor area. The clubroom is now an ideal community and program space.

The Centre's foyer and kiosk area fit-out was finalised with new kiosk tables and chairs and foyer seating acquired and signage updated.

## Murray Library

In line with its vision to be 'a trusted place that inspires, connects and challenges', and having taken advantage of a number of opportunities, Murray Library this year offered a range of social activities, which stretched the imagination and encouraged patrons to look to the future.

Makers@murray, a monthly program of craft activities, connected interested craft groups, willing and eager to share their passion and skills.

Virtual Reality, Code Club, Micro:bits and Edison Robotics sparked local youth interest in acquiring skills that will render them workforce ready.

Stories and reading remained at the core of library activities, whether in-house or online. Engagement with children continued to expand this year with the inclusion of pre-school programs and school visits by authors Mark Greenwood, David Caddy and Tamara Moss during Children's Book Week.

Popular authors visited the library including Michelle Johnston, Pam Halbert, Lynne Milne and Richard Offen of Lost Perth.

Supporting digital activity is a key library function. To this end the library held a MyGov information session, regular Get Appy workshops and supported tutoring by Be Connected volunteers.

The community were engaged to inform a Five Year Operational Plan to 2024. A survey and other activities both online and in the library built a picture of current views and future aspirations.

Findings highlighted that customers valued their interactions with staff and the assistance received especially with computers and the internet. There is steady demand for activities and events that bring people together and provide opportunities for knowledge acquisition and skill building.

The breadth of free services remains a critical focus, particularly as it ensures accessibility for those in the community who are retired, unemployed or underemployed.





# 4 Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment and heritage

## **Ravenswood Regional Sporting and Recreation Facility Feasibility Study**

A Needs Assessment and Feasibility Study report for the establishment of a Regional Sporting and Recreation Facility on land purchased by the State Government adjoining Pinjarra Road and the Kwinana Freeway interchange at Ravenswood, was completed in May 2018.

This feasibility study was jointly funded by the Shire of Murray in partnership with City of Mandurah, Peel Development Commission and Department of Local Government, Sport and Cultural Industries and involved considerable consultation with local community members, recreation and sporting clubs and State Sporting Association stakeholders.

The study report findings and key recommendations were considered by the Project Steering Committee in September 2018, with a recommendation that the report be noted in the context of the current recreation space and slowing population demand and that site planning be revisited within a five year timeframe.

The project Steering Committee also agreed that further environmental site survey work on groundwater allocation and vegetation mapping should be carried out, to de-risk the land ahead of more detailed site planning investigations. Investigations to reclassify a mapped resource enhancement wetland and secure a groundwater allocation licence were carried out.

Demand for regional recreation space would be dependent on future population growth, including further analysis of Planning Investigation Areas in North Ravenswood and West Pinjarra identified in the final South Metropolitan and Peel Sub-Regional Planning Framework, to determine ultimate population catchments and future recreation needs.

Council will consider the Needs Assessment and Feasibility Study report, recommendations and further environmental studies in the second half of 2019.

## **Dwellingup Futures Project**

The Shire of Murray secured funding through the Minister for Regional Development, to undertake the Dwellingup Futures Growth Management Road Map project.

The objective of the project is to support and identify, through a collective agreement from all key stakeholders, future sustainable development opportunities in and around the Dwellingup area.

A Stakeholder Working Group and Technical Advisory Committee have been established to help coordinate the formulation of the Road Map, which will set an agreed vision for the future sustainable growth of Dwellingup and identify how different industries, particularly mining, recreation, forestry and tourism can co-exist into the future.

The Stakeholder Working Group will convene for an initial term of 24 months, at which point it is expected that an agreed Road Map will be presented to the Minister for Regional Development for endorsement, prior to approval by State Cabinet.

Appointment of specialist consultants to undertake the Dwellingup Futures scope of work and stakeholder consultation, will occur in the second half of 2019.

# 4 Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment and heritage

## **Local Planning Strategy and New Local Planning Scheme**

The Shire's new Local Planning Strategy and Local Planning Scheme will guide land use and development within the Shire over the next 10 to 15 years.

Initial project planning has been undertaken to guide the preparation of the Strategy and a background report has been prepared. The Shire has established a Community Reference Group to ensure community input guides strategy development.

Initial community engagement planned for the second half of 2019, will include community and stakeholder workshops and a series of methods designed to provoke ideas and aspirations to determine the future of towns, settlements and rural areas within the Shire.

## **Edenvale Homestead Conservation Works**

A 2018-19 Shire budget commitment saw the following works undertaken at Edenvale Homestead:

- Drainage improvements to the south western wing of the homestead
- Improvements to the brick path network adjacent to the building re-contoured the path to the same level as the verandah decking to ensure a safer and more convenient access area
- Painting of several buildings within the complex
- Repairs to a number of the Homestead's windows
- Ceiling replacement at the Old Schoolmaster's House

## **Edenvale Landscape Management Plan**

The Edenvale Landscape Management Plan for the Edenvale Heritage Precinct was finalised and adopted by Council in the second half of 2018.

The purpose of the management plan is to provide a clear strategic framework for landscape works based on sustainability principles. It has been developed to address a number of practical site issues including site drainage, a poor path network, succession planning for many of the mature trees that are reaching the end of their life and to unify existing colour and material schemes based on the heritage significance of the Precinct.

The first stage of implementation will be undertaken in the 2019-20 financial year. Works will include the reconstruction of the Liveringa Homestead well, landscaping of the area along the south eastern corner of the front garden, tree replacement for those lost in recent years, fencing works adjacent to Henry Street and new decking under the ficus tree adjacent to Liveringa Homestead.

## **Murray River Square and Foreshore Redevelopment**

Designs for the next key stage of Pinjarra's Murray River Foreshore Masterplan, the redevelopment of the Murray River Square and adjacent foreshore either side of the Swing Bridge, were finalised this year.

Landscape consultants EPCAD were engaged to prepare landscape plans for the precinct, with the aim of designing a high quality and vibrant public space.

The key amenity will be redeveloped to include shaded seating areas, improved pathways and lighting, a small-scale amphitheatre with stage, public art and Aboriginal interpretation as well as improved water accessibility through the construction of a jetty for non-motorised vessels.

# 4 Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment and heritage

Due diligence is ensuring coordination and integration with associated works and/or proposals for adjoining George Street properties, including the Exchange Hotel and Police Station.

The project will enhance the character of Pinjarra, encourage activity, longer visitation and a diverse range of formal and informal activities including events in both the square and foreshore areas.

The project is proudly supported by the State Government's Regional Grant Scheme and Local Projects Local Jobs Grant Scheme, Lotterywest, Alcoa and the Shire of Murray.

## Exchange Hotel Redevelopment

Conservation works at the former Exchange Hotel site commenced in February 2019 thanks to funding assistance from Alcoa.

The works were undertaken to protect the 1866 Dr Bedingfeld Cottage and 1925 accommodation, kitchen and dining sections and remove building extensions added onto the heritage components in subsequent years.

Works were further undertaken to expose the potential of the site to entice developers and de-risk the site through structural repairs and reroofing including the installation of new roof plumbing.

Conservation works were completed in mid July 2019.

The Shire continued fielding enquiries from developers interested in revitalising the key site, with discussions continuing with one proponent into the 2018-19 financial year.

## St John's Church

Pinjarra's much-loved St John's Church was reopened to the public in May 2019 following conservation works, undertaken to address damage to the church roof and walls that was threatening the building's structural integrity.

The reopening took place a little over a year from the commencement of the fundraising campaign for the St John's Church Heritage Appeal.

In January 2019, the Bishop of Bunbury, the Right Reverend Dr. Ian Coutts formally de-consecrated the Church and handed the keys to Shire of Murray President Cr. David Bolt, following the signing of an agreement that named the Shire as the new owners.

The de-consecration followed the Diocese of Bunbury's decision to gift the church to the Shire of Murray, to ensure it continues to be used by the community into the future.

The St John's Church conservation project is an apt example of what can be achieved when the community and Shire work together to deliver community-driven initiatives.

The Shire is working to activate the building through hire opportunities including weddings, christenings and networking events as well as tourism and education opportunities.

Conservation works were made possible by a significant community contribution acquired through fundraising campaign efforts and the Shire of Murray.

# 4 Well planned, integrated and active places that embrace and respect our rural lifestyle, built and natural environment and heritage

## Roadworks

Through the Regional Road Group, further improvements were undertaken on Del Park Road and East Coolup Road with design works progressing for Paterson Road and Burnside Road.

Funding from the State Government enabled the completion of Blackspot projects along the alignment of Del Park Road to address safety concerns.

Funding through the Roads to Recovery program enabled the completion of improvement works for Curtis Lane and the first stage of the reconstruction of Culeenup Road including resheeting and reseal works.

Further works were undertaken along Boyd Road, with considerable investment in the renewal of the road network comprising resheeting, resealing, drainage and kerbing.

## Bridge Program

Continual review and maintenance of Shire bridges has ensured assets meet required standards. Works are logged through Main Roads as part of an overarching assessment and management strategy.

Significant works were completed to the Nanga Road and Paterson Road bridges.

The Shire and Main Roads progressed planning for future bridge replacement and management, completing designs for the North Yunderup bridge programmed for replacement in the 2019-20 financial year.

## Development - Lot 102 Lakes Road

The development of 10 new residential lots within lot 102 Lakes Road in North Dandalup, was completed this year.

Final clearance and business case development for the sale of the lots will be progressed within the 2019-20 financial year.

## Improved Play Space and Amenities

A new playground was established at North Pinjarra to provide improved facilities and meet community needs.

Planning and design works for the Murray River Square and foreshore redevelopment have been ongoing to ensure delivery of the project in late 2019. (See Murray River Square and Foreshore Redevelopment)

Renovation of primary sporting ovals continued to ensure an appropriate standard for sporting organisations, while ongoing planting activities continued adding amenity and shade to respective park areas.

Improvement works at the Pinjarra Cemetery included a new lawn cemetery and the development of a new Rotunda, to support the growth within the cemetery but also add amenity for visitors.

## Recreational Boating and Waterways

Dredging works to the Yunderup Channel were completed to ensure it is maintained to accommodate the access and egress of boats servicing the Yunderup Canals and Batavia Quays Boat Ramp. Environmental monitoring aligns the Shire's dredging program with Department of Water and Environmental Regulation requirements.

Reconstruction of the Murray Bend Boat Ramp car park and the replacement of the Furnissdale Jetty and Boat Ramp were completed, with funding for both projects secured through the State Government's Recreational Boating Facilities Scheme.

A waterways study, which commenced in the 2017-18 financial year, was completed for the Sandy Cove/Wharf Cove area. The Study identifies opportunities to expand and activate the area.

Designs for the expansion of the path network between Pinjarra and Mandurah along Pinjarra Road were progressed. Design for the path from Tonkin Drive to the Kwinana Freeway was completed, with further review of the path alignment to link Ravenswood to the Kwinana Freeway currently underway.

Opportunities to extend the path from Pinjarra to Murray Bend remain under investigation. Due to the adjacent traffic speed along Pinjarra Road, the establishment of the path network is to be placed outside the road reserve. Discussions continue with adjacent landowners to identify possible path alignments.

Alignment of the Pinjarra Road path alongside the South Yunderup intersection was modified away from the riverbank, to address risks related to its proximity.

Unlimited entry tip passes to the Shire's Waste Transfer Stations continue to realise a reduction in illegal dumping and empower residents to dispose of waste responsibly.

As part of the Shire's new waste service, waste contractors commenced bin viewing inspections, primarily of recycle bins. The initiative is being undertaken to educate and engage residents to improve the consistency of recycled material presented.

Initial designs have been completed for modifications to the tipping wall at the Corio Road Waste Transfer Station to improve efficiency and safety at the site. The design addresses height risks and enables better waste separation for processing and disposal into landfill.



# 5 A healthy and sustainable natural environment

## Peel Integrated Water Initiative

A key component of the Peel Integrated Water Initiative under the Transform Peel Program included a study into the feasibility of injecting surface water into the deep Cattamarra aquifer to determine its potential and capacity for large-scale groundwater storage. Installation of groundwater test bores on site at the Peel Business Park was made possible by an Australian Government grant as part of the Managed Aquifer Recharge Feasibility Study program.

Modelled water demand scenarios carried out by Department of Water indicate that conventional water supplies may be fully allocated across the water catchment area within a few years. A water supply strategy for the Peel Food Zone and Peel Business Park is needed and should incorporate all supply options, including conventional groundwater, supply from drains, managed aquifer recharge and treated waste water from the Gordon Road Waste Water Treatment Plant.

Managed Aquifer Recharge is likely to be a significant part of this strategy, with potential storage capacity in the Cattamarra Aquifer in the order of 50 gigalitres, roughly equivalent to the storage capacity of the Mundaring Weir.

Prior to progressing to a pilot water reuse trial, a commercial and economic feasibility study for Managed Aquifer Recharge will need to be undertaken to assess water demand, potential industry, urban and agricultural users and cost benefit analysis.

The conclusions presented in the final feasibility report indicate that it is appropriate to progress to a more specific trial to confirm system operability.

Prior to the commencement of the next trial, it is likely that an economic feasibility assessment will be completed to gain a better understanding of the costs required to establish a full water supply scheme, ongoing operational costs and to identify end users.

## Coastal Hazard Risk Management and Adaptation Plan

Murray's estuarine coast, tidal rivers and low lying land make it vulnerable to erosion and inundation with climate change expected to increase impacts in the future.

The Shire this year readied itself for the preparation of a Coastal Hazard Risk Management and Adaptation Plan in the 2019-20 financial year.

The Plan will adopt a collaborative process to identify coastal hazards, community values and assets, assess risks and identify a range of treatment or adaptation options.

Plan development will commence in the second half of 2019, employing a workshop to build community knowledge about Murray's coastal issues, the plan development process and opportunities for community input.

The project was made possible through a \$75,000 grant from the Western Australian Planning Commission.

# 5 A healthy and sustainable natural environment

## Community Focused Environmental Projects

Planting efforts continued over the financial year, with over 15,000 seedlings planted in Shire reserves through partnerships with Greening Australia, Men of the Trees, Alcoa, Accor Hotels, MZI Resources, Peel Harvey Catchment Council, Landcare SJ and local primary schools.

Murray's first World Environment Day event was held in Pinjarra on a rainy Saturday in June, with over 100 community volunteers sparing their time to plant 3,000 trees along the Murray River Foreshore. Attendees met Rex the Black Cockatoo and learnt about the benefits of worm farms and planting flora for native birds.

Bank stabilisation work on a section of the Murray River in George Brooke Reserve, was undertaken in March to minimise undercutting of the riverbank.

Representatives from Greening Australia, Shire of Murray, Syrinx Environmental and the local Noongar community joined forces to successfully deliver the project.

This collaborative, community undertaking is a progressive step toward the preservation and rehabilitation of George Brook Reserve, working to increase its biodiversity and habitat value.

It is also an important step towards slowing the erosion along the river, while cultivating collaboration between the local Aboriginal community and local land managers.

The Shire held discussions with Landcare SJ regarding the establishment of a partnership for the provision of landcare support throughout the Shire of Murray.

The partnership would ensure access to local rural landcare and equine land management expertise, advice and support and pest control provisions on private land as well as assist with the rehabilitation of bushland and wetlands and dieback management.

Over the past two years the Shire has worked directly with interested landowners to facilitate the protection of natural areas in private estates. The initiative has been well received and will continue in forthcoming financial years.

## Sustainability Initiatives

As part of the Shire's Waterwise Council status, it is required to provide annual reports to the Water Corporation and Department of Water and Environmental Regulation for Shire managed assets, including the Murray Aquatic and Leisure Centre (MALC).

Various water saving initiatives at MALC have this year realised a significant decrease in water consumption on a per patron basis, when compared to last year's usage.

The Shire has also established waterwise demonstration projects in the Pinjarra town centre including a waterwise verge adjacent to the Telstra Exchange building and a waterwise garden at The Court House, Pinjarra.

The Shire also held a well-attended drop-in day to create community awareness about the home energy efficiency kit that is available for resident use.



# 5 A healthy and sustainable natural environment

## Mosquito Management

The 2018-19 mosquito season saw the lowest numbers of mosquitoes in the last three years.

Seasonal conditions were generally drier than usual, with lower tides.

The usual spike in mosquito numbers was experienced in spring, which caused some nuisance into early summer, when mosquito numbers reduced to low levels.

While mosquito numbers were relatively low in summer, there were greater proportions of aggressive mosquitoes.

As a member of the Peel Mosquito Management Group, the Shire of Murray closely monitored mosquito activity and salt marshes were treated regularly during periods of intensive mosquito breeding, to regulate mosquito numbers.

In the 2018-19 financial year 13 helicopter treatments were undertaken, covering nearly 1,500ha. The largest treatment of 200ha was one of the most sizeable treatments undertaken in the last five years.

Cases of Ross River Virus were relatively low, at 18 in the year, with most cases occurring in South Yunderup and Barragup.

In addition to treating mosquito breeding areas, the Shire provided information to residents on person protection measures, including holding a stall at the Pinjarra Festival.

As part of the Peel Mosquito Management Group, the Shire also developed and released several videos via its newsletter and YouTube channel, to explain the operations of the mosquito program.

## Living in Sheds

An audit of sheds in special rural areas was undertaken, in response to complaints received regarding people living in sheds without approval.

A total of 34 properties were visited, with most landowners found to be holding existing temporary accommodation approval or sheds not being used for habitation.

Six properties required further directions or notices to achieve compliance, either by residents moving out of their sheds or receiving a 12 month temporary accommodation approval from the Shire while a dwelling was being constructed on the property.

The Shire will continue to monitor the use of sheds, to ensure compliance with respective regulations.

Temporary approvals are granted as a short term measure to facilitate the construction of quality housing, for the benefit of individual property owners as well as the entire neighbourhood.



<b>Funding Agency</b>	<b>Project</b>	<b>Amount</b>	
<b>GRANTS COMMISSION (DEPARTMENT OF TREASURY WESTERN AUSTRALIA)</b>	<b>General Purpose Grant</b>	898,941	
	<b>Untied Roads Grant</b>	885,302	
<b>ALCOA</b>	<b>Annual Community Partnership</b>	256,462	
	<b>Del Park Road</b>	70,000	
	<b>Dwellingup National Trails Centre Project</b>	50,000	
	<b>Dwellingup Community Grant Scheme</b>	55,000	
<b>DEPARTMENT OF FIRE AND EMERGENCY SERVICES</b>	<b>Volunteer Bushfire Brigade Operating</b>	256,432	
	<b>State Emergency Service Operating</b>	39,498	
	<b>Community Emergency Service Coordinator</b>	46,770	
	<b>Bushfire Risk Management Planning Program</b>	185,829	
<b>WA PRIMARY HEALTH ALLIANCE</b>	<b>ATSI Mental Health</b>	85,000	
<b>LOTTERYWEST</b>	<b>Pinjarra Festival</b>	26,000	
	<b>Murray Community Christmas Celebration</b>	7,000	
	<b>Dwellingup National Trails Centre Project</b>	251,000	
<b>DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION</b>	<b>Better Bins Kerbside Collection Program</b>	76,500	
<b>MAIN ROADS WA</b>	<b>Direct Grant</b>	195,882	
	<b>Burnside Road</b>	30,000	
	<b>Regional Road Group</b>	<b>East Coolup Road</b>	200,000
		<b>Paterson Road</b>	30,000
	<b>Del Park Road</b>	230,000	
	<b>State Blackspot - Del Park Road</b>	342,000	

<b>Funding Agency/Program</b>	<b>Project</b>	<b>Amount</b>
DEPARTMENT OF TRANSPORT	Recreational Boating Facilities	381,071
	Regional Bicycle Network	20,750
DEPARTMENT OF INDUSTRY	CCTV - Safer Communities	145,033
STRONGER COMMUNITIES PROGRAMME	North Dandalup Hall	20,000
	North Pinjarra Playground Construction Project	20,000
ROADS TO RECOVERY		198,740
DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	Dwellingup National Trails Centre Project	251,000
DEPARTMENT OF COMMUNITIES	Youth Engagement	5,000
KEYSBROOK LEUCOXENE PTY LTD	Haulage Contributions	30,941
DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT	Agri-Innovation Precinct	23,651
PEEL DEVELOPMENT COMMISSION	Dwellingup Trails	5,000
	Transform Peel Project Management	40,000
	Murrayfield Airport	25,000
RAVENSWOOD COMMUNITY GROUP	Moondyne Ramble Public Open Space	9,500
DEPARTMENT OF EDUCATION WESTERN AUSTRALIA	Sir Ross McLarty Oval Maintenance	13,548
CELEBRATE WESTERN AUSTRALIA	Alcoa Pinjarra WA Day Concert 2019	32,000
URBAN RESOURCES	Haulage Contributions	21,094
RACING AND WAGERING WESTERN AUSTRALIA	Peel Racing and Pacing Business Cases	13,489
MURRAY EQUESTRIAN ASSOCIATION	Contribution to Solar Panels	23,181
TOURISM WESTERN AUSTRALIA	Pinjarra Festival	26,000
DEPARTMENT OF JOBS, TOURISM, SCIENCE AND INNOVATION	Library Steam	10,000

## Awards and Accreditations

### Shire of Murray

Waterwise Program  
Waterwise Council

LGIS Diligence in Safety Award  
Tier 3 Silver Certificate

Worksafe Plan Certificates of Achievement  
Worksafe Gold Certificate of Achievement

### Murray Aquatic and Leisure Centre

Waterwise Aquatic Centre Program  
Waterwise Aquatic Centre

## Complaints

During the report period, no complaints were lodged regarding minor breaches, as defined in the Local Government Rules of Conduct Regulations.

## Employees Paid Over \$100,000

Salary Band	No. of Employees
100,000 - 109,999	3
110,000 - 119,999	7
120,000 - 129,999	-
130,000 - 139,999	3
140,000 - 149,999	1
150,000 - 159,999	-
160,000 - 169,999	1
250,000 - 259,000	1
Total	16

## Statutory Reports Records Management

The role of the Shire's Records department is to ensure accurate and efficient capturing of 'records' into the Shire's Electronic Document Management System, while complying with the State Records Act 2000 and the Shire's Record Keeping Plan.

### Disposal or Deletion of Records

Under the State Records Act 2000, all records created, received and maintained by the Shire of Murray must be disposed of in accordance with the General Disposal Authority for Local Government Records.

The Disposal Authority defines the minimum periods of time that different classes of records must be kept (retention periods) and provides guidelines for destruction of records after they have met the retention requirements of the schedule.

Disposal of records occurs annually in accordance with the State Records Act 2000 guidelines.

### Training

Attendance at a Record Keeping induction session is compulsory for all staff that will create, collect and use records during their employment at the Shire of Murray.

### Audits

Regular audits are carried out in relation to the location of files and the length of time that the file has been removed from the Records office.

All documents entered into the Shire of Murray's records system are audited by qualified Record Management Officers to ensure the accuracy of these records.

### Reports

Reports are carried out on a daily, weekly and monthly basis to ensure that correspondence is handled efficiently and promptly.

### Freedom of Information

In accordance with the Freedom of Information Act 1992 a total of seven Freedom of Information applications were processed during the year.



# Disability Access and Inclusion Plan Report 2018-2019

The Shire of Murray is committed to ensuring that the community is accessible to, and inclusive of, people with disability, their families and carers.

Implementation of the Shire's Disability Access and Inclusion Plan (DAIP) ensures continuous improvement in the areas of access to information, facilities and services for this segment of the community.

As required by the Disability Services Commission, the Shire completed and submitted its 2018-2019 Progress Report to identify completed and partially completed strategies and tasks, consistent with the seven identified outcomes listed in the Plan.

To ensure that implementation of the Plan remains on target, the DAIP Working Group meets quarterly to advise and make recommendations to Council.

The Shire of Murray is progressing the implementation of its DAIP, with an overview of relevant achievements for 2018-19 provided in this report.

## Outcome 1:

**People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Murray.**

Shire officers continue to ensure that they coordinate and run events that are inclusive for all members of the community.

For the Shire's larger events, onsite pre-event evaluations are conducted at venues and locations to determine accessibility, with reports referred to the Working Group for comment.

Activities conducted by Murray Aquatic and Leisure Centre and the Murray Library are also inclusive.

## Outcome 2:

**People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Murray.**

Officer audits of several public locations, resulted in the establishment of additional ACROD parking.

Other minor Working Group recommendations were provided to the Shire's Building Services team through works requests.

The Working Group is consulted in the development of new Shire facilities, buildings and public places especially relating to universal accessibility and Building, Planning and Technical Service officers regularly attend Working Group meetings.

## Outcome 3:

**People with disability receive information from the Shire of Murray in a format that will enable them to access the information as readily as other people are able to access it.**

An audit of the Shire's website was undertaken and recommendations provided to the Communications and Marketing team to inform future website development works.



**Outcome 4:**

**People with disability receive the same level and quality of service from the employees of the Shire of Murray as other people receive.**

The Disability Access and Inclusion Committee provides feedback on improvements in service provision for people living with disabilities. The Committee meets quarterly or as required.

**Outcome 5:**

**People with disability have the same opportunities as other people to make complaints to the Shire of Murray.**

Customer Service staff are responsive to the needs of individual residents. Officers assist with the completion of complaint forms on an as needs basis.

**Outcome 6:**

**People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Murray.**

In 2018, the Shire of Murray launched an online engagement platform, YourSay. The site has been reviewed and is accessible.

**Outcome 7:**

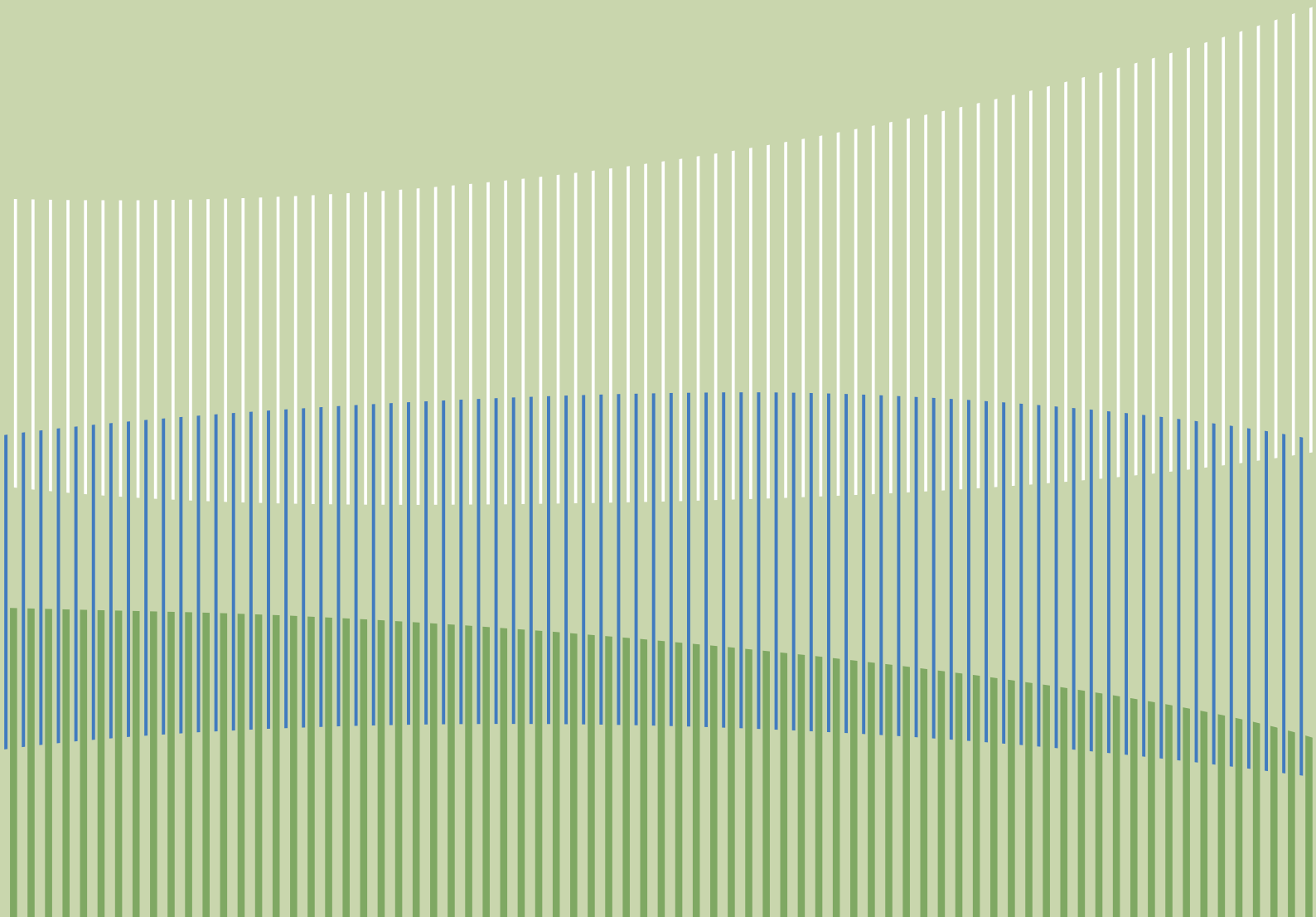
**People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Murray.**

Officers have established a relationship with the local Disability Employment Service provider, to ensure opportunities are maximised.



# Annual Financial Report

## 2018-2019



**SHIRE OF MURRAY**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2019**

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**COMMUNITY VISION**

By 2030, the Shire of Murray will be a place where business thrives, we protect our environment, and all people enjoy an outstanding quality of life.

We will be an organisation with a can-do attitude that strives for service excellence, continued improvement and a commitment to outcomes.

Principal place of business: 1915 Pinjarra Road, Pinjarra WA

**SHIRE OF MURRAY  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30TH JUNE 2019**

*Local Government Act 1995  
Local Government (Financial Management) Regulations 1996*

**STATEMENT BY CHIEF EXECUTIVE OFFICER**

The attached financial report of the Shire of Murray for the financial year ended 30 June 2019 is based on proper accounts and records to present fairly the financial position of the Shire of Murray at 30 June 2019 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the first day of November 2019



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Chief Executive Officer

Dean Leonard Unsworth

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Name of Chief Executive Officer

	NOTE	2019 Actual \$	2019 Budget \$	2018 Actual \$
<b>Revenue</b>				
Rates	25(a)	16,441,728	16,790,537	16,410,451
Operating grants, subsidies and contributions	2(a)	3,381,351	1,603,185	3,236,216
Fees and charges	2(a)	5,685,837	5,635,139	5,528,744
Interest earnings	2(a)	675,024	567,078	636,741
Other revenue	2(a)	727,901	245,548	486,743
		26,911,841	24,841,487	26,298,895
<b>Expenses</b>				
Employee costs		(11,694,233)	(11,816,750)	(11,388,391)
Materials and contracts		(8,463,161)	(10,271,871)	(8,929,802)
Utility charges		(816,753)	(880,900)	(831,077)
Depreciation on non-current assets	11(b)	(6,175,944)	(5,557,626)	(5,437,650)
Interest expenses	2(b)	(155,245)	(158,087)	(264,528)
Insurance expenses		(401,278)	(423,703)	(385,983)
Other expenditure		(640,093)	(722,374)	(562,433)
		(28,346,707)	(29,831,311)	(27,799,864)
		(1,434,866)	(4,989,824)	(1,500,969)
Non-operating grants, subsidies and contributions	2(a)	3,778,712	4,570,640	8,743,571
Profit on asset disposals	11(a)	17,301	2,595	14,526
(Loss) on asset disposals	11(a)	(60,959)	(54,791)	(59,674)
		3,735,054	4,518,444	8,698,423
<b>Net result for the period</b>		<b>2,300,188</b>	<b>(471,380)</b>	<b>7,197,454</b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	12	0	0	(150,772)
<b>Total other comprehensive income for the period</b>		<b>0</b>	<b>0</b>	<b>(150,772)</b>
<b>Total comprehensive income for the period</b>		<b>2,300,188</b>	<b>(471,380)</b>	<b>7,046,682</b>

This statement is to be read in conjunction with the accompanying notes.

	NOTE	2019 Actual \$	2019 Budget \$	2018 Actual \$
<b>Revenue</b>				
	2(a)			
Governance		175,948	50,942	146,014
General purpose funding		18,867,054	18,148,027	18,779,787
Law, order, public safety		736,379	493,968	544,448
Health		133,424	117,126	137,380
Education and welfare		104,492	1,705	102,306
Housing		28,728	48,657	47,680
Community amenities		3,546,606	3,507,477	3,400,114
Recreation and culture		1,304,337	1,091,010	1,115,188
Transport		712,736	424,085	372,610
Economic services		673,621	522,504	1,149,561
Other property and services		628,516	435,986	503,807
		<b>26,911,841</b>	<b>24,841,487</b>	<b>26,298,895</b>
<b>Expenses</b>				
	2(b)			
Governance		(2,076,084)	(1,990,492)	(1,791,817)
General purpose funding		(429,686)	(389,751)	(355,410)
Law, order, public safety		(1,547,314)	(1,676,715)	(1,548,985)
Health		(699,051)	(761,876)	(734,164)
Education and welfare		(262,696)	(178,995)	(284,030)
Housing		(34,366)	(27,792)	(32,445)
Community amenities		(5,181,648)	(6,056,511)	(5,111,147)
Recreation and culture		(6,479,533)	(6,679,929)	(6,349,456)
Transport		(8,628,496)	(9,112,568)	(7,894,352)
Economic services		(2,297,705)	(2,504,221)	(3,022,437)
Other property and services		(554,883)	(294,374)	(411,093)
		<b>(28,191,462)</b>	<b>(29,673,224)</b>	<b>(27,535,336)</b>
<b>Finance Costs</b>				
	2(b)			
Governance		(31,487)	(33,444)	(40,347)
Law, order, public safety		0	0	(82,886)
Recreation and culture		(66,225)	(66,963)	(81,504)
Transport		(28,461)	(28,502)	(29,519)
Economic services		(29,072)	(29,178)	(30,272)
		<b>(155,245)</b>	<b>(158,087)</b>	<b>(264,528)</b>
		<b>(1,434,866)</b>	<b>(4,989,824)</b>	<b>(1,500,969)</b>
Non-operating grants, subsidies and contributions	2(a)	3,778,712	4,570,640	8,743,571
Profit on disposal of assets	11(a)	17,301	2,595	14,526
(Loss) on disposal of assets	11(a)	(60,959)	(54,791)	(59,674)
		<b>3,735,054</b>	<b>4,518,444</b>	<b>8,698,423</b>
<b>Net result for the period</b>		<b>2,300,188</b>	<b>(471,380)</b>	<b>7,197,454</b>
<b>Other comprehensive income</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	12	0	0	(150,772)
<b>Total other comprehensive income for the period</b>		<b>0</b>	<b>0</b>	<b>(150,772)</b>
<b>Total comprehensive income for the period</b>		<b>2,300,188</b>	<b>(471,380)</b>	<b>7,046,682</b>

This statement is to be read in conjunction with the accompanying notes.

	NOTE	2019 \$	2018 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	16,291,661	15,897,355
Trade receivables	5	2,687,143	2,021,018
Other financial assets at amortised cost	8(a)	40,399	39,571
Inventories	6	30,094	36,174
Other current assets	7	110,547	99,481
<b>TOTAL CURRENT ASSETS</b>		<b>19,159,844</b>	<b>18,093,599</b>
<b>NON-CURRENT ASSETS</b>			
Trade receivables	5	449,760	464,689
Other financial assets at amortised cost	8(b)	149,773	0
Other loans and receivables	8(b)	0	102,586
Property, plant and equipment	9	63,524,885	61,478,752
Infrastructure	10	210,047,510	209,557,029
<b>TOTAL NON-CURRENT ASSETS</b>		<b>274,171,928</b>	<b>271,603,056</b>
<b>TOTAL ASSETS</b>		<b>293,331,772</b>	<b>289,696,655</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	13	3,090,196	1,673,331
Current portion of long term borrowings	14(a)	535,268	548,315
Employee related provisions	15	2,366,226	2,176,879
<b>TOTAL CURRENT LIABILITIES</b>		<b>5,991,690</b>	<b>4,398,525</b>
<b>NON-CURRENT LIABILITIES</b>			
Long term borrowings	14(a)	2,902,342	3,115,610
Employee related provisions	15	203,339	248,307
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>3,105,681</b>	<b>3,363,917</b>
<b>TOTAL LIABILITIES</b>		<b>9,097,371</b>	<b>7,762,442</b>
<b>NET ASSETS</b>		<b>284,234,401</b>	<b>281,934,213</b>
<b>EQUITY</b>			
Retained surplus		106,260,340	103,149,038
Reserves - cash backed	4	9,257,034	10,068,148
Revaluation surplus	12	168,717,027	168,717,027
<b>TOTAL EQUITY</b>		<b>284,234,401</b>	<b>281,934,213</b>

This statement is to be read in conjunction with the accompanying notes.

	NOTE	RETAINED SURPLUS \$	RESERVES CASH BACKED \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
<b>Balance as at 1 July 2017</b>		<b>97,100,145</b>	<b>8,919,587</b>	<b>168,867,799</b>	<b>274,887,531</b>
Comprehensive income					
Net result for the period		7,197,454	0	0	7,197,454
Other comprehensive income	12	0	0	(150,772)	(150,772)
Total comprehensive income		7,197,454	0	(150,772)	7,046,682
Transfers from/(to) reserves		(1,148,561)	1,148,561	0	0
<b>Balance as at 30 June 2018</b>		<b>103,149,038</b>	<b>10,068,148</b>	<b>168,717,027</b>	<b>281,934,213</b>
Comprehensive income					
Net result for the period		2,300,188	0	0	2,300,188
Other comprehensive income	12	0	0	0	0
Total comprehensive income		2,300,188	0	0	2,300,188
Transfers from/(to) reserves		811,114	(811,114)	0	0
<b>Balance as at 30 June 2019</b>		<b>106,260,340</b>	<b>9,257,034</b>	<b>168,717,027</b>	<b>284,234,401</b>

This statement is to be read in conjunction with the accompanying notes.

	NOTE	2019 Actual \$	2019 Budget \$	2018 Actual \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		16,470,299	16,518,564	16,086,283
Operating grants, subsidies and contributions		3,002,612	1,723,373	3,584,682
Fees and charges		5,922,256	5,700,139	5,528,744
Interest received		676,596	567,078	652,148
Goods and services tax received		1,909,055	1,775,751	1,633,502
Other revenue		727,901	108,161	253,046
		28,708,719	26,393,066	27,738,405
<b>Payments</b>				
Employee costs		(11,573,596)	(11,814,750)	(11,204,358)
Materials and contracts		(7,457,034)	(10,330,646)	(10,205,747)
Utility charges		(816,753)	(845,900)	(831,077)
Interest expenses		(158,280)	(158,087)	(272,194)
Insurance paid		(401,278)	(423,703)	(385,983)
Goods and services tax paid		(2,015,545)	(1,795,751)	(1,544,148)
Other expenditure		(640,093)	(722,374)	(562,433)
		(23,062,579)	(26,091,211)	(25,005,940)
<b>Net cash provided by (used in) operating activities</b>	16	5,646,140	301,855	2,732,465
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for purchase of property, plant & equipment		(3,779,321)	(4,572,723)	(1,603,808)
Payments for construction of infrastructure		(5,323,995)	(9,193,304)	(8,627,595)
Payments for financial assets at fair value through profit and loss		(87,586)	0	0
Non-operating grants, subsidies and contributions		3,778,712	4,570,640	8,743,571
Proceeds from self supporting loans		39,571	39,571	38,761
Proceeds from sale of property, plant & equipment		347,100	330,975	926,887
<b>Net cash provided by (used in) investment activities</b>		(5,025,519)	(8,824,841)	(522,184)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of borrowings		(548,315)	(548,315)	(1,069,525)
Proceeds from new borrowings		322,000	1,647,000	0
<b>Net cash provided by (used in) financing activities</b>		(226,315)	1,098,685	(1,069,525)
<b>Net increase (decrease) in cash held</b>		394,306	(7,424,301)	1,140,756
Cash at beginning of year		15,897,355	15,903,904	14,756,599
<b>Cash and cash equivalents at the end of the year</b>	16	16,291,661	8,479,603	15,897,355

This statement is to be read in conjunction with the accompanying notes.



