



Appendices

Ordinary Council Meeting

Thursday 23 July 2020



Minutes

**CEO Resource Sharing Committee
12 noon - 8 July 2020
At the Shire of Waroona**

**CEO Resource Sharing Committee – 8 July 2020
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CEO Resource Sharing Committee Minutes 8 July 2020

1. DECLARATION OF OPENING

Meeting opened at 12:00pm

2. ATTENDANCE/APOLOGIES

Cr D Bolt	Cr M Walmsley
Cr D Mclarty	Cr N Purcell
Cr B Cardilini	Cr L Snell
Mr D Unsworth, CEO Murray/Waroon	

3. DISCLOSURE OF INTERESTS - MEMBERS AND OFFICERS

Nil

4. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

5. CONFIRMATION OF MINUTES

5.1 CEO Resource Sharing Committee Meeting – 14 May 2020

Officer/Committee Recommendation:

Moved: Cr Snell
Seconded: Cr Cardilini

That the Minutes of the CEO Resource Sharing Committee Meeting held on Monday 14 May 2020 be received and noted.

CARRIED 6:0

6. REPORTS OF OFFICERS

6.1 CEO Resource Sharing Progress Report

File Ref: 1403-01
 Previous Items: Nil
 Applicant: N/A
 Author and Title: Dean Unsworth, Chief Executive Officer
 Voting Requirements: Simple Majority

**Appendix 1, 2
 Appendix 3 (under confidential cover)**

Officer/Committee Recommendation:

Moved: Cr Snell
Seconded: Cr Warmsley

That the CEO Resource Sharing Committee notes the CEO Resource Sharing Progress Report.

CARRIED 6:0

Background

The resource sharing of the Chief Executive Officer between Murray and Waroona commenced on 12 September 2019 for an initial period of up to twelve months. Since that time there has been four Committee meetings.

This report provides an update on progress being made since the last Committee meeting held 14 May 2020.

Background

Not Applicable

Report Detail

1. Time Allocation Breakdown

The Resource Sharing Agreement has a time allocation breakdown of 60% to Murray and 40% to Waroona, with overall costs allocated accordingly.

The agreement commenced on 12 September 2019.

To close of business 3 July 2020 the breakdown of hours is detailed below:

Shire	12/9/19- 19/11/19	20/11/19- 15/1/20	16/1/20- 6/5/20	7/5/20- 6/7/20	Total hours	Overall %
Murray	262 (47%)	153 (54.5%)	466.5 (57.4%)	204.5 (49.9%)	1086	52.7%
Waroona	293.5 (53%)	127.5 (45.4%)	347 (42.6%)	206 (50.1%)	974	47.3%

2. Key Performance Indicators

At the previous Committee meeting and then endorsed by both Councils at their May meetings, it was resolved to endorse the following Key Performance Indicators for the Resource Sharing initiative for the 2020/21 financial year. Progress on each of these KPIs is also provided.

	Key Performance Indicator	Progress
1	Align Occupational Safety & Health and Risk Management Strategies.	OSH has been restructured within the Waroona Shire and is now being co-ordinated internally through the senior finance officer and guided by the Manager CEO Strategic Liaison. The Waroona OSH document is being streamlined and modernised to be consistent with the Murray document.
2	Develop a Murray-Waroona Sport & Recreation Strategy.	The Shire of Murray Co-ordinator Sport & Recreation is providing assistance to the Waroona equivalent and good progress is being made. An example is the rewriting of the Preston Beach Golf Club funding application to a standard where it can now be considered by the Department of Sport & Recreation. An item is presented later within this agenda with a proposal to take this KPI forward.
3	Demonstrate effective and high level Tourism marketing (subject to funding).	A report is provided later within this agenda to take this KPI forward.
4	Expand joint economic partnership opportunities across Murray and Waroona.	<p>This initiative is ongoing and showing positive outcomes. An example is a joint Murray-Waroona presentation made to the State Cabinet on 9 December 2019, and to the Federal Assistant Minister for Regional Development the Hon. Nola Marino and Member for Canning, Mr Andrew Hastie on 6 July 2020.</p> <p>Attached are 2 documents that were presented to the 6 July meeting:</p> <ol style="list-style-type: none"> 1. Presentation of key economic priorities (Appendix 1); and 2. A more detailed paper that provides more detail on each of the project initiatives (Appendix 2).
5	Progress the Provision for Water for Murray and Waroona Business Case	Both Shires are working closely with the Peel Development Commission, Department of Water, Water Corporation and a consultant to present a study into water availability south of Pinjarra. This report is expected to be completed in September 2020.
6	Demonstrate positive progress of the Initiatives within the Murray-Waroona Resource Sharing Alliance Strategy.	<p>The Murray-Waroona Resource Sharing Alliance Strategy was endorsed by both Councils at their May Council meetings.</p> <p>It is recommended that an update be provided on all initiatives identified for 2020/21 via a presentation at the next Committee meeting.</p>

3. Other joint initiatives that have been attended to since the previous Committee meeting:

- Progressing the 'Harvest Highway' project between both Shires as well as Serpentine-Jarrahdale, Harvey and the Peel Development Commission. A consultant will be presenting concepts to both Shires later in July.

- Progressing the Water Business Case with Department of Water, Water Corporation and Peel Development Commission.
- Developed a lobby document illustrating key projects across both Shires ready for stimulus grant funding that may be released by the Australian and State governments.
- Progressing a joint approach to provide accommodation for seasonal agricultural workers in the towns of Waroona and Pinjarra.
- A proposal where Waroona can take excess waste from Murray to assist in the long-term strategy for the Waroona Tip site.
- Joint approach to Sport and Recreation planning (see above KPI report and a report later in this agenda).
- A Resource Sharing survey was undertaken with relevant staff and their managers. Within this report is an Enhancement Action Plan to be discussed with relevant staff. A report is provided for discussion under separate cover (**Appendix 3**). A joint Murray-Waroona Strategic Leadership Group meeting will be held on 27 July to discuss this report and progressing joint initiatives.

Statutory Environment

Nil

Sustainability & Risk Considerations

Economic - (Impact on the Economy of the Shire and Region)

There are numerous economic benefits that will become evident as the Murray-Waroona Alliance Strategy is further developed.

Social - (Quality of life to community and/or affected landowners)

There are numerous social benefits that will become evident as the Murray-Waroona Alliance Strategy is further developed.

Environment – (Impact on environment's sustainability)

There are numerous environmental benefits that will become evident as the Murray-Waroona Alliance Strategy is further developed.

Policy Implications

Nil

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	There is moderate risk to either local government through significant resource sharing.

Consultation

Various sub-groups within both Shires.

Resource Implications

Financial

Financial requirements for additional resources will be included in the following reports.

Workforce

Resource requirements for additional resources will be included in the following reports.

Conclusion

Self-explanatory

6.2 Resource Sharing Initiative for Shared Tourism Promotion

File Ref: 1403-01
Previous Items: Nil
Applicant: N/A
Author and Title: Dean Unsworth, Chief Executive Officer
Voting Requirements: Simple Majority

Officer/Committee Recommendation:

Moved: Cr Warmsley
Seconded: Cr McLarty

That the CEO Resource Sharing Committee notes and supports the operational decision to resource share the Shire of Murray's Tourism Destination Marketing Manager and the Shire of Waroona's Corporate Compliance Officer on a non-cash, 1 to 1.5 day a fortnight shared basis.

CARRIED 6:0

Background

At the previous Committee meeting held on 14 May 2020 (and endorsed by both Councils at their May Council meetings) it was resolved:

- 1. That a Tourism Marketing Manager be advertised as soon as possible, based on a 3-5 year contract employed on an approximate \$110,000 cash salary and private use of a vehicle, and a further report be brought back to the Committee after further consideration of the proposal by the Shire of Waroona.**
- 2. The CEO to benchmark the costs of undertaking the role of a Tourism Marketing Manager on a contract basis, and that a report be brought back to the Committee to consider these costs.**
- 3. If Waroona do not support the 80/20 sharing of a Tourism Marketing Manager, that this employee be engaged on a full-time basis by the Shire of Murray.**
- 4. That the Shire of Murray would purchase a vehicle for the Tourism Marketing Manager through the 2020/21 budget and that the operating costs be built into the employee overhead costs and on-charged as per the 80/20 basis if the Shire of Waroona agree to co-fund this position.**

The Officer Recommendation was for the Tourism Destination Manager to be shared on an 80/20 basis. However, due to budget constraints, the Shire of Waroona were unable to commit funding at this Committee meeting. The reasons provided were:

Reason for Change:

- That the Shire of Waroona require consideration within their Council and compare the requests of funding for a Tourism Manager against other funding priorities through their budget workshop.**
- That a benchmark of the estimated cost of undertaking high level tourism marketing via external consultants be considered before supporting the employment of a full-time officer.**

Report Detail

The budget workshop for the Shire of Waroona is being held just prior to this agenda being distributed. However, due to the financial constraints of a 0% rate increase and the reduction of road funding, it is not possible for Waroona to provide a cash allocation at this time.

However, an alternative option is proposed that would provide a 'win/win' for both Councils and not require a cash allocation from the Shire of Waroona. This proposal is presented later within this report.

In terms of the Tourism Destination Manager, interviews were held on 26 June with the successful applicant commencing on 13 July. The full 100% of wages, vehicle and overheads have been included in the Shire of Murray 2020/21 budget.

In terms of benchmarking the role of a Tourism Destination Marketing, quotes were received with the cost being around \$120 per hour (pro-rata \$237,600). This cost is significantly higher than the cost of employing a full-time officer. In terms of Waroona, 1 day per week per year would cost approximately \$50,000 per annum.

Alternative approach

There is an opportunity for great benefit to both Councils without the need for any cash outgoings.

The proposal is for:

- The Shire of Murray Tourism Destination Manager to provide 1 day per fortnight to the Shire of Waroona.
- The Shire of Waroona (Corporate Compliance Officer – Brad Vitale) to provide the Shire of Murray 1.5 days per fortnight to assist Murray's Governance Manager (Rob Marlborough).

Statutory Environment

Nil

Sustainability & Risk Considerations

Economic - (Impact on the Economy of the Shire and Region)

There are numerous economic benefits that will become evident as the Murray-Waroona Alliance is further developed.

Social - (Quality of life to community and/or affected landowners)

There are numerous social benefits that will become evident as the Murray-Waroona Alliance is further developed.

Environment – (Impact on environment's sustainability)

There are numerous environmental benefits that will become evident as the Murray-Waroona Alliance is further developed.

Policy Implications

Nil

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	There is moderate risk to either local government through significant resource sharing.

Consultation

Internal

Resource Implications

Financial

There is no financial impact on either Council as the initiative is cost neutral.

Workforce

The time allocation will not affect the workforce requirements of either local government.

Conclusion

The cost of this proposal is effectively equivalent. This initiative will allow Waroona to have a strong digital presence via high quality on-line content and on-line marketing for no cost. It will also provide some very much needed assistance to Murray's Manager Governance. The other non-tangible benefit is the opportunity for Waroona's Corporate Compliance Officer to be mentored and expand his knowledge as a professional development initiative.

6.3 Murray-Waroona Sport and Recreation Strategy

File Ref: 1403-01
Previous Items: Nil
Applicant: N/A
Author and Title: Dean Unsworth, Chief Executive Officer
Voting Requirements: Simple Majority

Officer/Committee Recommendation

Moved: Cr McLarty
Seconded: Cr Cardilini

That the CEO Resource Sharing Committee supports the shared Sport and Recreation initiative with the Shire of Waroona providing a vehicle to the Shire of Murray Sport & Recreation Co-ordinator in return for 1.4 days per fortnight of time allocation with the objective of:

- **Preparing a joint Murray-Waroona Sport & Recreation Strategy;**
- **Assist in the preparation of Sport & Recreation facility grant submissions;**
- **Implementing a club development programme across both local governments; and**
- **Provide mentoring support.**

CARRIED 6:0

Background

One of the Key Performance Indicators (KPIs) endorsed by the Committee and then by both Councils in May 2020 was to develop a Murray-Waroona Sport & Recreation Strategy.

At the moment, the Shire of Murray Sport & Recreation Co-ordinator is providing assistance and strategic support to the Waroona equivalent, who is also managing the Waroona Recreation Centre and thus only has limited time to allocate to sport and recreation strategies.

Collaborative work to date has been to work closely with the Preston Beach Golf Club to prepare a funding application for reticulating 3 of the golf holes to the Alcoa Waroona Sustainability Fund Committee as well as the Department of Sport & Recreation by way of a Community Sport & Recreation Facilities Fund.

Additionally, both officers have commenced the background in the development of a Murray & Waroona Sport & Recreation Strategy.

Report Detail

At present, cash funding is difficult given the economic climate. Therefore, it is proposed that the vehicle that becomes available on September 3 with the retirement of the Deputy Chief Executive Officer be used as the Waroona contribution towards the use of the Murray Sport & Recreation coordinator. As the current Manager Corporate Services will assume the role of Director Corporate Services and already has a vehicle, there is no requirement for it.

The equivalent of the running costs of the vehicle is 10.5 hours (1.4 days) per fortnight.

Statutory Environment

Nil

Sustainability & Risk Considerations

Economic - (Impact on the Economy of the Shire and Region)

There are numerous economic benefits that will become evident as the Murray-Waroona Alliance is further developed.

Social - (Quality of life to community and/or affected landowners)

This proposal will significantly improve the quality of life for residents across both Shires.

Environment – (Impact on environment's sustainability)

There are numerous environmental benefits that will become evident as the Murray-Waroona Alliance is further developed.

Policy Implications

Nil

Risk Management Implications

<i>Risk Level</i>	<i>Comment</i>
Moderate	There is moderate risk to either local government through significant resource sharing.

Consultation

Internal

Resource Implications

Financial

The running costs of a vehicle is already budgeted for by the Shire of Waroona. There will be no further cash requirements for this initiative.

Workforce

The time allocation will not affect the workforce requirements of either local government.

Conclusion

This proposal is seen as a win-win as it will allow resources available from the Shire of Murray to be allocated in a strategic sense to Waroona and allow progress of a Sport & Recreation Strategy as well as working, on an ongoing basis, on funding applications for facilities and to also progress club development across both local Shires.

7. CONFIDENTIAL REPORTS

Nil

8. GENERAL BUSINESS

Nil

9. NEXT MEETING

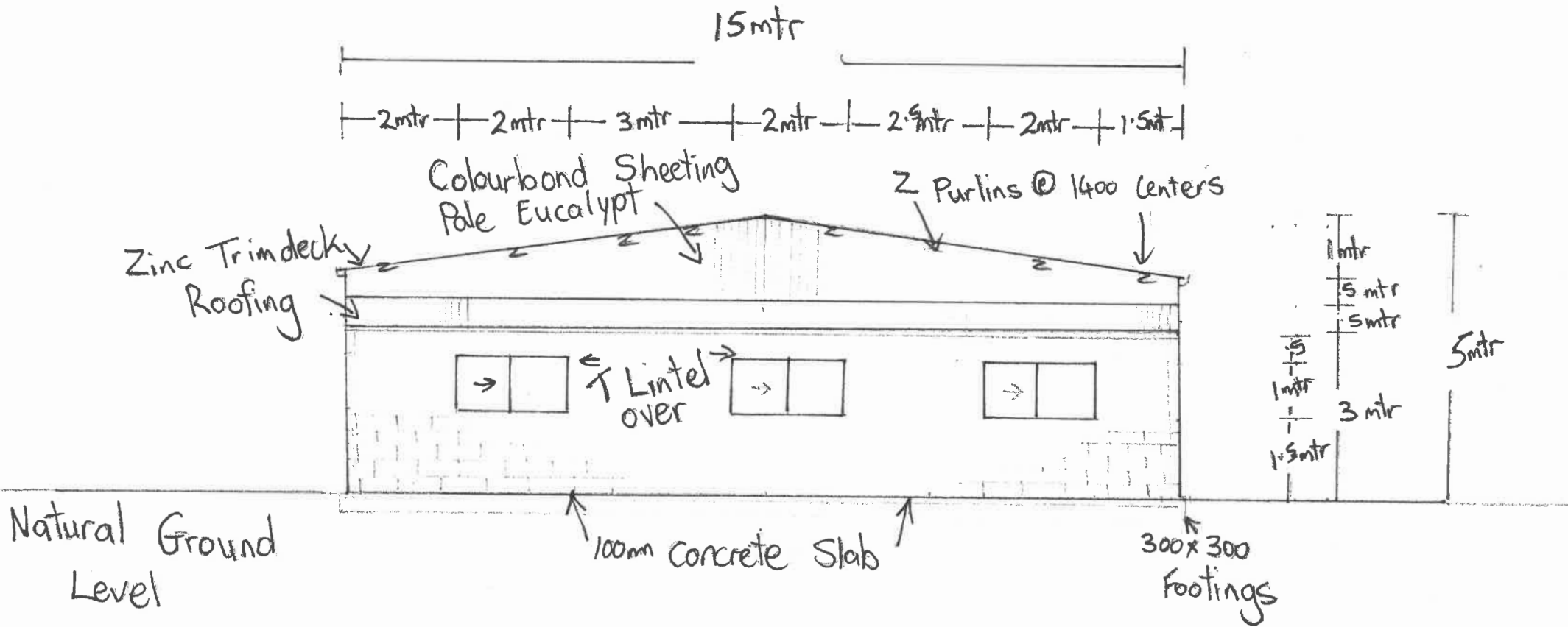
The next meeting will be held at 9.00am, 24 September at the Shire of Waroona.

10. CLOSURE

The Chairman closed the meeting at 1.20pm.

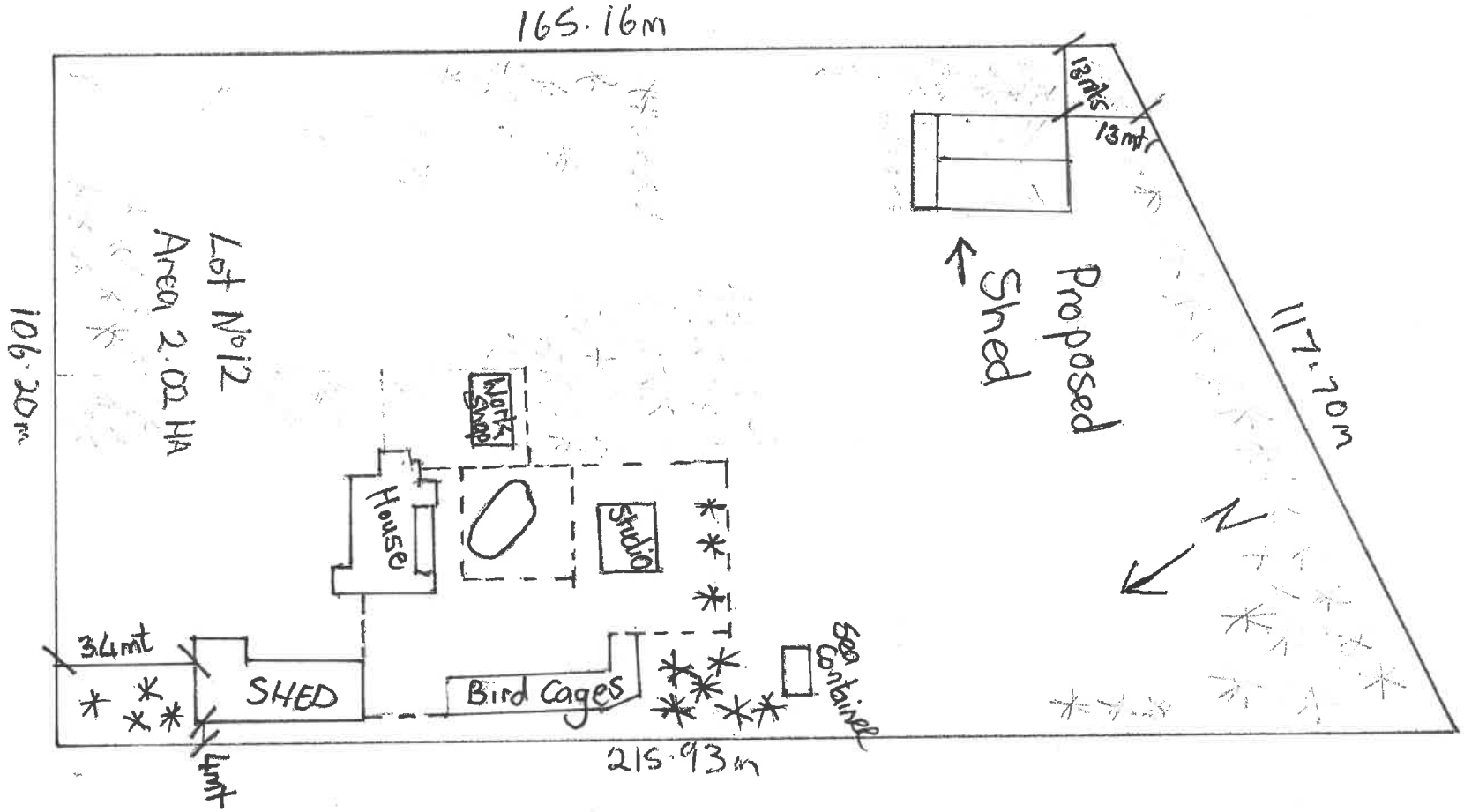
Front View

Scale
1:100



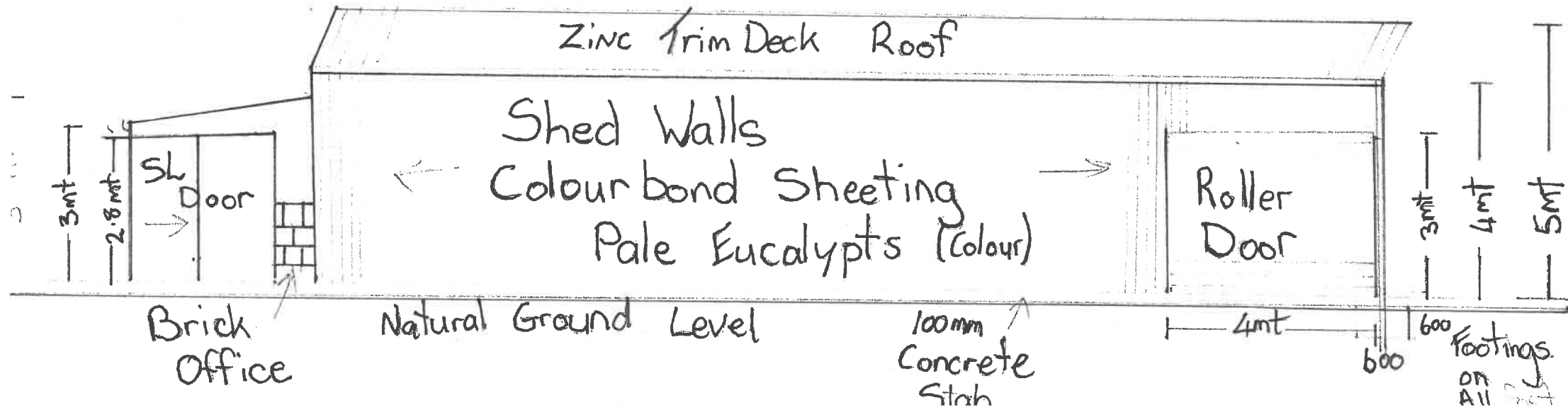
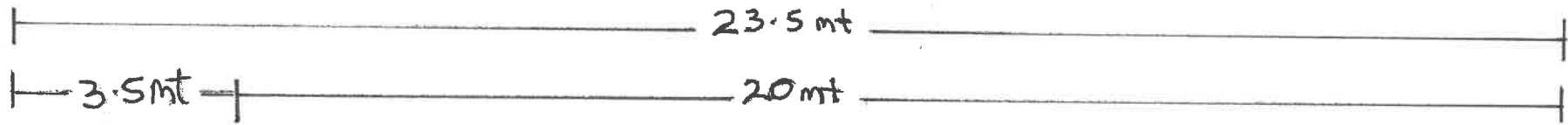
Site Plan
Pinjarra Rd

Scale 1:1000



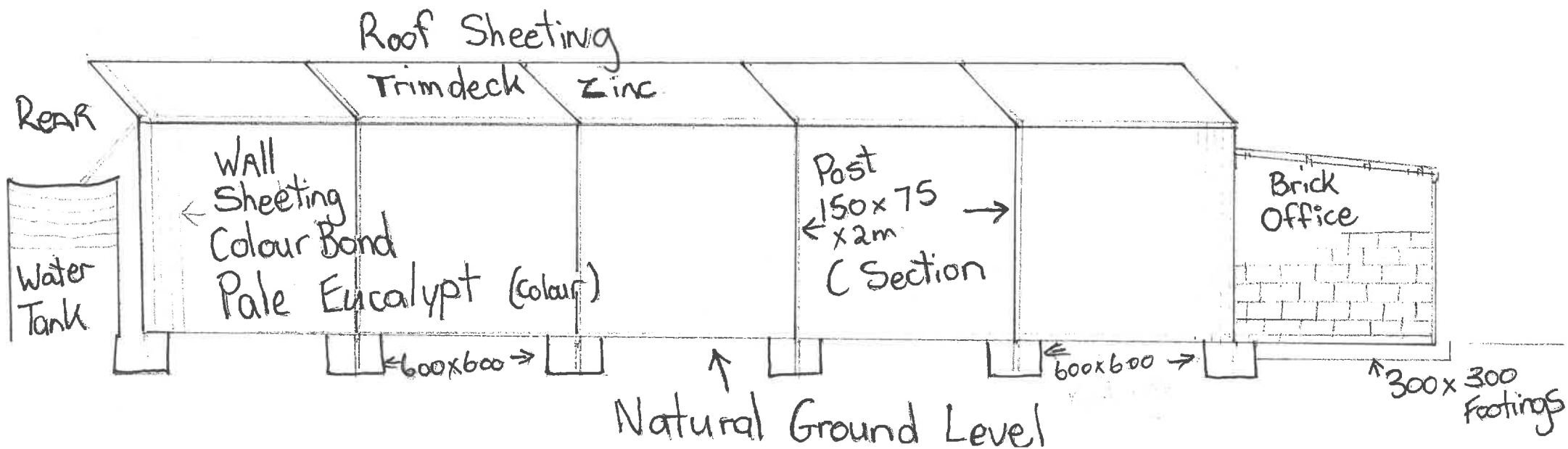
Side View

Scale
1:100



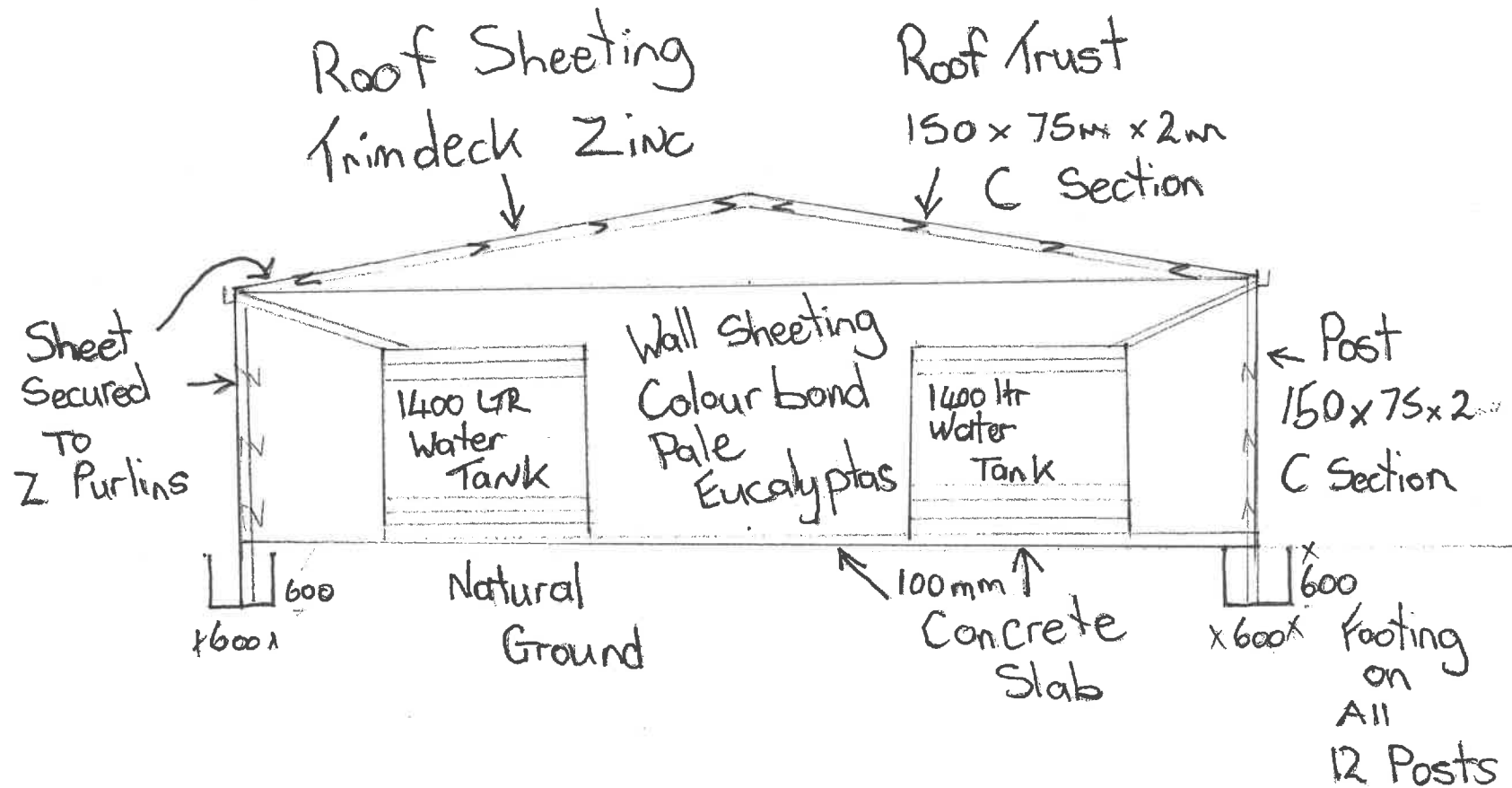
Side View
East (Rear of Shed)

Scale
1:100



End View

Scale
1:100





832 Pinjarra Road
FURNISDALE WA 6209
email: thefostershareshed@outlook.com
Phone: 0451 300 028

The Foster Share Shed (TFSS) is a non-profit organisation with a charitable collections licence, registered with the Australian Charitable and Not for Profit Commission and has Deductible Gift Recipient Status. It was founded in 2018 by a local Foster Carer and is now directed by four Foster Carers.

The Foster Share Shed is a place where Foster Carers, Grandparent, Relative Carers and children in care can get together with like-minded people, to discuss their care experiences and knowledge. It provides a safe and supportive environment and a platform to which children in care can meet and come together with other children in care.

- All persons associated with the shed operate on a volunteer basis, no one receives a wage or any monetary contributions from TFSS.
- TFSS is open to Foster Carers only and is operated through a closed Facebook Page.
- All those wishing to utilise TFSS are vetted to ensure they are current Foster Carers only.
- There is no signage to highlight to the general public that TFSS is in its current location as we wish to keep the location private and to Foster Carers only, this reduces the likelihood of someone who is not a carer trying to access TFSS
- The Foster Share Shed is a resource center receiving donations from the general public, items include children's clothes, books, toys, games, highchairs, cots, prams, school items and more.
- Donations for the shed are dropped off to nominated drop off points throughout the community, with someone from that collection point arranging a time to drop all the donations out to the shed to be sorted.
- When Carers receive items from the shed they may opt to give a donation if they so chose, but items in the shed are not for sale, we are not a shop and do not operate as a shop.
- All donations received are used to assist in paying overheads such as insurance or putting on events for children in care or foster carers.
- We are operated by a committee, who vote on all aspects of operation as per our incorporation status.
- The shed currently is open Monday, Wednesday and Friday 10-12 and Saturday 1-3, but would like to extend these opening times to be Monday – Friday 9-1 and Saturday 11-3. With one of these days solely being for cleaning and sorting. This would not increase the amount of people but would assist us to provide more time with those needing support
- Visits are by appointment and when the shed is open we usually have two volunteers to open the shed and no more than 4 - 5 carers at one time.
- A large percentage of time at TFSS is spent talking to people and supporting them in their care experience Being a carer can be isolating and lonely, as the majority of children in care have significant behavioral issues. Many of our carers will walk through the shed door and break down in tears, we offer a comfy couch to sit on, a cup of tea to drink and an ear to listen and support.



<https://www.facebook.com/The-Foster-Share-Shed-Inc-Pay-it-forward-2088352404812121/>

832 Pinjarra Road
FURNISDALE WA 6209
email: thefostershareshed@outlook.com
Phone: 0451 300 028

- The Foster Share Shed works in collaboration with other charities to provide foster families and families in need with emergency packs Christmas hampers, and food.
- Any excess donations are distributed to other local charities who may be in need
- All surrounding neighbours have been spoken to and are all in support, with one neighbor wanting to volunteer and another neighbor being a Foster Carer and wishing to use our facilities.
- As of the 30th of June 2019, there were 5379 young people living in foster care, with approximately 55% of those children having an Aboriginal background. This does not include children in informal care arrangements

If you would like any further information on The Foster Share Shed, we would be happy to speak to you further

Kind regards

Karen Kujawski
Vice President



<https://www.facebook.com/The-Foster-Share-Shed-Inc-Pay-it-forward-2088352404812121/>

Bushfire management plan/Statement addressing the Bushfire Protection Criteria coversheet

Site address:

Site visit: Yes No

Date of site visit (if applicable): Day Month Year

Report author:

WA BPAD accreditation level (please circle):

Not accredited Level 1 BAL assessor Level 2 practitioner Level 3 practitioner

If accredited please provide the following.

BPAD accreditation number: Accreditation expiry: Month Year

Bushfire management plan version number:

Bushfire management plan date: Day Month Year

Client/business name:

	Yes	No
Has the BAL been calculated by a method other than method 1 as outlined in AS3959 (tick no if AS3959 method 1 has been used to calculate the BAL)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have any of the bushfire protection criteria elements been addressed through the use of a performance principle (tick no if only acceptable solutions have been used to address all of the bushfire protection criteria elements)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is the proposal any of the following (see SPP 3.7 for definitions)?	Yes	No
Unavoidable development (in BAL-40 or BAL-FZ)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Strategic planning proposal (including rezoning applications)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Minor development (in BAL-40 or BAL-FZ)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
High risk land-use	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vulnerable land-use	<input checked="" type="checkbox"/>	<input type="checkbox"/>

None of the above

Note: Only if one (or more) of the above answers in the tables is yes should the decision maker (e.g. local government or the WAPC) refer the proposal to DFES for comment.

Why has it been given one of the above listed classifications (E.g. Considered vulnerable land-use as the development is for accommodation of the elderly, etc.)?

The information provided within this bushfire management plan to the best of my knowledge is true and correct:

Signature of report author



Date

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



Bushfire Management Plan

Prepared for 832 Pinjarra Road, 6209 WA

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1: Proposal Details

2: Environmental Considerations

2.1: Native Vegetation – modification and clearing

2.2: Re-vegetation / Landscape Plans

3: Bushfire Assessment Results

3.1: BAL Assessment

4: Identification of Bushfire Hazard Issues

5. Assessment against the Bushfire Protection Criteria

5.1: Compliance Table

5.2: Additional management strategies

6: Responsibilities for Implementation and Management of the Bushfire Measures

List of figures

Figure 1: Copy of strategic planning proposal

Figure 2: Map of Bushfire Prone Areas for subject site

Figure 3: National Map Environmental Considerations for Subject Site – DBCA

Figure 4: National Map Environmental Considerations for Subject Site – DPLH & DWER

Figure 5: Vegetation Classification

Figure 6: Spatial representation of the bushfire management strategies

List of appendices

A1: APZ - Asset Protection Zone Guidelines

A2: Vehicular access technical requirements

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



Document control

Report Version	Purpose	Author/reviewer accreditation details	and	Date Submitted
Revision 0	For Approval and Implementation	Gavin Fancote 37922		10/07/2020

Disclaimer

This report is based on the site conditions surveyed at the time the document was prepared. The assessment of the bushfire threat made in this report is made in good faith based on the information available to Entire Fire Management at the time.

The recommendations contained in this report are considered to be minimum standards and they do not guarantee that a building or assets will not be damaged in a bushfire. In the making of these comments and recommendations it should be understood that the focus of this document is to minimise the threat and impact of a bushfire.

Finally, the implementation of the adopted measures and recommendations within this report will contribute to the amelioration of the potential impact of any bushfire upon the development, but they do not and cannot guarantee that the area will not be affected by bushfire at some time.

Section 1: Proposal Details

This BMP has been developed in support of a development application for a New Shed at 832 Pinjarra Road, Furnissdale.

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



FIGURE 1: Copy of the Planning Proposal



BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



FIGURE 2: Map of Bushfire Prone Areas for Subject Site



Legends

Bush Fire Prone Areas 2019 (OBRM-013) - Web Mapping Service (WMS)

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



Section 2: Environmental Considerations

The proposed development site has been assessed for environmental values using the national database set www.nationalmap.gov.au to ensure that any clearing of native vegetation for bushfire protection does not adversely affect recognised conservational elements.

Datasets explored within NationalMap include the following:

Data sets checked	Identified	Consideration required	Comment
Department of Biodiversity, Conservation and Attractions (DBCA):			
- Threatened Ecological Communities (DBCA-038)	Yes	Yes	Owner to consult with Local Government Environmental Officer.
- Carnabys Cockatoo Confirmed Roost (DBCA-050)	No	No	Not required to seek advice from Local Government Environmental Officer.
- Black Cockatoo Roosting Site (DBCA-064)	No	No	Not required to seek advice from Local Government Environmental Officer.
- Ramsar Site	No	No	Not required to seek advice from Local Government Environmental Officer.
Department of Planning, Lands Heritage (DPLH):			
- Bush Forever Areas 2000 (DPLH-019)	No	No	Not required to seek advice from Local Government Environmental Officer.
Department of Water and Environmental Regulation (DWER):			
- Clearing Regulations – Environmentally Sensitive Areas (DWER-046)	No	No	Owner to consult with Local Government Environmental Officer.

The Visual representation is shown on the follow page & is taken from the NationalMap data base.

The Development’s southern boundary falls within a Threatened Ecological Community zone, in the event of the need to clear any native vegetation a permit should be obtained from the Department of Biodiversity, Conservation and Attractions prior to any clearing works.

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209





FIGURE 3: National Map Environmental Considerations for Subject Site -DBCA



Legends






Threatened Ecological Communities (DBCA-038)

Threatened Ecological Communities (DBCA-038)

-  Priority
-  Threatened


Ramsar Sites (DBCA-010) - Web Mapping Service (WMS)

WGS_WETLANDMANAGEMENTCA

-  Conservation
-  Multiple Use
-  Not Applicable
-  Not Assessed
-  Resource Enhancement

Carnabys Cockatoo Confirmed Breeding Areas within the Swan Coastal Plain and Jarrah Forest IBRA Regions (DBCA-054) - ArcGIS Server Map Service (MapServer)

Carnabys Cockatoo Confirmed Breeding Areas within the Swan Coastal Plain and Jarrah Forest IBRA Regions (DBCA-054)

-  Carnabys Cockatoo Confirmed Breeding .

Black Cockatoo Breeding Sites - Buffered (DBCA-063) - Web Mapping Service (WMS)

- 

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



FIGURE 4: National Map Environmental Considerations for Subject Site -DPLH DWER



Legends

■ Clearing Regulations - Environmentally Sensitive Areas (DWER-046) - Web Mapping Service (WMS)

■ Bush Forever Areas 2000 (DPLH-019) - ArcGIS Server Map Service (MapServer)

■ Bush Forever Areas - 2000 (DPLH-019)

□ Bush Forever Areas - 2000 (DPLH-019)

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



Subsection 2.1: Native Vegetation – Modification and Clearing

The Proposed Shed and Asset Protection Zones will require the removal of native vegetation such as the Eucalypts and Banksia trees found in Plot 5 as pictured below

Proposed Asset Protection Zones need to comply with the APZ guidelines as per Appendix 1 APZ.

Subsection 2.2: Re-vegetation/Landscape Plans

N/A

Section 3: Bushfire Assessment Results

A Bushfire Attack Level (BAL) Assessment Report has been prepared to support the proposed development application.

The following BAL Map has been prepared in accordance with AS 3959 and provides evidence and justification gathered during a site assessment that was conducted to determine the potential BAL rating associated with the proposed development.



BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



AS 3959 Bushfire Attack Level (BAL) Assessment Report

Site Details			
Address:	832 Pinjarra Road		
Suburb:	Furnissdale	Postcode:	6209
Local Government Area:	Shire of Murray		
Description of Building Works:	New Shed		

Report Details			
Report Number:	2-4036	Report Revision:	0
Assessment Date:	7/7/2020	Report Date:	10/7/2020

BPAD Accredited Practitioner Details			
Name:	Gavin Fancote	I hereby declare that I am a BPAD accredited bushfire practitioner. 	
Company Details:	Entire Fire Management		
I hereby certify that I have undertaken the assessment of the above-mentioned site and determined the Bushfire Attack Level stated above in accordance with the requirements of AS 3959 -2009 (Method 1)		Accreditation No.	BPAD37922
		Signature:	
		Authorised Practitioner Stamp	
Reliance on the assessment and determination of the Bushfire Attack Level contained in this report should not extend beyond a period of 12 months from the Assessment date. If the assessment was completed more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated report issued.			

1.1.1 Site Assessment & Site Plans

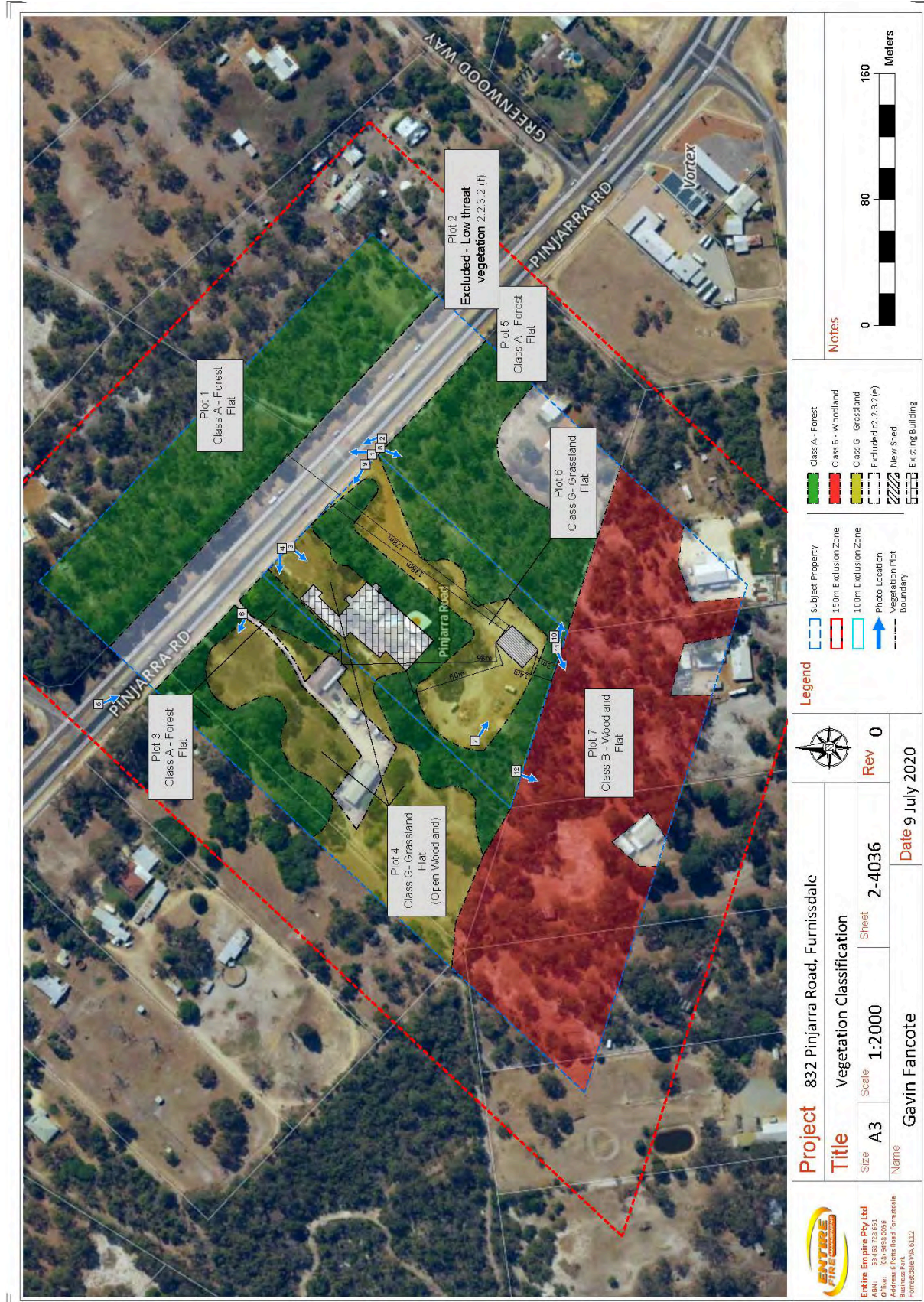
(Attached as page 2 of this report)

The assessment of this site / development was undertaken on the above-mentioned date by an Accredited BPAD Practitioner for determining the Bushfire Attack Level in accordance with AS 3959 - 2009 Simplified Procedure (Method 1).

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



FIGURE 4: Vegetation Classification



BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



Vegetation Classification

All vegetation within 100m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.


Photo ID:	1	Plot no:	1	
Vegetation Classification or Exclusion Clause				
Class A - Forest				
Description				
Trees max 20m high 30%-70% foliage cover Typically dominated by eucalypts. Includes dense low trees & shrubs.				






Photo ID:	2	Plot no:	2	
Vegetation Classification or Exclusion Clause				
Excluded - Low Threat Vegetation				
Description				
2.2.3.2 (e) Non vegetated areas that are permanently cleared of vegetation, roads, buildings and rocky outcrops.				

Photo ID:	3	Plot no:	4	
Vegetation Classification or Exclusion Clause				
Class G – Grassland				
Description				
Managed grassland. With isolated single trees.				



Vegetation Classification (continued)

All vegetation within 100m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.

Photo ID:	4	Plot no:	3	
Vegetation Classification or Exclusion Clause				
Class A - Forest				
Description				
Trees max 20m high 30%-70% foliage cover Typically dominated by eucalypts. Includes dense shrubs.				
Photo ID:	5	Plot no:	3	
Vegetation Classification or Exclusion Clause				
Class A - Forest				
Description				
Trees max 20m high 30%-70% foliage cover Typically dominated by eucalypts. Includes dense shrubs.				
Photo ID:	6	Plot no:	4	
Vegetation Classification or Exclusion Clause				
Class G – Grassland (Open Woodland)				
Description				
Grassland with isolated single trees. It was not possible to gain photos in rear of lot due to privacy concerns.				

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



All vegetation within 100m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.


Photo ID:	7	Plot no:	5	
Vegetation Classification or Exclusion Clause				
Class A - Forest				
Description				
Forest -Trees max 20m high 30%-70% foliage cover. Typically dominated by eucalypts. Includes dense low trees inc banksias.				


Photo ID:	7	Plot no:	6	
Vegetation Classification or Exclusion Clause				
Class G – Grassland				
Description				
Grassland- with prominent sand throughout the middle. Facing location of proposed Shed.				


Photo ID:	8	Plot no:	5	
Vegetation Classification or Exclusion Clause				
Class A - Forest				
Description				
Trees max 20m high 30%-70% foliage cover Typically dominated by eucalypts. Includes dense low trees & shrubs.				




Photo ID:	9	Plot no:	5	
Vegetation Classification or Exclusion Clause				
Class A - Forest				
Description				
Trees max 20m high 30%-70% foliage cover Typically dominated by eucalypts. Includes dense low trees & shrubs.				


Photo ID:	10	Plot no:	5	
Vegetation Classification or Exclusion Clause				
Class A - Forest				
Description				
Trees max 20m high 30%-70% foliage cover Typically dominated by eucalypts. Includes dense low trees & shrubs.				


Photo ID:	11	Plot no:	7	
Vegetation Classification or Exclusion Clause				
Class B - Woodland				
Description				
Trees 10m-15m in height 10%-30% foliage cover Dominated by Eucalypts with a prominent grassy understorey.				