	NOTE	2019 Actual	2019 Budget	2018 Actual
		\$	\$	\$
<b>OPERATING ACTIVITIES</b>				
<b>Net current assets at start of financial year - surplus/(deficit)</b>	26 (b)	4,732,672	3,987,871	3,598,450
		4,732,672	3,987,871	3,598,450
<b>Revenue from operating activities (excluding rates)</b>				
Governance		176,850	50,942	146,014
General purpose funding		2,614,129	1,544,804	2,544,019
Law, order, public safety		736,379	493,968	544,448
Health		133,424	117,126	137,380
Education and welfare		104,492	1,705	102,306
Housing		28,728	48,657	47,680
Community amenities		3,546,606	3,507,477	3,400,114
Recreation and culture		1,310,344	1,093,605	1,116,505
Transport		723,128	424,085	385,791
Economic services		673,621	522,504	1,149,589
Other property and services		628,516	435,986	503,807
		10,676,217	8,240,859	10,077,653
<b>Expenditure from operating activities</b>				
Governance		(2,112,976)	(2,032,985)	(1,832,164)
General purpose funding		(429,686)	(389,751)	(355,410)
Law, order, public safety		(1,555,006)	(1,676,715)	(1,631,871)
Health		(699,842)	(762,983)	(734,164)
Education and welfare		(262,696)	(178,995)	(284,030)
Housing		(34,366)	(27,792)	(32,445)
Community amenities		(5,182,926)	(6,056,511)	(5,114,424)
Recreation and culture		(6,553,105)	(6,749,250)	(6,430,960)
Transport		(8,684,648)	(9,181,147)	(7,973,746)
Economic services		(2,327,649)	(2,535,599)	(3,052,709)
Other property and services		(564,766)	(294,374)	(417,615)
		(28,407,666)	(29,886,102)	(27,859,538)
Non-cash amounts excluded from operating activities	26(a)	6,189,563	5,491,930	5,420,609
<b>Amount attributable to operating activities</b>		(6,809,214)	(12,165,442)	(8,762,826)
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions		3,778,712	4,570,640	8,743,571
Proceeds from disposal of assets	11(a)	347,100	330,975	926,887
Proceeds from self supporting loans	14(b)	39,571	39,571	38,761
Purchase of property, plant and equipment	9(a)	(3,779,321)	(4,572,723)	(1,603,808)
Purchase and construction of infrastructure	10(a)	(5,323,995)	(9,193,304)	(8,627,595)
<b>Amount attributable to investing activities</b>		(4,937,933)	(8,824,841)	(522,184)
<b>FINANCING ACTIVITIES</b>				
Units in Local Government House Trust		(87,586)		0
Repayment of borrowings	14(b)	(548,315)	(548,315)	(1,069,525)
Proceeds from borrowings	14(c)	322,000	1,647,000	0
Transfers to reserves (restricted assets)	4	(4,953,796)	(4,004,348)	(5,994,514)
Transfers from reserves (restricted assets)	4	5,764,910	7,322,524	4,845,953
<b>Amount attributable to financing activities</b>		497,213	4,416,861	(2,218,086)
<b>Surplus/(deficit) before imposition of general rates</b>		(11,249,934)	(16,573,422)	(11,503,096)
<b>Total amount raised from general rates</b>	25(a)	16,252,925	16,603,223	16,235,768
<b>Surplus/(deficit) after imposition of general rates</b>	26(b)	<b>5,002,991</b>	<b>29,801</b>	<b>4,732,672</b>

This statement is to be read in conjunction with the accompanying notes.

## 1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 28 to these financial statements.

## 2. REVENUE AND EXPENSES

### (a) Revenue

#### Grant Revenue

Grants, subsidies and contributions are included as both operating and non-operating revenues in the Statement of Comprehensive Income:

	2019 Actual \$	2019 Budget \$	2018 Actual \$
<b>Operating grants, subsidies and contributions</b>			
General purpose funding	1,784,243	808,498	1,737,436
Law, order, public safety	539,950	349,366	349,218
Education and welfare	101,795	1,000	101,630
Community amenities	79,322	14,152	39,295
Recreation and culture	208,206	182,583	215,387
Transport	546,042	244,586	184,717
Economic services	121,793	3,000	608,533
	3,381,351	1,603,185	3,236,216
<b>Non-operating grants, subsidies and contributions</b>			
General purpose funding	256,462	256,462	254,174
Law, order, public safety	145,032	0	631,897
Community amenities	0	10,000	42,854
Recreation and culture	719,199	479,603	598,497
Transport	2,102,019	2,371,988	6,925,522
Economic services	556,000	1,452,587	290,627
	3,778,712	4,570,640	8,743,571
<b>Total grants, subsidies and contributions</b>	7,160,063	6,173,825	11,979,787

#### SIGNIFICANT ACCOUNTING POLICIES

##### Grants, donations and other contributions

Grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 24.

That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

**2. REVENUE AND EXPENSES (Continued)**

**(a) Revenue (Continued)**

**Significant revenue**

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Gifted road infrastructure	0	0	1,992,261
Gifted footpath infrastructure	0	0	147,069
Gifted drainage infrastructure	0	0	354,776
Gifted land and building infrastructure	584,923	0	0
Gifted other infrastructure	0	0	383,614
	584,923	0	2,877,720

**Other revenue**

Reimbursements and recoveries	265,528	137,387	233,697
Subsidies and Contributions	462,373	108,161	253,046
	727,901	245,548	486,743

**Fees and Charges**

Governance	366	306	817
General purpose funding	150,600	158,228	151,998
Law, order, public safety	161,835	121,761	165,621
Health	133,424	117,126	137,380
Education and welfare	1,715	107	154
Housing	28,496	48,398	47,169
Community amenities	3,375,612	3,482,800	3,350,644
Recreation and culture	822,888	822,515	785,700
Transport	21,647	35,075	46,390
Economic services	519,904	500,797	491,649
Other property and services	469,350	348,026	351,222
	5,685,837	5,635,139	5,528,744

**Interest earnings**

Reserve accounts interest	217,414	170,000	186,403
Rates instalment and penalty interest (refer Note 25(d))	290,951	254,278	270,663
Other interest earnings	166,659	142,800	179,675
	675,024	567,078	636,741

**2. REVENUE AND EXPENSES (Continued)**

**(b) Expenses**

**Auditors remuneration**

- Audit of the Annual Financial Report
- Grant acquittal audits
- Financial Management Systems Review

**Interest expenses (finance costs)**

Borrowings (refer Note 14(b))

**Operating lease expenses**

- Office equipment
- Plant and equipment

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
	17,800	18,700	18,790
	2,620	4,900	902
	4,500	0	0
	24,920	23,600	19,692
	155,245	158,087	264,528
	155,245	158,087	264,528
	260,703	244,957	239,031
	50,328	52,144	45,975
	311,031	297,101	285,006

### 3. CASH AND CASH EQUIVALENTS

NOTE	2019	2018
	\$	\$
Cash at bank and on hand	14,273,610	6,371,599
Term deposits	2,018,051	9,525,756
	16,291,661	15,897,355
<b>Comprises:</b>		
- Unrestricted cash and cash equivalents	7,034,627	5,829,207
- Restricted cash and cash equivalents	9,257,034	10,068,148
	16,291,661	15,897,355
The following restrictions have been imposed by regulations or other externally imposed requirements:		
<b>Reserve accounts</b>		
Leave Reserve	4 597,002	597,002
Workers Compensation Reserve	4 198,003	198,003
Waste Management Reserve	4 2,351,685	2,076,488
Peel Mosquito Management Reserve	4 15,856	13,162
Unspent Grants, Contributions & Loans Reserve	4 1,043,186	2,087,857
Yunderup Canal General Maintenance Reserve	4 244,055	200,818
Willow Gardens General Canal Maintenance Reserve	4 68,568	63,163
Murray Lakes General Canal Maintenance Reserve	4 322,700	302,774
Entrance Channel Reserve	4 102,324	330,048
Austin Lakes Phase 2 Maintenance Reserve	4 193,982	150,226
Asset Enhancement Reserve	4 824,231	1,668,449
Building Renewal Reserve	4 184,358	120,455
Plant & Vehicle Reserve	4 845,869	711,494
Road, Drainage & Pathway Reserve	4 256,474	235,551
Parks & Recreation Reserve	4 216,052	181,408
Heritage Rail Precinct Reserve	4 59,834	22,973
General Developers Reserve	4 657,910	142,823
Austin Lakes Asset Replacement Reserve	4 659,738	642,640
Murray Leisure Centre Capital Reserve	4 296,214	231,631
Herron Point Reserve	4 118,993	91,183
<b>Total restricted cash and cash equivalents</b>	9,257,034	10,068,148

#### SIGNIFICANT ACCOUNTING POLICIES

##### Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**4. RESERVES - CASH BACKED**

	2019 Actual Opening Balance	2019 Actual Transfer to	2019 Actual Transfer (from)	2019 Actual Closing Balance	2019 Budget Opening Balance	2019 Budget Transfer to	2019 Budget Transfer (from)	2019 Budget Closing Balance	2018 Actual Opening Balance	2018 Actual Transfer to	2018 Actual Transfer (from)	2018 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Leave Reserve	597,002	0	0	597,002	597,002	0	(117,892)	479,110	597,002	0	0	597,002
(b) Workers Compensation Reserve	198,003	0	0	198,003	198,003	0	0	198,003	135,779	62,224	0	198,003
(c) Waste Management Reserve	2,076,488	3,270,888	(2,995,691)	2,351,685	2,069,985	3,282,175	(3,081,809)	2,270,351	1,786,986	3,115,929	(2,826,427)	2,076,488
(d) Peel Mosquito Management Reserve	13,162	2,694	0	15,856	13,162	2,500	0	15,662	10,939	2,223	0	13,162
(e) Unspent Grants, Contributions & Loans Reserve	2,087,857	388,093	(1,432,764)	1,043,186	2,089,856	0	(1,953,093)	136,763	1,441,899	1,270,560	(624,602)	2,087,857
(f) Yunderup Canal General Maintenance Reserve	200,818	50,439	(7,202)	244,055	199,952	50,150	(34,846)	215,256	159,519	49,141	(7,842)	200,818
(g) Willow Gardens General Canal Maintenance Reserve	63,163	6,246	(841)	68,568	63,633	6,246	(4,065)	65,814	58,292	6,124	(1,253)	63,163
(h) Murray Lakes General Canal Maintenance Reserve	302,774	31,396	(11,470)	322,700	302,942	31,373	(29,165)	305,150	284,049	30,718	(11,993)	302,774
(i) Entrance Channel Reserve	330,048	113,930	(341,654)	102,324	497,362	113,310	(301,917)	308,755	639,354	111,040	(420,346)	330,048
(j) Austin Lakes Phase 2 Maintenance Reserve	150,226	43,756	0	193,982	150,226	42,890	0	193,116	117,045	33,181	0	150,226
(k) Asset Enhancement Reserve	1,668,449	60,000	(904,218)	824,231	1,668,445	40,000	(1,514,184)	194,261	1,309,950	752,825	(394,326)	1,668,449
(l) Building Renewal Reserve	120,455	63,903	0	184,358	111,049	63,903	0	174,952	254,952	9,406	(143,903)	120,455
(m) Plant & Vehicle Reserve	711,494	134,375	0	845,869	612,671	134,375	0	747,046	612,671	98,823	0	711,494
(n) Road, Drainage & Pathway Reserve	235,551	53,929	(33,006)	256,474	235,551	30,240	(175,071)	90,720	305,311	30,240	(100,000)	235,551
(o) Parks & Recreation Reserve	181,408	34,644	0	216,052	181,408	34,644	0	216,052	256,292	0	(74,884)	181,408
(p) Heritage Rail Precinct Reserve	22,973	52,319	(15,458)	59,834	23,486	45,229	(7,579)	61,136	175,915	43,712	(196,654)	22,973
(q) General Developers Reserve	142,823	515,087	0	657,910	142,823	0	0	142,823	147,383	0	(4,560)	142,823
(r) Austin Lakes Asset Replacement Reserve	642,640	17,098	0	659,738	642,640	21,500	(45,440)	618,700	626,249	16,391	0	642,640
(s) Murray Leisure Centre Capital Reserve	231,631	64,583	0	296,214	231,631	64,583	0	296,214	0	231,631	0	231,631
(t) Herron Point Reserve	91,183	50,416	(22,606)	118,993	90,649	41,230	(57,463)	74,416	0	130,346	(39,163)	91,183
	10,068,148	4,953,796	(5,764,910)	9,257,034	10,122,476	4,004,348	(7,322,524)	6,804,300	8,919,587	5,994,514	(4,845,953)	10,068,148

All of the reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Note 3 to this financial report.

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of Reserve	Anticipated date of use	Purpose of the reserve
(a) Leave Reserve	Ongoing	Provision for employees and ex-employees leave/termination entitlements.
(b) Workers Compensation Reserve	Ongoing	To provide contingency funds for the annual workers compensation insurance premium under the performance based contributions scheme.
(c) Waste Management Reserve	Ongoing	To provide for current and future waste management services for the Shire of Murray.
(d) Peel Mosquito Management Reserve	Ongoing	To provide contingency funds for the Peel Mosquito Management Group as per the CLAG memorandum of understanding.
(e) Unspent Grants, Contributions & Loans Reserve	2019-20	For the placement of grants, contributions and loan funding that is unlikely to be expended in the current financial year.
(f) Yunderup Canal General Maintenance Reserve	Ongoing	To receive specified area rates to be used in maintaining the canal waterway and associated infrastructure.
(g) Willow Gardens General Canal Maintenance Reserve	Ongoing	To receive specified area rates to be used in maintaining the canal waterway and associated infrastructure.
(h) Murray Lakes General Canal Maintenance Reserve	Ongoing	To receive specified area rates to be used in maintaining the canal waterway and associated infrastructure.
(i) Entrance Channel Reserve	Ongoing	To receive specified area rates for the purpose of dredging the entrance channel to Yunderup Estate and Murray Waters.
(j) Austin Lakes Phase 2 Maintenance Reserve	Ongoing	To receive specified area rates for the purpose of maintaining the lake and public open space in Austin Lakes Phase 2.
(k) Asset Enhancement Reserve	Ongoing	Provision for the construction, acquisition, upgrade or maintenance of property, plant & equipment, excluding heavy plant and light vehicles.
(l) Building Renewal Reserve	Ongoing	Provision for the renewal of building assets.
(m) Plant & Vehicle Reserve	Ongoing	Provision for the replacement or purchase of heavy plant and light vehicles.
(n) Road, Drainage & Pathway Reserve	Ongoing	Provision for the construction, upgrade or renewal of infrastructure assets.
(o) Parks & Recreation Reserve	Ongoing	Provision for the construction, upgrade or renewal of infrastructure assets associated with parks, recreation, waterways and streetscapes.
(p) Heritage Rail Precinct Reserve	Ongoing	Provision for the upgrade and maintenance of the rail heritage building and surrounding precinct.
(q) General Developers Reserve	Ongoing	To receive developer's contributions to assist in the construction or upgrade of infrastructure associated with new land developments.
(r) Austin Lakes Asset Replacement Reserve	Ongoing	To receive developer's contributions to assist in the repair, maintenance and replacement of major infrastructure associated with the lake development at Austin Lakes Estate and to assist in maintaining lake water quality.
(s) Murray Leisure Centre Capital Reserve	Ongoing	Provision for the renewal of capital items at the Murray Aquatic & Leisure Centre.
(t) Herron Point Reserve	Ongoing	To receive excess revenue proceeds from the Herron Point Camping Grounds to assist in the future upgrade and development of the area.

## 5. TRADE RECEIVABLES

### Current

	2019	2018
	\$	\$
Rates receivable	1,681,767	1,335,191
Sundry receivables	879,435	616,334
GST receivable	125,322	72,077
ATO asset	2,311	0
Allowance for impairment of receivables	(4,623)	(9,318)
Accrued income	0	2,231
Accrued interest	2,931	4,503
	2,687,143	2,021,018

### Non-current

Pensioner's rates and ESL deferred	449,760	394,689
Sundry debtors	0	70,000
	449,760	464,689

## SIGNIFICANT ACCOUNTING POLICIES

### Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

### Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 27.

### Classification and subsequent measurement

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.



## 6. INVENTORIES

	2019	2018
	\$	\$
<b>Current</b>		
Fuel and materials	30,094	36,174
	<u>30,094</u>	<u>36,174</u>
The following movements in inventories occurred during the year:		
<b>Carrying amount at 1 July</b>	36,174	16,536
Inventories expensed during the year	(277,124)	0
Additions to inventory	271,044	19,638
<b>Carrying amount at 30 June</b>	<u>30,094</u>	<u>36,174</u>

### SIGNIFICANT ACCOUNTING POLICIES

#### General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

## 7. OTHER ASSETS AND ASSETS CLASSIFIED AS HELD FOR SALE

	2019	2018
	\$	\$
<b>Other current assets</b>		
Prepayments	110,547	99,481
	<u>110,547</u>	<u>99,481</u>

### SIGNIFICANT ACCOUNTING POLICIES

#### Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

## 8. OTHER FINANCIAL ASSETS

	2019	2018
	\$	\$
<b>(a) Current assets</b>		
Other financial assets at amortised cost	40,399	0
Other loans and receivables	0	39,571
	40,399	39,571
<b>Other financial assets at amortised cost</b>		
- Financial assets at amortised cost - self supporting loans	40,399	0
	40,399	0
<b>Financial assets previously classified as loans and receivables</b>		
- Loans receivable - clubs/institutions	0	39,571
	0	39,571
<b>(b) Non-current assets</b>		
Other financial assets at amortised cost	62,187	0
Financial assets at fair value through profit and loss	87,586	0
Other loans and receivables	0	102,586
	149,773	102,586
<b>Other financial assets at amortised cost</b>		
- Financial assets at amortised cost - self supporting loans	62,187	0
	62,187	0
<b>Financial assets at fair value through profit and loss</b>		
- <i>Unlisted equity investments</i>		
Units in Local Government House Trust	87,586	0
	87,586	0
<b>Financial assets previously classified as loans and receivables</b>		
- Loans receivable - clubs/institutions	0	102,586
	0	102,586

Loans receivable from clubs/institutions have the same terms and conditions as the related borrowing disclosed in Note 14(b) as self supporting loans.

### SIGNIFICANT ACCOUNTING POLICIES

#### Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

#### Financial assets at fair value through profit and loss

The Shire classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has not elected to recognise fair value gains and losses through other comprehensive income.

#### Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 27.

#### Previous accounting policy: available for sale financial assets

Available for sale financial assets were non-derivative financial assets that were either not suitable to be classified as other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

#### Previous accounting policy: Loans and receivables

Non-derivative financial assets with fixed or determinable payments that were not quoted in an active market and are solely payments of principal and interest were classified as loans and receivables and are subsequently measured at amortised cost, using the effective interest rate method.

Changes in fair value of Units in Local Government house recognised as non-current financial assets at fair value through profit and loss have not been recognised or considered as they are unlikely to be material and unable to be reliably determined at the time of preparation of these statements.

## 9. PROPERTY, PLANT AND EQUIPMENT

### (a) Movements in Carrying Amounts

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land - freehold land	Land - vested in and under the control of Council	Total land	Buildings	Total buildings	Total land and buildings	Furniture and equipment	Plant and equipment	Total property, plant and equipment
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Balance at 1 July 2017</b>	15,464,622	7,000	15,471,622	41,131,009	41,131,009	56,602,631	326,871	5,232,826	62,162,328
Additions	13,070	0	13,070	618,460	618,460	631,530	77,331	894,947	1,603,808
(Disposals)	(549,622)	0	(549,622)	(69,726)	(69,726)	(619,348)	0	(352,687)	(972,035)
Depreciation (expense)	0	0	0	(738,427)	(738,427)	(738,427)	(53,574)	(523,348)	(1,315,349)
<b>Carrying amount at 30 June 2018</b>	14,928,070	7,000	14,935,070	40,941,316	40,941,316	55,876,386	350,628	5,251,738	61,478,752
<b>Comprises:</b>									
Gross carrying amount at 30 June 2018	14,928,070	7,000	14,935,070	41,679,088	41,679,088	56,614,158	455,629	6,123,887	63,193,674
Accumulated depreciation at 30 June 2018	0	0	0	(737,772)	(737,772)	(737,772)	(105,001)	(872,149)	(1,714,922)
<b>Carrying amount at 30 June 2018</b>	14,928,070	7,000	14,935,070	40,941,316	40,941,316	55,876,386	350,628	5,251,738	61,478,752
Additions	1,133,541	0	1,133,541	1,465,037	1,465,037	2,598,578	147,702	1,033,041	3,779,321
(Disposals)	0	0	0	(12,540)	(12,540)	(12,540)	(5,968)	(372,250)	(390,758)
Depreciation (expense)	0	0	0	(748,709)	(748,709)	(748,709)	(69,497)	(524,224)	(1,342,430)
Transfers			0		0	0	18,019	(18,019)	0
<b>Carrying amount at 30 June 2019</b>	16,061,611	7,000	16,068,611	41,645,104	41,645,104	57,713,715	440,884	5,370,286	63,524,885
<b>Comprises:</b>									
Gross carrying amount at 30 June 2019	16,061,611	7,000	16,068,611	43,130,850	43,130,850	59,199,461	610,154	6,625,510	66,435,125
Accumulated depreciation at 30 June 2019	0	0	0	(1,485,746)	(1,485,746)	(1,485,746)	(169,270)	(1,255,224)	(2,910,240)
<b>Carrying amount at 30 June 2019</b>	16,061,611	7,000	16,068,611	41,645,104	41,645,104	57,713,715	440,884	5,370,286	63,524,885

## 9. PROPERTY, PLANT AND EQUIPMENT (Continued)

### (b) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
<b>Land and buildings</b>					
Land - freehold land	2/3	Market approach using recent observable market for similar properties	Independent valuers	01 June 2017	Price per hectare
Land - vested in and under the control of Council	3	The leasehold value has been calculated based on the net present value of the remaining period of the ground lease between the Shire of Murray and the Pinjarra Golf Club	Independent valuers	01 June 2017	Leasehold interest only
Buildings	2	Market approach using recent observable market for similar properties	Management valuation	01 June 2017	Price per square metre
Buildings - specialised	2/3	Market approach using recent observable market for similar properties	Independent valuers	01 June 2017	Purchase costs
<b>Furniture and equipment</b>	3	Cost approach using depreciated replacement cost	Management valuation	01 June 2016	Purchase costs and current condition (Level 2) and remaining useful life assessments (Level 3)
<b>Plant and equipment</b>					
Plant and equipment	2	Market approach using recent observable market data for similar items	Independent valuers	01 June 2016	Price per item
Plant and Equipment	3	Cost approach using depreciated replacement cost	Management valuation	01 June 2016	Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3)

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

## 10. INFRASTRUCTURE

### (a) Movements in Carrying Amounts

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - Roads	Infrastructure - Footpaths	Infrastructure - Drainage	Infrastructure - Bridges	Infrastructure - Other	Total Infrastructure
	\$	\$	\$	\$	\$	\$
<b>Balance at 1 July 2017</b>	132,785,402	7,755,228	24,015,892	28,541,207	12,104,778	205,202,507
Additions	6,890,192	478,932	432,499	0	825,972	8,627,595
Revaluation increments / (decrements) transferred to revaluation surplus	0	94,928	2,746,046	(5,764,574)	2,772,828	(150,772)
Depreciation (expense)	(2,694,906)	(202,831)	(328,688)	(439,133)	(456,743)	(4,122,301)
<b>Carrying amount at 30 June 2018</b>	136,980,688	8,126,257	26,865,749	22,337,500	15,246,835	209,557,029
<b>Comprises:</b>						
Gross carrying amount at 30 June 2018	178,342,181	11,041,370	38,407,221	47,960,500	21,283,603	297,034,875
Accumulated depreciation at 30 June 2018	(41,361,493)	(2,915,113)	(11,541,472)	(25,623,000)	(6,036,768)	(87,477,846)
<b>Carrying amount at 30 June 2018</b>	136,980,688	8,126,257	26,865,749	22,337,500	15,246,835	209,557,029
Additions	3,159,748	213,107	23,803	288,042	1,639,295	5,323,995
Depreciation (expense)	(2,845,294)	(225,137)	(384,072)	(734,384)	(644,627)	(4,833,514)
<b>Carrying amount at 30 June 2019</b>	137,295,142	8,114,227	26,505,480	21,891,158	16,241,503	210,047,510
<b>Comprises:</b>						
Gross carrying amount at 30 June 2019	181,501,929	11,254,476	38,431,024	48,248,542	22,922,899	302,358,870
Accumulated depreciation at 30 June 2019	(44,206,787)	(3,140,249)	(11,925,544)	(26,357,384)	(6,681,396)	(92,311,360)
<b>Carrying amount at 30 June 2019</b>	137,295,142	8,114,227	26,505,480	21,891,158	16,241,503	210,047,510

## 10. INFRASTRUCTURE (Continued)

### (b) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Infrastructure - Roads	3	Cost approach using depreciated replacement cost	Management valuation	01 June 2017	Construction costs and current condition (Level 2) and remaining useful life assessments (Level 3)
Infrastructure - Footpaths	3	Cost approach using depreciated replacement cost	Management valuation	01 June 2018	Construction costs and current condition (Level 2) and remaining useful life assessments (Level 3)
Infrastructure - Drainage	3	Cost approach using depreciated replacement cost	Management valuation	01 June 2018	Construction costs and current condition (Level 2) and remaining useful life assessments (Level 3)
Infrastructure - Bridges	3	Cost approach using depreciated replacement cost	Independent Valuer	01 June 2018	Construction costs and current condition (Level 2) and remaining useful life assessments (Level 3)
Infrastructure - Other	3	Cost approach using depreciated replacement cost	Management valuation	01 June 2018	Construction costs and current condition (Level 2) and remaining useful life assessments (Level 3)

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

## 11. PROPERTY, PLANT AND EQUIPMENT (INCLUDING INFRASTRUCTURE)

### SIGNIFICANT ACCOUNTING POLICIES

#### Fixed assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

#### Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost where the fair value of the asset at date of acquisition is equal to or above \$5,000. All assets are subsequently revalued in accordance with the mandatory measurement framework.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

#### Revaluation

The fair value of fixed assets is determined at least every three years and no more than five years in accordance with the regulatory framework. At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A (2) which requires property, plant and equipment to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

### AUSTRALIAN ACCOUNTING STANDARDS - INCONSISTENCY

#### Land under control

In accordance with Local Government (Financial Management) Regulation 16(a)(ii), (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

#### Land under roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

**11. PROPERTY, PLANT AND EQUIPMENT (INCLUDING INFRASTRUCTURE) (Continued)**

**(a) Disposals of Assets**

	2019	2019	2019	2019	2019	2019	2019	2018	2018	2018	2018	
	Actual Net Book Value	Actual Sale Proceeds	Actual Profit	Actual Loss	Budget Net Book Value	Budget Sale Proceeds	Budget Profit	Budget Loss	Actual Net Book Value	Actual Sale Proceeds	Actual Profit	Actual Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land - freehold land	0	0	0	0	0	0	0	549,622	549,189	0	(433)	
Buildings	12,540	0		(12,540)	0	0	0	69,726	63,637	0	(6,089)	
Furniture and equipment	5,968	0		(5,968)			0				0	
Plant and equipment	372,250	347,100	17,301	(42,451)	383,171	330,975	2,595	(54,791)	352,687	314,061	14,526	(53,152)
	390,758	347,100	17,301	(60,959)	383,171	330,975	2,595	(54,791)	972,035	926,887	14,526	(59,674)

The following assets were disposed of during the year.

	2019	2019	2019	2019
	Actual Net Book Value	Actual Sale Proceeds	Actual Profit	Actual Loss
	\$	\$	\$	\$
<b>Plant and Equipment</b>				
<b>Governance</b>				
4001MY 2013 Toyota Prado	37,450	32,045	0	(5,405)
4012MY 2013 Toyota Camry	11,602	12,505	903	0
<b>Law, order, public safety</b>				
MY8580 Emergency Trailer - BFB	1,200	0	0	(1,200)
MH 54486 Salloy Boxtop Trailer - BFB	2,775	0	0	(2,775)
6TJ971 79 Boxtop Trailer - SES	843	0	0	(843)
MY15446 Salloy Boxtop Trailer - SES	728	0	0	(728)
BJ392 1988 Flood Boat - SES	2,588	0	0	(2,588)
7QT540 1988 Boat Trailer - SES	400	0	0	(400)
<b>Health</b>				
4018MY 2013 Nissan Dualis	12,160	11,368	0	(792)
<b>Community amenities</b>				
Corio Road Tip Office (Old)	1,278	0	0	(1,278)
<b>Recreation and culture</b>				
Dwellingup Changerooms Storage Shed	3,395	0	0	(3,395)
MY8926 Flat Top Trailer	4,007	0	0	(4,007)
Dolphin Cleaner WAVE 100	3,952	0	0	(3,952)
4062MY 2015 Toro Z-Master	6,841	7,500	659	0
4064MY 2015 Toro Z-Master	6,841	7,500	659	0
<b>Transport</b>				
Agrizzi 3PL Road Broom	3,200	0	0	(3,200)
Eleven Wheel Grader Mounted Roller	1,300	0	0	(1,300)
4008MY 2015 Subaru Outback 2.5i Premium	16,979	17,273	294	0
1GQX 965 2008 Ford Ranger	7,000	4,545	0	(2,455)
4039MY Fuso Canter Crew Cab	26,220	30,909	4,689	0
4051MY 2012 Caterpillar 12M Grader	165,123	150,000	0	(15,123)
4056MY 2008 Caterpillar CS56 Roller	52,903	63,000	10,097	0
1TJQ278 John Papas 6x4 Medium Duty Trailer	763	0	0	(763)
Shire Operations Centre - Survey Shed	4,630	0	0	(4,630)
Shire Operations Centre - Chemical Shed	3,237	0	0	(3,237)
<b>Economic services</b>				
4020MY 2013 Ford Ranger Turbo Diesel	11,326	10,455	0	(871)
<b>Other property and services</b>				
Records Compactus	1,530	0	0	(1,530)
Records Compactus Units & Wire Racks	487	0	0	(487)
	390,758	347,100	17,301	(60,959)

**(b) Loss on Asset Disposals**

The main reason for the increase in Loss on Asset Disposal is due to changes to the Local Government (Financial Management) Regulations, Section 17A(5) that requires from 1 July 2018 that assets with a fair value at the date of acquisition of under \$5,000 are excluded from the assets of the local government. The impact of these changes for the Shire of Murray is shown in the table below:

	2019	2018
	\$	\$
Loss from Sale or Disposal	60,959	59,674
Removal of assets from the Asset Register (Fin Reg 17A(s))	36,313	-
Total Loss on Asset Disposal	24,646	59,674

**Note:**

Assets under \$5,000 which because of their nature and portability, and carry a higher risk of being misused or stolen, are now recorded on a Portable and Attractive Asset Register.



**11. PROPERTY, PLANT AND EQUIPMENT (INCLUDING INFRASTRUCTURE) (Continued)**

(b) Depreciation	2019	2019	2018
	Actual	Budget	Actual
	\$	\$	\$
Buildings	748,709	745,782	738,427
Furniture and equipment	69,497	61,289	53,574
Plant and equipment	524,224	515,519	523,348
Infrastructure - Roads	2,845,294	2,784,242	2,694,906
Infrastructure - Footpaths	225,137	213,579	202,831
Infrastructure - Drainage	384,072	330,367	328,688
Infrastructure - Bridges	734,384	448,560	439,133
Infrastructure - Other	644,627	458,288	456,743
	<b>6,175,944</b>	<b>5,557,626</b>	<b>5,437,650</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Depreciation**

The depreciable amount of all fixed assets including buildings but excluding freehold land and vested land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

**Depreciation rates**

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (a) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Asset Class	Useful life
Long Life Buildings	84 to 120 years
Medium Life Buildings	56 to 80 years
Short Life Buildings	42 to 60 years
Roof	42 to 60 years
Mechanical	14 to 20 years
Fitout	17 to 25 years
Furniture and Equipment	4 to 40 years
Plant and Equipment	3 to 50 years
Sealed Roads	
Formation	not depreciated
Pavement (distributors)	42 to 60 years
Pavement (access)	64 to 80 years
Seal (Bituminous)	17 to 25 years
Seal (Asphalt)	21 to 30 years
Gravel roads	
Formation	not depreciated
Pavement	24 to 30 years
Gravel Sheet	12 years
Formed Roads (unsealed)	
Formation	not depreciated
Footpaths	
Concrete	48 to 60 years
Brick Paved	40 to 50 years
Limestone	15 to 20 years
Sealed	20 to 25 years
Gravel/Timber	15 to 25 years
Stormwater Drainage	
Pits	80 to 100 years
Pipes	50 to 100 years
Bridges	60 to 100 years
Other Infrastructure	10 to 100 years

**12. REVALUATION SURPLUS**

	2019 Opening Balance	2019 Closing Balance	2018 Opening Balance	2018 Revaluation Increment	2018 Revaluation (Decrement)	Total Movement on Revaluation	2018 Closing Balance
	\$	\$	\$	\$	\$	\$	\$
Revaluation Surplus - Lands and Buildings	31,940,113	31,940,113	31,940,113	0	0	0	31,940,113
Revaluation surplus - Infrastructure - Roads	83,945,170	83,945,170	83,945,170	0	0	0	83,945,170
Revaluation surplus - Infrastructure - Footpaths	5,460,194	5,460,194	5,365,266	94,928	0	94,928	5,460,194
Revaluation surplus - Infrastructure - Drainage	24,303,256	24,303,256	21,557,210	2,746,046	0	2,746,046	24,303,256
Revaluation surplus - Infrastructure - Bridges	15,238,177	15,238,177	21,002,751	0	(5,764,574)	(5,764,574)	15,238,177
Revaluation surplus - Infrastructure - Other	7,830,117	7,830,117	5,057,289	2,772,828	0	2,772,828	7,830,117
	168,717,027	168,717,027	168,867,799	5,613,802	(5,764,574)	(150,772)	168,717,027

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

**13. TRADE AND OTHER PAYABLES**

	2019	2018
	\$	\$
<b>Current</b>		
Sundry creditors	2,220,965	1,112,048
Income received in advance	431,323	2,150
Accrued salaries and wages	314,686	301,649
ATO liabilities	0	34,468
Accrued interest on long term borrowings	16,383	19,418
Accrued expenditure	106,839	203,598
	3,090,196	1,673,331

**SIGNIFICANT ACCOUNTING POLICIES**

**Trade and other payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts that are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

14. INFORMATION ON BORROWINGS

(a) Borrowings

	2019	2018
	\$	\$
Current	535,268	548,315
Non-current	2,902,342	3,115,610
	<u>3,437,610</u>	<u>3,663,925</u>

(b) Repayments - Borrowings

Particulars	Loan Number	Institution	Interest Rate	30 June 2019					30 June 2019					30 June 2018				
				Actual Principal 1 July 2018	Actual New Loans	Actual Principal repayments	Actual Interest repayments	Actual Principal outstanding	Budget Principal 1 July 2018	Budget New Loans	Budget Principal repayments	Budget Interest repayments	Budget Principal outstanding	Actual Principal 1 July 2017	Actual Principal repayments	Actual Interest repayments	Actual Principal outstanding	
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Governance</b>																		
Administration Centre Extension Construction	161	WATC	6.94%	306,488	0	68,863	20,930	237,625	306,488		68,862	22,014	237,626	370,746	64,258	26,044	306,488	
Administration Centre Extension Construction	173	WATC	6.07%	182,438	0	57,215	10,557	125,223	182,438		57,215	11,430	125,223	236,332	53,894	14,303	182,438	
<b>Law, order, public safety</b>																		
SES Building	167a	WATC	6.03%	0	0	0	0	0	0		0	0	0	272,810	272,810	41,310	0	
SES Building	167b	WATC	6.06%	0	0	0	0	0	0		0	0	0	271,689	271,689	41,577	0	
<b>Recreation and culture</b>																		
Aquatic Centre Construction	170	WATC	5.98%	191,002	0	92,688	11,442	98,314	191,002		92,688	11,504	98,314	278,388	87,386	17,309	191,002	
Lots 85-88 George Street	174d	WATC	3.62%	64,381	0	64,381	1,837	0	64,381		64,381	2,141	0	126,492	62,111	4,526	64,381	
Lots 85-88 George Street	174e	WATC	3.04%	548,245	0	71,413	19,385	476,832	548,245		71,413	19,668	476,832	617,536	69,291	21,974	548,245	
Lot 1213 South Western Highway	175e	WATC	3.11%	817,054	0	98,328	29,556	718,726	817,054		98,329	30,082	718,725	912,394	95,340	33,366	817,054	
Murray Foreshore Upgrade	179	WATC		0	0	0	0	0	0	200,000	0	0	200,000				0	
Exchange Hotel	180	WATC	2.13%	0	322,000	0	772	322,000	0	322,000	0	0	322,000				0	
<b>Transport</b>																		
Camp Road Properties	182	WATC	3.61%	670,823	0	25,061	28,461	645,762	670,823		25,061	28,502	645,762	695,000	24,177	29,519	670,823	
Entrance Channel Dredging Works	176	WATC		0	0	0	0	0	0	550,000	0	0	550,000				0	
<b>Economic services</b>																		
Pinjarra Underground Power	178	WATC	3.28%	741,337	0	30,795	29,072	710,542	741,337		30,795	29,179	710,542	771,145	29,808	30,272	741,337	
Dwellingup Trails Centre	184	WATC		0	0	0	0	0	0	575,000	0	0	575,000				0	
				<u>3,521,768</u>	<u>322,000</u>	<u>508,744</u>	<u>152,012</u>	<u>3,335,024</u>	<u>3,521,768</u>	<u>1,647,000</u>	<u>508,744</u>	<u>154,520</u>	<u>4,660,024</u>	<u>4,552,532</u>	<u>1,030,764</u>	<u>260,200</u>	<u>3,521,768</u>	
<b>Self Supporting Loans</b>																		
<b>Recreation and culture</b>																		
Yunderup Sport & Recreation Club Inc				142,157	0	39,571	3,233	102,586	142,157	0	39,571	3,567	102,586	180,918	38,761	4,328	142,157	
				<u>142,157</u>	<u>0</u>	<u>39,571</u>	<u>3,233</u>	<u>102,586</u>	<u>142,157</u>	<u>0</u>	<u>39,571</u>	<u>3,567</u>	<u>102,586</u>	<u>180,918</u>	<u>38,761</u>	<u>4,328</u>	<u>142,157</u>	
				<u>3,663,925</u>	<u>322,000</u>	<u>548,315</u>	<u>155,245</u>	<u>3,437,610</u>	<u>3,663,925</u>	<u>1,647,000</u>	<u>548,315</u>	<u>158,087</u>	<u>4,762,610</u>	<u>4,733,450</u>	<u>1,069,525</u>	<u>264,528</u>	<u>3,663,925</u>	

Self supporting loans are financed by payments from third parties. These are shown in Note 8 as other financial assets at amortised cost.

All other loan repayments were financed by general purpose revenue.

14. INFORMATION ON BORROWINGS (Continued)

(c) New Borrowings - 2018/19

Particulars/Purpose	Institution	Loan Type	Term Years	Interest Rate	Amount Borrowed		Amount (Used)		Total Interest & Charges	Actual Balance Unspent
					2019 Actual	2019 Budget	2019 Actual	2019 Budget		
Exchange Hotel Restoration	WATC	Debenture	10	2.13%	\$ 322,000	\$ 322,000	\$ 322,000	\$ 32,200	\$ 37,215	\$ 0
					\$ 322,000	\$ 322,000	\$ 322,000	\$ 32,200	\$ 37,215	\$ 0

(d) Undrawn Borrowing Facilities

	2019	2018
<b>Credit Standby Arrangements</b>	\$	\$
Credit card limit	100,000	100,000
Credit card balance at balance date	(17,780)	(18,905)
<b>Total amount of credit unused</b>	<b>82,220</b>	<b>81,095</b>
<b>Loan facilities</b>		
Loan facilities - current	535,268	548,315
Loan facilities - non-current	2,902,342	3,115,610
<b>Total facilities in use at balance date</b>	<b>3,437,610</b>	<b>3,663,925</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Financial liabilities**

Financial liabilities are recognised at fair value when the Shire becomes a party to the contractual provisions to the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**Borrowing costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they may be capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**Risk**

Information regarding exposure to risk can be found at Note 27.

## 15. EMPLOYEE RELATED PROVISIONS

### Employee Related Provisions

	Provision for Annual Leave	Provision for Long Service Leave	Total
	\$	\$	\$
<b>Opening balance at 1 July 2018</b>			
Current provisions	827,303	1,349,576	2,176,879
Non-current provisions	0	248,307	248,307
	<b>827,303</b>	<b>1,597,883</b>	<b>2,425,186</b>
Additional provision	748,466	261,628	1,010,094
Amounts used	(603,212)	(262,503)	(865,715)
<b>Balance at 30 June 2019</b>	<b>972,557</b>	<b>1,597,008</b>	<b>2,569,565</b>
<b>Comprises</b>			
Current	972,557	1,393,669	2,366,226
Non-current	0	203,339	203,339
	<b>972,557</b>	<b>1,597,008</b>	<b>2,569,565</b>
	<b>2019</b>	<b>2018</b>	
	\$	\$	
<b>Amounts are expected to be settled on the following basis:</b>			
Less than 12 months after the reporting date	914,359	865,715	
More than 12 months from reporting date	1,537,747	1,446,184	
Expected reimbursements from other WA local governments	117,459	113,287	
	<b>2,569,565</b>	<b>2,425,186</b>	

Timing of the payment of current leave liabilities is difficult to determine as it is dependent on future decisions of employees. Expected settlement timings are based on information obtained from employees and historical leave trends and assumes no events will occur to impact on these historical trends.

### SIGNIFICANT ACCOUNTING POLICIES

#### Employee benefits

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

## 16. NOTES TO THE STATEMENT OF CASH FLOWS

### Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Cash and cash equivalents	16,291,661	8,479,603	15,897,355
<b>Reconciliation of Net Cash Provided By Operating Activities to Net Result</b>			
Net result	2,300,188	(471,380)	7,197,454
Non-cash flows in Net result:			
Depreciation	6,175,944	5,557,626	5,437,650
(Profit)/loss on sale of asset	43,658	52,196	45,148
Changes in assets and liabilities:			
(Increase)/decrease in receivables	(651,196)	(244,172)	(57,620)
(Increase)/decrease in other assets	(11,066)	0	0
(Increase)/decrease in inventories	6,080	0	(19,638)
Increase/(decrease) in payables	1,416,865	(21,775)	(1,303,190)
Increase/(decrease) in provisions	144,379	0	176,232
Grants contributions for the development of assets	(3,778,712)	(4,570,640)	(8,743,571)
Net cash from operating activities	5,646,140	301,855	2,732,465

**17. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY**

	2019	2018
	\$	\$
Governance	4,233,983	4,486,316
General purpose funding	1,812,294	1,483,563
Law, order, public safety	4,915,263	5,048,719
Health	52,444	79,856
Education and welfare	199,193	270,904
Housing	1,207,097	1,295,434
Community amenities	32,183,959	32,594,721
Recreation and culture	43,224,846	43,032,614
Transport	183,014,169	183,615,977
Economic services	11,087,946	9,115,693
Other property and services	5,161,914	2,686,435
Unallocated	6,238,664	5,986,423
	293,331,772	289,696,655



## 18. CONTINGENT LIABILITIES

In compliance with the Contaminated Sites Act 2003 Section 11, the Shire has listed sites to be possible sources of contamination. Details of those sites are:

- Shire of Murray Operations Centre, Baker Street, Pinjarra
- Shire of Murray Waste Transfer Station, 834 Corio Road, Ravenswood
- Lot 501 Moores Road, Pinjarra (Old Tip Site)

Until the Shire conducts an investigation to determine the presence and scope of the contamination, assess the risk and agree with the Department of Water and Environmental Regulation on the need and criteria for remediation of a risk based approach, the Shire is unable to estimate the potential costs associated with remediation of these sites. This approach is consistent with the Department of Water and Environmental Regulation guidelines.

## 19. CAPITAL AND LEASING COMMITMENTS

### (a) Capital Expenditure Commitments

Contracted for:

	2019	2018
	\$	\$
- Purchase of Reserves - 44437, 35786 & 50044	0	38,863
- Corporate Business System	289,870	0
- InfoCouncil Agenda & Minutes Software	39,765	0
- Dwellingup National Trails Centre Building Upgrade	1,834,740	0
- Murray River Foreshore Upgrade	28,350	0
	2,192,725	38,863

Payable:

- not later than one year	2,192,725	38,863
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### (b) Operating Lease Commitments

Non-cancellable operating leases contracted for but not capitalised in the accounts.

Payable:

	2019	2018
	\$	\$
- not later than one year	223,056	256,824
- later than one year but not later than five years	207,935	361,879
- later than five years	64,658	0
	495,649	618,703

## SIGNIFICANT ACCOUNTING POLICIES

### Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, and are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower of the fair value of the leased property or the present value of the minimum lease payments, including any minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses on a straight line basis over the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

## 20. RELATED PARTY TRANSACTIONS

### Elected Members Remuneration

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
The following fees, expenses and allowances were paid to council members and/or the President.			
Meeting Fees	136,352	141,597	141,597
President's allowance	35,525	35,525	35,525
Deputy President's allowance	8,881	8,881	8,881
Travelling expenses	400	450	450
Telecommunication allowance	30,334	31,500	31,500
	211,492	217,953	217,953

### Key Management Personnel (KMP) Compensation Disclosure

	2019 Actual	2018 Actual
	\$	\$
The total of remuneration paid to KMP of the Shire during the year are as follows:		
Short-term employee benefits	787,015	792,914
Post-employment benefits	79,168	77,858
Other long-term benefits	17,698	17,584
	883,881	888,356

#### *Short-term employee benefits*

These amounts include all salary, fringe benefits and cash bonuses awarded to KMP except for details in respect to fees and benefits paid to elected members which may be found above.

#### *Post-employment benefits*

These amounts are the current-year's estimated cost of providing for the Shire's superannuation contributions made during the year.

#### *Other long-term benefits*

These amounts represent long service benefits accruing during the year.

**20. RELATED PARTY TRANSACTIONS (Continued)**

**Transactions with related parties**

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guaranties exist in relation to related parties at year end.

The following transactions occurred with related parties:	2019 Actual	2018 Actual
	\$	\$
Sale of goods and services	5,362	122
Short term employee benefits - other related parties	226,658	208,680
<b>Amounts payable to related parties:</b>		
Trade and other payables	1,750	0

**Related Parties**

**The Shire's main related parties are as follows:**

*i. Key management personnel*

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel.

*ii. Other Related Parties*

The associate persons of KMP were employed by the Shire under normal employment terms and conditions.

## 21. MAJOR LAND TRANSACTIONS

The Shire did not participate in any major land transactions during the 2018/19 financial year.

## 22. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The Shire did not participate in any trading undertakings or major trading undertaking during the 2018/19 financial year.

## 23. EMPLOYEE NUMBERS

The number of full-time equivalent employees at balance date

2019	2018
139	138

## 24. CONDITIONS OVER GRANTS/CONTRIBUTIONS

Grant/Contribution	Opening	Received <sup>(2)</sup>	Expended <sup>(3)</sup>	Closing	Received <sup>(2)</sup>	Expended <sup>(3)</sup>	Closing
	Balance <sup>(1)</sup>			Balance <sup>(1)</sup>			Balance
	1/07/17	2017/18	2017/18	30/06/18	2018/19	2018/19	30/06/19
	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>							
DLG Scholarships	15,229	0	(15,229)	0	0	0	0
<b>Law, order, public safety</b>							
DFES - BFB Operating 11/12	16,272	0	0	16,272	0	(16,272)	0
DFES - BFB Operating 17/18	52,598	0	(52,598)	0	0	0	0
DFES - BFB Operating 18/19	0	64,482	0	64,482	0	(64,482)	0
DFES - BFB Operating 19/20	0	0	0	0	58,779	0	58,779
DFES - SES Operating 17/18	9,477	0	(9,476)	1	0	(1)	0
DFES - SES Operating 18/19	0	9,646	0	9,646	0	(9,646)	0
DFES - SES Operating 19/20	0	0	0	0	10,559	0	10,559
LEMA Review	6,412	0	(3,689)	2,723	0	(60)	2,663
Community Evacuation Field Exercise	5,042	0	0	5,042	0	0	5,042
DFES - Bushfire Risk Management	0	0	0	0	172,931	0	172,931
<b>Education and welfare</b>							
PCDG - Youth Activities	1,500	0	0	1,500	0	(1,500)	0
Youth Officer	6,881	0	0	6,881	0	(6,881)	0
Healthways - Early Years Activities	75	0	0	75	0	(75)	0
Youth Activities	8,064	0	(8,064)	0	0	0	0
ATSI Mental Health	18,750	0	(10,050)	8,700	14,074	(8,700)	14,074
ATSI Amazing Race	0	5,283	0	5,283	0	(5,283)	0
<b>Community amenities</b>							
PHCC - Sustainable Agriculture Tool	5,606	0	0	5,606	0	0	5,606
Lakes Road Industrial	5,036	0	0	5,036	0	(5,036)	0
DEC - Zero Waste Management Plan	5,000	0	0	5,000	0	(5,000)	0
WALGA - SWBP Ecological Assessment	4,609	0	(4,609)	0	0	0	0
DPLH - Murray Delta Monitoring Project	0	5,620	0	5,620	0	(3,745)	1,875
Greening Australia - George Brook Reserve	0	10,000	0	10,000	0	(10,000)	0
Community Infrastructure Plan	3,388	0	0	3,388	0	0	3,388
PHCC - Pinjarra Wetlands	2,925	0	0	2,925	0	0	2,925
Stormwater Outlet Banksia Terrace	1,627	0	0	1,627	0	(1,627)	0
PTA - Bus Shelter	379	0	0	379	0	(379)	0
PDC - Pinjarra Revitalisation Plan	40,000	0	(40,000)	0	0	0	0

## 24. CONDITIONS OVER GRANTS/CONTRIBUTIONS (Continued)

Grant/Contribution	Opening	Received	Expended	Closing	Received	Expended	Closing
	Balance <sup>(1)</sup> 1/07/17	2017/18	2017/18	Balance <sup>(1)</sup> 30/06/18	2018/19	2018/19	Balance 30/06/19
	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and culture</b>							
Alcoa - 2017 Christmas Festival	2,000	0	(2,000)	0	0	0	0
Keysbrook Leucozene - North Dandalup Hall	10,000	10,000	0	20,000	0	(20,000)	0
Resource Capital Funds - North Dandalup Hall	9,976	0	0	9,976	0	(9,976)	0
Education Dept - Libratry Project	20,000	0	0	20,000	0	(20,000)	0
LotteryWest - Coolup Tennis Courts	2,937	0	0	2,937	0	(2,937)	0
Childrens Book Council	2,000	0	(2,000)	0	0	0	0
DSR - Kidsport	265	0	(235)	30	0	(30)	0
DSR - Club Development Workshops	1,223	0	0	1,223	0	0	1,223
City of Mandurah - Ravenswood Regional Sporting Precient	30,000	0	(23,320)	6,680	0	(1,190)	5,490
PDC - Ravenswood Regional Sporting Precinct	30,000	0	(23,320)	6,680	0	(1,190)	5,490
DSR - Ravenswood Regional Sporting Precinct	30,000	0	(23,320)	6,680	0	(1,190)	5,490
PDC - Murray River Foreshore & Amphitheatre	100,000	275,000		375,000	0	0	375,000
PDC - Riverland Ramble	50,000	0	(50,000)	0	0	0	0
DLG - MREC Strategic Plan	0	5,000	0	5,000	0	(5,000)	0
DLG - Pinjarra Placemaking	0	6,610	0	6,610	0	(6,118)	492
Alcoa - Dwellingup Community Grants	0	31,850	0	31,850	0	(27,052)	4,798
STEM Project	0	0	0	0	10,000	0	10,000
<b>Transport</b>							
Grants Commission - Paterson Road Bridgeworks	0	70,000	0	70,000	0	(70,000)	0
Recreational Boating Facility - South Yunderup Sullage	6,583	0	0	6,583	0	(6,583)	0
DDWEH - George St Permeable Paving	2,500	0	0	2,500	0	(2,500)	0
R2R - Roads to Recovery	0	652,319	0	652,319	0	(618,991)	33,328
Grants Commission - Wilgie Creek Bridge	194,000	0	0	194,000	0	(194,000)	0

## 24. CONDITIONS OVER GRANTS/CONTRIBUTIONS (Continued)

Grant/Contribution	Opening	Received <sup>(2)</sup>	Expended <sup>(3)</sup>	Closing	Received <sup>(2)</sup>	Expended <sup>(3)</sup>	Closing
	Balance <sup>(1)</sup>			Balance <sup>(1)</sup>			Balance
	1/07/17	2017/18	2017/18	30/06/18	2018/19	2018/19	30/06/19
	\$	\$	\$	\$	\$	\$	\$
<b>Economic services</b>							
Economic Development Marketing Strategies	20,008	0	0	20,008	0	0	20,008
PRLF Regional Trails Coordinator	35,000	0	0	35,000	0	(35,000)	0
PDC - Regional Trails Strategy	0	24,750	0	24,750	5,000	(24,750)	5,000
LotteryWest - Coopers Mill Interpretative	1,115	0	0	1,115	0	(1,115)	0
PDC - Dwellingup National Trails - Skate Park	150,000	0	0	150,000	0	(150,000)	0
PDC - Dwellingup National Trails - Pump Park	50,000	0	0	50,000	0	(50,000)	0
PDC - Dwellingup National Trails - Feature Survey	14,820	0	0	14,820	0	0	14,820
PDC - Dwellingup National Trails - Masterplan	25,000	0	0	25,000	25,000	0	50,000
PDC - Transform Peel	0	100,000	0	100,000	40,000	(12,277)	127,723
PDC - CY O'Connor Research Facility	88,500	0	(33,768)	54,732	0	0	54,732
Peel Innovation Ecosystem Bootcamp	0	0	0	0	6,750	0	6,750
Southern Dirt Peel Growers Hub	0	0	0	0	20,000	0	20,000
Murrayfield Airport Business Case	0	0	0	0	25,000	0	25,000
DWER - Managed Aquifer Recharge Scheme	191,248	0	(157,070)	34,178	0	(34,178)	0
<b>Total</b>	<b>1,276,045</b>	<b>1,270,560</b>	<b>(458,748)</b>	<b>2,087,857</b>	<b>388,093</b>	<b>(1,432,764)</b>	<b>1,043,186</b>

**Notes:**

(1) - Grants/contributions recognised as revenue in a previous reporting period which were not expended at the close of the previous reporting period.

(2) - New grants/contributions which were recognised as revenues during the reporting period and which had not yet been fully expended in the manner specified by the contributor.

(3) - Grants/contributions which had been recognised as revenues in a previous reporting period or received in the current reporting period and which were expended in the current reporting period in the manner specified by the contributor.



25. RATING INFORMATION

(a) Rates

RATE TYPE	Rate in \$	Number of Properties	2018/19 Actual Rateable Value \$	2018/19 Actual Rate Revenue \$	2018/19 Actual Interim Rates \$	2018/19 Actual Back Rates \$	2018/19 Actual Total Revenue \$	2018/19 Budget Rate Revenue \$	2018/19 Budget Interim Rate \$	2018/19 Budget Back Rate \$	2018/19 Budget Total Revenue \$	2017/18 Actual Total Revenue \$
<b>Differential general rate / general rate</b>												
<b>Gross rental valuations</b>												
GRV General	0.094849	6,083	98,394,044	9,332,577	45,502	6,594	9,384,673	9,332,577	68,427	4,840	9,405,844	10,263,966
GRV Commercial	0.075879	147	17,444,794	1,323,693	5,937	0	1,329,630	1,323,694	9,874	692	1,334,260	0
<b>Unimproved valuations</b>												
UV General	0.006450	817	570,399,000	3,679,074	102,861	5,321	3,787,256	3,679,074	19,748	1,383	3,700,205	3,510,630
<b>Sub-Total</b>		7,047	686,237,838	14,335,344	154,300	11,915	14,501,559	14,335,345	98,049	6,915	14,440,309	13,774,596
<b>Minimum payment</b>												
<b>Gross rental valuations</b>												
GRV General	1,121	1,766	14,763,234	1,979,686	0	0	1,979,686	1,979,686	0	0	1,979,686	2,241,960
GRV Commercial	1,121	24	279,487	26,904	0	0	26,904	26,904	0	0	26,904	0
GRV General Lesser Minimum	821	185	334,165	151,885	0	0	151,885	151,885	0	0	151,885	147,815
<b>Unimproved valuations</b>												
UV General	1,121	130	13,455,088	145,730	0	0	145,730	145,730	0	0	145,730	138,474
<b>Sub-Total</b>		2,105	28,831,974	2,304,205	0	0	2,304,205	2,304,205	0	0	2,304,205	2,528,249
		9,152	715,069,812	16,639,549	154,300	11,915	16,805,764	16,639,550	98,049	6,915	16,744,514	16,302,845
Discounts/concessions (refer Note 25(c))							(145,941)				(145,941)	(143,621)
Ex-gratia rates							4,626				4,650	4,626
Rates paid in advance							(411,524)				0	71,918
<b>Total amount raised from general rate</b>							16,252,925				16,603,223	16,235,768
Specified Area Rate (refer Note 25(b))							188,803				187,314	174,683
<b>Totals</b>							16,441,728				16,790,537	16,410,451

SIGNIFICANT ACCOUNTING POLICIES

Rates

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

25. RATING INFORMATION (Continued)

(b) Specified Area Rate

Specified Area Rate	Basis of Valuation	Rate in \$	2018/19 Rateable Value	2018/19 Rate Revenue	2018/19 Interim Rate Revenue	2018/19 Back Rate Revenue	2018/19 Total Specified Area Rate Revenue	2018/19 Budget Rate Revenue	2018/19 Budget Back Rate Revenue	2018/19 Budget Interim Rate Revenue	2018/19 Total Budget Revenue	2017/18 Total Actual Revenue
Yunderup Canal Entrance Dredging	GRV	0.006999	8,094,689	56,655	310	0	56,965	56,655	0	0	56,655	55,520
Yunderup Canal Maintenance	GRV	0.006523	7,688,225	50,150	289	0	50,439	50,150	0	0	50,150	49,141
Murray Lakes Canal Maintenance	GRV	0.006523	4,809,664	31,373	23	0	31,396	31,373	0	0	31,373	30,718
Willow Gardens Canal Maintenance	GRV	0.006523	957,569	6,246	0	0	6,246	6,246	0	0	6,246	6,123
Austin Lakes Phase 2 Maintenance	GRV	0.007394	5,800,615	42,890	867	0	43,757	42,890	0	0	42,890	33,181
				187,314	1,489	0	188,803	187,314	0	0	187,314	174,683

Specified Area Rate	Purpose of the rate	Area/properties Rate Imposed	2018/19 Actual Rate Applied to Costs	2018/19 Actual Rate Set Aside to Reserve	2018/19 Actual Reserve Applied to Costs	2018/19 Budget Rate Applied to Costs	2018/19 Budget Rate Set Aside to Reserve	2018/19 Budget Reserve Applied to Costs
Yunderup Canal Entrance Dredging	For the purpose of dredging the entrance channel to Yunderup Stage 1 Estate, The Moorings and Sapphire Waters		0	56,965	341,654	0	56,655	301,917
Yunderup Canal Maintenance	For the purpose of maintaining the canal waterway and associated infrastructure		0	50,439	7,202	0	50,150	34,846
Murray Lakes Canal Maintenance	For the purpose of maintaining the canal waterway and associated infrastructure		0	31,396	11,470	0	31,373	29,165
Willow Gardens Canal Maintenance	For the purpose of maintaining the canal waterway and associated infrastructure		0	6,246	841	0	6,246	4,065
Austin Lakes Phase 2 Maintenance	For the purpose of maintaining the lake and public open space in Austin Lakes Estate Phase 2		0	43,757	0	0	42,890	0
			0	188,803	361,167	0	187,314	369,993

25. RATING INFORMATION (Continued)

(c) Discounts, Incentives, Concessions, & Write-offs

Waivers or Concessions

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Discount %	Discount \$	2019	2019	2018
				Actual	Budget	Actual
Primary Producer	Concession	18.86%	0	\$ 136,598	\$ 136,598	\$ 134,326
Primary Producer	Concession	9.43%	0.00	8,149	8,149	8,101
Riverglades Complex	Concession	0.00%	6	1,194	1,194	1,194
				145,941	145,941	143,621

Write-offs

Rate or Fee and Charge to which write-off is Granted	Type	Discount %	Discount \$	Actual	Budget	Actual
				\$	\$	\$
General Rates	Write off	0.00%	0	19,297	1,000	5,533
				19,297	1,000	5,533

Rate or Fee and Charge to which the Waiver or Concession is Granted	Circumstances in which the Waiver or Concession is Granted and to whom it was available	Objects and reasons of the Waiver or Concession
Primary Producer	Bona-fide primary producers residing within the Shire as per policy F7	In recognition of the critical economic importance of the agricultural industry Council has adopted policy F7 to assist bona-fide primary producers
Primary Producer	Bona-fide primary producers residing within neighbouring Shires as per policy F7	
Riverglades Complex	Applied to strata-titled lots within the Riverglades Complex	Concession applied in recognition of property owners required to pay the mandated fee under the Caravan Parks & Camping Grounds Regulations

**25. RATING INFORMATION (Continued)**

**(d) Interest Charges & Instalments**

Instalment Options	Date Due	Instalment Plan Admin Charge	Instalment Plan Interest Rate	Unpaid Rates Interest Rate
		\$	%	%
<b>Option One</b>				
Single Full Payment	21 Sep 2018	0.00	0.00%	11.00%
<b>Option Two</b>				
First Instalment	21 Sep 2018	0.00	0.00%	11.00%
Second Instalment	23 Nov 2018	10.00	5.50%	11.00%
Third Instalment	25 Jan 2019	10.00	5.50%	11.00%
Fourth Instalment	29 Mar 2019	10.00	5.50%	11.00%
<b>Option Three</b>				
Rate Smoothing	As scheduled	25.00	0.00%	11.00%

	2019 Actual	2019 Budget	2018 Actual
	\$	\$	\$
Interest on unpaid rates	205,036	167,778	184,267
Interest on instalment plan	85,915	86,500	86,396
Charges on instalment plans	82,705	82,672	83,957
	<b>373,656</b>	<b>336,950</b>	<b>354,620</b>

## 26. RATE SETTING STATEMENT INFORMATION

Note	2018/19	2018/19	2018/19		
	(30 June 2019 Carried Forward) \$	Budget (30 June 2019 Carried Forward) \$	(1 July 2018 Brought Forward) \$		
<b>(a) Non-cash amounts excluded from operating activities</b>					
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> .					
<b>Adjustments to operating activities</b>					
	Less: Profit on asset disposals	11(a)	(17,301)	(2,595)	(14,526)
	Less: Movement in liabilities associated with restricted cash		0	(117,892)	0
	Movement in pensioner deferred rates (non-current)		(55,071)	0	(79,997)
	Movement in sundry debtors (non-current)		70,000	0	7,000
	Movement in employee benefit provisions (non-current)		(44,968)	0	10,808
	Add: Loss on disposal of assets	11(a)	60,959	54,791	59,674
	Add: Depreciation on assets	11(b)	6,175,944	5,557,626	5,437,650
	<b>Non cash amounts excluded from operating activities</b>		<b>6,189,563</b>	<b>5,491,930</b>	<b>5,420,609</b>
<b>(b) Surplus/(deficit) after imposition of general rates</b>					
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.					
<b>Adjustments to net current assets</b>					
	Less: Reserves - restricted cash	3	(9,257,034)	(6,804,300)	(10,068,148)
	Less: - Financial assets at amortised cost - self supporting loans	8(a)	(40,399)	(40,399)	(39,571)
	Add: Current portion of long term borrowings	14(a)	535,268	665,943	548,315
	Add: Component of leave liability held in Reserve		597,002	479,110	597,002
	<b>Total adjustments to net current assets</b>		<b>(8,165,163)</b>	<b>(5,699,646)</b>	<b>(8,962,402)</b>
<b>Net current assets used in the Rate Setting Statement</b>					
	Total current assets		19,159,844	10,843,110	18,093,599
	Less: Total current liabilities		(5,991,690)	(5,113,663)	(4,398,525)
	Less: Total adjustments to net current assets		(8,165,163)	(5,699,646)	(8,962,402)
	<b>Net current assets used in the Rate Setting Statement</b>		<b>5,002,991</b>	<b>29,801</b>	<b>4,732,672</b>

## 27. FINANCIAL RISK MANAGEMENT

This note explains the Shire's exposure to financial risks and how these risks could affect the Shire's future financial performance.

Risk	Exposure arising from	Measurement	Management
<b>Market risk - interest rate</b>	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
<b>Credit risk</b>	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
<b>Liquidity risk</b>	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

### (a) Interest rate risk

#### Cash and cash equivalents

The Shire's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Shire to cash flow interest rate risk.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Shire to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents and term deposits held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Non Interest Bearing
	%	\$	\$	\$	\$
<b>2019</b>					
Cash and cash equivalents	0.84%	16,291,661	2,018,051	14,267,870	5,740
<b>2018</b>					
Cash and cash equivalents	1.75%	15,897,355	9,525,756	6,365,999	5,600

#### Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2019	2018
	\$	\$
Impact of a 1% movement in interest rates on profit and loss and equity*	181,156	179,338

\* Holding all other variables constant

#### Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Shire does not consider there to be any interest rate risk in relation to borrowings.

Details of interest rates applicable to each borrowing may be found at Note 14(b).

## 27. FINANCIAL RISK MANAGEMENT (Continued)

### (b) Credit risk

#### Trade Receivables

The Shire's major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Shire to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. The Shire is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of rates and fees and charges over a period of 12 months before 1 July 2018 or 1 July 2019 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables. Housing prices and unemployment rates have been identified as the most relevant factor in repayment rates, and accordingly adjustments are made to the expected credit loss rate based on these factors. There are no material receivables that have been subject to a re-negotiation of repayment terms.

Upon adoption of AASB9, there has been no material change in the calculation of the loss allowances at 1 July 2018 and therefore no retrospective adjustments have been applied.

The loss allowance as at 30 June 2019 and 1 July 2018 (on adoption of AASB 9) was determined as follows for sundry receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
<b>30 June 2019</b>					
Sundry Receivables					
Expected credit loss	0.36%	0.75%	2.29%	3.35%	
Gross carrying amount	783,175	32,081	4,927	43,893	864,076
Loss allowance	2,800	241	113	1,469	4,623

## 27. FINANCIAL RISK MANAGEMENT (Continued)

### (c) Liquidity risk

#### Payables and borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 14(d).

The contractual undiscounted cash flows of the Shire's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
<b>2019</b>					
Payables	2,217,713	0	0	2,217,713	3,090,196
Borrowings	615,853	1,566,496	1,566,568	3,748,917	3,437,610
	2,833,566	1,566,496	1,566,568	5,966,630	6,527,806
<b>2018</b>					
Payables	1,673,331	0	0	1,673,331	1,673,331
Borrowings	681,917	1,868,027	1,880,891	4,430,834	3,663,925
	2,355,248	1,868,027	1,880,891	6,104,165	5,337,256



## 28. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2018	Amounts Received	Amounts Paid	Amounts Transferred	30 June 2019
	\$	\$	\$	\$	\$
Interest	2,382	30,263	(32,645)	0	0
Unclaimed Monies	31,068	372	(916)	0	30,524
Development Bonds	1,886,712	194,442	(1,010,028)	(1,071,126)	0
Building License Bonds	34,000	0	(20,000)	0	14,000
Facility hire Bonds	6,660	250	(220)	(6,690)	0
Key Bonds	3,261	302	(79)	(3,484)	0
Extractive Industry Bonds	1,500	32	0	(1,532)	0
Property Bonds	55,094	44,475	(88,492)	(11,077)	0
CTF Levy	11,290	77,483	(70,429)	(18,344)	0
Building Services Levy	8,596	88,597	(79,907)	(17,286)	0
Dept Environment & Conservation	1,562	7,986	(9,548)	0	0
Other Miscellaneous Trust Items	3,181	67	(3,248)	0	0
Public Donations	1,090	21,333	(22,423)	0	0
	2,046,396	465,602	(1,337,935)	(1,129,539)	44,524

## 29. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS

During the current year, the Shire adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

Whilst many reflected consequential changes associated with the amendment of existing standards, the only new standard with material application is AASB 9 *Financial Instruments*.

### AASB 9 Financial instruments

AASB 9 *Financial Instruments* replaces AASB 139 *Financial Instruments: Recognition and Measurement* for annual reporting periods beginning on or after 1 January 2018, bringing together all three aspects of the accounting for financial instruments: classification and measurement; impairment; and hedge accounting.

The Shire applied AASB 9 prospectively, with an initial application date of 1 July 2018. The adoption of AASB 9 has resulted in changes in accounting policies and adjustments to the amounts recognised in the financial statements. In accordance with AASB 9.7.2.15, the Shire has not restated the comparative information which continues to be reported under AASB 139. Differences arising from adoption were calculated however considered not material and therefore no adjustment has been recognised directly in accumulated surplus/(deficit).

Under AASB 9, financial assets are subsequently measured at amortised cost, fair value through other comprehensive income (fair value through OCI) or fair value through profit or loss (fair value through P/L). The classification is based on two criteria: the Shire's business model for managing the assets; and whether the assets' contractual cash flows represent 'solely payments of principal and interest' on the principal amount outstanding.

The assessment of the Shire's business model was made as of the date of initial application, 1 July 2018. The assessment of whether contractual cash flows on financial assets are solely comprised of principal and interest was made based on the facts and circumstances as at the initial recognition of the assets.

## 29. INITIAL APPLICATION OF AUSTRALIAN ACCOUNTING STANDARDS (Continued)

The classification and measurement requirements of AASB 9 did not have a significant impact on the Shire. The following are the changes in the classification of the Shire's financial assets:

- Trade receivables and Loans and advances (i.e. Other debtors) classified as Loans and receivables as at 30 June 2018 are held to collect contractual cash flows and give rise to cash flows representing solely payments of principal and interest. These are classified and measured as Financial assets at amortised cost beginning 1 July 2018.
- The Shire did not designate any financial assets as at fair value through profit and loss.

### (b) Impairment

The adoption of AASB 9 has fundamentally changed the Shire's accounting for impairment losses for financial assets by replacing AASB 139's incurred loss approach with a forward-looking expected credit loss (ECL) approach. AASB 9 requires the Shire to recognise an allowance for ECLs for all financial assets not held at fair value through P/L.

Upon adoption of AASB 9, there has been no material change in the calculation of the loss allowance as at 1 July 2018.

### 30. NEW ACCOUNTING STANDARDS AND INTERPRETATIONS FOR APPLICATION IN FUTURE YEARS

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Shire.

This note explains management's assessment of the new and amended pronouncements that are relevant to the Shire, the impact of the adoption of AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 1058 Income for Not-for-Profit Entities. These standards are applicable to future reporting periods and have not yet been adopted.

#### (a) Revenue from Contracts with Customers

The Shire will adopt AASB 15 Revenue from Contracts with Customers (issued December 2014) on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the Shire will adopt the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019. In summary the following adjustments are expected to be made to the amounts recognised in the balance sheet at the date of initial application (1 July 2019):

	AASB 118 carrying amount		AASB 15 carrying amount
Note	30 June 2019	Reclassification	01 July 2019
	\$	\$	\$
<b>Contract liabilities - current</b>			
Unspent grants, contributions and reimbursements	(1,043,186)	1,043,186	0
<b>Contract liabilities non-current</b>			
Adjustment to retained surplus from adoption of AASB 15	30(d)	(1,043,186)	

#### (b) Leases

The Shire adopted AASB 16 retrospectively from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions of AASB 16, the Shire has applied this Standard to its leases retrospectively, with the cumulative effect of initially applying AASB 16 recognised on 1 July 2019. In applying the AASB 16 under the specific transition provisions chosen, the Shire will not restate comparatives for prior reporting periods.

On adoption of AASB 16, the Shire will recognise lease liabilities in relation to leases which had previously been classified as an 'operating lease' applying AASB 117. These lease liabilities will be measured at the present value of the remaining lease payments, discounted using the lessee's incremental borrowing rate on 1 July 2019. The weighted average lessee's incremental borrowing rate applied to the lease liabilities on 1 July 2019 is 2.50%.

	Note	2019
		\$
Operating lease commitments disclosed as at 30 June 2019		495,649
Lease liability recognised as at 1 July 2019		
Discounted using the Shire's incremental borrowing rate of 2.50%	30(d)	<u>154,575</u>
Short term leases recognised on a straight-line basis as an expense		53,641
Low-value leases recognised on a straight-line basis as an expense		<u>348,807</u>
		402,448

On adoption of AASB 16, the Shire will recognise a right-of-use asset in relation to a lease which had previously been classified as an 'operating lease' applying AASB 117. This right-of-use asset is to be measured as if AASB 16 had been applied since its commencement date by the carrying amount but discounted using the lessee's incremental borrowing rate as on 1 July 2019.

On adoption of AASB 16 Leases (issued February 2016), for leases which had previously been classified as an 'operating lease' when applying AASB 117, the Shire is not required to make any adjustments on transition for leases for which the underlying asset is of low value. Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5).

In applying AASB 16 for the first time, the Shire will use the following practical expedient permitted by the standard.

- The exclusion of initial direct costs from the measurement of the right-of-use asset at the date of initial application.

### 30. NEW ACCOUNTING STANDARDS AND INTERPRETATIONS FOR APPLICATION IN FUTURE YEARS (Continued)

#### (c) Income For Not-For-Profit Entities

The Shire will adopt AASB 1058 *Income for Not-for-Profit Entities* (issued December 2016) on 1 July 2019 which will result in changes in accounting policies. In accordance with the transition provisions AASB 1058, the Shire will adopt the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods shall not be restated in accordance with AASB 1058 transition requirements.

Assets that were acquired for consideration, that were significantly less than fair value principally to enable the Shire to further its objectives, may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

#### (d) Impact of changes to Retained Surplus

The impact on the Shire of the changes as at 1 July 2019 is as follows:

	Note	Adjustments	2019
			\$
Retained surplus - 30 June 2019			106,260,340
Adjustment to retained surplus from adoption of AASB 15	30(a)	(1,043,186)	
Adjustment to retained surplus from adoption of AASB 16	30(b)	154,575	
Retained surplus - 01 July 2019			105,371,729

### 31. OTHER SIGNIFICANT ACCOUNTING POLICIES

#### a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

#### c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

#### d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

#### e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

#### f) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

#### g) Fair value of assets and liabilities

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

#### h) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

##### Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

##### Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

##### Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

### 31. OTHER SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

#### Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

#### Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

#### Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

#### i) Impairment of assets

In accordance with Australian Accounting Standards the Shire's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regulatory to ensure the carrying value does not differ materially from that which would be determined using fair value at the ends of the reporting period.

## 32. ACTIVITIES/PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
<p><b>GOVERNANCE</b></p> <p>To provide a decision making process for the efficient allocation of available resources.</p>	<p>Includes the activities of elected members of council and the administrative support available to the Council for the provision of governance of the Shire. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.</p>
<p><b>GENERAL PURPOSE FUNDING</b></p> <p>To collect revenue to allow for the provision of services.</p>	<p>Rates revenue, late payment penalties, general purpose grants, untied road grants and interest received on investments.</p>
<p><b>LAW, ORDER, PUBLIC SAFETY</b></p> <p>To provide services to help ensure a safer and environmentally conscious community.</p>	<p>Supervision and enforcement of various local laws relating to fire prevention, animal control, graffiti and litter control, off-road vehicles and other aspects of public safety, including emergency services.</p>
<p><b>HEALTH</b></p> <p>To provide an operational framework for environmental and community health.</p>	<p>Provision of health services, including inspection of food outlets, pest control, noise control and other preventative services.</p>
<p><b>EDUCATION AND WELFARE</b></p> <p>To provide services to disadvantaged persons, the elderly, children and youth.</p>	<p>Provision of pre-school and senior citizen facilities and welfare and youth programs.</p>
<p><b>HOUSING</b></p> <p>To maintain Shire owned residential properties.</p>	<p>Housing owned by the Shire that cannot be allocated to other programs.</p>
<p><b>COMMUNITY AMENITIES</b></p> <p>To provide services required by the community.</p>	<p>Provision of rubbish collection services, operation of waste transfer stations, protection of the environment, administration of town planning schemes, provision and maintenance of public conveniences and bus shelters and operation of the Pinjarra cemetery.</p>
<p><b>RECREATION AND CULTURE</b></p> <p>To establish and manage infrastructure and resources which will help the social wellbeing of the community.</p>	<p>Provision of facilities and support of organisations and the community with leisure, heritage and cultural activities. This support includes halls, sporting grounds, the Murray Aquatic &amp; Leisure Centre, parks and gardens, art and community festivals and the Murray Public Library.</p>
<p><b>TRANSPORT</b></p> <p>To provide safe, effective and efficient transport infrastructure to the community.</p>	<p>Construction and maintenance of roads, bridges, pathways, the works operations centre, canals and waterways, parking facilities and plant purchases.</p>
<p><b>ECONOMIC SERVICES</b></p> <p>To help promote the Shire and its economic wellbeing.</p>	<p>Activities associated with building services, economic development, tourism and area promotion, public utilities and the operation of the Dwellingup History and Visitor Information Centre.</p>
<p><b>OTHER PROPERTY AND SERVICES</b></p> <p>To monitor and control the Shire's overhead operating accounts.</p>	<p>Private works, administration and public works overheads and plant operations.</p>



### 33. FINANCIAL RATIOS

	2019 Actual	2018 Actual	2017 Actual
Current ratio	1.84	2.11	1.62
Asset consumption ratio	0.73	0.78	0.77
Asset renewal funding ratio	0.67	0.82	0.82
Asset sustainability ratio	0.72	0.75	1.12
Debt service cover ratio	6.90	3.12	7.25
Operating surplus ratio	(0.06)	(0.07)	0.00
Own source revenue coverage ratio	0.81	0.82	0.83

The above ratios are calculated as follows:

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Asset consumption ratio	$\frac{\text{depreciated replacement costs of depreciable assets}}{\text{current replacement cost of depreciable assets}}$
Asset renewal funding ratio	$\frac{\text{NPV of planned capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$
Asset sustainability ratio	$\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expense}}$

## INDEPENDENT AUDITOR'S REPORT

To the Electors of the Shire of Murray

### Report on the Audit of the Financial Report

#### **Opinion**

We have audited the annual financial report of the Shire of Murray which comprises the Statement of Financial Position as at 30 June 2019, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In our opinion the annual financial report of the Shire of Murray:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the Shire of Murray for the year ended 30 June 2019 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

#### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Shire of Murray in accordance with the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Emphasis of Matter – Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling Shire of Murray's financial reporting responsibilities under the Act. Regulation 16 of the Local Government (Financial Management) Regulations 1996 (Regulations), does not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report. Our opinion is not modified in respect of this matter.

#### **Responsibilities of the Chief Executive Officer and Council for the Financial Report**

The Chief Executive Officer (CEO) of the Shire of Murray is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for assessing the Shire of Murray's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State government has made decisions affecting the continued existence of the Shire of Murray.

The Council is responsible for overseeing the Shire of Murray's financial reporting process.

***Auditor's Responsibility for the Audit of the Financial Report***

The objectives of our audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Shire of Murray's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Shire of Murray's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, as we cannot predict future events or conditions that may have an impact.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Council and the CEO regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Report on Other Legal and Regulatory Requirements**

In accordance with the *Local Government (Audit) Regulations 1996* we report that:

- (i) In our opinion, the following matter indicates an adverse trend in the financial position or the financial management practices of the Shire of Murray:
  - a. The Operating Surplus Ratio has been below the Department of Local Government, Sport and Cultural Industries (DLGSCI) standard of 0.01 for the past three years (2019: (0.06), 2018: (0.07), 2017:0)
- (ii) There were no instances of non-compliance with Part 6 of the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* or applicable financial controls of any other written law identified during the course of our audit.

- (iii) All required information and explanations were obtained by us.
- (iv) All audit procedures were satisfactorily completed.
- (v) In our opinion, the asset consumption ratio and the asset renewal ratio included in the annual financial report were supported by verifiable information and reasonable assumptions.

**Matters Relating to the Electronic Publication of the Audited Financial Report**

This auditor's report relates to the annual financial report of Shire of Murray for the year ended 30 June 2019 included on the Shire of Murray's website. Shire of Murray's management is responsible for the integrity of the Shire of Murray website. This audit does not provide assurance on the integrity of the Shire of Murray's website. The auditor's report refers only to the financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this financial report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.