Photo ID:	12	Plot no:	7	
Vegetation Classification or Exclusion Clause				
Class B - Woodland				
Description				
Trees 10m-15m in height 10%-30% foliage cover Dominated by Eucalypts with a prominent grassy understorey.				

Relevant Fire Danger Index

The fire danger index for this site has been determined in accordance with Table 2.1 or otherwise determined in accordance with a jurisdictional variation applicable to the site.

Fire Danger Index FDI 80 Table 2.4.3

Potential Bushfire Impacts

The potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
1	Class A - Forest	Flat	178m	LOW
2	Excluded - Low Threat Vegetation	Flat	138m	LOW
3	Class A - Forest	Flat	98m	LOW
4	Class G – Grassland (Open Woodland)	Flat	60m	LOW
5	Class A - Forest	Flat	3m	FZ
6	Class G – Grassland	Flat	0m	FZ
7	Class B - Woodland	Flat	14m	29

Table 1: BAL Analysis

Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2009 using the above analysis.

Determined Bushfire Attack Level	BAL - FZ
---	-----------------

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



Notes:



Section 4: Identification of Bushfire Hazard Issues

N/A

Section 5: Assessment Against the Bushfire Protection Criteria

The proposed plan for development at 832 Pinjarra Road, Furnissdale has been assessed against WAPC’s Guidelines for Planning in Bushfire Prone Areas - Bushfire Protection Criteria. The table on the following pages assess each element of the criteria and indicates how compliance can be achieved for each.

Bushfire protection criteria	Method of Compliance	Proposed bushfire management strategies
	Acceptable solutions	
Element 1: Location	A1.1 Development location	The proposed development is located sufficiently to be provided with an area at BAL-29 or below.
Element 2: Siting and design	A2.1 Asset Protection Zone	An Asset Protection Zone must be installed in accordance with Figure 5: Spatial Representation of Bushfire Management Strategies and Appendix 1: APZ Standards.
Element 3: Vehicular access	A3.1 Two access routes.	Pinjarra Road provides access to multiple alternative Routes.
	A3.2 Public road	All existing roads meet the minimum technical requirements set out in column 1 of Appendix 2: Vehicular access technical requirements.
	A3.3 Cul-de-sac (including a dead-end-road)	N/A
	A3.4 Battle-axe	N/A
	A3.5 Private driveway longer than 50 m A private driveway is to meet detailed requirements (refer to the Guidelines for detailed private driveway requirements).	The proposed driveway exceeds 50m in length. The driveway must meet the minimum requirements as set out in column 3 of Appendix 2: vehicular Access Technical Requirements.
	A3.6 Emergency access way	N/A
	A3.7 Fire service access routes (perimeter roads)	N/A
	A3.8 Firebreak width	3m wide in accordance with the Local Government Firebreak and Fuel hazard Reduction Notice.
Element 4: Water	A4.1 Reticulated areas	The property is serviced by Reticulated water.
	A4.2 Non-reticulated areas	N/A
	A4.3 Individual lots within non-reticulated areas (Only for use if creating 1 additional lot and cannot be applied cumulatively)	N/A

BUSHFIRE MANAGEMENT PLAN – 832 Pinjarra Road, Furnissdale 6209



FIGURE 5: Spatial Representation of the Bushfire Management Strategies





Potential Bushfire Impacts Post Mitigation

The Table below compares the potential bushfire impact to the development prior to Proposed Mitigation (as per table above) and post application of Mitigation works.

Plot	Vegetation Classification	Effective Slope	Separation Before APZ (m)	BAL	Separation (m) After APZ Installed	After APZ Installed
1	Class A - Forest	Flat	178m	LOW	178m	LOW
2	Excluded - Low Threat	Flat	138m	LOW	138m	LOW
3	Class A - Forest	Flat	98m	LOW	98m	LOW
4	Class G – Grassland (Open)	Flat	60m	LOW	60m	LOW
5	<u>Class A - Forest</u>	<u>Flat</u>	<u>3m</u>	<u>FZ</u>	<u>21m</u>	<u>29</u>
6	<u>Class G – Grassland</u>	<u>Flat</u>	<u>0m</u>	<u>FZ</u>	<u>21m</u>	<u>12.5</u>
7	Class B - Woodland	Flat	14m	29	14m	29

Table 2: BAL Analysis Post APZ Installation

Determined Bushfire Attack Level - Post APZ	<u>29</u>
---	------------------



Section 6: Responsibilities for Implementation & Management of the Bushfire Measures

DEVELOPER/SUBDIVIDER – PRIOR TO ISSUE OF CERTIFICATE OF TITLES FOR NEW LOTS	
No.	Implementation action
1	Landowner - Property owner shall install an Asset Protection Zone in accordance with <i>Figure 5: Spatial Representation of the Bushfire Management Strategies</i> and to comply with the Asset Protection Zone standards provided in Appendix 1 of this BMP.
2	Firebreaks shall be maintained in accordance with the Local Government Firebreak and Fuel hazard Reduction Notice.
3	Notification is to be placed on title of the lot that the land is within a designated bushfire prone area and is subject to an existing Bushfire Management Plan.

LANDOWNER/OCCUPIER – ONGOING MANAGEMENT	
No.	Management action
1	Landowner - Property owner shall maintain the Asset Protection Zone in accordance with the standards provided in Appendix 1 of this BMP.
2	Firebreaks shall be maintained in accordance with the Annual Shire of Murray Firebreak and Fuel Reduction Notice.

Appendices

- A1: APZ – Asset Protection Zone Guidelines
- A2: Vehicular Access Technical Documents



A1: APZ - Asset Protection Zone Guidelines

The siting and design of the strategic planning proposal, subdivision, or development application, including roads, paths, and landscaping, is appropriate to the level of bushfire threat that applies to the site. That it incorporates a defensible space and significantly reduces the heat intensities at the building surface thereby minimising the bushfire risk to people, property, and infrastructure, including compliance with AS 3959-2009 if appropriate.

To achieve compliance with this Element the following acceptable solution must be met.

A2.1 Asset Protection Zone (APZ)

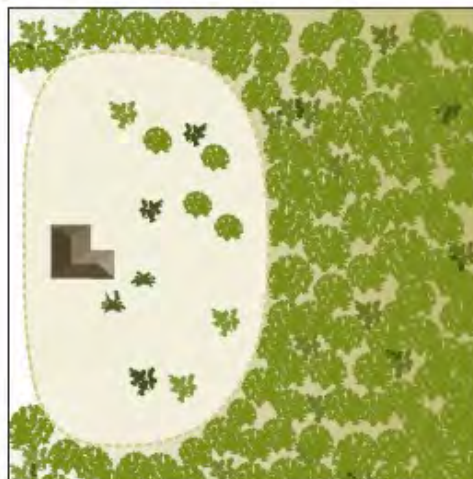
Every habitable building is surrounded by, and every proposed lot can achieve, an APZ depicted on submitted plans, which meets the following requirements:

- **Width:** Measured from any external wall or supporting post or column of the proposed building, and of sufficient size to ensure the potential radiant heat output does not exceed 29KW/m² (BAL-29) in all circumstances.
- **Location:** the APZ should be contained solely within the boundaries of the lot on which the building is situated, except in circumstances where the neighbouring lot or lots will be managed in a low-fuel state on an ongoing basis, in perpetuity.
- **Management:** the APZ is managed in accordance with the requirements of 'Standards for Asset Protection Zones'.

Hazard on one side



Hazard on three sides



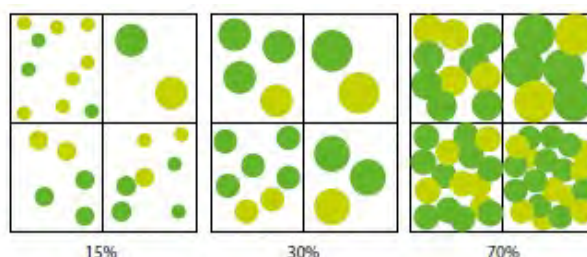


Design of Asset Protection Zone

The proportion of the APZ reflects the distance from the hazard to ensure adequate separation is achieved.

Standards for Asset Protection Zones

- **Fences:** within the APZ are constructed from non-combustible materials (e.g. iron, brick, metal post and wire). It is recommended that solid or slatted non-combustible perimeter fences are used.
- **Objects:** within 10 metres of a building, combustible objects must not be located close to the vulnerable parts of the building i.e. windows and doors.
- **Fine Fuel Load:** combustible dead vegetation matter less than 6 millimetres in thickness reduced to and maintained at an average of two tonnes per hectare.
- **Trees (>5 metres in height):** trunks at maturity should be a minimum distance of 6 metres from all elevations of the building, branches at maturity should not touch or overhang the building, lower branches should be removed to a height of 2 metres above the ground and or surface vegetation, canopy cover should be less than 15% with tree canopies at maturity well spread to at least 5 metres apart as to not form a continuous canopy.



Tree Canopy Cover – Ranging from 15 to 70 percent at maturity

- **Shrubs (0.5 metres to 5 metres in height):** should not be located under trees or within 3 metres of buildings, should not be planted in clumps greater than 5m² in area, clumps of shrubs should be separated from each other and any exposed window or door by at least 10 metres. Shrubs greater than 5 metres in height are to be treated as trees.
- **Ground Covers (<0.5 metres in height):** can be planted under trees but must be properly maintained to remove dead plant material and any parts within 2 metres of a structure, but 3 metres from windows or doors if greater than 100 millimetres in height. Ground covers greater than 0.5 metres in height are to be treated as shrubs.
- **Grass:** should be managed to maintain a height of 100 millimetres or less.

Reference; WAPC Guidelines for Planning in Bushfire Prone Areas – V1.3



A2: Vehicular Access Technical Requirements

TECHNICAL REQUIREMENTS	1 Public road	2 Cul-de-sac	3 Private driveway	4 Emergency access way	5 Fire service access routes
Minimum trafficable surface (m)	6*	6	4	6*	6*
Horizontal clearance (m)	6	6	6	6	6
Vertical clearance (m)	4.5	N/A	4.5	4.5	4.5
Maximum grade <50 metres	1 in 10	1 in 10	1 in 10	1 in 10	1 in 10
Minimum weight capacity (t)	15	15	15	15	15
Maximum crossfall	1 in 33	1 in 33	1 in 33	1 in 33	1 in 33
Curves minimum inner radius (m)	8.5	8.5	8.5	8.5	8.5
*Refer to E3.2 Public roads: Trafficable surface					



EMERGENCY EVACUATION PLAN

Name of facility:

Address:

Prepared by: (Bushfire planning practitioner)

Owner/operator:

Date: (date/month/year) / / Plan version:

Document Control

Version	Date	Details	Undertaken by

Emergency Management Team

Name	Organisation	Contact details

Version: 1.1 (October 2019)

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FACILITY DETAILS

This plan is for: (Insert name of facility)

and has been designed to assist management to protect life and property in the event of a bushfire.

This plan outlines procedures for both **evacuation** and **shelter-in-place** to enhance the protection of occupants from the threat of a bushfire.

The primary action to follow in a bushfire emergency is to (tick which is applicable):

EVACUATE

SHELTER-IN-PLACE

Name of on-site contact person:

Position/role of contact person:

Phone number:

Type of facility:

Number of buildings:

Number of employees:

Number of occupants:

Number of occupants with support needs:

Provide description of support needs:

RESPONSIBILITIES

The following outlines who has responsibility for implementing the emergency procedures in the event of a bushfire.

Position	Name of person	Building/area of responsibility	Responsibilities	Mobile phone number
Example: <i>Manager</i>	<i>John Blank</i>	<i>Fire warden and initial contact</i>	<ul style="list-style-type: none"> • Respond and take control as appropriate • Determine the nature of the emergency and implement appropriate action. 	0400 000 000

EMERGENCY CONTACTS

Name or organisation	Office/contact	Contact details
Fire, Police, Ambulance	Fire or Emergency	000
Department of Fire & Emergency Services	Emergency information	13 DFES (13 33 37)
EmergencyWA	Warnings and incidents	www.emergency.wa.gov.au

Secondary Contacts

Name or organisation	Office/contact	Contact details

PREPAREDNESS

Ongoing, just prior and during the bushfire season

Bushfire season: (date/month) / to /

Actions	Frequency	Responsible person
Ongoing		
1.		
2.		
3.		
To be completed just prior to the bushfire season by: (date/month) <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/>		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
To be completed during the bushfire season between: (date/month) <input type="text"/> / <input type="text"/> to <input type="text"/> / <input type="text"/>		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

(Note: Add or delete rows as required)

AWARENESS AND PRE-EMPTIVE PROCEDURES

The following table outlines actions to be undertaken to ensure the facility maintains situational awareness of a possible bushfire approaching and pre-emptive procedures (if applicable). This will assist with the assessment of the bushfire situation and whether the triggers identified in the evacuation/sheltering-in-place procedures have occurred.

Actions	Frequency	Responsible person
Days forecast Very High or Severe Fire Danger rating		
1.		
2.		
3.		
Days forecast Extreme Fire Danger rating		
1.		
2.		
3.		
Days forecast Catastrophic Fire Danger rating		
1.		
2.		
3.		
An 'Advice,' 'Watch and Act' or 'Emergency Warning' alert or other communication has been issued by an emergency service authority		
1.		
2.		
3.		

(Note: The above break downs by the different types of fire danger rating day forecasts is included as an example of how different actions may want to be shown and can be amended to suit your facility. It is recommended that if actions under the example breakdown headings are the same, to combine the breakdown headings as one rather than repeating the same information under two separate breakdown headings. Ensure the Emergency Evacuation Plan is concise and not repetitive.)

EMERGENCY PROCEDURE LOCATION AND TRANSPORT DETAILS

Evacuation

Designated evacuation assembly point(s):

1.
2.
3.

Primary off-site location

Name of venue:

Address of venue:

Nearest cross-street: Map references:

Venue phone number:

Primary route to location: (e.g. via north on xx Highway)

Secondary route to location: (e.g. via xx Road)

Primary transportation arrangements

Number of vehicles required:

Name of organisation providing transportation:

Contact phone number:

Time required for transportation to arrive:

Estimated travelling time to destination:

Secondary off-site location

Name of venue:

Address of venue:

Nearest cross-street: Map references:

Venue phone number:

Primary route to location:

Secondary route to location:

Secondary transportation arrangements

Number of vehicles required:

Name of organisation providing transportation:

Contact phone number:

Time required for transportation to arrive:

Estimated travelling time to destination:

Version: 1.1 (October 2019)

Shelter-in-place

Designated on-site building:

1.

EMERGENCY RESPONSE

Procedures for evacuation and shelter-in-place in the event of a bushfire.

(Note: Early evacuation should always be the primary action – you should never ‘wait and see what happens’. Sheltering-in-place during a bushfire should be a last option when there is insufficient time to evacuate. In some limited circumstances such as in remote locations or facilities with people with morbidity issues, early evacuation may be difficult to implement and sheltering-in-place may be the safest action).

The **primary action** to follow with an imminent bushfire threat is to (tick which is applicable):

EVACUATE

SHELTER-IN-PLACE

Trigger	Action	Responsible person
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

RECOVERY

Procedures following the bushfire if EVACUATED

Actions	Responsible person
1.	
2.	
3.	
4.	
5.	
6.	

Procedures following the bushfire if SHELTERED-IN-PLACE

Actions	Responsible person
1.	
2.	
3.	
4.	
5.	
6.	

Attachments

- Occupants/employee register
- Parent/guardian contact register
- Site layout of premise

EMERGENCY EVACUATION PLAN

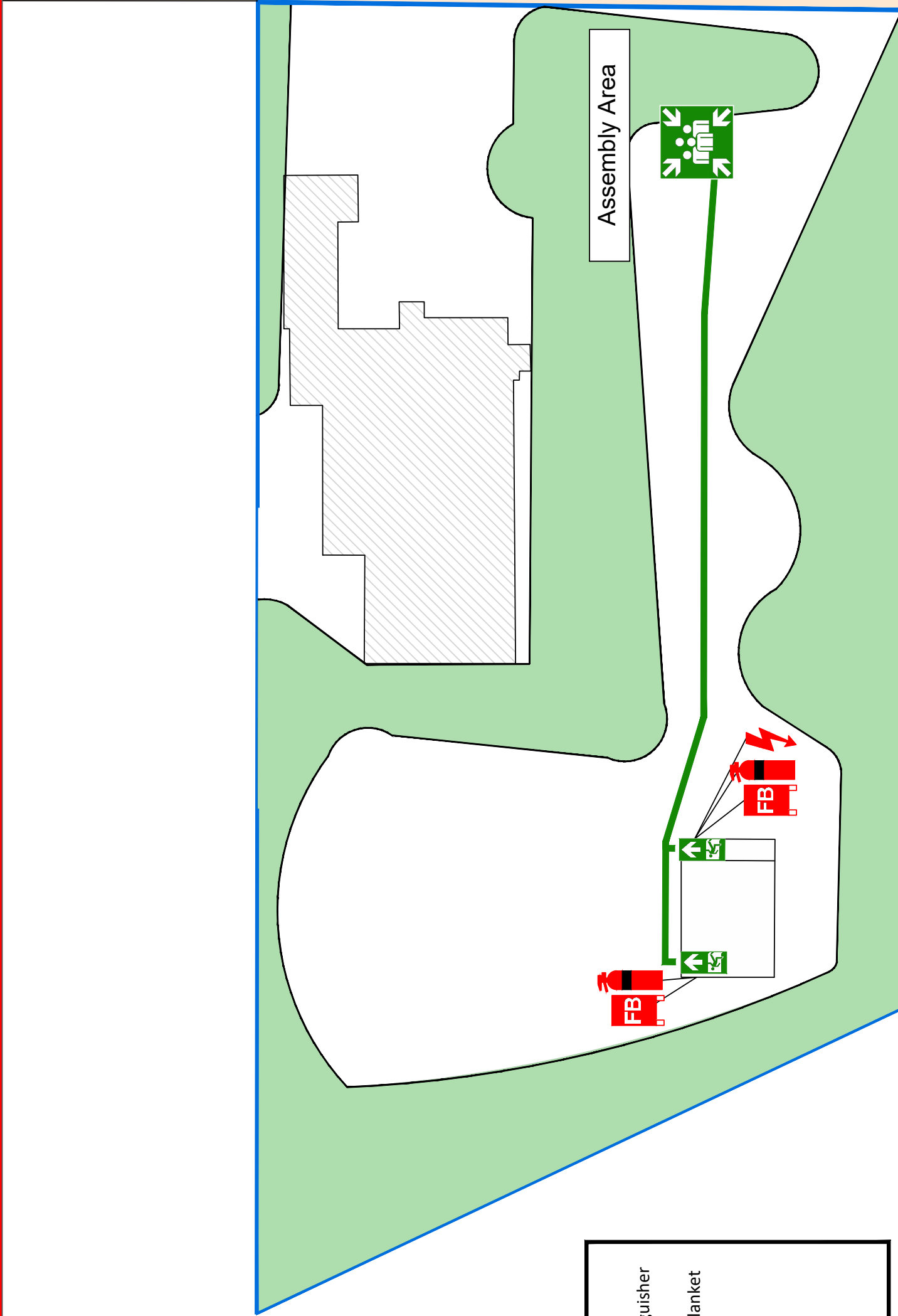
832 Pinjarra Road Furnissdale

R	RESCUE: • yourself. • other customers and staff.
A	Raise the ALARM: • Alert the Fire Brigade by calling 000. • Notify staff onsite.
C	CONTAIN the fire: • To the room or space of origin. • Close the doors behind you.
E	EXTINGUISH or EVACUATE: • Follow instructions. • Go to Assembly Area. • Only attempt to extinguish if safe, you're trained and it is safe to do so.



LEGEND

	Evacuation Path		CO ₂ Extinguisher
	Emergency Exit		Fire Blanket
	Assembly Area		Switchboard



Created by:

Version 1
 Date Issued: 10/07/2020 Valid until: 10/07/2025



Tender T20/01

Coastal Hazard Risk Management and
Adaptation Plan

Consultancy Services

Tender Submissions Close: 2pm on Friday 24 April 2020

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Tender Delivery Information

Tender Number:	T20/01
Deadline:	2:00pm (AWST), Friday 24 th April 2020
Delivery:	<p>Tenders may be lodged in the Tender Box situated in the foyer of the Shire of Murray Administration Office at 1915 Pinjarra Road, Pinjarra between 8:30am and 4:30pm Monday to Friday, mailed to PO Box 21, Pinjarra, WA 6208, or emailed to mailbag@murray.wa.gov.au.</p> <p>FACSIMILE OR TENDERS RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED</p>

1 Principal's Request

1.1 Tender Documents

This Request for Tender is comprised of the following parts:

- (a) Part 1 – Principal's Request (read and keep this part);
- (b) Part 2 - Project Overview and Background (read and keep this part);
- (c) Part 3 – Scope of Services (read and keep this part);
- (d) Part 4 – Tenderers Offer (complete and return this part);
- (e) Part 5 – Special Conditions of Contract (read and keep this part);
- (f) Part 6 – General Conditions of Contract for Consultants (read and keep this part); and

Separate documents:

- AS 4122 – 2010 General Conditions of Contract for Consultants (available from www.saiglobal.com);
- Addendums and any other special correspondence issued to Tenderer's by the Client;
- Formal Instrument of Agreement/Engagement.

1.2 Definitions

The following is a summary of some of the defined terms used in this Request:

Attachments:	The documents you attach as part of your Tender;
Consultant:	Means a person or persons, company, corporation or corporations, or other person, group or agency or entity whose Tender is accepted by the Principal, and includes the executors or administrators, successors and assignees of such;
Deadline:	The deadline for lodgement of your Tender;
General Conditions of Contract:	Means the General Conditions of Contract nominated in Part 6;
Letter of Engagement Instrument of Agreement:	Means correspondence issued by the Client to the successful Tenderer awarding the Contract and nominating the commencement date of the Services detailed in the RFT;
Offer:	Your offer to be selected to supply the requirements in Part 3;
Principal/Client:	Shire of Murray;
Principals Address	1915 Pinjarra Road, Pinjarra WA 6208 – Mail to PO Box 21 Pinjarra WA 6208
Request or RFT or Request for Tender:	This document.
Requirements:	The goods, services and works requested by the Principal in Part 3 – Scope of Works;
Selection Criteria:	The criteria used by the Principal in evaluating your Tender;
Special Conditions of Contract:	The additional contractual terms as detailed in Part 5;
Specification:	The statement of requirements detailed in Part 3 that the Principal requests you to provide, if awarded the Contract;
Tender:	Completed Offer form, response to the Selection Criteria and Attachments;
Tenderer:	Someone or an agency or group who has submitted an Offer to the Principal.
Principals Representative:	Project Manager

1.3 How to Prepare Your Tender

- (a) Carefully read all parts of this document.
- (b) Ensure you fully understand all of the Requirements and the Specifications.
- (c) Complete and return the Offer (Part 4) in all respects and include all Attachments.
- (d) Make sure you have signed the Offer Form and responded to the Selection Criteria, fully.
- (e) Lodge your Tender before the **Deadline**.

1.4 Contact Person

Name:	Rod Peake
Title:	Director Planning and Sustainability
Email:	rodp@murray.wa.gov.au

All requests for clarification regarding this Request are to be in writing and be submitted to the Contact Person's email address. The Principal will review each request for clarification and will respond by emailing an answer or alternatively by issuing an Addendum.

Requests for clarification regarding this Request must be submitted to the Contact Person no later than Friday 10 April, 2020. No clarification requests will be accepted after this date. 48 hours should be allowed for a response.

1.5 Evaluation Process

The following methodology will be used in respect of this Request:

- (a) Tenders are checked for completeness and compliance. Tenders that do not contain all information requested or are incomplete may be excluded from evaluation.
- (b) Tenders submitted will be assessed against the compliance and qualitative criteria and the regional price preference (where local or Peel Region complying information is fully detailed).
- (c) The most suitable Tenderers may be short-listed and may also be required to clarify their Tender. Referees may also be contacted prior to the selection of the successful Tenderer.

A Contract may then be awarded to the Tenderer whose Tender is considered the most advantageous to the Principal.

1.6 Price Consideration

Price is a factor in this Request. The lowest price will not necessarily be accepted, and the Tenders submitted will be assessed with all related factors to determine the most advantageous outcome for the Principal.

1.7 Selection

A scoring system is used in assessment of the qualitative criteria. The extent to which a Tender demonstrates greater satisfaction of each of the qualitative criteria will result in a greater score. The qualitative criteria aggregate score of each Tender will be used in the final assessment, together with the compliance criteria and price.

A Contract may be awarded to Tenderer who is deemed to be the most advantageous to the Principal.

1.8 Compliance Criteria

The compliance criteria specified in this clause is not point scored. However, each Tender will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of "No" against any criterion may eliminate the Tender from consideration.

The Proponents are to submit a LUMP SUM FIXED FEE proposal.

In order to submit a complying tender, tenderers should submit the following **mandatory** information:

- 1) Completed Offer Form. ***The Offer Form of Tender MUST be listed as the first (1st) page of the submission.***
- 2) Completed Tenderer's Checklist
- 3) Completed Schedule of Tender Price Schedule
- 4) Completed Schedule of Hourly Rates
- 5) Schedule of Payments
- 6) Statement addressing Qualitative Criteria. Not to exceed three A4 pages for each criterion.
- 7) Organisational Profile
- 8) Schedule of key staff involved in the project, their roles and CV's
- 9) Submission of three referees' relating to projects undertaken in the past 5 years only.

1.9 Qualitative Criteria

In determining the most advantageous Tender, the Evaluation Panel will score each Tenderer against the qualitative criteria detailed below. Each criterion is weighted to indicate the Principal's relative degree of importance. A Tenderers check sheet on the qualitative criteria information is detailed in Part 3.

Criteria	Detail	Weighting
Relevant Experience	Demonstrate your experience and skill in performing services of a similar nature to the services referred to in this RFT. Please provide relevant details of the project scope, project outcomes, and issues that arose during the project and how they were managed to the benefit of the client.	30%
Key Personnel	Outline the key personnel that will be involved in this project, including their role in the performance of the contract and their previous experience performing services of a similar nature to the services referred to in this RFT. Demonstrate skills in community consultation and engagement, coastal engineering, economics and land use planning.	20%
Consultant Resources	Provide a resource schedule demonstrating current commitments, forecast workload and availability for each of the nominated personnel. Please include contingency resources for nominated staff during leave of absence to ensure continuity of service.	10%
Methodology	Provide an overview of the methodology in accordance with the requirements of each project stage including, in particular the engagement methods proposed to be included in the Community and Stakeholder Engagement Plan. This shall include a detailed project timeline outlining how the Scope of Work will be completed within the contract timeframe.	30%
Value for Money	Provide a Fee Schedule setting out a fixed price lump sum fee for each of the Stages of the Contract outlined in the Scope of Work. The Fee Schedule should include an estimate of all expected disbursements, including all travel	10%

	<p>and accommodation cost, vehicle hire, printing and the like. The estimate of disbursements must specifically state the anticipated number of meetings or workshops (with duration) in the Shire of Murray based on the methodology presented.</p> <p>Provide a schedule of hourly rates for all nominated personnel to be used for negotiating variations to the Contract, if necessary. Secretarial and office administration personnel costs must be covered in the rates for other personnel and are not to be billed separately.</p>	
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NOTE: It is essential that Tenderers address each qualitative criterion. Information that you provide addressing each qualitative criterion will be point scored by the Evaluation Panel.

Failure to provide the specified information may result in elimination from the tender evaluation process or a low score.

1.10 Price Basis

Unless otherwise indicated prices tendered shall include all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

The Proponents are to submit a LUMP SUM FIXED FEE proposal.

1.11 Regional Price Preference

The Principal's Regional Price Preference Policy (F1) applies to this Request.

1.12 Other Policies

The Principal's Purchasing Policy (G11) may also apply.

These policies are available at: <http://www.murray.wa.gov.au/page/3/?s=policy>

1.13 Lodgement of Tenders and Delivery Method

The Tender must be lodged by the Deadline. **The Deadline for this Request is 2pm (AWST) on Friday 24th April 2020.**

Tenderers must ensure that they provide one signed copy of their Tender, marked "ORIGINAL". All pages must be numbered consecutively, and the Tender must include an index. Any associated brochures or pamphlets must not be attached to the Tender and these, if provided are to be separately bound.

Tenders may only be lodged in the Tender Box situated in the foyer of the Shire of Murray Administration Office at 1915 Pinjarra Road, Pinjarra between 8:30am and 4:30pm Monday to Friday, mailed to PO Box 21, Pinjarra, WA 6208, or emailed to mailbag@murray.wa.gov.au and not by any other means.

1.14 Rejection of Tenders

A Tender will be rejected without consideration of its merits in the event that:

- (a) it is not received before the Deadline; or
- (b) it is not submitted at the place specified in the Request; or
- (c) it may be rejected if it fails to comply with any other requirements of the Request.

1.15 Late Tenders

Tenders received:

- (a) after the Deadline; or
- (b) in a place or other than that as stipulated in this Request;

will not be accepted.

1.16 Acceptance of Tenders

Unless otherwise stated in this Request, Tenders may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

1.17 Disclosure of Contract Information

Documents and other information relevant to the contract may be disclosed when required by law under the *Freedom of Information Act 1992* or under a Court order. All Tenderers will be given particulars of the successful Tenderer(s) or advice that no Tender was accepted.

1.18 Alternative Tenders

All Alternative Tenders MUST be accompanied by a conforming Tender.

Tenders submitted as Alternative Tenders or made subject to conditions other than the General and Special Conditions of Contract must in all cases arising be clearly marked "ALTERNATIVE TENDER".

The Principal may in its absolute discretion reject any Alternative Tender as invalid.

Any printed "General Conditions of Contract" shown on the reverse of a Tenderer's letter or quotation form will not be binding on the Principal in the event of a Contract being awarded unless the Tender is marked as an Alternative Tender.

1.19 Tender Validity Period

All Tenders will remain valid and open for acceptance for a minimum period of sixty (60) days from the Deadline or thirty (30) days from the Council's resolution for determining the Tender, if required, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

1.20 General Conditions of Contract

Tenders will be deemed to have been made on the basis of and to incorporate the General Conditions of Contract for Consultants (AS 4122 –2010), as detailed in Part 6 of this Request.

1.21 Special Conditions of Contract

Tenders will also be deemed to have been made on the basis of and to incorporate the Special Conditions of Contract, which amends the General Conditions of Contract for Consultants (AS 4122 –2010), as detailed in Part 5 of this Request.

1.22 Precedence of Documents

Refer to Special Conditions of Contract.

1.23 Tenderers to inform themselves

Tenderers will be deemed to have:

- (a) examined the Request and any other information available in writing for the purpose of tendering;
- (b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
- (c) satisfied themselves as to the correctness and sufficiency of their Tenders including the tendered price which will be deemed to cover the cost of complying with all the Conditions of Tendering, Specifications and the General and Special Conditions of Contract and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- (d) acknowledged that the Principal may enter into negotiations with a chosen or preferred Tenderer and that negotiations are to be carried out in good faith; and

- (e) satisfied themselves they have a full set of the Request documents and all relevant attachments.
- (f) undertaken inspections to satisfy themselves with any conditions that may be relevant.

1.24 Alterations

The Tenderer must not alter or add to the Request documents unless required by these Conditions of Tendering.

The Principal will issue an addendum or information updates to all Tenderers that have shown an interest in this Request for Tender by email, where matters of significance make it necessary to amend or supplement the issued Request at any time prior to the Deadline.

1.25 Risk Assessment

The Principal may have access to and give consideration to:

- (a) any risk assessment undertaken by any credit rating agency; and
- (b) any information produced by the Bank, financial institution, or accountant of a Tenderer;

so as to assess that Tender and may consider such materials as evaluation tools in the Tender assessment process.

1.26 Ownership of Tenders

All documents, materials, articles and information submitted by the Tenderer as part of or in support of a Tender will become upon submission the absolute property of the Principal and will not be returned to the Tenderer at the conclusion of the Tender process PROVIDED that the Tenderer be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

1.27 Canvassing of Officials

If a Tenderer, whether personally or by an agent, canvasses any of the Principal's officers, employees, representatives or Councillors (as the case may be) with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tenderer from consideration.

1.28 Identity of the Tenderer

The identity of the Tenderer and the Consultant is fundamental to the Principal. The Tenderer will be the name of a company, corporation, authority or a person named as the Tenderer in Part 3 and whose execution appears on the Offer Form in Part 3 of this Request. Upon acceptance of the Tender, the Tenderer will become the Consultant.

1.29 Tender Opening

Tenders will be opened at the Principal's office, following the advertised Deadline. All Tenderers and members of the public may attend or be represented at the opening of Tenders.

The names of the Tenderers that submitted a Tender by the Deadline will be read out at the tender opening. Offers received will not be divulged and no discussions will be entered into between Tenderers and the Principal's officers present or otherwise, concerning the Tenders submitted.

The Tender opening will be held immediately following the advertised deadline or as soon as practicable thereafter.

1.30 References

The Client may have access to and give consideration to any reference checks undertaken as part of the selection criteria in ascertaining any qualities that are relevant to the proposed contract.

1.31 Registration or Licensing of Consultants

Where an act or ordinance of the State of Western Australia requires that a Consultant (as defined by the act or ordinance) be registered or licensed to carry out the work described in this RFT, the Tenderer shall state on the tender form in the space provided, its registration or license number. The Tender may not be considered if the Tenderer fails to provide such registration or license number.

1.32 Publicity

Tenderers must not make any public statements or releases to the media concerning the Tender during the Tender period.

1.33 Disclosure of Contract Information

Documents and other information relevant to the contract may be disclosed when required by law under the Freedom of Information Act 1992 or under a Court order.

All Tenderer's will be given particulars of the successful Tenderer or advised that no Tender was accepted as the case may be.

1.34 In-House Tender Submission

Not applicable to this RFT.

2 Project Overview and Background

2.1 Invitation to Tender

Tenders are invited from suitably qualified and experienced persons for the preparation of a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) for the coastal portions of the Shire of Murray.

Submissions will need to be made in accordance with the conditions outlined in this document.

2.2 Project Overview

The CHRMAP will set the framework for the assessment, by identifying coastal hazards, analysing vulnerability for specific assets, identifying and prioritising management and adaptation responses, and providing an implementation plan. It will also inform the community and stakeholders about potential coastal hazard risks; identify community and stakeholders' values as well as key coastal infrastructure and assets at risk; and provide a clear pathway for the Shire of Murray to address coastal hazard risks over time.

Ultimately, the CHRMAP will provide strategic guidance for coordinated, integrated and sustainable land use planning and management decision-making by the Shire of Murray.

The CHRMAP will also guide necessary inclusions to the Shire of Murray Local Planning Strategy, Local Planning Scheme and other relevant strategies, local planning policies and local laws.

The CHRMAP will be prepared in accordance with the Western Australian Planning Commission's CHRMAP Guidelines and State Planning Policy 2.6 – State Coastal Planning Policy (SPP2.6). The CHRMAP must specifically recognise the estuarine/riverine nature of the Shire of Murray coastal areas.

2.3 Project Objectives

The objectives of the CHRMAP are to:

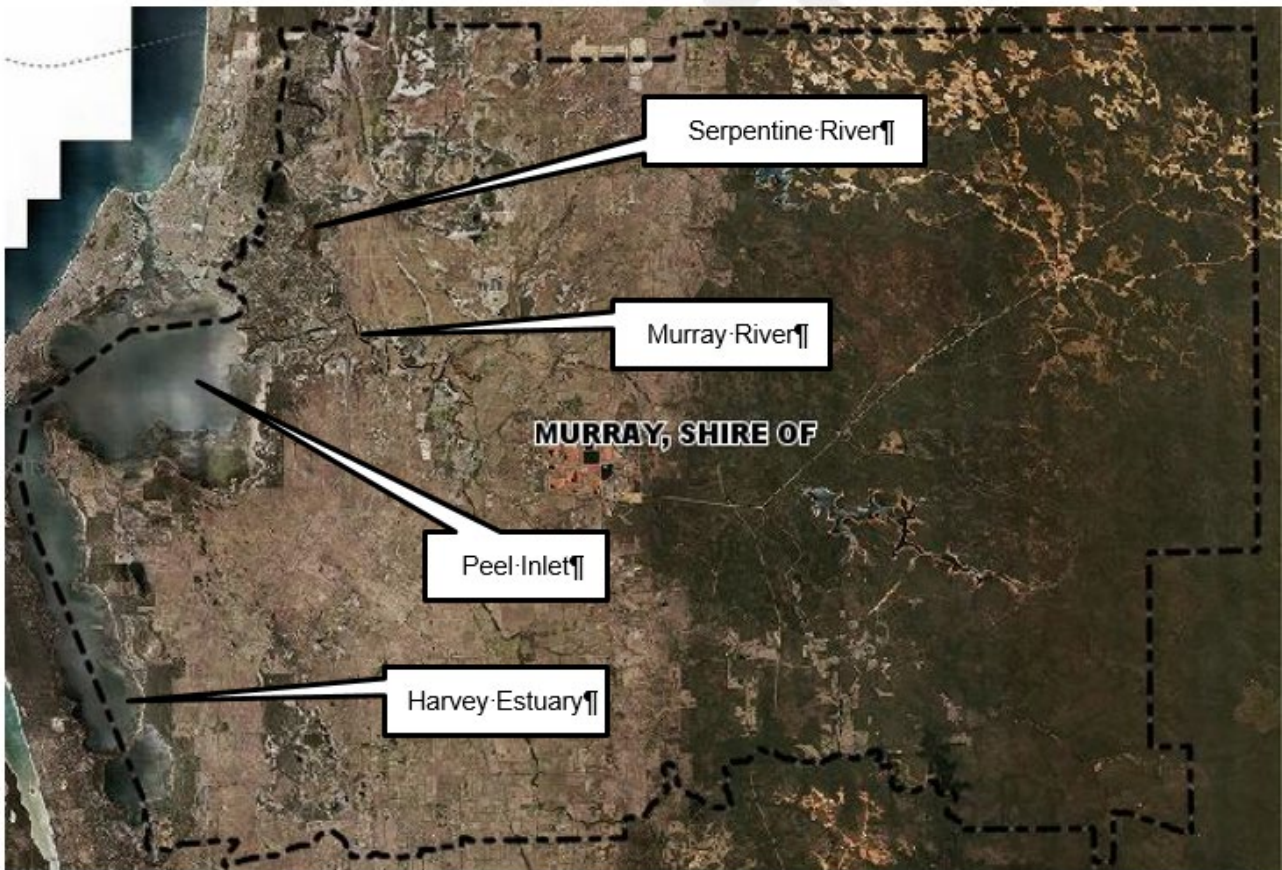
- improve understanding of coastal features, processes and hazards in the study area
- identify significant vulnerability trigger points and respective timeframes for the relevant sediment cells to mark the need for immediate or medium-term risk management measures
- identify assets (natural and man-made) and the services and functions they provide situated in the coastal zone
- gain an understanding of assets vulnerability
- identify the value of the assets that are vulnerable to adverse impacts from coastal hazards
- determine the consequence and likelihood of coastal hazards on the assets, and assign a level of risk
- identify possible (effective) risk management measures (or 'actions') and how these can be incorporated into short and longer-term decision-making
- engage stakeholders and the community in the planning and decision-making process.

The project objectives will be achieved through appointment of a suitably qualified consultant (being a consultant or consortium of consultants that comprise skills in but not limited to land use planning, community consultation and engagement, coastal engineering and economics) who will produce a CHRMAP for the study area in accordance with the WAPC's CHRMAP Guidelines and SPP2.6, which is adopted by the Shire of Murray and used to guide future decision making for vulnerable assets in its coastal zone.

2.4 Study Area

The CHRMAP shall cover the entire coastal area within the Shire of Murray as highlighted in Figure 1. The Shire of Murray's coastline is an estuarine/riverine environment and therefore the study area includes the low-lying estuarine reaches of the Peel Inlet, Harvey Estuary and the tidally influenced reaches of the Murray and Serpentine Rivers. The consultant should note that portions of the Peel Inlet, Harvey Estuary and Serpentine River extend into neighboring local government areas.

Figure 1: Study-area



3 Scope of Services

3.1 Project Tasks

All work shall take into account and be consistent with the requirements of the WAPC's State Planning Policy 2.6 and CHRMAP Guidelines.

Each Chapter Report and other deliverables are required to be made available for community submissions and be reviewed by the Steering Committee. The consultant should allow up to three weeks for this to occur. Meetings may be required to discuss the outcomes of each stage.

Stage	Task	Deliverable
1. Establish the context Purpose, Objectives, Scope, Study area, Community and Stakeholder engagement, Values, Existing controls and Success criteria	<p>Delineate Purpose, Objectives, Scope, Study area, Community and Stakeholder engagement, Values, Existing controls and Success criteria.</p> <p>Develop Community and Stakeholder Consultation and Engagement Plan.</p> <p>Collection of Community and Stakeholder coastal values (social, environmental, infrastructure, and economic).</p>	<ol style="list-style-type: none"> 1. Establish the context report chapter. 2. Stakeholder and Community Engagement Plan. 3. Identify community coastal values and aspirations.
2. Risk identification Planning timeframe, hazard and asset identification, and hazard mapping	<p>Hazard Assessment across a range of probabilities up to the 100-year ARI erosion and 500-year ARI inundation extents for various planning timeframes (up to and including 100 years from time of assessment).</p> <p>Identification of coastal assets both man-made and natural (social, economic, environment), public and private impacted by coastal hazards at each project planning timeframe.</p>	<ol style="list-style-type: none"> 4. Coastal hazard assessment and mapping for 2020, 2030, 2050, 2070 and 2120. 5. Detailed description of each asset/asset grouping.
3. Vulnerability analysis Consequences, likelihood, level of risk, adaptive capacity and asset vulnerability	<p>Preparing consequence and likelihood scales for the selected planning timeframes.</p> <p>Establish the risk level matrix to consider the potential impact of coastal hazards on an asset.</p> <p>Identify risk tolerance scale and establish erosion and inundation risk matrix for assets.</p> <p>Establish adaptive capacity scale to identify assets ability to adjust to coastal hazard.</p> <p>Establish vulnerability tolerance scales to identify asset adaptive capacity in conjunction with risk level from coastal hazards.</p> <p>Prepare vulnerability of assets at risk matrix, indicating vulnerability of assets (and their service, function and values).</p>	<ol style="list-style-type: none"> 6. Consequence and likelihood scales. 7. Level of risk matrix and risk tolerance scale and risk matrix. 8. Adaptive capacity of assets scale and vulnerability matrix and tolerance scales, and vulnerability of assets at risk table.
4. Risk evaluation Existing controls and priorities for risk treatment	<p>Review of existing controls and measures already in place to manage risk.</p> <p>Identification of any alteration to level of risk, any subsequent change to asset vulnerability.</p>	<ol style="list-style-type: none"> 9. Identification of existing controls that alter level of risk. 10. Reassessment of asset vulnerability in light of existing controls. 11. Assets requiring risk treatment as a priority.

	Identify assets for which residual risk remains and treatment is required to reduce risks to an acceptable level as a priority.	
5. Risk treatment Identify and evaluate risk treatment options, multi-criteria analysis, cost benefit analysis, long-term adaptation pathway, decision-making triggers and planning horizon	Establish through Risk Management and Adaptation Hierarchy risk treatment options for assessment of assets requiring risk treatment as a priority. Undertake multi-criteria assessment of risk treatment options, to establish preferred options for further assessment in cost benefit analysis. Undertake cost benefit analysis and benefit distribution analysis of preferred risk treatment options. Identify adaptation pathway(s) and associated triggers for risk management measures for preferred risk treatment options across short, medium and long-term planning horizons.	12. Identification of risk treatment options. 13. Results of multi-criteria assessment (including community values and success criteria). 14. Costbenefitanalysisofsuitable risk treatment options for addressing short term, medium and long-term risk (including community values and success criteria). 15. Adaptation pathway(s) for the establishment of a decision- making strategy that is made up of a sequence of decision- pointsovertime,and identificationoftriggersforimplementation of the management measures for short, medium and long-term planning horizons.
6. Implementation plan Plan for short-term management measures, medium and long-term strategic management measures, land use planning instruments, and funding proposal	Develop implementation plan for short term, including responsibilities, and costs and funding arrangements (e.g. differential rating, beneficiary pays). Develop medium and long-term strategic management measures. Identify land use planning instrument(s), provide details for any required changes, updates or amendments, details on proposed wording, implementation method/ processes.	16. Detailed short-term implementation plan (present - 15 years) including Gantt chart. 17. Medium and long-term strategic implementation plan (15 – 50 and 50 – 100 years). 18. Detailed land use planning instrument requirements for implementation of chosen management measures. 19. Detailed funding proposal for implementation of chosen management measures.
7. Monitor and review	Detail any monitoring, review and reporting that may be needed to ensure management measures identified in the implementation plan remain current and the community remain informed.	20. Monitoring plan.
8. Final CHRMAP	Preparation of Draft CHRMAP.	21. Draft CHRMAP.
	Steering Committee and Council Review of Draft CHRMAP.	22. Word table document addressing Steering Committee and Council review comments.
	Preparation of Final Draft CHRMAP and Public Comment.	23. Final Draft CHRMAP.
	Steering Committee and Council Review of Submissions. Finalisation of CHRMAP.	24. Word table document addressing Steering Committee and Council review comments. 25. Final CHRMAP presented to Council for Endorsement.

3.2 Project Methodology

Stage 1 – Establish the Context

Task 1 – Establish the Context report chapter

The consultant will prepare the Establish the context chapter and include, as a minimum, sections on purpose; objectives; scope; study area; community and stakeholder consultation (including internal engagement); values; existing controls; and success criteria.

Task 2 – Develop Stakeholder and Community Engagement Plan

The consultant will prepare a Community and Stakeholder Engagement Plan to guide how community and stakeholders will be collaboratively involved in the preparation of the CHRMAP. It is expected that the Plan includes, as a minimum, the following:

1. the collection and collation of community and stakeholders' identified coastal assets, social, environment, infrastructure and economic values and aspirations for the coastal area; this information will inform the remainder of the process, in particular the vulnerability analysis and multi-criteria assessment of adaptation options
2. engagement methods dedicated specifically to local aboriginal stakeholders
3. an understanding of the level of tolerance and acceptability of specific risks within the community for specific assets, or groups of assets
4. involving the community in reviewing the hazard and risk assessment and identifying suitable adaptation options (can be undertaken with collection of community values above)
5. opportunity for each chapter report being made available for community submissions before review by the Steering Committee
6. means of providing user-friendly information on the CHRMAP content and progress
7. wide distribution of the Draft CHRMAP to seek feedback on, in particular, the proposed adaptation options, pathways and implementation plan.

Participation Spectrum. The Community and Stakeholder Engagement Plan should determine the appropriate level of engagement for each initiative, and recommends tools and activities for each level. The levels of engagement include 'Inform', 'Consult', 'Involve', 'Collaborate'.

The Stakeholder and Community Engagement Plan will establish the objectives of the community engagement; determine primary, secondary and tertiary stakeholders; set out the level of engagement; and detail the actions proposed to achieve the desired level of engagement and the timeframe for carrying out the engagement. The Plan will be submitted to the Local government for consideration and approved by the Steering Committee.

It is anticipated that different levels of engagement may be appropriate for different components of the CHRMAP, for example:

- **Inform** the community and stakeholders about the outcomes of the hazard assessment and the risks identified through the project
- **Collaborate** with the community to determine the level of risk tolerance, community and stakeholder values attributed to coastal assets and to identify potential adaptation options
- **Involve** the community and stakeholders in assessing the adaptation options presented
- **Consult** with the community and stakeholders on the draft CHRMAP through a public advertising process.

While not an exhaustive list, it is considered that key community and stakeholders for the project will include, at minimum:

- organisation staff and councillors
- Department of Planning, Lands and Heritage
- Department of Transport
- other relevant State Government Department(s)
- Peel Harvey Catchment Council and Peron Naturalist Partnership
- relevant Local community group(s).
- Local Aboriginal Elders/representatives
- landowners shown in the coastal hazard areas predicted to be affected over the planning timeframe
- the broader community.

It should be noted that during community and stakeholder consultation, consideration should be given to residents who reside outside of the local government area, or to those who live inland and visit the coastal area for recreation. Therefore, the use of stratified random sampling with an emphasis on the coastal area should be demonstrated.

It is the Shire of Murray's expectation that the Community and Stakeholder Engagement Plan will contain sufficient engagement to ensure the community and stakeholders are provided with the opportunity to contribute toward key decisions and ensure the CHRMAP process is highly transparent.