**AMD Chartered Accountants**



**MARIA CAVALLO**  
Director




28-30 Wellington Street, Bunbury, Western Australia

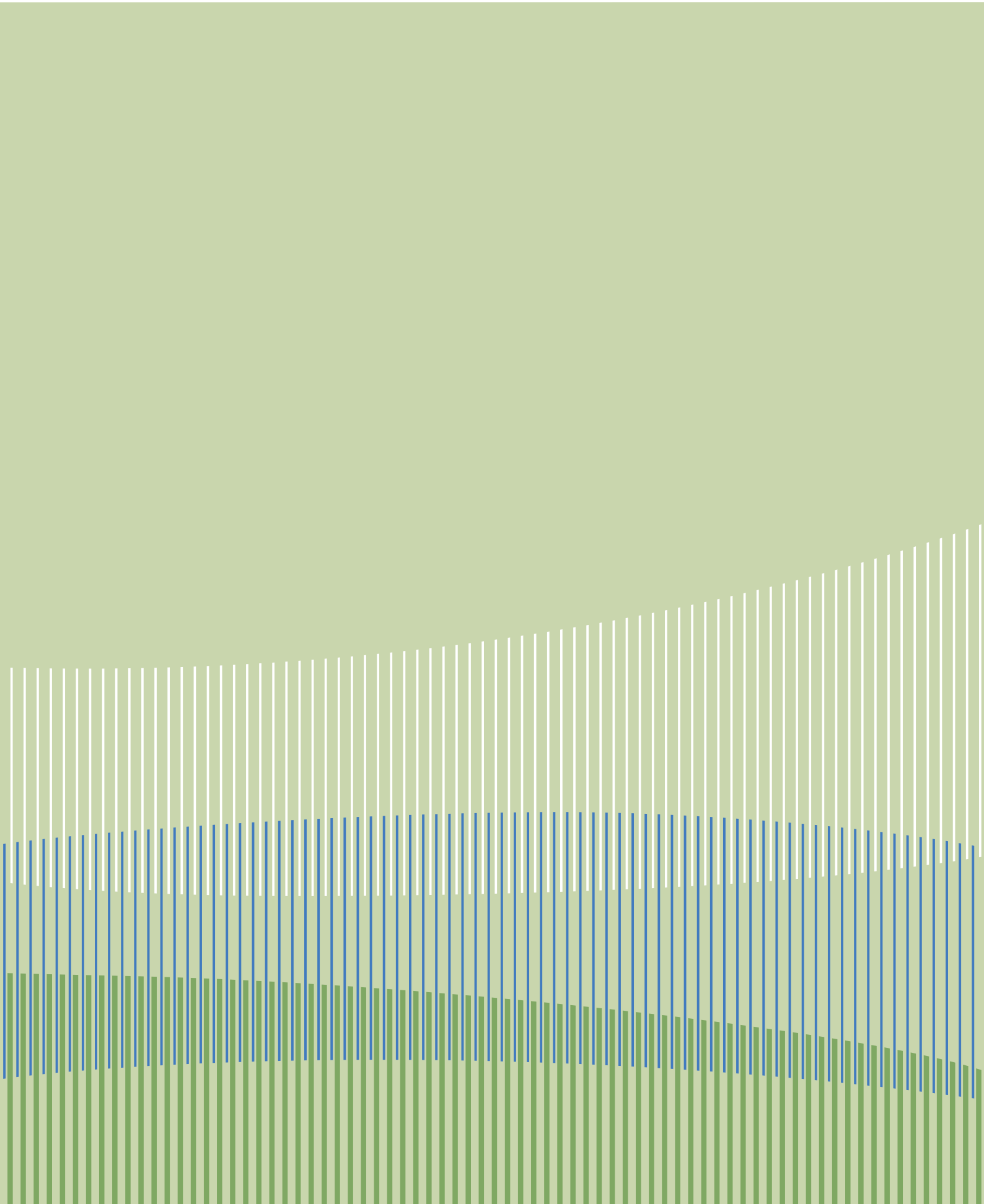
Dated this 4<sup>th</sup> day of November 2019

Item 11.5

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**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
<b>A1 Locksmiths WA Pty Ltd</b>			<b>\$1,059.57</b>
EFT000045	03/10/2019	Locksmith Services to unlock cabinet and cut keys	\$125.60
EFT000052	23/10/2019	Keys cut for St Johns Church	\$337.97
EFT000052	23/10/2019	Brass Privacy Leverset	\$110.00
EFT000052	23/10/2019	Cut A207 Keys	\$66.00
EFT000052	23/10/2019	2 boxes ABUS compact bin locks	\$420.00
<b>AAC ID Solutions Pty Ltd</b>			<b>\$337.00</b>
EFT000054	31/10/2019	Wristbands	\$337.00
<b>Advanced Autologic Pty Ltd</b>			<b>\$708.20</b>
EFT000045	03/10/2019	Supply of 20L Complete Fuel Treatment	\$708.20
<b>Air Liquide WA Pty Ltd</b>			<b>\$603.37</b>
EFT000047	09/10/2019	Rental of Gas Cylinders for Workshop	\$500.29
EFT000054	31/10/2019	Hire of Gas Cylinders at the Operations Centre	\$103.08
<b>Alinta Electricity</b>			<b>\$13,089.32</b>
EFT000051	16/10/2019	Electricity - Leisure Centre	\$9,962.69
EFT000051	16/10/2019	Electricity - Administration Building	\$1,572.56
EFT000051	16/10/2019	Electricity - George Beacham Pavilion	\$1,554.07
<b>Andersen Auto Body Repairs</b>			<b>\$532.69</b>
EFT000051	16/10/2019	Repairs to front bumper 4005MY Mitsubishi Triton	\$532.69
<b>Anglican Parish Of Pinjarra</b>			<b>\$150.00</b>
EFT000047	09/10/2019	Bags of rags	\$150.00
<b>Arbor Centre</b>			<b>\$31,460.00</b>
EFT000047	09/10/2019	Town Square Pinjarra - Stage 3 Relocation	\$31,460.00
<b>Archery &amp; Bubble Sports WA</b>			<b>\$430.00</b>
EFT000054	31/10/2019	School holiday activity in Coolup 08/10/19	\$430.00
<b>Atmos Foods</b>			<b>\$530.14</b>
EFT000052	23/10/2019	Stock Purchases for Edenvale Tea Rooms 19/09/19	\$318.75
EFT000052	23/10/2019	Stock Purchases for Edenvale Tea Rooms 03/10/19	\$211.39
<b>Aus Clean WA</b>			<b>\$15,142.36</b>
EFT000045	03/10/2019	Cleaning for September	\$13,393.61
EFT000047	09/10/2019	Post Event Cleaning	\$201.36
EFT000047	09/10/2019	Event cleaning Hotham Valley Anniversary Celebration	\$134.26
EFT000047	09/10/2019	Edenvale Tearooms Rangehood Clean	\$500.01
EFT000047	09/10/2019	Pre event clean of North Dandalup Hall	\$167.81
EFT000047	09/10/2019	Pre event clean of the North Dandalup Hall	\$167.81
EFT000047	09/10/2019	Deep Clean following Ceiling Replacement & Painting	\$577.50
<b>Aussie Alltrades</b>			<b>\$11,148.50</b>
EFT000046	08/10/2019	Repairs to surface of box culvert on Paterson Rd	\$7,994.80
EFT000054	31/10/2019	Repairs to surface of box culvert on Paterson Rd	\$3,153.70
<b>Australasian Performing Right Assoc. Ltd</b>			<b>\$309.10</b>
EFT000047	09/10/2019	Music Licence 01/07/2019 - 30/06/2020	\$309.10
<b>Australia Post</b>			<b>\$8,040.97</b>
EFT000051	16/10/2019	Postage costs period ending 30/09/2019	\$8,040.97
<b>Australian Services Union</b>			<b>\$227.10</b>
EFT000045	03/10/2019	Payroll deductions	\$75.70
EFT000051	16/10/2019	Payroll deductions	\$75.70
EFT000054	31/10/2019	Payroll deductions	\$75.70
<b>Australian Tax College</b>			<b>\$742.50</b>
EFT000054	31/10/2019	FBT 2020 training seminar	\$742.50
<b>Australlan Taxation Office</b>			<b>\$272,773.48</b>
EFT000045	03/10/2019	PAYG deductions	\$6,362.00
EFT000045	03/10/2019	PAYG deductions	\$83,355.16
EFT000051	16/10/2019	PAYG deductions	\$6,150.00
EFT000051	16/10/2019	PAYG deductions	\$86,085.16

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
EFT000054	31/10/2019	PAYG deductions	\$6,484.00
EFT000054	31/10/2019	PAYG deductions	\$84,337.16
<b>Auto One Pinjarra</b>			<b>\$387.00</b>
EFT000045	03/10/2019	Assorted small automotive replacement parts	\$172.64
EFT000052	23/10/2019	Assorted small automotive replacement parts	\$214.36
<b>B&amp;J Catalano Pty Ltd</b>			<b>\$34,790.91</b>
EFT000047	09/10/2019	Supply 1500T of Gravel	\$34,790.91
<b>Badgers Workshop International Pty Ltd</b>			<b>\$405.35</b>
EFT000051	16/10/2019	DHVIC Gift shop stock	\$405.35
<b>Bay Concrete Grinding</b>			<b>\$1,980.00</b>
EFT000045	03/10/2019	Concrete path grinding - 16 hours	\$1,980.00
<b>Bibbulmun Track Foundation</b>			<b>\$344.00</b>
EFT000051	16/10/2019	DHVIC Gift shop stock	\$344.00
<b>Bindjareb Middars</b>			<b>\$7,430.00</b>
EFT000045	03/10/2019	Facilitator fee for Back to Pinjarra	\$100.00
EFT000047	09/10/2019	Back to Pinjarra commemoration planning meeting	\$100.00
EFT000051	16/10/2019	Sitting fee - Bindjareb Group meeting 14/10/2019	\$100.00
EFT000052	23/10/2019	Back to Pinjarra planning session	\$100.00
EFT000052	23/10/2019	Dance group for Back to Pinjarra Commemoration	\$750.00
EFT000054	31/10/2019	Dance group for Back to Pinjarra Commemoration	\$750.00
EFT000054	31/10/2019	Back to Pinjarra event entertainment	\$5,530.00
<b>Bindjareb Park</b>			<b>\$1,320.00</b>
EFT000051	16/10/2019	Massacre Site Tour and Bush Tucker	\$1,320.00
<b>Black, Geoff</b>			<b>\$1,602.75</b>
EFT000053	30/10/2019	Meeting, IT & Communications Allowance	\$1,602.75
<b>Blue Wren Cafe T/a ASAADA Family Trust</b>			<b>\$396.00</b>
EFT000047	09/10/2019	Catering - Breakfast buffet	\$396.00
<b>Boc Gases Australia Limited</b>			<b>\$17.69</b>
EFT000051	16/10/2019	3 x Oxygen cylinders	\$17.69
<b>Bolt, Cr David</b>			<b>\$4,643.17</b>
EFT000053	30/10/2019	Meeting, IT & Communications Allowance	\$4,563.17
EFT000054	31/10/2019	2019 Election Candidate refund	\$80.00
<b>Brenda Lillian Beacham</b>			<b>\$1,602.75</b>
EFT000053	30/10/2019	Meeting, IT & Communications Allowance	\$1,602.75
<b>Brownes Food Operations Pty Ltd</b>			<b>\$718.66</b>
EFT000045	03/10/2019	MALC Kiosk supplies	\$10.04
EFT000045	03/10/2019	Staff Kitchen milk supply	\$39.29
EFT000045	03/10/2019	Operations Centre milk supply	\$18.81
EFT000045	03/10/2019	Operations Centre milk supply	\$18.81
EFT000045	03/10/2019	Staff Kitchen milk supply	\$39.29
EFT000045	03/10/2019	MALC Kiosk supplies	\$35.35
EFT000045	03/10/2019	Edenvale Tea Rooms supplies	\$103.89
EFT000045	03/10/2019	Edenvale Tea Rooms supplies	\$65.83
EFT000045	03/10/2019	Operations Centre milk supply	\$18.81
EFT000045	03/10/2019	Staff Kitchen milk supply	\$39.29
EFT000045	03/10/2019	MALC Kiosk supplies	\$21.13
EFT000047	09/10/2019	Edenvale Tea Rooms supplies	\$168.89
EFT000047	09/10/2019	Edenvale Tea Rooms supplies	\$90.06
EFT000052	23/10/2019	Administration Office milk supply	\$39.29
EFT000052	23/10/2019	MALC Kiosk supplies	\$9.88
<b>Bunbury Trucks</b>			<b>\$145.75</b>
EFT000047	09/10/2019	Diagnose transmission fault	\$145.75
<b>Bunnings Building Supplies (Halls Head)</b>			<b>\$116.88</b>
EFT000047	09/10/2019	Painting supplies	\$116.88

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
<b>Bunnings Building Supplies (Mandurah)</b>			<b>\$838.37</b>
EFT000045	03/10/2019	Materials for Administration Office build	\$140.97
EFT000051	16/10/2019	Batteries for remotes & dispensers	\$221.21
EFT000051	16/10/2019	Bosch laser level	\$32.96
EFT000051	16/10/2019	Bosch laser level	\$443.23
<b>Caltex Australia Petroleum</b>			<b>\$37,207.83</b>
EFT000047	09/10/2019	Bulk diesel supplies 04/09/19	\$20,623.35
EFT000047	09/10/2019	Bulk diesel supplies 25/09/19	\$16,584.48
<b>Caltex Australia Starcard</b>			<b>\$2,477.62</b>
EFT000047	09/10/2019	Fuel usage	\$2,477.62
<b>Cannon Hygiene Australia Pty Ltd</b>			<b>\$3,190.23</b>
EFT000045	03/10/2019	Sanitary Bin Service 18/10/19 to 17/04/20	\$3,190.23
<b>Car Care Fremantle</b>			<b>\$330.00</b>
EFT000045	03/10/2019	Detail vehicle 4001MY Toyota Prado	\$330.00
<b>Cardilini, Brad</b>			<b>\$1,602.75</b>
EFT000053	30/10/2019	Meeting, IT & Communications Allowance	\$1,602.75
<b>Charles Hull Contracting Co Pty Ltd</b>			<b>\$1,068.10</b>
EFT000045	03/10/2019	Gravel - 2 semi loads to the Shire of Murray	\$1,068.10
<b>CJD Equipment Pty Ltd</b>			<b>\$1,775.53</b>
EFT000047	09/10/2019	Supply of Paccar allwash bundle, transmission service and	\$1,775.53
<b>Classique Ceilings</b>			<b>\$5,016.00</b>
EFT000045	03/10/2019	Flush plasterboard walls in new meeting rooms	\$814.00
EFT000051	16/10/2019	Emergency ceiling repairs to small training room	\$4,202.00
<b>Cleanaway Waste Management</b>			<b>\$300,043.69</b>
EFT000045	03/10/2019	Waste collection Corio Road Transfer Station	\$31,388.19
EFT000045	03/10/2019	Oncharged skip bin services August 2019	\$1,152.07
EFT000045	03/10/2019	Domestic waste collection August 2019	\$58,367.10
EFT000045	03/10/2019	Domestic waste disposal August 2019	\$20,241.45
EFT000045	03/10/2019	Domestic recycle collection August 2019	\$36,732.23
EFT000054	31/10/2019	4 x 240L waste bins for Hotham Valley Festival	\$580.80
EFT000054	31/10/2019	Waste disposal for 6 months Sept 2019 - Feb 2020	\$20,102.21
EFT000054	31/10/2019	Recycling services Sept - Dec 2019	\$37,389.04
EFT000054	31/10/2019	Domestic waste collection September 2019	\$59,248.46
EFT000054	31/10/2019	Transfer Stations September - December 2019	\$33,535.08
EFT000054	31/10/2019	Bulk bin collection Sept 2019 - Feb 2020	\$1,307.06
<b>Cleaning Supplies WA</b>			<b>\$2,703.64</b>
EFT000045	03/10/2019	Cleaning supplies	\$1,257.16
EFT000051	16/10/2019	Dispenser hand towel packs	\$247.50
EFT000054	31/10/2019	Cleaning supplies for Administration Building	\$1,198.98
<b>Clever Patch Pty Ltd</b>			<b>\$411.97</b>
EFT000054	31/10/2019	Kids activities - Back to Pinjarra Commemoration	\$411.97
<b>Clinton Long Project Management Pty Ltd</b>			<b>\$40,306.93</b>
EFT000054	31/10/2019	Exchange Hotel Progress Claim 6	\$40,306.93
<b>Coastline Lawn Services</b>			<b>\$25,004.18</b>
EFT000051	16/10/2019	Mowing & general garden bed maintenance at Weewar	\$265.39
EFT000051	16/10/2019	Mowing North Dandalup Springs	\$83.34
EFT000051	16/10/2019	Mowing North Dandalup Springs	\$83.34
EFT000051	16/10/2019	Mowing Skate Park as per Tender No T16/5	\$5,702.89
EFT000051	16/10/2019	Mowing of Old Sarum as per Tender No T16/5	\$7,890.27
EFT000051	16/10/2019	Mowing Skate Park as per Tender No T16/5	\$5,702.89
EFT000051	16/10/2019	Mowing of Old Sarum as per Tender No T16/5	\$4,745.29
EFT000052	23/10/2019	Mowing & general garden bed maintenance at Weewar	\$530.77
<b>Coca-Cola Amatil (Aust) Pty Ltd</b>			<b>\$718.67</b>
EFT000045	03/10/2019	MALC Kiosk supplies	\$155.79



**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
EFT000052	23/10/2019	MALC Kiosk supplies	\$199.94
EFT000054	31/10/2019	MALC Kiosk supplies	\$362.94
<b>Coles Supermarkets Australia</b>			<b>\$2,782.11</b>
EFT000048	09/10/2019	Power board	\$15.00
EFT000048	09/10/2019	MALC Kiosk supplies	\$137.61
EFT000048	09/10/2019	Batteries	\$45.50
EFT000048	09/10/2019	Catering for Noongar Language Lessons	\$43.55
EFT000048	09/10/2019	MALC Kiosk supplies	\$161.67
EFT000048	09/10/2019	Aquatic - Coffee supplies	\$25.00
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms	\$295.89
EFT000048	09/10/2019	Powerboard and lead extension	\$35.00
EFT000048	09/10/2019	MALC Kiosk supplies	\$158.46
EFT000048	09/10/2019	Staff Recognition Awards 2019 Refreshments	\$133.58
EFT000048	09/10/2019	Staff Recognition Awards 2019 Gifts	\$60.00
EFT000048	09/10/2019	Staff Recognition Awards 2019 Gifts	\$345.75
EFT000048	09/10/2019	Catering for Noongar Language Lessons	\$43.00
EFT000048	09/10/2019	Catering supplies	\$21.37
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 12/09/19	\$102.18
EFT000048	09/10/2019	Catering supplies	\$78.12
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 14/09/19	\$107.52
EFT000048	09/10/2019	General Kitchen/Catering Supplies	\$35.60
EFT000048	09/10/2019	C-batteries and dishwashing liquid	\$14.40
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 07/09/19	\$48.00
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 18/09/19	\$96.56
EFT000048	09/10/2019	MALC Kiosk supplies	\$153.69
EFT000048	09/10/2019	Catering for Noongar Language Lessons	\$49.00
EFT000048	09/10/2019	Noongar Language Lessons catering	\$35.00
EFT000048	09/10/2019	MALC Kiosk supplies	\$10.00
EFT000048	09/10/2019	MALC Kiosk supplies	\$16.57
EFT000048	09/10/2019	General Kitchen/Catering Supplies	\$37.60
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 24/09/19	\$118.89
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 23/09/19	\$4.59
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 21/09/19	\$61.01
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 18/09/19	\$63.15
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 28/09/19	\$101.35
EFT000048	09/10/2019	Stock Purchases for Edenvale Tea Rooms 29/09/19	\$157.00
EFT000048	09/10/2019	Staff recognition awards - ice and serviettes	\$40.00
EFT000048	09/10/2019	MALC Kiosk supplies	\$4.00
<b>Community Newspaper Group</b>			<b>\$225.54</b>
EFT000051	16/10/2019	Public Notices - Rights in Water and Irrigation Act	\$225.54
<b>Connect Call Centre Services</b>			<b>\$1,206.21</b>
EFT000052	23/10/2019	Overcalls for September 2019	\$1,206.21
<b>Cookies and More</b>			<b>\$251.50</b>
EFT000045	03/10/2019	Stock Purchases for Edenvale Tea Rooms 03/10/19	\$104.00
EFT000052	23/10/2019	Stock Purchases for Edenvale Tea Rooms 25/09/19	\$66.00
EFT000052	23/10/2019	Stock Purchases for Edenvale Tea Rooms 2/10/19	\$81.50
<b>Corsign WA Pty Ltd</b>			<b>\$1,069.20</b>
EFT000045	03/10/2019	Cornish Way - 150mm Sign Blade	\$994.40
EFT000045	03/10/2019	Street Sign - Vandals Road	\$74.80
<b>Council On The Ageing (WA)</b>			<b>\$200.00</b>
EFT000052	23/10/2019	Staff Training	\$200.00
<b>Cut Out Plastics</b>			<b>\$88.00</b>
EFT000052	23/10/2019	Key Tags	\$88.00
<b>C-Wise</b>			<b>\$2,244.00</b>

**List of Accounts Paid in October 2019 to be Received**

<b>Payment No</b>	<b>Posting Date</b>	<b>Description</b>	<b>Amount</b>
EFT000054	31/10/2019	Process green waste from verge collection October	\$2,244.00
<b>Daniels Health Services Pty Ltd</b>			<b>\$139.90</b>
EFT000051	16/10/2019	Monthly collection of needle containers	\$139.90
<b>DATA#3 Limited</b>			<b>\$4,757.15</b>
EFT000052	23/10/2019	IT equipment - Netwrix Auditor for Windows file servers	\$4,757.15
<b>DC Two Pty Ltd</b>			<b>\$655.95</b>
EFT000047	09/10/2019	IT equipment - Cloud storage October 2019	\$655.95
<b>Dep of Biodiversity, Conservation &amp;</b>			<b>\$277.20</b>
EFT000051	16/10/2019	Firewood Permit collection fees September 2019	\$277.20
<b>Department of Fire and Emergency</b>			<b>\$246,635.10</b>
EFT000046	08/10/2019	Emergency Services Levy Quarter 1 contribution	\$246,635.10
<b>Department of Mines, Industry Regulation</b>			<b>\$4,544.78</b>
EFT000048	09/10/2019	Building Services Levy collection fees September 2019	\$4,544.78
<b>Department of Water and Environmental</b>			<b>\$812.00</b>
EFT000047	09/10/2019	Annual licence fee Dwellingup Transfer Station	\$812.00
<b>DI Bella Coffee</b>			<b>\$163.00</b>
EFT000052	23/10/2019	Stock Purchases Edenvale Tea Rooms 02/10/19	\$163.00
<b>Dial Before You Dig WA Ltd</b>			<b>\$110.00</b>
EFT000052	23/10/2019	Dial Before You Dig fee July - September 2019	\$110.00
<b>Dilate Digital</b>			<b>\$165.00</b>
EFT000047	09/10/2019	Plugins, themes and Wordpress subscriptions	\$165.00
<b>Dimensions of Glass and More</b>			<b>\$200.00</b>
EFT000052	23/10/2019	Installation of musical instruments for Pinjarra Festival	\$200.00
<b>Downer EDI Works</b>			<b>\$22,551.02</b>
EFT000052	23/10/2019	Supply and spray 9,500L of 90/10 Bitumen and supply 12T	\$22,551.02
<b>Dunlop Electrics</b>			<b>\$10,389.60</b>
EFT000045	03/10/2019	Replace BMS back up system UPS batteries	\$577.34
EFT000045	03/10/2019	Power point and data outlet for Gym	\$849.20
EFT000045	03/10/2019	Move power and data points in Transportable Office	\$799.70
EFT000045	03/10/2019	Repair issue with sunken light switches	\$250.25
EFT000047	09/10/2019	Install the hydro pool heating pump	\$104.50
EFT000047	09/10/2019	Replace light fittings and tidy wiring	\$1,135.20
EFT000052	23/10/2019	Repair lights Foreshore	\$1,922.80
EFT000052	23/10/2019	Repairs to emergency assistance switches	\$256.85
EFT000052	23/10/2019	Install pump start relay on bore in Dwellingup	\$312.95
EFT000052	23/10/2019	Replace faulty flow switch and cabling on bore	\$1,345.85
EFT000052	23/10/2019	Replace single GPO with a double Corio Road	\$195.80
EFT000052	23/10/2019	Supply 30mtrs of LED strip lighting for totems	\$2,504.96
EFT000054	31/10/2019	Replace cake display fridge lights	\$134.20
<b>Dwellingup Primary School P &amp; C</b>			<b>\$750.00</b>
EFT000052	23/10/2019	Sausage Sizzle for opening of Pump Track and Skate Park	\$750.00
<b>Environmental Health Australia NSW Inc.</b>			<b>\$550.00</b>
EFT000047	09/10/2019	Annual food safety program subscription	\$550.00
<b>EPCAD Pty Ltd</b>			<b>\$2,431.00</b>
EFT000054	31/10/2019	For professional services to design concept plans	\$2,431.00
<b>Essential Refrigeration Services</b>			<b>\$11,525.43</b>
EFT000045	03/10/2019	Supply and install air conditioner for new Karri Meeting Room	\$2,860.00
EFT000045	03/10/2019	Air conditioner service July	\$2,156.00
EFT000045	03/10/2019	Air conditioner maintenance	\$313.50
EFT000045	03/10/2019	August air conditioner cleaning	\$2,156.00
EFT000045	03/10/2019	Air conditioner belts and access panel	\$2,994.75
EFT000054	31/10/2019	Relocate air conditioner for IT equipment	\$654.68
EFT000054	31/10/2019	Repairs to air conditioner unit	\$390.50
<b>Estuary Bobcats</b>			<b>\$10,972.50</b>

**List of Accounts Paid in October 2019 to be Received**

<b>Payment No</b>	<b>Posting Date</b>	<b>Description</b>	<b>Amount</b>
EFT000045	03/10/2019	Sweep sand from footpath at Murray River Drive	\$286.00
EFT000051	16/10/2019	Cart sand and backfill intersection verge	\$2,079.00
EFT000051	16/10/2019	Repair bus bay on Fishermans Road, Coolup	\$495.00
EFT000051	16/10/2019	325 x 1.2m two coat bitumen seal at Wilson Road	\$5,362.50
EFT000054	31/10/2019	Repair road surface at Culeenup Road	\$2,750.00
<b>Farlane</b>			<b>\$19,002.50</b>
EFT000045	03/10/2019	Progress payment - Inception (25%) Murrayfield Business	\$19,002.50
<b>Fiebre Coffee</b>			<b>\$136.00</b>
EFT000052	23/10/2019	Edenvale Tea Rooms coffee supplies for September 2019	\$136.00
<b>Fitz Gerald Strategies</b>			<b>\$1,657.41</b>
EFT000054	31/10/2019	Investigation into complaint	\$1,657.41
<b>Frontline Fire &amp; Rescue</b>			<b>\$229.35</b>
EFT000051	16/10/2019	PAC Strap Bracket - Yellow extended adjustment	\$229.35
<b>GHD Pty Ltd</b>			<b>\$6,832.10</b>
EFT000047	09/10/2019	Groundwater monitoring Corio Road Transfer Station	\$6,832.10
<b>Gilbert J &amp; A</b>			<b>\$2,277.00</b>
EFT000045	03/10/2019	Mesh eaves and gables	\$1,760.00
EFT000051	16/10/2019	Install air compressor and tyre remover - Corio Road	\$418.00
EFT000051	16/10/2019	Create man hole in roof tin	\$99.00
<b>Golden West Lubricants</b>			<b>\$1,251.21</b>
EFT000054	31/10/2019	208L Drum Rubia TIR 7900 15W40 Oil	\$1,251.21
<b>Graham Brown Auto Wreckers</b>			<b>\$140.00</b>
EFT000054	31/10/2019	Towing of a silver Mitsubishi Lancer	\$140.00
<b>Gray's Plumbing &amp; Gas</b>			<b>\$3,569.50</b>
EFT000045	03/10/2019	Repair leaking toilet	\$104.50
EFT000045	03/10/2019	Replace faulty hot water system	\$1,331.00
EFT000045	03/10/2019	Remove blockages to toilet	\$49.50
EFT000052	23/10/2019	Investigate and repair blocked sink	\$874.50
EFT000052	23/10/2019	Replace vandalised hand basin	\$1,089.00
EFT000052	23/10/2019	Repairs to water main	\$121.00
<b>Greenfields Concreting</b>			<b>\$10,208.00</b>
EFT000045	03/10/2019	Replace 10 lineal metres of mountable kerbing	\$1,518.00
EFT000045	03/10/2019	Kerbing George Street, Pinjarra	\$880.00
EFT000051	16/10/2019	Replace 97m concrete path - various locations	\$5,335.00
EFT000051	16/10/2019	Replace 45m concrete path near underpass in North Pinjarra	\$2,475.00
<b>Hamel Nursery</b>			<b>\$82.50</b>
EFT000052	23/10/2019	Coral Gum - Eucalyptus Torquata	\$82.50
<b>Hanson Construction Materials Pty Ltd</b>			<b>\$8,479.72</b>
EFT000045	03/10/2019	Supply 250T of road base	\$1,346.40
EFT000045	03/10/2019	Supply 250T of road base	\$879.12
EFT000047	09/10/2019	Supply 105T of 10mm aggregate	\$3,525.76
EFT000047	09/10/2019	Supply 250T of road base	\$2,728.44
<b>High Standard Systems</b>			<b>\$918.00</b>
EFT000047	09/10/2019	Service visit Library	\$175.00
EFT000047	09/10/2019	Service visit and replace PRI South Yunderup BFB	\$316.00
EFT000052	23/10/2019	Decommission and recommission alarm for ceiling repairs	\$427.00
<b>Holcim (Australia) Pty Ltd - Humes</b>			<b>\$396.00</b>
EFT000052	23/10/2019	Supply 2-1092x600 liners	\$396.00
<b>Hot Klobba</b>			<b>\$341.76</b>
EFT000047	09/10/2019	Uniform for Kane Morley	\$341.76
<b>Huckleberrys Tank &amp; Water Service</b>			<b>\$7,103.17</b>
EFT000051	16/10/2019	Supply water truck	\$7,103.17
<b>Hydraulink Mandurah</b>			<b>\$668.16</b>
EFT000052	23/10/2019	Make new hydraulic hose	\$247.12

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
EFT000054	31/10/2019	Make up hydraulic hoses to suit backhoe	\$421.04
<b>I Sweep</b>			<b>\$2,244.00</b>
EFT000054	31/10/2019	Annual sweeping of the Shire of Murray roads	\$2,244.00
<b>Infiniti Group</b>			<b>\$2,195.03</b>
EFT000045	03/10/2019	MALC Kiosk supplies	\$784.65
EFT000045	03/10/2019	Stock Purchases for Edenvale Tea Rooms 05/09/19	\$214.94
EFT000052	23/10/2019	Stock Purchases for Edenvale Tea Rooms 19/09/19	\$198.94
EFT000052	23/10/2019	Stock Purchases for Edenvale Tea Rooms 03/10/19	\$236.88
EFT000052	23/10/2019	MALC Kiosk supplies	\$759.62
<b>Intelife Group</b>			<b>\$6,239.20</b>
EFT000051	16/10/2019	Hand weeding of traffic islands and roundabouts	\$900.00
EFT000051	16/10/2019	Spraying and blowing of traffic islands	\$400.00
EFT000051	16/10/2019	12 Monthly rubbish pickup and path blow down	\$75.00
EFT000051	16/10/2019	BBQ cleaning for 2019/20	\$1,887.60
EFT000052	23/10/2019	Roadside litter pick Sept 2019-June 2020	\$2,976.60
<b>IT Vision</b>			<b>\$4,910.76</b>
EFT000054	31/10/2019	Renew SynergySoft modules	\$4,910.76
<b>ITR Pacific Pty Ltd</b>			<b>\$2,596.00</b>
EFT000054	31/10/2019	Supply of 7D1576B cutting edges	\$2,596.00
<b>Ivey's Industrial Cleaners</b>			<b>\$139.70</b>
EFT000052	23/10/2019	Monthly cleaning of vehicle	\$139.70
<b>Ixom Operations Pty Ltd</b>			<b>\$2,022.01</b>
EFT000054	31/10/2019	Chlorine container rental, cl2 cylinders x 3 - September 2019	\$2,022.01
<b>James Bennett Pty Ltd</b>			<b>\$10.52</b>
EFT000045	03/10/2019	Library stock	\$10.52
<b>Jarra Infusion</b>			<b>\$600.00</b>
EFT000047	09/10/2019	Light meal served at September 2019 Ordinary Council	\$150.00
EFT000054	31/10/2019	Refreshments October Ordinary Council Meeting	\$225.00
EFT000054	31/10/2019	Correction of invoice for July Aug Sept Ordinary Council	\$225.00
<b>JB Hi-Fi Commercial</b>			<b>\$19.67</b>
EFT000045	03/10/2019	IT equipment - Incipio NGP Case for Google Pixel 3 (Clear)	\$19.67
<b>JB Hi-Fi Mandurah</b>			<b>\$202.20</b>
EFT000045	03/10/2019	IT equipment - Navman Mivue 790 WiFi	\$202.20
<b>JH Computer Services Pty Ltd</b>			<b>\$308.00</b>
EFT000054	31/10/2019	IT equipment - Alogic USB 3.0 to Gigabit ethernet adapter	\$308.00
<b>Jomar Contracting</b>			<b>\$16,775.00</b>
EFT000045	03/10/2019	Nanga Bridge pile repairs	\$16,775.00
<b>JR &amp; A Hersey Pty Ltd</b>			<b>\$585.51</b>
EFT000052	23/10/2019	Safety accessories for the construction crews	\$585.51
<b>Kaarak Dreaming Maitlands Cultural Tours</b>			<b>\$700.00</b>
EFT000052	23/10/2019	Aboriginal Artwords and Wahgul story	\$700.00
<b>Kennards Hire</b>			<b>\$1,260.00</b>
EFT000054	31/10/2019	Seven day hire of mini excavator and trailer	\$1,260.00
<b>Stuart Kirkham</b>			<b>\$700.42</b>
EFT000053	30/10/2019	Meeting, IT & Communications Allowance	\$620.42
EFT000054	31/10/2019	2019 Election Candidate refund	\$80.00
<b>Kmart - Head Office</b>			<b>\$128.50</b>
EFT000052	23/10/2019	DHVIC Gift shop stock	\$128.50
<b>Lake Preston Lime</b>			<b>\$39,411.35</b>
EFT000045	03/10/2019	Supply 3,350T of limestone	\$1,893.65
EFT000045	03/10/2019	Supply 35T of 19mm limestone	\$638.55
EFT000047	09/10/2019	Supply 3,350T of limestone	\$4,479.75
EFT000052	23/10/2019	Supply 3,350T of limestone	\$4,566.65
EFT000054	31/10/2019	Supply 3,000T of limestone for Kirkham Road	\$15,782.80

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
EFT000054	31/10/2019	Supply 3,350T of limestone	\$12,049.95
<b>Landgate</b>			<b>\$52.40</b>
EFT000051	16/10/2019	Certificate of Title	\$26.20
EFT000052	23/10/2019	Title search bridge works - North Yunderup Road	\$26.20
<b>LCIS - Jardine Lloyd Thompson Pty Ltd</b>			<b>\$2,401.11</b>
EFT000052	23/10/2019	Personal Accident Insurance Dwellingup Creative	\$575.85
EFT000052	23/10/2019	Public Liability Insurance Pinjarra Connect	\$637.26
EFT000052	23/10/2019	Public Liability Insurance Dwellingup Creative	\$612.15
EFT000052	23/10/2019	Personal Accident Insurance Pinjarra Connect	\$575.85
<b>Le Chem Pty Ltd</b>			<b>\$5,623.11</b>
EFT000054	31/10/2019	Supply of 628m for road works from Burnside Road Pit	\$5,623.11
<b>Lee Stephen Donald</b>			<b>\$2,231.84</b>
EFT000053	30/10/2019	2019 Election Candidate refund	\$80.00
EFT000053	30/10/2019	Meeting, IT & Communications Allowance	\$2,151.84
<b>Leisure Institute of W Australia (Aquatics)</b>			<b>\$132.00</b>
EFT000051	16/10/2019	LIWA Membership - Aleksandar Ilic	\$132.00
<b>Les Mills Body Training Systems</b>			<b>\$311.85</b>
EFT000047	09/10/2019	License Fees	\$311.85
<b>LGRCEU</b>			<b>\$307.56</b>
EFT000045	03/10/2019	Payroll deductions	\$102.52
EFT000051	16/10/2019	Payroll deductions	\$102.52
EFT000054	31/10/2019	Payroll deductions	\$102.52
<b>LMW</b>			<b>\$2,200.00</b>
EFT000054	31/10/2019	Valuation - Lot 85 George Street - Exchange Hotel	\$2,200.00
<b>Lucky Charm Pinjarra</b>			<b>\$1,186.73</b>
EFT000047	09/10/2019	Assorted office stationery and West Australian newspaper	\$620.28
EFT000051	16/10/2019	Diaries 2020 Collins A5 Kingsgrove	\$141.76
EFT000054	31/10/2019	Assorted office stationery	\$424.69
<b>Mandurah Cellarbrations</b>			<b>\$356.00</b>
EFT000045	03/10/2019	Meeting refreshments	\$104.00
EFT000052	23/10/2019	Council Election Night refreshments	\$252.00
<b>Mandurah Holden</b>			<b>\$39,011.96</b>
EFT000054	31/10/2019	Holden Colorado 4x4 Space cab chassis utility	\$39,011.96
<b>Mandurah Motorcycle Charity Ride</b>			<b>\$500.00</b>
EFT000052	23/10/2019	Grant from 2019/20 Community Assistance Partnership Fund	\$500.00
<b>Mandurah Pump Shop</b>			<b>\$3,256.22</b>
EFT000047	09/10/2019	Service heating pumps x 4	\$3,256.22
<b>Mandurah Tree Lopping &amp; Stump Grinding</b>			<b>\$36,465.00</b>
EFT000045	03/10/2019	Tree pruning general Tender T19-6	\$3,465.00
EFT000045	03/10/2019	Tree pruning general Tender T19-6	\$8,360.00
EFT000045	03/10/2019	Tree pruning in road reserves Tender T19-6	\$5,280.00
EFT000045	03/10/2019	Tree pruning in road reserves Tender T19-6	\$770.00
EFT000047	09/10/2019	Tree pruning general Tender T19-6	\$2,310.00
EFT000051	16/10/2019	Tree pruning in road reserves Tender T19-6	\$880.00
EFT000051	16/10/2019	Tree pruning general Tender T19-6	\$6,160.00
EFT000052	23/10/2019	Tree pruning and clearing Kirkham Road	\$9,240.00
<b>Marketforce Productions</b>			<b>\$3,845.47</b>
EFT000047	09/10/2019	Five job advertising pack for SEEK advertising	\$962.50
EFT000052	23/10/2019	Public Notice Rights in Water and Irrigation Act	\$320.87
EFT000052	23/10/2019	EOI Dwellingup Futures	\$1,733.75
EFT000054	31/10/2019	Death Notices	\$112.29
EFT000054	31/10/2019	Exchange Hotel Major Land	\$716.06
<b>McGrath Pest Management</b>			<b>\$1,265.00</b>
EFT000052	23/10/2019	October quarterly termite inspection and spot treatment	\$825.00

**List of Accounts Paid in October 2019 to be Received**

<b>Payment No</b>	<b>Posting Date</b>	<b>Description</b>	<b>Amount</b>
EFT000054	31/10/2019	Quarterly pest control	\$440.00
<b>McLarty, Douglas</b>			<b>\$1,793.74</b>
EFT000053	30/10/2019	Meeting, IT & Communications Allowance	\$1,793.74
<b>McLeods</b>			<b>\$32,870.40</b>
EFT000047	09/10/2019	Development of Tenancy Agreements	\$4,058.29
EFT000047	09/10/2019	Legal fees - Power to impose rates	\$3,862.32
EFT000052	23/10/2019	Lot 9510 Sutton Street Pinjarra	\$630.27
EFT000052	23/10/2019	St Johns Church	\$282.28
EFT000052	23/10/2019	Acquisition Agreement Lot 804 Curtis Lane	\$1,600.00
EFT000052	23/10/2019	Point Grey Development Company Pty Ltd	\$22,437.24
<b>McNaughtans Pty Ltd</b>			<b>\$148.50</b>
EFT000054	31/10/2019	Supply of 2500kg/9m ratchet straps	\$148.50
<b>Metro Beverage Co</b>			<b>\$236.03</b>
EFT000052	23/10/2019	Stock purchases for Edenvale Tea Rooms 24/09/19	\$236.03
<b>Miracle Recreation Equipment</b>			<b>\$4,510.00</b>
EFT000045	03/10/2019	Safety inspections of all playgrounds within the Shire	\$4,510.00
<b>Moore Stephens (WA) Pty Ltd</b>			<b>\$231.00</b>
EFT000052	23/10/2019	2019 Tax Webinar staff training	\$231.00
<b>Murray River Auto Repairs</b>			<b>\$4,040.80</b>
EFT000045	03/10/2019	Replace EGR valve assembly 4015MY Ford Ranger	\$763.70
EFT000045	03/10/2019	30,000km service 4018MY Toyota RAV4	\$247.95
EFT000045	03/10/2019	60,000km service 4005MY Mitsubishi Triton	\$591.15
EFT000047	09/10/2019	150,000km service 4013MY Ford Ranger	\$541.65
EFT000052	23/10/2019	Replace battery 4017MY Mitsubishi Pajero	\$210.00
EFT000052	23/10/2019	Replace EGR valve 4013MY Ford Ranger	\$763.70
EFT000054	31/10/2019	Replace reverse camera 102WR Holden Colorado	\$670.20
EFT000054	31/10/2019	15,000km service 107WR Holden Colorado	\$252.45
<b>Murray Shire Social Club</b>			<b>\$758.00</b>
EFT000045	03/10/2019	Payroll deductions	\$25.00
EFT000045	03/10/2019	Payroll deductions	\$210.00
EFT000051	16/10/2019	Payroll deductions	\$20.00
EFT000051	16/10/2019	Payroll deductions	\$239.00
EFT000054	31/10/2019	Payroll deductions	\$25.00
EFT000054	31/10/2019	Payroll deductions	\$239.00
<b>N &amp; Y Painting Service</b>			<b>\$7,590.00</b>
EFT000045	03/10/2019	Supply of all materials and labour for painting of 6 George	\$6,930.00
EFT000051	16/10/2019	Painting of ceilings - emergency repairs	\$660.00
<b>National Trust Of Australia (WA)</b>			<b>\$851.90</b>
EFT000051	16/10/2019	Old Court House water usage - 01/11/18 - 31/08/19	\$851.90
<b>Neverfail (WA) Pty Limited</b>			<b>\$145.20</b>
EFT000047	09/10/2019	Monthly rental of water coolers	\$72.60
EFT000054	31/10/2019	Monthly rental of water coolers	\$72.60
<b>North Pinjarra Progress Association</b>			<b>\$876.50</b>
EFT000054	31/10/2019	Grant from 2019/20 Community Assistance Partnership Fund	\$876.50
<b>Officeworks</b>			<b>\$276.69</b>
EFT000051	16/10/2019	Engagement materials for North Dandalup Day	\$75.42
EFT000052	23/10/2019	Stationery assorted	\$177.27
EFT000054	31/10/2019	Stationery assorted	\$24.00
<b>Open Office Pty Ltd</b>			<b>\$36,543.10</b>
EFT000054	31/10/2019	Corporate Business System monthly charges September, October, July	\$36,543.10
<b>Our Community Yoga</b>			<b>\$1,214.00</b>
EFT000045	03/10/2019	Provision of Yoga instructor	\$494.00
EFT000047	09/10/2019	Provision of Yoga instructor	\$247.00
EFT000052	23/10/2019	Provision of Yoga instructor	\$113.00

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
EFT000054	31/10/2019	Provision of Yoga instructor	\$360.00
<b>Parks &amp; Leisure Australia</b>			<b>\$1,980.00</b>
EFT000045	03/10/2019	Parks and Leisure Australia Conference 2019	\$1,980.00
<b>Peel Engraving &amp; Rubber Stamp Co</b>			<b>\$56.95</b>
EFT000052	23/10/2019	Blue and Red date stamp pad	\$11.85
EFT000054	31/10/2019	Black shiny self-inking customer stamp	\$45.10
<b>Peel Flower House</b>			<b>\$407.00</b>
EFT000054	31/10/2019	Wreathes and flowers for commemoration	\$407.00
<b>Peel H2O Solutions</b>			<b>\$2,170.85</b>
EFT000052	23/10/2019	Sprinkler and reticulation supplies	\$236.55
EFT000052	23/10/2019	Hunter PGP Ultra reticulation unit	\$1,613.55
EFT000052	23/10/2019	Sprinkler and reticulation supplies	\$320.75
<b>Peel Mini Earthmovers</b>			<b>\$39,856.30</b>
EFT000045	03/10/2019	Murray Streetscape Project Demolition	\$13,365.00
EFT000045	03/10/2019	Murray Streetscape Project Demolition	\$17,281.00
EFT000051	16/10/2019	Removal of Cotton Bush at Bush Retreat	\$330.00
EFT000051	16/10/2019	Remove section of asphalt path	\$2,301.20
EFT000052	23/10/2019	Supply and install blocks and soil at Dwellingup	\$1,051.60
EFT000052	23/10/2019	Murray Streetscape Project Demolition	\$5,527.50
<b>Peel Paint Place</b>			<b>\$241.40</b>
EFT000052	23/10/2019	Interior Paint 10L	\$161.45
EFT000054	31/10/2019	Long life Road marking White WB 4ltr	\$79.95
<b>Peel Regional Leaders Forum Inc</b>			<b>\$39,055.50</b>
EFT000045	03/10/2019	Operating Contribution to PRLF 2019/20	\$39,055.50
<b>Peel Scope Solutions</b>			<b>\$14,383.50</b>
EFT000045	03/10/2019	Supply and install bore pump at Dwellingup Oval	\$2,500.00
EFT000045	03/10/2019	Remove pump at Dwellingup Oval	\$605.00
EFT000051	16/10/2019	New "O" Rings and Nylon Locking Bands	\$988.50
EFT000051	16/10/2019	Supply & Install Grundfos SQ30-11 at Glebe lands	\$10,290.00
<b>Peel Weed &amp; Pest Control</b>			<b>\$42,970.00</b>
EFT000047	09/10/2019	Fire prevention work spraying	\$10,150.00
EFT000051	16/10/2019	Weed control of all road verges	\$26,885.00
EFT000054	31/10/2019	Weed control of all kerbs	\$5,935.00
<b>Perth Mint - Goldcorp Australia</b>			<b>\$118.80</b>
EFT000051	16/10/2019	20 x Citizenship \$1 coins	\$118.80
<b>Peter William Sargent</b>			<b>\$581.00</b>
EFT000051	16/10/2019	Test and Tag electrical equipment	\$581.00
<b>PFD Food Services Pty Ltd</b>			<b>\$1,579.58</b>
EFT000045	03/10/2019	MALC Kiosk supplies	\$525.00
EFT000052	23/10/2019	MALC Kiosk supplies	\$1,054.58
<b>Pickett, Leslie</b>			<b>\$100.00</b>
EFT000051	16/10/2019	Bindjareb Reference Group sitting fee 14/10/2019	\$100.00
<b>Pinjarra Basketball Association</b>			<b>\$60.00</b>
EFT000047	09/10/2019	Hot Shots basketball program 23/09/19	\$60.00
<b>Pinjarra Bowling &amp; Recreation Club Inc</b>			<b>\$1,000.00</b>
EFT000052	23/10/2019	Grant from 2019/20 Community Assistance Partnership Fund	\$1,000.00
<b>Pinjarra Community Garden Inc</b>			<b>\$300.00</b>
EFT000051	16/10/2019	Successful 18/19 CAPF Round 3 grant application	\$300.00
<b>Pisconeri AM</b>			<b>\$40,071.90</b>
EFT000047	09/10/2019	Corio Road Transfer Station management August 2019	\$31,647.00
EFT000047	09/10/2019	Transfer Station management July 2019	\$3,705.90
EFT000047	09/10/2019	Transport green waste to Waroona	\$4,719.00
<b>Plantation &amp; Landcare Services Pty Ltd</b>			<b>\$8,734.44</b>
EFT000052	23/10/2019	Landscaping Lot 102 Lakes Road North Dandalup	\$8,734.44

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
<b>Platinum Tyre Services Pty Ltd</b>			<b>\$176.00</b>
EFT000045	03/10/2019	Check tyre pressures and condition	\$88.00
EFT000052	23/10/2019	Pressure checks for October	\$88.00
<b>Poster Factory Australia Pty Ltd</b>			<b>\$1,540.00</b>
EFT000052	23/10/2019	Poster Service Agreement renewal	\$1,540.00
<b>Print Sync Business Solutions</b>			<b>\$253.99</b>
EFT000047	09/10/2019	Maintenance Colourwave printer September	\$253.99
<b>Pritchard's Bookbinders</b>			<b>\$772.20</b>
EFT000052	23/10/2019	Binding 10 Council Minute Books Aug 18 - June 19	\$772.20
<b>PSI Audio (WA) Pty Ltd</b>			<b>\$4,090.00</b>
EFT000047	09/10/2019	Bosch 8 Zone speaker processor controller	\$4,090.00
<b>Puma Energy</b>			<b>\$1,375.69</b>
EFT000052	23/10/2019	Fuel usage fleet vehicles	\$1,375.69
<b>Pumps Australia</b>			<b>\$201.30</b>
EFT000045	03/10/2019	Supply pump spare parts	\$201.30
<b>Quality Publishing Australia</b>			<b>\$211.42</b>
EFT000051	16/10/2019	DHVIC Maps and Guide books stock	\$211.42
<b>Quality Traffic Management Pty Ltd</b>			<b>\$8,878.25</b>
EFT000047	09/10/2019	Prepare Traffic Management Plan for Pinjarra Road	\$776.93
EFT000051	16/10/2019	Traffic Management Paterson Road Nambeelup	\$3,932.11
EFT000051	16/10/2019	Traffic Management Paterson Road Nambeelup	\$2,004.90
EFT000051	16/10/2019	Supply Traffic Management	\$2,164.31
<b>Retro Roads</b>			<b>\$2,486.00</b>
EFT000052	23/10/2019	Hire and operation of pavement grinding	\$2,486.00
<b>RFD Australia Pty Ltd</b>			<b>\$242.00</b>
EFT000054	31/10/2019	Servicing of South Yunderup/Ravenswood VBFB Fire	\$242.00
<b>Roar Creations</b>			<b>\$260.00</b>
EFT000052	23/10/2019	Catering for Local Planning Strategy Workshop	\$260.00
<b>Rogers, Cr Angela</b>			<b>\$1,682.75</b>
EFT000051	16/10/2019	Meeting, IT & Communications Allowance	\$1,602.75
EFT000054	31/10/2019	2019 Election Candidate refund	\$80.00
<b>Rose, Casey</b>			<b>\$1,682.75</b>
EFT000053	30/10/2019	Meeting, IT & Communications Allowance	\$1,602.75
EFT000054	31/10/2019	2019 Election Candidate refund	\$80.00
<b>Rylan Pty Ltd</b>			<b>\$21,804.20</b>
EFT000052	23/10/2019	Flush kerbing - Culeenup Road, North Yunderup	\$21,804.20
<b>Scope Business Imaging</b>			<b>\$2,103.53</b>
EFT000047	09/10/2019	Photocopier contract charges all locations September 2019	\$2,103.53
<b>Sea to Summit Pty Ltd</b>			<b>\$334.55</b>
EFT000051	16/10/2019	DHVIC Gift Shop stock	\$157.51
EFT000052	23/10/2019	DHVIC Gift Shop stock	\$177.04
<b>Shire of Waroona</b>			<b>\$438.00</b>
EFT000045	03/10/2019	Fines Enforcement Registry	\$50.00
EFT000047	09/10/2019	Green waste disposal	\$192.00
EFT000051	16/10/2019	Green waste disposal September 2019	\$96.00
EFT000052	23/10/2019	Fines Enforcement Case Number 19/71442	\$100.00
<b>Sign Craft</b>			<b>\$1,618.10</b>
EFT000051	16/10/2019	Murray River Town Square signage	\$254.10
EFT000054	31/10/2019	3 x 1800x1200 corflute signs	\$462.00
EFT000054	31/10/2019	Relocation of Exchange Hotel sign	\$902.00
<b>Signs Plus</b>			<b>\$175.20</b>
EFT000051	16/10/2019	Name Badge - Shenton, Cheryl	\$87.60
EFT000054	31/10/2019	Name Badge - Chris Dunlop	\$87.60
<b>Snap Mandurah</b>			<b>\$932.23</b>



**List of Accounts Paid in October 2019 to be Received**

<b>Payment No</b>	<b>Posting Date</b>	<b>Description</b>	<b>Amount</b>
EFT000054	31/10/2019	200 x A5 flyers - Back to Pinjarra Day	\$357.69
EFT000054	31/10/2019	Seniors Week Event A4 Poster	\$195.16
EFT000054	31/10/2019	Interim promotional flyers	\$115.38
EFT000054	31/10/2019	Design of Shade Structure Murray River Town Square	\$264.00
<b>Soft Landing</b>			<b>\$4,732.00</b>
EFT000047	09/10/2019	Mattress collection from Corio Rd Transfer Station	\$4,732.00
<b>South West Fire Solutions</b>			<b>\$643.50</b>
EFT000051	16/10/2019	Monthly FIP testing September 2019	\$643.50
<b>South Yunderup Residents &amp; Ratepayers</b>			<b>\$130.00</b>
EFT000051	16/10/2019	14 day trial advertisement	\$130.00
<b>Spud Shed Mandurah</b>			<b>\$282.32</b>
EFT000045	03/10/2019	Stock Purchases for Edenvale Tea Rooms	\$29.92
EFT000052	23/10/2019	Stock Purchases for Edenvale Tea Rooms	\$252.40
<b>Spyker Business Solutions Pty Ltd</b>			<b>\$11,803.69</b>
EFT000047	09/10/2019	CCTV Maintenance 2019/20	\$2,892.60
EFT000052	23/10/2019	Milestone XProtect Professional upgrade	\$2,403.50
EFT000052	23/10/2019	Replacement NanoStation LOCO M5 at Skate Park	\$672.22
EFT000052	23/10/2019	System Administrator Resource for September 2019	\$2,618.00
EFT000052	23/10/2019	Sophos RED 15w WiFi and Shipping	\$1,676.47
EFT000054	31/10/2019	Installation of 12V &Ah NBN Backup Battery	\$443.65
EFT000054	31/10/2019	Review IT requirements emergency services	\$1,097.25
<b>Steann Pty Ltd</b>			<b>\$18,150.00</b>
EFT000054	31/10/2019	Green waste verge collection October 2019	\$18,150.00
<b>Stewart &amp; Heaton Clothing</b>			<b>\$1,346.95</b>
EFT000054	31/10/2019	Uniforms for North Dandalup Volunteer Fire Brigade	\$1,346.95
<b>Sticky Fingers Australia Pty Ltd</b>			<b>\$228.00</b>
EFT000052	23/10/2019	Stock purchases for Edenvale Tea Rooms 01/10/19	\$228.00
<b>Lloyd Walley Band</b>			<b>\$2,000.00</b>
EFT000052	23/10/2019	Lloyd Walley Band - Back to Pinjarra Commemoration	\$1,000.00
EFT000054	31/10/2019	Lloyd Walley Band - Back to Pinjarra Commemoration	\$1,000.00
<b>Stunned Emu Designs</b>			<b>\$470.70</b>
EFT000051	16/10/2019	DHVIC Gift Shop stock	\$470.70
<b>Subway Pinjarra</b>			<b>\$262.80</b>
EFT000045	03/10/2019	Catering for Noongar Language lessons	\$145.00
EFT000047	09/10/2019	Catering for Fire Fighting course	\$117.80
<b>Telstra Corporation Limited</b>			<b>\$2,001.74</b>
EFT000045	03/10/2019	Phone usage	\$234.55
EFT000052	23/10/2019	Phone usage	\$34.95
EFT000052	23/10/2019	Phone usage	\$166.00
EFT000052	23/10/2019	Phone usage Rangers - Oct 19	\$874.99
EFT000052	23/10/2019	Phone usage	\$69.89
EFT000052	23/10/2019	Phone usage	\$34.95
EFT000052	23/10/2019	Phone usage	\$149.99
EFT000052	23/10/2019	Phone usage	\$100.88
EFT000054	31/10/2019	Phone usage	\$100.00
EFT000054	31/10/2019	Phone usage	\$235.54
<b>The Distributors Perth</b>			<b>\$342.25</b>
EFT000045	03/10/2019	MALC Kiosk supplies	\$342.25
<b>Total Eden</b>			<b>\$1,971.31</b>
EFT000047	09/10/2019	Hunter SPR Gear drive I25 Ultra SS Reticulation	\$1,971.31
<b>Tourism Council Western Australia</b>			<b>\$65.00</b>
EFT000051	16/10/2019	Japan Ready Workshop	\$65.00
<b>Toyota Financial Services</b>			<b>\$888.45</b>
EFT000051	16/10/2019	Lease payment MY12336 August 2019	\$296.15

**List of Accounts Paid in October 2019 to be Received**

<b>Payment No</b>	<b>Posting Date</b>	<b>Description</b>	<b>Amount</b>
EFT000051	16/10/2019	Lease payment MY12336 September 2019	\$296.15
EFT000051	16/10/2019	Lease payment MY12336 October 2019	\$296.15
<b>TPG Network Pty Ltd</b>			<b>\$3,227.93</b>
EFT000054	31/10/2019	Ethernet Access 01/09/2019 - 30/09/2019	\$3,227.93
<b>T-Quip</b>			<b>\$385.90</b>
EFT000045	03/10/2019	Edger blades and various plant replacement parts	\$385.90
<b>Tuckey's Hardware</b>			<b>\$2,828.64</b>
EFT000045	03/10/2019	Materials for repairs	\$17.64
EFT000045	03/10/2019	Batteries for mosquito traps	\$28.00
EFT000045	03/10/2019	Toilet maintenance	\$26.58
EFT000045	03/10/2019	Protective equipment - Safety Specs	\$55.80
EFT000045	03/10/2019	Assorted small hardware items	\$1,004.62
EFT000052	23/10/2019	Self drilling screws	\$4.95
EFT000052	23/10/2019	Food collection bins for food drive	\$234.00
EFT000052	23/10/2019	Wheels for vacuum cleaner repairs	\$6.69
EFT000052	23/10/2019	Stepladder to meet OSH requirements	\$228.00
EFT000052	23/10/2019	Protective equipment - Safety Specs	\$139.20
EFT000052	23/10/2019	Materials for Office Build	\$63.45
EFT000052	23/10/2019	Disposable Coveralls	\$101.29
EFT000052	23/10/2019	Assorted small hardware items	\$736.47
EFT000052	23/10/2019	Cover Strip	\$181.95
<b>Tyrecycle Pty Ltd</b>			<b>\$1,679.59</b>
EFT000051	16/10/2019	Collect tyres from Corio Road Transfer Station	\$381.25
EFT000054	31/10/2019	Tyre collection from Corio Road Transfer Station	\$419.05
EFT000054	31/10/2019	Collect tyres from Corio Road Transfer Station	\$879.29
<b>Tyrepower Pinjarra</b>			<b>\$2,381.00</b>
EFT000045	03/10/2019	Replace rear tyres 245/70R16 AT700 Maxis	\$563.20
EFT000045	03/10/2019	Supply and fit Mich X Multi Z Steer tyres to Volvo	\$1,700.00
EFT000045	03/10/2019	Minor Repairs on Operations Centre Shire Vehicles	\$117.80
<b>Vibe Pinjarra</b>			<b>\$4,399.39</b>
EFT000047	09/10/2019	Fuel usage fleet vehicles	\$4,399.39
<b>Vinidex Pty Ltd</b>			<b>\$1,189.42</b>
EFT000052	23/10/2019	24703 - 100 Draincoil SN8 Sock 20m	\$1,189.42
<b>Vorgee Pty Ltd</b>			<b>\$1,196.25</b>
EFT000052	23/10/2019	Aquatic Shop stock	\$211.20
EFT000054	31/10/2019	Aquatic Shop stock	\$985.05
<b>WA Tool and Trade Supply</b>			<b>\$42.17</b>
EFT000045	03/10/2019	Small hardware Items	\$42.17
<b>WALGA</b>			<b>\$3,162.33</b>
EFT000054	31/10/2019	Belinda Brown to attend WALGA training 18/10/19	\$567.00
EFT000054	31/10/2019	Asset Disposal advertising	\$853.07
EFT000054	31/10/2019	Asset Disposal advertising	\$697.26
EFT000054	31/10/2019	Rates in Local Government Clerical Workshop	\$1,045.00
<b>Walkingtwo bytwo</b>			<b>\$284.40</b>
EFT000051	16/10/2019	DHVIC stock purchases - books	\$284.40
<b>Waroon Septics &amp; Liquid Waste</b>			<b>\$1,358.50</b>
EFT000047	09/10/2019	Service Grease Trap	\$462.00
EFT000047	09/10/2019	Pump out septic tanks	\$539.00
EFT000052	23/10/2019	Quarterly Grease Trap cleaning-Tea Rooms - July19	\$192.50
EFT000052	23/10/2019	Clean Grease Trap	\$165.00
<b>Wassell, Les</b>			<b>\$900.00</b>
EFT000045	03/10/2019	Herron Point Caretakers Allowance	\$300.00
EFT000051	16/10/2019	Herron Point Caretakers Allowance	\$300.00
EFT000054	31/10/2019	Herron Point Caretakers Allowance	\$300.00

**List of Accounts Paid in October 2019 to be Received**

<b>Payment No</b>	<b>Posting Date</b>	<b>Description</b>	<b>Amount</b>
<b>Waterlogic Australia Pty Ltd</b>			<b>\$575.30</b>
EFT000047	09/10/2019	Water filter hire October	\$66.00
EFT000051	16/10/2019	Water filter hire July all locations	\$509.30
<b>Waters BM &amp; RV</b>			<b>\$14,146.00</b>
EFT000047	09/10/2019	Supply tippers, cart and dispose of 14 loads of spoil at Cougers	\$14,146.00
<b>Waynes Windscreens</b>			<b>\$676.50</b>
EFT000054	31/10/2019	Supply and fit new windscreen to fleet vehicle	\$676.50
<b>Wesfarmers Kleenheat Gas Pty Ltd</b>			<b>\$78.25</b>
EFT000045	03/10/2019	Gas supply 12 Camp Rd 06/03/2019 - 27/05/2019	\$78.25
<b>Westbooks</b>			<b>\$585.73</b>
EFT000051	16/10/2019	Library book stock	\$488.64
EFT000052	23/10/2019	Library book stock	\$97.09
<b>Western Greenery</b>			<b>\$398.00</b>
EFT000054	31/10/2019	Soil order for dance arena - Back to Pinjarra	\$398.00
<b>Whitcroft IT Pty Ltd</b>			<b>\$94.00</b>
EFT000045	03/10/2019	Microsoft Wireless Desktop 850	\$69.00
EFT000052	23/10/2019	DP to HDMI Converter	\$25.00
<b>Willcox and Associates Pty Ltd</b>			<b>\$4,400.00</b>
EFT000051	16/10/2019	Architect Consultancy for the Dwellingup National Trails	\$4,400.00
<b>Wilson Security</b>			<b>\$1,328.70</b>
EFT000045	03/10/2019	Alarm call outs 13/9/2019	\$370.70
EFT000052	23/10/2019	Alarm response Administration 20/9/2019	\$353.00
EFT000052	23/10/2019	Alarm call out 28/9/2019	\$97.90
EFT000052	23/10/2019	Alarm call out 28/9/2019	\$507.10
<b>Winc Australia Pty Limited</b>			<b>\$131.46</b>
EFT000045	03/10/2019	Task chair for office	\$131.46
<b>Workpower</b>			<b>\$1,034.00</b>
EFT000045	03/10/2019	RCD Testing	\$1,034.00
<b>Wren Oil</b>			<b>\$16.50</b>
EFT000054	31/10/2019	Disposal of oil waste at the Operations Centre	\$16.50
<b>Zipform Pty Ltd</b>			<b>\$4,588.79</b>
EFT000045	03/10/2019	Printing of Murray Focus Newsletter and delivery of flyers	\$4,588.79
<b>Stikit Solutions</b>			<b>\$735.82</b>
EFT000045	03/10/2019	Sticker for Food Drive to support Community Hub	\$255.00
EFT000054	31/10/2019	Corio Road Waste Transfer Station	\$480.82
<b>Mandurah Psychological Services Pty Ltd</b>			<b>\$1,501.50</b>
EFT000045	03/10/2019	Counselling session with psychologist	\$429.00
EFT000047	09/10/2019	Counselling session with psychologist	\$429.00
EFT000052	23/10/2019	Counselling session with psychologist	\$214.50
EFT000054	31/10/2019	Counselling session with psychologist	\$429.00
<b>Easi Packaging Pty Ltd</b>			<b>\$6,572.28</b>
EFT000045	03/10/2019	Payroll deductions	\$2,190.76
EFT000051	16/10/2019	Payroll deductions	\$2,190.76
EFT000054	31/10/2019	Payroll deductions	\$2,190.76
<b>Jenni Brown</b>			<b>\$21,175.00</b>
EFT000047	09/10/2019	Project Management Agri Innovation Precinct	\$21,175.00
<b>Telair Pty Ltd</b>			<b>\$19.80</b>
EFT000052	23/10/2019	Virtual fax - 01/10/2019 - 31/10/2019	\$19.80
<b>Toll Transport Pty Ltd</b>			<b>\$577.24</b>
EFT000045	03/10/2019	Courier charges	\$396.06
EFT000052	23/10/2019	Courier charges	\$147.35
EFT000054	31/10/2019	Courier charges	\$33.83
<b>Best Consultants</b>			<b>\$7,040.00</b>

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
EFT000052	23/10/2019	Power servicing Reserve 30371 Dwellingup	\$7,040.00
<b>Simple Little Designs</b>			<b>\$1,400.00</b>
EFT000045	03/10/2019	MALC Marketing services September	\$700.00
EFT000052	23/10/2019	MALC Marketing services October	\$700.00
<b>CSE Crosscom Pty Ltd</b>			<b>\$107,970.62</b>
EFT000047	09/10/2019	24 x 12V Converters	\$982.30
EFT000054	31/10/2019	Supply & Installation of radios and associated equipment plus training Shire of Murray Radio Communications Project	\$106,988.32
<b>Sterling's Office National</b>			<b>\$593.62</b>
EFT000047	09/10/2019	General supplies & Laminator	\$329.62
EFT000051	16/10/2019	Brother LC-73BK 2PK Inkjet Cartridge Black Twin	\$264.00
<b>WML Consultants Pty Ltd</b>			<b>\$5,963.38</b>
EFT000047	09/10/2019	Pinjarra Western Deviation - Concept alignment	\$5,963.38
<b>SITE Architecture Studio</b>			<b>\$8,800.00</b>
EFT000047	09/10/2019	Architectural Design Services - Bushfire Centre of Excellence	\$3,300.00
EFT000054	31/10/2019	Architectural Design Services - Bushfire Centre of Excellence	\$5,500.00
<b>Rural Press Pty Limited</b>			<b>\$526.93</b>
EFT000051	16/10/2019	Public Notice - Major Land Transaction	\$526.93
<b>Firm Construction Pty Ltd</b>			<b>\$511,187.99</b>
EFT000047	09/10/2019	Dwellingup National Trails Centre Building Project	\$231,254.30
EFT000054	31/10/2019	Dwellingup National Trails Centre Building Project	\$279,933.69
<b>Classic Haulage Pty Ltd</b>			<b>\$7,678.00</b>
EFT000054	31/10/2019	Supply two walking floor truck with side shoot	\$7,678.00
<b>Michael Hansen</b>			<b>\$100.00</b>
EFT000052	23/10/2019	Bindjareb Reference Group meeting	\$100.00
<b>Purely You</b>			<b>\$190.00</b>
EFT000045	03/10/2019	Sugar Scrub Workshop	\$190.00
<b>Construction Training Fund</b>			<b>\$6,081.12</b>
EFT000047	09/10/2019	BCITF Collection Fees August 2019	\$3,381.58
EFT000051	16/10/2019	CTF Levy Collection Fees Sept 2019	\$2,699.54
<b>WA Temporary Fencing Supplies</b>			<b>\$605.00</b>
EFT000045	03/10/2019	Extra temporary fencing hire Murray Town Square	\$605.00
<b>Prestige Products</b>			<b>\$178.75</b>
EFT000051	16/10/2019	Floor pads for cleaner	\$178.75
<b>Patricia Hines Designs</b>			<b>\$215.00</b>
EFT000045	03/10/2019	Author visit Children's Book Week	\$215.00
<b>Mandurah Counselling Services</b>			<b>\$150.00</b>
EFT000054	31/10/2019	Consultation session with psychologist	\$150.00
<b>Waroona Rural Services</b>			<b>\$318.40</b>
EFT000054	31/10/2019	Two packs of 117cm fence droppers	\$318.40
<b>Eleanor Hawke</b>			<b>\$1,500.00</b>
EFT000045	03/10/2019	Noongar Language Classes - Youth	\$1,500.00
<b>Mandurah Nissan</b>			<b>\$30,602.75</b>
EFT000046	08/10/2019	Nissan Qashqai ST-L plus accessories	\$30,602.75
<b>Perth Bouncy Castle Hire</b>			<b>\$1,612.82</b>
EFT000045	03/10/2019	Inflatable water slide for Community Fun Day	\$1,612.82
<b>Keston Technologies Pty Ltd</b>			<b>\$10,378.50</b>
EFT000045	03/10/2019	Development of Business Case Dwellingup Gap Project	\$4,151.40
EFT000051	16/10/2019	Development of Business Case Dwellingup Gap Project	\$6,227.10
<b>Innovative Appliance Repairs</b>			<b>\$234.00</b>
EFT000052	23/10/2019	Repair damaged oven door	\$234.00
<b>Mandurah Bolt Supplies</b>			<b>\$65.92</b>
EFT000045	03/10/2019	Bolts for drain plates	\$65.92
<b>Linkwest</b>			<b>\$1,320.00</b>

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
EFT000045	03/10/2019	Participatory Community Building Worksop F McBride	\$660.00
EFT000045	03/10/2019	Participatory Community Building Workshop M Renton	\$660.00
<b>Myzone Apac Pty Ltd</b>			<b>\$1,888.21</b>
EFT000051	16/10/2019	Assorted small gym equipment	\$1,888.21
<b>Mammoth Equipment and Exhausts</b>			<b>\$485.98</b>
EFT000054	31/10/2019	Automotive workshop supplies	\$485.98
<b>Simply Rustic Food</b>			<b>\$114.00</b>
EFT000051	16/10/2019	MALC kiosk supplies	\$114.00
<b>Robyn Brown</b>			<b>\$250.48</b>
EFT000051	16/10/2019	Presentation of Beeswax Workshop	\$250.48
<b>Satterley Property Group</b>			<b>\$50,916.48</b>
EFT000045	03/10/2019	Return of Wetland Rehabilitation Bond	\$50,916.48
<b>Hazard Warning Concepts</b>			<b>\$1,397.00</b>
EFT000054	31/10/2019	LED barlight and Concept Matrix mini lightbar	\$1,397.00
<b>Wheatbelt Development Commission</b>			<b>\$33,000.00</b>
EFT000045	03/10/2019	Research and writing - as per SLA - Peel Development	\$33,000.00
<b>Carolyn Wardrope</b>			<b>\$250.00</b>
EFT000045	03/10/2019	Winner of the Group Fitness Blitz Competition	\$250.00
<b>D.A Christie Pty Ltd</b>			<b>\$12,336.50</b>
EFT000054	31/10/2019	Supply of 2 x A Series Cabinets for Operations Centre	\$12,336.50
<b>Enable WA</b>			<b>\$110.00</b>
EFT000051	16/10/2019	Refund for cancellation of venue booking	\$110.00
<b>Roger Pickett</b>			<b>\$1,000.00</b>
EFT000047	09/10/2019	Back to Pinjarra commemoration planning meeting	\$400.00
EFT000051	16/10/2019	Sitting fee - Bindjareb Reference Group 14/10/2019	\$100.00
EFT000054	31/10/2019	Cultural Advisor - Back to Pinjarra Commemoration	\$500.00
<b>RCPA (WA) Pty Ltd</b>			<b>\$3,176.25</b>
EFT000052	23/10/2019	Supply and delivery of pipes and headwalls to Dwellingup	\$3,176.25
<b>Aquawellbeing</b>			<b>\$225.00</b>
EFT000047	09/10/2019	Deep Water Aqua course - Tamara Heckingbottom	\$225.00
<b>Little Petals Floral Design</b>			<b>\$400.00</b>
EFT000054	31/10/2019	Supply materials and present posy workshop at library	\$400.00
<b>Anthony and Denise Tuck</b>			<b>\$70.00</b>
EFT000051	16/10/2019	Overpayment of Fire Prevention Works	\$70.00
<b>Anneke Scheepers</b>			<b>\$536.80</b>
EFT000051	16/10/2019	Employee study assistance	\$536.80
<b>Soundproof Pty Ltd</b>			<b>\$6,512.00</b>
EFT000051	16/10/2019	Supply and installation of Acoustic Panels	\$6,512.00
<b>Franklyn Nannup</b>			<b>\$200.00</b>
EFT000051	16/10/2019	Sitting fee - Bindjareb Reference Group 14/10/2019	\$200.00
<b>West Coast Jetties</b>			<b>\$1,396.17</b>
EFT000052	23/10/2019	Weed Harvester Repairs - remove & replace jaw	\$1,396.17
<b>Bailey Jokic</b>			<b>\$100.00</b>
EFT000051	16/10/2019	Donation from Community Sponsorship Fund for BMX sports	\$100.00
<b>Tehlia Jokic</b>			<b>\$100.00</b>
EFT000051	16/10/2019	Donation from Community Sponsorship Fund for BMX sports	\$100.00
<b>Shelley Anderson</b>			<b>\$300.00</b>
EFT000051	16/10/2019	Refund - Overpayment of rates	\$300.00
<b>Malcolm A Betts</b>			<b>\$500.00</b>
EFT000051	16/10/2019	Refund - Overpayment of rates	\$500.00
<b>Valda &amp; Raymond Johnson</b>			<b>\$1,500.00</b>
EFT000051	16/10/2019	Refund - Overpayment of rates	\$1,500.00
<b>Kayla Baxter</b>			<b>\$180.00</b>
EFT000054	31/10/2019	Zumba classes instructor	\$180.00

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
<b>Jim Scott</b>			<b>\$600.00</b>
EFT000054	31/10/2019	Operation of Weed Harvester for Murray River	\$600.00
<b>Murray Districts Playgroup</b>			<b>\$500.00</b>
EFT000054	31/10/2019	Grant from 2019/20 Community Assistance Partnership Fund	\$500.00
<b>Rhiannon Lyall</b>			<b>\$79.80</b>
EFT000052	23/10/2019	Refund - Overpayment of swimming lessons	\$79.80
<b>Altus Planning</b>			<b>\$9,680.00</b>
EFT000052	23/10/2019	Specialist Planning Consultant - SAT - Point Grey	\$9,680.00
<b>Meraki Art Therapy</b>			<b>\$1,000.00</b>
EFT000052	23/10/2019	Basket weaving, wreath making and art therapy	\$500.00
EFT000054	31/10/2019	Basket weaving, wreath making and art therapy	\$500.00
<b>Saggers Holdings Pty Ltd</b>			<b>\$2,811.98</b>
EFT000054	31/10/2019	Refund Development Bond - Lot 1 Central Avenue North Dandalup	\$2,811.98
<b>Brett &amp; Zoe Saggers</b>			<b>\$1,591.32</b>
EFT000054	31/10/2019	Refund Development Bond - Stage 1 Lot 52 Avoca Retreat North Dandalup	\$1,591.32
<b>Claire Bailey</b>			<b>\$449.73</b>
EFT000054	31/10/2019	Refund - Overpayment of Gym Membership	\$449.73
<b>North Yunderup Community Association</b>			<b>\$1,500.00</b>
EFT000054	31/10/2019	Community Association Annual Budget Allocation	\$1,500.00
		<b>EFT Total:</b>	<b>\$2,708,934.25</b>
<b>Shire of Murray</b>			<b>\$8,668.55</b>
100935	02/10/2019	Payroll deductions - Rates	\$120.00
100935	02/10/2019	Payroll deductions - Gym Memberships	\$2,551.20
100940	09/10/2019	BCITF Commission for August 2019	\$123.75
100943	09/10/2019	Building Services Levy Commission Sept 2019	\$190.00
100944	16/10/2019	Payroll deductions - Rates	\$160.00
100944	16/10/2019	Payroll deductions - Gym Memberships	\$2,670.60
100944	16/10/2019	Firewood Permit Commission Sept 2019	\$30.80
100944	16/10/2019	CTF Levy Commission Sept 2019	\$66.00
100951	30/10/2019	Payroll deductions - Rates	\$160.00
100951	30/10/2019	Payroll deductions - Gym Memberships	\$2,596.20
<b>Synergy</b>			<b>\$49,185.36</b>
100936	02/10/2019	Electricity - 28 George St	\$1,652.05
100936	02/10/2019	Electricity - Cantwell Park (Playground)	\$252.15
100936	02/10/2019	Electricity - Lions Park - BBQ's	\$103.50
100936	02/10/2019	Electricity - Cantwell Park (bore)	\$59.50
100936	02/10/2019	Electricity - Edenvale - Arts & Crafts	\$1,032.96
100941	09/10/2019	Electricity - Cemetery	\$109.11
100941	09/10/2019	Electricity - Fire tank	\$108.16
100941	09/10/2019	Electricity - CCTV Town Square	\$113.77
100941	09/10/2019	Electricity - Depot	\$731.29
100941	09/10/2019	Electricity - Animal Pound	\$260.96
100941	09/10/2019	Electricity - McLarty Precinct	\$89.83
100941	09/10/2019	Electricity - Pinjarra Equestrian Assoc	\$85.63
100941	09/10/2019	Electricity - SES Building	\$661.25
100941	09/10/2019	Electricity - Pinjarra Industrial Estate Bore	\$156.05
100941	09/10/2019	Electricity - Streetlights	\$30,658.05
100941	09/10/2019	Electricity - Gentlemen's Park	\$662.55
100941	09/10/2019	Electricity - MRCE - Grove Park	\$263.37
100945	16/10/2019	Electricity - Edenvale Old School Hall	\$302.95
100945	16/10/2019	Electricity - Pinjarra Meadows - Bore	\$566.21
100945	16/10/2019	Electricity - Dwellingup Fire Station	\$738.84
100945	16/10/2019	Electricity - DHVIC	\$739.95

**List of Accounts Paid in October 2019 to be Received**

<b>Payment No</b>	<b>Posting Date</b>	<b>Description</b>	<b>Amount</b>
100945	16/10/2019	Electricity - Civic Centre	\$1,146.99
100945	16/10/2019	Electricity - Dwellingup Oval Bore	\$305.61
100945	16/10/2019	Electricity - Records Building	\$1,479.73
100945	16/10/2019	Electricity - Old SES Building	\$110.56
100945	16/10/2019	Electricity - Dwellingup Oval Bore	\$111.00
100945	16/10/2019	Electricity - Dwellingup Log Chop Area	\$108.52
100945	16/10/2019	Electricity - Dwellingup Toilets	\$225.06
100945	16/10/2019	Electricity - Carpark	\$384.62
100946	16/10/2019	Electricity - Edenvale - Liveringa	\$297.24
100946	16/10/2019	Electricity - Murray House	\$452.31
100946	16/10/2019	Electricity - Lions Park - river pump	\$130.89
100946	16/10/2019	Electricity - Marinup Park Playground	\$108.82
100946	16/10/2019	Nth Pinjarra Changerooms (10%)	\$493.74
100946	16/10/2019	Electricity - Cantwell Park (BBQ Lights)	\$411.09
100946	16/10/2019	Electricity - Dwellingup Rose Garden	\$112.11
100946	16/10/2019	Electricity - Dwellingup Hall	\$234.19
100946	16/10/2019	Electricity - Administration Gardens	\$123.57
100950	23/10/2019	Electricity - Corio Rd Transfer Station	\$717.08
100950	23/10/2019	Electricity - Fire tank	\$110.29
100950	23/10/2019	Electricity - Fire tank	\$104.95
100950	23/10/2019	Electricity - Fire tank	\$104.95
100950	23/10/2019	Electricity - Fire tank	\$105.23
100950	23/10/2019	Electricity - Library	\$543.59
100950	23/10/2019	Electricity - Fire tank	\$64.06
100950	23/10/2019	Electricity - Fire tank	\$104.95
100950	23/10/2019	Pinjarra Heritage Rail Station Building	\$197.62
100950	23/10/2019	Electricity - Edenvale - Arts & Crafts	\$970.29
100950	23/10/2019	Electricity - North Dandalup Hall	\$521.16
100954	30/10/2019	Electricity - Cantwell Park (bore)	\$57.01
<b>Alinta Gas</b>			<b>\$9,171.05</b>
100942	09/10/2019	Murray Aquatic and Leisure Centre gas usage	\$9,171.05
<b>Water Corporation</b>			<b>\$273.08</b>
100947	16/10/2019	Peel St Hall Water Usage	\$273.08
<b>Department of Transport</b>			<b>\$600.00</b>
100938	02/10/2019	Special Series Number Plate - 092MY	\$200.00
100953	30/10/2019	Special Series Plate 1092MY	\$200.00
100960	30/10/2019	Special Series Number Plate	\$200.00
<b>Optus</b>			<b>\$2,764.86</b>
100948	16/10/2019	Optus phone usage 06/09/2019 - 05/10/2019	\$2,764.86
<b>Magistrates Court of WA</b>			<b>\$141.40</b>
100955	30/10/2019	Court Prosecution	\$141.40
<b>Elgas Ltd</b>			<b>\$47.30</b>
100937	02/10/2019	Service charge - 12 months commencing 08/09/2019	\$47.30
<b>City of Mandurah</b>			<b>\$14,649.85</b>
100939	02/10/2019	Contribution to Peel Mosquito Program 2019/20	\$14,611.24
100949	16/10/2019	Hire of Commuter Van Songwriting Workshop 04/10/19	\$38.61
<b>Andrew Nylund</b>			<b>\$166.65</b>
100952	30/10/2019	Overpayment of BSL Levy	\$166.65
<b>Christine Thompson</b>			<b>\$80.00</b>
100956	30/10/2019	2019 Election Candidate refund	\$80.00
<b>David Pike</b>			<b>\$80.00</b>
100957	30/10/2019	2019 Election Candidate refund	\$80.00
<b>Colleen Warr</b>			<b>\$80.00</b>
100961	30/10/2019	2019 Election Candidate refund	\$80.00

**List of Accounts Paid in October 2019 to be Received**

Payment No	Posting Date	Description	Amount
<b>Thomas Quirk</b>			<b>\$80.00</b>
100958	30/10/2019	2019 Election Candidate refund	\$80.00
<b>TRIBUS MJM Pty Ltd</b>			<b>\$6,648.41</b>
100959	30/10/2019	Bond refund - Subdivision Lot 9000 Curtis Lane West Pinjarra	\$6,648.41
<b>Please Pay Cash - Admin</b>			<b>\$1,465.65</b>
065471	23/10/2019	Prize money for Didgeridoo Competition - Back to Pinjarra Event	\$500.00
065472	25/10/2019	<b>Petty Cash - detail in attachment</b>	<b>\$965.65</b>
		<b>Cheque Total</b>	<b>\$94,102.16</b>
		<b>Payment Total</b>	<b>\$2,803,036.41</b>

This schedule of accounts paid for the Municipal Fund totalling **\$2,803,036.41** which was submitted to each member of the Council on **28 November 2019** has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and Total creditor accounts outstanding as at 31 October 2019 is **\$548,431.45**.

The accompanying attachment forms part of this report, which details the expenses paid by Cash and Corporate Credit Card for the month of October 2019.