Task 3 – Collection of Community and Stakeholder Coastal Values

As specified in the Stakeholder and Community Engagement Plan, collation and collection of community and stakeholder assets and the values and aspirations attributed to coastal assets is to be undertaken. This should include the use of workshop(s), survey(s) and online submissions to identify the assets and collect the social, environmental, infrastructure and economic values associated with each built and natural asset, including environmental and cultural assets within the coastal zone. The proposed workshop format(s) and survey(s) are to be reviewed by the Steering Committee prior to use.

Stage 1 Deliverables

A chapter report detailing the Establish the Context including:

- delineate purpose; objectives; scope; study area; community and stakeholder engagement (including internal engagement); values; existing controls; and success criteria
- Community and Stakeholder Engagement Plan
- identify community and stakeholder coastal assets, values and aspirations
- chapter report – first chapter for the Draft CHRMAP is to include the requirements as specified in the CHRMAP Guidelines.

Stage 2 – Risk Identification

Task 4 – Coastal Hazard Assessment

The consultant will undertake a review of available coastal data, reports and studies for the area. As part of this review, the consultant will visit the site and provide a brief assessment of the site condition. The consultant shall be responsible for obtaining and researching information relevant to this project, including data from other organisations. The response to the tender must include a list the data considered necessary to carry out the project and confirm availability or otherwise of this data. A list of currently-known coastal data and reports is provided below:

- ACIL Tasman (2012) Executive Summary, Climate Change Adaptation Options Assessment: Developing flexible adaptation pathways for the Peron-Naturaliste Coastal Region of Western Australia
- ACIL Tasman (2012) Climate Change Adaptation Options Assessment: Developing flexible adaptation pathways for the Peron-Naturaliste Coastal Region of Western Australia
- Church et al. (2016) Sea-Level Rise and Allowances for Coastal Councils around Australia – Guidance Material. CSIRO Report 64 pp.
- Coast Adapt (2018) CoastAdapt Datasets available at <https://coastadapt.com.au/tools/coastadapt-datasets#future-datasets>.
- CSIRO (2014) Flood impact mitigation Scenario simulations for Shire of Murray, WA
- Damara WA Pty Ltd (2012) Coastal Hazard Mapping for Economic Analysis of Climate Change Adaptation in the Peron-Naturaliste Region. Prepared for the City of Mandurah
- Damara WA Pty Ltd (2012) Technical Note regarding Coastal Hazard Mapping in the Peron-Naturaliste Region. Prepared for the City of Mandurah
- Damara WA Pty Ltd (2015) Peron Naturaliste Partnership Region Coastal Monitoring Program, Coastal Monitoring Action Plan
- Damara WA Pty Ltd (2016) Shire of Harvey Coastal Hazard Risk Management and Adaptation Plan
- Damara WA Pty Ltd (2016) Shire of Harvey Coastal Hazard Risk Management and Adaptation Plan Role as a Template for PNP Use
- Department of Transport Tidal data for Peel Inlet, Harvey Estuary, Cape Bouvard and Caddadup
- Department of Transport Mandurah Wave Buoy Information
- Department of Transport Hydrosurveys around the Estuary mouth
- Department of Water Swan Coastal Plain LiDAR Survey (ESRI GRID Format) and metadata
- Department of Water Forrest Highway LiDAR Survey (ESRI GRID Format) and metadata
- Department of Water Peel Harvey Estuary Bathymetry Points (Shape file format) and metadata
- Department of Water (2012) Operational policy 4.3: Identifying and establishing waterways foreshore areas, Department of Water, Perth
- Department of Water (2017) Murray River Flood Report Flood Risk Damage Assessment, Surface Water Hydrology Series Report No. WT12163

- GHD (2011) Murray Floodplain Development Strategy, Murray Drainage and Water Management Plan and associated studies prepared for the Department of Water
- GHD (2011) Storm Surge Modelling, Report for Murray Drainage and Water Management Plan and associated studies prepared for the Department of Water
- Hall, J, Kretschmer, P, Quniton, B & Mariller, B (2010) Murray Hydrological Studies: Surface Water, Groundwater and Environmental Water – Land Development, Drainage and Climate Scenario Report, Water Science Technical Series, report no. 26, Department of Water, Western Australia
- NCCOE. (2012) Climate Change Adaptation Guidelines in Coastal Management and Planning National Committee on Coastal and Ocean Engineering, Engineers Australia
- NCCOE. (2012) Guidelines for Responding to the Effects of Climate Change in Coastal and Ocean Engineering, Engineers Australia
- NCCOE. (2012) Guidelines for Working with the Australian Coast in an Ecologically Sustainable Way, Engineers Australia. December 2013 6
- Standards Australia and Standards New Zealand (2013) AS 5334-2013 Climate change adaptation for settlements and infrastructure - A risk based approach, Standards Australia Limited
- Standards Australia and Standards New Zealand (2012) HB 203:2012 Managing environment-related risk, Australian/New Zealand Handbook, Standards Australia Limited
- Western Australian Planning Commission, WAPC. (2013) State Planning Policy No. 2.6: State Coastal Planning Policy. Government of Western Australia, Perth. (<http://www.planning.wa.gov.au/publications/1168.asp>)
- Western Australian Planning Commission, WAPC. (2013) State Planning Policy No. 2.6: State Coastal Planning Policy Guidelines. Government of Western Australia, Perth. (<http://www.planning.wa.gov.au/publications/1168.asp>)
- Western Australian Planning Commission, WAPC. (2019) Coastal hazard Risk Management and Adaptation Planning Guidelines. Government of Western Australia, Perth

The consultant is expected to complete a coastal hazard assessment and mapping to meet the requirements of Schedule One in SPP2.6 for a 100-year planning timeframe. The assessment is also expected to include possible future sea level rise and storm events and associated storm surge for a number of timeframes, being 2020, 2030, 2050, 2070 and 2120. It is expected to include, but not limited to, the following:

- description of current coastal processes
- assessment of the environmental variables impacting the study area (e.g. water level, wind climate, geomorphological change, etc)
- assessment S1, S2, S3 and S4 components, taking into account available information, key environmental variables and predicted future change, including sea level rise; two assessments need to be completed, (1) excluding any existing controls and (2) including existing controls; the consultant is expected to produce the topography information to complete the assessment and the hazard maps (the consultant will include this methodology in their response to the Request for Tender).
 - an assessment is required for the medium (15 – 50 years) to long-term (50 – 100 years) planning timeframe excluding any existing controls; an additional set of maps should also be provided where there are existing controls for use in Stage 4 Task 9
 - the short-term planning timeframe (<15 years) consideration of coastal processes should be in accordance with the methodology outlined in Appendix 3 Scope of Works Local Coastal Hazard Assessment of the CHRMAP Guidelines
- descriptions of the study's limitation and recommendations to address this in the future (e.g. data collection, coastal monitoring, record keeping etc.).

The study will be required to analyse coastal processes allowances (erosion setback) over the 100-year planning timeframe and define water levels in the Peel – Harvey in extreme events across a range of ARI levels up to the 500-year ARI level for planning purposes. The study will need to recognise the unique setting of the study area, including consideration of:

- The influence of the water level of the open coast and how this is transferred into the estuary in extreme events;
- The influence of the river networks connecting to the Peel-Harvey (Murray, Serpentine) under catchment-based flows during extreme events (ie joint occurrence of river and ocean flooding);

- Sea level rise for future planning periods with projections based on current SPP2.6 recommendations;
- Climate change predictions for more extreme storm events and river flows in future planning periods;
- Long term estimates of extreme water level will need to consider the influence of the Dawesville Cut on the measured record from inside the Peel-Harvey estuary;
- Long term estimates of extreme water level will need to consider natural variability in water levels from measured data in the Peel-Harvey estuary (including daily tidal fluctuations, weather induced fluctuations, seasonal variability, interannual variability, effects created by the El Nino-Southern Oscillation (ENSO), the Indian Ocean dipole and the 18.6 year lunar nodal cycle that affects the Peel-Harvey region);
- The assessment of erosion for the shorelines of the Peel-Harvey will need to consider the influence of the Dawesville cut and how changes in the Estuary following the entrance modification have affected and will affect shoreline erosion in future planning periods.

Coastal Hazard Maps

Coastal hazard maps will be produced: for erosion without existing controls, for erosion with existing controls and for inundation for the identified timeframes for the 100-year planning timeframe.

Task 5 – Asset Identification

The consultant is to identify all the assets, recognising the results of Task 3, together with their function, services and value. Where appropriate, assets sharing similar values or management requirements, or where adaptation is likely to consider a group of assets as a whole, can be grouped together. Where assets are grouped together, the consultant should provide a rationale for the groupings.

Stage 2 Deliverables

A chapter report detailing the methodology and outcomes of the risk identification including:

- a coastal hazard and coastal assets chapter report that includes, but not limited to:
 - a) Introduction and Scope
 - b) Methodology
 - c) Assumptions made and their basis
 - d) Conclusions
 - e) Recommendations and rationale behind these
- coastal hazard maps for erosion and inundation
- coastal asset type and grouping.

Stage 3– Vulnerability Analysis

Using the hazard assessment and coastal asset type and grouping identified in Stage 2, the consultant is required to undertake an assessment of vulnerability of each asset including the consequence, likelihood, adaptive capacity of a coastal asset, and asset vulnerability. The CHRMAP Guidelines provides further information on the vulnerability assessment.

Task 6 – Develop Consequence and Likelihood and Scales

The consultant is to prepare consequence and likelihood scales for each planning timeframe, for the coastal hazards identified in Stage 2 (to be completed separately for erosion and inundation). Formulation of the consequence scale should incorporate community and stakeholder values.

Task 7 – Develop Level of Risk Matrix and Risk Tolerance Scale

The consultant is to prepare a risk level matrix to consider the potential impact of coastal hazards. The risk level matrix should include each planning timeframe.

The consultant is to identify a risk tolerance scale and establish an erosion and inundation risk matrix for assets for each planning timeframe.

Task 8 – Adaptive Capacity and Asset Vulnerability

The consultant is to establish an adaptive capacity scale to identify assets ability to adjust to coastal hazards. Once the adaptive capacity scale has been established, adaptive capacity should be associated with the assets, their function, services and values for each planning timeframe.

The consultant is to establish vulnerability tolerance scales, to identify asset adaptive capacity in conjunction with risk level from coastal hazards.

Finally, the consultant is to prepare an asset vulnerability risk matrix, indicating vulnerability of assets, their function, services and values for each planning timeframe.

Stage 3 Deliverables

A chapter report detailing the methodology and outcomes of the vulnerability analysis including:

- likelihood and consequence scales including risk matrix
- risk tolerance scale and risk matrix
- adaptive capacity, and vulnerability tolerance scales
- vulnerability of assets at risk matrix.

Stage 4– Risk Identification

Task 9 – Existing Controls

The combination of the consequence and likelihood and adaptive capacity identified above in Stage 3 identifies the unmitigated risk, however there maybe existing controls and measures already in place that have the potential to mitigate the risk by decreasing the consequence and/or likelihood or risk level. Upon completion, remaining is the residual risk and vulnerability requiring management.

The consultant is to identify the existing controls and measures identified in Stage 1 that may reduce the consequence and/or likelihood and risk level.

Task 10 – Priorities for Risk Treatment

Where existing controls are identified in Task 9 that may reduce the consequence and/or likelihood and risk level, the consultant is to reassess risk tolerance of asset vulnerability.

The tasks in Stage 3 should be modified accordingly, and the risks, locations, assets, priority for risk treatment required for different levels of risk, and asset vulnerability to be addressed as a priority, are to be outlined.

Stage 4 Deliverables

A chapter report detailing the methodology and outcomes of the risk evaluation including:

- identification of existing controls that alter tolerability and risk level
- reassessment of asset vulnerability in light of existing controls
- assets requiring risk treatment as a priority.

Stage 5 – Risk Treatment

Task 11 – Identify Risk Treatment Options

The consultant is to list and describe all available risk treatment options that could treat existing and future vulnerable development. The risk treatment options are to be separated in accordance with the Risk Management and Adaptation Hierarchy (refer to CHRMAP Guidelines) and ensure that future risk treatment options can also follow the hierarchy.

Task 12 – Multi-Criteria Analysis

The multi-criteria analysis is to be undertaken on proposed risk treatment options, as identified in Task 11.

The multi-criteria analysis is to include (but not be limited to) economic, social and environmental impact, considering the community values as identified in Stage 1.

A list of risk treatment options resulting from the multi-criteria analysis is to be produced. Only those risk treatment options with a positive assessment should proceed to cost benefit analysis, unless the option

specifically addresses a highly-valued asset. Explanation should be provided for these cases within the report.

Task 13 – Cost Benefit Analysis

A cost benefit analysis and a benefit distribution analysis of all risk treatment options identified for further analysis through the multi-criteria analysis is to be undertaken.

The report should include details on the cost benefit methodology and provide a table of suitable risk treatment options.

Task 14 – Adaptation Pathway

The consultant is to identify adaptation pathway(s) that establish a decision-making strategy made up of a sequence of decision making trigger points over time, avoiding commitment to any specific risk treatment option (and associated management measures), which may not be appropriate for dealing with the long-term problem. The intent is for decision-making to be responsive to changing circumstances over time.

Using the community values and aspirations collected in Stage 1, the adaptation pathways for each highly-valued coastal asset is to be determined over the planning timeframes 2020, 2030, 2050, 2070 and 2120.

The adaptation pathways must maintain the ability over time to select risk treatment options from the risk management and adaptation hierarchy.

An example of potential future adaptation pathways is provided below in Figure 2.

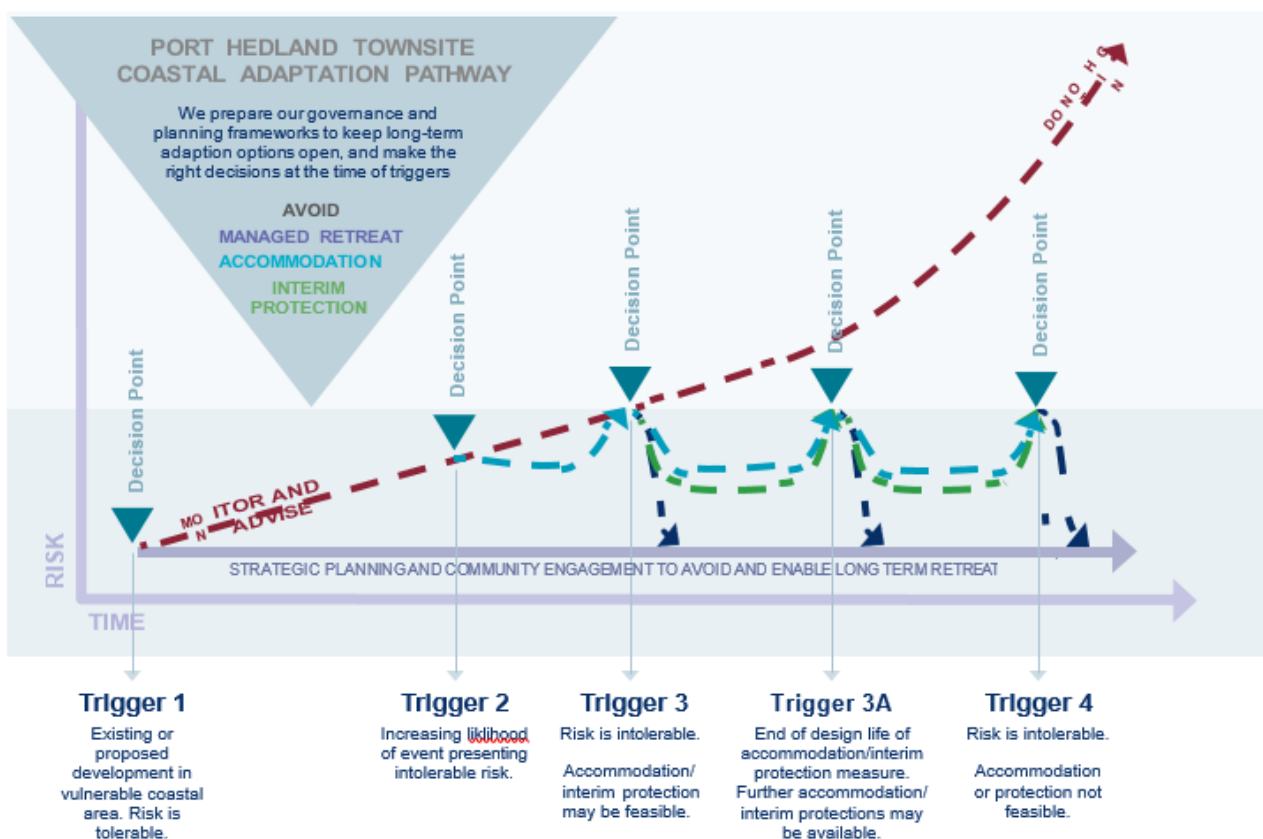
Figure 2: Identification of Long-Term Pathways

Coastal asset type	Planning horizon (years)											
	5	10	20	30	40	50	60	70	80	90	100	
Coastal stairs and platforms	Accommodate			Managed retreat								
Carparks	Monitoring	Protect		Managed retreat								
Buildings (large structures, toilets, change rooms etc)		Protect		Managed retreat								
Coastal walkways		Managed retreat										
Coastal access paths		Managed retreat										
Public marine structures (boat ramps/jetties)		Accommodate				Managed retreat						
Landscaping, playgrounds and shelters		Managed retreat										

(Shore Coastal, 2016)

An example of potential future adaptation pathways including decision-making trigger points is provided below in Figure 3.

Figure 3: Example adaptation pathway including decision-making trigger points



(Source GHD, 2019)

Triggers

Triggers are decision points which define or alter the adaptation pathway for a specific asset in response to future conditions. Triggers are to be used as the basis for decision-making and risk management measures, and need to be formulated using a combination of factors identified above in Stages 3 - 5 Vulnerability analysis, Risk evaluation, and Risk treatment respectively.

The consultant is to identify short, medium and long-term triggers for implementing risk management measures.

Planning Horizons

Stage 2 Risk identification identified the need to establish planning horizons as part of the CHRMAP hazard identification assessment process. The planning horizons need to be translated to the risk management pathways, to establish short, medium and long-term planning horizons for risk management measures to be implemented at the decision-making trigger points (as mentioned above).

The consultant is to ensure medium to long-term planning horizons focus on strategic planning measures, maintaining the ability over time to be able to select risk treatment options from the risk management and adaptation hierarchy at any given future decision-making trigger point.

The consultant is to ensure the short-term horizon planning focuses on identifying the decision points that will arise from increasing risk, identifying the appropriate risk treatment option prioritised through Tasks 12 multi criteria analysis and 13 cost benefit analysis respectively. Of particular importance in the short-term is the establishment of the necessary controls in local planning schemes and other planning instruments, and commencement of budgeting for required risk management measures.

Stage 5 Deliverables

A chapter report detailing the methodology and outcomes of the risk treatment including:

- identification of risk treatment options
- results of multi-criteria assessment (including community values and success criteria)

- results of cost benefit analysis and benefit distribution analysis of suitable risk treatment options for addressing short, medium and long-term risk (including community values and success criteria)
- adaptation pathway(s) for a decision-making strategy comprising a sequence of decision-points over time, and identification of triggers for implementation of the risk treatment options for short, medium and long-term planning horizons.

Stage 6 – Implementation Plan

Task 15 – Short Term Implementation Plan

A 15-year implementation plan is to be developed for each asset, groups of assets or sector, in accordance with the CHRMAP Guidelines. The assets can be grouped, but the same grouping as identified in the medium and long-term pathways is to be used.

The short-term implementation plan is to detail the following (as a minimum):

- Description – what is the selected risk treatment option? What is the required risk management measure to implement the risk treatment option? The reasons for selection, including expected benefits to be gained.
- Resource requirements – what is required to implement the risk management measure?
- Responsibility – who will be responsible for the implementation (risk management owner)?
- Planning framework – planning instrument requirements and amendments.
- Approval agencies – processes and requirements.
- Trigger – points for implementing risk management measures? Monitoring framework to determine if trigger occurs.
- Costs – associated with implementing selected risk management measures (capital and recurrent costs)? How will the risk management measures be financed?
- Performance measures – what will be the indicators that demonstrate progress of implementation and effectiveness of the risk management measures?
- Communications and monitoring – who will need to be informed during and at completion of implementation of the risk management measures and how will the implementation be monitored and how frequently?

The short-term implementation plan should not prevent the medium and long-term pathway from being implementable.

As part of the short-term implementation plan, it can be helpful to formulate a Gantt chart that can clearly identify the priority order in which individual adaptation actions should be implemented and their timing, and can be seen in Figure 4 below.

Of particular importance in the short-term is the establishment of the necessary controls in local planning schemes and other planning instruments, and commencement of budgeting for required risk management measures

Figure 4: Example Gantt chart



(Source: Baird 2018)

Task 16 – Medium and long-term Implementation Plan

Develop medium-term (15 – 50 years) and long-term (50 – 100 years) strategic implementation plans.

Task 17 – Land Use Planning, Local Laws and other relevant Instruments

It is essential that local government instruments (such as local planning strategies, local planning scheme, local planning policies, structure plans and local laws) are used to respond to coastal risks. The consultant is to identify and provide details for any required changes, updates or amendments to existing or proposed planning instruments.

The consultant is expected to provide details on proposed wording, implementation method/s, when to apply, relevant trigger points if required, and any other supporting information that may be needed for the decision-maker to implement risk management measures.

Task 18 – Funding

Risk management measures will require funding to deliver effective implementation and will require consideration of the capacity of existing budget, revenue sources and mechanisms for raising additional funds for implementing risk management measures. Any implementation plan must identify the cost of recommended risk management measures and all revenue-raising mechanisms available for obtaining additional funds to assist implementation.

The consultant will identify which revenue-raising mechanisms are recommended, and the governance framework through which such revenue is to be raised. For example, revenue-raising mechanisms available to local government include rates, special purpose levies, proportioning a percentage of annual operating budgets to coastal management, and funding from government and beneficiaries of risk management measures.

Stage 6 Deliverables

A chapter report detailing:

- short-term implementation plan (present – 15 years)
- medium and long-term strategic implementation plan (15 – 50 and 50 – 100 years)
- Gantt chart

- detailed land use planning instrument requirements for implementation of chosen risk management measures
- detailed funding proposal for implementation of chosen risk management measures.

Stage 7 – Monitoring Reporting and Review

Task 19 – Monitoring and Reporting Plan

The report should detail any monitoring, review and reporting that may be required to ensure that the risk management measures remain relevant. The consultant should refer to the CHRMAP Guidelines for further information.

The monitoring and reporting plan should include (but not be limited to) the following:

- review and recommendations of the existing monitoring and maintenance program
- monitoring and review of coastal hazard projections outlined in the erosion hazard assessments, including locations, methods and indicative costs
- triggers and timeframes for updating the CHRMAP and implementation plans based on factors such as results of ongoing monitoring or new information
- triggers that may alter community values
- triggers that have a consequential impact on the proposed risk management measures and implementation plans
- Reporting methods, intervals and means to ensure community are kept informed.

Deliverables

A chapter report detailing the monitoring and reporting plan.

Stage 8 – Final CHRMAP

Task 20 – Draft CHRMAP

A draft CHRMAP is to be prepared and is to contain executive summary, chapters for each of the above stages, and maps and figures to show the locations of each proposed risk management measures. The report should be written in clear and concise language for non-technical readers and use images and diagrams that clearly explain key concepts.

The use of appendices should be considered for technical data. A summary is to be provided within the report, to ensure non-technical readers can fully understand the recommendations within the draft CHRMAP report.

Task 21 – Review of draft CHRMAP

The local government will circulate the draft CHRMAP report to relevant internal stakeholders and the Steering Committee for review and comment. Any comments received will be collated by the local government and forwarded to the consultant for consideration in a table format (word table document). The consultant shall respond to each comment in writing within the table (word table document). The project timeframe should consider a period of 30 days for the review.

Task 22 – Preparation of final draft CHRMAP and Public Comment

The consultant will update the draft CHRMAP report based on the outcomes of the peer review (as required) and produce a final draft CHRMAP for the local government.

The final draft CHRMAP report will be presented to Council and provided to stakeholders and the community for consultation through a public comment process. The public comment period will be a minimum of six weeks and undertaken in accordance with the Stakeholder and Community Engagement Plan, as developed in Stage 1.

Task 23 – Finalisation of CHRMAP

Further to public advertising of the CHRMAP report by the local government, the consultant will update and finalise the CHRMAP report, taking into account any relevant issues arising through the advertising process. Any submissions received will be collated by the local government and provided to the consultant in a word table format (submission table). The consultant shall respond to each comment in writing within the table. Depending on the nature of the comments made, the consultant will be required to provide

responses and detail any changes to the CHRMAP arising from the submissions within the submission table.

The CHRMAP together with submission table will be presented to the Steering Group for review and then Council for endorsement.

A final CHRMAP will be produced and provided to the local government following Council endorsement.

The consultant should consider adding a table containing all public comments collected through the public comment period and responses to these comments into an appendix of the report.

Stage 8 Deliverables

The deliverables for this stage are as follows:

- draft CHRMAP
- final draft CHRMAP
- Submission table(s) (as required)
- final CHRMAP as endorsed by Council

Report Structure

The CHRMAP shall address the Study Scope and Objectives and include as a minimum:

- executive summary, introduction and scope
- process undertaken to identify risk management strategies
- results of engagement with community and stakeholders
- all assessment criteria and methodologies developed and implemented for the project
- risk management strategies for the identified sectors of the study area.
- concluding remarks
- data appendices as a separate document
- digital archive of data generated in raw and processed form – formats to be discussed and agreed upon with the Project Steering Committee.

Meetings

The consultant should propose a meeting schedule commensurate with the outcomes and deliverables outlined in this document. The items are suggested;

- inception meeting at the Principal's office in Pinjarra, within one month of award
- fortnightly one-on-one teleconference meetings to discuss progress
- progress meetings with Steering Committee to discuss Stages 2 and 3
- progress meetings with Steering Committee to discuss Stages 4 and 5
- progress meetings with Steering Committee to discuss Stages 6 and 7
- meeting at the Principal's office in Pinjarra to present the draft CHRMAP
- councillor and community engagement meetings in the Shire of Murray to present the draft CHRMAP
- community engagement meetings in the Shire of Murray to inform the community of the Council-endorsed CHRMAP.

Timeframes

The consultant is to provide a detailed timeline for the project and consider the stages or tasks that can be undertaken concurrently.

It is expected that the first draft CHRMAP report is delivered within 18 months from appointment (considering timeframes needs for community consultation). The proposed timeframes will be discussed in depth during the inception meeting.

Other Considerations

All mapping must be provided in high resolution format at a scale of 1:4000 or larger in both pdf and AutoCad formats.

All consultants submitting a tender must provide evidence of third party and professional indemnity insurances.

The successful consultant will be required to provide fortnightly progress updates via email to the Contact Person.

4 Tenderer's Offer

Offer Form

Chief Executive Officer
Shire of Murray
PO Box 21
PINJARRA WA 6208

I/We _____

(Block Letters)

of _____

(Address)

ABN/GST Status: _____ ACN (if any) _____

Telephone No: _____ Facsimile No: _____

E-mail (if any): _____

In response to RFT – T20/01 Coastal Hazard Risk Management and Adaptation Plan – Consultancy Services.

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, specifications, appendices and attachments, all in accordance with the Special & General Conditions of Contract and the General Conditions of Tendering contained in this Request signed and completed.

The tendered price specified within clause 3.4 is valid for a minimum period of sixty (60) days from the date of the tender closing or thirty (30) days from Council's resolution for determining the Tender, whichever is the later, unless extended on mutual agreement between the Principal and the Tenderer in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is provided in the prescribed format and submitted with this Tender.

Dated this _____ day of _____ 20_____

Signature of authorised signatory of Tenderer: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Address: _____

Witness Signature: _____

Name of witness: (BLOCK LETTERS): _____

Address: _____

4.1 Tenderer's Checklist

The following checklist has been provided to assist you with your submission. Where it is necessary to provide additional information please ensure that all documents are clearly marked with the relevant attachment title to assist the evaluation panel with their assessment.

Agents

Are you acting as an agent for another party?	Yes / No	
If Yes, attach details (including name and address) of your principal and label it "Agents" .	"Agents"	Tick if attached <input type="checkbox"/>

Trusts

Are you acting as a trustee of a trust?	Yes / No	
If Yes, in an attachment labelled "Trusts" : (a) give the name of the trust and include a copy of the trust deed (and any related documents); and (b) if there is no trust deed, provide the names and addresses of beneficiaries.	"Trusts"	Tick if attached <input type="checkbox"/>

Subcontractors

Do you intend to subcontract any of the Requirements?	Yes / No	
If Yes, in an attachment labelled "Subcontractors" provide details of the subcontractor(s) including: (a) the name, address and the number of people employed; and (b) the Requirements that will be subcontracted.	"Subcontractors"	Tick if attached <input type="checkbox"/>

Conflicts of Interest

Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract?	Yes / No	
If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with and label it "Conflicts of Interest".	"Conflicts of Interest"	Tick if attached <input type="checkbox"/>

Financial Position

Are you presently able to pay all your debts in full as and when they fall due?	Yes / No
Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more?	Yes / No
If you are awarded the Contract, will you be able to fulfil the Requirements from your own resources or from resources readily available to you and remain able to pay all of your debts in full as and when they fall due?	Yes / No

Insurance Coverage

The insurance requirements for this Request are stipulated in the Special Conditions. Tenderers are to supply evidence of their insurance coverage in a format as outlined below or in an attachment labelled "Insurance Coverage" . A copy of the Certificate of Currency is to be provided to the Principal within 7 days of acceptance.	"Insurance Coverage"	Tick if attached <input type="checkbox"/>
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Type	Insurer – Broker	Policy Number	Value (\$)	Expiry Date
Public Liability				
Work Cover				
Professional Liability				

Regional Price Preference

Do you intend to seek an assessment against the Principals Regional Price Preference Policy based on either a Shire of Murray Business or Peel Region Business for qualifying content?	Yes / No
If yes, please complete section below:	

Where a Tenderer seeks to have the Regional Price Preference applied on either qualifying local or Peel Region Business please complete the following in full.

Full Description of Local Business Content	Value
	\$
Value of Local Business Content (Ex GST)	
Full Description of Peel Region Business Content	Value
	\$
Value of Peel Region Business Content (Ex GST)	

The levels of preference outlined in the Principals Regional Price Preference Policy only apply to businesses that are located within the Shire of Murray or the Peel Region for at least six (6) months prior to the closing date of tender invited. The Peel Region includes the Shire's of Waroona, Boddington, Serpentine Jarrahdale and the City of Mandurah.

4.2 Price Schedule for Works detailed in Part 3 – Scope of Works

The tenderer is to complete the Schedule below listing all of the secondary consultants to be engaged and the fees payable to each consultant.

In submitting the list of consultants, this will be taken as the Lead Consultants recommendation however, the Client through the Clients Representative reserves the right to authorise all secondary consultants. Where a consultant is not acceptable to the Clients Representative then the Lead Consultant will be required to nominate an alternative consultant until such times as the Client Representative agrees to the appointment.

However, the quantum of fees involved will not vary from the Tender Submission.

The price is to include the full price for Stage 1 and Stage 1A.

REF NO.	DESCRIPTION	ORGANISATION NAME	TENDERED LUMP SUM AMOUNT (excl GST) (Include all relevant disbursements)
1	Lead Consultant		
2			
3			
4			
5			
6			
7			
8			
9			
10			
	SUB TOTAL		
	GST		
	TOTAL LUMP SUM TENDER		

4.3 Schedule of Hourly Rates

The tenderer is to list a schedule of hourly rates to apply to all consultants from whom the Client requires additional works.

CONSULTANT	TITLE	HOURLY RATE (excl GST)

4.4 Schedule of Stages of Work

The Proponent is to complete the schedule below and submit with the Form of Tender indicating the payments required for each of the stages of work.

STAGE NO	DESCRIPTION	FEE PAYABLE (excl GST)
1	Establish the Context	
2	Risk Identification	
3	Vulnerability Analysis	
4	Risk Evaluation	
5	Risk Treatment	
6	Implementation Plan	
7	Monitoring Reporting and Review	
8	Final CHRMAP	

4.5 Composition of Contract Price

The rates provided in the Returnable Schedules are deemed to include the Consultants cost for:

- a) Travel to and from the Principals Office in Pinjarra and other locations as required within the scope of works
- b) Legislation compliance
- c) Provision of personnel and associated costs
- d) Allowances
- e) Workcover, payroll tax and superannuation contributions
- f) Insurance premiums

- g) Equipment costs, including consumables
- h) All vehicle and personnel transport costs
- i) Management, office/depot administration and supervision
- j) All safety equipment
- k) Overheads and on-costs
- l) Any other costs required to deliver the scope of works

Name: _____

Signature: _____

Name of Witness: _____

Address of Witness: _____

Date: _____

5 Special Conditions of Contract

5.1 Special Condition of Contract

The Special Conditions of Contract should be read in conjunction with this Request and the Specifications.

5.2 Period of Contract (Time)

A formal instrument of agreement (Contract), subject to the Principal's Representatives approval will be entered into by the Client, with the successful Consultant for the period considered

5.3 Commencement

Fourteen (14) days from the date of the acceptance of the Contract.

5.4 Standard of Care

The successful Consultant must perform the Services sought to the standard of skill, care and diligence expected of a skilled and competent professional practising in the particular fields relevant to the Services, or such higher standard as the Consultant has represented in writing to the Client in relation to the contract awarded.

5.5 Rise and Fall

The Contract works shall not be subject to rise and fall adjustment in costs.

5.6 Variation Margin

Not applicable.

5.7 Order of Precedence

The order of precedence is –

- (a) Contract;
- (b) Specifications and Special Conditions of Contract;
- (c) General Conditions of Contract.

5.8 Payments to Consultant

Progress payments under the Contract awarded for this RFT will be made to the successful consultant by Electronic Funds Transfer to a bank account provided in writing to the Principal, subject to satisfactory performance, payment will be made with 28 days of receipt of a tax invoice to a place nominated by the Consultant.

5.9 Interest on Overdue Payments

The interest rate applicable to late payments is 7% per annum.

5.10 Occupational Safety and Health

The Consultant shall comply with the Occupational Safety & Health Act 1984 (the "Act") (OH&S) and the Occupational Safety & Health Regulations 1996 (the "Regulations") and with any amendments that may be made to the Act and Regulations from time to time.

The Consultant shall be solely responsible for ensuring that wherever practicable, its employees and those of the Sub-consultants and employees of Separate Contractors, the Principal Representative, and visitors to the Site, are not exposed to hazards.

Prior to any work commencing on the site the successful Tenderer shall arrange with the Principal for all employees, subcontractors and tradesman to complete a Shire of Murray OH&S induction.

5.11 Access and Inclusion Plan 2018/2022

The Shire of Murray is required under the Disability Services Act 1993 to develop and implement an Access and Inclusion Plan (AIP) that provides a framework to ensure that people with disabilities have equal access to services and facilities in the Shire of Murray. The successful Consultant may be required to provide the Principal a report on AIP compliance.

A copy of the AIP can be accessed at www.murray.wa.gov.au/services/community-groups/access-inclusion.

5.12 Insurance

Without limiting its obligations and responsibilities, the Consultant shall ensure valid insurances are held with a reputable company operating within Australia for the entire contract period, under the following headings:

(a) Public Liability:

A Public Liability policy with an Insurer approved by the Australian Prudential Regulation Authority (APRA) as per their list of Insurers Authorised to Conduct New or Renew Insurance Business in Australia.

The policy of Public Liability Insurance taken out by the Consultant is to provide a minimum limit of liability of \$10 million (AU\$10,000,000) in respect of Death, Property Damage and Bodily Injury.

(b) Workers Compensation:

The Consultant shall effect and keep in effect during the currency of the Contract such Insurance as may be necessary to adequately protect the Consultant and the Principal in respect of liability for payment of compensation to any Employee of the Consultant or of a Subconsultant of the Consultant under the *Workers' Compensation and Injury Act 1981* or at Common Law.

The insurance shall be extended to indemnify the Principal for the Principal's statutory liability to persons employed by the Consultant. The Consultant shall ensure that every subconsultant is similarly insured.

(c) Professional Indemnity:

Where the Contract involves the provision of professional services and/or advice, the Consultant is to take out a Professional Indemnity Insurance policy with an Insurer approved by the Australian Prudential Regulation Authority (APRA) as per their list of Insurers Authorised to Conduct New or Renew Insurance Business in Australia.

The policy of Professional Indemnity Insurance taken out by the Consultant will have a limit of Liability based upon a figure agreed by the Principal and Consultant the limit of Liability will not be less than \$5 million (AUD\$5,000,000).

5.13 Notices and Correspondence to the Consultant

Any correspondence, notice, may be considered lodged with the Consultant) IF:

- (a) Delivered by hand to the office of the Consultant as recorded on the **Tender** or,
- (b) Sent through the postal services to the address recorded in the **Tender**); and,
- (c) Shall be deemed to have been lodged with the Consultant at the end of the fifth day after it was posted; or, Sent by facsimile to the number recorded on the Tender Offer shall be deemed to have been lodged with the Consultant on the day on which it was transmitted.

5.14 Notices to the Principal

Correspondence to the Principal is to be addressed to: The Chief Executive Officer for the attention of the Principals Representative and may be considered lodged by the Consultant if: Delivered by hand to the office of the Principal; or posted to the mailing address of the Principal.

5.15 Methods of Work

Work practices used by the Consultant (including those of sub consultant's) for work under this Contract is not to expose employees to hazards or unnecessary risk, in the opinion of Worksafe WA. Any notice or prohibition order issued by Worksafe WA or any other statutory body, to cease or change work practices, is to be immediately advised to the Principals Representative with copies of such orders or notices. The Consultant is responsible to ensure all work practices used on work for the Principal, conform in all respects with the requirements of Worksafe WA. The Consultant is solely responsible for rectification of any breach of Worksafe WA Regulations.

5.16 Arbitrator

The Arbitrator for matters relating to this Request is deemed to be the Chairperson for the time being of the Chapter of the Institute of Arbitrators & Mediators Australia in Western Australia.

5.17 Fees by Consultant

All application and approval fees or charges from third parties, as may be required are the responsibility of the Consultant.

5.18 Drawing Standards

All drawings prepared by the Consultant and all secondary consultants shall be suitable for use in AutoCAD.

Should a CAD program other than Autodesk AutoCAD be used, the equivalent settings for the software must be applied when possible.

- The drawing naming convention should be as follows [Project Number]-[Drawing Number In Sequence]-[Revision]. An example of this is SM024-001-A.

5.19 Consultancy Structure

The Client will be the Shire of Murray and they will be the Principal under the contract.

For the purposes of this project, the Principal's Representative will be a Shire appointed Project Manager.

A Project Steering Group comprising of Shire of Murray, Stakeholder and Community representatives has been established for the project duration. All communications shall be addressed to the Project Manager/Principal's Representative.

The Project Consultant will be responsible to the Principal through the Project Manager for the efficient and effective carriage of the Project and all communications and instructions from the Principal will be through the Project Manager.

6 General Conditions of Contract for Consultants

The Australian Standards General Conditions of Contract for Consultants AS4122—2010 will apply between the Client and the successful Tenderer awarded the Contract to carry out the requirements contained in this request.

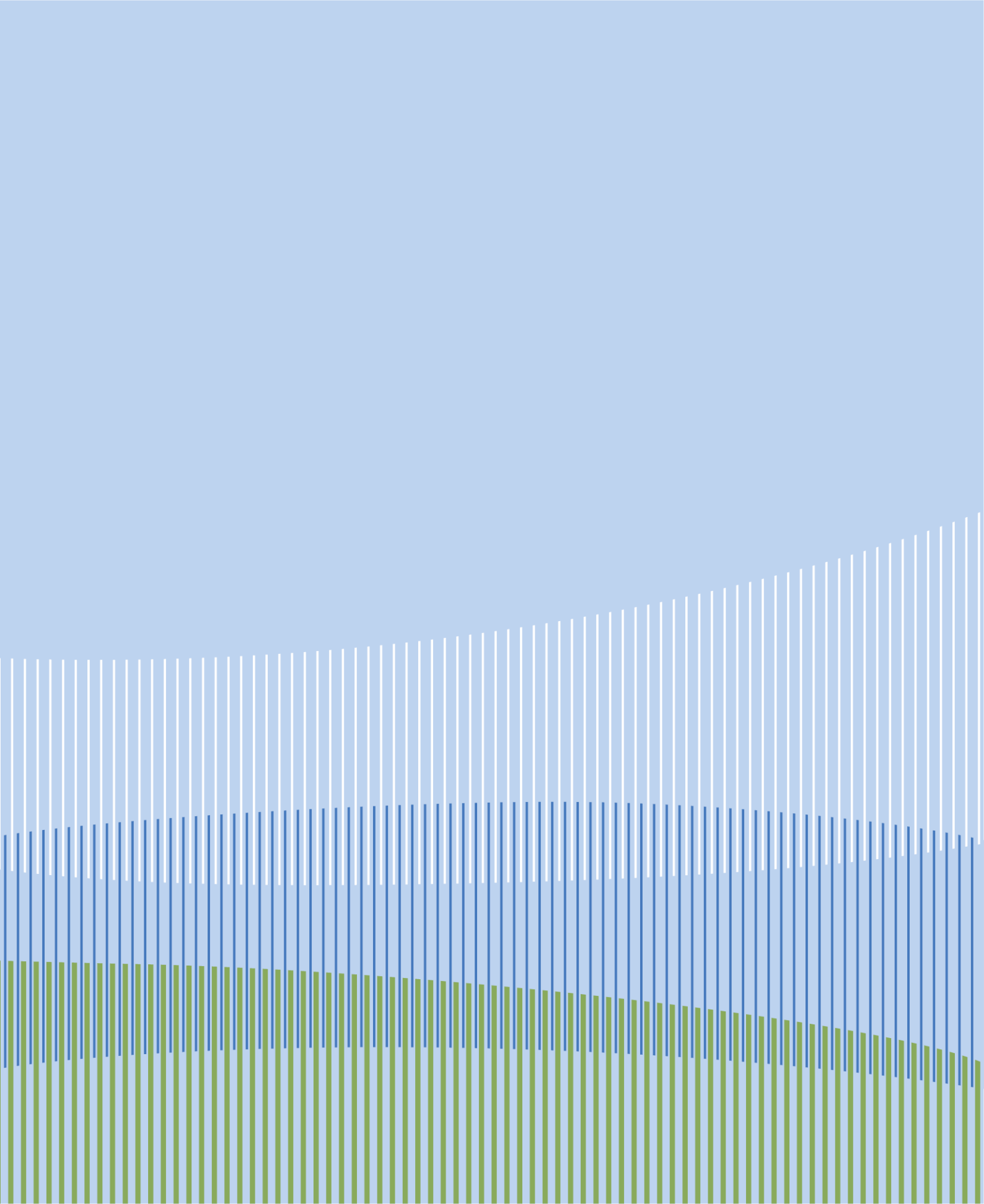
The Australian Standard General Conditions of Contract for the Engagement of Consultants AS 4122—2010 is a separate document and is to be read by all Tenderers prior to submitting a Tender. Copies will not be supplied to Tenderers.

In the circumstance of any conflict between AS 4122—2010 and the conditions contained the Special Conditions of Contract – Part 5, take precedence.

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Corporate Business Plan

2020 - 2024







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Integrated Planning and Reporting

The Framework, introduced by the State Government in 2010, requires each local government to have a Strategic Community Plan, a Corporate Business Plan and other informing strategies in place to ensure the future provision of services is sustainable.



The Murray 2030 Strategic Community Plan expresses the long-term community aspirations that have been developed with extensive consultation. It is an overarching document that covers a period of 10 years.

Murray 2030
Strategic Community Plan 2019 - 2030



The Corporate Business Plan is the Shire of Murray's four-year planning document and is an integral part of the Integrated Planning and Reporting Framework, activating the objectives of the Strategic Community Plan and informing the annual budget process to ensure the priorities of the community are strategically aligned and affordable.

Informing strategies are used to ensure adequate resourcing of plans, including a Workforce Plan, Long-Term Financial Plan and Asset Management Plan.

A comprehensive report on the achievements and any deviations from the Plan, is included in the Shire's Annual Report each year.

Councillors



Shire President Cr. David Bolt



Deputy Shire President
Cr. Douglas McLarty



Cr. Ange Rogers



Cr. Brad Cardilini



Cr. Brenda Beacham



Cr. Casey Rose



Cr. Geoff Black

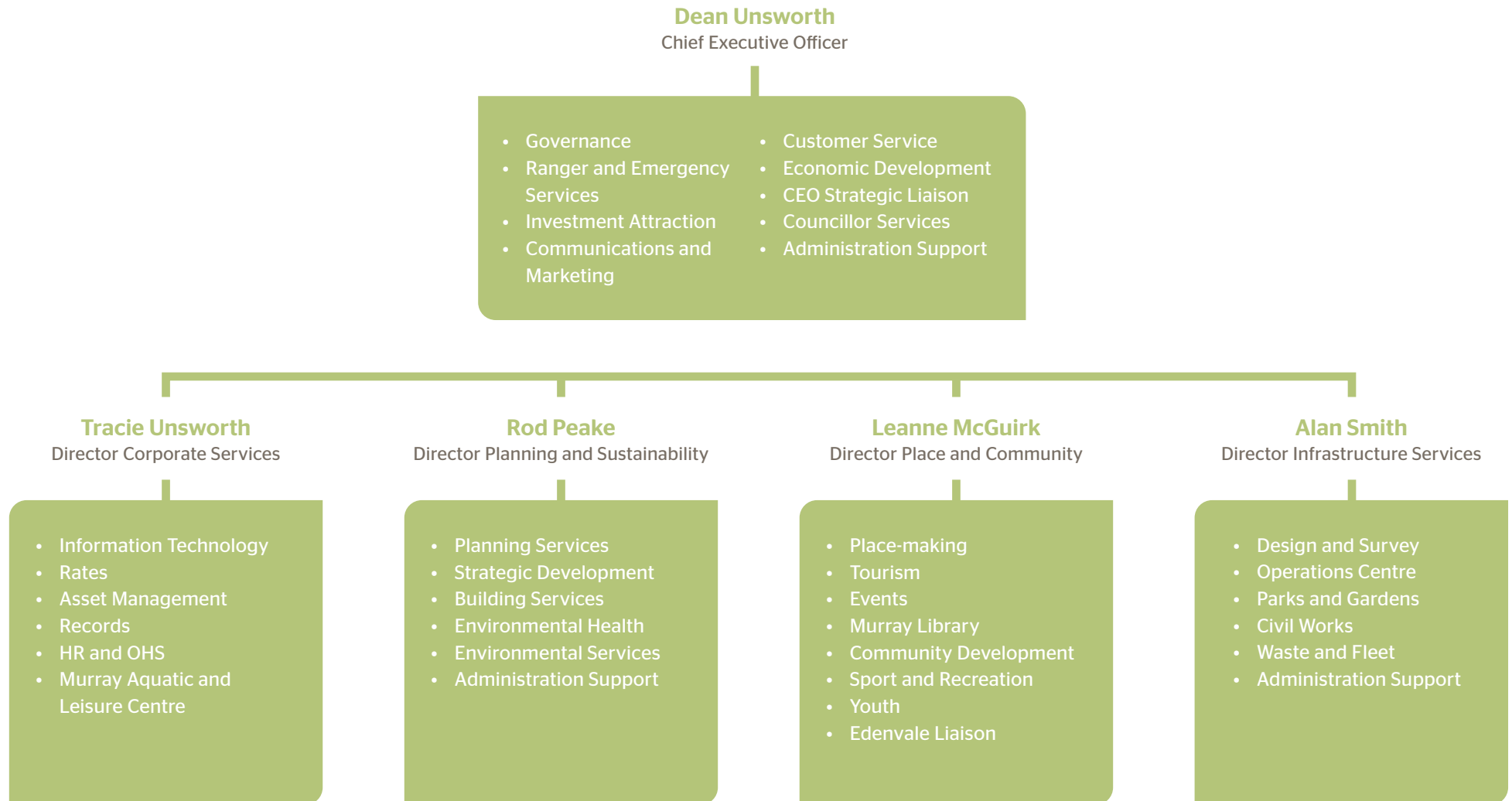


Cr. Steve Lee



Cr. Stuart Kirkham

Organisational Structure



Strategic Community Plan

Focus Areas and Aspirations 2030

Places for People

In 2030 Murray will have created great places for people through strong partnerships with the community; innovative urban design; and improved the well-being and quality of life for residents.