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CHIEF EXECUTIVE OFFICER





**Attachment of List of Accounts Paid in October to be Received**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
65472	25/10/2019	Shire of Murray	Petty cash - Admin	\$965.65
		Dome Pinjarra	Back to Pinjarra planning session	\$31.60
		The Reject Shop	12 x 16GB USBs	\$100.00
		Coles Pinjarra	Refreshments for Councillor's Lounge	\$4.00
		Australia Post	Unaddressed mail charge	\$34.50
		Kmart	Wooden boards for Councillor's Lounge	\$48.00
		The Lucky Charm Newsagency	Farewell card	\$12.00
		Coles Pinjarra	Catering social media event at Library	\$29.26
		Mandurah Library	Book club	\$25.00
		The Lucky Charm Newsagency	Farewell card	\$6.00
		Coles Pinjarra	Catering farewell morning tea	\$21.20
		Coles Pinjarra	First aid supplies	\$3.35
		Officeworks	Stationery for Pinjarra Connect	\$11.94
		Pappy's Café	Small tool audit	\$14.50
		QV1 Car Park	Parking for training in Perth	\$19.00
		The Reject Shop	Stationery for North Dandalup engagement	\$13.75
		Dome Pinjarra	Back to Pinjarra planning session	\$5.20
		Department of Transport	Plate changeovers	\$33.50
		The Soul Kitchen	Back to Pinjarra planning session	\$9.80
		The Lucky Charm Newsagency	Card	\$1.00
		Coles Pinjarra	Gift card for volunteer	\$50.00
		Department of Transport	Plate changeovers	\$88.90
		Dominoes Pizza	Noongar language classes graduation	\$74.35
		Dome Pinjarra	Back to Pinjarra planning session	\$39.50
		Bunnings Warehouse	School holiday activities	\$48.90
		The Reject Shop	School holiday activities	\$12.50
		Tuckey's Hardware	Art supplies	\$12.95
		Mandurah Library	Book club	\$50.00
		Books and Gifts Direct	2020 diaries	\$18.00
		Karratha International Hotel	Tourism Conference staff meals x 2 days	\$90.00
		Karratha Airport	Tourism Conference staff refreshments	\$9.50
		Hungry Jacks	Tourism Conference staff meals	\$5.45
		Coles Pinjarra	Tourism Conference staff refreshments	\$2.00
		Premier Taxis	Tourism Conference cab charge	\$40.00

Attachment of List of Accounts Paid in October to be Received

Cheque	Date	Name	Description	Amount
Direct Debit	3/10/2019	CommBank	Credit Card Usage	\$16,661.18
		<b>Leigh Angilley</b>		<b>\$121.81</b>
		Dilate Digital	Library Newsletter	\$70.14
		EzyCharge Australia	Monthly chargebar rental	\$15.67
		Cosmic Coffee & catering	Prepaid coffee transactions	\$36.00
		<b>David Arkwright</b>		<b>\$49.70</b>
		Fifover Pty Ltd	Refreshments - meeting J O'Neill - Shire of SJ	\$20.90
		Transperth	Rail ticket - meeting investors DPIRD	\$13.10
		Café Moka	Refreshments - meeting L Brouwer	\$9.50
		Hummingbird Café	Refreshments - meeting Southern Dirt	\$12.50
		Transperth	Rail ticket - meeting Murdoch University	\$9.60
		Transperth	Rail ticket - meeting Murdoch University	\$9.60
		Jarra Infusion	Credit incorrect billing from prior month	-\$30.00
		Hummingbird Café	Refreshments - meeting Agreco	\$4.50
		<b>Daniel Bingham</b>		<b>\$879.02</b>
		Google	Murray Councillors email - September	\$157.08
		Amnet Broadband	Monthly subscription South Yunderup internet - Sept	\$69.99
		Internode	MALC Internet connection	\$241.11
		Evernote	Professional subscription	\$89.99
		Zettanet	Failover phone service	\$93.78
		Amnet Broadband	Monthly subscription South Yunderup internet - October	\$69.99
		Google	Murray Councillors email - October	\$157.08
		<b>Dale Burton</b>		<b>\$1,691.22</b>
		Webjet	Two return airfares to Melbourne for conference	\$1,691.22
		<b>Jodie Doherty</b>		<b>\$885.00</b>
		Parks & Leisure Australia	Attendance at 2019 Parks & Leisure Conference	\$825.00
		Kounta	POS software subscription for Edenvale Tea Rooms	\$60.00
		<b>Sally Donkin</b>		<b>\$1,329.80</b>
		Links Modular Solutions	ActiveCarrot monthly subscription - September	\$414.35
		Myzone Australia	Monthly subscription	\$218.90
		Superpop Pty Ltd	MALC kiosk supplies	\$65.00
		The Reject Shop	Swim School end of term lollies	\$52.50
		Oceano Sun and Sea	Airfill card	\$120.00
		Facebook Ads	Facebook advertising	\$9.70

**Attachment of List of Accounts Paid in October to be Received**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
		Shutterstock	Stock images - monthly subscription	\$35.00
		Links Modular Solutions	ActiveCarrot monthly subscription - October	\$414.35
		<b>Martin Harrop</b>		<b>\$511.92</b>
		Coles Pinjarra	Batteries	\$14.00
		Western Power	Mini pillar relocation Town Square redevelopment	\$497.92
		<b>Ben Jordan</b>		<b>\$1,784.74</b>
		Fixionline.com	Annual Fixi sports software licence fee	\$689.04
		Compass IT	SMS credits for member notifications	\$150.00
		Les Mills Asia Pacific	Body Balance module training	\$652.25
		Austswim	Teaching Course enrolment	\$280.00
		Tuckey's Hardware	Double sided tape	\$13.45
		<b>Leanne McGuirk</b>		<b>\$1,019.04</b>
		Form	Meeting with FORM	\$13.50
		De-Pizza-Licious	Dwellingup 100 volunteer lunch	\$30.00
		Perth Airport	Long term parking for conference	\$91.12
		Karratha International Hotel	Accommodation Tourism conference	\$852.60
		Economic Development Australia	Webinar attendance	\$25.00
		Google	Google Cloud monthly fee Court House	\$6.82
		<b>Rodney Peake</b>		<b>\$3,726.33</b>
		City of Perth Parking	Parking fees to attend conference	\$29.28
		Coles Express	Fuel for 4003MY	\$101.31
		City of Perth Parking	Parking fees to attend meeting	\$3.03
		Coles Express	Fuel for 4003MY	\$105.71
		WA Planning Commission	Subdivision Fee - Exchange Hotel site	\$3,487.00
		<b>Cherie Pemberton</b>		<b>\$295.00</b>
		Local Government Professionals Association	Introduction to Local Government Workshop	\$295.00
		<b>Alan Smith</b>		<b>\$3,415.00</b>
		Event & Conference Co. Pty Ltd	Attendance at Waste Conference	\$1,015.00
		Dept Water & Environmental Regulation	Clearing application Coolup Road South	\$2,400.00
		<b>Phillip Steven</b>		<b>\$9.00</b>
		Secure a Spot	Parking for Fremantle conference	\$9.00
		<b>Dean Unsworth</b>		<b>\$723.26</b>
		Redcliffe on the Murray	Refreshments - Lunch meeting	\$84.00
		Jarra Infusion	Refreshments - Meeting Shire of Waroona Executive	\$120.20

**Attachment of List of Accounts Paid in October to be Received**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
		Muffin Break Pinjarra	Refreshments - Meeting	\$14.70
		Ravenswood Hotel	Refreshments - Handover CEO Waroona	\$14.50
		Jarra Infusion	Refreshments - Meeting	\$16.95
		Element14 Pty Ltd	Replacement ergonomic keyboard	\$111.91
		Drakesbrook Hotel	Refreshments - CEO Meeting with DFES	\$47.00
		Superloop Broadband	CEO NBN Broadband	\$89.95
		Dome Pinjarra	Refreshments - CEO Meeting	\$24.05
		Placid Ark	Fuel for 4001MY	\$80.00
		Placid Ark	Fuel for 4001MY	\$120.00
		<b>Kane Morley</b>		<b>\$63.33</b>
		USGB Boral	Materials for office build	\$63.33
		<b>Lauren Williams</b>		<b>\$157.01</b>
		Pinjarra Bakery	Refreshments - Staff meeting	\$15.90
		Dilate Digital	Community engagement email subscription	\$53.90
		Facebook Ads	Community advertising	\$22.30
		Facebook Ads	Community advertising	\$64.91

**Shire of Murray**  
**MONTHLY FINANCIAL REPORT**  
**31 October 2019**

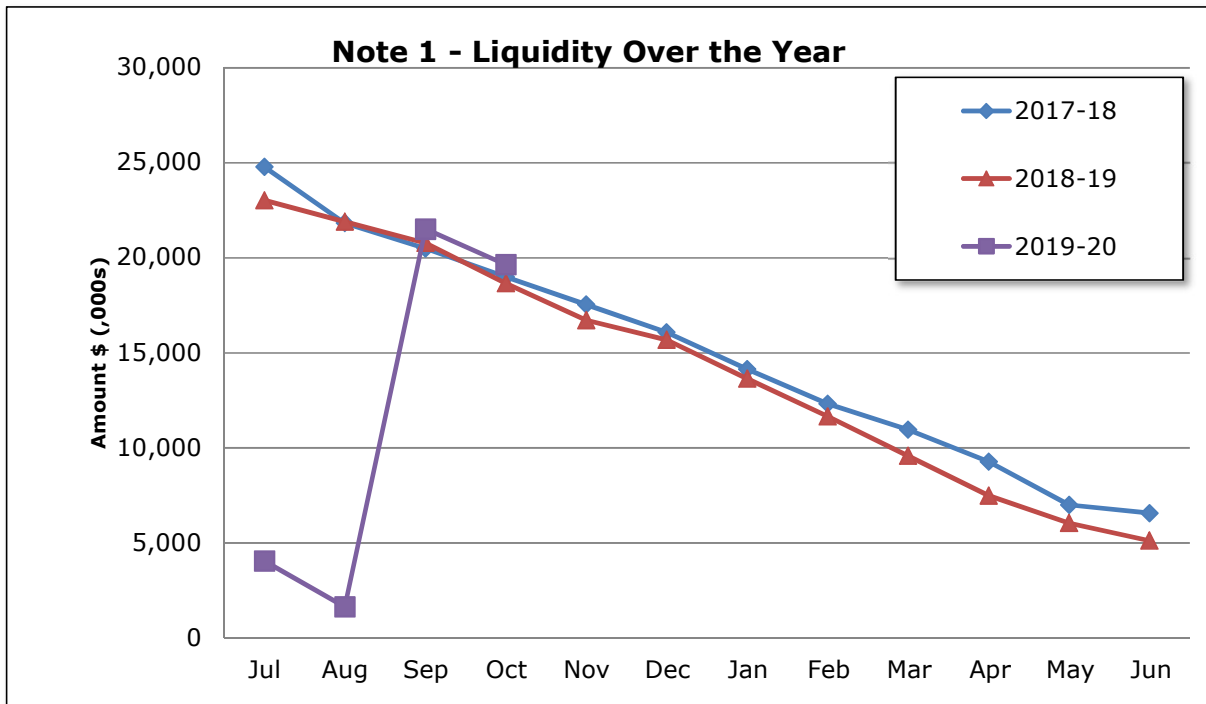
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Note	Revised Annual Budget 5	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
<b>Operating Revenues</b>						
Specified area rates	\$ 191,064	\$ 191,064	\$ 191,064	\$ 0	% 0.00%	
Operating grants, subsidies and contributions	2,644,299	1,100,000	1,122,716	22,716	2.02%	
Non-operating grants, subsidies and contributions	12,177,958	800,000	809,846	9,846	1.22%	
Fees and charges	5,501,156	3,846,705	3,885,896	39,191	1.01%	
Interest earnings	597,242	115,000	120,355	5,355	4.45%	
Other revenue	228,597	16,103	16,103	0	0.00%	
Profit on asset disposals	503	0	0	0		
<b>Total (Excluding Rates)</b>	<b>21,340,819</b>	<b>6,068,872</b>	<b>6,145,979</b>	<b>77,107</b>		
<b>Operating Expense</b>						
Employee costs	(12,282,175)	(3,843,000)	(3,851,893)	(8,893)	(0.23%)	
Materials and contracts	(10,952,157)	(2,249,000)	(2,254,526)	(5,526)	(0.25%)	
Utility charges	(883,620)	(232,000)	(227,184)	4,816	2.12%	
Depreciation on non-current assets	(6,359,353)	0	0	0		
Interest expenses	(137,434)	0	0	0		
Insurance expenses	(423,353)	(317,515)	(316,485)	1,030	0.33%	
Other expenditure	(474,921)	(180,000)	(177,370)	2,630	1.48%	
Loss on asset disposals	(132,724)	0	0	0		
<b>Total</b>	<b>(31,645,737)</b>	<b>(6,821,515)</b>	<b>(6,827,457)</b>	<b>(5,942)</b>		
<b>Non-cash amounts excluded from operating activities</b>						
Add back Depreciation	6,359,353	0	0	0		
Adjust (Profit)/Loss on Asset Disposal	132,221	0	0	0		
Movement between current & non-current	(1,022,615)	0	(2,522)	(2,522)		
<b>Net Operating (Excluding Rates)</b>	<b>(4,835,959)</b>	<b>(752,643)</b>	<b>(684,001)</b>	<b>68,643</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	911,070	40,000	41,818	1,818	4.35%	
Proceeds from Loan Borrowings	1,155,000	0	0	0		
Repayment of Self Supporting Loan	40,399	20,095	20,095	0		
Transfer from Reserves	6,382,882	0	0	0		
<b>Total</b>	<b>8,489,351</b>	<b>60,095</b>	<b>61,913</b>	<b>1,818</b>		
<b>Capital Expenses</b>						
Land and Buildings	(9,613,215)	(935,000)	(946,565)	(11,565)	(1.22%)	
Furniture and Equipment	(484,994)	(15,000)	(14,038)	962	6.85%	
Plant and Equipment	(1,356,963)	(140,000)	(162,533)	(22,533)	(13.86%)	
Infrastructure Assets - Roads	(3,019,934)	(450,000)	(485,225)	(35,225)	(7.26%)	
Infrastructure Assets - Other	(5,479,186)	(125,000)	(171,585)	(46,585)	(27.15%)	
Repayment of Debentures	(535,268)	0	0	0		
Transfer to Reserves	(4,015,637)	0	0	0		
<b>Total</b>	<b>(24,505,197)</b>	<b>(1,665,000)</b>	<b>(1,779,946)</b>	<b>(114,946)</b>		
<b>Net Capital</b>	<b>(16,015,846)</b>	<b>(1,604,905)</b>	<b>(1,718,033)</b>	<b>(113,127)</b>		
<b>Total Net Operating + Capital</b>	<b>(20,851,805)</b>	<b>(2,357,548)</b>	<b>(2,402,033)</b>	<b>(44,485)</b>		
Add: Net Current Assets July 1 B/Fwd	5,167,371	5,167,371	5,002,990	(164,381)		
Less: Net Current Assets Year to Date	1,464,249	19,864,900	19,656,035	(208,865)		
<b>Amount Raised From General Rates</b>	<b>(17,148,683)</b>	<b>(17,055,078)</b>	<b>(17,055,078)</b>	<b>(0)</b>		

**Note 1. Net Current Funding Position**

				Positive=Surplus (Negative=Deficit)		
				2019-20		
Note	This Period	Last Period	Same Period Last Year			
	\$	\$	\$			
<b>Current Assets</b>						
Cash Unrestricted	2	11,122,985	4,602,012	11,477,588		
Cash Restricted	2	15,257,034	9,257,034	10,068,148		
Receivables - Rates and Rubbish		10,915,726	20,679,091	9,119,665		
Receivables - Other	4	1,475,733	722,348	232,728		
Inventories		24,102	34,152	23,174		
		<b>38,795,580</b>	<b>35,294,637</b>	<b>30,921,303</b>		
<b>Less: Current Liabilities</b>						
Payables		(2,113,287)	(2,743,806)	(611,183)		
Provisions		(2,366,226)	(2,366,226)	(2,176,908)		
		<b>(4,479,512)</b>	<b>(5,110,032)</b>	<b>(2,788,091)</b>		
Less: Cash Restricted		(15,257,034)	(9,257,034)	(10,068,148)		
Add: Cash Restricted - Matching Liability		597,002	597,002	597,002		
<b>Net Current Funding Position</b>		<b>19,656,035</b>	<b>21,524,573</b>	<b>18,662,065</b>		





Shire of Murray  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
31 October 2019

**Note 2. Cash and Cash Equivalents**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>Cash Deposits</b>							
Operating Accounts		3,864,265	7,228,431	44,524	11,137,220	Commbank	On Call
Operating Account		252,979			252,979	Bendigo	On Call
Cash on Hand		5,740			5,740		On Call
<b>Term Deposits</b>							
1770006235	1.30%	1,500,000			1,500,000	Bankwest	27/11/2019
3157308	1.15%	1,500,000			1,500,000	Bendigo	27/11/2019
1770006243	1.35%	2,000,000			2,000,000	Bankwest	23/12/2019
3157311	1.45%	2,000,000			2,000,000	Bendigo	22/01/2020
28-933-4537	2.19%		1,023,548		1,023,548	NAB	4/12/2019
4728342	2.05%		1,005,055		1,005,055	Bankwest	6/11/2019
37775306	1.38%		2,000,000		2,000,000	Commbank	23/12/2019
3157336	1.30%		1,000,000		1,000,000	Bendigo	23/12/2019
83-155-7168	1.60%		3,000,000		3,000,000	NAB	22/01/2020
<b>Total</b>		<b>11,122,985</b>	<b>15,257,034</b>	<b>44,524</b>	<b>26,424,543</b>		

Shire of Murray  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 31 October 2019

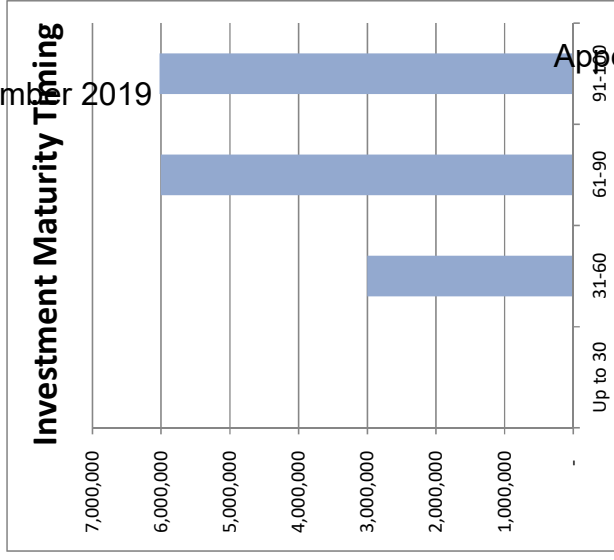
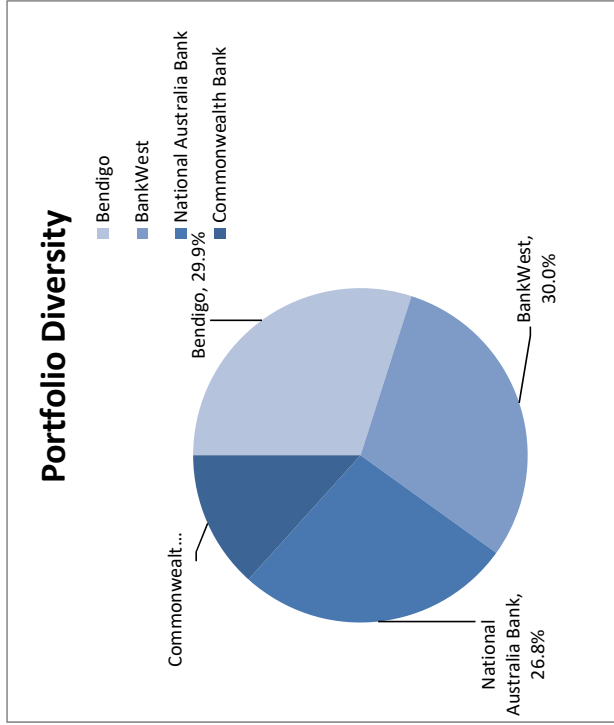
**Note 2A. Monthly Investment Report**

Deposit Ref	Deposit Date	Institution	Term (Days)	Invested Interest rates	Expected Interest
<b>General Municipal</b>					
177006235	23/10/2019	Bankwest	35	1.30%	1,870
3157308	23/10/2019	Bendigo	35	1.15%	1,654
177006243	23/10/2019	Bankwest	61	1.35%	4,512
3157311	23/10/2019	Bendigo	91	1.45%	7,230
		<b>Subtotal</b>			<b>15,266</b>
<b>Restricted</b>					
28-933-4537	3/09/2019	NAB	92	1.68%	4,334
4728342	3/09/2019	Bankwest	64	1.60%	2,820
37775306	23/10/2019	CommBank	61	1.38%	4,613
3157336	23/10/2019	Bendigo	61	1.30%	2,173
83-155-7168	23/10/2019	NAB	91	1.60%	11,967
		<b>Subtotal</b>			<b>25,906</b>
		<b>Total Funds Invested</b>			<b>41,173</b>

	Amount Invested (Days)				Total
	Up to 30	31-60	61-90	91-100	
		1,500,000			1,500,000
		1,500,000			1,500,000
			2,000,000		2,000,000
				2,000,000	2,000,000
	-	<b>3,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>7,000,000</b>
			1,023,548		1,023,548
			1,005,055		1,005,055
			2,000,000		2,000,000
			1,000,000		1,000,000
	-	<b>4,005,055</b>	<b>4,023,548</b>	<b>3,000,000</b>	<b>8,028,603</b>
	-	<b>3,000,000</b>	<b>6,005,055</b>	<b>6,023,548</b>	<b>15,028,603</b>

	Interest Budget v Actual	
	Annual Budget	Variance \$
	150,000	8,135
		141,865
	175,000	17,609
	<b>325,000</b>	<b>25,744</b>
		<b>299,256</b>

Deposit Ref	Deposit Date	Term (Days)	Invested Interest rates	Amount Invested	Percentage of Portfolio
<b>Bendigo Bank</b>					
3157308	23/10/2019	35	1.15%	1,500,000	
3157311	23/10/2019	91	1.45%	2,000,000	
3157336	23/10/2019	61	1.30%	1,000,000	
		<b>Subtotal</b>		<b>4,500,000</b>	<b>29.9%</b>
<b>BankWest</b>					
177006235	23/10/2019	35	1.30%	1,500,000	
177006243	23/10/2019	61	1.35%	2,000,000	
4728342	3/09/2019	64	1.60%	1,005,055	
		<b>Subtotal</b>		<b>4,505,055</b>	<b>30.0%</b>
<b>National Australia Bank</b>					
28-933-4537	3/09/2019	92	1.68%	1,023,548	
83-155-7168	23/10/2019	91	1.60%	3,000,000	
		<b>Subtotal</b>		<b>4,023,548</b>	<b>26.8%</b>
<b>Commonwealth Bank</b>					
37775306	23/10/2019	61	1.38%	2,000,000	
		<b>Subtotal</b>		<b>2,000,000</b>	<b>13.3%</b>
		<b>Total Funds Invested</b>		<b>15,028,603</b>	<b>100.0%</b>



Shire of Murray  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 31 October 2019

**Note 3: Budget Amendments**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Account Code	Description	Council Resolution	Classification	No Change -(Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>			\$	\$	\$	1,469,749
	Pinjarra Garden Day	OCM19/150	Opening Surplus(Deficit)				1,469,749
	Dwellingup Pumpkin Festival	OCM19/150	Operating Expenses			(2,500)	1,467,249
	Dwellingup National Trails Hub	OCM19/189	Operating Expenses			(1,000)	1,466,249
	Asset Enhancement Reserve	OCM19/189	Capital Expenses		105,000	(105,000)	1,361,249
			Transfer From Reserves				1,466,249
	<b>Closing Funding Surplus (Deficit)</b>			<b>0</b>	<b>105,000</b>	<b>(108,500)</b>	<b>1,462,749</b>

Item 11.8  
 Ordinary Council Meeting, 26 November 2019

**Note 4. Receivables**

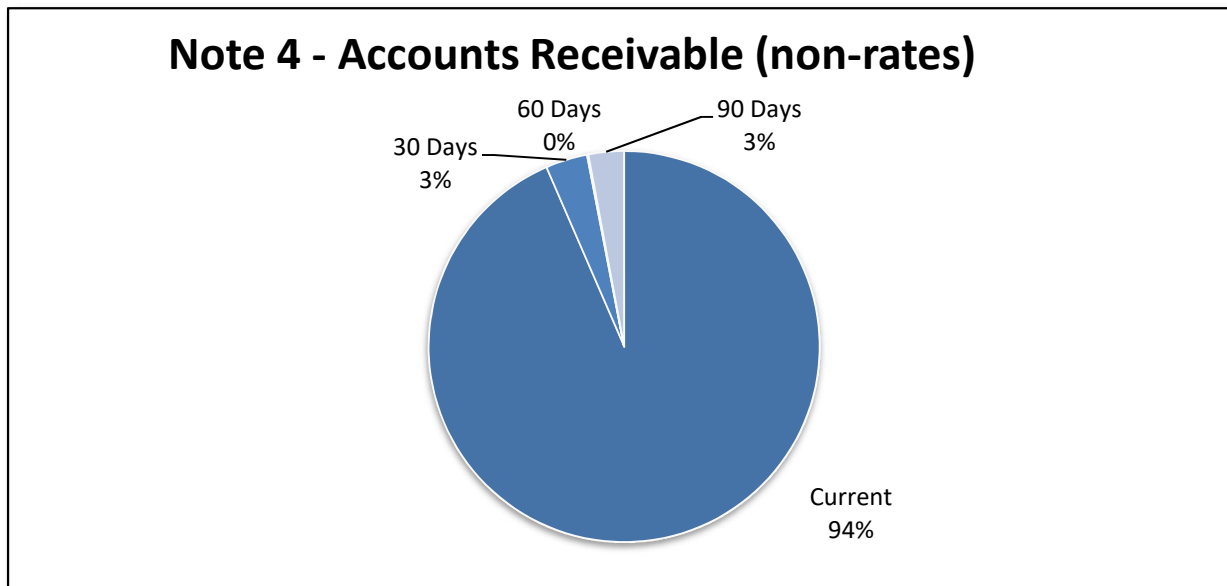
Receivables - General	Current	30 Days	60 Days	90 Days
	\$	\$	\$	\$
	1,379,725	50,863	1,901	43,244

**Total Outstanding** 1,475,733

Amounts shown above include GST (where applicable)

**Accounts Above \$5,000 Over 30 Days**

1105 - Dept Water & Environmental Regulation - Better Bins & Kerbside Collection	24,475
1178 - Jarra Infusion - Power invoices for 28 George Street Pinjarra (Payment Plan)	7,637
165 - Fruitico - contribution to road upgrade, Kirkham Road	48,363
	<u><u>80,475</u></u>



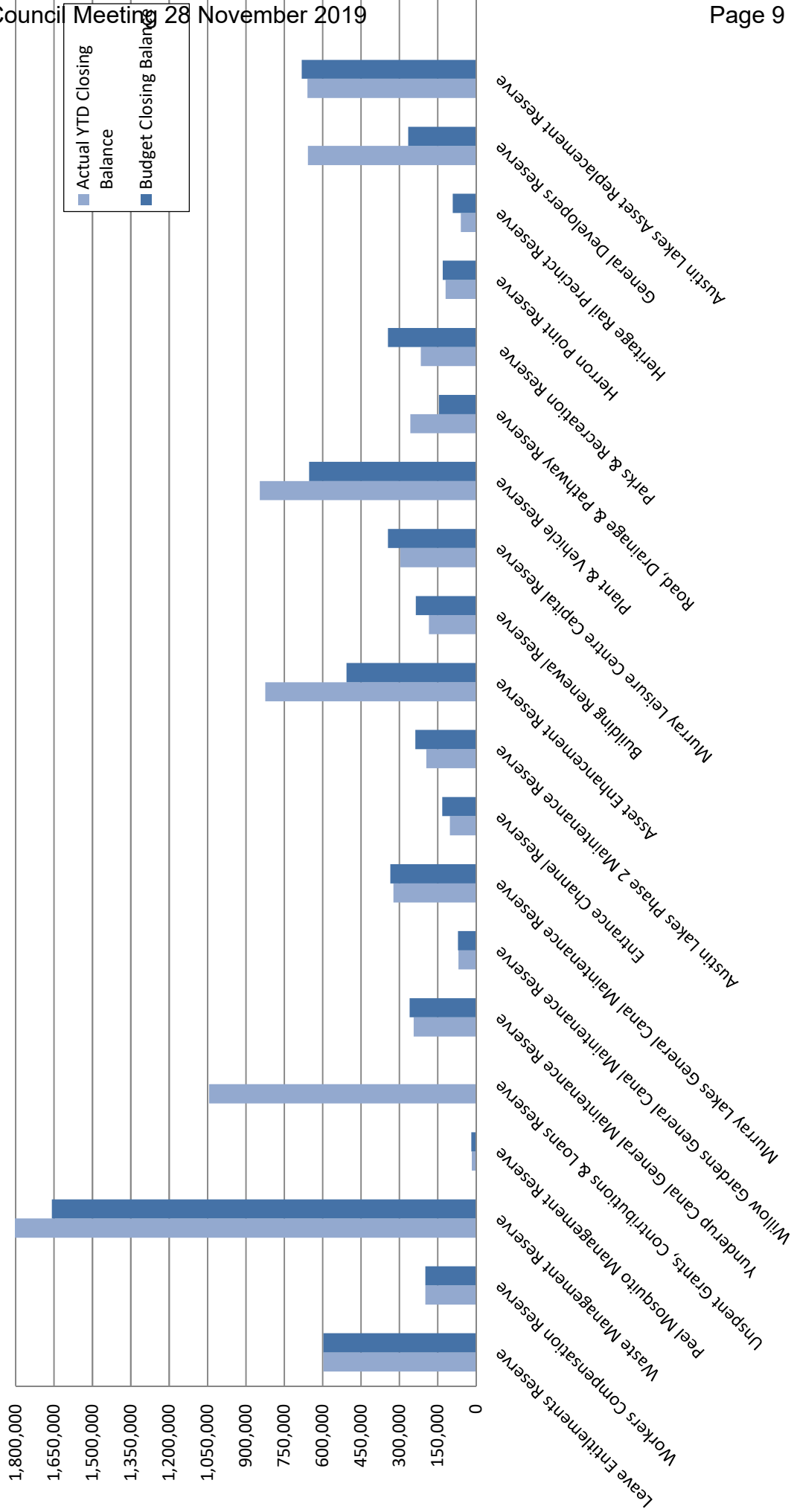
Shire of Murray  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 31 October 2019

**Note 5. Cash Backed Reserves**

Reserve	Budget Opening Balance	Actual Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual Closing Balance
Leave Entitlements Reserve	\$ 597,002	\$ 597,002	\$	\$	\$ 0	\$ 0	\$	\$	\$ 597,002	\$ 597,002
Workers Compensation Reserve	198,003	198,003			0	0			198,003	198,003
Waste Management Reserve	2,351,685	2,351,685			3,058,275	(3,751,306)			1,658,654	2,351,685
Peel Mosquito Management Reserve	15,856	15,856			2,300	0			18,156	18,856
Unspent Grants, Contributions & Loans Reserve	1,054,186	1,043,186			0	(1,054,186)			0	1,043,186
Yunderup Canal General Maintenance Reserve	244,055	244,055			51,152	(35,716)			259,491	244,055
Willow Gardens General Canal Maintenance Reserve	68,568	68,568			6,371	(4,167)			70,772	68,568
Murray Lakes General Canal Maintenance Reserve	322,700	322,700			32,001	(19,644)			335,057	322,700
Entrance Channel Reserve	102,324	102,324			115,582	(86,297)			131,609	102,324
Austin Lakes Phase 2 Maintenance Reserve	193,982	193,982			43,749	0			237,731	193,982
Asset Enhancement Reserve	824,231	824,231			340,000	(658,372)			505,859	824,231
Building Renewal Reserve	184,358	184,358			50,702	0			235,060	184,358
Murray Leisure Centre Capital Reserve	296,214	296,214			47,873	0			344,087	296,214
Plant & Vehicle Reserve	845,869	845,869			0	(193,702)			652,167	845,869
Road, Drainage & Pathway Reserve	256,474	256,474			30,240	(142,065)			144,649	256,474
Parks & Recreation Reserve	216,052	216,052			128,128	0			344,180	216,052
Herron Point Reserve	118,993	118,993			43,494	(32,529)			129,958	118,993
Heritage Rail Precinct Reserve	59,834	59,834			44,270	(12,755)			91,349	59,834
General Developers Reserve	657,910	657,910			0	(392,143)			265,767	657,910
Austin Lakes Asset Replacement Reserve	659,738	659,738	11,500		10,000	0			681,238	659,738
	<b>9,268,034</b>	<b>9,257,034</b>	<b>11,500</b>	<b>0</b>	<b>4,004,137</b>	<b>0</b>	<b>(6,382,882)</b>	<b>0</b>	<b>6,900,789</b>	<b>9,257,034</b>

**Note 5. Cash Backed Reserves**

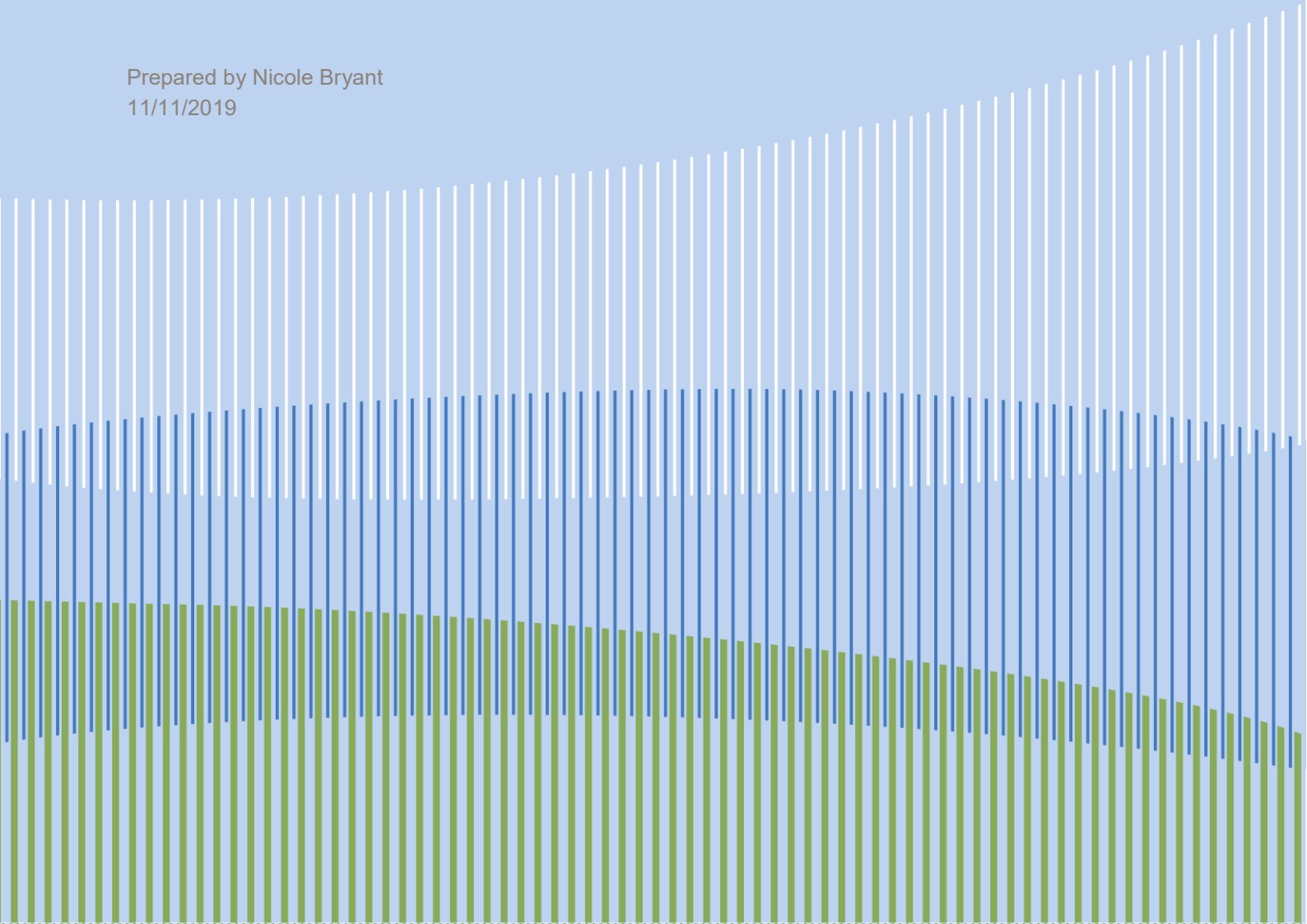
**Note 8 - Year To Date Reserve Balance to End of Year Estimate**



# 2018-19 Annual Financial Statement

## Significant Adverse Trends

Prepared by Nicole Bryant  
11/11/2019



# Operating Surplus Ratio

## In Brief

As part of the Statutory Audit process of the Annual Financial Statements, the requirement of section 7.12A to produce a report addressing the issues raised by the auditor were introduced by amendment in 2017. Due to this change the Audit Committee is required to consider the significant adverse trend in the ratio identified in the 2018/19 Audit report issued by AMD Chartered Accountants for the 2018/19 Annual Financial Statement.

## Background

Under the Local Government Act 1995 the Shire of Murray is required to prepare an audited Annual Financial Report each financial year.

The Council's current auditor is AMD Chartered Accountants, who have a contract for audit services with the Council until 2019. AMD are experienced local government auditors and an accredited agent of the Office of Auditor General. AMD's 30 June 2019 audit report of the Shire of Murray is attached at appendix 1 of this document.

A key audit requirement of both the contract with AMD and new audit standards under the Office of Auditor General (OAG) is the responsibility for the auditor to identify any financial trends which it considers adverse and of concern. For the 30 June 2019 year, AMD has identified that the Shire of Murray meets five of the seven minimum standards for financial ratios (as set by the Department), with the following financial measure of sustainability being cause for concern;

- Operating Surplus

Under section 7.12A of the act it states

- (4) A local government must -
  - (a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of these matters; and
  - (b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.
- (5) Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.

## Report Detail

A key indicator of a local government's financial performance is measured by the 'Operating Surplus Ratio'. If a local government consistently achieves a positive operating surplus ratio and has soundly based long term financial plans showing that it can continue to do so in future, having



regard to asset management and the community's service level needs, then it is considered financially sustainable.

A positive ratio indicates the percentage of total own source revenue available to help fund proposed capital expenditure, transfer to cash reserves or to reduce debt. A negative ratio indicates the percentage increase in total own source revenue (principally rates) that would have been required to achieve a break-even operating result. The ratio is calculated using the following equation:

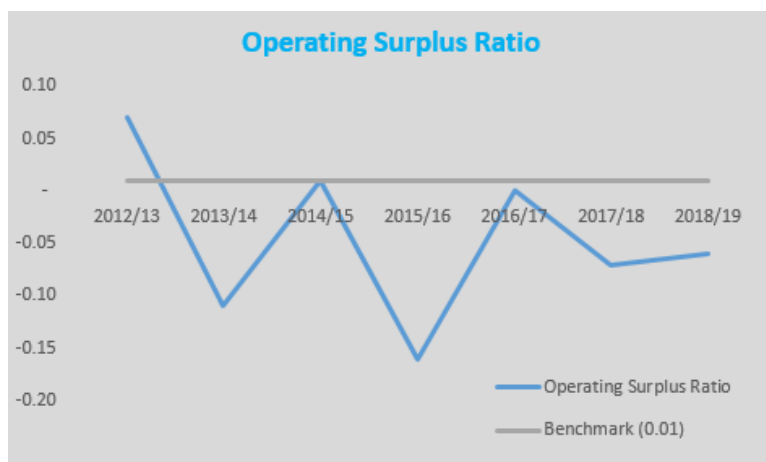
$$\text{Operating Surplus Ratio} = \frac{\text{Operating Revenue} - \text{Operating Expenses}}{\text{Own Source Operating Revenue}}$$

The Departments minimum benchmarks are as follows:

- Not Meeting Standards <0.00 Minimum 0.00
- Standard 0.01 to 0.15
- Advanced > 0.15

The ratios should be read for what they are, a very simplistic measure. The operating surplus ratio excludes Financial Assistance Grants (FAG's). It has long been argued that FAG's are an integral component of revenue for local government and business models are predicted on receiving these funds. Removing this key source of operational revenue from the ratio calculation has a negative impact on the ratio and skews the result.

It is typical of a local government similar to Murray, to have an operating surplus ratio that does not meet the minimum requirements. This result reflects a reliance on sources of funding other than rates as mentioned above, to be sustainable. As seen in the graph below the operating surplus ratio has traditionally had a negative result:



A number of additional major items also directly influence the results of the Operating Surplus Ratio:

- The level of rating increase.
- The payment of grants, particularly large operating grants.
- The funding of operating projects from reserve funds. All operating expenditure must be included in the ratio calculations, however the income from reserve must be excluded, resulting in an apparent lower ability to fund operating expenditure.

In order to improve the Operating Surplus Ratio, the Council has limited options available to it. The measure could be improved by increasing rates substantially, however this must be balanced with the community's capacity to pay, particularly considering the current economic circumstances. The measure could also be improved by Council reviewing its major operating costs centres, including employment costs and contractors and materials however this will certainly adversely impact on the level of service which Council is able to deliver to the community.

It is recommended that a detailed analysis of available options to improve the operating surplus ratio be undertaken as part of its long-term planning review during 2019/20. In addition to the above recommendations for the Council to consider, the following suggestions are provided and may warrant further discussion.

- The current assessment by the DLGC is a one size fits all approach. It is recommended that the Department consider reviewing what it considers an acceptable result in terms of the ratios from regional and remote councils. This could be determined by the band level of a local government as it is unreasonable to expect councils with vastly different resource levels to return similar ratio results. Consideration should also be given to individual council circumstances such as the limited amount of rateable land, population and growth rates and rateable property values as examples.
- The issue of adverse ratios is a council wide issue and was discussed at the Local Government Financial Professional's workshop held on the 23rd August 2019 at the City of Kwinana.

At this meeting the Department representative acknowledged the issue required reviewing and have commenced the consultation process with the West Australian Local Government Association (WALGA) and the Local Government Professionals Australia WA. The outcome of these consultations are still pending.