Thriving Economy

In 2030 Murray will have a diverse and prosperous economy that supports innovation, training opportunities and provides a variety of business, tourism and employment opportunities.

Environment, Character and Heritage

In 2030 Murray will be effective stewards of our environment, history, heritage, natural landscape and rural character.

Connected and Accessible

In 2030 Murray will have enhanced our transport linkages and opportunities to share information using a variety of travel and technology options.

Capable and Accountable

In 2030 Murray will have further developed strong leadership through good governance, effective communication and ensuring value for money.

Service Areas

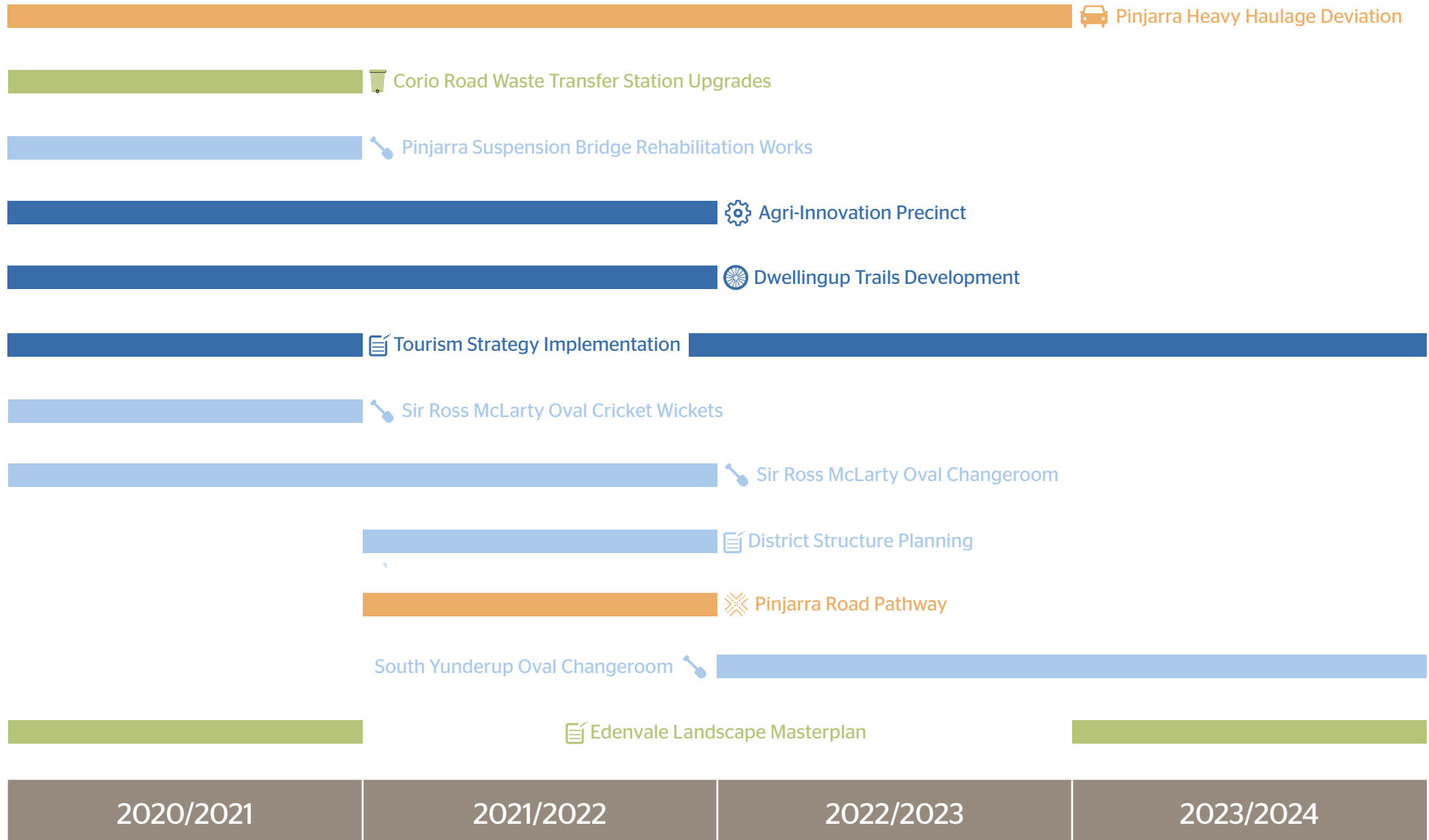
Office of the Chief Executive Officer		
Department	Services	
Chief Executive Office	<ul style="list-style-type: none"> Elected members policy development Strategic planning Risk management 	<ul style="list-style-type: none"> Stakeholder partnerships Integrated planning and reporting
Communications and Marketing	<ul style="list-style-type: none"> Strategic marketing management Media and public relations Corporate website and social media Advertising and promotion 	<ul style="list-style-type: none"> Design and print management Internal and stakeholder communication Community engagement
Governance	<ul style="list-style-type: none"> Property management Policy management and development Compliance activities and reporting Procurement Tender and expressions of interest 	<ul style="list-style-type: none"> Legislation development Local Government elections Management of corporate documents Delegations management
Investment Attraction	<ul style="list-style-type: none"> Economic development and planning Strategic tourism planning 	<ul style="list-style-type: none"> Investment engagement and facilitation
Ranger and Emergency Services	<ul style="list-style-type: none"> Regulatory compliance Animal control Emergency management Bush fire prevention and preparedness Emergency services Litter and illegal dumping 	<ul style="list-style-type: none"> Abandoned vehicles Off-road vehicles Enforcement of legislation Illegal parking Ranger Services for Shire of Waroona
Planning and Sustainability		
Department	Services	
Strategic Planning and Development	<ul style="list-style-type: none"> Planning strategies and projects Environmental planning and projects 	<ul style="list-style-type: none"> Sub-Regional and District Structure Planning Developer Contribution Schemes
Planning	<ul style="list-style-type: none"> Development approvals Subdivision referrals 	<ul style="list-style-type: none"> Local structure planning Review and updates to the Town Planning Scheme Planning Policy
Health Services	<ul style="list-style-type: none"> Environmental health approvals Environmental health programs 	<ul style="list-style-type: none"> Environmental Health Services for Shire of Waroona
Building Services	<ul style="list-style-type: none"> Building approvals 	<ul style="list-style-type: none"> Council building maintenance, refurbishment and construction

Corporate Services		
Department	Services	
Human Resources	<ul style="list-style-type: none"> Human resources Occupational health and safety 	<ul style="list-style-type: none"> Training and development Health and wellbeing
Information Services	<ul style="list-style-type: none"> Hardware and software management Technology support Technical support to the Shire of Waroona 	<ul style="list-style-type: none"> Regulatory compliance of records Freedom of Information requests
Finance	<ul style="list-style-type: none"> Accounting Regulatory compliance Rates services 	<ul style="list-style-type: none"> Customer service Payroll services Asset management =
Murray Aquatic and Leisure Centre	<ul style="list-style-type: none"> Aquatic facilities Leisure Centre management School sporting events 	<ul style="list-style-type: none"> Recreation and fitness Crèche Kiosk

Place and Community		
Department	Services	
Place Management	<ul style="list-style-type: none"> Place-making 	<ul style="list-style-type: none"> Events management
Tourism	<ul style="list-style-type: none"> Trails 	<ul style="list-style-type: none"> Dwellingup Trails and Visitor Centre
Recreation and Community Development	<ul style="list-style-type: none"> Youth development Club development Arts and culture Disability, access and inclusion 	<ul style="list-style-type: none"> Community engagement, planning and development Crime prevention Grants management Seniors
Murray Library	<ul style="list-style-type: none"> Library service delivery Information provision 	<ul style="list-style-type: none"> Community learning

Infrastructure Services		
Department	Services	
Technical Services	<ul style="list-style-type: none"> Kerbside waste collection Waste transfer stations Bulk waste pick-ups 	<ul style="list-style-type: none"> Fleet management Cemetery management Waterway facilities
Infrastructure Services	<ul style="list-style-type: none"> Management of contract and capital work projects Road design Parks and waterways Traffic management 	<ul style="list-style-type: none"> Maintenance of bridge structures Management of waterways facilities Coordinate funding for capital improvements Future strategy planning for infrastructure
Operations	<ul style="list-style-type: none"> Road construction and maintenance Drainage construction and maintenance Operations Centre and stores management Workshop management Major equipment purchasing and maintenance 	<ul style="list-style-type: none"> Parks and garden maintenance Graffiti and illegal dumping management Reticulation maintenance Signage Works request management

Major Projects





Places for People

Objective 1.1 Socially connected, safe and cohesive community

Strategy 1.1.1 In partnership with communities, identify and prioritise community-led projects and initiatives

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.1.1.1 Develop Place Plans for each town	Place Management		x	x	x
1.1.1.2 Provide annual funding to assist with implementing place-making activities	Place Management	\$25,000	\$25,000	\$25,000	\$25,000
1.1.1.3 Support and deliver the Shire's Community Assistance Partnership Scheme	Place Management	\$40,500	\$40,500	\$40,500	\$40,500
1.1.1.4 Support the Shire's Murray Community Support Hub to improve access to services for vulnerable people and groups within the community	Community Development	\$1,000	\$1,000	\$1,000	\$1,000

Strategy 1.1.2 Support diverse, minority and cultural groups

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.1.2.1 Support cultural activities and build capacity within the Aboriginal community	Community Development	\$5,000	\$5,000	\$5,000	\$5,000
1.1.2.2 Improve facilities and access throughout the Shire	Community Development	\$5,000	\$5,000	\$5,000	\$5,000

Strategy 1.1.3 Grow and develop an age friendly community

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.1.3.1 Deliver initiatives that meet the aims and outcomes of the Age Friendly Communities Plan	Community Development	\$4,500	\$4,500	\$4,500	\$4,500
1.1.3.2 Review the Age Friendly Communities Plan	Community Development	x	\$500	x	
1.1.3.3 Implement and report on the Access and Inclusion Plan	Community Development		\$1,000	x	x

Strategy 1.1.4 Become a youth focused and supportive community

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.1.4.1 Deliver initiatives that meet the aims and outcomes of the Shire's Youth Strategy	Community Development	\$10,000	\$10,225	\$10,481	\$10,743
1.1.4.2 Review the Shire of Murray Youth Strategy	Community Development		\$1,000	X	X
1.1.4.3 Support Murray Youth for Youth to deliver events and initiatives	Community Development	\$1,600	\$1,636	\$1,677	\$1,719

Strategy 1.1.5 Develop and facilitate events of a local and regional scale

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.1.5.1 Support, develop and attract major events	Place Management	\$130,700	\$126,108	\$108,275	\$110,497
1.1.5.2 Promote and support Christmas celebrations	Place Management	\$19,257	\$19,690	\$20,182	\$20,687
1.1.5.3 Support community-led events that bring people together to celebrate community or meet neighbours	Community Development	x	\$3,000	\$3,000	\$3,000
1.1.5.4 Promote and support the delivery of the 'Back to Pinjarra Day' cultural event	Place Management	\$5,500	\$5,500	\$5,500	\$5,500



Strategy 1.1.6 Ensure the safety of our community

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.1.6.1 Develop, implement and maintain bushfire risk management planning	Rangers and Emergency Services	\$174,505	\$176,083		
1.1.6.2 Review the Community Safety and Crime Prevention Plan	Community Development	x	x		
1.1.6.3 Deliver initiatives that meet the aims and outcomes of the Shire's Community Safety and Crime Prevention Plan	Community Development	\$5,100	\$5,215	\$5,345	\$5,479

Objective 1.2 Maximise and connect the natural assets to the community

Strategy 1.2.1 Connect the natural assets and waterways, parks and reserves to the community

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.2.1.1 Implement a Public Open Space Strategy that links recreation areas to people	Infrastructure Services	x			
1.2.1.2 Progressively improve and activate family friendly foreshore reserves	Infrastructure Services	x	x	x	x
1.2.1.3 Undertake progressive maintenance of pedestrian bridges	Infrastructure Services	\$905,000			
1.2.1.4 Replace the North Pinjarra Reserve boundary fence	Infrastructure Services		\$45,000		

Strategy 1.2.2 Upgrade the amenity of the Murray River Square, foreshore reserve and Glebe Land

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.2.2.1 Progressively implement the Murray River Foreshore Masterplan	Planning	\$119,000			

Shire of Murray population forecast for 2020 is 19,369 - expected to grow to 80,781 by 2041

Objective 1.3 Ensure quality, diverse and innovative planning outcomes that meet community aspirations

Strategy 1.3.1 Ensure our Town Planning Scheme and Local Planning Strategy facilitates quality and diverse planning outcomes

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.3.1.1 Prepare a place-led Local Planning Strategy	Planning	x	x	x	
1.3.1.2 Prepare a new Local Planning Scheme	Planning	x	x	x	
1.3.1.3 Coordinate the preparation of a Developer Contribution Plan for the Nambeelup Industrial Area	Strategic Development	x	x		
1.3.1.4 Prepare a Developer Contribution Plan for community infrastructure	Strategic Development	x	x		

Strategy 1.3.2 Prepare District Structure Plans for new growth areas

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.3.2.1 Prepare a District Structure Plan for Pinjarra	Planning	x			
1.3.2.2 Prepare a District Structure Plan for Barragup/Furnissdale to West Pinjarra/Ravenswood	Strategic Development		\$80,000	x	
1.3.2.3 Prepare a District Structure Plan for Dwellingup	Strategic Development		\$42,500	x	
1.3.2.4 Prepare a District Structure Plan for North Dandalup	Strategic Development		\$42,500	x	
1.3.2.5 Adopt the Southern Palusplain Strategy	Strategic Development	x			

Strategy 1.3.3 Implement the Pinjarra Revitalisation Strategy

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.3.3.1 Finalise the preparation of the Pinjarra Activity Centre Plan	Planning	x			
1.3.3.2 Continue the Pinjarra and Dwellingup Town Centre Façade Refurbishment Subsidy Program	Planning	\$20,000	\$20,000	\$20,000	\$20,000
1.3.3.3 Facilitate the restoration and re-use of the former Exchange Hotel	Planning	\$140,000			
1.3.3.4 Advocate for the relocation of the Pinjarra Fire Station and Pinjarra Police Station to an alternative, suitable site within the town	Chief Executive Office				x
1.3.3.5 Prepare and implement a District Traffic Management Plan for key town centre streets	Infrastructure Services		\$56,570		

Objective 1.4 Encourage an active and healthy community

Strategy 1.4.1 Plan community facilities for future generations

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.4.1.1 Update the Community Infrastructure Plan to identify sport, recreation and community facility requirements for the future	Strategic Development	x			
1.4.1.2 Prepare a Murray Sport and Recreation Plan	Sport and Recreation	\$15,000			
1.4.1.3 Undertake a strategic review of the Edenvale Heritage Precinct and implement the actions of the endorsed Vision and Activation Plan	Community Development	\$10,000	\$10,000	\$10,000	\$10,000
1.4.1.4 Undertake progressive improvements to Pinjarra Cemetery in line with the approved masterplan	Infrastructure Services	\$30,000		\$20,000	\$5,000
1.4.1.5 Review the Sir Ross McLarty Sport Precinct Masterplan	Sport and Recreation		\$6,000	x	x
1.4.1.6 Prepare a needs assessment for a community purpose facility in Ravenswood	Strategic Development		\$5,000		
1.4.1.7 Prepare a masterplan for the Ravenswood Open Space (Reserve 26526)	Strategic Development	\$10,000			
1.4.1.8 Administer the Community Facility Fund	Sport and Recreation	\$50,000	\$50,000	\$50,000	\$50,000
1.4.1.9 Undertake progressive improvements to the Sir Ross McLarty Sport Precinct	Sport and Recreation	\$98,930	\$790,935		
1.4.1.10 Construct the South Yunderup Oval Changerooms	Sport and Recreation			\$20,000	\$790,935
1.4.1.11 Upgrade the Murray Aquatic and Leisure Centre toilets and changerooms	Building Services	\$70,000			
1.4.1.12 Improve the functionality of buildings within the Edenvale Heritage Precinct for user groups	Building Services	\$15,000			
1.4.1.13 Review and implement the Sandy Cove South Yunderup Reserve Masterplan	Infrastructure Services	\$10,000	\$250,000		

On average, the Shire receives 23 development and 42 building applications each month

Strategy 1.4.2 Actively take opportunities to enhance public health

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.4.2.1 Provide library programs that reduce social isolation and promote life-long learning	Library Services	\$19,393	\$19,393	\$7,500	\$7,500
1.4.2.2 Increase visitation and participation in Murray Aquatic and Leisure Centre activities	Murray Aquatic and Leisure Centre	x	x	x	x
1.4.2.3 Improve participation in arts and culture activities	Place Management	\$2,500	\$2,500	\$2,500	\$2,500
1.4.2.4 Support the development, growth and sustainability of sport and recreation clubs	Sport and Recreation	\$2,500	\$2,500		
1.4.2.5 Encourage the community to lead active, healthy lifestyles and support opportunities that enable participation at a competitive level	Sport and Recreation	\$2,000	\$2,000	\$2,000	\$2,000
1.4.2.6 Implement the Asbestos Management Plan	Building Services		\$15,000	\$15,000	
1.4.2.7 Implement the Swimming Pool Barrier Program	Building Services	\$94,680			
1.4.2.8 Review the Public Health Plan	Environmental Health	x			
1.4.2.9 Review the Mosquito Management Plan	Environmental Health	x			

Strategy 1.4.3 Foster and value our volunteers

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.4.3.1 Celebrate the contribution of volunteers and encourage increased volunteerism within the community	Community Development	\$2,571	\$2,629	\$2,695	\$2,762

Strategy 1.4.4 Lobby to increase health services in Murray

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
1.4.4.1 Continue to work with various health agencies encouraging services to be provided through outreach or extended services to Murray	Community Development	x	x	x	x

Thriving Economy

Objective 2.1 An economy that is focused on key success factors for growth; knowledge and innovation; export income and investment; infrastructure and local capacity

Strategy 2.1.1 Maximise the inherent economic opportunities in the Mandurah Murray functional economic region

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
2.1.1.1 Develop a project prioritisation tool to maintain a pipeline of projects for the future	Investment Attraction	x	x	x	x

Strategy 2.1.2 Build and maintain the Transform Peel Initiative

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
2.1.2.1 Implement the Agri-Innovation Precinct project	Investment Attraction	\$7,612,500	\$7,612,500	x	x
2.1.2.2 Prepare business development strategies for the different elements of the Transform Peel Initiative and the Agri-Innovation Precinct	Investment Attraction	x	x	x	x
2.1.2.3 Prepare and commence implementation of the Agri-Innovation Marketing and Operational Plan	Investment Attraction	x	x	x	x

Strategy 2.1.3 Reposition the equine industry in Murray as a dominant economic sector

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
2.1.3.1 Implement key short, medium and long-term initiatives identified in the Racing and Pacing infrastructure Business Case	Chief Executive Office	x	x	x	x

Strategy 2.1.4 Maximise the economic opportunities inherent in the strategic Murrayfield Airport

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
2.1.4.1 Support the Murrayfield Airport Development Plan	Chief Executive Office	x	x	x	

Murray is home to 1,065 local businesses, employing 7,226 people

Strategy 2.1.5 Position Pinjarra as a key regional centre through the Pinjarra Revitalisation Strategy

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
2.1.5.1 Implement initiatives that support and enhance capacity of the local business, tourism and innovation/entrepreneurial sectors	Place Management	\$10,000	\$10,000	\$10,000	\$10,000
2.1.5.2 Support local innovation and entrepreneurial activity	Place Management	\$4,500	\$4,500	\$4,500	\$4,500

Strategy 2.1.6 Build a strong local content, local jobs program in Murray

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
2.1.6.1 Implement a local jobs content into tenders	Investment Attraction	x	x	x	x

Objective 2.2 Maximise Murray's natural assets and heritage as a driver for tourism development

Strategy 2.2.1 Develop key sectors of the tourism economy where Murray has competitive advantage

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
2.2.1.1 Implement recommendations of the Murray Tourism Marketing and Communications Plan	Tourism	\$100,000	\$100,000	\$50,000	\$50,000

Strategy 2.2.2 Develop Dwellingup into a nationally recognised Trails Town

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
2.2.2.1 Transform Dwellingup into a national Trails Town	Chief Executive Office	\$1,324,679	\$1,732,500	x	



Environment, Character and Heritage

Objective 3.1 Protect and enhance our existing natural assets - waterways, bushland and biodiversity

Strategy 3.1.1 Protect and enhance natural areas and biodiversity on public and private land

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.1.1.1 Support the Healthy Habitats Program	Environment	\$10,000	\$10,000	\$10,000	\$10,000
3.1.1.2 Prepare and implement Shire of Murray Reserve Management Plans	Environment	\$5,000	\$5,000	\$5,000	\$5,000
3.1.1.3 Implement the Herron Point Management Plan	Environment		\$10,000		
3.1.1.4 Support biosecurity programs	Environment	\$5,000	\$5,000	\$5,000	\$5,000
3.1.1.5 Implement Waterways Management Plans	Infrastructure Services	x	x	x	x
3.1.1.6 Work with the community to progressively protect and enhance riverbanks	Infrastructure Services	\$20,000	\$20,000	\$20,000	\$20,000
3.1.1.7 Prepare a tree preservation framework	Environment	x	x		

Strategy 3.1.2 Develop a vision for each town in relation to natural assets

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.1.2.1 Provide environmental input into the place-making process	Environment	x	x	x	x

Strategy 3.1.3 Lead the Dwellingup Futures group to ensure a balanced approach to development in and around Dwellingup

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.1.3.1 Develop an evidence based Dwellingup strategic plan and vision for state government endorsement	Strategic Development	x			

The Shire of Murray covers 171,104ha or 1,711km²

Strategy 3.1.4 Continually review and enhance public boating facilities and environmental sustainability within our waterways

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.1.4.1 Provide input into the Department of Transport review for the future planning of Peel waterways	Executive Management Infrastructure Services	x			
3.1.4.2 Progress the development of recreational boating facilities to meet community needs	Executive Management Infrastructure Services	\$10,000	\$10,000	\$10,000	\$10,000
3.1.4.3 Progress the rehabilitation of the dredge spoil site adjacent to the Batavia Quays Boat Ramp	Infrastructure Services		x		
3.1.4.4 Undertake a feasibility study for boat launching improvements at Batavia Quays	Infrastructure Services	\$40,000			

Objective 3.2 Proactively manage resources and reduce our carbon footprint by responsible management of water, energy, fire management and waste

Strategy 3.2.1 Secure water resources to ensure water sustainability for economic and recreational needs

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.2.1.1 Implement the waterwise action plan	Strategic Development	\$10,000	\$10,000	\$10,000	\$10,000
3.2.1.2 Work with state agencies to progress the Managed Aquifer Recharge initiative	Strategic Development	x	x	x	x

Strategy 3.2.2 Continue to develop partnerships with environmental groups, state departments and stakeholders

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.2.2.1 Partner with the Peel-Harvey Catchment Council, landcare groups, Peron Naturaliste Group and Peel-Harvey Biosecurity Group	Environment	\$40,000	\$40,000	\$40,000	\$40,000



Strategy 3.2.3 Responsibly manage Council and community water and energy use

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.2.3.1 Prepare an Environmental Sustainability Strategy	Environment		\$50,000	x	
3.2.3.2 Develop a strategy for future water management at managed public open spaces and sporting precincts	Infrastructure Services	x	x		
3.2.3.3 Implement the Cities Power Partnership Program	Environment		\$10,000	\$10,000	
3.2.3.4 Supply and install a remote controlled irrigation system in Murray River Country Estate	Operations	\$35,000			

Strategy 3.2.4 Improve waste management practices through diversion, re-use and recycling

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.2.4.1 Develop a Waste Management Strategy that aligns to state objectives	Infrastructure Services	x			
3.2.4.2 Prepare and implement a waste education plan	Infrastructure Services	x	x	x	x
3.2.4.3 Maintain an alliance with Rivers Councils to manage the waste to energy contract and other waste initiatives	Infrastructure Services	x	x	x	x
3.2.4.4 Implement progressive improvements to the Corio Road Waste Transfer Station as per the Waste Infrastructure Plan	Infrastructure Services	\$607,097			

Objective 3.3 Develop adaptation strategies to mitigate risks associated with climate change

Strategy 3.3.1 Undertake a risk assessment of the impact of climate change

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.3.1.1 Complete the Coastal Hazard Risk Management and Adaptation Planning Strategy and consider outcomes within the planning framework	Planning	x	x		
3.3.1.2 Improve the resilience of natural areas by strategic re-vegetation	Environment	\$5,000	\$5,000	\$5,000	\$5,000
3.3.1.3 Consider the impacts of climate change on human health including increased mosquito breeding sites	Environmental Health	x	x	x	

Objective 3.4 Value, protect and celebrate the Shire's rich aboriginal and colonial history

Strategy 3.4.1 Complete a review of the Shire's Local Government Heritage Inventory

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.4.1.1 Implement the Edenvale Conservation Plan	Planning	\$94,000	\$10,000	\$10,000	\$10,000
3.4.1.2 Review and implement the Pinjarra Railway Precinct Conservation Plan	Planning	\$10,000			

Strategy 3.4.2 Support the development of the Pinjarra Massacre Site memorial

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.4.2.1 Provide assistance to the Pinjarra Massacre Site Memorial Project Team	Community Development	x			

Strategy 3.4.3 Implement the Edenvale Landscape Masterplan

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
3.4.3.1 Progress the Edenvale Landscape Masterplan	Planning	\$25,000			\$221,096



Connected and Accessible

Objective 4.1 Promote an efficient and accessible local and regional transport network

Strategy 4.1.1 Deviate heavy haulage around Pinjarra to improve safety, amenity and economic growth

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
4.1.1.1 Progress the Pinjarra Heavy Haulage Deviation, including the Pinjarra Industrial Area interface to Pinjarra Road and Greenlands Road	Infrastructure Services	x	x	x	x
4.1.1.2 Progress the design and implementation for the downgrade of George Street and Pinjarra Road within the Pinjarra town centre	Infrastructure Services			x	x

Strategy 4.1.2 Develop a Transport Plan that considers the wider Peel region

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
4.1.2.1 Develop a Transport Strategy that incorporates future planning and infrastructure objectives	Infrastructure Services		\$56,570		
4.1.2.2 Align with Main Roads Western Australia to review the Pinjarra Road Access Strategy	Infrastructure Services	x			



The Shire maintains 96 buildings, 31 playgrounds and 95.8kms of footpaths

Strategy 4.1.3 Improve the amenity and functionality of the street network and town entrances

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
4.1.3.1 Develop a Pinjarra Town Centre Entrance Strategy	Infrastructure Services	x			
4.1.3.2 Identify and Implement traffic management initiatives that improve road network traffic safety	Infrastructure Services	x	\$42,500	\$42,500	\$42,500
4.1.3.3 Undertake a review of town entrances to develop improved character and entrance statements	Infrastructure Services	x	x		
4.1.3.4 Progressively implement street lighting improvements	Infrastructure Services	\$15,000			
4.1.3.5 Develop and implement the Murray Street Coolup Masterplan	Infrastructure Services	\$10,000	\$10,000		
4.1.3.6 Undertake improvements to narrow sealed roads	Operations	\$50,000			
4.1.3.7 Undertake tree management activities to improve access along roads	Operations	\$40,000			
4.1.3.8 Progressively undertake improvements to the drainage network	Operations	\$40,000	\$17,000		
4.1.3.9 Develop and implement the Newton Street Dwellingup Masterplan	Infrastructure Services		\$250,000		

Strategy 4.1.4 Investigate all alternative options to facilitate a transport network that services all towns

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
4.1.4.1 Develop Infrastructure plans that inform the Long-Term Financial Plan	Infrastructure Services	x	x	x	x
4.1.4.2 Source new road building material sites for future infrastructure management	Infrastructure Services	x			
4.1.4.3 Develop and implement a progressive bridge program that meets the transport network's needs	Infrastructure Services	x	x	x	x
4.1.4.4 Develop and implement a drainage strategy for townsite and rural areas that will inform future drainage initiatives	Infrastructure Services	x	x	x	x

Strategy 4.1.5 Improve the shared pathway linkages within and between towns

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
4.1.5.1 Develop a Dual-Use Pathway Strategy to ensure all towns have effective linkages	Infrastructure Services		\$30,000		
4.1.5.2 Construct and make improvements to the path network	Infrastructure Services	\$100,000	\$200,000	\$200,000	\$300,000

Capable and Accountable

Objective 5.1 Murray has a sustainable future

Strategy 5.1.1 Maintain long-term financial sustainability

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
5.1.1.1 Develop a rating strategy	Finance	x			
5.1.1.2 Undertake a land and asset review and prepare a long-term strategy	Planning	x			
5.1.1.3 Review the Infrastructure Asset Management Plan	Finance	x	x	x	x
5.1.1.4 Undertake a review of fees and charges	Finance	\$7,150	\$4,600	\$4,600	\$4,600
5.1.1.5 Review the Long-Term Financial Plan	Finance	x	x	x	x
5.1.1.6 Maintain Council owned buildings to a sustainable level	Building Services	\$30,000			

Strategy 5.1.2 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
5.1.2.1 Review the Strategic Community Plan	Chief Executive Office	x		x	
5.1.2.2 Review and implement the Risk Management Strategy	Integrated Planning			x	
5.1.2.3 Review the Corporate Business Plan	Integrated Planning	x	x	x	x
5.1.2.4 Support ongoing professional development for Councillors	Chief Executive Office	x	x	x	x
5.1.2.5 Review the Crisis Management and Business Continuity Plan	Integrated Planning	x		x	
5.1.2.6 Implement the Murray-Waroona Resource Sharing Alliance Strategy	Integrated Planning	x	x	x	x

Objective 5.2 Develop a skilled, committed and safe organisation

Strategy 5.2.1 Employ and maintain a skilled workforce

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
5.2.1.1 Develop a leadership and training program for aspiring leaders	Human Resources	x			
5.2.1.2 Develop and implement a professional development program	Human Resources	\$24,469	\$25,019	\$25,645	\$26,286
5.2.1.3 Review the Workforce Plan	Human Resources	x			
5.2.1.4 Review and implement the Human Resource Strategy	Human Resources	x	x	x	x
5.2.1.5 Develop and implement a health and wellbeing program	Human Resources	\$6,493	\$6,639	\$6,805	\$6,976
5.2.1.6 Progressively implement the Operations Centre Masterplan	Operations		\$16,971	\$275,427	

Strategy 5.2.2 Promote an organisational culture of safety, best practice and continuous improvement where staff live the brand

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
5.2.2.1 Review and implement the Occupational Safety and Health Strategic Management Plan	Human Resources	x	x	x	x
5.2.2.2 Develop an annual campaign to empower staff to live the brand	Communications and Marketing	x	x	x	x

Objective 5.3 Actively increase the level of engagement with the community

Strategy 5.3.1 Establish and maintain a user-focussed communication approach through which the community is informed, engaged and empowered

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
5.3.1.1 Develop and implement a Social Media and Digital Strategy	Communications and Marketing	x	x	x	x
5.3.1.2 Redevelop the website	Communications and Marketing	x			
5.3.1.3 Implement the Communications and Engagement Strategy	Communications and Marketing	x	x	x	x
5.3.1.4 Review the Shire's Communications and Engagement Strategy and undertake a Communications Audit	Communications and Marketing				\$35,000

Objective 5.4 Respond efficiently and effectively to the evolving needs of the community

Strategy 5.4.1 Deliver efficient and effective Council services to the community

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
5.4.1.1 Review and implement the Information and Communications Technology Strategy	Information Services	\$11,200	x		
5.4.1.2 Implement a community portal to allow online interactions	Information Services		x		

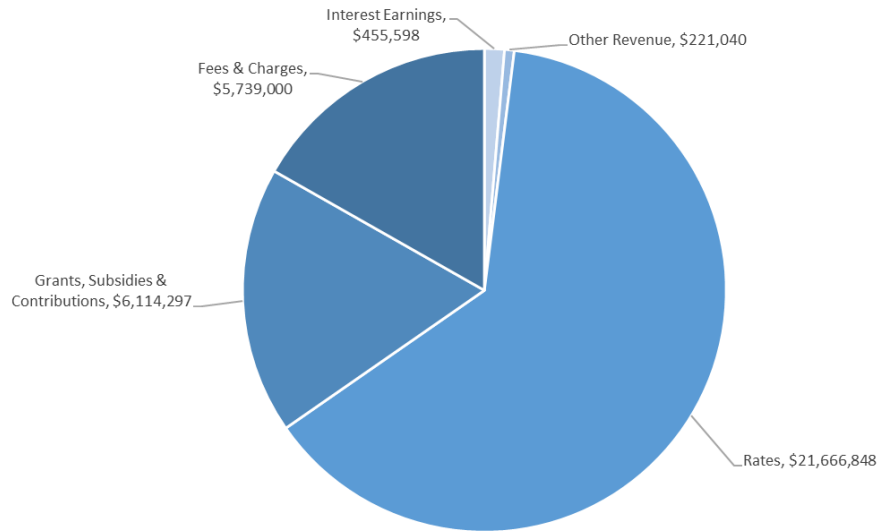
Strategy 5.4.2 Provide community-focused customer service and access to information

Project and Actions	Lead Department	2020/21	2021/22	2022/23	2023/24
5.4.2.1 Undertake a community survey with all residents	Communications and Marketing		\$20,000		
5.4.2.2 Regularly monitor customer service satisfaction	Customer Service	x	x	x	x
5.4.2.3 Develop a Signage Strategy for consistent, fit-for-purpose signage	Planning		x		

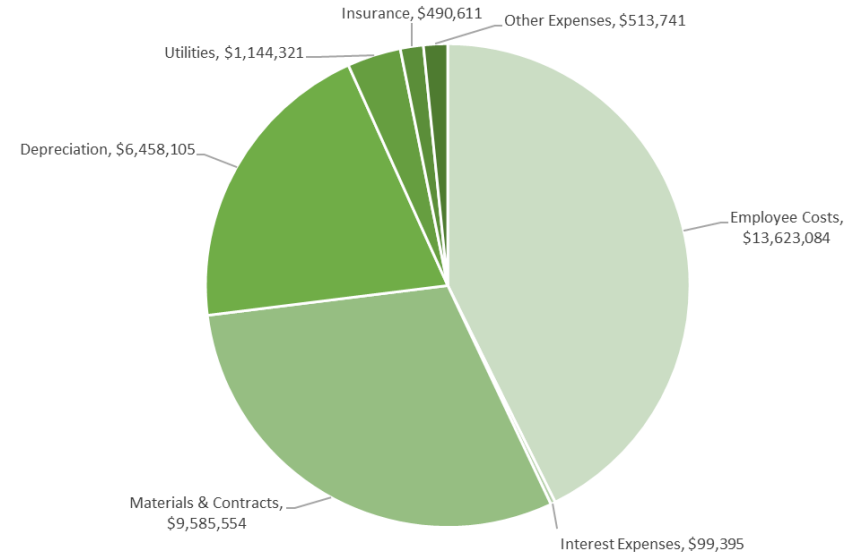


Income and Expenditure

Average 10 Year Operating Revenue



Average 10 Year Operating Expenditure



Resourcing the Corporate Business Plan

To facilitate the achievement of the community's long-term goals and objectives as expressed in the Murray 2030 Strategic Community Plan and the Corporate Business Plan, informing strategies have been developed to ensure the required workforce, infrastructure and financial strategies are in place.

Long-Term Financial Plan

The Long-Term Financial Plan is Council's ten-year financial planning document with an emphasis on long-term financial sustainability. Financial sustainability is one of the key issues facing local government due to several contributing factors including ageing infrastructure and constraints on revenue growth. This document tests the community aspirations and goals against financial realities.

Included within the Long-Term Financial Plan are:

- Assumptions used to develop the Plan
- Projected income and expenditure, balance sheet and cash flow statements
- Methods of monitoring financial performance

Balancing expectations, uncertainty of future revenue and expenditure forecasts are some of the most challenging aspects of the financial planning process.

As such, the longer the planning horizon, the more general the plan will be in the later years. Every effort has been taken to present the most current estimates and project scopes to be included in the Plan.

A primary goal of asset management is to provide the required level of service in the most cost effective manner through the creation, acquisition, maintenance, operation, rehabilitation and disposal of assets to provide for present and future generations.

Asset Management Planning

Council has developed an Infrastructure Asset Management Plan which incorporates all major asset classes. This is part of an overall framework that provides for the sustainable management of current and future assets, so that Council can continue to deliver services effectively to the community now and in the future. The objective of the Asset Management Plan is to present information about assets, to provide evidence of responsible asset management and compliance with regulatory requirements, and to summarise information with regard to funding aimed at maintaining assets at the required levels of service.

Council utilises integrated decision making to ensure that built, social, economic and natural impacts of asset provision and maintenance are properly considered throughout the asset management lifecycle.

Council's strategic financial planning will ensure that:

- Funding requirements are assessed
- Additional funds are identified where appropriate for the investment in new or upgraded assets

The Workforce Plan provides a framework and strategy to address the human resourcing requirements for Council's Corporate Business Plan, and as such, has a four-year horizon.

Workforce Plan

The Workforce Plan provides a strategic framework for organisational workforce planning and management. It is essential to plan for a workforce that can deliver the Shire's services and priorities addressed in the Corporate Business Plan.

As the functions of local government continue to increase and expand, workforce capacity, capability and innovation are paramount. To ensure sustainable service delivery now and in the future, the Shire is committed to developing leaders and employees with the right skill sets for our diverse business. Professional development and career advancement opportunities, as well as maintaining a priority focus on workplace health and wellbeing and safety, all support attracting and retaining high quality staff.

The Workforce Plan addresses external requirements and expectations which can have an impact on services the Shire delivers. The main areas identified are economic changes, increased environmental and sustainability requirements, increased compliance requirements and legislative changes.

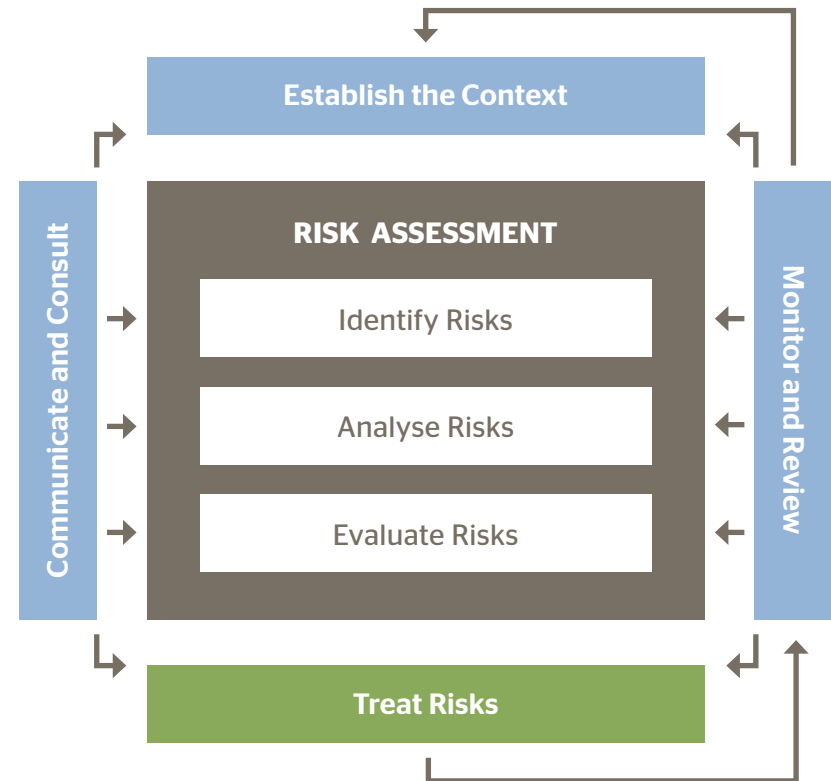


Risk Management

The Shire of Murray is committed to identifying, measuring and managing risks in order to capitalise on opportunities and achieve the objectives of Council's strategic plans.

To achieve this, the Shire has adopted a risk management framework aligned to AS/NZS ISO 31000:2018 Risk Management - Principles and Guidelines. The framework, which is comprised of a Risk Management Policy and Strategy, provides a coordinated and systematic process for managing risks, integrating risk management into everyday decision making and business planning.

A Crisis Management and Business Continuity Plan also compliments the framework, ensuring that the Shire can continue to provide essential services to stakeholders in the event of a crisis or major incident.






Photography:

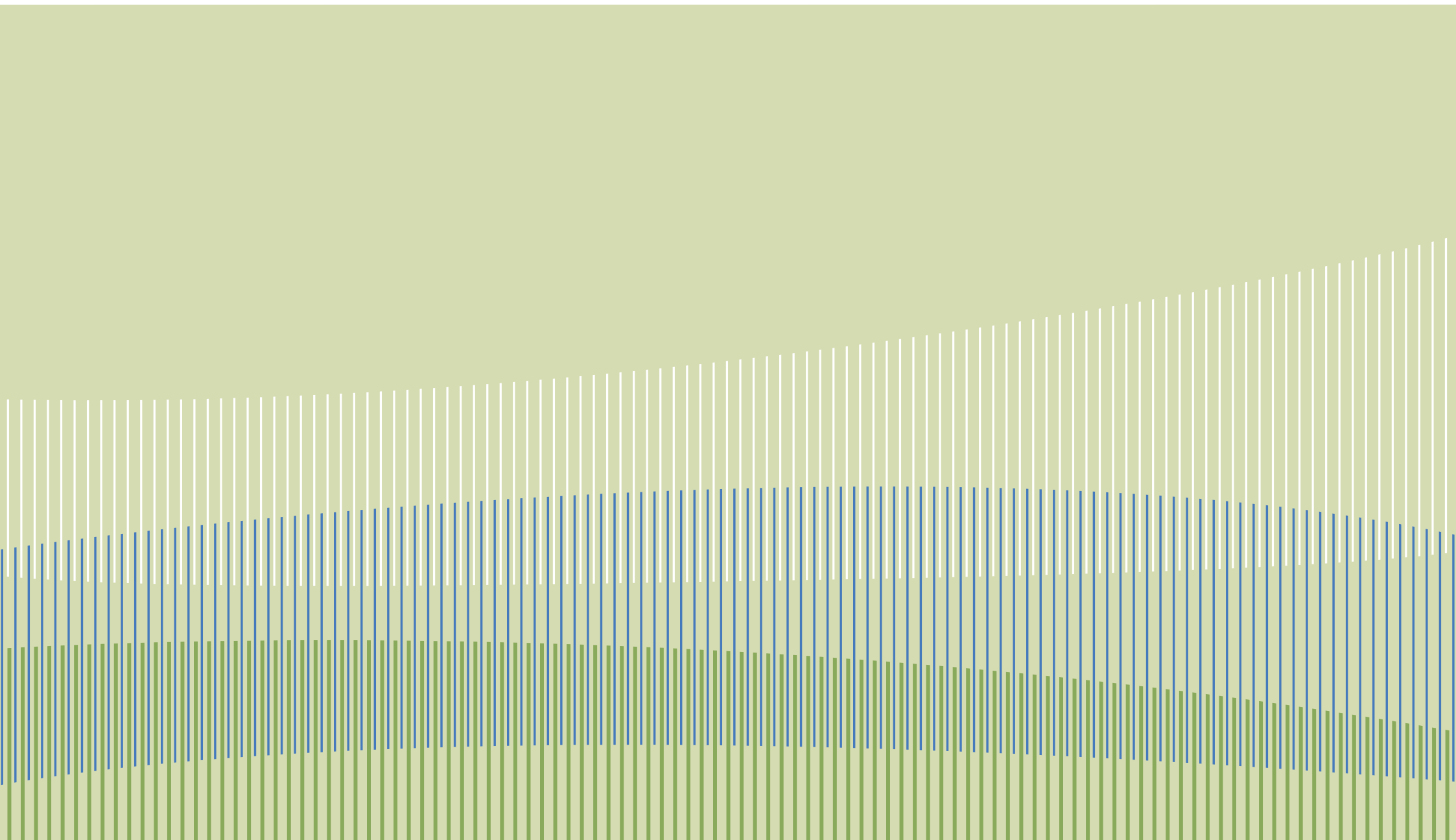
Page 10 - Visit Mandurah and Russell Ord Photography | Front page and pages 1, 2, 4, 12, 18, 20, 22, 23, 27 and 30 - Josh Cowling Photography

Item 11.3
Ordinary Council Meeting 23 July 2020

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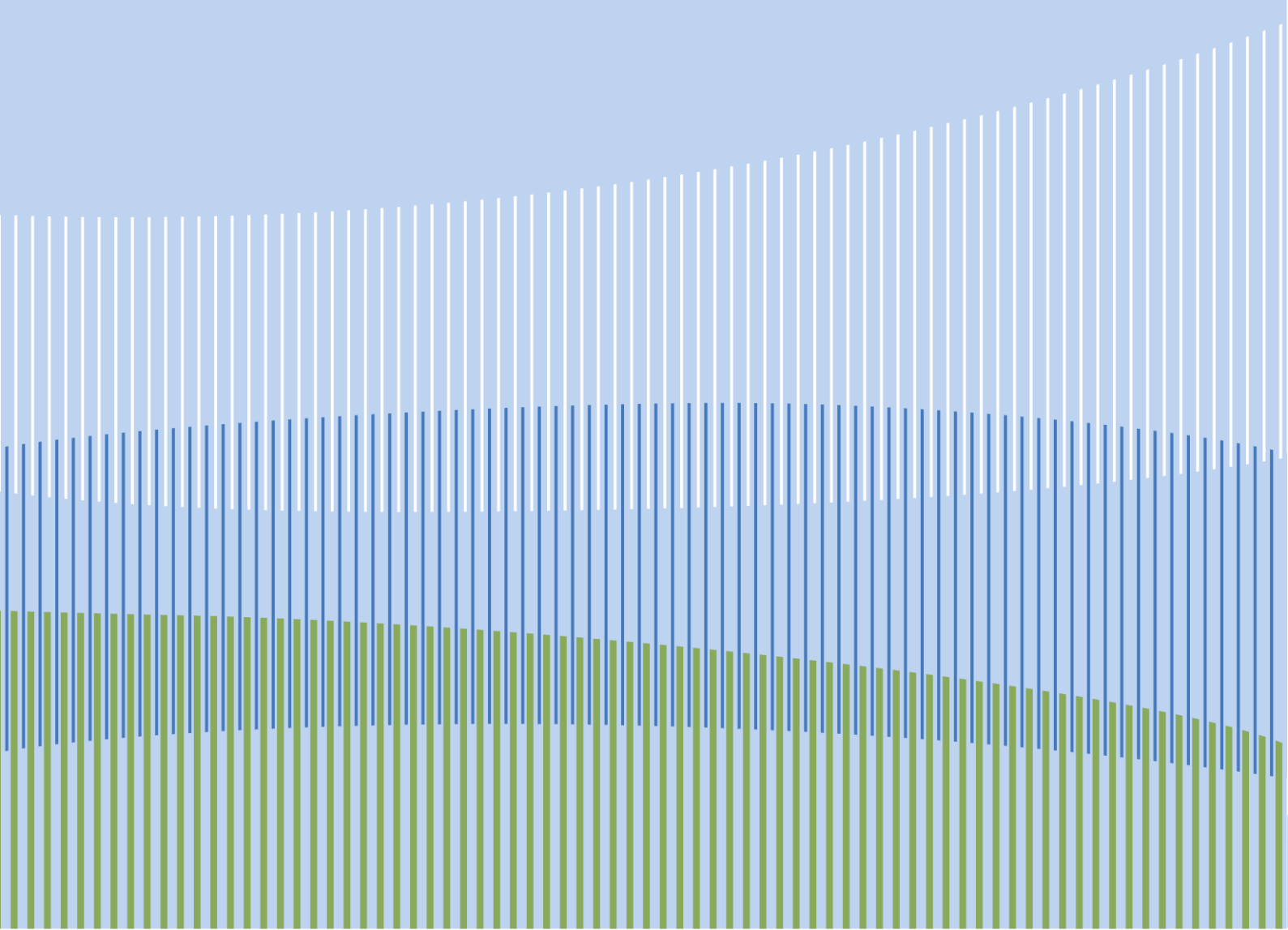
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Long Term Financial Plan

2020



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Overview

The Shire of Murray Long Term Financial Plan (LTFP) is a planning tool that has been developed to map and ensure the financial sustainability of the Shire into the future. The LTFP is designed as a high-level summary document that outlines the future planning of Council's financial outcomes – particularly in relation to key components such as rate levels, service levels to the community, major infrastructure asset replacement/renewal, loan borrowings and cash reserves.