The requirement to produce this report addressing the issues raised by the auditor would appear to have taken the majority of the sector by surprise, with 110 of 137 local governments failing to meet the required standard for the 2017/18 financial year. The requirement to report remedial action as an outcome of an identified adverse trend is likely, at least in the short term, to be an annual process for the Shire of Murray.

The Management team will continue to monitor the ratio results and identify factors within its control that can be addressed with a view to improving the ratio outcome.

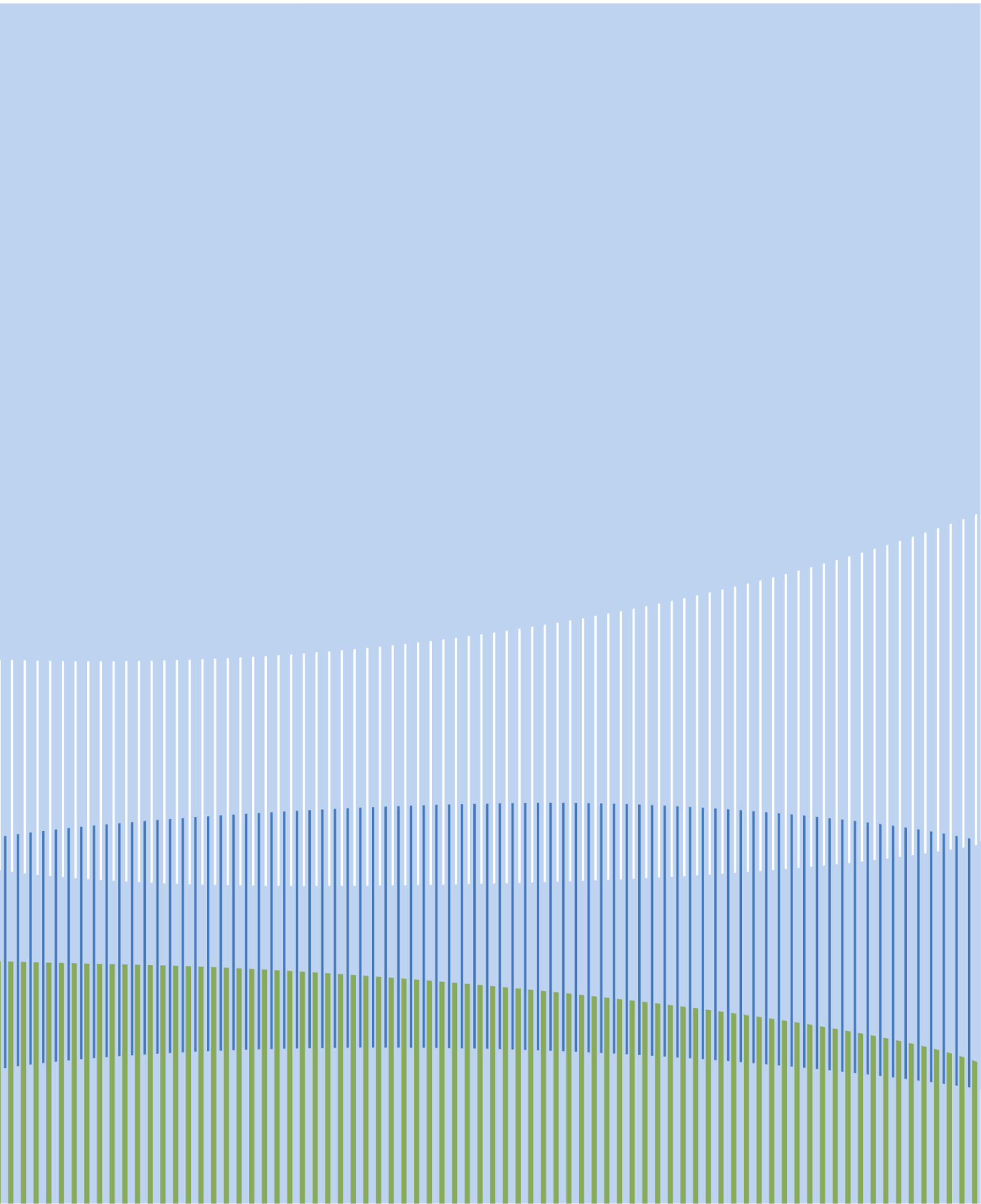
Item 11.9

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Ordinary Council Meeting 28 November 2019

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 /ShireofMurray  
 @ShireofMurray





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## 2.0 Overview

The Shire of Murray's Risk Management Strategy sets the risk management direction for all projects, strategic and operational areas within the Council, and forms part of the organisation's overall risk management framework. This framework includes the following elements:

- ISO 3100:2018 and other governing legislation
- Risk Management Policy
- Risk Management Strategy (this document)
- Risk Management Guide
- Crisis Management and Business Continuity Plan

The management of risk is crucial to achieving the objectives in Council's Strategic Plans and an integral part of good management practice.

There is a direct relationship between risk and opportunity in all business activities, and as such, an organisation needs to be able to identify, measure and manage its risks in order to be able to capitalise on opportunities and achieve its goals and objectives. Management of risks includes identification, evaluation and enacting appropriate treatments or strategies. It encompasses both disadvantageous effects and also opportunities to improve and sustain the organisation's performance.

The primary objectives of risk management in Local Government are to:

- Ensure that environmental, social and financial costs are considered as part of decision making processes. As a result, Council's assets - people, financial, property and reputation are safeguarded.
- Create an environment that enables Council to deliver services and meet performance objectives in a timely, efficient, cost effective manner.
- Formally assign ownership of risks and controls within each area of the Shire of Murray, ensuring management and staff take ownership of, and manage risks within their respective areas.
- Demonstrate transparent and responsible risk management processes, which align with best practice.

## 2.0 Strategic Alignment

This Strategy has been developed in support of Council's 2030 Strategic Community Plan and Council's Corporate Business Plan.

Strategy 5.1.2 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability

Risk Management Policy G7 provides the foundation for Councils risk management framework.

## 3.0 Purpose

The purpose of the Risk Management Strategy is to consistently align effective risk management practices across the organisation in accordance with ISO 31000:2018 Risk Management - Guidelines.

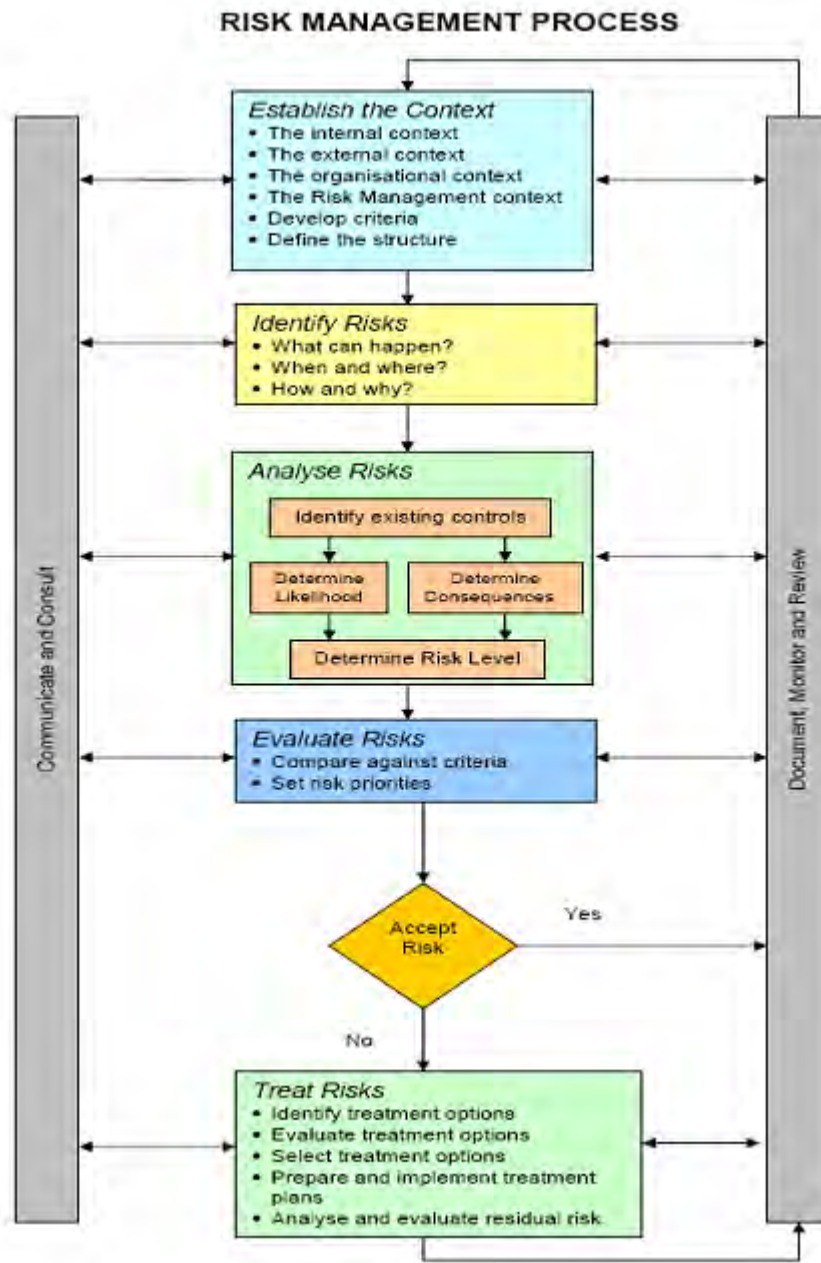
The primary reason for managing risk is to enable an organisation to successfully achieve its goals. With the growing need for transparent decision-making, a structured, systematic risk management process demonstrates the due diligence that is required and provides an audit trail for decision making. A comprehensive understanding of the risk exposures also facilitates effective planning and resource allocation, and encourages a proactive management culture. The Risk Management process does not encourage an organisation to be risk averse. It is designed to provide a degree of confidence to enable risks to be managed to an acceptable level.

## 4.0 Risk Management Process

The risk management process consists of the following steps:

1. Establish the context, scope and criteria
2. Identification of the risks
3. Analysis and evaluation of the risks
4. Treatment of the risks

In addition, there are two important concepts – Communication and Consultation, and Monitor and Review – that apply to every aspect of risk management. This process is further outlined in the diagram below:



#### 4.1 Communication and Consultation

Communication and consultation are essential elements of each step of the Risk Management process. In setting the context, consultation with internal and external stakeholders is essential to reach a thorough understanding of the operating environment and to define the purpose and scope of the exercise. In risk identification, a diversity of input can prevent important risks being overlooked and ensure that risks are accurately described. In the risk assessment process, communication and consultation allows all perspectives to be considered in arriving at a realistic level of risk. Risk treatment is more effective because treatment plans are better understood and the monitor and review process depends upon effective communication to ensure risk information is in use and current.



## 4.2 Establishing the Context

Establishing the context refers to the internal, external and specific risk management context in which the Council operates. It takes into account the parameters which need to be considered when managing risk, and sets the scope and the risk criteria for the remaining process.

### 4.2.1 Organisational Context

The external context of an organisation refers to the external environment in which the organisation seeks to achieve its objectives. The external context is important to ensure that the concerns of external stakeholders are considered.

The external context can include, but is not limited to:

- The social and cultural, political, legal, regulatory, financial, technological, economic, natural and competitive environment
- Key drivers and trends having impact on the objectives of the organisation
- Relationships with, perceptions and values of external stakeholders

The internal context refers to the internal environment in which the organisation seeks to achieve its objectives and is anything within the organisation which can influence the way risk is managed.

The internal context of an organisation can include, but is not limited to:

- Governance, organisational structure, roles and accountabilities
- Policies, objectives, and the strategies that are in place to achieve them
- Capabilities, such as capital, time, people, processes, systems and technologies
- The relationships with and perceptions and values of internal stakeholders
- The organisations culture
- Information systems, flows and decision making processes
- Standards, guidelines and models adopted by the organisation
- Form and extent of contractual relationships

The organisations context can also be established by asking a series of questions such as:

- *What do we want to do or achieve?* Define the desired outcomes of the organisation.
- *How will we know we have been successful?* Identify the success measure or measures for each desired outcome.
- *Who will be involved in or affected by what we want to do?* Identify the organisations major Stakeholders, both internal and external to the Council.
- *How will the rest of the risk management process be structured?* Determine the elements or steps that the activity/event/project can be subdivided into to create a logical framework that helps ensure significant risks are not overlooked.
- *What records do we need to keep?* The likely consequences of the decisions to be made and the importance of future stakeholders (including the Courts) being able to understand why these decisions were made, will dictate the level of record keeping required. Decisions concerning the making and capturing of records should take into account:
  - The legal and corporate governance needs for records.
  - The cost of creating and maintaining records.
  - The benefits of re-using information in the future.

#### 4.2.2 Specific Risk Assessment Context

Establishing the specific risk assessment context involves determining:

- What is the subject of the risk assessment i.e. strategy, function, activity, event, project etc
- Who are the Stakeholders and do they need to be involved in the Risk Assessment? All Stakeholders who may feel that they have a right to be consulted should be. A formal risk assessment should not proceed until all appropriate Stakeholders can be assembled and/or consulted.
- What is the level of context: Strategic, Operational or Project?

##### **Strategic Level**

- Strategic risks concern the whole of the organisation. They are the risks associated with long-term organisational objectives and the means by which those objectives will be achieved. Strategic risk assessment is normally conducted at a Council or Executive level and is integrated with the strategic planning process.

##### **Operational Level**

- Operational risks are associated with the development and implementation of operational plans. They are the risks associated with normal business functions. Operational risks will be assessed by the parties familiar with the particular function or service with which the risks are associated.

##### **Project Level**

- Project risks are associated with specific projects. Any project will go through a life cycle, which may include, conception to planning, scoping, contracting, design, construction, testing/commissioning, hand-over and operation. Project risks exist at every stage, and they need to be identified and managed to ensure the successful completion of the project.

#### 4.3 Risk Identification

The risk identification process considers each strategy, activity or project and aims to identify what is critical to the success of the action and what may go wrong. The key questions to ask are: what, where, when, how and why uncertainty can impact the organisations objectives and influence success measures. Methods to identify risks include:

- A brainstorming session with all Stakeholders.
- Checklists developed for similar events/activities/projects.
- An examination of previous events/activities/projects of this type.

The Shire of Murray Risk Categories are outlined in the table below:

**Table 1 – Risk Categories**

<b>Category</b>	<b>Possible Risk Areas</b>
Financial	<ul style="list-style-type: none"> <li>• Tasks going over budget</li> <li>• Legal costs/fines</li> <li>• Insurance claims</li> <li>• Overpayments</li> <li>• Inappropriate use of resources</li> </ul>
Environmental	<ul style="list-style-type: none"> <li>• Regulatory compliance</li> <li>• Contamination</li> <li>• Inadequate environmental practices in processes and procedures</li> </ul>
Operational	<ul style="list-style-type: none"> <li>• Adverse effects on core business</li> <li>• Business continuity</li> <li>• Human resources risks</li> <li>• Loss of knowledge</li> </ul>
Reputational	<ul style="list-style-type: none"> <li>• Public and internal staff perception</li> <li>• Poor customer service</li> <li>• Substandard works</li> <li>• Corruption</li> <li>• Misuse of confidential information</li> </ul>
Health	<ul style="list-style-type: none"> <li>• Exposure to health risks</li> <li>• Injuries (both physical or mental) or adverse health effects to the public or staff within Council buildings or on Council property</li> <li>• Injuries or adverse health effects to staff</li> </ul>
Project	<ul style="list-style-type: none"> <li>• Delays to the start or completion</li> <li>• Variations to scope</li> <li>• Variations to budget</li> <li>• Insufficient resources</li> </ul>

## 4.4 Risk Assessment

Risk Assessment is the process of considering the consequences and likelihood of a particular risk scenario to determine the “Level of Risk”, using the Shire’s Risk Reference Tables.

This includes evaluating and taking into account existing controls which may already be in place.

### 4.4.1 Existing Controls

A Control is an established mechanism, procedure, process or practice that is used to manage a risk. It controls the risk by reducing its consequences, likelihood, or both. Controls are only considered as being in place when they are being actively applied or practiced. Existing controls could include any policies, processes or procedures established to:

- Eliminate or reduce the likelihood of a risk occurring.
- Mitigate the impact if a risk does occur.
- Share or transfer the identified risk (eg: insurance and /or indemnity clauses).

The Shire of Murray has a wide range of public sector procedures and systems in place that act as risk controls. Controls Assurance is used to assess controls and takes into account the effectiveness of those that exist.

It is essential to have a Controls Assurance process as a means to confirm their existence and effectiveness. The following factors will be considered in relation to the effectiveness of controls:

- Is the Control relevant?
- Is the Control documented?
- Is the Control in use?
- Is the Control up to date?
- Is the Control effective?

If an existing control is identified as being ineffective, then the necessary improvements should be incorporated into a Risk Treatment Plan

The Overall Control Rating table is used to rate the adequacy of existing controls that are currently applied to a particular risk. The Overall Control Rating is assessed on a common sense, qualitative basis. This can be viewed as a reasonableness test: is the organisation doing what is reasonable under the circumstances to prevent or minimise the impacts of the risk? The Shire of Murray's rating scale is as follows:

**Table 2 – Overall Control Rating Table**

Excellent	Doing more than what is reasonable under the circumstances.
Adequate	Doing what is reasonable under the circumstances.
Inadequate	Not doing some or all of the things that would be reasonable under the circumstances.

Once existing controls have been identified, and the Overall Control Rating has been determined, the risk is then evaluated and prioritised to ensure that the greatest risks are addressed first. The process to follow is:

- Identifying and evaluating any existing controls to determine the Overall Control Rating
- Analysing the risk in terms of Consequences and Likelihood
- Evaluating the level of risk against a pre-defined acceptance criteria

#### **4.4.2 Consequence Scale**

Consequence categories are based on the organisations measures of success and reflect economic, social and environmental responsibility. The categories include those key areas, which, if impacted upon, would have a significant affect on the ability of the organisation to achieve its goals.

A risk that eventuates may impact an organisation across a number of different areas, to a greater or lesser extent. When analysing the consequences of a risk event, the level of impact is defined in relation to each of the consequence categories defined in the Consequence Table. Where multiple ratings are recorded, the overall level of risk calculation is based on the highest value.

Consequence is rated on a scale of 1 to 5, 1 being insignificant and 5 being catastrophic. The Shire of Murray has developed criteria for each of the Risk Categories specified.

**Table 3 – Consequence Rating Scale**

Level	Description	Financial Impact	Health (physical and psychological)	Reputation	Operation	Environment	Project
1	Insignificant	Less than \$10 000	Near miss / negligible injuries or health effect	Low impact, low profile, minor complaint.	Little impact – objectives still achieved with minimum extra cost or inconvenience	Contained, little and reversible impact managed by on site personnel	Insignificant impact on the project. It is not possible to measure the impact on the project as it is minimal
2	Minor	\$10 000 to \$50 000	Minor injury or health effect / First aid treatment	Heightened concern by community, several complaints.	Inconvenient delays – partial achievement of objectives with some compensating action taken	Contained, minor damage or contamination that is reversible and managed by on site personnel	<5% deviation in scope, scheduled end-date or project budget requiring Managers approval
3	Moderate	\$50 000 to \$250 000	Moderate injury or health effect / Medical treatment	Low level local news profile.	Significant delays to major deliverables – additional costs required and or time delays to achieve objectives. Adverse impacts on KPI's and targets.	Contained, significant contamination and damage that is reversible, managed by on site personnel	5-10% deviation in scope, scheduled end-date or project budget requiring Senior Management approval
4	Major	\$250 000 to 1 million	Serious health effect, death or extensive injuries	Major coverage in local media, low profile in state media.	Unable to achieve corporate objectives or statutory obligations resulting in significant visible impact on service provision such as closure of facilities	Uncontained, significant contamination and damage that is reversible but requires third party assistance, minor breach of legislation	10-25% deviation in scope, scheduled end-date or project budget requiring restructure of project and Senior Management or Council approval
5	Catastrophic	More than 1 million	Multiple deaths or severe permanent disablements	High state or national news profile.	Organisation unable to function.	Extensive contamination and damage that is irreversible, major breach of legislation	>25% deviation in scope, scheduled end-date or project budget requiring the project to be deferred or redeveloped.

#### 4.4.3 Likelihood Rating

Likelihood describes how likely it is that a risk will eventuate with the defined consequences. Likelihood is also measured on a scale of 1 to 5, with 1 being rare and 5 being almost certain. Likelihood is considered from two aspects. The first is how frequently a given consequence will (or is likely to) happen, e.g. more than twice per year, every year, every three years, etc. Alternatively, it is considered from the probability of something happening in a defined forward timeframe, e.g. in the next five years a consequence is almost certain, probable, possible, etc.

**Table 4 – Likelihood Rating Scale**

Level	Description	Probability
5	Almost Certain	Expected to occur in most circumstances Eg More than once per year or greater than 90% chance
4	Likely	Will probably occur in most circumstances Eg At least once per year or between 60% and 90%
3	Possible	Should occur at some time Eg At least once in three years or between 30% and 60%
2	Unlikely	Could occur at some time Eg At least once in ten years or between 5 and 30%
1	Rare	May occur, only in exceptional circumstances Eg Less than once in fifteen years or less and 5%.

#### 4.4.4 Calculating the Level of Risk

Once the likelihood and consequence has been determined, the assessed Level of Risk can be evaluated. This is the Level of Risk with current controls in place. Should the assessed Level of Risk be unacceptable, then additional controls or improvements to existing controls, in the form of Treatments, are put in place.

The Level of Risk, or Risk Rating, is calculated by cross referencing the Consequence and Likelihood ratings. For any risk, there may be a number of different likelihood/consequence scenarios across the different risk categories and – within each category – ranging from “likely but not serious” to “less likely but more serious”. It is important to rate the realistic worst-case scenario, which is the worst-case level of risk considering both consequences and likelihood. Where there are multiple ratings for a risk, the highest combination of Consequence/Likelihood is taken as the final rating.

Table 5 – Risk Level

			Consequence				
			Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Likelihood	Almost Certain	5	M(5)	H(10)	H(15)	E(20)	E(25)
	Likely	4	M(4)	M(8)	H(12)	H(16)	E(20)
	Possible	3	L(3)	M(6)	M(9)	H(12)	H(15)
	Unlikely	2	L(2)	M(4)	M(6)	M(8)	H(10)
	Rare	1	L(1)	L(2)	L(3)	M(4)	M(5)

<b>L</b> Low	<b>M</b> Moderate	<b>H</b> High	<b>E</b> Extreme
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#### 4.5 Risk Evaluation

Once the level of risk has been determined, the risk is evaluated and a decision made as to where the risk fits against the organisations overall risk criteria. The Shire’s Risk Acceptance Criteria table is shown below. This gives guidance as to the action to be taken, acceptability of the risk, the review frequency, and who the Risk Owner needs to be.

Table 6 – Risk Acceptance Criteria

Risk Rating	Descriptor	Action Required	Criteria for Risk Acceptance	Review Frequency		Risk Owner	
				Strategic/ Operational	Project Risks	Strategic/ Operational	Project Risks
Low	Acceptable	Accept the risk	Risk acceptable with adequate controls	Annual	If the scope / context changes	Operational Manager	Project Manager
Moderate	Monitor	Monitor the risk but consider Risk Treatments	Risk acceptable with adequate controls	Semi-annual	If the scope / context changes	Operational Manager	Project Manager
High	Treat	Treat the risk. Reduce either the likelihood, consequence or both by improving existing controls or adding new controls	Risk acceptable with excellent controls	Quarterly	Monthly	Executive Management	Steering Committee where relevant or Project Director
Extreme	Treat	Treat the risk. Reduce either the likelihood, consequence or both by improving existing controls or adding new controls	Risk only acceptable with excellent controls and all treatment plans to be explored and implemented where possible	Monthly	Monthly	CEO	Steering Committee where relevant or Project Director



#### 4.5.1 Risk Ownership and Risk Decision

As outlined in the Risk Acceptance Criteria table, the Risk Owner is determined by the risk rating. For risks with a High or Extreme risk rating, a secondary risk owner (also referred to as a Secondary Responsible Person) will be assigned to the risk.

The Risk Owner is responsible for managing the risk, and is usually the person who is directly responsible for the strategy, activity or function that relates to the risk. Some of the key responsibilities of the Risk Owner include:

- Reviewing the risk in accordance with the review frequency set out in the Risk Acceptance Criteria table
- Implementing and monitoring risk treatments and controls
- Sign-off on acceptance of the risk
- Reporting on the risk where required

#### 4.6 Risk Treatment

In some cases, existing controls and the level of risk will be deemed to be tolerable, adequate and effective, and the risk will be accepted as it stands. In other instances, the risk will need to be more effectively managed before it can be accepted. This latter case requires the formulation of risk treatments (also referred to as risk solutions). Risk treatment involves identifying a range of options to reduce the consequences and/or likelihood of a risk, or improve the controls rating, evaluating those options, preparing treatment plans, and implementing them.

Risk Treatment Plans will detail:

- The actions which will be taken to address the risk.
- The officer responsible for carrying out / implementing the Risk Treatment (Responsible Officer). The Risk Owner is not always the Responsible Officer.
- When the specified actions are to be completed by.
- The resources required to implement the treatment

Some risks may have a number of treatments. Other than the option of avoiding the risk entirely, treatment options will do one or all of the following:

- Reduce the likelihood of the risk eventuating
- Reduce the consequences of the risk if it eventuates
- Improve the controls rating to "Adequate" or "Excellent"

It is recognised that it is not always possible or cost effective to treat all risks associated with a particular service or activity. Some risks may have to be accepted as long as the organisation is doing all that is reasonable to manage the risks under the circumstances.

When considering treatments, it is important to ensure that there are one or more effective controls in place for each cause of the risk. Where this does not occur, then additional treatments may need to be implemented.

A treatment becomes a control only when it has been fully implemented and signed off by the Responsible Officer. It is then subject to regular monitoring and review process.

## 4.7 Monitoring and Review

As with communication and consultation, monitoring and review is an ongoing part of risk management that is integral to every step of the process. It is also the part of risk management that is most often given inadequate focus, and as a result the risk management programs with an organisation can become irrelevant and ineffective over time. The Shire of Murray's monitoring and review process ensures that the important information generated by the risk management framework is captured, used, and maintained.

The Risk Management framework will be monitored by the Corporate Risk Team to ensure alignment to organisational needs.

Risk Owners are to ensure that they are reviewing their risks in accordance with the review frequency set out in the Risk Acceptance Criteria Table, or as required, such as if the risk context changes.

The Responsible Officer, Risk Owner and the Corporate Risk Team are to monitor the implementation of Risk Treatments to ensure that agreed actions are being taken and review the risk levels to reflect changes made. When a risk treatment is implemented and becomes an existing control, the Risk Owner must ensure that the control remains in place and effective.

New risks that emerge will also be captured and adequately assessed.

## 5.0 Communication and Training

Communication and training is important to ensure that every individual in the organisation is aware of the developments in risk management and to understand how the process fits within the business operations and activities. All employees will undertake a Risk Management Induction when they commence with the organisation

Other communication and training requirements are the responsibility of the Corporate Risk Team.

## 6.0 Recording the Risk Management Process

All identified risks will be captured within the Shire's Risk Register. Other risk management information such as risk assessments and detailed risk treatment plans will be documented and registered into the Shire's Records Management System. Documentation includes assumptions, methods, data sources and results. Where a risk is assessed to be insignificant and a decision is taken to do nothing, the reasoning that led to this decision will still be recorded.

## 8.0 Roles and Responsibilities

The monitoring and review of the Shire's risks is an integral part of core business function. In relation to specific risk contexts, actual risk, controls and treatments, the responsibility of monitoring and review is primarily that of the Risk Owners and Responsible Officers.

Specific role based responsibilities in relation to risk management are defined in the Shire's Risk Management Policy.

## 9.0 Risk Management Guide

A Risk Management Guide has been published which summarises the content of this Risk Management Strategy and is aligned to ISO 31000:2018. The Risk Management Guide is provided to new employees as a part of the risk management induction process.

## 10.0 Strategy Review

Risk Management is a continuous improvement process to facilitate effective management of risks. The Risk Management Strategy will be updated and refined every three years to ensure key concepts and processes remain relevant. The Priorities and Integration section of the Risk Management Strategy (section 11) is to be reviewed on an ongoing basis.

## 11.0 Risk Management Priorities and Integration

The current and future integration strategies and priorities for risk management are outlined below:

**Table 7 – Risk Management Priorities and Integration**

Objective Actions	Responsibility	Date		
		2019/ 2020	2020/ 2021	2020/ 2021
<b>Training, Awareness &amp; Communication</b>				
Risk Management Refresher Training	CIP	√		√
Workshop/desk top exercise high consequence events eg a drowning at the MLC to determine if controls adequate and the actions that would be required to manage the event if it were to occur.	CIP / relevant work areas		√	
Implement a process to encourage departments to hold debriefs after risk incidents/events (ie if one of their risks occurs) eg IT outage, and record this information for future improvement	CIP		√	
Workshop mini continuity plans at department levels for risks that could have operational/business continuity consequences for the organisation if they do eventuate.	CIP / relevant work areas		√	
Compare actual risk against assessed risk to determine areas when additional risk training may be required	CIP		√	
As identified in the LGIS Integrated Service Plan, conduct Elected Member good governance and risk training	LGIS, CIP	√		
As identified in the LGIS Integrated Service Plan, organise an Organisational Leadership Development Program	LGIS, CIP	√		
Undertake a review of the structure and purpose of the Corporate Risk Team to ensure it remains effective	CIP / Corporate Risk Team	√		√
Refresher to staff regarding how to handle situations that could potentially result in public liability claims	CIP		√	
Implement the program that will replace CAMMS Risk and ensure relevant staff are trained in its use	CIP	√		
Conduct Risk Management Inductions for new staff	CIP	Ongoing		
Conduct Risk Management training for risk owners	CIP	Ongoing		
Communicate risk management issue to managers and relevant work areas	CIP	Ongoing		

Include Risk Management as a discussion item within departmental meetings on a monthly basis	CIP / Managers	Ongoing		
Attendance at team meetings by the CIP as/when required. This may be to discuss specific risk issues, or when the department's Risk Register is being reviewed.	CIP / Managers	Ongoing		
Provide relevant staff with risk management publications /information such as articles from LGIS newsletters and magazines	CIP / Managers / SLT	Ongoing		
Attend Local Government Risk Management Advisors Group Meetings when available	CIP / other officers as relevant	Ongoing		
Hold quarterly Corporate Risk Team meetings	Corporate Risk Team	Ongoing		
<b>Organisational Culture</b>				
Incorporate the consideration of risk management into business planning, budgeting processes and Council decisions.	Managers / SLT	Ongoing		
Incorporate risk management into strategic documents such as the Strategic Community Plan and Operational/Business Plans	Managers / SLT	Ongoing		
Undertake risk assessments when justifying new/additional positions within the organisation	Managers / SLT	Ongoing		
Facilitate the accurate and timely identification and management of risks with an overall aim to improve Council operations	All staff	Ongoing		
Utilise Council's values to guide and influence both the behaviour and decisions of those representing the organisation. In particular, keeping these values at the forefront when considering the overall objectives of any decision or function.	Managers / Directors / all staff	Ongoing		
<b>Policies, Procedures &amp; Processes</b>				
Review the Risk Management Policy	CIP / Manager Governance	√	√	√
Review the Risk Management Strategy	CIP / Corporate Risk Team	√		
Review the Risk Management Guide	CIP / Corporate Risk Team	√		
Review the Crisis Management and Business Continuity Plan and accompanying Procedures Manual	CIP / Corporate Risk Team	√		√

Undertake a Business Continuity Exercise	CIP / Crisis Management Team	√		√
Undertake an Information Technology Disaster Recovery Exercise	Manager IS / CIP	√		√
Undertake a review of other risk management documentation including the Risk Assessment Template	CIP / Corporate Risk Team		√	
Introduce a risk management competency (similar to OS&H competency) into all managers' performance reviews	CIP		√	
Establish a better process for alerting staff of emergency scenarios/keeping them updated (especially for if the event occurs outside of core business hours). Telstra Integrated Messaging or 'phone trees'. This can then be written in to the Crisis Management and Business Continuity Plan.	CIP	√		
Review the project risk framework to incorporate and assessment of risk if the project does and doesn't go ahead. Also put an emphasis on the opportunities that will be realised/accomplished if the project goes ahead.	CIP / SLT		√	
Undertake review of how risk management obligations are met with Council's contractor management practices.	CIP		√	
Review the Risk Management Committee Terms of Reference	CIP / Corporate Risk Team	√		√
Support LGIS with Property Risk Assessment Surveys	CIP / Building Maintenance	√		
Implement the LGIS Principal Controlled Contracted Works and Public Liability Insurance online quoting tool	Finance / CIP	√		
Develop a Fraud Prevention Strategy	CIP	√		
Ensure risk management roles and responsibilities are incorporated into Position Descriptions	HR Officer	Ongoing		
Risk assess any reported hazards or issues identified during workplace inspections in order to determine priorities	Safety and Health Representatives / CIP	Ongoing		
Ensure that agreements, leases and contracts with third parties have appropriate indemnity and insurance clauses in place to reduce Council's liability.	Manager Governance	Ongoing		

Utilise the project management framework to ensure a risk assessment is conducted before commencement of the works and that the risk treatment plan provides the project manager with a tool to continuously monitor project improvement	SLT	Ongoing		
Integrate risk management into the planning and execution of events	Events Officer	Ongoing		
Integrate risk management into the events application process	Events Officer	Ongoing		
<b>Reporting and Auditing</b>				
Report to the Audit Committee on the appropriateness and effectiveness of the organisation's risk management program, internal control and legislative compliance in accordance with the Local Government (Audit) Regulations	CIP / Corporate Risk Team	√		
Introduce performance measures and KPI's for controls in order to determine whether the controls are effective.	CIP in consultation with Risk Owners		√	
Undertake an audit of risks to ensure that there are one or more effective controls in place for each cause of the risk. If there isn't, risk treatments are to be implemented.	CIP in consultation with Risk Owners	√		
Establish a risk control audit program	CIP	√		
Assist LGIS with the Royal Lifesaving Society Aquatic Facility Compliance Audit	CIP / MALC		√	
Report to the Corporate Risk Team on the progress of the risk management program	CIP	Ongoing		
Ensure that risks are updated in accordance with the required review frequency	Risk Owners / CIP	Ongoing		
Undertake audits of the Risk Register to ensure that Risk Treatment Plans are being implemented where a risk treatment is proposed and that risks are assigned to the correct Risk Owners	CIP	Ongoing		

Outstanding Council Resolutions Register - November 2019



Open Resolutions/Items

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Name	Owner	Start Date	End Date	Status	Complete %	Progress Comment	Recommendation/Council Decision	Last Updated
OCM 9 March 2017 - Item 11.3 Local Government Heritage Inventory Review	Susan Cowling	2018-07-01	2021-06-30	In Progress	85	Final advertising commenced - closes end of November. Report requesting final adoption to be presented to Council in December.	That Council endorses the commencement of the Shire of Murray Local Government Heritage Inventory review using the process set out in the proposal section of this report.	Susan Cowling Nov 12, 2019 03:34 PM
OCM 22 June 2017 – Item 16.1 Dwellingup Community Compact Draft Position Statement – Bauxite Mining in and Around Dwellingup - CONFIDENTIAL	Dean Unsworth	2018-07-01	2022-06-30	In Progress	25	Dwellingup Futures meetings will continue until the end of 2020. Funding of \$115,000 has been obtained. Consultant has been selected and approved by the Stakeholder Working Group on 12 November 2019.	That Council: 1. supports the recommendations of the Chief Executive Officer as presented in the table of 12 actions recommended by the Dwellingup Community Compact; 2. delegates to the Shire President and Chief Executive Officer to negotiate further with the Dwellingup Community Compact and Alcoa regarding the proposed Dwellingup Discovery Forest, but that Council fully supports this concept in principle; and 3. requests a further report following further negotiations with stakeholders and following the future public meeting with the community.	Cherie Pemberton Nov 14, 2019 02:49 PM
OCM 21 December 2017 - Item 11.9 North Pinjarra Revitalisation Strategy – Community Consultation Outcomes	Rod Peake	2018-07-01	2022-06-30	In Progress	20	Background report under preparation. Strategy to be undertaken as part of Local Planning Strategy.	That Council: 1. notes the Consultation Outcomes report included in Appendix 26 and that the Strategy preparation phase will now commence; and 2. nominates Councillor A Rogers and Councillor D McCarty as representatives on the North Pinjarra Revitalisation Strategy Community Reference Group.	Rod Peake Oct 31, 2019 03:20 PM
OCM 23 August 2018 - Item 11.6 Land Encroachments & Other Structures – Closure of Unmade Road – Ballee Island, South Yunderup	Robert Marlborough	2018-08-23	2021-06-30	In Progress	66	Subject to funding as part of Budget Review 2020. Waiting for Budget Revision for the allocation of sufficient funds.	That Council: 1. approves for the Chief Executive Officer to formally progress with the Minister for Lands, through the Department of Planning, Lands and Heritage the closure of the unmade road reserve and the creation of a new Crown Reserve for the purposes of "foreshore" on Ballee Island, South Yunderup, with the following outcomes to be achieved: (a) the Crown Reserve land is to be managed by the Shire under a management order; (b) the new Crown Reserve boundaries are to be established in such a way to ensure 3 metre setbacks are provided to accommodate the patio encroachment from Lot 87 Ballee Island and the existing dwelling encroachment from Lot 83 Ballee Island; (c) a 5 metre wide easement being established within the new Crown Reserve to provide ongoing protection to existing Water Corporation infrastructure; (d) define the areas proposed in point 2; 2. pending the closure of the unmade road reserve and the creation of the new Crown Reserve actively encourage the Department of Planning, Lands and Heritage to facilitate suitable formal lease arrangements and the appropriate Peel Region Scheme consents, for an initial period of 10 years; (a) with the owner of Lot 82 Ballee Island for existing cottage (dwelling) adjacent to this property; (b) with the owner of Lot 83 for Gazebo and other structure adjacent to this property; 3. after receiving confirmation from the Department of Planning, Lands and Heritage that points 1 and 2 are supported and being actioned a further report be prepared for Council to consider the full cost breakdown of survey and other associated costs; and 4. authorises the Chief Executive Officer to continue engaging with the landowners of Lots 82, 83 and 87 Ballee Island to determine equitable contributions towards the cost of the survey works.	Cherie Pemberton Oct 22, 2019 03:03 PM
OCM 22 November 2018 – Item 11.9 Pinjarra Massacre Memorial Project	Leanne McGuirk	2018-11-22	2021-06-30	In Progress	30	Meeting by the Gnaala Karla Booja members scheduled for 28 August 2019 to discuss draft concept plan was cancelled. Awaiting confirmation date for future meeting.	That Council supports: 1. the Pinjarra Massacre Memorial Project in principle, including the development of a concept plan; 2. allocation of in kind workforce resources to assist in the development of a concept plan; 3. further consideration of the provision of financial and/or in kind support, following the completion of a concept plan; and 4. investigation into the opportunities of a Joint Management Agreement over Crown Reserve 31032.	Cherie Pemberton Oct 22, 2019 02:58 PM