The Plan is a mechanism in determining financial projections for the period 2020/2021 to 2029/2030, and has been prepared based on a number of objectives and assumptions that are outlined throughout the document. Strategies, priorities, issues and risk are all dynamic influences in relation to any planning, and as such, the LTFP is reviewed and adjusted annually to reflect material changes. The Shire is challenged by growing community demands and expectations, and recognises the importance of growth, sustainability and livability. It is committed to effective governance and providing infrastructure and services that meet the needs of all user groups within the Local Government area.

The long term financial estimates are an integral part of Council's strategic planning process, informing the Corporate Business Plan which activates the Strategic Community Plan priorities. It indicates the long term financial sustainability and allows early identification of financial issues and their longer term impacts. This Plan addresses the operating and capital needs placed on the Shire over the next 10 years and is driven by the content of a range of strategic documents endorsed by the Council including:

- Strategic Community Plan – Murray 2030
- Corporate Business Plan 2020-2024
- Infrastructure Asset Management Plan

Financial risks are a key focus of the Plan, in particular:

- Management and renewal of assets
- Management of current and future liabilities
- Decreasing income sources including grant funding
- Demand for new infrastructure

The overall objectives of Council's LTFP are to:

- Achieve a balance between meeting the service needs of the community and remaining financially sustainable
- Ensure rates and fees are prudent and based on sound analysis that are both manageable and sustainable
- Ensure loan borrowings are able to be serviced
- Maintain a positive cash position
- Maintain a positive liquidity ratio
- Achieve and maintain an underlying operational surplus
- Progressively reduce the asset renewal gap

The LTFP is a dynamic document that will be regularly updated as part of Council's annual strategic planning and budget process, and as major changes occur. While the LTFP is a financial plan for the next 10 years, it has been developed with a current state of knowledge. There are several factors that could influence the Plan significantly, including rating income fluctuations, and the timing of population growth, which could impact Murray in the medium term.

Background

Purpose

The purpose of the Long Term Financial Plan is to present a financial analysis of all strategic objectives and goals set out in the integrated planning framework documents over a ten year period. It is an integral part of Council's strategic planning process and is aligned to other core planning documents, including the Strategic Community Plan and the Shire's Corporate Business Plan.

Information contained in other strategic plans including the Asset Management and Workforce Plans have informed the LTFP, which is the basis for the preparation of the Shire's annual budget. Financial and social indicators are inherent to predicting future values. These include; the consumer price index, interest rates, employment levels, population growth and demographic trends. The LTFP analyses financial trends over a ten year period on a range of assumptions and provides the Shire with information to assess resourcing requirements to achieve its strategic objectives and to assist in ensuring long term financial sustainability.

The Plan includes income, expenditure, cash flow projections, assets, liabilities and equity. Council refers to this model when considering financial decisions, for example new borrowings, long-term operational projections as well as capital expenditure forecasts. The LTFP is revised following formal budget reviews, and in conjunction with the annual Corporate Business Plan development process.

This Plan is an element within the broader Financial Management Framework that includes the:

- Annual Budget
- Operational Plans
- Financial Policies
- Community Infrastructure Plan

Shire Profile

The Shire of Murray is located on the fringe of the Perth metropolitan area 86 kilometers south of Perth, on the Peel-Harvey Coastal Plain. It is situated within the Peel Region which includes the shires of Serpentine-Jarrahdale (Perth Metro Region), Boddington, Waroona and the City of Mandurah.

The Shire lies within a sensitive environment that is undergoing extreme pressure for subdivision for urban and rural residential living.

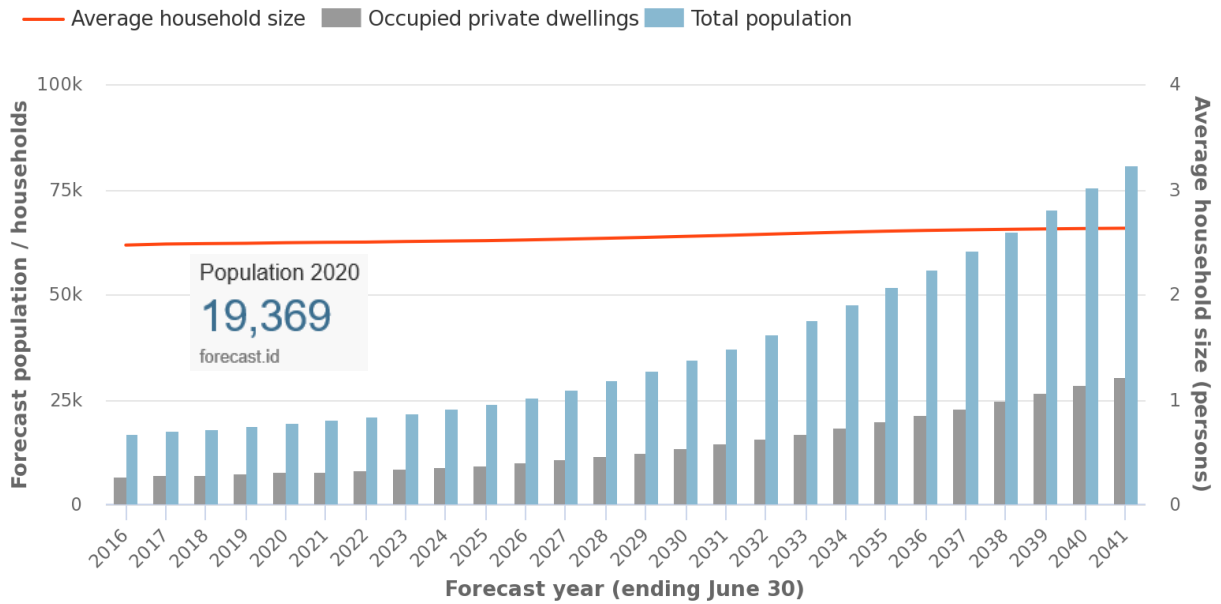
Independent population growth estimates show that the Shire of Murray will become a high growth local authority, and will remain in a growth phase up until at least 2041. Growth is a factor due to both the rural feel and being situated so close to large city centres of Perth and Mandurah. It features hills and tranquility of Dwellingup in the east, to high quality canal blocks in Yunderup. The heritage town of Pinjarra, first established in 1834 still has significant heritage attractions such as Edenvale, Blythewood and the historic Pinjarra Court House.

Population

This Plan has been developed on the following demographic trends and forecast of residential population and dwelling increases.

Forecast population, households and average household size

Murray Shire Council



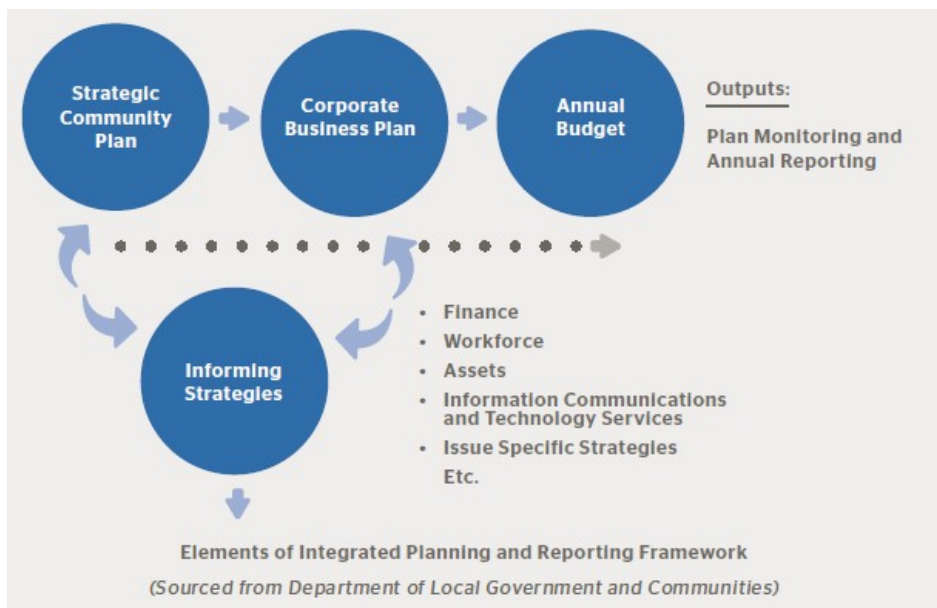
Population and household forecasts, 2016 to 2041, prepared by .id the population experts, November 2017.



Integrated Planning Framework

Long term financial planning is a key element of the Integrated Planning and Reporting Framework. It enables the Shire to set priorities, based on the resourcing capabilities, for the delivery of short, medium and long term community objectives.

The following figure illustrates how the Long Term Financial Plan informs the Integrated Planning and Reporting Framework:



Service Levels

Service level standards from the Strategic Community Plan relate primarily to the creation of a thriving economy, the protection of our environment and the enhancement of quality of life for all. The key focus areas are:



It is proposed that existing service levels will be maintained for all operational areas, and this concept has been incorporated into the formulation of this Plan. A key objective in the Long Term Financial Plan is the continuation of existing service levels in the longer term, while achieving annual operating surpluses to fund the provision and renewal of infrastructure.

Asset Management

The Shire has developed a strategic approach to asset management and prepared an Infrastructure Asset Management Plan (IAMP) based on the total life cycle of assets. The IAMP assists the Council in predicting infrastructure consumption and asset renewal needs, and identifies the cost required to renew or preserve assets. This renewal requirement will continue to be addressed in the Long Term Financial Plan and be reflected in future budgets.

Funding for the renewal of assets needs to be the subject of ongoing focus, to ensure sustainability in the longer term. The continued allocation of funding towards the renewal of assets and funding for maintenance and upgrades will result in a positive investment for the community in the future. Asset acquisitions and capital works projects are funded from rate revenue, specific cash reserves, and sales of existing land assets, government grants or external borrowings.

Long Term Financial Forecasts

Informing Strategies and Price indicators

Informing Plans and Policies

To assist in the implementation and activation of the Shire's Strategic Community Plan this Financial Plan considers the Shire's current and future financial resource capacity. As previously stated, the Corporate Business Plan will assist in the realisation of the community's vision and aspirations in the medium term. It details the actions, services, operations and projects the Shire will deliver within a 4 year period, the resources available and associated costs. Other critical informing strategies associated with this plan are the IAMP and Workforce Plan. Further informing plans include:

- Heritage Strategy
- Pinjarra Growth Strategy
- Pinjarra Revitalisation Plan
- Trails Master Plan
- Asbestos Management Plan
- South Yunderup Recreation Precinct Plan
- Sir Ross McLarty Complex Sport and Recreation Facilities Master Plan
- Edenvale Heritage Precinct Conservation Plan
- Edenvale Heritage Precinct Interpretation and Management Plan
- Tourism Strategy
- Community Infrastructure Plan
- Youth Strategy
- Community Safety and Crime Prevention Plan
- Disability Access and Inclusion Plan
- Age Friendly Strategy
- Murray-Waroona Resource Sharing Alliance Strategy

Financial Strategies and Principles

The following assumptions have been applied in formulating the financial strategies underpinning the Long Term Financial Plan. These include:

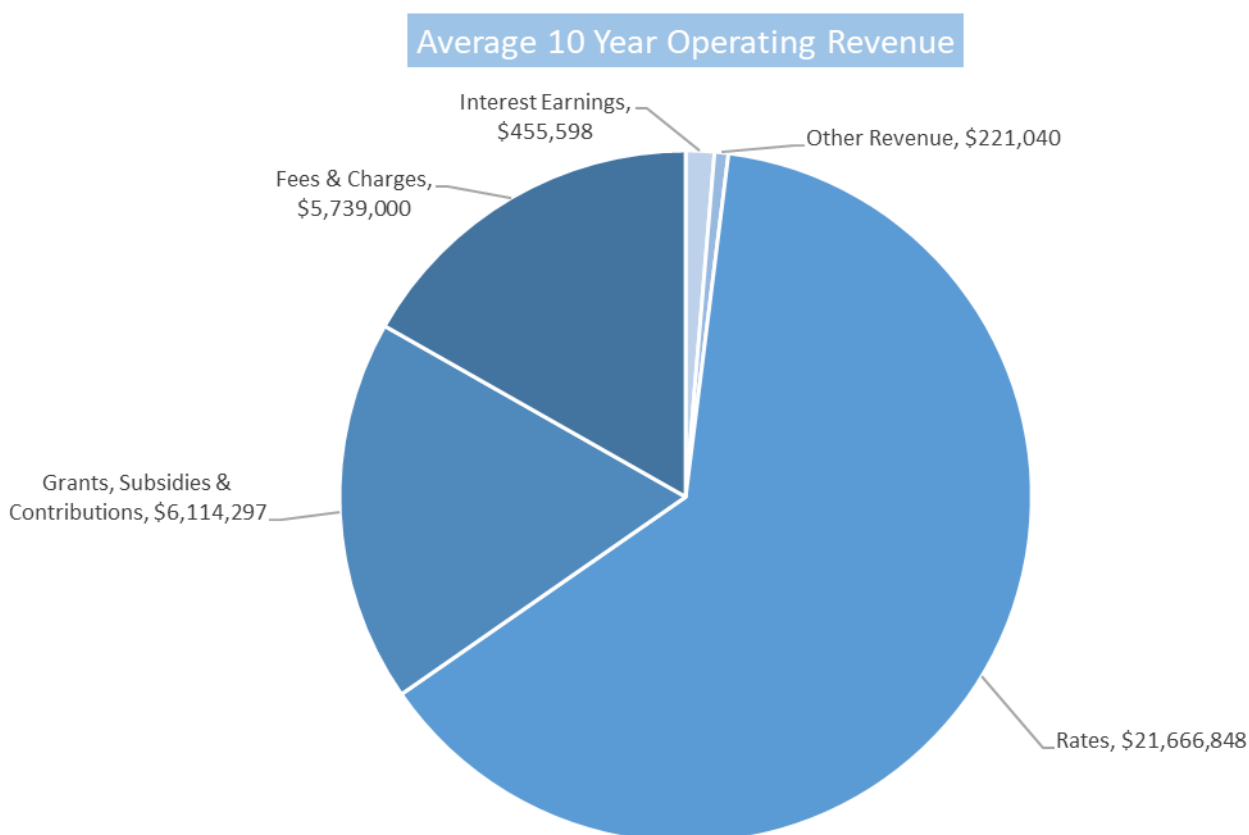
- Continuous improvement in the financial capacity and sustainability of the Shire through:
 - Strengthening results to ensure sustainability
 - Prudent use of debt
 - Accumulation of funds to meet the cash flow demands for asset renewal
- The maintenance of a fair and equitable rating structure
- Maintaining or improving service level standards
- Maintaining/Increasing funding for asset maintenance and renewal
- Draft Developer Contribution Plans
- Development of infrastructure and specified area rates

Price and growth drivers

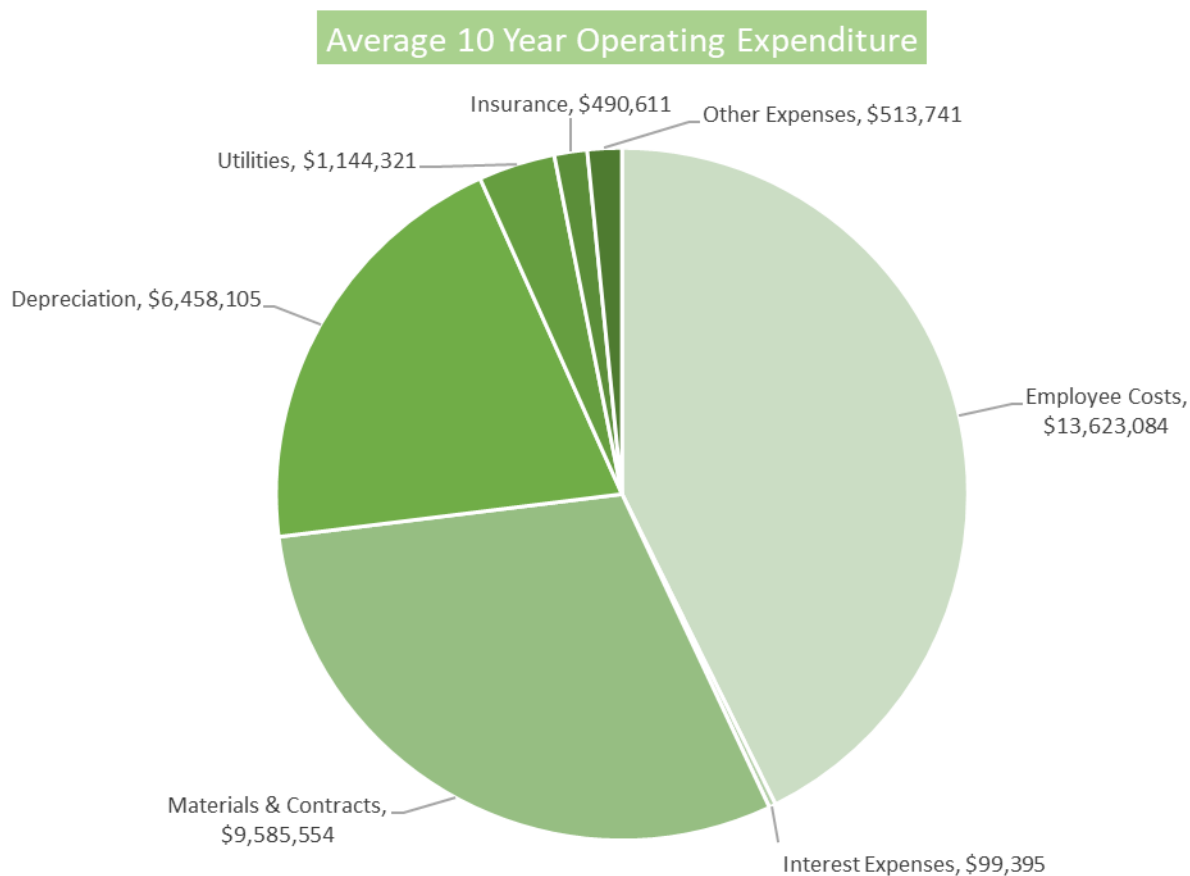
Operating Income	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Rates - General Rates	0.00%	1.00%	2.50%	3.00%	3.00%	3.25%	3.25%	3.50%	3.50%	3.50%
Rates - Minimum Rates	0.00%	1.00%	2.50%	3.00%	3.00%	3.25%	3.25%	3.50%	3.50%	3.50%
Rates - Specified Area Rates	0.00%	1.00%	2.50%	3.00%	3.00%	3.25%	3.25%	3.50%	3.50%	3.50%
Fees & Charges - Statutory & Regulatory	0.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
Fees & Charges - Other	0.00%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Interest Earnings	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Other Revenues	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
Operating Expenditure	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Salaries & Wages	0.00%	2.10%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Superannuation	0.00%	2.60%	3.50%	3.50%	3.50%	3.50%	3.00%	3.00%	3.00%	3.00%
Employee Costs - Other	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Materials & Contracts	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Utilities	0.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Insurance	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

Source and Application of Funds

The following graph shows the 10 year average of the source of operating revenue.



The application of funds to operating expenditure averaged over the 10 years is shown in the graph below.



Rates

The Plan has applied an increase of 0% in 2020/21 due to the economic impacts of COVID-19, and 1% in 2021/2022. The rating increases have been reduced from previous years through the pursuit of operational efficiencies and in light of the identified need to minimise the impact of rates increases on the community. Increases in rates are required to provide for the substantial future growth of the Shire, allowing the provision of services and infrastructure to be sufficient for community needs. These rating increases will be reviewed on an annual basis to consider the various economic drivers.

Fees and Charges

There have been no increases to Fees and Charges in 2020/21 due to the COVID-19 pandemic. Increases to the level of fees and charges income for years two to ten of the Plan are based on the cost of providing the service, CPI Perth indicators, statutory increases and projected increases in population. Discretionary fees and charges are projected to also be increased by CPI, to match estimated additional costs in service delivery.

State controlled fees such as the application fees for building licences and planning and development approvals, are limited by regulations, preventing full cost recovery of these services. These fees and charges are estimated to increase by 1% per annum (excluding 2020/2021) throughout the life of the Plan.

Grants and Contributions

In developing this long term model, it is anticipated that using the CPI Perth Indicator to forecast Operating Grants and Contributions is a reasonable estimate over the ten year period.

The financial year 2020/21 will see a continuation of the challenges of an overall tightening in grant funding. The local government assistance grant as administered by the West Australian Local Government Grants Commission is predicted to increase by 1% per annum over the life of the Plan.

In accordance with the financial sustainability strategy to maximise funding opportunities, the Shire will continue to pursue grant funding for strategic capital works from the State and Federal Government, as well as other funding bodies, as opportunities become available.

Interest Earnings

Forecast on Councils investment portfolio are based on the Western Australian Treasury Corporation indicative rates, and are in line with the Council's Investment Policy and Strategy.

Expenditures

Employee costs

Estimates for employee costs are based on requirements outlined in the Workforce Plan and estimates associated with growth drivers. The 2020/21 year is the third year of the current Enterprise Bargaining Agreement, which indicates a salary increase of CPI + 0.5% (or 1.5%, whichever is greater, however, the increase shall not be more than a total of 3%). Due to the COVID-19 pandemic however, Shire of Murray staff voted to forego an increase in 2020/2021, instead deferring the increase to 2021/2022. A new Enterprise Bargaining Agreement will then be negotiated and come into effect in 2022/2023, where it is anticipated that the annual increase will return to a flat rate of 3% for the remaining years of this Plan, in line with the wage price index increase historically being slightly higher than the CPI.

No identified increases to the workforce are proposed for the life of the Plan. The Shire will continue to pursue efficiencies through technology and refined work practices. Where staffing increases are needed, a conservative provision has been provided within the LTFP.

Material and Contracts

Materials and contracts represent a significant portion of the expenditure and have been capped at a lower rate than the Local Government Cost Index (LGCI) for the first two years of the Plan. An increase equal to the projected CPI has been applied in future years in the absence of long term forecasts for the LGCI.

Utilities (gas electricity water)

The government stimulus package announced on 6 April 2020 to manage the COVID-19 pandemic confirmed that there will not be an increase to utility charges until at least July 2021. Increases in utility costs for years 2 to 10 of this Plan have been set at 5% per annum.

Insurance

Insurance expenditure increases have been based on historical movement, together with information provided by the Shire's insurance provider. An indexation rate of 2.5% is considered a reasonable estimate to forecast insurance expenses for the remainder of the ten year period.

Depreciation

All fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use using rates based on 2019/20 depreciation rates. All classes of assets have been revalued to reflect the application of fair value as per Part 2 Regulation 17A of the Local Government (Financial Management) Regulations 1996.

Interest Expense

Forecast borrowing (interest) costs are based on the forecast 10 year Western Australian Treasury Corporation Indicative Rates.

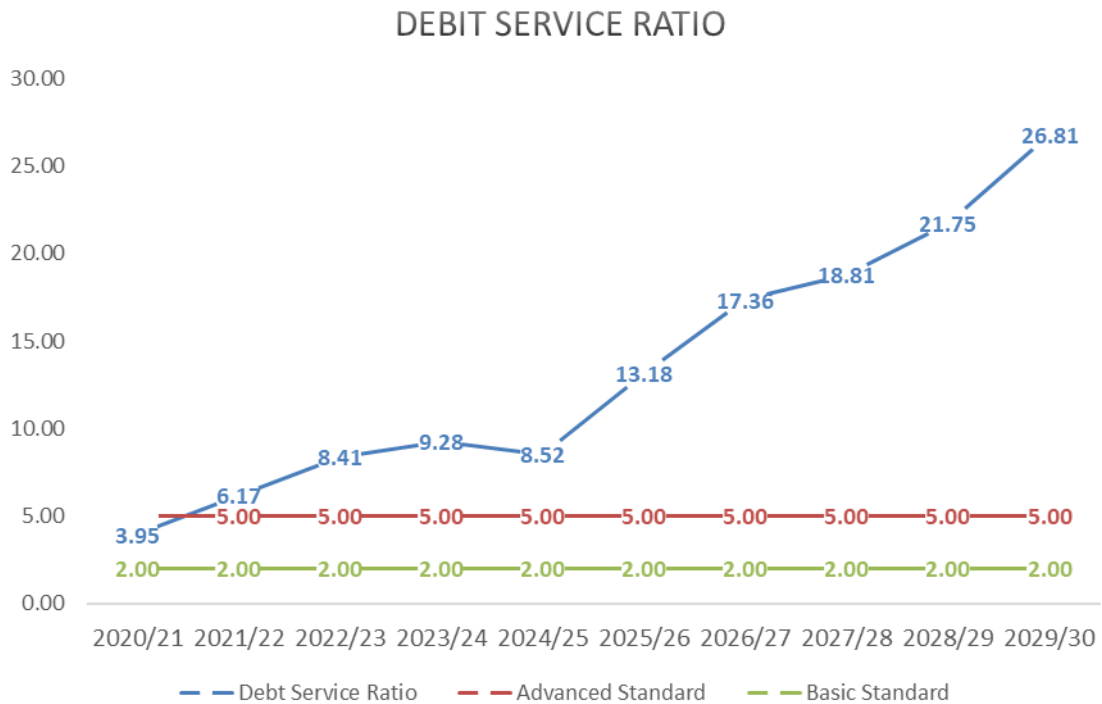
Debt Management

The use of long-term borrowings is strongly influenced by the competing needs of building new community assets, upgrading infrastructure assets, investment decisions and funding growth projects where insufficient funds are accumulated to meet the capital outlays. The Shire has low levels of debt and has the capacity to use debt funding in future for large non-recurrent capital works projects that will deliver benefit to future generations.

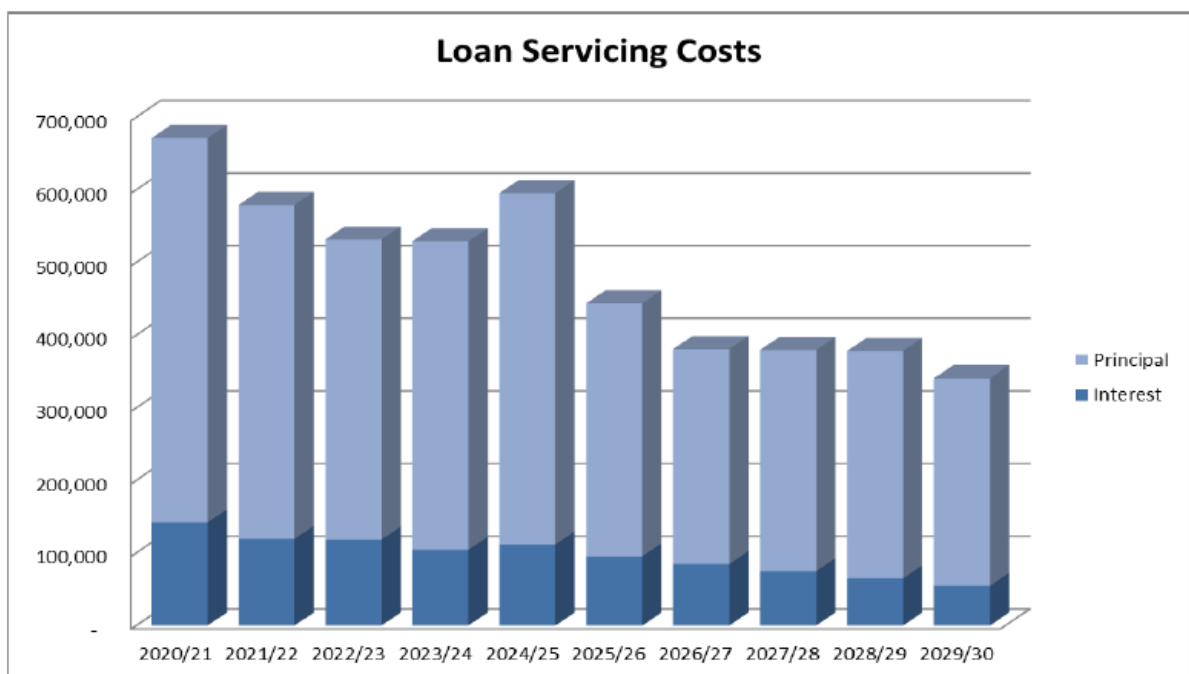
Two new loans are proposed over the life of the Plan.

	Proposed Year	Amount (\$)	Term (Years)
Sir Ross McLarty Oval Change Rooms	2021/22	\$562,700	10
South Yunderup Oval Change Rooms	2023/24	\$562,700	10

The level of debt ratio the ten years of the Plan continues to be well within industry benchmarks.



The projected loan servicing costs over the 10 years are outlined in the graph below.



Cash Reserves

Cash Reserves are maintained by the Shire to ease the impact of future capital expenditures in any one year. The reserves proposed as a part of this Plan include:

Reserve	Purpose
Leave Entitlements Reserve	Provision for employees and ex-employees leave/termination entitlements.
Workers Compensation Reserve	Provision of contingency funds for the annual workers compensation insurance premium under the performance based contributions scheme.
Waste Management Reserve	To provide for current and future waste management services for the Murray district.
Yunderup Canal General Maintenance Reserve	To receive specified area rates to be used in maintaining the canal waterway and associated infrastructure and assisting with the dredging of the entrance channel.
Willow Gardens General Canal Maintenance Reserve	To receive specified area rates to be used in maintaining the canal waterway and associated infrastructure.
Murray Lakes General Canal Maintenance Reserve	To receive specified area rates to be used in maintaining the canal waterway and associated infrastructure.
Entrance Channel Reserve	To receive specified area rates for the purpose of dredging the entrance channel to Yunderup Estate and Murray Waters.
Austin Lakes Phase 2 Maintenance Reserve	To receive specified area rates for the purpose of maintaining the lake and public open space in Austin Lakes Phase 2.
Asset Enhancement Reserve	Provision for the construction, acquisition, upgrade or maintenance of property, plant and equipment, excluding heavy plant and light vehicles.
Heritage Rail Precinct Reserve	Provision for the upgrade and maintenance of the rail heritage building and surrounding precinct.
Plant & Vehicle Reserve	Provision for the replacement or purchase of heavy plant and light vehicles.

Road, Drainage & Pathway Reserve	Provision for the construction, upgrade or renewal of infrastructure assets.
General Developers Contributions Reserve	To receive developer's contributions to assist in the construction or upgrade of infrastructure associated with new land developments.
Parks & Recreation Reserve	Provision for the construction, upgrade or renewal of infrastructure assets associated with parks, recreation, waterways and streetscapes.
Austin Cove Lake Asset Replacement Reserve	To receive developer's contributions to assist in the repair, maintenance and replacement of major infrastructure associated with the lake development at Austin Lakes Estate and to assist in maintaining lake water quality.
Building Asset Renewal Reserve	For the provision of the renewal of building assets.
Herron Point Reserve	To receive excess revenue proceeds from the Herron Point Camping Grounds to assist in the future upgrade and development of the area.
Peel Mosquito Management Group Reserve	For the provision of contingency funds for the Peel Mosquito Control Group
Murray Leisure Centre Capital Renewal	To provide for the renewal of capital items at the Murray Leisure Centre

Reserve accounts are used to support the construction, operation and/or development of community assets and services. As the growth in the operating revenue base provides increases in net revenue, the reserves are utilised to accumulate funds for major capital refurbishment and replacement.

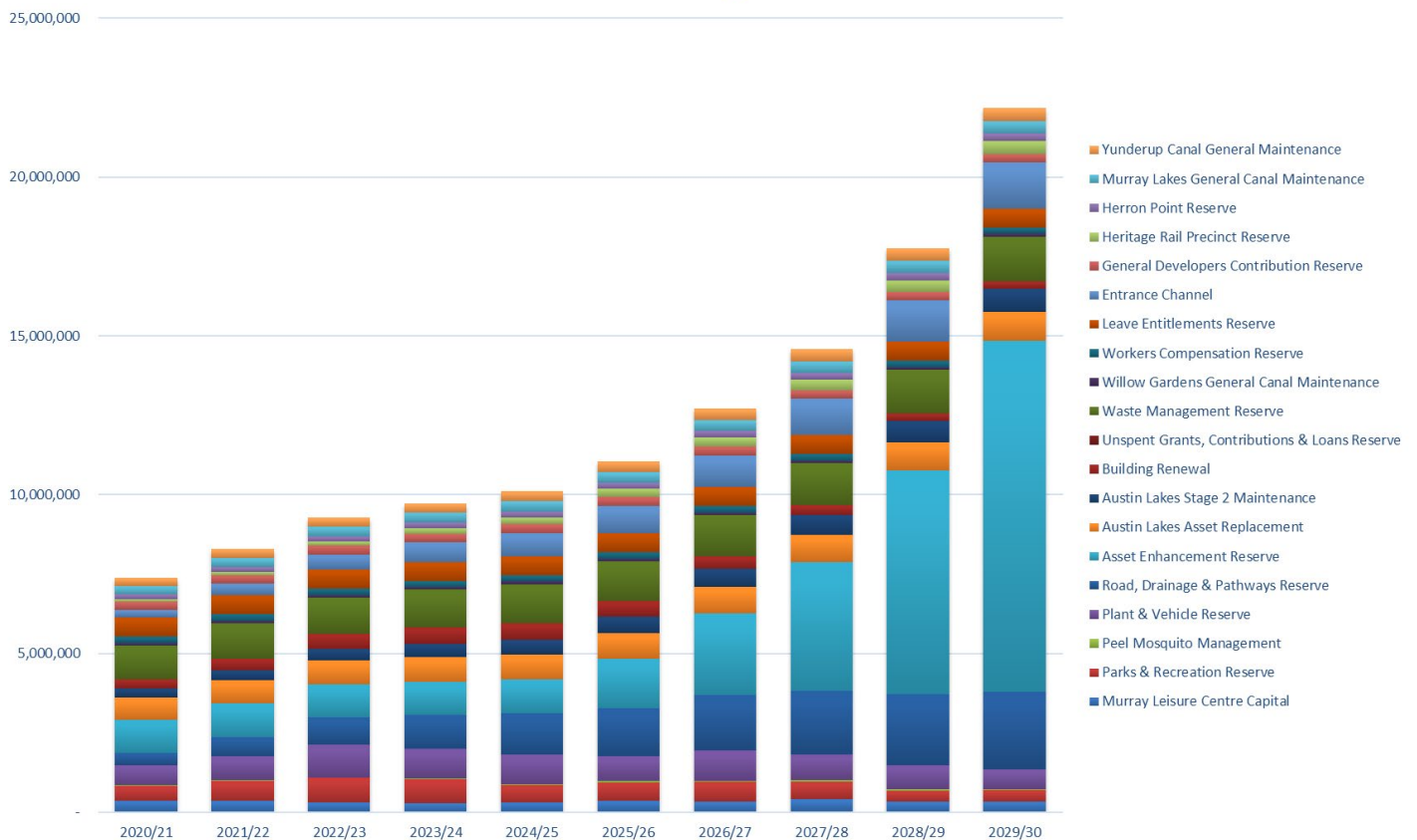
The plant and vehicle reserve is utilised to fund the purchase and replacement of plant and equipment according to the economic life of each asset. A residual amount is retained in this reserve to assist should there be a catastrophic failure of a major piece of heavy plant.

In future years the asset enhancement reserve will become a major supplier of funds for new facilities and infrastructure.

Reserves for the Yunderup canal maintenance, Willow Gardens maintenance, Murray Lakes maintenance, the Yunderup Entrance Channel and Austin Lakes Phase 2 maintenance are all established under the legislation to account for specified area rates.

The cumulative balance of all Shire Reserve Funds over the 10 years of this Plan is shown below.

Reserve Closing Balances



A Reserve Strategy has been developed to guide the use and amount of the funds held in reserve. This Strategy will be enacted at the October budget review each year subject to Council approval. The transfer of funds to various reserve funds will be dependent on the final end of year position.

Financial Planning Risks

The Shire of Murray has ensured that effective risk management practices across Council are aligned within a common framework. Councils Risk Management Strategy positions risk management as a critical driver of process, and is supported by values that are practiced by all staff. The risk management framework is aligned with the International Standard for Risk Management, ISO 31000:2018.

The reviewed Risk Management Strategy continues to provide an overview of the framework, arrangements and responsibilities for risk management within the Council. It provides the mechanism to integrate all of the previously developed tools and provide a strategy that is of relevance to Elected Members with responsibility for overseeing the Council's risk management arrangements, and members of the officer body charged with coordinating and facilitating development of the Council's risk management arrangements.

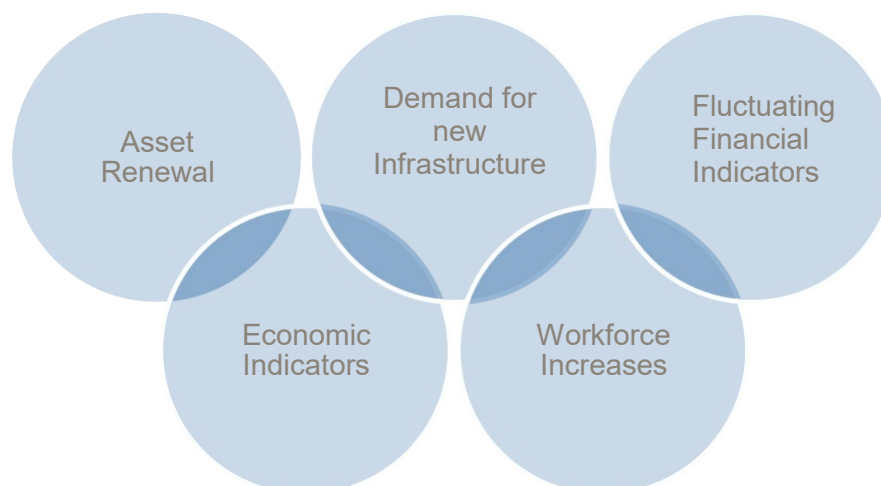
The Shire of Murray's reviewed Risk Management Strategy also continues to set the risk management direction for all service areas operating within Council. It provides a holistic, strategic and comprehensive approach to risk management that integrates the risk management activities across the Council and further positions risk management as a critical driver of our internal processes.

The Level of Risk, or Risk Rating, is calculated by cross referencing the Consequence and Likelihood ratings. For any risk, there may be a number of different likelihood/consequence scenarios across the different risk categories and – within each category – ranging from “likely but not serious” to “less likely but more serious”. It is important to rate the realistic worst-case scenario, which is the worst-case level of risk considering both consequences and likelihood. Where there are multiple ratings for a risk, the highest combination of Consequence/Likelihood is taken as the final rating.

			Consequence				
			Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Likelihood	Almost Certain	5	M(5)	H(10)	H(15)	E(20)	E(25)
	Likely	4	M(4)	M(8)	H(12)	H(16)	E(20)
	Possible	3	L(3)	M(6)	M(9)	H(12)	H(15)
	Unlikely	2	L(2)	L(4)	M(6)	M(8)	H(10)
	Rare	1	L(1)	L(2)	L(3)	M(4)	M(5)

L Low	M Moderate	H High	E Extreme
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The key risks relating to the Long Term Financial Plan include:



Implementation and Review of the Long Term Financial Plan

Council has considered the content of the Long Term Financial Plan when preparing the Annual Budget for 2020/21. In subsequent years adopted budgets will continue to be closely aligned with the proposals in the Long Term Financial Plan and assumptions underpinning this.

A review of the Long Term Financial Plan will occur each year prior to budgets being prepared to account for performance information and changing circumstances.

The Long Term Financial Plan provides a sound framework that will allow the Council to set priorities within its resourcing capabilities to sustainably deliver the assets and services required by the community.

Summary of Financial Plan

The Plan will be continuously reviewed to reflect the prevailing economic conditions and changing community needs placed on the Shire. In compiling the Plan, consideration has been given to the economic drivers that will influence the future cost of providing facilities and services. The values disclosed in the Plan therefore represent estimated future prices and costs.

One of the key challenges for the Shire is to ensure it achieves ongoing financial sustainability in order to provide appropriate services and infrastructure for the community into the future. The long term financial estimates are an integral part of Council's strategic planning process and represent a ten year rolling plan that informs the Corporate Business Plan to activate Strategic Community Plan priorities. It indicates the Shire's long term financial sustainability, allows early identification of financial issues and their longer term impacts. This plan addresses the operating and capital needs placed on the Shire over the next 10 years. It also shows the linkages between specific plans and strategies, and enhances the transparency and accountability of the Shire to the community.

Financial Statements

Statement of Comprehensive Income – by program

	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenue										
Governance	34,124	23,140	23,357	23,577	23,800	24,024	24,251	24,480	24,711	24,945
General Purpose Funding	18,835,740	20,367,283	21,224,296	22,215,626	23,226,165	24,363,245	25,607,269	27,025,489	28,537,602	29,972,509
Law, Order, Public Safety	691,165	672,629	499,930	503,389	506,925	510,539	514,234	518,012	521,873	525,822
Health	78,454	80,397	82,388	84,429	86,521	88,665	90,863	93,116	95,425	97,792
Education & Welfare	1,719	1,728	1,737	1,746	1,755	1,764	1,774	1,784	1,793	1,803
Housing	25,353	25,693	26,040	26,397	26,762	27,137	27,521	27,914	28,317	28,730
Community Amenities	3,336,675	3,339,973	3,343,353	3,346,817	3,350,368	3,354,008	3,357,739	3,361,562	3,365,482	3,369,499
Recreation & Culture	1,227,653	1,215,537	1,241,779	1,271,947	1,302,883	1,335,136	1,368,232	1,402,756	1,438,206	1,474,608
Transport	283,511	283,640	283,773	283,909	284,048	284,191	284,338	284,488	284,641	284,799
Economic Services	1,666,393	2,080,392	354,222	360,708	367,354	374,164	381,141	388,291	395,617	403,124
Other Property & Services	684,181	702,060	713,368	724,994	736,946	615,944	628,577	641,567	654,923	668,655
Total Revenue	26,864,969	28,792,471	27,794,244	28,843,539	29,913,526	30,978,817	32,285,938	33,769,458	35,348,592	36,852,287
Expenses (excluding Finance Costs)										
Governance	2,029,741	2,103,488	2,045,798	2,112,632	2,068,729	2,098,996	2,085,470	2,094,155	2,103,057	2,136,682
General Purpose Funding	384,073	635,766	387,690	389,662	695,683	393,755	395,878	698,055	400,286	402,572
Law, Order, Public Safety	1,660,163	1,651,096	1,483,796	1,492,830	1,502,121	1,511,679	1,521,465	1,531,530	1,541,883	1,552,532
Health	637,706	638,028	638,393	638,768	639,152	639,545	639,948	640,361	640,785	641,219
Education & Welfare	159,482	159,946	160,469	161,007	161,558	162,124	162,705	163,302	163,915	164,544
Housing	47,296	48,049	48,893	49,766	50,669	51,603	52,568	53,568	54,601	55,671
Community Amenities	5,177,319	5,357,356	5,199,457	5,211,647	5,224,230	5,237,219	5,250,628	5,264,473	5,278,770	5,293,535
Recreation & Culture	8,057,201	7,981,797	8,094,254	8,242,694	8,384,665	8,542,472	8,692,881	8,859,688	9,020,012	9,191,426
Transport	8,282,357	8,362,929	8,447,655	8,474,404	8,562,459	8,708,174	8,730,410	8,818,544	8,909,585	9,003,638
Economic Services	3,352,807	3,637,226	1,822,065	1,850,981	1,926,999	1,819,195	1,832,569	1,846,337	1,991,323	1,875,110
Other Property & Services	864,997	1,079,812	1,431,046	1,747,832	2,070,484	2,404,313	2,742,682	3,091,036	3,449,670	3,818,892
Total Expenses (excluding Finance Costs)	30,653,142	31,655,494	29,759,517	30,372,223	31,286,749	31,569,074	32,107,204	33,061,049	33,553,888	34,135,820
Finance Costs										
Governance	14,265	4,753	-	-	-	-	-	-	-	-
Law, Order, Public Safety	183	2	-	-	-	-	-	-	-	-
Housing	26,272	25,095	23,876	22,621	21,301	19,942	18,533	17,081	15,559	13,991
Recreation & Culture	54,315	44,607	52,033	41,445	52,730	40,760	34,671	29,505	24,175	18,957
Transport	407	305	201	95	7	-	-	-	-	-
Economic Services	50,977	48,209	45,368	42,480	39,469	36,403	33,258	30,051	26,724	23,327
Total Finance Costs	146,419	122,971	121,478	106,641	113,507	97,105	86,462	76,637	66,458	56,275
Sub-total	(3,934,591)	(2,985,994)	(2,086,751)	(1,635,325)	(1,486,730)	(687,362)	92,272	631,772	1,728,246	2,660,192
Non-operating Grants, Subsidies & Contributions	10,713,659	9,397,062	1,581,069	1,834,788	1,564,148	1,011,195	1,574,003	936,249	949,247	962,571
	10,713,659	9,397,062	1,581,069	1,834,788	1,564,148	1,011,195	1,574,003	936,249	949,247	962,571
Total Comprehensive Income for the Year	6,779,068	6,411,068	(505,682)	199,463	77,418	323,833	1,666,275	1,568,021	2,677,493	3,622,763

Statement of Comprehensive Income – by nature / type

	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenue										
Rates	17,195,917	17,705,955	18,528,487	19,484,827	20,459,858	21,560,902	22,768,355	24,149,460	25,623,903	27,020,577
Fees & Charges	5,554,546	5,612,190	5,664,265	5,717,684	5,772,484	5,695,410	5,753,078	5,812,237	5,872,924	5,935,181
Specified Area Rates	192,416	194,340	199,199	205,175	211,330	218,198	225,290	233,175	241,336	249,783
Interest Earnings	372,250	428,897	437,475	446,224	455,149	464,252	473,537	483,007	492,668	502,521
Other Revenues	215,576	215,917	217,134	218,599	220,078	221,572	223,080	224,604	226,143	227,698
Operating Grants, Subsidies & Contributions	3,334,265	4,635,173	2,747,684	2,771,029	2,794,628	2,818,483	2,842,598	2,866,975	2,891,618	2,916,528
Total Revenue	26,864,969	28,792,471	27,794,244	28,843,539	29,913,526	30,978,817	32,285,938	33,769,458	35,348,592	36,852,287
Expenses										
Employee Costs	11,985,880	12,285,890	12,563,525	12,950,532	13,349,302	13,760,193	14,177,034	14,606,321	15,048,427	15,503,736
Interest Expenses	146,419	122,971	121,478	106,641	113,507	97,105	86,462	76,637	66,458	56,275
Materials & Contracts	10,339,921	10,987,525	8,766,610	8,924,271	9,376,169	9,180,856	9,232,374	9,683,992	9,658,466	9,705,356
Depreciation & Amortisation	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105
Utilities	914,233	958,860	1,005,719	1,054,920	1,106,582	1,160,826	1,217,783	1,277,588	1,340,383	1,406,317
Insurance	446,457	454,900	464,000	473,942	484,133	494,579	505,286	516,260	527,509	539,039
Other Expenses	508,546	510,213	501,557	510,452	512,458	514,514	516,622	518,783	520,998	523,268
Total Expenses	30,799,560	31,778,464	29,880,994	30,478,863	31,400,256	31,666,179	32,193,666	33,137,686	33,620,346	34,192,095
Sub-total	(3,934,591)	(2,985,994)	(2,086,750)	(1,635,325)	(1,486,730)	(687,362)	92,272	631,772	1,728,246	2,660,192
Non-operating Grants, Subsidies & Contributions	10,713,659	9,397,062	1,581,069	1,834,788	1,564,148	1,011,195	1,574,003	936,249	949,247	962,571
	10,713,659	9,397,062	1,581,069	1,834,788	1,564,148	1,011,195	1,574,003	936,249	949,247	962,571
Total Comprehensive Income for the Year	6,779,068	6,411,068	(505,681)	199,463	77,418	323,833	1,666,275	1,568,021	2,677,493	3,622,763

Statement of Financial Activity (Rate Setting Statement)

	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenue (excluding Rates)										
Fees & Charges	5,554,546	5,612,190	5,664,265	5,717,684	5,772,484	5,695,410	5,753,078	5,812,237	5,872,924	5,935,181
Specified Area Rates	192,416	194,340	199,199	205,175	211,330	218,198	225,290	233,175	241,336	249,783
Interest Earnings	372,250	428,897	437,475	446,224	455,149	464,252	473,537	483,007	492,668	502,521
Other Revenues	215,576	215,917	217,134	218,599	220,078	221,572	223,080	224,604	226,143	227,698
Operating Grants, Subsidies & Contributions	3,334,265	4,635,173	2,747,684	2,771,029	2,794,628	2,818,483	2,842,598	2,866,975	2,891,618	2,916,528
Non-operating Grants, Subsidies & Contributions	10,713,659	9,397,062	1,581,069	1,834,788	1,564,148	1,011,195	1,574,003	936,249	949,247	962,571
Total Revenue (excluding Rates)	20,382,711	20,483,578	10,846,825	11,193,499	11,017,817	10,429,110	11,091,586	10,556,247	10,673,936	10,794,281
Expenses										
Employee Costs	(11,985,880)	(12,285,890)	(12,563,525)	(12,950,532)	(13,349,302)	(13,760,193)	(14,177,034)	(14,606,321)	(15,048,427)	(15,503,736)
Interest Expenses	(146,419)	(122,971)	(121,478)	(106,641)	(113,507)	(97,105)	(86,462)	(76,637)	(66,458)	(56,275)
Materials & Contracts	(10,339,921)	(10,987,525)	(8,766,610)	(8,924,271)	(9,376,169)	(9,180,856)	(9,232,374)	(9,683,992)	(9,658,466)	(9,705,356)
Depreciation & Amortisation	(6,458,105)	(6,458,105)	(6,458,105)	(6,458,105)	(6,458,105)	(6,458,105)	(6,458,105)	(6,458,105)	(6,458,105)	(6,458,105)
Utilities	(914,233)	(958,860)	(1,005,719)	(1,054,920)	(1,106,582)	(1,160,826)	(1,217,783)	(1,277,588)	(1,340,383)	(1,406,317)
Insurance	(446,457)	(454,900)	(464,000)	(473,942)	(484,133)	(494,579)	(505,286)	(516,260)	(527,509)	(539,039)
Other Expenses	(508,546)	(510,213)	(501,557)	(510,452)	(512,458)	(514,514)	(516,622)	(518,783)	(520,998)	(523,268)
Total Expenses	(30,799,560)	(31,778,464)	(29,880,994)	(30,478,863)	(31,400,256)	(31,666,179)	(32,193,666)	(33,137,686)	(33,620,346)	(34,192,095)
Net Result for the Year excluding Rates	(10,416,849)	(11,294,886)	(19,034,169)	(19,285,364)	(20,382,439)	(21,237,069)	(21,102,080)	(22,581,439)	(22,946,410)	(23,397,814)
Adjustments for Cash Budget Requirements - Non-cash Expenditure and Revenue										
Employee Leave Entitlement Accruals	115,933	118,365	118,974	122,543	126,220	130,006	133,906	137,924	142,061	146,323
Depreciation and Amortisation on Assets	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105	6,458,105
Sub-total	(3,842,811)	(4,718,416)	(12,457,090)	(12,704,716)	(13,798,115)	(14,648,958)	(14,510,069)	(15,985,410)	(16,346,244)	(16,793,386)
Capital Expenditure and Revenue										
Purchase Property, Plant & Equipment - Land and Bu	(8,020,858)	(8,454,253)	(339,045)	(1,110,431)	(138,180)	(185,107)	(557,540)	(237,628)	(212,249)	(1,011,415)
Purchase Property, Plant & Equipment - Plant and Ec	(1,072,775)	(1,022,658)	(838,755)	(1,337,091)	(1,247,760)	(1,511,005)	(1,063,870)	(1,311,250)	(1,239,741)	(1,611,440)
Purchase Property, Plant & Equipment - Furniture anc	(82,601)	(111,957)	(158,066)	(142,257)	(94,587)	(74,985)	(141,425)	(60,326)	(210,833)	(120,298)
Purchase Infrastructure Assets - Roads	(4,053,527)	(2,616,482)	(2,663,511)	(2,800,428)	(3,279,135)	(2,177,758)	(2,164,146)	(2,028,971)	(2,108,231)	(2,116,601)
Purchase Infrastructure Assets - Parks	(227,839)	(68,848)	(84,085)	(149,749)	(431,328)	(222,360)	(999,437)	(150,673)	(378,931)	(207,537)
Purchase Infrastructure Assets - Other	(1,337,367)	(896,788)	(952,084)	(1,295,677)	(1,053,657)	(1,538,996)	(1,177,853)	(2,139,183)	(1,388,066)	(1,386,163)
Proceeds Disposal of Assets	328,835	275,849	248,980	340,195	394,850	472,645	361,475	305,910	312,770	421,340
Repayment of Debentures	(529,207)	(459,739)	(413,014)	(424,721)	(483,555)	(348,158)	(295,826)	(304,299)	(313,036)	(285,933)
Repayment of Finance Leases	(44,396)	(32,079)	(31,600)	(32,280)	(5,081)	(1,674)	(1,709)	(1,746)	(1,783)	(1,821)
Proceeds from New Debentures	-	562,700	-	562,700	-	-	-	-	-	-
Self Supporting Loan Principal	41,243	20,944	-	-	-	-	-	-	-	-
Transfers to Reserves	(4,766,092)	(4,125,496)	(4,264,749)	(3,829,969)	(3,819,508)	(4,370,842)	(4,992,450)	(5,367,530)	(6,811,445)	(7,998,436)
Transfers from Reserves	3,937,767	3,224,850	3,269,782	3,381,956	3,435,096	3,434,179	3,327,636	3,508,209	3,635,711	3,563,454
	(19,669,628)	(18,422,374)	(18,683,237)	(19,542,468)	(20,520,960)	(21,173,019)	(22,215,214)	(23,772,897)	(25,062,079)	(27,548,237)
Estimated Surplus/(Deficit) July 1 B/Fwd	3,571,153	1,097,442	381,023	226,273	168,633	107,531	495,414	1,048,555	1,425,117	1,986,942
Amount Budgeted to be Raised from Rates	17,195,917	17,705,955	18,528,487	19,484,827	20,459,858	21,560,902	22,768,355	24,149,460	25,623,903	27,020,577
Estimated Surplus/(Deficit) June 30 C/Fwd	1,097,442	381,023	226,273	168,633	107,531	495,414	1,048,555	1,425,117	1,986,942	1,459,282

Statement of Financial Position

	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS										
Current Assets										
Cash & Cash Equivalents	11,563,692	11,875,517	11,911,567	12,316,108	12,406,335	13,418,295	15,398,556	17,444,061	20,888,827	24,538,303
Trade & Other Receivables	1,794,317	1,824,150	1,836,720	1,915,594	1,999,791	2,085,226	2,183,232	2,300,563	2,419,370	2,533,325
Inventories	33,116	35,190	28,077	28,582	30,029	29,404	29,569	31,015	30,933	31,083
Total Current Assets	13,391,125	13,734,857	13,776,364	14,260,284	14,436,155	15,532,925	17,611,357	19,775,639	23,339,131	27,102,711
Non-Current Assets										
Trade & Other Receivables	795,914	807,458	849,387	873,882	898,828	926,648	956,899	991,100	1,027,438	1,062,052
Property, Plant & Equipment	80,267,513	88,147,081	87,800,516	88,616,649	88,268,875	88,133,876	88,101,785	87,971,628	87,888,230	88,776,592
Infrastructure	216,852,812	215,410,276	214,085,302	213,306,502	213,045,968	211,960,428	211,277,210	210,571,383	209,421,957	208,107,604
Total Non-Current Assets	297,916,239	304,364,815	302,735,205	302,797,033	302,213,671	301,020,952	300,335,894	299,534,111	298,337,625	297,946,248
TOTAL ASSETS	311,307,364	318,099,672	316,511,569	317,057,317	316,649,826	316,553,876	317,947,251	319,309,750	321,676,756	325,048,959
LIABILITIES										
Current Liabilities										
Trade & Other Payables	4,537,685	4,729,679	3,972,897	4,090,939	3,968,446	3,768,489	3,659,219	3,621,817	3,484,088	3,374,960
Borrowings	415,343	336,539	316,646	343,200	202,722	148,716	155,480	162,471	133,585	118,601
Provisions	2,461,089	2,567,542	2,674,542	2,784,753	2,898,270	3,015,193	3,135,623	3,259,666	3,387,431	3,519,028
Total Current Liabilities	7,414,117	7,633,759	6,964,085	7,218,892	7,069,438	6,932,399	6,950,322	7,043,955	7,005,104	7,012,589
Non-Current Liabilities										
Borrowings	3,068,395	3,218,081	2,793,360	2,872,506	2,524,348	2,228,521	1,924,222	1,611,186	1,325,253	1,052,483
Provisions	275,394	287,306	299,279	311,612	324,314	337,398	350,874	364,754	379,051	393,777
Total Non-Current Liabilities	3,343,790	3,505,387	3,092,640	3,184,118	2,848,662	2,565,919	2,275,097	1,975,941	1,704,304	1,446,260
TOTAL LIABILITIES	10,757,907	11,139,147	10,056,725	10,403,010	9,918,100	9,498,318	9,225,418	9,019,895	8,709,408	8,458,849
Net Assets	300,549,457	306,960,526	306,454,844	306,654,308	306,731,726	307,055,558	308,721,833	310,289,854	312,967,348	316,590,110
EQUITY										
Retained Earnings	124,442,344	129,952,767	128,452,118	128,203,569	127,896,575	127,283,744	127,285,205	126,993,905	126,495,664	125,683,444
Reserves - Cash/Investment Backed	7,390,086	8,290,732	9,285,699	9,733,712	10,118,124	11,054,787	12,719,601	14,578,922	17,754,657	22,189,639
Reserves - Asset Revaluation	168,717,027	168,717,027	168,717,027	168,717,027	168,717,027	168,717,027	168,717,027	168,717,027	168,717,027	168,717,027
Total Equity	300,549,457	306,960,526	306,454,844	306,654,308	306,731,726	307,055,558	308,721,833	310,289,854	312,967,348	316,590,110

Statement of Cash Flows

	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities										
Receipts										
Rates	17,191,174	17,654,739	18,445,892	19,388,796	20,361,949	21,450,340	22,647,108	24,010,775	25,475,846	26,880,329
Fees & Charges	5,554,546	5,612,190	5,664,265	5,717,684	5,772,484	5,695,410	5,753,078	5,812,237	5,872,924	5,935,181
Service Charges	192,416	194,340	199,199	205,175	211,330	218,198	225,290	233,175	241,336	249,783
Interest Earnings	373,712	428,168	437,454	445,886	455,077	463,493	472,046	481,462	490,092	499,800
Operating Grants, Subsidies & Contributions	3,334,265	4,635,173	2,747,684	2,771,029	2,794,628	2,818,483	2,842,598	2,866,975	2,891,618	2,916,528
Other Revenue	770,852	211,176	131,078	221,637	217,989	216,968	230,305	220,786	229,180	230,316
Total Receipts from Operating Activities	27,416,964	28,735,786	27,625,571	28,750,206	29,813,457	30,862,892	32,170,425	33,625,411	35,200,996	36,711,937
Payments										
Employee Costs	(11,877,226)	(12,161,823)	(12,438,302)	(12,819,805)	(13,214,653)	(13,621,504)	(14,034,184)	(14,459,186)	(14,896,879)	(15,347,640)
Materials & Contracts	(10,506,571)	(10,858,298)	(9,210,379)	(8,891,094)	(9,285,824)	(9,219,312)	(9,221,695)	(9,593,672)	(9,663,098)	(9,695,565)
Utility Charges	(914,233)	(958,860)	(1,005,719)	(1,054,920)	(1,106,582)	(1,160,826)	(1,217,783)	(1,277,588)	(1,340,383)	(1,406,317)
Insurance Expenses	(446,457)	(454,900)	(464,000)	(473,942)	(484,133)	(494,579)	(505,286)	(516,260)	(527,509)	(539,039)
Interest Expenses	(400,091)	(73,617)	(319,453)	(40,501)	(345,296)	(263,993)	(228,265)	(222,500)	(216,510)	(193,336)
Other Expenditure	(508,546)	(510,213)	(501,557)	(510,452)	(512,458)	(514,514)	(516,622)	(518,783)	(520,998)	(523,268)
Total Payments from Operating Activities	(24,653,124)	(25,017,712)	(23,939,410)	(23,790,714)	(24,948,946)	(25,274,729)	(25,723,835)	(26,587,990)	(27,165,376)	(27,705,164)
Net Cash provided (or used in) Operating Activities	2,763,839	3,718,074	3,686,161	4,959,492	4,864,511	5,588,163	6,446,590	7,037,421	8,035,620	9,006,773
Cash Flows from Investing Activities										
Receipts										
Non-operating Grants, Subsidies & Contributions	10,713,659	9,397,062	1,581,069	1,834,788	1,564,148	1,011,195	1,574,003	936,249	949,247	962,571
Proceeds from Sale of Property, Plant & Equipment	328,835	275,849	248,980	340,195	394,850	472,645	361,475	305,910	312,770	421,340
Payments:										
Purchase of Property, Plant & Equipment	(9,176,234)	(9,588,868)	(1,335,866)	(2,589,779)	(1,480,527)	(1,771,097)	(1,762,835)	(1,609,204)	(1,662,823)	(2,743,153)
Purchase/Construction of Infrastructure	(5,618,733)	(3,582,118)	(3,699,680)	(4,245,854)	(4,764,120)	(3,939,114)	(4,341,436)	(4,318,827)	(3,875,228)	(3,710,301)
Net Cash provided (or used in) Investing Activities	(3,752,473)	(3,498,075)	(3,205,497)	(4,660,650)	(4,285,649)	(4,226,371)	(4,168,793)	(4,685,872)	(4,276,034)	(5,069,543)
Cash Flows from Financing Activities										
Receipts:										
Proceeds from New Debentures	-	562,700	-	562,700	-	-	-	-	-	-
Proceeds from Self Supporting Loans	41,243	20,944	-	-	-	-	-	-	-	-
Payments:										
Repayment of Debentures	(529,207)	(459,739)	(413,014)	(424,721)	(483,555)	(348,158)	(295,826)	(304,299)	(313,036)	(285,933)
Repayment of Finance Lease Liabilities	(44,396)	(32,079)	(31,600)	(32,280)	(5,081)	(1,674)	(1,709)	(1,746)	(1,783)	(1,821)
Net Cash Flow provided (used in) Financing Activities	(532,360)	91,826	(444,614)	105,699	(488,636)	(349,832)	(297,535)	(306,045)	(314,819)	(287,754)
Net Increase/(Decrease) in Cash & Cash Equivalents	(1,520,994)	311,825	36,050	404,541	90,227	1,011,960	1,980,262	2,045,504	3,444,767	3,649,475
Cash, Cash Equivalents - beginning of year	13,084,686	11,563,692	11,875,517	11,911,567	12,316,108	12,406,335	13,418,295	15,398,556	17,444,061	20,888,827
Cash & Cash Equivalents - end of the year	11,563,692	11,875,517	11,911,567	12,316,108	12,406,335	13,418,295	15,398,556	17,444,061	20,888,827	24,538,303
Representing:										
- External Restrictions	597,002	597,002	597,002	597,002	597,002	597,002	597,002	597,002	597,002	597,002
- Internal Restrictons	6,793,084	7,693,730	8,688,697	9,136,710	9,521,122	10,457,785	12,122,599	13,981,920	17,157,655	21,592,637
- Unrestricted	4,173,606	3,584,785	2,625,868	2,582,396	2,288,211	2,363,508	2,678,955	2,865,139	3,134,171	2,348,664
Cash & Cash Equivalents - end of the year	11,563,692	11,875,517	11,911,567	12,316,108	12,406,335	13,418,295	15,398,556	17,444,061	20,888,827	24,538,303

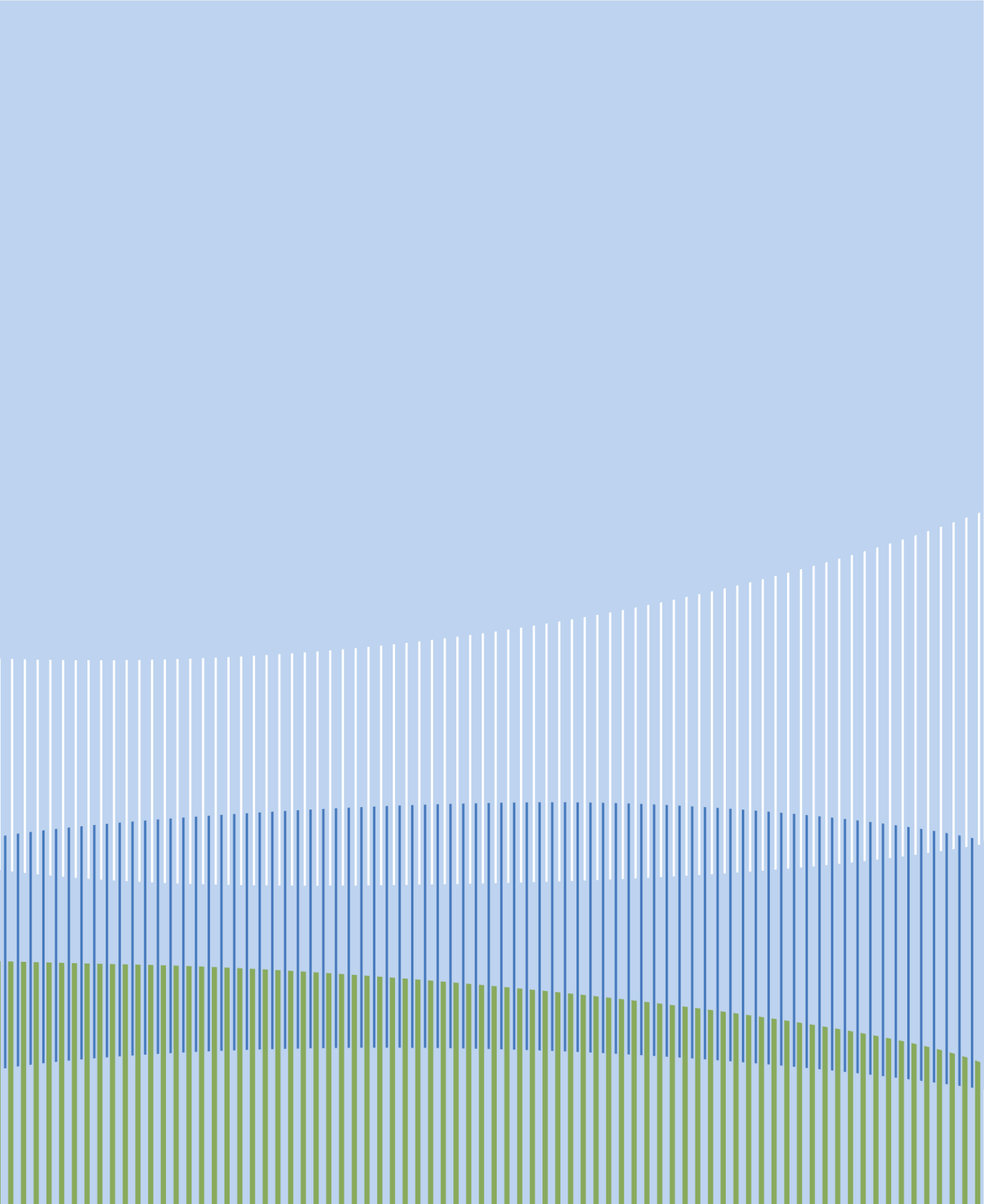
Capital Expenditure

	Projected Years									
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land and Buildings										
Administration Building Upgrade										344,628
Agri-Innovation Precinct	7,612,500	7,612,500								
Shire Housing	30,000									
Coopers Mill Preservation Works							332,822			
Sir Ross McLarty Precinct	20,000	790,935								
South Yunderup Changerooms			20,000	790,935						
Murray Leisure Centre Upgrades	70,000									
Murray Library										496,953
Operations Centre Upgrade		16,971	275,427							
Ravenswood Community Centre				250,000						
Exchange Hotel	90,000									
Edenvale Conservation Works	109,000									
Building Renewal & Upgrades	89,358	33,847	43,618	69,496	138,180	185,107	224,718	237,628	212,249	169,834
Furniture & Equipment										
Murray Leisure Centre	82,601	111,957	158,066	142,257	94,587	74,985	141,425	60,326	210,833	120,298
Plant & Equipment										
Plant Renewal	1,072,775	1,022,658	838,755	1,337,091	1,247,760	1,511,005	1,063,870	1,311,250	1,239,741	1,611,440
Infrastructure										
Corio Road Transfer Station	607,097									
Murray River Foreshore	111,000									
Edenvale Landscape Works	25,000			221,096		422,116		740,017		
Cemetery Upgrade	15,000									
Waterways Renewal			5,432	77,576				146,254	75,843	40,953
Parks Renewal	56,839	68,848	84,085	149,749	431,328	184,894	205,784	150,673	378,931	207,537
Parks & Reserves Upgrades	113,930					37,466	793,653			
Bridge Renewal	1,308,798									
Roadworks Renewal	2,956,606	2,266,327	2,291,069	2,326,553	2,993,350	1,731,195	1,759,239	1,787,983	1,817,447	1,847,647
Roadwork Upgrades	60,000									
Drainage Program	36,340	40,639	41,908	40,712	42,669	48,069	47,911	58,343	49,331	50,746
Pathway Renewal	195,615	128,040	150,076	139,178	141,964	122,803	66,875	122,522	147,321	154,224
Pathway Upgrades	100,000	200,000	200,000	300,000	100,000	300,000	300,000	100,000	100,000	100,000
Kerbing Program	32,508	22,115	22,366	34,697	43,821	23,760	38,032	18,466	43,463	14,730
Unallocated										
Unallocated Provision for Future Works		856,149	904,744	956,293	1,010,988	1,068,811	1,129,942	1,194,569	1,262,892	1,294,464
Total Capital Works	14,794,967	13,170,986	5,035,546	6,835,633	6,244,647	5,710,211	6,104,271	5,928,031	5,538,051	6,453,454
Capital Renewal Expenditure	6,080,440	3,711,402	3,910,802	4,538,405	5,133,659	4,303,934	3,880,676	4,633,462	4,175,159	4,217,409
Capital New Expenditure	8,714,527	9,459,584	1,124,744	2,297,228	1,110,988	1,406,277	2,223,595	1,294,569	1,362,892	2,236,045
Total Capital Works	14,794,967	13,170,986	5,035,546	6,835,633	6,244,647	5,710,211	6,104,271	5,928,031	5,538,051	6,453,454

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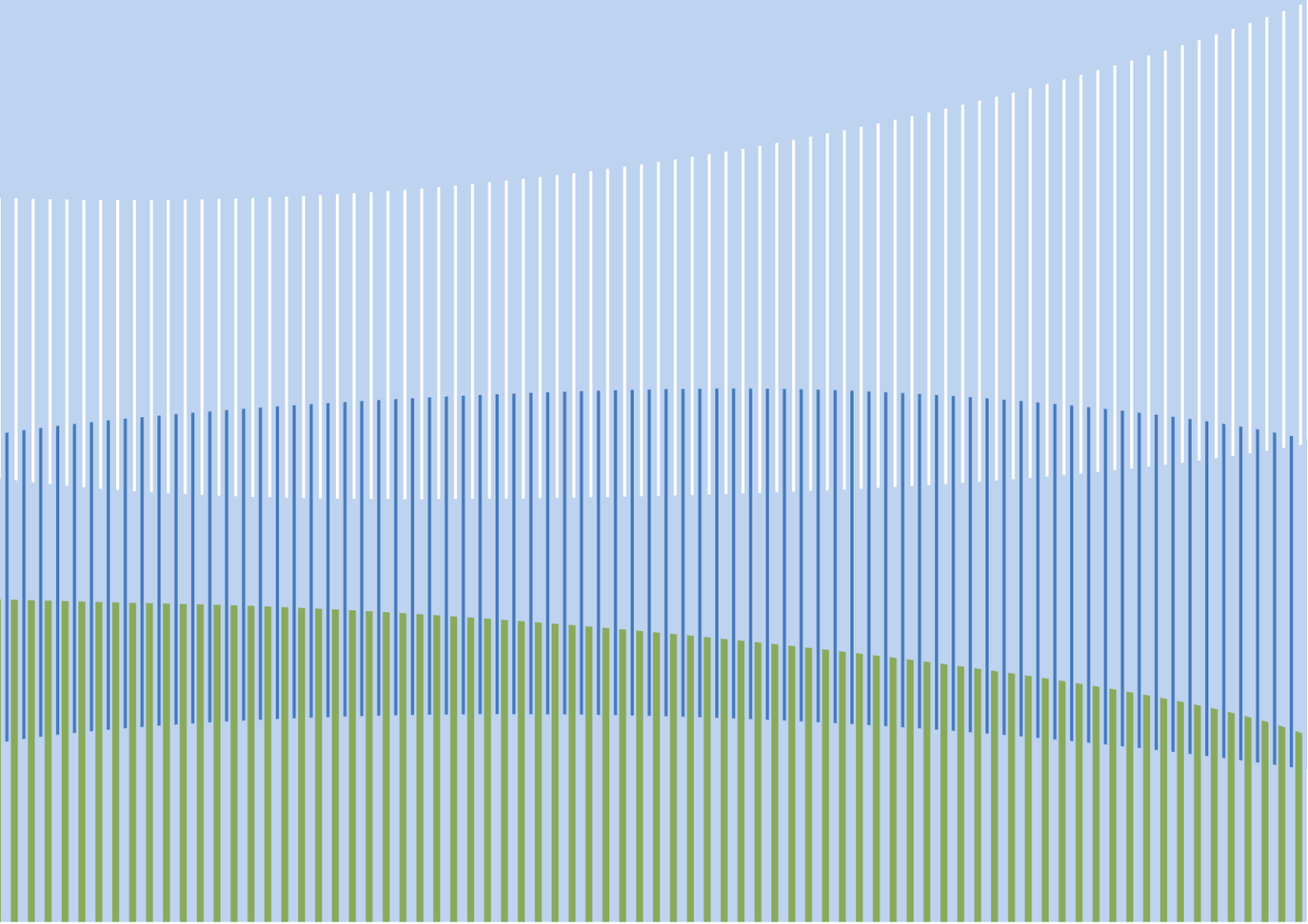
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Reserve Strategy

Shire of Murray | 2020



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Introduction

Council has significant cash backed reserves. Cash backed reserves are funds set aside for future purposes including the replacement of the Shire assets. Over the term of the Long Term Financial Plan, cash backed reserves are used to help smooth out the funding required for major capital projects. This is in line with a sustainable financial strategy which can be defined as one which allows for the adequate provision for programs (including capital expenditure) and services into the future with the intention that there is a predictable trend in the overall rate burden. The aim of the financial strategy is to allow for an equitable distribution of the costs of establishing and maintaining council assets and services between current and future ratepayers.

Restricted Reserves

Reserves that are classified as restricted are not available for general purpose distribution due to one of the following factors:

- There is a legal requirement or agreement that governs the use of the funds; or
- If the funds are not utilised for the purpose for which they were received, there is a requirement or obligation to return the funding to its contributor.

Reserves that currently meet this criteria are:

- Unspent Grants, Contributions and Loans Reserve
- Peel Mosquito Management Reserve
- Yunderup Canal General Maintenance Reserve
- Willow Gardens General Canal Maintenance Reserve
- Murray Lakes General Canal Maintenance Reserve
- Entrance Channel Reserve
- Austin Lakes Phase 2 Maintenance Reserve
- Austin Lakes Asset Replacement Reserve
-
- General Developers Reserve

Reserve Plans and Strategies

A number of Reserves have plans or strategies that inform their future use. The relevant Reserves and their informing strategies are detailed in the table attached.

Minimum Balance of Reserves

Several Reserves require a minimum balance to ensure either financial sustainability or to mitigate of specific risks such as infrastructure failure. The following table details these reserves, the associated minimum balance, and the strategy to be applied until the minimum balance is achieved.

Mechanism for Reserve Strategy Process

The mechanism for achievement of the minimum balances as outlined in this Strategy is through the annual budget process and the 30 September budget review each year. Where a reserve relies on an additional end of year surplus, the Building Renewal Reserves and Parks and Recreation Reserve will take precedence, with the Asset Enhancement Reserve being the final reserve transfer to take place. All other movements are discrete to individual reserves and do not have an impact on the potential transfer and resulting balance of other reserves.

Reserve Informing Plans, Minimum Balances and Strategies

Leave Entitlements Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Nil – assessed on an annual basis to meet the minimum balance percentage.	50% of the total of the long service current liability, <u>plus</u> 5% of the total of the annual leave current liability.	<ol style="list-style-type: none"> Interest to be applied to the reserve at the end of each year. Where long service leave or annual leave is funded from reserve, that amount will only be utilised from reserve if the total salaries and wages expenditure is over budget for the year.

Workers Compensation Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Nil – assessed on an annual basis dependent on current claims and claims history.	In accordance with advice from LGIS, the reserve needs to cover the gap between what we pay and the maximum we could pay (in a worst case scenario) – for 1 year.	<ol style="list-style-type: none"> Annual refunds from the workers compensation self-insurance scheme to be used to maintain the estimated minimum balance. Interest to be applied to the reserve at the end of each year.

Waste Management Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Nil – will be based on the Waste Strategy once developed	The waste management outcomes are directly funded by the reserve. This will be further considered following the development of the Waste Management Strategy.	<ol style="list-style-type: none"> Surplus funds from the waste management service area are invested in the reserve each year. Interest from the reserve is allocated to municipal funds.

Reserve to Fund:

- Revenue received
- Decontamination Moores Road
- Operational expenditure
- Shed upgrades

Yunderup Canal General Maintenance Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Part 6 Division 6 Section 6.37 Local Government Act 1995	Nil	1. Specified rates received from ratepayers to be quarantined until required for maintenance of canal waterways and associated infrastructure.

Reserve to Fund:

- Specified Area Rate
- Murray Delta Monitoring
- Canal Maintenance Works

Willow Gardens General Canal Maintenance Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Part 6 Division 6 Section 6.37 Local Government Act 1995	Nil	1. Specified rates received from ratepayers to be quarantined until required for maintenance of canal waterways and associated infrastructure.

Reserve to Fund:

- Specified Area Rate
- Canal Maintenance Works

Murray Lakes General Canal Maintenance Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Part 6 Division 6 Section 6.37 Local Government Act 1995	Nil	1. Specified rates received from ratepayers to be quarantined until required for maintenance of canal waterways and associated infrastructure.

Reserve to Fund:

- Specified Area Rate
- Wharf Cove Jetty
- Murray Delta Monitoring
- Canal Maintenance Works
- Sandy Cove Boating Facilities Study

Entrance Channel Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Part 6 Division 6 Section 6.37 Local Government Act 1995 Dredging Strategy – currently being prepared.	Nil	<ol style="list-style-type: none"> 1. Specified rates received from ratepayers to be quarantined until required for dredging of the entrance channel to Yunderup Estate and Murray Waters. 2. Matching 100% contribution of specified area rates raised annually.

Reserve to Fund:

- Specified Area Rate + Matching
- Loan Repayment
- Dredging

Austin Lakes Stage Two Maintenance Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Part 6 Division 6 Section 6.37 Local Government Act 1995 Maintenance Strategy currently being prepared.	Nil	<ol style="list-style-type: none"> 1. Specified rates received from ratepayers to be quarantined until required for maintenance of the lake and public open space in Austin Lakes Phase 2.

Reserve to Fund:

- Specified Area Rate
- Park Maintenance

Asset Enhancement Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Community Infrastructure Plan, Civic Precinct Masterplan, Murray Aquatic and Leisure Centre Masterplan, Edenvale Masterplan, Pinjarra Revitalisation Plan, Local Community Plans	Nil	<ol style="list-style-type: none"> 1. Any surplus funds identified as at 30 June each year, in addition to the Long Term Financial Plan requirements + \$100,000, are to be transferred to reserve to fund major projects. 2. Funds from the sale of Lot 102 Lakes Road are to be transferred to reserve to fund major projects.

Reserve to Fund:

- Library Development

Rail Heritage Precinct Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Nil	Nil	1. Net profit annually from the rental of the building to be transferred to reserve.

Reserve to Fund:

- Revenue received
- Operational expenditure
- Pinjarra Community Garden

Plant and Vehicle Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
10 year Plant Capital Plan	An amount equal to the total 10 year requirement is to be accommodated by the reserve, plus an average of \$300,000 over 10 years to allow for failure of an item of heavy plant.	1. Reserve transfers from Municipal funds in and out as per the Long Term Financial Plan.

Reserve to Fund:

- Asset renewal smoothing

Road Drainage and Pathway Reserves

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Roads Asset Management Plan, Drainage Asset Management Plan, Pathways Asset Management Plan.	An amount equal to the funded 10 year renewal program is to be accommodated by the reserve.	1. Reserve transfers from Municipal funds in and out as per the Long Term Financial Plan.

Reserve to Fund:

- Murray Street Streetscape
- MZI Haulage Contribution

General Developers Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Nil	Nil	<ol style="list-style-type: none"> Contributions received from developers to be quarantined until required for construction of associated infrastructure. Interest to be applied to the reserve.

Reserve to Fund:

- Contribution to Old Mandruah Road design

Parks and Recreation Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Parks Asset Management Plan	An amount equal to the total 10 year renewal requirement is to be accommodated by the reserve, plus \$100,000 to fund unplanned infrastructure failure.	<ol style="list-style-type: none"> Reserve transfers from Municipal funds in and out as per the Long Term Financial Plan, ensuring the balance remains at a minimum of \$100,000 each year. Interest to be applied to the reserve at the end of each year. Savings in parks operations materials and contracts to be applied to a maximum of \$20,000 annually.

Reserve to Fund:

- Asset renewal smoothing

Austin Lakes Asset Replacement Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Infrastructure Sinking Fund Agreement Austin Lakes	Nil	<ol style="list-style-type: none"> Contributions received from developers to be quarantined until required under the approved contribution scheme. Interest to be applied to the reserve (mandatory).

Reserve to Fund:

- Accrued Interest
- Developer Contributions

General Building Renewal Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Building Asset Management Plan	An amount equal to the funded 10 year renewal program is to be accommodated by the reserve, plus \$50,000 to fund unplanned infrastructure failure.	<ol style="list-style-type: none"> 1. Reserve transfers from Municipal funds in and out as per the Long Term Financial Plan, ensuring the balance remains at a minimum of \$50,000 each year. 2. Interest to be applied to the reserve at the end of each year. 3. Savings in building maintenance materials and contracts is to be applied to a maximum of \$10,000 annually.

Reserve to Fund:

- Asset renewal smoothing

Herron Point

Parks Sub Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Nil	Nil	<ol style="list-style-type: none"> 1. Net profit annually from the camping grounds to be transferred to reserve.

Reserve to Fund:

- Revenue received
- Wastewater dump point
- Operational expenditure

Peel Mosquito Management Reserve

Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Peel Mosquito Management Group Memorandum of Understanding	Nil – amount determined each year in accordance with the MOU; currently 10% of yearly contribution.	<ol style="list-style-type: none"> 1. Annual budget allocation

Reserve to Fund:

- CLAG Contribution

Murray Aquatic and Leisure Centre Renewal
Building Sub Reserve


Informing Strategy/Plans	Minimum Balance	Strategy to Achieve Minimum Balance
Plant and Equipment Renewal Schedule	An amount equal to the funded 10 year renewal program is to be accommodated by the reserve, plus \$20,000 to fund unplanned plant & equipment failure.	<ol style="list-style-type: none"> 1. Reserve transfers from Municipal funds in and out as per the Long Term Financial Plan, ensuring the balance remains at a minimum of \$20,000 each year. 2. Interest to be applied to the reserve at the end of each year. 3. Savings in MALC plant & equipment maintenance is to be applied to a maximum of \$5,000 annually.

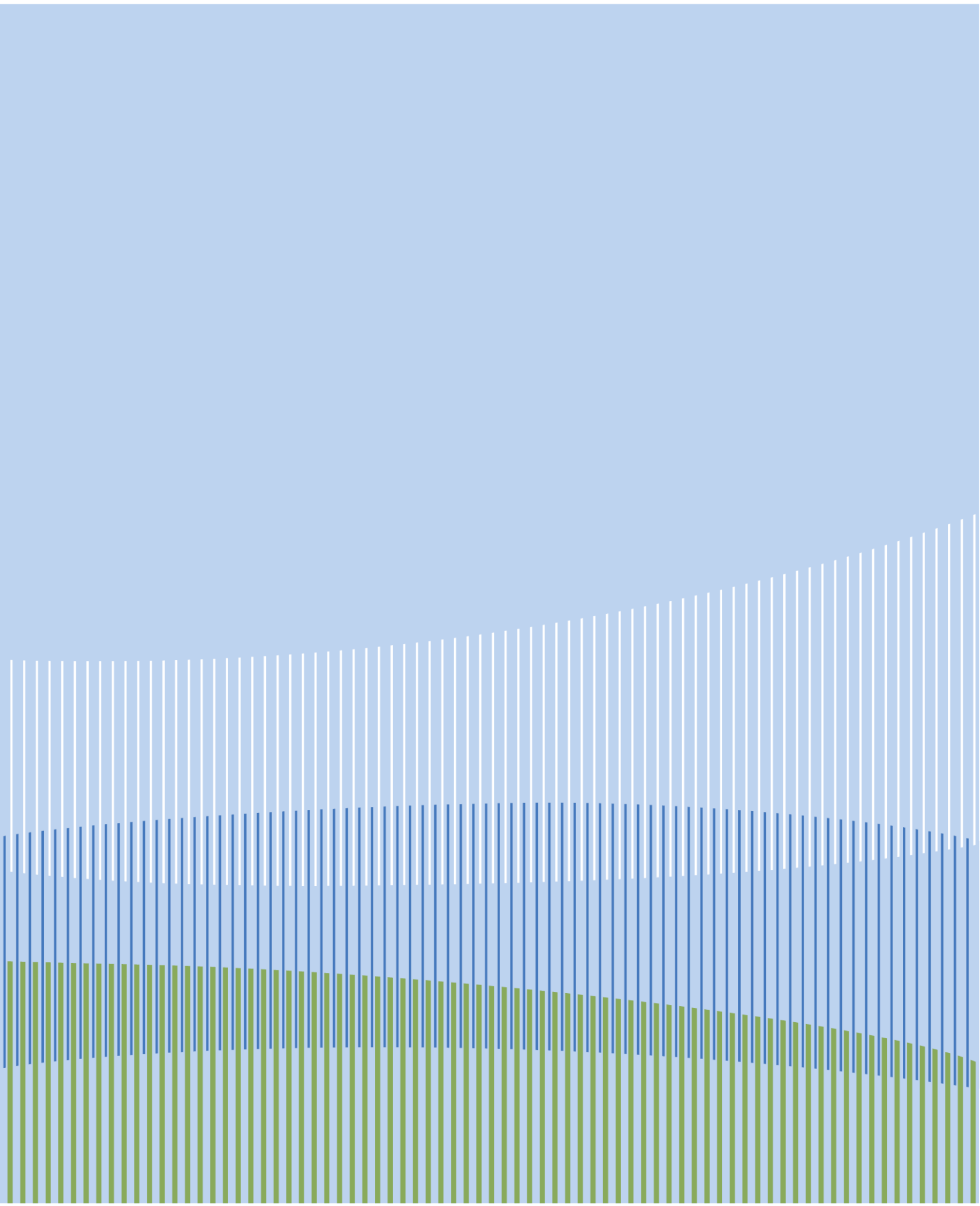
Reserve to Fund:

- Asset renewal smoothing

1915 Pinjarra Road,
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PO Box 21 Pinjarra WA 6208

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 /ShireofMurray
 @ShireofMurray



List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
A1 Locksmiths WA Pty Ltd			\$1,038.42
EFT000104	24/06/2020	Keys cut	\$16.50
EFT000106	30/06/2020	Key cylinders for Aquatic Centre doors and key cutting	\$1,021.92
Advanced Autologic Pty Ltd			\$568.41
EFT000102	17/06/2020	Complete fuel treatment 20L	\$568.41
Air Liquide WA Pty Ltd			\$471.29
EFT000102	17/06/2020	Annual gas bottle rental at Operations Centre	\$471.29
Alinta Electricity			\$9,510.30
EFT000101	10/06/2020	Electricity - Library	\$404.66
EFT000101	10/06/2020	Electricity - Edenvale Arts & Crafts	\$518.71
EFT000102	17/06/2020	Electricity - Leisure Centre	\$4,581.95
EFT000102	17/06/2020	Electricity - Administration Building	\$1,807.21
EFT000102	17/06/2020	Electricity - George Beacham Pavilion	\$1,178.60
EFT000106	30/06/2020	Electricity - Library	\$590.43
EFT000106	30/06/2020	Electricity - Edenvale Arts & Crafts	\$428.74
AMD Audit & Assurance			\$902.00
EFT000101	10/06/2020	Acquittal audit - Peel Regional Trails	\$902.00
Andersen Auto Body Repairs			\$300.00
EFT000100	03/06/2020	Insurance excess H22635 Ford Ranger repairs	\$300.00
Aus Clean WA			\$32,554.25
EFT000100	03/06/2020	Cleaning of Shire buildings and ablution blocks - May 2020	\$17,058.43
EFT000104	24/06/2020	Cleaning of Shire buildings and ablution blocks - April 2020	\$14,791.82
EFT000106	30/06/2020	Cleaning Town Square area for June 2020	\$704.00
Australia Post			\$356.74
EFT000101	10/06/2020	Postage expenses May 2020	\$356.74
Australian Native Nurseries Group			\$205.00
EFT000104	24/06/2020	Waterwise plants for Dwellingup	\$205.00
Australian Services Union			\$151.40
EFT000101	10/06/2020	Payroll deductions	\$75.70
EFT000104	24/06/2020	Payroll deductions	\$75.70
Australian Taxation Office			\$173,159.00
EFT000101	10/06/2020	PAYG deductions	\$4,616.00
EFT000101	10/06/2020	PAYG deductions	\$81,772.00
EFT000104	24/06/2020	PAYG deductions	\$4,409.00
EFT000104	24/06/2020	PAYG deductions	\$82,362.00
Auto One Pinjarra			\$296.29
EFT000100	03/06/2020	Assorted small automotive parts for Workshop	\$166.91
EFT000102	17/06/2020	Assorted small automotive parts for Workshop	\$11.66
EFT000106	30/06/2020	Assorted small automotive parts for Workshop	\$117.72
Avalon Roof & Gutter Repairs			\$10,630.00
EFT000106	30/06/2020	Gutter repairs at MALC	\$1,760.00
EFT000106	30/06/2020	Gutter cleaning on all Shire buildings	\$8,290.00
EFT000106	30/06/2020	Gutter repairs Administration, MALC and SES	\$580.00
B&J Catalano Pty Ltd			\$43,546.03
EFT000102	17/06/2020	Supply of gravel to Burnside Road	\$43,546.03
Black, Geoff			\$1,652.75
EFT000102	17/06/2020	Meeting, IT & Communications Allowance	\$1,652.75
Blackwoods			\$398.07
EFT000104	24/06/2020	Workshop Consumables	\$398.07
Boc Gases Australia Limited			\$43.51
EFT000101	10/06/2020	Medical oxygen cylinders monthly rental fee	\$43.51
Bolt, Cr David			\$4,613.17
EFT000102	17/06/2020	Meeting, IT & Communications Allowance	\$4,613.17

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
Bouvard Marine			\$45,472.26
EFT000100	03/06/2020	Town Square clock modifications and relocation	\$4,610.49
EFT000100	03/06/2020	Fabrication of Indigenous artwork for public sculpture	\$16,500.00
EFT000100	03/06/2020	Murray River Square supply Stainless Steel hand railing	\$2,709.61
EFT000106	30/06/2020	Supply Stainless Steel bike wash down units at Dwellingup	\$9,326.66
EFT000106	30/06/2020	Fabrication of Burnside Road Bridge and balustrading	\$12,325.50
Brenda Lillian Beacham			\$1,652.75
EFT000102	17/06/2020	Meeting, IT & Communications Allowance	\$1,652.75
Brownes Food Operations Pty Ltd			\$255.28
EFT000104	24/06/2020	Operations Centre milk supply	\$128.00
EFT000104	24/06/2020	Administration Office milk supply	\$127.28
Caltex Australia Petroleum			\$20,234.59
EFT000104	24/06/2020	Bulk diesel supply	\$20,234.59
Caltex Australia Starcard			\$1,751.17
EFT000102	17/06/2020	Fuel usage	\$1,751.17
Cannon Hygiene Australia Pty Ltd			\$540.04
EFT000102	17/06/2020	Sanitary bin service June 2020	\$540.04
Cardilini, Brad			\$1,652.75
EFT000102	17/06/2020	Meeting, IT & Communications Allowance	\$1,652.75
Chemwatch			\$1,925.00
EFT000102	17/06/2020	Annual subscription fee	\$1,925.00
CJD Equipment Pty Ltd			\$275.34
EFT000104	24/06/2020	Workshop consumables	\$275.34
Cleanaway Waste Management			\$206,212.10
EFT000100	03/06/2020	Transfer Stations April 2020	\$42,845.06
EFT000106	30/06/2020	Service skip bin at Dwellingup May 2020	\$183.92
EFT000106	30/06/2020	Refuse collection April 2020	\$60,779.16
EFT000106	30/06/2020	Recycling Collection May 2020	\$38,747.00
EFT000106	30/06/2020	Waste disposal May 2020	\$20,442.86
EFT000106	30/06/2020	Transfer Stations May 2020	\$42,089.73
EFT000106	30/06/2020	Bulk bin collection May 2020	\$1,124.37
Cleaning Supplies WA			\$1,334.24
EFT000102	17/06/2020	Hand soap and cleaning supplies	\$1,334.24
Clints Mechanical			\$300.00
EFT000101	10/06/2020	Insurance excess for Claim No 6017385	\$300.00
Coastline Lawn Services			\$20,258.89
EFT000102	17/06/2020	Mowing and general garden maintenance May 2020	\$6,051.62
EFT000106	30/06/2020	Mowing of all localities May 2020	\$7,890.27
EFT000106	30/06/2020	Mowing and general garden maintenance June 2020	\$6,317.00
Coates Hire			\$2,369.18
EFT000104	24/06/2020	Roller hire	\$2,369.18
Coles Supermarkets Australia			\$583.64
EFT000101	10/06/2020	Administration Office staff room supplies	\$154.39
EFT000101	10/06/2020	Refreshments for Council Briefing	\$76.00
EFT000101	10/06/2020	Venue cleaning products for COVID-19	\$62.50
EFT000101	10/06/2020	Library kitchen and cleaning supplies	\$37.29
EFT000101	10/06/2020	Restock Councillors Lounge	\$106.57
EFT000101	10/06/2020	Farewell gift card for staff member	\$112.94
EFT000101	10/06/2020	Supplies for post COVID-19 opening	\$33.95
Common Ground Trails Pty Ltd			\$7,425.00
EFT000100	03/06/2020	Construction of Dwellingup Pump Park	\$7,425.00
Compu-Stor			\$386.10
EFT000104	24/06/2020	Archive boxes	\$386.10