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Name	Owner	Start Date	End Date	Status	Complete %	Progress Comment	Recommendation/Council Decision	Last Updated
OCM 20 December 2018- Item 11.6 Coastal Hazard Risk Management and Adaptation Plan	Tom Lerner	2018-12-20	2021-06-30	In Progress	58	Community information session scheduled for 26 November 2019. Consultant appointed. Presentation preparation underway.	That Council: 1. nominates the Shire President D Bolt as its Councillor representative, Cr B Cardilini as its proxy member and Nancy Delfos, Linda Gregory and Alistair McKechnie as the community representatives on the Coastal Hazard Risk Management and Adaptation Plan Project Steering Group. 2. authorises the CEO in consultation with the Shire President David Bolt to endorse the Consultant Scope of Works for the preparation of a Coastal Hazard Risk Management and Adaptation Plan once discussions with the Murray Delta Residents and Ratepayers Association have concluded, provided the Scope is still consistent with the State Planning Policy 2.6 and the associated guidelines. 3. proceeds to advertise a Public Request for Tender for consultants to undertake the preparation of a Coastal Hazard Risk Management and Adaptation Plan for the Shire of Murray and the qualitative selection criteria in accordance with the endorsed Scope of Works.	Rod Peake Nov 13, 2019 06:42 AM
OCM 28 February 2019 – Item 11.6 Acquisition Proposal – Lot 66 Sollya Crescent, Dwellingup	Robert Marlborough	2019-03-05	2019-12-30	In Progress	80	Contract received 11 August and forwarded to landowner's Lawyers for endorsement and return. Awaiting document to be returned.	That Council supports the acquisition (in fee simple) of Lot 66 Sollya Crescent, Dwellingup from Sotico Pty Ltd, as described as Lot 66 on Plan 18569 being the whole of the land contained in certificate of title volume 1946 folio 469 for the total sum of \$1.00, with the costs of transfer being equally shared.	Cherie Pemberton Oct 22, 2019 03:03 PM
OCM 24 May 2018 – Item 11.6 Murray Racing and Pacing Industry Development Strategy and Business Cases Development	Dean Unsworth	2019-04-24	2019-12-30	In Progress	95	Meetings have been held with Racing and Wagering WA along with the Racing and Pacing Clubs. A meeting has also been held with the landowner adjacent to the trotting club facility. The feasibility for infrastructure development is scheduled to come to Council prior to the end of 2019.	That Council: 1. continues to support the development of the equine industry within the Shire of Murray and places this industry development as a very high priority in the Murray 2030 Strategic Community Plan; 2. endorses the Peel Equine Racing Industry Infrastructure Development Strategy (Appendix 14); 3. supports the amount of \$13,489 of available funds from the Economic Development Initiatives budget to engage Syme Marmion & Co. to undertake the following Business Cases/Feasibility Studies: a) the Pinjarra Harness Racing Training Facility, training stalls and redevelopment; and b) the Pinjarra Racing Club training stalls and redevelopment; 4. accepts \$13,489 from Racing and Wagering WA as their component towards costs; and 5. requests the Chief Executive Officer to present the Strategy and associated Business Cases to Racing and Wagering WA, State and Federal politicians and candidates, the Peel Development Commission, the Peel Regional Leaders Forum, and to the racing and pacing industry participants via a sundowner event.	Cherie Pemberton Oct 22, 2019 02:58 PM
OCM 27 June 2019 – Item 11.6 Review of Councillor Representation	Dean Unsworth	2019-06-27	2021-06-30	In Progress	40	Advice received from the Local Government Advisory Board 10 October 2019 requesting the Shire to undertake a representation review and public consultation to reduce the number of Councillors from 9 to 8. A report will be presented to Council in November 2019 to consider its options.	That Council: 1. Council writes directly to the Local Government Advisory Board requesting that Councillor representation is reduced from nine to eight from the October 2021 Council elections as it is deemed one of a minor nature; and 2. if the Local Government Advisory Board advises that a six week consultation process is required, Council instructs the Chief Executive Officer to undertake this process immediately.	Dean Unsworth Oct 29, 2019 08:37 AM
OCM 27 June 2019 – Item 11.8 Shire of Murray Tourism Strategy – Destination Assessment Report	Dean Unsworth	2019-06-27	2021-06-30	In Progress	30	Document is informing the Dwellingup Trails project. A consultant has been selected and will progress this project with completion due in early 2020.	That Council: 1. endorses the Destination Assessment Report – May 2019 as per Appendix 25; 2. supports the development of the Destination Management Plan and scope as provided under the conclusion section of this report; 3. writes to each stakeholder that provided input into the Destination Assessment Report and advise that Destination Management Plan will be undertaken; and 4. holds a sundowner with and presentation to stakeholders and tourism operators to discuss the	Dean Unsworth Oct 29, 2019 08:38 AM

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Name	Owner	Start Date	End Date	Status	Complete %	Progress Comment	Recommendation/Council Decision	Last Updated
OCM 27 June 2019 – 11.13 Lease Proposal – Hualand Pinjarra Rd Pty Ltd – Reserve 37757	Robert Marlborough	2019-06-27	2021-06-30	In Progress	10	Lease agreement finalised and sent to Hualand Road Pty Ltd for signing and return. Awaiting return of documents.	That Council: 1. supports a lease being entered into with Hualand Pinjarra Rd Pty Ltd for a 800m2 portion of Reserve 37757 at Lot 321 Carey Street, Pinjarra for the purposes of car parking for a period of 5 years with a similar option period, with the annual rental commencing at \$500, plus GST and annual reviews in accordance with the Consumer Price Index; 2. accepts the market valuation for the premises to be leased as provided by Australian Property Consultants dated 10 May 2019 with the market rental range being indicated between \$1 and \$2,000 per annum. 3. approves for the Chief Executive Officer to – (a) publish a local public notice in accordance with Section 3.58 of the Local Government Act 1995 inviting written submissions on the lease proposal, to be received for at least 14 days; and (b) subject to no submissions being received by the closing date and the consent of the Minister for Lands being obtained negotiate, endorse and seal a lease agreement with Hualand Pinjarra Rd Pty Ltd, as outlined; and 3. if adverse submissions are received, a further report is to be prepared and presented to Council to review the submissions and determine a position on the proposal to lease.	Cherie Pemberton Oct 22, 2019 03:04 PM
OCM 27 June 2019 – Item 11.24 Lower Murray River – Foreshore Stabilisation Guidelines	Alan Smith	2019-06-27	2021-06-30	In Progress	60	A project has been initiated to progress the design of the riverbank retaining wall to the satisfaction of both the Department of Water and Environmental Regulation and the Department of Planning, Lands and Heritage.	That Council: 1. supports the introduction of Foreshore Stabilisation Guidelines for the Lower Murray River; 2. continues to engage with Community Associations to inform and add value to the introduction of the Foreshore Stabilisation Guidelines for the Lower Murray River; 3. seeks approval from the Department of Water and Environmental Regulation (DWER) and Department of Planning Lands and Heritage (DPLH) for any required environmental and structural works within the Foreshore Stabilisation Guidelines for the Lower Murray River riverbanks that abut areas under the management of the Shire of Murray; and 4. once approvals have been obtained from DWER and DPLH for environmental and structural works on the Riverbanks, an engagement strategy be initiated to enable ongoing liaison directly with the community within proximity of the Lower Murray River.	Alan Smith Nov 12, 2019 02:12 PM
OCM 25 July 2019 - 11.5 Tender T19/09 – Peel Agri-Innovation (Precinct) Centre – Architectural Consultancy Services and Tender Selection Criteria	Robert Marlborough	2019-07-25	2021-06-30	In Progress	30	Tender submissions being assessed, with recommendation to CEO to select Consultant pending. Contract awarded to i2C Design and Management Pty Ltd.	That Council: 1. endorses the tender selection criteria for Tender T19/09 as provided in the body of this report for Architectural Consultancy Services associated with the Peel Agri-Innovation Centre to be developed within the Peel Business Park; 2. approves for the Chief Executive Officer to publicly invite Tender T19/09, State and Australia wide for the provision of Architectural Consultancy Services associated with the Peel Agri-Innovation Centre in accordance with the provisions of the Local Government Act 1995 and in compliance with any of the funding partners requirements; and 3. following the completion the design of the Peel Agri-Innovation Centre the design plans and final costing are to be presented to Council, prior to inviting any Tender for construction work.  That Council by Absolute Majority delegates authority to the Chief Executive Officer to: a. after the close of submission period, make a determination on the outcome of Tender T19/09, unless the value exceeds \$1,250,000 (Section 5.43(b) of the Local Government Act 1995) for all requirements of the services invited; and b. enter into a contract with the successful tenderer to undertake the Architectural Consultancy Services as outlined in Tender T19/09 and engage directly with any other sub consultants, as necessary to complete the design and associated preliminary works.	Cherie Pemberton Oct 22, 2019 03:04 PM
OCM 25 July 2019 - 11.6 Lease Proposal – Department of Fire and Emergency Service – Pinjarra Heritage Rail Station Building – Reserve 45518	Robert Marlborough	2019-07-25	2021-06-30	In Progress	45	Draft lease received and being reviewed. Document received and sent back to DEFS for final review.	That Council: 1. subject to the Minister for Lands prior written consent, supports a lease being entered into with the Department of Fire and Emergency Services for the Pinjarra Heritage Rail Station premises and 12 adjacent car parking bays on Reserve 45518 (Lot 502) Pinjarra Williams Road, Pinjarra for a period of 2 years, with two six months option periods, with the annual rental commencing at \$34,000, plus GST, with provision being made for fixed 3% annual rent increases; 2. approves for the Chief Executive Officer to negotiate and determine the general broad terms, conditions and obligations of the lease arrangement, with the lessee being responsible for all outgoings; and 3. requests a Precinct Plan of the Railway Heritage Precinct be prepared to consider the future impact of the Heavy Haulage Deviation, future use of the Rail Heritage building, Hotham Valley Railway and other opportunities within the precinct.	Cherie Pemberton Oct 22, 2019 03:04 PM

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Name	Owner	Start Date	End Date	Status	Complete %	Progress Comment	Recommendation/Council Decision	Last Updated
OCM 25 July 2019 - Item 11.6.1 Matter Arising – Working Group Pinjarra Heritage Rail Station Precinct – Reserve 45518	Dean Unsworth	2019-07-25	2021-06-30	In Progress	10	Discussions have been held with Hotham Valley Railway, ARC Infrastructure, Alcoa and Peel Development Commission, who are supportive. Consultant engaged to develop brief and scope of works. Consultants brief will go to the market in late November 2019 depending on a review of any fatal flaws. First Workshop Group scheduled for 27 November 2019.	Council Decision: That a working group be formed to determine the future use of the Pinjarra Rail Heritage Precinct, comprising Cr S Lee, Cr D Bolt, Cr B Beacham and Cr C Rose. Community representation will be sought, and any councillor may attend as a proxy should the nominated Councillor/s not be available.	Cherie Pemberton Unsworth Nov 14, 2019 02:52 PM
OCM 25 July 2019 - Item 11.12 Review of Community Assistance Partnership Funding	Tracie Unsworth	2019-07-25	2021-06-30	In Progress	50	Provisions made in September statements. Budget upload yet to be processed	That Council approves: 5. the allocation of \$3,500 within the 2019/20 Budget for the funding of Pinjarra Garden Day (\$2,500) and the Dwellingup Pumpkin Festival (\$1,000).	Cherie Pemberton Oct 22, 2019 03:00 PM
OCM 22 August 2019 - Item 11.5 Short Term Loan Proposal for Pinjarra Community Men's Shed	Trick Cole	2019-08-22	2021-06-30	In Progress	80	The Pinjarra Community Men's Shed have provided their signed grant agreement from the Department of Infrastructure, Transport, Cities and Regional Development. Due to the funding taking some time to arrive to the Pinjarra Community Men's Shed, the group has also provided an invoice to the Shire of Murray for their plumbing works to the value of \$10,956.88 from J & J Steele Plumbing and Gas. This payment will be made by the Shire of Murray shortly.	That Council: Supports the Pinjarra Community Men's Shed with a short term loan of \$20,000 (plus GST if applicable), should funding be required to enable the project to progress prior to receiving funding from the Department of Infrastructure, Transport, Cities and Regional Development, subject to: 1. sighting the executed grant agreement with the Department of Infrastructure, Transport, Cities and Regional Development; and 2. the funds being repaid to the Shire of Murray within 8 weeks of the date of execution of the grant.	Trick Cole Nov 12, 2019 09:00 AM
OCM 22 August 2019 - Item 11.7 Lease Proposal – Friends of Edenvale – Roger May Museum and Cart Shed – Reserve 36703	Robert Marlborough	2019-08-22	2021-06-30	In Progress	65	Lease agreement prepared and sent to Friends of Edenvale for review. Meeting to review draft lease held 11 September 2019. Amendments sent to CEO for consideration.	That Council: 1. subject to the Minister for Lands prior written consent, supports a lease being entered into with The Friends of Edenvale Incorporated for the Roger May Museum and the Cart Shed buildings, located on Reserve 36703, for a period of 3 years, with a similar option period, at an annual rental of \$50.00 per annum and an administration fee of \$100 per annum, with rent reviews annually in accordance with the Consumer Price Index (Perth All Groups); and 2. approves the Chief Executive Officer negotiating and determining the general terms, conditions and performance obligations of the lease arrangement and endorse the agreement, with the lessee being responsible for variable outgoings, general maintenance and repair.	Cherie Pemberton Oct 22, 2019 03:04 PM
OCM 26 September 2019 - 11.5 Licence Proposal – Pinjarra Senior High School – Shared Use - Portion of Murray Aquatic and Leisure Centre – Reserve 44445	Robert Marlborough	2019-09-26	2021-06-30	In Progress	30	Draft licences prepared and agreed. Proposal sent to Dept Planning, Lands and Heritage for the Minister's consent. Awaiting return of documents.	That Council: 1. subject to the Minister for Lands prior written consent, supports the Chief Executive Officer negotiating and endorsing a licence agreement with the Department of Education for the Pinjarra Senior High Schools Shared Use of portions of the dry areas within the Murray Aquatic and Leisure Centre for a period of 12 months commencing on 1 January 2020, with two further option terms of 12 months; a. with the annual contribution payable under the licence being \$125,000, exc. GST, until such time as State Government confirms support of a business case by the allocation of funds within the adopted State budget for the Department of Education to construct its own standalone facilities to cater for the needs within Pinjarra Senior High School grounds; b. with the contribution payable for the licence, per annum being reduced to \$78,303.03, exc. GST from confirmation being received that the State Government have allocated full budget funding to the Department of Education to construct its own standalone facilities to cater for its needs within Pinjarra Senior High School grounds; and 2. with CPI increases being applicable annually to the licence fee contribution payable at the time.	Cherie Pemberton Oct 22, 2019 03:05 PM
OCM 26 September 2019 - 11.6 Lease Proposal – Ramms Pty Ltd, as trustee for The Hill Family Trust – Reserve 8900	Robert Marlborough	2019-09-26	2021-06-30	In Progress	20	Advertising of proposed lease prepare and to be published on 9 October.	That Council: 1. subject to the Minister for Lands prior written consent, supports the Chief Executive Officer negotiating and endorsing a lease with Ramms Pty Ltd, as trustee for The Hill Family Trust for a portion of Reserve 8900 (Lot 1810 Pinjarra Road, Ravenswood) for a period of 5 years with a similar option period, with the rental commencing at \$2,874.00 per annum, plus GST and an annual administration fee \$100.00, plus GST, with an annual review of the rental amount being applied in accordance with the (Perth All Groups) Consumer Price Index; 2. accepts the market valuation for Reserve 8900, as provided by First Choice Valuation Services dated 15 August 2019, as being \$2,874.00 per annum, plus GST and outgoings; 3. approves for the Chief Executive Officer to; a. publish a local public notice in accordance with Section 3.58 of the Local Government Act 1995 inviting written submissions on the proposal to lease, to be received for at least 14 days; and b. subject to no submissions being received by the closing date and the consent of the Minister for Lands being obtained enter into a lease with Ramms Pty Ltd, as trustee for The Hill Family Trust, Trading as Mandurah Houseboats, as outlined; and 4. if adverse submissions on the proposal to lease are received, a further report is to be prepared and presented to Council to review the submissions and determine a position on the proposal to lease.	Cherie Pemberton Oct 22, 2019 03:05 PM

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Name	Owner	Start Date	End Date	Status	Complete %	Progress Comment	Recommendation/Council Decision	Last Updated
OCM 26 September 2019 - 11.8 In Principle Support – Lease Arrangements – Agri Innovation Precinct, Nambeelup	Robert Marlborough	2019-09-26	2021-06-30	In Progress	20	Draft agreement to lease prepared and being reviewed.	That Council: 1. in principle, and subject to compliance with requirements of Section 3.58 of the Local Government Act 1995, acknowledges that lease arrangements for the Agri Innovation Precinct within the Peel Business Park in Nambeelup, are broadly supported, with prospective tenants being ManukaLife, Fund Singapore and Murdoch University, initially; and 2. supports the Chief Executive Officer formally confirming that lease arrangements for the Agri Innovation Precinct will be progressed with ManukaLife, Fund Singapore and Murdoch University, initially, pending a further report being presented to Council prior to the construction of the Agri Innovation Precinct to consider leasing arrangements, and for acceptance of a formal market rental valuation.	Cherie Pemberton Oct 22, 2019 03:06 PM
OCM 26 September 2019 - 11.12 Dwellingup Trails and Visitor Centre Fit Out	Susan Allan	2019-09-26	2021-06-30	In Progress	20	Scope of works for the Tourism Marketing and Communications Plan has been discussed with three potential agencies to quote the brand and marketing for Dwellingup moving forward. A project plan will be constructed to assist with the many aspects of the DTVC Fit Out including tender and fit out components.	That Council: 1. endorse Fit Out Option 2 up to a total cost of \$395,248 (exc. GST) to enable the funding of all necessary infrastructure and services required for the effective function of the Centre and to ensure Dwellingup and the broader region's rich and unique tourism experiences and heritage are promoted; and 2. delegates responsibility to the Chief Executive Officer to project manage and coordinate the tender selection criteria and tender selection to enable completion of the fit-out of the Dwellingup Trails and Visitor Centre.	Cherie Pemberton Oct 22, 2019 03:01 PM
OCM 24 October 2019 – Item 15.3 Proposed Sale of Former Exchange Hotel Building Site at Portion Lots 85 – 88 George Street, Pinjarra	Rod Peake	2019-10-24	2021-06-30	In Progress	30	Proponent advised of Council's resolution. Draft development agreement and contract of sale prepared by Shire solicitor and under review before presenting to proponent in mid November.	Please refer to 'Minutes of OCM 24 October 2019' for full Recommendation/Council Decision details due to the length and complexity of Recommendation.	Rod Peake Nov 13, 2019 06:44 AM
OCM 24 October 2019 - 15.7 Tonkin Drive, North Yunderup – Review of Vehicle Gate	Alan Smith	2019-10-24	2021-06-30	In Progress	25	New warning signs have been ordered that align to the proposed opening of the gate, works on target for opening the gate on the 1 December 2019	That Council: 1. approves the gate along Tonkin Drive being opened on a trial basis following road improvement works; 2. supports road improvements and signage works on Tonkin Drive that provides safe access and egress to Coopers Mill and the Estuary; 3. supports Ranger Services to undertake a continuous review of the trial with a further report being presented to Council at the end of February 2020; and 4. delegates to the Chief Executive Officer the ability to close the gate during the trial after advice to the North Yunderup Community Association should anti-social behaviour become a concern.	Alan Smith Nov 12, 2019 02:03 PM
OCM 24 October 2019 - 15.8 Proposed Naming of Reserve R33836: Rodoreda Crescent, Ravenswood	Alan Smith	2019-10-24	2021-06-30	In Progress	25	Correspondence has been issued to Mr Luiken how is following up with family of the late Mr Cook to align to the Landgate requirements prior to submitting a formal application for the name of the reserve through Geographic Names.	That Council: 1. supports the naming of Reserve 33836 as the Luiten Cook Reserve subject to the support of the immediate family; and 2. seeks approval from the Geographic Names Committee to endorse the naming of Reserve 33836 as Luiten Cook Reserve through the Landgate naming process.	Alan Smith Nov 12, 2019 02:05 PM
OCM 24 October 2019 - 15.9 Relocation of Pinjarra War Memorial	Alan Smith	2019-10-24	2021-06-30	In Progress	10	The relocation of the War Memorial has been advertised for public comment, a further site meeting has been undertaken with the Stonemason proposed to undertake the works and another meeting was held with the RSL to ensure they are fully updated on the progress of the relocation	That Council: 1. approves the relocation of the War Memorial to the Glebe Land and adopts the War Memorial Concept Plan; and 2. prepares and advertises the proposed relocation of the War Memorial and Concept Plan and should a majority of adverse comments be received a further report be presented to Council.	Alan Smith Nov 12, 2019 02:08 PM
OCM 24 October 2019 - 19.1 Lease Proposal – 6 George Street, Pinjarra – Regional Development Australia Peel Inc	Robert Marlborough	2019-10-24	2021-06-30	Not Started			That Council: 1. supports a lease being entered into with Regional Development Australia Peel Inc for 6 (Lot 190) George Street, Pinjarra from 1 November 2019 to 30 June 2020 at a rental of \$2,083 per calendar month, plus GST and all outgoings; 2. subject to Commonwealth or other operational grant funding being approved for Regional Development Australia's Peel operations for a period of 3 years, from 1 July 2020 support a further three year lease being entered into with Regional Development Australia Peel Inc for the premises at an annual rental of \$25,000, plus GST and CPI reviews annually and outgoings; and 3. approves for the Chief Executive Officer to negotiate and determine the broad terms, conditions, outgoings to apply and the general obligations of the lease arrangements.	Cherie Pemberton Oct 30, 2019 12:51 PM
<b>Closed Resolutions/Items</b>								
<b>Name</b>	<b>Owner</b>	<b>Start Date</b>	<b>End Date</b>	<b>Status</b>	<b>Complete %</b>	<b>Progress Comment</b>	<b>Recommendation/Council Decision</b>	<b>Last Updated</b>

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OCM 23 May 2019 – Item 11.9 Lease Proposal – The Murray Music and Drama Club (Inc.) – Pinjarra Civic Centre Storage Areas		2019-04-24	2021-06-30	Complete	100	Lease documentation finalised.	That Council: 1. supports a lease agreement being entered into with the Murray Music and Drama Club for the storage facilities currently occupied at the Pinjarra Civic Centre on Reserve 315 for a period of 5 years with a similar option period, subject to the consent of the Minister for Lands being obtained; and 2. authorises the Chief Executive Office to endorse a lease agreement with the annual rental and administration charge and the general terms and conditions continuing from the current lease arrangement that expired on 13 May 2019.	Cherie Pemberton Oct 14, 2019 10:06 AM
OCM 27 June 2019 - Item 16.1 Curtis Lane Road Widening and Land Acquisition (Confidential Item)		2019-06-27	2021-06-30	Complete	100	Draft Deed of Agreement received from Macleods, to be signed by landowner.		Cherie Pemberton Oct 14, 2019 10:07 AM
OCM 25 July 2019 - 11.3 Approval of Local Development Plan for Lot 102 Lakes Road, North Dandalup		2019-07-25	2021-06-30	Complete	100	Local Development Plan updated and signed off, and available to the public.	That Council: 1. pursuant to the requirements of the Deemed Provisions set out in Schedule 2, Part 6, Clause 52 of the Planning and Development (Local Planning Schemes) Regulations, resolves to approve the Lot 102 Lakes Road Local Development Plan generally as set out in Appendix 4; and 2. publishes notice of the approved Local Development Plan on the Shire of Murray website in accordance with the requirements of the Deemed Provisions.	Cherie Pemberton Oct 14, 2019 10:08 AM
OCM 25 July 2019 - Item 11.12 Review of Community Assistance Partnership Funding		2019-07-25	2021-06-30	Complete	100	ITEM 4. Meeting held with Alcoa and Shire of Murray representatives including Councillors Cr D McLarty and Cr C Rose to discuss applications for the 1st Round of CAPF which closed 31 August.  NOTE: Items 1, 2 and 3. Policies have been updated in Policy Manual NOTE: Item 5. Copy to Tracie Unsworth (Ref OCM.008)	That Council approves: 1. modifications to the Community Assistance Partnership Fund (CAPF) Policy C8 as provided at Appendix 10; 2. proposed new Policy C14 – Community Association Funding Allocation (CAFA), which defines the intention and provisions for allocation of annual funding to Community Associations as provided at Appendix 11; 3. proposed new Policy C15 – Automatic Fee Waivers, which defines the circumstances under which CAPF and CAFA fees may be waived as provided at Appendix 12; 4. the nomination of two Councillor representatives, being Councillors Cr D McLarty and Cr C Rose with Cr G Black as proxy, onto the Decision Making Panel for the Community Assistance Partnership Fund (CAPF); and 5. the allocation of \$3,500 within the 2019/20 Budget for the funding of Pinjarra Garden Day (\$2,500) and the Dwellingup Pumpkin Festival (\$1,000).	Cherie Pemberton Oct 14, 2019 10:53 AM
OCM 22 August 2019 - Item 11.1 Big Lake - Herron Point Road Closure and Amalgamation of the Land with Kooljerrenup Nature Reserve		2019-08-22	2021-06-30	Complete	100	Applicant advised of Council Resolution.	That Council: 1. does not support the closure of Big Lake – Herron Point Road, Birchmont and its amalgamation into the Kooljerrenup Nature Reserve (R23756); and 2. supports the Department of Biodiversity Conservation and Attractions intent to more effectively manage the land within the road reserve and Kooljerrenup Nature Reserve and agrees to these management works designed to the satisfaction of the Shire's Director Planning and Sustainability which meet the Department's management objectives and address the community issues raised in this report.	Cherie Pemberton Oct 14, 2019 10:54 AM
OCM 22 August 2019 - Item 11.2 Point Grey Marina and Associated Entrance and Navigation Channels		2019-08-22	2021-06-30	Complete	100	Resolution actioned.	That Council: 1. resolves that it will not accept the responsibility for the periodic dredging of the Peel Inlet - Harvey Estuary, the associated environmental monitoring or management of water quality associated with the Point Grey marina in the event that the marina development proceeds; and 2. endorses the Chief Executive Officer to advise the State Government of the Council's refusal to accept this responsibility, and continues to lobby for this position.	Cherie Pemberton Oct 14, 2019 10:54 AM
OCM 22 August 2019 - Item 11.6 Yunderup Sport and Recreation Club - Funding for owling Green Replacement		2019-08-22	2021-06-30	Complete	100	Endorsed - Carried unanimously	That Council endorse funding of \$26,500 plus GST if applicable, to the Yunderup Sport and Recreation Club toward the replacement of bowling green 2.	Cherie Pemberton Oct 14, 2019 10:55 AM

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Name	Owner	Start Date	End Date	Status	Complete %	Progress Comment	Recommendation/Council Decision	Last Updated
OCM 22 August 2019 - Item 16.1 Detailed Proposal for Former Exchange Hotel, Pinjarra		2019-08-22	2021-06-30	Complete	100	Business Plan advertising underway. Closing date for submissions 9 October 2019. Further report on October Council Meeting Agenda.	That: 1. Council accepts the Strzelecki Group proposal for the former Exchange Hotel at portion of Lots 85 - 88 George Street, Pinjarra as set out in this report for the purpose of preparing and advertising a business plan pursuant to section 3.59 of the Local Government Act; 2. Council requires the following matters to be resolved prior to it considering the submissions on the business plan and whether to enter into a contract of sale for the site: a. preparation and agreement by the proponent of a suitable development agreement that meets the requirements of the Shire solicitors; and b. consultation with the owner of the adjoin Lots 50 and 51 in relation to the design and location of the vehicular access way to the parking areas at the rear of these lots, with a suitable outcome being incorporated in the concept plans for Council's endorsement; 3. Council requires a further report on the submissions associated with the advertising of the business plan and the matters raised in point 2 above before the 19 December 2019 Council meeting for it to consider whether to enter into a contract of sale; 4. Council acknowledge that additional funding may be necessary to construct the retaining wall and associated infrastructure at the interface of the site with the adjoining foreshore; and 5. the applicants proposal, including minor amendments to the site plans, be amended to reflect the further information provided by the applicant as set out in the officer's memorandum dated 22 August 2019 prior to being advertised.	Cherie Pemberton Oct 14, 2019 10:55 AM
OCM 26 September 2019 - 11.1 Proposed Amendment No 310 to Town Planning Scheme No 4 to Rezone Lot 2557 Woodview Way, Barragup from Public Recreation/Conservation to Special Rural		2019-09-26	2021-06-30	Complete	100	To be addressed in Planning Schedule.	That Council: 1. pursuant to Section 75 of the Planning and Development Act 2005, resolves to prepare Amendment No. 310 to the Shire of Murray Town Planning Scheme No. 4 to rezone Lot 2557 Woodview Way, Barragup from Public Recreation/Conservation to Special Rural and to incorporate the lot into the boundary of Special Rural Zone 2 under Appendix 5-1 of the Scheme; 2. pursuant to Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, specifies that the Amendment is a standard amendment as it is consistent with the zoning under the Peel Region Scheme, it does not comfortably fall within either the complex or basic amendment categories and will not result in any significant environmental, social, economic or governance impacts on land within the Scheme area; 3. authorises the Shire President and Chief Executive Officer to sign and seal the scheme amendment documents once prepared to the satisfaction of the Director Planning and Sustainability; 4. authorises the amendment to be forwarded to the Environmental Protection Authority for consideration of environmental assessment in accordance with section 81 of the Planning and Development Act; and 5. following compliance with sections 81 and 82 of the Act, proceeds to advertise the amendment for a period of at least 42 days.	Cherie Pemberton Oct 14, 2019 10:55 AM
OCM 26 September 2019 - 11.2 Ravenswood Regional Sport and Recreation Facility – Final Feasibility Study and Needs Assessment		2019-09-26	2021-06-30	Complete	100	City of Mandurah notified and Project Steering Group Members advised.	That Council: 1. Notes the findings and key recommendations outlined in the final Feasibility Study and Needs Assessment for the Ravenswood Regional Sport and Recreation Facility as set out in Appendix 3. 2. Notifies the City of Mandurah that in light of the lack of urgency to provide grass pitch sports provision servicing the Mandurah district and the adjustment in population growth forecasts from State Government, there is not the previous anticipated demand for regional recreation space to warrant the Ravenswood Regional Sporting complex to be developed in the short term. 3. Advises the Project Steering Group members from City of Mandurah, Peel Development Commission, Department of Planning Lands and Heritage and Department of Local Government, Sport and Cultural Industries that further site planning and needs analysis for the Ravenswood Regional Sporting Complex is to be revisited in the next ten years.	Cherie Pemberton Oct 14, 2019 10:56 AM
OCM 26 September 2019 - 11.7 Delegation Amendment – 3.2 Power to Write off Debts		2019-09-26	2021-06-30	Complete	20	Delegations Register updated	That Council: Accepts by Absolute Majority the minor amendments to Delegation 3.2 – Power to Write off Debts to increase the amount from \$200 to \$1,000 and to also provide for recording decisions, as detailed at Appendix 7.	Cherie Pemberton Oct 14, 2019 10:56 AM
OCM 26 September 2019 - 11.11 Tender T18/11-Dwellingup National Trails Hub Building		2019-09-26	2021-06-30	Complete	100	Item Complete.	That Council: 1. endorse Firm Construction as the preferred tenderer for the Dwellingup Trails Centre Building for works within Separable Portion 3 (SP3); 2. undertake essential works within Separable Portion 3 (SP3) to enable the activation of the Visitor Centre and external cladding of the Dwellingup National Trails Hub Building; 3. negotiate the reduction of works with Firm Construction for Separable Portion 4A (SP4A) to align to the essential works required within SP3; and 4. Provide additional funding of \$105,000 from the Asset Enhancement Reserve and unspent Grant Fund account.	Cherie Pemberton Oct 14, 2019 10:57 AM

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OCM 26 September 2019 - 11.15 Dedication of Second Street Road Reserve and Various Right of Ways, Pinjarra		2019-09-26	2021-06-30	Complete	100	Item Complete.	That Council: 1. approves advertising the intention and inviting public submissions (for a period of 30 days) on proposals to: a. acquire Lot 155 on DP2624 (408/459) being Second Street, Pinjarra, as Crown Land under Section 52 of the Land Administration Act 1997 for the purpose of formal dedication as a public road; and b. Lot 33 on DP14029 (1038/946) and Lot 166 on DP2624 (408/459) as Crown Land under the Land Administration Act 1997 for the purpose of public Right of Ways managed by the Shire; 2. following the close of the submission period, should no adverse comments be received, delegates the authority to the Chief Executive Officer to formally request the Minister for Lands to acquire Lot 155 on DP2624 (408/459) as Crown Land with this land being dedicated as a public road and that Lot 33 on DP14029 (1038/946) and Lot 166 on DP2624 (408/459) be acquired by the Crown for the purpose of Public Right of Ways to be managed by the Shire; and 3. if any negative submissions are received on the proposals a report to be presented back to Council to consider the submissions received and determine an outcome in relation to the identified land.	Cherie Pemberton Oct 14, 2019 10:57 AM
OCM 26 September 2019 - 15.1 Hiring of the Weed Harvester to the Department of Transport		2019-09-26	2021-06-30	Complete	100	Item Complete.	That Council: Approves entering into a private works agreement with the Department of Transport for the use of the Weed Harvester under the following conditions: 1. the Shire of Murray nominates the Operator of the Weed Harvester to oversee the operation of the machine; and 2. the rate for the Weed Harvester that incorporates both the use of the Weed Harvester and Operator would be at a rate of \$250/hr (excluding GST).	Cherie Pemberton Oct 14, 2019 10:57 AM
OCM 26 September 2019 - 11.4 Long-Term Peel Chamber of Commerce & Industry Membership Agreement & Kwinana Freeway Billboard Ownership	Dean Unsworth	2019-09-26	2021-06-30	Complete	100	Peel Chamber of Commerce and Industry have agreed to the proposal.	That Council: 1. agrees to sign a ten-year funding agreement with the Peel Chamber of Commerce & Industry, from the 2019/2020 financial year, with the following conditions: a. that the amount provided will be \$15,500 per annum (exc. GST) and that this will represent a "Platinum Membership" agreement for those ten-years; b. the amount of \$15,500 will increase at the rate of the Perth March Consumer Price Index per annum; c. that the Peel Chamber of Commerce and Industry Inc. advise in writing that it formally extinguishes any ownership of Intellectual Property of the Kwinana Freeway billboards, and that the billboards will remain in the ownership of the Shire of Murray; and d. requests that the Peel Chamber of Commerce and Industries Inc. advises in writing that it supports a new Memorandum of Understanding to be prepared between the Shire of Murray and Main Roads, WA; and 2. commits to the Peel Chamber of Commerce and Industry Inc. that the billboards will be managed and maintained in a professional and responsible way to promote the Shire of Murray; and 3. requests that the Chief Executive arrange to have the current advertising on the billboards replaced with new and fresh promotional campaigns as soon as possible.	Dean Unsworth Oct 29, 2019 08:39 AM
OCM 24 October 2019 – Item 15.1 Application to delete and modify conditions of the Development Approval for a Dwelling Extension and Outbuilding on Lot 37 Murray Terrace, Cooleenup Island, South Yunderup	Rhys Bloxside	2019-10-24	2021-06-30	Complete	100	Applicant advised of Council resolution on 29 October 2019.	That Council: 1. in regard to the development approval issued by the Shire of Murray on 5 October 2016 for extensions to an existing dwelling and an outbuilding at Lot 37 Murray Terrace, Cooleenup Island, South Yunderup: a. deletes condition 1 which reads "Development approval is granted for a period of 20 years from the date of this letter. The development hereby approved shall be removed within this time period unless an extension is otherwise granted by the local government." b. extends the date within which substantial commencement of the approved development is to be undertaken from 5 October 2018 to 24 October 2021; 2. advises the applicant that all other terms and conditions of the planning approval remain valid; and 3. resolves to waive the relevant planning administration fee for the application.	Rhys Bloxside Oct 30, 2019 12:57 PM

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OCM 24 October 2019 - 15.4 North Dandalup Research Centre – Lot 302 Del Park Road, North Dandalup	Rhys Bloxsidge	2019-10-24	2021-06-30	Complete	100	Applicant's planning consultant advised of Council resolution on 30 October 2019.	That Council: 1. advises the owner and developer of the North Dandalup Research Centre at Lot 302 Del Park Road, North Dandalup, that an incidental land use is only considered incidental if the use is naturally attaching, appertaining or relating to a predominant use. A predominant use means the primary use of a premise to which all other uses carried out on the premise are subordinate and incidental to. Further, there must be a genuine and continuing relationship or connection between the two uses for one to be incidental to the other; and  2.further advises the owner and developer of the North Dandalup Research Centre at Lot 302 Del Park Road, North Dandalup, that the restaurant must at all times remain incidental to the predominant research centre use and this would involve operating the restaurant consistent with criteria such as:  a.users of the incidental restaurant must only be those directly associated with the predominant use of the land as a research centre to support activities associated with the research centre such as research events, training events, and meetings. The restaurant would only be available for the general public or tourist visitors where they are directly associated or involved in the use of the research centre;  b.there must not be a separate company managing and operating the restaurant, rather the management of the restaurant must fall under the same company managing and operating the research centre;  c.the opening times of the restaurant are to be consistent with the opening times of the research centre or for functions directly related to the use of the research centre;  d.food sold in the restaurant must be food associated with the activities of the research centre (i.e. beef or lamb); and	Rhys Bloxsidge Oct 30, 2019 12:57 PM
OCM 24 October 2019 – Item 15.2 Proposed LED Monolith Sign – Lot 24 (No. 626) Pinjarra Road, Furnissdale	Susan Cowling	2019-10-24	2021-06-30	Complete	100	Documentation completed and sent to applicant. Item finalised in the Community Hub.	That Council refuse the application for an LED Monolith Sign at Lot 24 (No. 626) Pinjarra Road, Furnissdale, as the proposed development: 1.is inconsistent with the purpose of the Peel Region Scheme Primary Regional Road Reservation which is reserved for regional transportation purposes; 2.is inconsistent with the objectives and provisions of Town Planning Scheme No. 4 in that is inconsistent with the character and amenity of the locality and it does not meet the principle of orderly and proper planning; 3.is inconsistent with the objectives and provisions of the Shire of Murray's Signs Local Planning Policy in that it proposes third party advertising signage not directly related to an approved land use or development on the subject site, is not consistent with the character and amenity of the area, and is poorly located so as to be a traffic hazard to motorists; 4.is inconsistent with the requirements of the Shire of Murray's Main Roads Third Party Advertising Signs Local Planning Policy in that the development is proposed to be located within a 'Signage Exclusion Zone' and is substantially larger than the size of signs provided for under the policy; 5.is inconsistent with the requirements of Main Roads Western Australia's Policy and application guidelines for advertising signs in that the proposal is considered to be a traffic hazard with the potential to unduly distract motorists, and additionally, located within an area deemed to be a 'Device Restriction Area', or an area where this form of signage is not permitted; and 6.would detract from character and amenity of the locality and approval would set an undesirable precedent for the approval of further third party advertising signs which are inconsistent with the Shire's policies.	Susan Cowling Oct 30, 2019 02:53 PM
OCM 25 July 2019 - Item 11.12 Review of Community Assistance Partnership Funding	Tracie Unsworth	2019-07-25	2021-06-30	Complete	100	Provisions made in September statements. Budget upload yet to be processed	That Council approves: 5. the allocation of \$3,500 within the 2019/20 Budget for the funding of Pinjarra Garden Day (\$2,500) and the Dwellingup Pumpkin Festival (\$1,000).	Cherie Pemberton Oct 22, 2019 03:00 PM



## Delegated Decisions of Development Approvals for October 2019

Application Number	Description	Site Address	Decision	Lodged Date	Decision Date
P120/2019	Extractive Industry Licence renewal	Lot 466 Sutherland Road, Myara WA 6207	Issued	17/07/2019	8/10/2019
P138/2019	Signage for Pinjarra Junction Shopping Centre	21 George Street, Pinjarra WA 6208	Issued	24/07/2019	24/10/2019
P160/2019	Alfresco, Decking and Pool	17 Park Way, South Yunderup WA 6208	Issued	23/08/2019	28/10/2019
P176/2019	Detached Dwelling Extension	16 Pericho Close, Ravenswood WA 6208	Issued	13/09/2019	2/10/2019
P178/2019	Terraced Garden	63 Moyup Way, South Yunderup WA 6208	Issued	19/09/2019	25/10/2019
P179/2019	Extension of existing shed	15 Bedingfeld Road, Pinjarra WA 6208	Issued	20/09/2019	24/10/2019
P181/2019	Transfer of Sand Extractive Industry Licence	232 Paterson Road, Ravenswood WA 6208	Issued	20/09/2019	11/10/2019
P182/2019	Variation to Building Envelope, Retaining Walls, Outbuilding and Stable and Stocking of Two Horses	17 Hamelin Road, North Dandalup WA 6207	Issued	23/09/2019	30/10/2019
P183/2019	Container Deposit Recycling Centre	4267 South Western Highway, North Dandalup WA 6207	Issued	4/10/2019	21/10/2019
P184/2019	Outbuilding	1 Osborne Place, Pinjarra WA 6208	Issued	1/10/2019	18/10/2019
P185/2019	Change of Use -Vape Store	12 Cox Street, Pinjarra WA 6208	Issued	26/09/2019	9/10/2019
P186/2019	Carport (Caravan Cover)	14 Kingfisher Drive, North Yunderup WA 6208	Issued	2/10/2019	24/10/2019
P187/2019	Outbuilding and Variation to Building Envelope	118 Greyhound Retreat, Nambeelup WA 6207	Issued	4/10/2019	18/10/2019
P188/2019	Shed and Carport	51 Delta Drive, South Yunderup WA 6208	Issued	10/10/2019	31/10/2019
P189/2019	Private Jetty	1 Batavia Quays, South Yunderup WA 6208	Issued	4/10/2019	10/10/2019
P190/2019	Variation to Building Envelope and Outbuilding	186 Trot Glade, North Dandalup WA 6207	Issued	16/10/2019	22/10/2019
P191/2019	Storage Shed	11 Harding Outlook, South Yunderup WA 6208	Issued	10/10/2019	29/10/2019
P192/2019	Jetty	41 Pateman Place, South Yunderup WA 6208	Issued	9/10/2019	30/10/2019
P193/2019	Alternative Energy Facility	791 Lakes Road, Stake Hill WA 6181	Issued	10/10/2019	22/10/2019
P194/2019	Single Storey Residential	30 Sutcliffe Retreat, South Yunderup WA 6208	Issued	10/10/2019	11/10/2019
P196/2019	Variation to building envelope	37 Rollins Retreat, North Dandalup WA 6207	Issued	11/10/2019	24/10/2019

P200/2019	Vary Building Envelope	65 Gilbert Road, North Dandalup WA 6207	Issued	21/10/2019	23/10/2019
P204/2019	Boat Lifter added to existing jetty	32 Warma Way, South Yunderup WA 6208	Issued	24/10/2019	30/10/2019
P205/2019	Modification to existing jetty	124 Culeenup Road, North Yunderup WA 6208	Issued	25/10/2019	31/10/2019
P207/2019	Detached Ancillary Dwelling	78 Goodooga Road, Furnissdale WA 6209	Issued	30/10/2019	31/10/2019