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
Connect Call Centre Services			\$1,854.00
EFT000102	17/06/2020	Overcalls May 2020	\$1,854.00
Coolup Farm Services			\$770.00
EFT000106	30/06/2020	Galvanised bands to fence posts	\$770.00
Corsign WA Pty Ltd			\$7,186.30
EFT000104	24/06/2020	Aluminium numbers	\$908.60
EFT000104	24/06/2020	Symbolic loose stones signs	\$3,921.50
EFT000104	24/06/2020	Turning traffic signs	\$139.70
EFT000104	24/06/2020	Assorted street sign blades	\$2,216.50
Cut Out Plastics			\$858.00
EFT000104	24/06/2020	Sneeze guards for Customer Service	\$858.00
D.K. Morrell & Co.			\$1,252.41
EFT000106	30/06/2020	Supply of gravel	\$1,252.41
Cleanaway Daniels Health Services Pty Ltd			\$141.74
EFT000102	17/06/2020	Collection of needles from the Operations Centre	\$141.74
DC Two Pty Ltd			\$970.99
EFT000101	10/06/2020	IT products and services - June 2020	\$970.99
Dep of Biodiversity, Conservation & Attractions			\$216,227.56
EFT000102	17/06/2020	Firewood Permits - May 2020	\$158.40
EFT000105	25/06/2020	Reimbursement for completed and approved works for Progress Report 2 on the BBRF contribution to the Dwellingup Adventure Trails Project	\$216,069.16
Department of Fire and Emergency Services			\$94,663.48
EFT000107	30/06/2020	2019/20 Emergency Services Levy Quarter 4	\$94,663.48
Department of Mines, Industry Regulation & Safety			\$4,832.31
EFT000101	10/06/2020	Building Services Levy - May 20	\$4,832.31
Dial Before You Dig WA Ltd			\$110.00
EFT000106	30/06/2020	Dial Before You Dig referral fee July 2019 - September 2019	\$110.00
Dilate Digital			\$165.00
EFT000100	03/06/2020	Website updates - plugins, themes	\$165.00
Dominos Pinjarra			\$80.00
EFT000106	30/06/2020	Catering for youth hackathon activity	\$80.00
Downer EDI Works			\$234,684.84
EFT000106	30/06/2020	Asphalt overlay Delta Drive and Bay Road	\$100,370.71
EFT000106	30/06/2020	Asphalt reseals - Dwellingup	\$76,964.61
EFT000106	30/06/2020	Burnside Road intersections	\$27,627.23
EFT000106	30/06/2020	Asphalt car park, Pinjarra Foreshore	\$29,722.29
DS Agencies Pty Ltd			\$6,759.50
EFT000100	03/06/2020	Slim Bollard: jasper powder coated Zinc Plated	\$6,759.50
Dunlop Electrics			\$17,241.62
EFT000101	10/06/2020	Replace 4 double power points	\$1,117.60
EFT000101	10/06/2020	Electrical works and materials Town Square	\$10,524.14
EFT000101	10/06/2020	Replace hydro pool toilet exhaust fan	\$1,250.48
EFT000101	10/06/2020	Install 2 x LED flood lights Corio Road Transfer Station	\$946.00
EFT000102	17/06/2020	Investigate light circuit fault at Town Square	\$451.55
EFT000106	30/06/2020	Dwellingup VBFB - Electrical Works	\$850.30
EFT000106	30/06/2020	Replace 12 x LED fittings to Children area	\$935.00
EFT000106	30/06/2020	Repairs to External lighting	\$469.15
EFT000106	30/06/2020	Repair hand dryers	\$697.40
Dwellingup Football Club			\$4,000.00
EFT000102	17/06/2020	Sponsorship Community Assistance Fund	\$4,000.00
Micro Focus Australia (Entco Australia Pty Ltd)			\$591.65
EFT000102	17/06/2020	Micro Focus support renewal	\$591.65

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
Essential Refrigeration Services			\$2,687.08
EFT000101	10/06/2020	Investigate air conditioner issue - Administration	\$247.50
EFT000106	30/06/2020	Air conditioner cleaning April 2020	\$2,439.58
Estuary Bobcats			\$33,957.00
EFT000100	03/06/2020	Wallace Road - drainage and extension of pipes	\$3,190.00
EFT000101	10/06/2020	North Dandalup edge and asphalt works	\$7,920.00
EFT000102	17/06/2020	Lovegrove Street edge works	\$7,887.00
EFT000104	24/06/2020	Dixon and Roe Street, Pinjarra	\$3,960.00
EFT000106	30/06/2020	Semi mountable kerbing - Lovegrove Street	\$2,200.00
EFT000106	30/06/2020	North Dandalup - Jenni Place	\$8,800.00
Fire & Safety WA			\$12,930.81
EFT000101	10/06/2020	Blackout Nozzle 20mm.	\$778.80
EFT000102	17/06/2020	Volunteer Bush Fire Brigade PPE	\$3,336.12
EFT000104	24/06/2020	Volunteer Bush Fire Brigade PPE	\$8,815.89
Fitz Gerald Strategies			\$746.20
EFT000101	10/06/2020	Lodging EBA documents	\$746.20
Flooring Xtra			\$3,201.66
EFT000101	10/06/2020	Flooring repairs to termite damage courts	\$3,201.66
Forpark Australia			\$187.00
EFT000104	24/06/2020	Screws and sockets	\$187.00
Fortus Group			\$678.74
EFT000104	24/06/2020	Supply of Ultralok U35S GETooth	\$678.74
Frontline Technology Services			\$26,471.66
EFT000101	10/06/2020	Emergency support services for COVID-19 IVR	\$693.00
EFT000101	10/06/2020	Nutanix - additional RAMM	\$5,349.48
EFT000101	10/06/2020	Emergency IVR creation	\$924.00
EFT000101	10/06/2020	FRS and GPO replication issues	\$616.00
EFT000101	10/06/2020	M_S1_50_A Mimecast S1	\$11,011.97
EFT000104	24/06/2020	Audiocodes renewal	\$205.72
EFT000104	24/06/2020	Jabra Speak 410 for CEO	\$263.40
EFT000104	24/06/2020	Information Technology disaster recovery exercise	\$2,970.00
EFT000106	30/06/2020	Cisco Catalyst ethernet switch	\$3,844.09
EFT000106	30/06/2020	RDS emergency assistance	\$594.00
GDM Farm Contracting Services			\$10,589.15
EFT000106	30/06/2020	Internal fencing to development of Lots 102 Lakes Road	\$10,226.15
EFT000106	30/06/2020	Ripping of Carcoola revegetation	\$363.00
GE Contracting			\$1,486.30
EFT000104	24/06/2020	Supply water truck for maintenance grading	\$1,486.30
GHD Pty Ltd			\$4,030.40
EFT000106	30/06/2020	Groundwater monitoring Corio Road Transfer Station	\$4,030.40
Gilbert J & A			\$4,651.00
EFT000101	10/06/2020	Walkway Bridge - replace rotten boards	\$3,685.00
EFT000101	10/06/2020	Waterproofing for South Yunderup Fire Station	\$966.00
Go Doors			\$299.20
EFT000101	10/06/2020	Automatic door service	\$299.20
Gov Quip			\$434.50
EFT000101	10/06/2020	A4 Non-woven Tote Bags - Royal Blue	\$434.50
Graham Brown Auto Wreckers			\$242.00
EFT000106	30/06/2020	Tow damaged Holden Colorado 4013MY from James Street	\$242.00
Gray's Plumbing & Gas			\$20,784.50
EFT000100	03/06/2020	Plumbing works at Edenvale Tea Rooms	\$3,151.50
EFT000102	17/06/2020	New Hot Water System and associated plumbing	\$9,883.50
EFT000104	24/06/2020	Replace vandalised tap in Female Toilets basin	\$583.00
EFT000104	24/06/2020	Supply & lay gas main to Tea Rooms	\$3,789.50

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000106	30/06/2020	Replace missing tap handles	\$247.50
EFT000106	30/06/2020	Repair leaking tap in FemaleToilets	\$302.50
EFT000106	30/06/2020	Unblock kitchen hand basin, temporary fence hire	\$539.00
EFT000106	30/06/2020	Fence hire	\$374.00
EFT000106	30/06/2020	Plumbing works at the Dwellingup Trails Building	\$1,595.00
EFT000106	30/06/2020	Supply & install new cleaners sink taps & hose tap	\$319.00
Greenfields Concreting			\$13,805.00
EFT000100	03/06/2020	Footpath renewal on South West Highway, North Pinjarra	\$6,600.00
EFT000102	17/06/2020	25m2 footpath repair Delta Drive	\$1,330.00
EFT000102	17/06/2020	Driveway repairs after kerbing Delta Drive	\$1,050.00
EFT000104	24/06/2020	Footpath renewal Pinjarra Road opposite Puma	\$4,125.00
EFT000106	30/06/2020	Concrete Repairs	\$700.00
Hamel Nursery			\$5,619.50
EFT000102	17/06/2020	Jacaranda trees	\$4,230.00
EFT000104	24/06/2020	Eucalyptus Paten	\$858.50
EFT000106	30/06/2020	Agonis Flexuosa	\$531.00
High Standard Systems			\$918.60
EFT000102	17/06/2020	Repairs to alarm	\$529.00
EFT000102	17/06/2020	System upgrade due to NBN installation	\$389.60
Hosemasters			\$321.95
EFT000100	03/06/2020	Travel to site, make and fit new hydraulic hose	\$321.95
Hot Klobba			\$3,624.24
EFT000102	17/06/2020	Staff uniforms 2019/2020	\$329.00
EFT000104	24/06/2020	Staff uniforms 2019/2020	\$2,425.54
EFT000106	30/06/2020	Staff uniforms 2019/2020	\$869.70
Huckleberrys Tank & Water Service			\$13,798.92
EFT000100	03/06/2020	Supply water truck for resheeting	\$6,525.33
EFT000100	03/06/2020	Supply water truck for resheeting	\$3,062.91
EFT000101	10/06/2020	Water cart hire for drain cleaning	\$355.12
EFT000102	17/06/2020	Supply water truck for resheeting	\$177.56
EFT000104	24/06/2020	Supply and install new zinalume roof on water	\$3,678.00
I Sweep			\$9,768.00
EFT000102	17/06/2020	Sweeping of the Shire of Murray roads	\$3,564.00
EFT000104	24/06/2020	Sweeping of Town	\$4,884.00
EFT000104	24/06/2020	Drainage pit educting	\$1,320.00
Infiniti Group			\$303.38
EFT000101	10/06/2020	Cleaning supplies	\$303.38
Intelife Group			\$3,920.48
EFT000101	10/06/2020	BBQ Cleaning 19/20 - 2 weeks after COVID-19	\$943.88
EFT000102	17/06/2020	Roadside litter pick June 2020	\$2,976.60
Iseppi Contracting P/L			\$1,848.00
EFT000100	03/06/2020	Firebreak work and tree clearing - hazard	\$1,848.00
ITR Pacific Pty Ltd			\$2,995.30
EFT000101	10/06/2020	Supply cutting edges	\$1,756.80
EFT000104	24/06/2020	Supply cutting edges	\$1,238.50
Ivey's Industrial Cleaners			\$61.05
EFT000100	03/06/2020	Cleaning of backhoe filters	\$61.05
Ixom Operations Pty Ltd			\$2,629.18
EFT000104	24/06/2020	Chlorine cylinders monthly rental fee	\$211.42
EFT000104	24/06/2020	4 x 70kg chlorine gas cylinder	\$2,417.76
J & K Reed Constructions			\$653.60
EFT000102	17/06/2020	COVID-19 - no charge for local businesses refund	\$653.60
Jaycar Pty Ltd			\$1,078.85
EFT000101	10/06/2020	Purchase of 3D printer for STEM youth activities	\$899.00

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000101	10/06/2020	Lapel microphones for online youth activities	\$179.85
JB Hi-Fi Commercial			\$1,249.00
EFT000102	17/06/2020	Apple iPhone 11 128GB 405862 - Manager Building	\$1,249.00
Josh Cowling Photography			\$2,000.00
EFT000106	30/06/2020	Photo library update	\$2,000.00
JR & A Hersey Pty Ltd			\$2,075.92
EFT000100	03/06/2020	Bags of rags for Workshop	\$840.40
EFT000101	10/06/2020	Protective clothing and safety equipment	\$330.00
EFT000102	17/06/2020	Protective clothing and safety equipment	\$707.52
EFT000106	30/06/2020	Protective clothing and safety equipment	\$198.00
Stuart Kirkham			\$1,652.75
EFT000102	17/06/2020	Meeting, IT & Communications Allowance	\$1,652.75
Lake Preston Lime			\$1,877.15
EFT000104	24/06/2020	Supply 1000T of Limestone	\$1,877.15
Landgate			\$898.60
EFT000104	24/06/2020	Country Urban Revaluation 2019/2020	\$191.65
EFT000104	24/06/2020	Copy of valuation roll - mining tenements	\$230.25
EFT000104	24/06/2020	Gross rental valuations - schedule G2020/5	\$476.70
Lee Stephen Donald			\$1,652.75
EFT000102	17/06/2020	Meeting, IT & Communications Allowance	\$1,652.75
Les Mills Body Training Systems			\$266.60
EFT000101	10/06/2020	License Fees - May 2020	\$37.60
EFT000101	10/06/2020	Contract Fees June 2020	\$229.00
LGIS Risk Management			\$4,552.90
EFT000101	10/06/2020	Regional Risk Co ordinator Program 2019-20	\$4,552.90
LGRCEU			\$184.54
EFT000101	10/06/2020	Payroll deductions	\$102.52
EFT000104	24/06/2020	Payroll deductions	\$82.02
Lucky Charm Pinjarra			\$478.28
EFT000101	10/06/2020	Assorted stationery items	\$413.88
EFT000101	10/06/2020	West Australian newspapers 29/04/2020 - 30/05/2020	\$64.40
Mandurah Graphics			\$203.50
EFT000101	10/06/2020	Pull up banner artwork	\$203.50
Mandurah Holden			\$600.00
EFT000101	10/06/2020	Transfer lights between vehicles	\$600.00
Mandurah Mitsubishi			\$33,953.40
EFT000104	24/06/2020	Mitsubishi Triton GLX 2.4L 4x4 Dual Cab Utility	\$33,953.40
Mandurah PA Hire			\$4,290.00
EFT000106	30/06/2020	Hire of audio visual equipment for Council Meeting 25 June 2020	\$4,290.00
Mandurah Tree Lopping & Stump Grinding			\$58,993.00
EFT000100	03/06/2020	Tree works for the month of May 2020	\$9,240.00
EFT000102	17/06/2020	Tree works - Burnside Road	\$15,400.00
EFT000102	17/06/2020	Tree works for the month of June 2020	\$4,213.00
EFT000102	17/06/2020	Wellya Crescent bund works - 2 days	\$6,160.00
EFT000102	17/06/2020	Regional Road Maintenance	\$9,240.00
EFT000106	30/06/2020	Haulage Road Maintenance and tree works	\$12,320.00
EFT000106	30/06/2020	Tree works for the month of June 2020	\$2,420.00
Marketforce Productions			\$759.44
EFT000106	30/06/2020	Invitation to Tender advertisement	\$759.44
McGrath Pest Management			\$6,875.00
EFT000101	10/06/2020	Annual termite inspection and treatment	\$1,463.00
EFT000104	24/06/2020	Removed dead animal and deodorise	\$275.00
EFT000106	30/06/2020	Annual termite inspection and spider spray	\$5,137.00
McLarty, Douglas			\$2,392.83

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000102	17/06/2020	Meeting, IT & Communications Allowance	\$2,392.83
McLeods			\$6,899.82
EFT000101	10/06/2020	Legal fees - Goldfather Corporation	\$3,367.76
EFT000101	10/06/2020	Composting Facility and Hydrogen Energy Facility	\$3,400.24
EFT000104	24/06/2020	Point Grey Development Company - Matter 44513	\$131.82
Metro Count			\$1,268.30
EFT000101	10/06/2020	30m Premium rubber road tube	\$1,268.30
Milestone Building Code Certifiers			\$2,420.00
EFT000101	10/06/2020	Undertake compliance report MALC	\$2,420.00
Miracle Recreation Equipment			\$4,510.00
EFT000106	30/06/2020	Safety inspections of all playgrounds within the Shire	\$4,510.00
Morris Pest & Weed Control			\$6,315.50
EFT000100	03/06/2020	Treatment Wharf Cove Jetty	\$986.00
EFT000100	03/06/2020	Under bridge inspection unit Del Park Road Bridge	\$5,329.50
MDE Electrical			\$3,194.47
EFT000104	24/06/2020	Sutton Street - 10 street lights not working	\$3,194.47
Murray Districts Glass			\$481.80
EFT000100	03/06/2020	Reglaze Administration entry door	\$481.80
Murray Engineering			\$9,199.55
EFT000100	03/06/2020	Diagnose front diff oil leak	\$837.97
EFT000100	03/06/2020	Repair leaking hoses on South Yunderup/Ravenswood fire tanker	\$1,014.04
EFT000104	24/06/2020	Supply and fit front and rear accessories sockets	\$513.95
EFT000106	30/06/2020	Supply and fit relief valve on South Yunderup/Ravenswood tanker	\$5,452.60
EFT000106	30/06/2020	Attend site and replace damaged revolving light	\$842.81
EFT000106	30/06/2020	Call out to replace 2 lights	\$538.18
Murray River Auto Repairs			\$3,402.50
EFT000100	03/06/2020	60,000km service 4006MY Honda Civic	\$353.60
EFT000102	17/06/2020	62,500km service 4009MY Subaru XV	\$299.60
EFT000102	17/06/2020	24,000km service 4047MY Holden Colorado	\$372.35
EFT000102	17/06/2020	12,000km service 4013MY Holden Colorado	\$258.00
EFT000102	17/06/2020	Replace spare tyre 4016MY Holden Colorado	\$235.00
EFT000104	24/06/2020	120,000km service 4034MY Mitsubishi Triton	\$934.35
EFT000106	30/06/2020	120,000km service 4017MY Mitsubishi Pajero	\$702.25
EFT000106	30/06/2020	30,000km service 4012MY Nissan Qashqai	\$247.35
Murray Shire Social Club			\$431.00
EFT000101	10/06/2020	Payroll deductions	\$10.00
EFT000101	10/06/2020	Payroll deductions	\$216.00
EFT000104	24/06/2020	Payroll deductions	\$10.00
EFT000104	24/06/2020	Payroll deductions	\$195.00
National Trust Of Australia (WA)			\$7,700.00
EFT000104	24/06/2020	Pinjarra Court House rent 06 June 2018 - 05 June 19	\$7,700.00
Neverfail (WA) Pty Limited			\$50.60
EFT000102	17/06/2020	Monthly cooler rental	\$50.60
Officeworks			\$485.90
EFT000101	10/06/2020	Microsoft Sculpt ergonomic desktop combo	\$307.95
EFT000106	30/06/2020	Rexel Gladiator heavy duty stapler	\$177.95
Onsite Trailer Repair & Service			\$4,917.00
EFT000102	17/06/2020	Make, fit and paint new rear ramps to fit trailer	\$4,917.00
Open Office Pty Ltd			\$13,275.90
EFT000101	10/06/2020	NAV licensing costs January 2020	\$5,102.90
EFT000101	10/06/2020	Community Hub Licensing February 2020	\$8,173.00
Our Community Yoga			\$726.00

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000104	24/06/2020	Provision of 8 yoga classes	\$484.00
EFT000106	30/06/2020	Provision of 4 yoga classes	\$242.00
Party Plus Mandurah			\$222.40
EFT000101	10/06/2020	Cleaning of paint and dirt and replace table top	\$222.40
Peel Flower House			\$270.00
EFT000102	17/06/2020	Boxed flower arrangement for staff member	\$90.00
EFT000102	17/06/2020	Anzac Day floral wreath	\$100.00
EFT000102	17/06/2020	Condolence arrangement for Tess Thomson	\$80.00
Peel Mini Earthmovers			\$110,986.91
EFT000102	17/06/2020	Edenvale earthworks	\$9,559.00
EFT000102	17/06/2020	Extension of concrete slab and retaining wall at tip face	\$9,548.00
EFT000104	24/06/2020	Slashing of truck stop at Lakes Road	\$290.40
EFT000104	24/06/2020	Install stormwater drainage and soakwells	\$4,810.30
EFT000104	24/06/2020	Brick pave driveway repairs after kerbing Delta Drive	\$1,518.00
EFT000104	24/06/2020	Reinstate washouts at the bund walk path Wellya Crescent	\$919.60
EFT000104	24/06/2020	Supply and install 20 bollards at South Yunderup	\$1,298.00
EFT000104	24/06/2020	Backfill kerbing on Delta Drive and Bay Road	\$1,551.00
EFT000104	24/06/2020	Brick paving at Edenvale	\$330.00
EFT000104	24/06/2020	Earthworks for extra fencing	\$1,138.50
EFT000104	24/06/2020	Clean all softfall areas around Shire of Murray	\$6,545.00
EFT000104	24/06/2020	Lakes Road Batter Finishing Works	\$1,980.00
EFT000106	30/06/2020	Installation of picnic bench	\$1,570.80
EFT000106	30/06/2020	Earthworks associated with pump at Pinjarra Meadows	\$935.00
EFT000106	30/06/2020	Planting verge tree program - various locations	\$6,300.00
EFT000106	30/06/2020	Earthworks, drainage and pavement rehabilitation	\$41,783.01
EFT000106	30/06/2020	Earthworks and drainage	\$16,168.20
EFT000106	30/06/2020	Excavation for gas connection and supply bauxite	\$4,742.10
Peel Scape Solutions			\$83,635.20
EFT000104	24/06/2020	Irrigation services proposed landscape works Dwellingup National Trails Centre	\$41,835.20
EFT000104	24/06/2020	Murray River Square irrigation Stage 2	\$41,800.00
Peel Weed & Pest Control			\$42,252.00
EFT000104	24/06/2020	Weed control of kerbs within Shire of Murray	\$10,000.00
EFT000104	24/06/2020	Weed control of traffic islands within Shire of Murray	\$4,200.00
EFT000104	24/06/2020	Weed Control of all verges within Shire of Murray	\$26,500.00
EFT000106	30/06/2020	Ant spray at 20 Country Road	\$100.00
EFT000106	30/06/2020	Verge spray on Pinjarra Road	\$495.00
EFT000106	30/06/2020	Weed spray at Carcoola and South Yunderup	\$957.00
Pinjarra Meat Supply			\$54.30
EFT000100	03/06/2020	Catering for CEO presentation 29/05/20	\$54.30
Pinjarra Pharmacy			\$35.96
EFT000101	10/06/2020	First aid supplies	\$35.96
Pinjarra Traders			\$61.65
EFT000101	10/06/2020	Animal food supplies	\$61.65
Pisconeri AM			\$46,223.10
EFT000101	10/06/2020	Transfer Station management	\$3,774.10
EFT000101	10/06/2020	Corio Road Transfer Station management	\$32,219.00
EFT000101	10/06/2020	Transport green waste to Waroona 2019/20	\$7,260.00
EFT000102	17/06/2020	Collect dumped asbestos Tonkin Drive North Yunderup	\$385.00
EFT000102	17/06/2020	Asbestos 'emu-bob' collection North Pinjarra	\$2,585.00
Porter Consulting Engineers			\$8,580.00
EFT000104	24/06/2020	Existing Road Safety Inspection Murray River Drive	\$1,650.00
EFT000106	30/06/2020	Murray River Drive Upgrade South Yunderup	\$1,980.00

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000106	30/06/2020	Readheads Road, North Dandalup - Existing Stage	\$4,950.00
Premium Allsands			\$7,898.72
EFT000102	17/06/2020	Supply 500T of fill sand	\$1,463.72
EFT000102	17/06/2020	Dispose of 300m3 of rubble	\$6,435.00
Print Sync Business Solutions			\$507.98
EFT000102	17/06/2020	Contract Colourwave printer monthly February 2020	\$253.99
EFT000106	30/06/2020	Contract Colourwave printer monthly June 2020	\$253.99
Priority 1 Fire and Safety			\$1,045.00
EFT000101	10/06/2020	SCBA refresher training	\$1,045.00
Finishing WA (formerly Pritchard's Bookbinders)			\$694.10
EFT000102	17/06/2020	Binding 8 Minute Books July 2019 - March 2020	\$694.10
PSI Audio (WA) Pty Ltd			\$361.00
EFT000104	24/06/2020	Projector Screen hire	\$66.00
EFT000104	24/06/2020	Replace Aquatic microphone	\$295.00
Publik			\$2,519.00
EFT000102	17/06/2020	Interpretive sign - Edenvale Homestead	\$2,519.00
Puma Energy			\$2,216.92
EFT000101	10/06/2020	Fuel usage	\$2,216.92
Quality Press			\$734.80
EFT000106	30/06/2020	Bushfire Brigade printed stationery incident books	\$734.80
Quality Traffic Management Pty Ltd			\$2,013.04
EFT000104	24/06/2020	Provide Traffic Management Lakes Road	\$1,210.74
EFT000106	30/06/2020	Traffic control	\$802.30
Quantified Tree Risk Assessment Ltd			\$181.50
EFT000100	03/06/2020	Membership Renewal	\$181.50
Retro Roads			\$9,075.88
EFT000106	30/06/2020	Line marking to McMahon Road	\$9,075.88
Rheem Australia P/L			\$308.00
EFT000106	30/06/2020	Boiler annual service	\$308.00
Rockingham Suspension & Springworks			\$1,100.00
EFT000100	03/06/2020	Suspension work fleet vehicles	\$1,100.00
Rogers, Cr Angela			\$1,652.75
EFT000102	17/06/2020	Meeting, IT & Communications Allowance	\$1,652.75
Rose, Casey			\$1,652.75
EFT000102	17/06/2020	Meeting, IT & Communications Allowance	\$1,652.75
Australian Institute of Health & Safety			\$220.00
EFT000106	30/06/2020	Australian Health and Safety Institute Membership	\$220.00
Scope Business Imaging			\$1,382.58
EFT000101	10/06/2020	Copier charges - from 31/01/20	\$112.20
EFT000101	10/06/2020	Copier charges - Binding Room from 30/04/2020	\$493.39
EFT000101	10/06/2020	Copier charges - Depot from 30/04/2020	\$19.91
EFT000101	10/06/2020	Copier charges - DHVIC from 30/04/2020	\$13.74
EFT000101	10/06/2020	Copier charges - Fax Room from 30/04/2020	\$203.42
EFT000101	10/06/2020	Copier charges - Library from 30/04/2020	\$42.81
EFT000101	10/06/2020	Copier charges - MALC from 30/04/2020	\$46.83
EFT000101	10/06/2020	Copier charges - Planners from 30/04/2020	\$169.93
EFT000101	10/06/2020	Copier charges - Rangers from 30/04/2020	\$36.73
EFT000101	10/06/2020	Copier charges - Reception from 30/04/2020	\$35.60
EFT000101	10/06/2020	Copier charges - Records from 30/04/2020	\$30.64
EFT000101	10/06/2020	Copier charges - Technical Services from 30/04/2020	\$131.48
EFT000101	10/06/2020	Copier charges - Accounts from 30/04/2020	\$45.90
Serpentine Plant Farm			\$2,171.40
EFT000102	17/06/2020	Assorted plants for Edenvale landscaping works	\$2,171.40
Shire of Waroona			\$3,281.99

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000100	03/06/2020	Reimbursement - CEO fuel costs 25 April 2020	\$141.04
EFT000100	03/06/2020	Green waste disposal from Corio Road Transfer	\$48.00
EFT000101	10/06/2020	Incorrect payment for registration	\$250.00
EFT000101	10/06/2020	Fines Enforcement	\$53.65
EFT000102	17/06/2020	Green waste disposal from Corio Road Transfer	\$144.00
EFT000104	24/06/2020	Green waste disposal from Corio Road Transfer	\$2,000.00
EFT000106	30/06/2020	Fines Enforcement	\$645.30
Sigma Chemicals			\$1,155.00
EFT000100	03/06/2020	Sodium bicarbonate 30 x 25kg for pool	\$616.00
EFT000102	17/06/2020	Palintest photometer tablets	\$539.00
Sign Craft			\$960.30
EFT000102	17/06/2020	1500x1200x3mm aluminium composite signs	\$960.30
Signs Plus			\$148.50
EFT000101	10/06/2020	Staff badges	\$148.50
Soft Landing			\$5,012.00
EFT000102	17/06/2020	Mattress collection from Corio Road Transfer Station	\$5,012.00
South West Fire Solutions			\$2,193.40
EFT000102	17/06/2020	Emergency light testing	\$1,551.00
EFT000102	17/06/2020	Checking fire extinguisher on Mowing Truck	\$86.35
EFT000102	17/06/2020	Fire extinguisher replacement 102WR Holden Colorado	\$556.05
South Yunderup Residents & Ratepayers Assoc			\$130.00
EFT000101	10/06/2020	SYRRA magazine advertisement	\$130.00
Spyker Business Solutions Pty Ltd			\$12,007.41
EFT000100	03/06/2020	Configuration of 1 x Sophos Firewall	\$137.50
EFT000100	03/06/2020	Supply and install two double data outlets	\$1,298.00
EFT000101	10/06/2020	Murray CCTV maintenance 2019/20	\$3,077.02
EFT000104	24/06/2020	Installation of double data outlet	\$1,211.97
EFT000104	24/06/2020	CAT 6 Clipsal data cable indoor	\$2,168.38
EFT000106	30/06/2020	Milestone One Year Care Plus	\$4,114.54
St John Ambulance Australia - Belmont			\$150.00
EFT000104	24/06/2020	Low voltage rescue and provide CPR - staff training	\$150.00
J & J Steele Plumbing and Gas			\$1,023.92
EFT000102	17/06/2020	Town Centre barbeque - install anti vandal tap	\$523.42
EFT000106	30/06/2020	Call out to barbeque at Coopers Mill	\$500.50
Stewart & Heaton Clothing			\$302.63
EFT000102	17/06/2020	Volunteer Bush Fire Brigade PPE	\$22.97
EFT000104	24/06/2020	Volunteer Bush Fire Brigade PPE	\$279.66
Subway Pinjarra			\$49.00
EFT000106	30/06/2020	Catering for workshop 13/3/2020	\$49.00
Surveying South			\$7,524.00
EFT000106	30/06/2020	Readheads Road additional survey	\$7,524.00
Syme Marmion & Co.			\$9,982.50
EFT000102	17/06/2020	Feasibility of Housing and Accommodation Investment Prospectus	\$9,982.50
Telstra Corporation Limited			\$1,853.31
EFT000102	17/06/2020	Phone usage - Coopers Mill	\$34.95
EFT000102	17/06/2020	Phone usage - Admin	\$149.99
EFT000102	17/06/2020	Phone usage - Rangers	\$1,039.60
EFT000104	24/06/2020	Phone usage - DHVIC	\$69.89
EFT000104	24/06/2020	Phone usage - Murray SES	\$170.45
EFT000104	24/06/2020	Phone usage - North Dandalup Bushfire Brigade	\$220.17
EFT000104	24/06/2020	Phone usage - CESC SMS Alerts	\$61.36
EFT000104	24/06/2020	Phone usage - Parks and Gardens	\$106.90
The Civil Group WA Pty Ltd			\$1,595.00

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000102	17/06/2020	Water Main relocation Newton and Marrinup Street, Dwellingup	\$1,595.00
Thompson Surveying Consultants			\$2,185.70
EFT000102	17/06/2020	Road widening Lot 4 Paterson Road, Ravenswood	\$2,185.70
Tom's Pump and Waterboring			\$6,908.00
EFT000104	24/06/2020	Emergency repairs to bore head at McLarty Oval	\$495.00
EFT000106	30/06/2020	Works on bore pump at McLarty Oval	\$3,520.00
EFT000106	30/06/2020	Supply and install pump at Pinjarra Meadows	\$2,893.00
Toyota Financial Services			\$296.15
EFT000101	10/06/2020	Lease vehicle - MY12336 June 2020	\$296.15
TPG Network Pty Ltd			\$3,226.98
EFT000104	24/06/2020	Phone usage monthly	\$3,226.98
Truck Centre (WA) Pty Ltd			\$231,377.83
EFT000102	17/06/2020	Supply and Delivery of New Volvo FM500 6x4 Rigid Tipper Truck	\$231,377.83
Tuckey's Hardware			\$3,258.79
EFT000100	03/06/2020	Assorted hardware items General Parks works	\$167.96
EFT000100	03/06/2020	Items for Edenvale Landscaping works	\$83.68
EFT000101	10/06/2020	Batteries for mosquito traps	\$25.55
EFT000101	10/06/2020	Assorted small hardware items	\$576.41
EFT000101	10/06/2020	Large gas bottle swap for Operations Centre	\$33.00
EFT000101	10/06/2020	Garden Sprayer Hills 8L	\$32.95
EFT000101	10/06/2020	Items for Edenvale Landscaping Works	\$76.95
EFT000101	10/06/2020	Court House picture rail	\$301.10
EFT000102	17/06/2020	Items for the Rural Address Program	\$15.90
EFT000102	17/06/2020	Items for Cemetery Gardens	\$19.49
EFT000102	17/06/2020	Items for Edenvale Gardens	\$20.12
EFT000102	17/06/2020	Mesh safety barrier	\$338.10
EFT000102	17/06/2020	Replacement Makita angle grinder	\$367.39
EFT000104	24/06/2020	Wallboard Bin System	\$85.00
EFT000104	24/06/2020	Items for General Parks works	\$89.78
EFT000104	24/06/2020	Tiling repair consumables	\$79.22
EFT000104	24/06/2020	Items for Edenvale Landscape works	\$322.61
EFT000104	24/06/2020	Items for Sir Ross McLarty Oval	\$48.02
EFT000106	30/06/2020	Assorted hardware items General Parks works	\$213.55
EFT000106	30/06/2020	Bondcrete for concrete floor seal	\$140.95
EFT000106	30/06/2020	Items for Edenvale Landscape works	\$75.92
EFT000106	30/06/2020	Items for Road Maintenance works	\$145.14
Tyrecycle Pty Ltd			\$3,986.14
EFT000100	03/06/2020	Collection of tyres from Corio Road Transfer Station	\$1,367.95
EFT000101	10/06/2020	Collection of tyres from Corio Road Transfer Station	\$1,148.80
EFT000104	24/06/2020	Collection of tyres from Corio Road Transfer Station	\$1,469.39
Tyrepower Pinjarra			\$1,832.40
EFT000102	17/06/2020	Tyres for fleet vehicles	\$1,410.00
EFT000102	17/06/2020	Travel and labour strip and fit rear tyres	\$379.50
EFT000106	30/06/2020	Puncture repair	\$42.90
Veolia Environmental Services			\$10,018.80
EFT000102	17/06/2020	Drain cleaning and jetting various drains	\$7,176.95
EFT000104	24/06/2020	Vacuum loading and jetting of stormwater drains	\$2,841.85
Vibe Pinjarra			\$3,336.75
EFT000101	10/06/2020	Fuel usage	\$3,336.75
WA Rangers Association			\$30.00
EFT000100	03/06/2020	WA Rangers Association vehicle door decals	\$30.00
WA Tool and Trade Supply			\$99.34

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000102	17/06/2020	Workshop consumables	\$99.34
WALGA			\$125.00
EFT000102	17/06/2020	One night accommodation for WALGA Trainer	\$125.00
Waterlogic Australia Pty Ltd			\$570.90
EFT000101	10/06/2020	Water cooler rental	\$570.90
Waters BM & RV			\$46,940.31
EFT000100	03/06/2020	Supply rocks	\$4,174.50
EFT000102	17/06/2020	Supply 720.61T of fill sand	\$2,615.81
EFT000102	17/06/2020	Dispose of waste	\$770.00
EFT000106	30/06/2020	Supply and deliver 600T of limestone spall Corio Road Transfer Station	\$11,880.00
EFT000106	30/06/2020	Emergency work Wellya Crescent bund repairs	\$27,500.00
Westbooks			\$523.49
EFT000101	10/06/2020	Library book stock	\$325.98
EFT000104	24/06/2020	Library book stock	\$197.51
Westcoast Power Equipment			\$40,790.20
EFT000101	10/06/2020	Supply of a cordless pruner	\$249.00
EFT000101	10/06/2020	Supply of two Cub Cadet Z972S mowers	\$38,561.00
EFT000104	24/06/2020	Miscellaneous equipment for the Operations Centre	\$1,458.20
EFT000106	30/06/2020	Spare front wheel	\$522.00
Western Power			\$4,696.00
EFT000104	24/06/2020	Removal of Street Light	\$4,696.00
Western Rural Fencing			\$6,805.00
EFT000100	03/06/2020	Repair fencing at Countess Circuit	\$165.00
EFT000100	03/06/2020	Extra garrison fencing to front of Operations Centre	\$6,640.00
Westrac Equipment Pty Ltd			\$1,607.06
EFT000104	24/06/2020	Stabiliser pads to fit backhoe	\$1,607.06
Whitcroft IT Pty Ltd			\$5,885.00
EFT000104	24/06/2020	Installation of four computers at Murray SES.	\$360.00
EFT000104	24/06/2020	Jabra Speak 710	\$288.00
EFT000104	24/06/2020	Samsung tablets Active Pro 4G 64GB black for Murray SES	\$3,537.00
EFT000106	30/06/2020	Jabra Evolve 40MS Headsets	\$1,286.00
EFT000106	30/06/2020	USB-C Hub	\$168.00
EFT000106	30/06/2020	Logitech Z120 speakers	\$246.00
Willcox and Associates Pty Ltd			\$4,400.00
EFT000104	24/06/2020	Architect consultancy for the Dwellingup National Trails Centre	\$4,400.00
Wilson Security			\$234.30
EFT000106	30/06/2020	Alarm call out 27/5/2020	\$97.90
EFT000106	30/06/2020	Alarm call out 2/6/2020	\$136.40
Winc Australia Pty Limited			\$1,892.79
EFT000100	03/06/2020	4x Rapid Line meeting tables flip top	\$1,892.79
Work Clobber			\$61.70
EFT000104	24/06/2020	Staff uniforms	\$61.70
Wren Oil			\$1,446.50
EFT000100	03/06/2020	Collection of 5200L waste oil from Corio Road	\$1,446.50
Zurich Australian Insurance Ltd			\$300.00
EFT000104	24/06/2020	Excess payment for Motor Vehicle Claim 6039075	\$300.00
Easi Packaging Pty Ltd			\$6,223.08
EFT000101	10/06/2020	Payroll deductions	\$3,111.54
EFT000104	24/06/2020	Payroll deductions	\$3,111.54
Jenni Brown			\$10,120.00
EFT000104	24/06/2020	Project management Agri-innovation Precinct	\$10,120.00
Telair Pty Ltd			\$1,504.49
EFT000101	10/06/2020	Service charges June 2020	\$1,504.49

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
Toll Transport Pty Ltd			\$74.15
EFT000102	17/06/2020	Courier charges	\$23.44
EFT000104	24/06/2020	Courier charges	\$50.71
State Library of Western Australia			\$1,514.85
EFT000101	10/06/2020	Library freight recoup 2019-20	\$1,514.85
SITE Architecture Studio			\$13,847.00
EFT000100	03/06/2020	Sporting facilities concept and design progress payment 1	\$3,956.00
EFT000104	24/06/2020	Sporting facilities concept and design progress payment 2	\$9,891.00
Firm Construction Pty Ltd			\$121,749.84
EFT000101	10/06/2020	Dwellingup Adventure and Trails Project	\$121,749.84
Wildlines Pty Ltd			\$14,849.49
EFT000100	03/06/2020	Refund of Revegetation Bond Stage 6 Dandalup Springs	\$14,849.49
Construction Training Fund			\$2,516.78
EFT000101	10/06/2020	BCITF collection fees - May 2020	\$2,516.78
Urbanstone			\$1,188.00
EFT000101	10/06/2020	Urbanstone pavers for Pinjarra Town Square	\$1,188.00
WA Temporary Fencing Supplies			\$225.50
EFT000100	03/06/2020	Temporary fencing hire 15/05/20 - 15/06/20	\$225.50
Quicklee Express			\$99.00
EFT000101	10/06/2020	Courier charges	\$99.00
Waroona Rural Services			\$399.50
EFT000104	24/06/2020	Road works	\$399.50
Hazard Warning Concepts			\$1,675.52
EFT000103	22/06/2020	LED bar light - Concept Trio clear lens	\$1,675.52
Botton and Gardiner			\$12,325.50
EFT000106	30/06/2020	Bondi bin housings 240L for parks	\$12,325.50
AVFI Pty Ltd			\$162.80
EFT000106	30/06/2020	Small automotive part	\$162.80
Saggers Holdings Pty Ltd			\$636.69
EFT000104	24/06/2020	Overpayment of rates Assessment A12140	\$636.69
Brett & Zoe Saggers			\$9,622.08
EFT000100	03/06/2020	Refund of Revegetation Bond - Lot 52 Avoca Retreat	\$9,622.08
Vanguard Press			\$1,749.00
EFT000102	17/06/2020	Marketing and Comms Plan - progress payment 3	\$1,749.00
Jarra Infusion			\$895.00
EFT000102	17/06/2020	Meeting refreshments 29 May 2020	\$100.00
EFT000102	17/06/2020	Catering Ordinary Council Meeting May	\$225.00
EFT000106	30/06/2020	Refreshments for Minister MacTiernan's visit	\$345.00
EFT000106	30/06/2020	Refreshments for June Council Meeting	\$225.00
Glenview Machine Kerbing			\$4,653.00
EFT000102	17/06/2020	Kerbing for Murray River Foreshore Project	\$4,653.00
i2C Design & Management Pty Ltd			\$1,430.00
EFT000104	24/06/2020	Revise master planning and concept design Agri-innovation Precinct	\$1,430.00
Instant Toilets and Showers Pty			\$605.00
EFT000101	10/06/2020	Portable toilet pump out clean and restocking	\$605.00
Ellenby Tree Farm			\$1,751.20
EFT000106	30/06/2020	Mandarin trees - Edenvale Homestead	\$1,751.20
Savagely Creative			\$6,435.00
EFT000101	10/06/2020	Consultancy for Harvest Highway Project	\$6,435.00
McLeods - Trust			\$1,375,000.00
EFT000108	30/06/2020	Contribution to capital infrastructure costs relating to Peel Business Park	\$1,375,000.00
PK Technology			\$3,118.03
EFT000101	10/06/2020	Remove wireless microphone from Ranger vehicle and reinstall in new vehicle	\$528.85

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000104	24/06/2020	Ranger vehicle head kits	\$2,589.18
Rhiannon Boulger			\$77.00
EFT000100	03/06/2020	MALC phone recorded message	\$11.00
EFT000101	10/06/2020	Voice over message for phones	\$33.00
EFT000102	17/06/2020	DHVIC Voice over message - post COVID-19	\$33.00
Adam Dawson			\$17.00
EFT000106	30/06/2020	Reimbursement of camping fees	\$17.00
Bob Cooper Snake Rescue and Relocation Training			\$352.00
EFT000106	30/06/2020	One day snake handling course - 26 June 2020	\$352.00
Sandra Michelle Lapworth			\$900.00
EFT000100	03/06/2020	Herron Point Caretakers Allowance 14/05/20 - 28/05/20	\$300.00
EFT000102	17/06/2020	Herron Point Caretakers Allowance 30/05/20 - 13/06/20	\$300.00
EFT000106	30/06/2020	Herron Point Caretakers Allowance 14/06/20 - 28/06/20	\$300.00
Alexander Derry			\$1,357.00
EFT000102	17/06/2020	Carpentry repairs to basketball courts 1 & 2	\$1,357.00
Total Oil Australia Pty Ltd			\$806.74
EFT000101	10/06/2020	Oil supply for Workshop	\$604.34
EFT000102	17/06/2020	Oil supply for Workshop	\$202.40
Kendle Smith			\$21.20
EFT000101	10/06/2020	Refund of overpayment of MALC membership	\$21.20
O'Brien Harrop Access			\$2,024.00
EFT000100	03/06/2020	Pinjarra Town Square - access consultancy	\$2,024.00
Kevrek (Australia) Pty Ltd			\$3,076.15
EFT000102	17/06/2020	Remove crane from existing vehicle, refurbish and reinstall	\$2,707.65
EFT000104	24/06/2020	Kevrek crane cover	\$368.50
Place Laboratory Pty Ltd			\$17,204.00
EFT000100	03/06/2020	Stage 3 - Stakeholder engagement - Edenvale Heritage Precinct	\$5,852.00
EFT000104	24/06/2020	Stage 3 - Workshop & consultation Heritage Railway Precinct	\$11,352.00
Exteria T/as Landmark Engineering & Design			\$1,102.20
EFT000101	10/06/2020	Vasse Jarrah timber park seat	\$1,102.20
JGC Group Pty Ltd			\$1,232.00
EFT000102	17/06/2020	Training webinar - Strong Leadership	\$1,232.00
Lynda Caccetta			\$10,302.00
EFT000102	17/06/2020	Design landscape concept plan - Edenvale	\$3,600.00
EFT000106	30/06/2020	Design landscape concept plan - Edenvale	\$6,702.00
Coastline High Pressure Cleaning			\$9,100.00
EFT000106	30/06/2020	Acid wash and finish surface seal of pathways - Dwellingup Trails Project	\$9,100.00
Arrow Bronze			\$611.76
EFT000101	10/06/2020	Detachable plate plaque - Bergersen	\$611.76
Delta T Technologies (WA) Pty Ltd			\$3,619.00
EFT000101	10/06/2020	Service leisure, lap and hydro pool heat exchangers	\$3,619.00
Boreham Valley Nursery			\$55.00
EFT000102	17/06/2020	Pear tree for Edenvale landscape works	\$55.00
Waroona Earthworks and Wood Supplies			\$6,600.00
EFT000106	30/06/2020	Supply excavator and mulching head to Del Park Road	\$6,600.00
Open Cities Pty Ltd			\$28,256.80
EFT000102	17/06/2020	Website redevelopment	\$28,256.80
Interactive Controls			\$815.25
EFT000101	10/06/2020	IDAL audio	\$815.25
Painted Dog Research Pty Ltd			\$3,630.00
EFT000104	24/06/2020	Phase 1A and 1B of Waste Education Community Consultation	\$3,630.00
Allstar Signs			\$1,456.50

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000100	03/06/2020	Vinyl social distancing floor stickers	\$247.50
EFT000100	03/06/2020	Project sign - Murray River Foreshore Project	\$575.00
EFT000102	17/06/2020	Waterwise verge rebate signage	\$422.00
EFT000104	24/06/2020	Waterwise verge corflute signs	\$212.00
Leda Security Products			\$1,712.06
EFT000106	30/06/2020	Titan double door powder coat for Murray River Foreshore Project	\$1,712.06
Pole Industries Pty Ltd			\$3,214.20
EFT000104	24/06/2020	Activation of public space - Court House	\$3,214.20
Gavin Stevens			\$167.50
EFT000100	03/06/2020	Reimbursement for catering for bushfire meeting	\$167.50
Amy Jackaman			\$462.09
EFT000100	03/06/2020	Waterwise verge rebate	\$462.09
Niroda Holdings Pty Ltd			\$48,290.95
EFT000100	03/06/2020	Development Bond - Return of revegetation bond for stage 2, 3 and 4 North Dandalup	\$48,290.95
Tom and Peta Whitfield			\$1,496.75
EFT000101	10/06/2020	Overpayment of rates Assessment 9903	\$1,496.75
L&H Group			\$21,161.06
EFT000106	30/06/2020	Clevertronics Zoneworks lights and Exit signs for MALC	\$21,161.06
Harvey Norman Mandurah			\$2,683.00
EFT000106	30/06/2020	Samsung 75 inch TV and antenna installation for South Yunderup BFB	\$2,683.00
Integrity Management Solutions Pty Ltd			\$3,960.00
EFT000102	17/06/2020	Integrity Management Solutions (Attain) software	\$3,960.00
The RealEstate Co			\$732.54
EFT000101	10/06/2020	Overpayment of rates Assessment A7681	\$732.54
HorsePower Australia			\$50.00
EFT000101	10/06/2020	COVID-19 - refund for April 2020 Committee meeting	\$50.00
Pinjarra Girl Guides			\$123.75
EFT000101	10/06/2020	COVID-19 - refund for Lesser Hall fees	\$123.75
Australia Day Council of Western Australia			\$594.00
EFT000102	17/06/2020	Auspire - Gold Associate 2020-2021 Membership	\$594.00
Hamish Anderson			\$250.00
EFT000104	24/06/2020	Crossover subsidy for Assessment 12144	\$250.00
City of Albany			\$7,330.40
EFT000104	24/06/2020	SLWA Regional Subsidy - SPYDUS migration	\$7,330.40
WS & A Heath			\$1,090.61
EFT000104	24/06/2020	Overpayment of rates Assessment 6324	\$1,090.61
Caitlin Maree Newell			\$100.00
EFT000104	24/06/2020	Refund for portion of registration fees - Druma	\$100.00
Mandurah Mazda			\$22,022.90
EFT000106	30/06/2020	Mazda2 sedan plus accessories replacement vehicle 4033MY	\$22,022.90
Mark L Winter			\$891.65
EFT000104	24/06/2020	Overpayment of rates Assessment 3132	\$891.65
Western Australia Police			\$199.00
EFT000104	24/06/2020	Return of unspent Road Safety Grant	\$199.00
Frank Mason's Towing			\$110.00
EFT000106	30/06/2020	Towage of white Ford Falcon	\$110.00
Shire of Pingelly			\$1,542.99
EFT000106	30/06/2020	Purchase of hand sanitiser - joint WALGA LG purchase	\$1,542.99
DJM Ravenswood Pty Ltd			\$1,227.00
EFT000106	30/06/2020	Overpayment of rates Assessment 12187	\$1,227.00
George T Blewer			\$758.99
EFT000106	30/06/2020	Overpayment of rates Assessment A8293	\$758.99

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
Maureen Holmes			\$613.50
EFT000106	30/06/2020	Overpayment of rates Assessment A8976	\$613.50
Hayley Liddell			\$507.28
EFT000106	30/06/2020	Overpayment of rates Assessment 9765	\$507.28
Alan & Judith Smith			\$758.99
EFT000106	30/06/2020	Overpayment of rates Assessment 10625	\$758.99
		EFT Total	\$4,127,669.95
Cornerstone Legal Pty Ltd			\$1,800.90
101081	10/06/2020	Ongoing preparation fees for Court Prosecution	\$1,800.90
Department of Transport			\$207.00
101086	17/06/2020	Jetty renewal - Old Coopers Mill site	\$41.40
101086	17/06/2020	Jetty renewal - Old Coopers Mill site	\$41.40
101086	17/06/2020	Jetty renewal - Murray River freeway bridge	\$41.40
101086	17/06/2020	Jetty renewal - Pinjarra road traffic bridge	\$41.40
101086	17/06/2020	Jetty renewal - Coolenup Island	\$41.40
Shire of Murray			\$5,494.47
101082	10/06/2020	Payroll deductions - Rates	\$120.00
101082	10/06/2020	Payroll deductions - Gym memberships	\$2,547.63
101082	10/06/2020	BCITF Commission - May 20	\$57.75
101082	10/06/2020	Building Services Collection Fees - May 20	\$170.00
101087	17/06/2020	Firewood Commission - May 20	\$17.60
101092	24/06/2020	Payroll deductions - Rates	\$120.00
101092	24/06/2020	Payroll deductions - Gym memberships	\$2,461.49
Synergy			\$46,676.19
101083	10/06/2020	Electricity - Lions Park barbeques	\$115.79
101083	10/06/2020	Electricity - Lions Park river pump	\$285.21
101083	10/06/2020	Electricity - CCTV Town Square	\$110.08
101083	10/06/2020	Electricity - 30/03/2020 - 02/06/2020	\$1,324.40
101083	10/06/2020	Electricity - Streetlights	\$29,639.64
101083	10/06/2020	Electricity - 28 George Street	\$1,583.23
101083	10/06/2020	Electricity - Cantwell Park (playground)	\$182.82
101083	10/06/2020	Electricity - Pinjarra Equestrian Association	\$58.37
101083	10/06/2020	Electricity - Dwellingup Oval bore	\$137.86
101083	10/06/2020	Electricity - SES building	\$662.32
101083	10/06/2020	Electricity - Edenvale - Arts & Crafts	\$329.58
101083	10/06/2020	Electricity - Depot	\$822.32
101083	10/06/2020	Electricity - Fire tank	\$113.18
101083	10/06/2020	Electricity - Pinjarra Industrial Estate bore	\$546.60
101083	10/06/2020	Electricity - Animal Pound	\$242.10
101083	10/06/2020	Electricity - Cemetery	\$114.68
101088	17/06/2020	Electricity - Gentlemen's Park	\$561.47
101088	17/06/2020	Electricity - Murray House	\$374.83
101088	17/06/2020	Electricity - Dwellingup Rose Garden	\$151.66
101088	17/06/2020	Electricity - Edenvale Old School Hall	\$191.36
101088	17/06/2020	Electricity - McLarty Precinct	\$430.16
101088	17/06/2020	Electricity - Civic Centre	\$475.66
101088	17/06/2020	Electricity - Car park	\$809.50
101088	17/06/2020	Electricity - Dwellingup Fire Station	\$785.30
101088	17/06/2020	Electricity - Records building	\$1,212.56
101088	17/06/2020	Electricity - Cantwell Park (barbeque lights)	\$385.48
101088	17/06/2020	Electricity - Old SES building	\$113.85
101088	17/06/2020	Electricity - Pinjarra Meadows - Bore	\$195.79
101088	17/06/2020	Electricity - Dwellingup Log Chop Area	\$112.07
101088	17/06/2020	Electricity - MRCE - Grove Park	\$1,056.15
101088	17/06/2020	Electricity - Dwellingup Oval Bore	\$510.41

List of Accounts Paid in June 2020 to be Received			
Payment No	Posting Date	Description	Amount
101088	17/06/2020	Electricity - Administration Gardens	\$179.73
101088	17/06/2020	Electricity - Fire tank	\$116.90
101088	17/06/2020	Electricity - Edenvale Liveringa	\$77.09
101088	17/06/2020	Electricity - North Pinjarra Change Rooms	\$362.52
101088	17/06/2020	Electricity - Marinup Park Playground	\$119.89
101091	24/06/2020	Electricity - Dwellingup Hall	\$299.20
101091	24/06/2020	Electricity - DHVIC	\$603.14
101091	24/06/2020	Electricity - Corio Road Transfer Station	\$779.68
101091	24/06/2020	Electricity - Cantwell Park (bore)	\$97.92
101091	24/06/2020	Electricity - Fire tank Barragup	\$76.05
101091	24/06/2020	Electricity - Fire tank	\$108.52
101091	24/06/2020	Electricity - Fire tank	\$110.56
101091	24/06/2020	Electricity - Fire tank Gull Rd	\$110.56
Alinta Gas			\$323.20
101084	10/06/2020	Gas - Carcoola Hall (North Pinjarra Hall)	\$19.75
101084	10/06/2020	Gas - Leisure Centre - Aquatic Centre	\$19.50
101084	10/06/2020	Gas - Leisure Centre Building	\$264.20
101084	10/06/2020	Gas - Civic Centre	\$19.75
Water Corporation			\$170.35
101085	10/06/2020	Water: Old Courthouse	\$170.35
Department of Transport			\$263.00
101089	17/06/2020	1GOT511 - licence expiry 31/07/2020	\$21.00
101089	17/06/2020	4052MY - license expiry 31/07/2020	\$21.00
101089	17/06/2020	MY6288 - license expiry 31/07/2020	\$21.00
101089	17/06/2020	Special Series Plates - 067MY	\$200.00
Optus			\$2,738.21
101090	17/06/2020	Phone usage 06/05/20 - 10/06/20	\$2,738.21
Shire of Dandaragan			\$6,039.58
101080	03/06/2020	Long Service Leave entitlement for past staff member	\$6,039.58
Please Pay Cash			\$658.95
065484	30/06/2020	Umpire recoup for period ending 30/06/20	\$658.95
Please Pay Cash - Admin			\$734.03
065483	03/06/2020	Petty Cash - detail in attachment	\$449.50
065485	30/06/2020	Petty Cash - detail in attachment	\$284.53
			Cheque Total
			\$65,105.88
Commonwealth Bank Direct Debit			
04/06/2020		Corporate Credit Cards - detail in attachment	\$1,340.23
			Credit Card Total
			\$1,340.23
			Payment Total
			\$4,194,116.06

This schedule of accounts paid for the Municipal Fund totalling **\$4,194,116.06** which was submitted to each member of the Council on **23 July 2020** has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and Total creditor accounts outstanding as at 30 June 2020 is **\$438,528.69**.
The accompanying attachment forms part of this report, which details the expenses paid by Cash and Corporate Credit Card for the month of **June 2020**.

CHIEF EXECUTIVE OFFICER

Attachment of List of Accounts Paid in June to be Received				
Cheque	Date	Name	Description	Amount
065483	3/06/2020	Petty Cash Admin		\$449.50
		Bunnings	Disposable gloves	\$11.00
		Priceline	Hand sanitiser	\$33.95
		Kmart	Farewell card for staff	\$12.00
		Coles Pinjarra	Staff room supplies	\$115.80
		Facebook Ads	Promotion for Pinjarra Connect	\$54.80
		Till B	Float increase	\$50.00
		Department of Transport	Number plate swap 4022MY	\$33.50
		Department of Transport	Number plate swap 4023MY	\$33.50
		Officeworks	Envelopes	\$7.50
		Coles Pinjarra	Catering for Dwellingup busy bees	\$97.45
	30/06/2020	Petty Cash Admin		\$284.55
		Lucky Charm Pinjarra	Farewell card for staff	\$16.00
		Department of Transport	Number plate swap	\$16.75
		Department of Transport	Number plate swap	\$16.75
		Facebook Ads	Your Business Digital	\$102.35
		Department of Transport	Number plate swap	\$16.75
		Department of Transport	Number plate swap	\$16.75
		Mandurah Libraries	Book club	\$25.00
		Reject Shop Pinjarra	Easter craft supplies - Library	\$14.00
		Reject Shop Pinjarra	Caterpillar toys - Library	\$39.00
		Coles Pinjarra	Antibacterial wipes	\$10.00
		Tuckey's Hardware	D size batteries	\$11.20
Direct Debit	4/06/2020	CommBank	Corporate Credit Card Usage	\$1,340.23
		Lauren Williams		\$98.50
		Dilate Digital	Monthly eNewsletter	\$53.90
		Facebook Ads	Anzac Day postings	\$25.00
		Facebook Ads	Your Business - Digital	\$19.60
		Leanne McGuirk		-\$1,037.59
		Lastminute.com	Refund of accommodation booking for cancelled conference	-\$1,265.00
		Economic Development	Webinar training	\$60.00
		Squarespace Inc.	Squarespace monthly subscription	\$19.00
		Squarespace Inc.	Squarespace app monthly subscription	\$16.80
		Kounta	Kounta POS system Edenvale Tea Rooms	\$60.00
		Createsend marketing	Newsletter	\$71.61
		Rodney Peake		\$418.02
		Coles Express Bullcreek	Fuel for 4003MY	\$80.62
		Ravenswood Night Owl	Fuel for 4003MY	\$74.43
		Coles Express Bullcreek	Fuel for 4003MY	\$83.11
		Coles Express Bullcreek	Fuel for 4003MY	\$80.36

Attachment of List of Accounts Paid in June to be Received				
Cheque	Date	Name	Description	Amount
		BP Connect Thomsons Lake	Fuel for 4003MY	\$12.39
		Coles Express Brentwood	Fuel for 4003MY	\$87.11
		Sally Donkin		\$119.90
		Sarahs Flowers	Sympathy flowers for staff member	\$84.90
		Shutterstock	Stock images - monthly subscription	\$35.00
		Dean Unsworth		-\$461.97
		Superloop Broadband	Home broadband April 2020	\$89.95
		WA Newspapers Ltd	Digital newspaper subscription	\$67.77
		Local Government Managers Association	Leadership and Recovery Crisis webinar	\$45.00
		CEDA	WA Conference refund - CEO	-\$320.00
		CEDA	WA Conference refund - CEO	-\$320.00
		Superloop Broadband	Home broadband May 2020	\$89.95
		Muffin Break Pinjarra	Staff refreshments	\$15.50
			Incorrectly charged miscellaneous expenses refunded from last month's statement	-\$130.14
		Gavin Stevens		\$72.50
		Shakerz Bakery	Refreshments for fire incident 476144	\$72.50
		Daniel Bingham		\$757.26
		Google G suite	G Suite monthly subscription for Council	\$6.64
		Google G Suite	G Suite monthly subscription for Councillors	\$172.80
		Easypark	Parking fee for meeting	\$2.12
		Internode P/I	Wireless NBN	\$352.60
		St John Ambulance	First Aid training for IT staff member	\$127.50
		Zettanet Pty Ltd	Monthly subscription - voice backup	\$95.60
		Ben Jordan		\$1,017.93
		Department of Health	Poisons Permit	\$127.00
		Tuckey's Hardware	Key Cutting and paint brushes	\$57.66
		Bunnings	Replacement gym fan	\$229.00
		Vibe	Milk for MALC staff	\$3.50
		Tuckey's Hardware	Sealant, grout, masking tape and brushes	\$78.00
		Compass IT	SMS credits to contact members	\$150.00
		Fitness Audio	Windscreens for microphones	\$87.00
		Tuckey's Hardware	Silicone and adhesive	\$28.85
		Topline Paints	Court marking paint	\$256.92
		David Arkwright		\$64.20

Attachment of List of Accounts Paid in June to be Received				
Cheque	Date	Name	Description	Amount
		Transperth	Train ticket for meeting with Greencell	\$13.10
		Hummingbird Café	Refreshments meeting with Agreco	\$21.50
		City of Fremantle Parking	Meeting with BFM	\$7.00
		Transperth	Train tickets for meeting with AneAtom12	\$22.60
		Dale Burton		\$72.48
		Coles	Antibacterial wipes	\$14.00
		Reject Shop Pinjarra	Soap dispensers	\$30.00
		Tuckey's Hardware	Cloth tape and CRC	\$28.48
		Janet Freemantle		\$87.00
		Department of Communities	Working with Children Check for library staff member	\$87.00
		Chris Pretorious		\$132.00
		Mandurah Plastics	Sneeze guard for Operations Centre staff	\$132.00

Shire of Murray
MONTHLY FINANCIAL REPORT
30 June 2020

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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

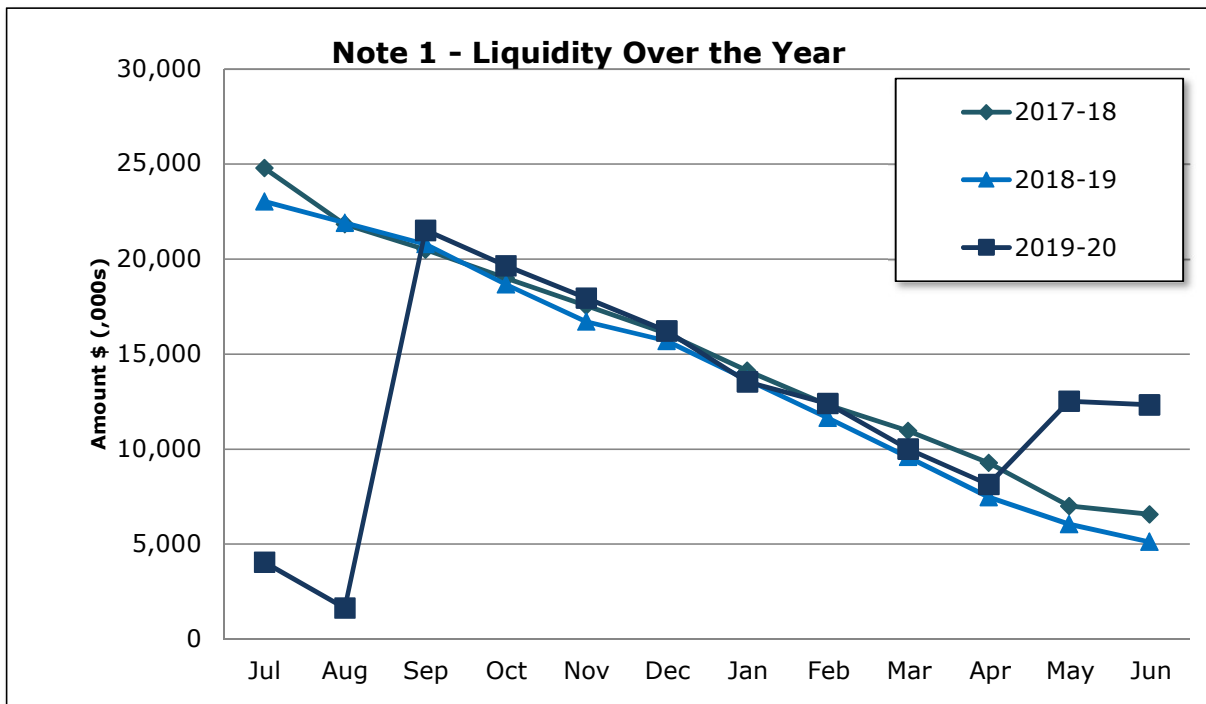
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
30 June 2020

	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)
Operating Revenues	\$	\$	\$	\$	%
Specified area rates	191,064	191,064	191,967	903	0.47%
Operating grants, subsidies and contributions	2,684,173	2,684,173	5,667,464	2,983,291	52.64%
Non-operating grants, subsidies and contributions	15,084,990	15,084,990	9,140,250	(5,944,740)	(65.04%)
Fees and charges	5,501,156	5,501,156	5,648,253	147,097	2.60%
Interest earnings	412,242	412,242	439,093	26,851	6.12%
Other revenue	408,950	408,950	402,312	(6,638)	(1.65%)
Profit on asset disposals	503	503	2,290	1,787	78.04%
	24,283,078	24,283,078	21,491,630	(2,791,448)	
Operating Expense					
Employee costs	(12,282,175)	(12,282,175)	(10,922,543)	1,359,632	12.45%
Materials and contracts	(11,204,679)	(11,204,679)	(8,556,110)	2,648,569	30.96%
Utility charges	(881,135)	(881,135)	(760,826)	120,309	15.81%
Depreciation on non-current assets	(6,359,353)	(6,359,353)	(6,186,756)	172,597	2.79%
Interest expenses	(137,434)	(137,434)	(117,262)	20,172	17.20%
Insurance expenses	(423,353)	(423,353)	(417,270)	6,083	1.46%
Other expenditure	(474,921)	(474,921)	(499,662)	(24,741)	(4.95%)
Loss on asset disposals	(132,724)	(132,724)	(63,884)	68,840	107.76%
	(31,895,774)	(31,895,774)	(27,524,313)	4,371,461	
Non-cash amounts excluded from operating activities					
Add back Depreciation	6,359,353	6,359,353	6,186,756	(172,597)	(2.79%)
Adjust (Profit)/Loss on Asset Disposal	132,724	132,724	61,593	(71,131)	(115.48%)
Movement between current & non-current	(1,023,118)	(1,023,118)	(149,368)	873,750	
Net Operating (Excluding Rates)	(2,143,737)	(2,143,737)	66,298	2,210,035	
Capital Revenues					
Proceeds from Disposal of Assets	911,070	911,070	206,091	(704,979)	(342.07%)
Proceeds from Loan Borrowings	1,155,000	1,155,000	1,155,000	0	0.00%
Repayment of Self Supporting Loan	40,399	40,399	40,399	(0)	
Transfer from Reserves	6,670,910	6,670,910	0	(6,670,910)	(100.00%)
	8,777,379	8,777,379	1,401,490	(7,375,889)	
Capital Expenses					
Land and Buildings	(9,814,438)	(9,814,438)	(4,432,670)	5,381,768	121.41%
Furniture and Equipment	(535,269)	(535,269)	(453,491)	81,778	18.03%
Plant and Equipment	(1,356,963)	(1,356,963)	(417,905)	939,058	224.71%
Infrastructure Assets - Roads	(3,190,506)	(3,190,506)	(3,037,638)	152,868	5.03%
Infrastructure Assets - Other	(8,045,371)	(8,045,371)	(2,417,315)	5,628,056	232.82%
Repayment of Debentures	(535,268)	(535,268)	(535,268)	(0)	(0.00%)
Transfer to Reserves	(3,975,637)	(3,975,637)	0	3,975,637	100.00%
	(27,453,452)	(27,453,452)	(11,294,288)	16,159,164	
Net Capital	(18,676,073)	(18,676,073)	(9,892,798)	8,783,275	
Total Net Operating + Capital	(20,819,810)	(20,819,810)	(9,826,500)	10,993,310	
Add: Net Current Assets July 1 B/Fwd	5,002,991	5,002,991	5,002,991	0	
Less: Net Current Assets Year to Date	1,331,864	1,331,864	12,333,817	11,001,953	
Amount Raised From General Rates	(17,148,683)	(17,148,683)	(17,157,326)	(8,643)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 30 June 2020**

Note 1. Net Current Funding Position

	Note	Positive=Surplus (Negative=Deficit) 2019-20		
		This Period \$	Last Period \$	Same Period Last Year \$
Current Assets				
Cash Unrestricted	2	11,500,531	11,123,921	4,206,083
Cash Restricted	2	8,213,848	9,257,034	10,068,148
Receivables - Rates and Rubbish		2,376,195	3,030,694	1,306,621
Receivables - Other	4	2,378,562	2,107,428	777,579
Inventories		28,175	26,899	30,094
		24,497,312	25,545,976	16,388,525
Less: Current Liabilities				
Payables		(2,180,423)	(1,991,622)	325,794
Provisions		(2,366,226)	(2,366,226)	(2,175,036)
		(4,546,648)	(4,357,848)	(1,849,242)
Less: Cash Restricted		(8,213,848)	(9,257,034)	(10,068,148)
Add: Cash Restricted - Matching Liability		597,002	597,002	597,002
Net Current Funding Position		12,333,817	12,528,095	5,068,137



Shire of Murray
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
30 June 2020

Note 2. Cash and Cash Equivalents

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
Cash Deposits							
Operating Accounts		11,250,465	8,213,848	45,524	19,509,837	Commbank	On Call
Operating Account		244,426			244,426	Bendigo	On Call
Cash on Hand		5,640			5,640		On Call
Term Deposits							
Total		11,500,531	8,213,848	45,524	19,759,903		

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
30 June 2020

Note 3: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	No Change -(Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget Adoption		Opening Surplus(Deficit)				1,467,749
Pinjarra Garden Day	OCM19/150	Operating Expenses			(2,500)	1,465,249
Dwellingup Pumpkin Festival	OCM19/150	Operating Expenses			(1,000)	1,464,249
Dwellingup National Trails Hub	OCM19/189	Capital Expenses			(105,000)	1,359,249
Asset Enhancement Reserve	OCM19/189	Transfer From Reserves		105,000		1,464,249
Australia Day Event	OCM19/275	Operating Expenses			(1,140)	1,463,109
Economic Development Initiatives	OCM19/278	Operating Expenses			(19,825)	1,443,284
Plus 8 Peel Capacity Building Program	OCM19/278	Operating Expenses		19,825		1,463,109
Asset Enhancement Reserve	OCM20/006	Transfer From Reserves		50,000		1,513,109
Murray River Foreshore Project	OCM20/006	Capital Expenses			(50,000)	1,463,109
Unclaimed Monies - Developer Bonds	OCM20/006	Operating Revenue		132,000		1,595,109
Asset Enhancement Reserve	OCM20/006	Transfer to Reserves			(132,000)	1,463,109
Asset Enhancement Reserve	OCM20/006	Transfer From Reserves		100,000		1,563,109
Murray River Foreshore Project	OCM20/006	Capital Expenses			(100,000)	1,463,109
PDC Grant - Edenvale Strategic Review	OCM20/007	Operating Revenue		10,000		1,473,109
Asset Enhancement Reserve	OCM20/007	Transfer From Reserves		30,000		1,503,109
Edenvale Strategic Review	OCM20/007	Operating Expenses			(40,000)	1,463,109
Murray Aquatic Leisure Centre Reserve	OCM20/010	Transfer From Reserves		28,818		1,491,927
MALC Electricity savings	OCM20/010	Operating Expenses		2,485		1,494,412
MALC lighting upgrade	OCM20/010	Capital Expenses			(31,303)	1,463,109
Harvest Highway Feasibility Study	OCM20/011	Operating Expenses			(10,000)	1,453,109
Housing and Accommodation Investment Prospectus	OCM20/012	Operating Expenses			(18,114)	1,434,995
Heritage Railway Precinct Reserve	OCM20/015	Transfer From Reserves		60,210		1,495,205
Pinjarra Heritage Railway Precinct Master Plan	OCM20/015	Capital Expenses			(60,210)	1,434,995
Coolup Road South - Muni Funds	OCM20/016	Capital Expenses		40,000		1,474,995
Murray River Town Square Carpark	OCM20/016	Capital Expenses			(40,000)	1,434,995
Coolup Road South - RTR	OCM20/016	Capital Expenses		160,000		1,594,995
Culeeenup Road (West) - RTR	OCM20/016	Capital Expenses		100,000		1,694,995
Marinup Street - RTR	OCM20/016	Capital Expenses			(260,000)	1,434,995
Consultancies	OCM20/047	Operating Expenses		20,000		1,454,995
Point Grey Estuary Impact Assessment	OCM20/047	Operating Expenses			(20,000)	1,434,995
SRMO3 & South Yunderup Oval Concept & Design	OCM20/040	Operating Expenses			(30,000)	1,404,995
Asset Enhancement Reserve	OCM20/040	Transfer From Reserves		30,000		1,434,995
COVID-19 Emergency Fund	SCM20/050	Operating Expenses			(20,000)	1,414,995
Mid-Year Budget Review	OCM20/057	Operating Expenses			(173,058)	1,241,937
Mid-Year Budget Review	OCM20/057	Operating Revenue		2,900,259		4,142,196
Mid-Year Budget Review	OCM20/057	Capital Expenses			(2,806,952)	1,335,244
Mid-Year Budget Review	OCM20/057	Transfer To Reserves		172,000		1,507,244
Mid-Year Budget Review	OCM20/057	Transfer From Reserves			(11,000)	1,496,244
Mid-Year Budget Review	OCM20/057	Opening Surplus(Deficit)			(164,380)	1,331,864
Marinup Street - RTR	OCM20/087	Capital Expenses		200,000		1,531,864
Resheeting - RTR	OCM20/087	Capital Expenses			(200,000)	1,331,864
General Development Contributions Reserve	OCM20/087	Transfer From Reserves		38,926		1,370,790
Fiegart Road	OCM20/087	Capital Expenses			(38,926)	1,331,864
Closing Funding Surplus (Deficit)				4,199,523	(4,335,408)	1,331,864

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 30 June 2020**

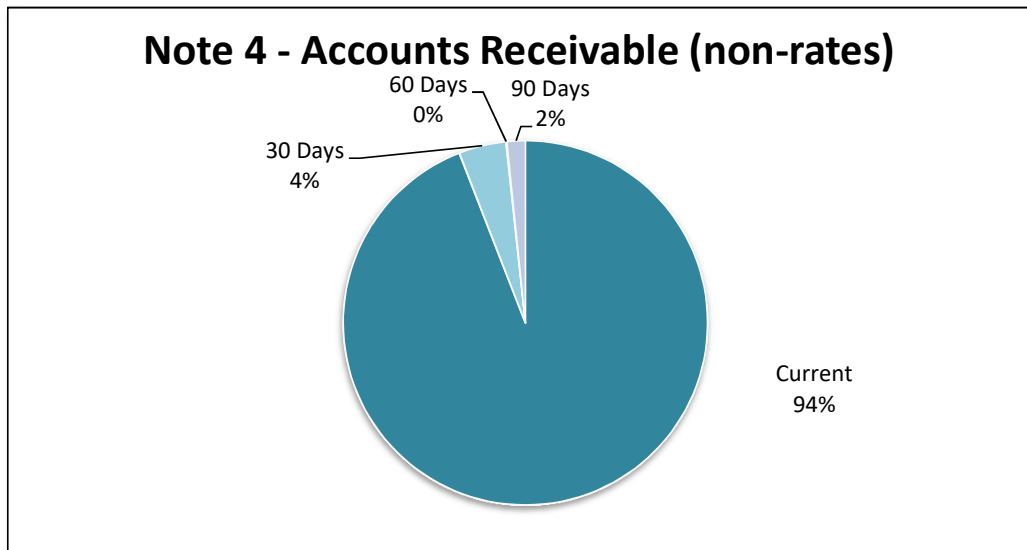
Note 4. Receivables

Receivables - General	Current	30 Days	60 Days	90 Days
	\$ 2,237,962	\$ 99,774	\$ 2,062	\$ 38,764
Total Outstanding				2,378,562

Amounts shown above include GST (where applicable)

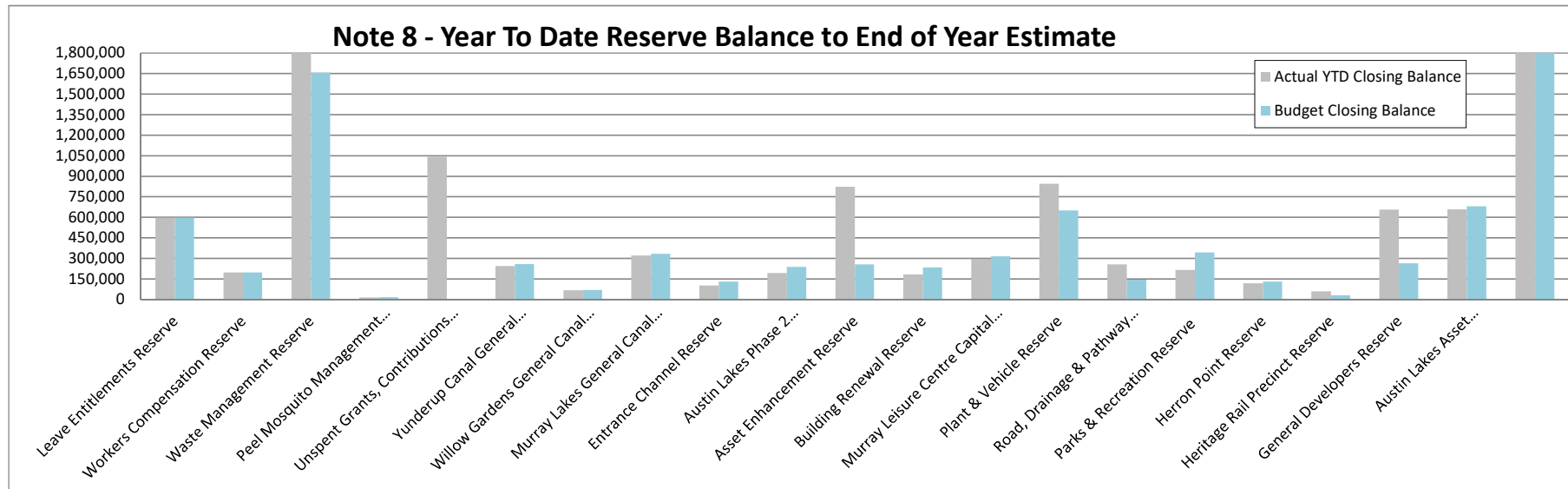
Accounts Above \$5,000 Over 30 Days

1010 - Alcoa of Australia - Dwellingup Community Assistance Scheme	33,000
1100 - Dept of Education WA - Half yearly contribution to MALC for Pinjarra Senior High School	68,750
1105 - Dept Water & Environmental Regulation - Better Bins & Kerbside Collection	24,475
	126,225



Note 5. Cash Backed Reserves

Reserve	Budget Opening Balance	Actual Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Entitlements Reserve	597,002	597,002		0	0	0		597,002	597,002
Workers Compensation Reserve	198,003	198,003		0	0	0		198,003	198,003
Waste Management Reserve	2,351,685	2,351,685		3,058,275		(3,751,306)		1,658,654	2,351,685
Peel Mosquito Management Reserve	15,856	15,856		2,300		0		18,156	15,856
Unspent Grants, Contributions & Loans Reserve	1,043,186	1,043,186		0		(1,043,186)		0	1,043,186
Yunderup Canal General Maintenance Reserve	244,055	244,055		51,152		(35,716)		259,491	244,055
Willow Gardens General Canal Maintenance Reserve	68,568	68,568		6,371		(4,167)		70,772	68,568
Murray Lakes General Canal Maintenance Reserve	322,700	322,700		32,001		(19,644)		335,057	322,700
Entrance Channel Reserve	102,324	102,324		115,582		(86,297)		131,609	102,324
Austin Lakes Phase 2 Maintenance Reserve	193,982	193,982		43,749		0		237,731	193,982
Asset Enhancement Reserve	824,231	824,231		300,000		(868,372)		255,859	824,231
Building Renewal Reserve	184,358	184,358		50,702		0		235,060	184,358
Murray Leisure Centre Capital Reserve	296,214	296,214		47,873		(28,818)		315,269	296,214
Plant & Vehicle Reserve	845,869	845,869		0		(193,702)		652,167	845,869
Road, Drainage & Pathway Reserve	256,474	256,474		30,240		(142,065)		144,649	256,474
Parks & Recreation Reserve	216,052	216,052		128,128		0		344,180	216,052
Herron Point Reserve	118,993	118,993		43,494		(32,529)		129,958	118,993
Heritage Rail Precinct Reserve	59,834	59,834		44,270		(72,965)		31,139	59,834
General Developers Reserve	657,910	657,910		0		(392,143)		265,767	657,910
Austin Lakes Asset Replacement Reserve	659,738	659,738	11,500	10,000	0	0		681,238	659,738
	9,257,034	9,257,034	11,500	3,964,137	0	(6,670,910)	0	6,561,761	9,257,034



JULY		
Wednesday 1 st July	7.00pm – 11.00pm	Rehearsal “Nana’s Naughty Knickers”
Monday 6 th July	7.00pm – 11.00pm	Rehearsal “Nana’s Naughty Knickers”
Wednesday 8 th July	7.00pm – 11.00pm	Rehearsal “Nana’s Naughty Knickers”
Monday 13 th July	7.00pm – 11.00pm	Rehearsal “Nana’s Naughty Knickers”
Wednesday 15 th July	7.00pm – 11.00pm	Rehearsal “Nana’s Naughty Knickers”
Monday 20 th July	7.00pm – 11.00pm	Rehearsal “Nana’s Naughty Knickers”
Wednesday 22 nd July	7.00pm – 11.00pm	Rehearsal “Nana’s Naughty Knickers”
Sunday 26 th July	9.00am – 11.00 pm	Dress Rehearsal “Nana’s Naughty Knickers!”
Monday 27 th July	7.00pm – 11.00pm	Technical Rehearsal “Nanna’s Naughty...”
Wednesday 29 th July	7.00pm – 11.00pm	Tech Rehearsal “Nana’s Naughty ...”
Friday 31 st July	5.00pm – 11.00pm	SHOW Nana’s Naughty Knickers

AUGUST		
Saturday 1 st August	9.0apm – 11.00pm	SHOW “Nana’s Naughty Knickers”
Monday 3 rd August	7.00pm – 11.00pm	Audition for “Happy Days”
Wednesday 5 th August	7.00pm - 11.00pm	Rehearsal “Nana’s Naughty Knickers”
Friday 7 th August	5.00pm – 11.00pm	SHOW “Nana’s Naughty Knickers”
Saturday 8 th August	9.00am – 11.00pm	SHOW “Nana’s Naughty Knickers”
Monday 10 th August	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 12 th August	7.00pm – 11.00pm	Rehearsal “Happy Days”
Monday 17 th August	6.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 19 th August	9.00am – 11.00pm	Rehearsal “Happy Days”
Thursday 20 th August	6.00pm – 11.00pm	Stars of Tomorrow Talent Quest
Friday 21 st August	9.00am – 11.00pm	Stars of Tomorrow Talent Quest
Saturday 22 nd August	9.00am – 11.00pm	Stars of Tomorrow Talent Quest
Monday 24 th August	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 26 th August	7.00pm – 11.00pm	Rehearsal “Happy Days”
Monday 31 st August	7.00pm – 11.00pm	Rehearsal “Happy Days”

SEPTEMBER		
Wednesday 2 nd September	7.00pm – 11.00pm	Rehearsal “Happy Days”
Monday 7 th September	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 9 th September	7.00pm – 11.00pm	Rehearsal “Happy Days”
Monday 14 th September	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 16 th September	7.00pm – 11.00pm	Rehearsal “Happy Days”
Monday 21 st September	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 23 rd September	7.00pm – 11.00pm	Rehearsal “Happy Days”
Monday 28 th September	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 30 th September	7.00pm – 11.00pm	Rehearsal “Happy Days”

OCTOBER		
Monday 5 th October	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 7 th October	7.00pm – 11.00pm	Rehearsal “Happy Days”
Monday 12 th October	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 14 th October	7.00pm – 11.00pm	Rehearsal “Happy Days”
Monday 19 th October	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 21 st October	7.00pm – 11.00pm	Rehearsal “Happy Days”
Monday 26 th October	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 28 th October	7.00pm – 11.00pm	Rehearsal “Happy Days”

NOVEMBER		
Monday 2 nd November	7.00pm – 11.00pm	Rehearsal “Happy Days”
Wednesday 4 th November	7.00pm – 11.00pm	Rehearsal “Happy Days”
Sunday 8 th November	9.00am – 11.00pm –	Dress Rehearsal “Happy Days”
Monday 9 th November	7.00pm - 11.00pm	Technical Rehearsal “Happy Days”
Wednesday 11 th November	7.00pm – 11.00pm	Technical Rehearsal “Happy Days”
Friday 13 th November	5.00pm – 11.00pm	SHOW “Happy Days”
Saturday 14 th November	9.00am – 11.00pm	SHOW “Happy Days”
Wednesday 18 th November	7.00pm – 11.00pm	Rehearsal “Happy Days”
Friday 20 th November	5.00pm – 11.00pm	SHOW “Happy Days”
Saturday 21 st November	9.00am – 11.00pm	SHOW “Happy Days”
Wednesday 25 th November	7.00pm – 11.00pm	Rehearsal “Happy Days”
Friday 27 th November	5.00pm – 11.00pm	SHOW “Happy Days”
Saturday 28 th November	9.00am – 11.00pm	SHOW “Happy Days”
Monday 30 th November	7.00 – 11.00pm	AGM

We look forward to your written reply and if there are any queries, please contact our Club Secretary Grace Crawford on 9535 7826 or email secretary@mmdc.com.au

Yours faithfully,

Lea Tunbridge

Club President 2019
 The Murray Music and Drama Club Inc.



Dean Unsworth
Chief Executive Officer
Shire of Murray
PO Box 21
Pinjarra. WA. 6208

Dear Dean

Re: Loan and Shire of Murray grant request for green replacement

The Pinjarra Bowling and Recreation Club has undertaken a feasibility study to explore a range of options to repair or replace one of our two bowling greens ('B' Green), which is nearing the end of its useful life. Whilst we anticipated that we had at least 2-3 years to replace this green, recent deterioration of the surface and base has expedited our need for action. If not addressed, 'B' Green will become unsuitable for pennant contests in the very near future.

The study examined a range of repair options as well as the option to construct a new 40 metre by 40 metre 'C' Green, located adjacent to the Club and identified on the Shire of Murray Pinjarra Community Centre plan. Please see Feasibility Report attached.

The draft report was discussed with Mr T. Jones, Regional Manager, Peel / South West Department of Local Government and Sport and Cultural Industries, and Ms M. Renton, Coordinator Sport and Recreation Shire of Murray, followed by a site visit by Mr T. Lerner, Environmental Officer, Mr D. Burton, Manager Building Services and Ms M. Renton.

The Club Management Committee supports the recommendation for the construction of a new, "All Abilities" sand filled 'C' Green for the following reasons:

- A sand-filled green is the preferred playing surface for high end bowlers and has a 'life' expectancy of almost twice that of a carpet green (our existing green type);
- A 40 x 40 metre green meets national and international bowling green standards, which would attract increased higher level bowls events to Pinjarra.
- A new 'C' Green would be constructed adjacent to the new clubhouse and the existing 'A' Green.
- The existing 'B' Green site was originally constructed adjacent to the old clubhouse. It is not readily or safely accessible for people with mobility issues as there are many immovable obstacles through which to navigate.
- Once decommissioned, 'B' Green provides increased opportunities for other



community based activities.

The budget for this project is \$300,000, identified from the following sources:

\$100,000	Club funds
\$40,000 - \$90,000	CSRFF Grant
up to \$120,000	Federal Treasury Loan through the Shire of Murray
\$26,500	Shire of Murray Grant

The Management Committee will present the recommendation to pursue the Federal Treasury loan as a Special Resolution, which will be put to our Members at the Club AGM on Sunday 28th June 2020.

We are therefore requesting the Shire of Murray to facilitate the Federal Treasury loan of up to \$120,000 and to provide a grant of \$26,500 to this project.

Thank you for your consideration

Kind regards

Margaret Steel
Club President

CC Marlene Renton



PINJARRA
Bowling & Recreation Club Inc

PINJARRA BOWLING AND RECREATION CLUB INC.

FEASIBILITY REPORT ON:

- 1. Upgrade Existing Green 'B'***
 - 1.1 Sand Fill Synthetic***
 - 1.2 Woven Carpet***

AND/OR:

- 2. Construct a New 40m x 40m Green 'C'***
 - 2.1 Sand Fill Synthetic***
 - 2.2 Woven Carpet***

OR:

- 3. Construct a New 40m x 40m Green 'C'***
 - 3.1 Sand Fill Synthetic***
 - 3.2 Woven Carpet***
 - 3.3 Construct an Overhead Cover over Green 'C'***

OR:

- 4. Construct an Overhead Cover over Green 'A'***

PINJARRA BOWLING AND RECREATION CLUB INC.

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PINJARRA BOWLING AND RECREATION CLUB INC.

1.0 Introduction

The Pinjarra Bowling and Recreation Club Inc. (The Club) is currently looking at requirements to repair the 'B' Green, one of the two bowling greens that has developed quality issues with the playing surface and base, and is nearing the end of its useful life. If not addressed, 'B' Green will become unsuitable for pennant contests in the very near future.

The Pinjarra Bowling and Recreation Club Management Committee established a sub-committee – The Working Group (The 'Group') to examine and report on requirements for The Club to repair the 'B' Green. In addition, or alternatively, the Group is to examine and report on the feasibility of constructing a new 40 metre by 40 metre 'C' Green to meet the needs of members and the community and to address "All Abilities" restrictions in regard to 'B' Green. Additionally, a new green would need to meet national and international bowling green standards. A new 'C' Green would need to be constructed adjacent to the new clubhouse and the existing 'A' Green, as shown on the Shire's plan. The Group is to take into consideration the fact that the carpet surface and the base of the 'A' Green will also need to be replaced in the next 2-3 years and that funding for that will also need to be sought.

In examining requirements for replacing 'B' Green, The Group visited other bowling clubs, spoke with their club officials and researched green surface options, preparations and maintenance. Feedback was sought from other clubs on the quality, reliability and longevity of their selected surface and their experience with the installers. Information received clearly points to sand-filled surfaces being the favoured option, with the 'Ultra Plus Gold' gaining in popularity.

The Group discussed with, and obtained feedback on options and preferences with Pinjarra Club members who overall support the sand-filled surface option as well as the construction of a new 'C' Green. Members also support the decommissioning of 'B' Green and the identification of alternate uses that would benefit the community and The Club.

It is important to note that the 'B' Green, when constructed, was adjacent to the old clubhouse. With the new clubhouse being constructed at the far end of 'A' Green, the 'B' Green is now some distance from the clubhouse. On bowling

days, 'B' Green is not readily or safely accessible as there are many immovable obstacles through which to navigate. The green is not wheelchair or mobility scooter friendly. The fixed seating, shade cover poles and the bowlers' bags and equipment line the walkway, making safe passage impossible.

2.0 Management Summary - Recommendations

The Group examined the various options to replace/repair the bowling surface and base of 'B' Green and the alternative option of a new 'C' Green adjacent to the new clubhouse (see Appendix "D" for the Shire plan) and, additionally, the feasibility of an all-weather cover for the new 'C' Green.

The conclusions and recommendations of the Group are:

1. Allocate \$100,000 (approx. one third of the cost) from The Club's Sinking Fund, seek grants funding of up to \$100,000 (approx. one third) and borrow the balance to construct a new 40 metre by 40 metre green that is accessible to all abilities, has wheelchair and mobility scooter access and also meets national and international standards;
2. Based on the quoted cost and suitability of the synthetic surface, select a sand-filled, synthetic cover from Green Planet Grass;
3. Utilise scheme water, at least for the first twelve months, to assess usage costs and practicality against sinking an on-site bore or using alternative sources;
4. Seek grants funding to also construct an all-weather cover over the new 'C' Green at the same time;
5. Defer the construction of an all-weather cover for the 'C' Green if funding is unavailable but pursue seeking the required funds to construct at a later date;
6.
 - a) Decommission 'B' Green as a viable surface for pennant bowls;
 - b) Transform 'B' Green to support alternate outdoor activities to enhance the health and well-being of members and the community;
7. If construction of a new 'C' green is unachievable cost-wise, then resurfacing 'B' green is the recommended fall-back option.

3.0 Background

Club History

The history of The Club goes back to 1950 when the newly formed Pinjarra Bowling Club developed two rinks in James Street, on the private property of W.H. Nancarrow. The first game was played on these greens in early 1951.

Following the development of the Greater Sports Ground complex in 1953, which is now known as the Sir Ross McLarty Sporting Precinct, The Club was granted leasehold land and developed 2 greens of 6 rinks each. A temporary pavilion was erected while members worked hard to build the first clubhouse and amenities, which was opened in January 1954.

A new, modern and well-equipped Clubhouse was constructed and opened on the 30th of June 2015. Whereas the old clubhouse was central to both 'A' and 'B' Greens, the new clubhouse is adjacent to the far side of 'A' Green and no longer near the 'B' Green.

The Murray 2025 Strategic Community Plan¹, articulated a Vision that "*The Shire of Murray will be vibrant and progressive with a strong community identity. We will promote sustainable development and diverse lifestyle opportunities in partnership with the community, whilst valuing our heritage and cultural and natural environment.*"

Key objectives of this plan included a commitment to "*Encourage an active and healthy community*"; to promote a "*Socially connected, safe and cohesive community*" through partnerships with communities; and, to identify and prioritise community-led projects and initiatives.

4.0 Options

4.1 Replace 'B' Green Surface and Upgrade the Base

The original woven carpet surface on 'B' Green was laid in 2004 replacing the original grass green. In 2011 the carpet was replaced as it had reached the end of its useful life. Since 2011, corrective maintenance has been necessary on the base, due to various fracturing issues to the crust of the base, and on the carpet due to normal wear and tear as well as damage caused by birds. This woven carpet surface is now due for replacement or upgrade as is the underlying base as it has a number of compression areas.

4.1.1 Considerations:

Pros:

- Potentially slightly cheaper option, depending on the identified quality of the base once the woven carpet playing surface is removed;
- Retains the status quo in regard to the impact on existing parking spaces and overall disruption to Club operations.

¹ Murray 2025 Strategic Community Plan. Shire of Murray.

Cons:

- Furthest from the Clubhouse and facilities; was built to be adjacent to the old clubhouse.
- Presents accessibility issues for members and the community with mobility restrictions;
- The base needs to be upgraded to suit the type of bowling surface selected;
- At 36 metres, it may not be favoured for major competitions.
- Space, infrastructure and cost issues to expand the green to meet current preferred standards of 40 metres by 40 metres;
- Existing 36 by 36 metre 'A' and 'B' Greens are insufficient at times to accommodate all players wishing to participate in popular bowling competitions;
- Proximity to large, flowering trees in adjoining properties present additional maintenance requirements and therefore shortened life spans for the bowling surface;
- Constructing a cover over Green 'B' is not considered appropriate as it is too far from the clubhouse and would not produce the benefits for spectators or bowlers, especially for those with mobility restrictions;
- Disruption to Club operations due to reconstruction work would impact on 'A' Green, temporarily reducing capacity to less than one green.

4.1.2 Costs:

4.1.2.1 Carpet **\$203,500**

Quotations from Synthetic Bowling Solutions indicate the final cost of upgrading 'B' Green with a similar type 'carpet' cover and fixing the underlying base could be around \$195,800, assuming no major issues are identified in the drainage system. There are additional costs not covered in the quote that are a Club responsibility. These could amount to \$7,700. For this investment, the Club would get a new playing surface and base and updated banks and ditches on the existing 36 metre green. See **Appendix "A"** for cost comparisons.

There is increasing anecdotal evidence that (higher-level) bowlers do not like or refuse to bowl on woven carpet surfaces as it can be less predictable and not as true as sand-filled alternatives. See **Appendix "B"** for additional evaluations between Woven Carpet and Synthetic Sand-fill covers.

Although the warranty for the carpet is 7 years, the quotation indicates that it is only true for the first two years. For subsequent years warranty is on a sliding scale and part responsibility for costs of any repairs transfer to The Club.

For example, any problems in year 3 is 15% cost to The Club, year 5 is 45%, etc. How any costs would be calculated and how this meets with consumer protection laws is unclear and could be problematic. The useful life for carpet is 7-10 years.

4.1.2.2 Synthetic Sand-fill **\$175,260**

Quotation from Green Planet Grass, the cheapest quote received, indicates a basic price of \$164,560. Additional works and equipment that are a Club responsibility could amount to \$10,700. Sand-fill covers require regular watering to maintain the surface structure as well as the base infill. Automation of the watering system is necessary to minimise manual requirements and ensure an appropriate, even coverage to the whole surface.

4.1.2.3 Synthetic 'Ultra Plus Gold' Sand-fill **\$185,000**

This is an Evergreen Synthetic Grass product that has been recently developed. It is not completely green as the 'Ultra Plus' but has yellow ('gold') flex interwoven with the green. It gives a mottled effect which is claimed to be cooler and less attractive to birds (corellas). It is some \$10,000 more expensive than the standard "Ultra Plus". As it is fairly new, there are only a few clubs that have it installed (Karratha, Onslow, Bunbury, Warnbro) but claims of it being slightly cooler and less attractive to birds are supported. As both of these issues are real at The Club, this is a popular surface for either a resurfaced 'B' or new 'C' Green.

4.2 Construct A New 40 Metre x 40 Metre 'C' Green that is Wheelchair and Mobility Scooter Friendly and meets National (Bowls Australia) and World Bowls Standards

4.2.1 Considerations

Pros:

- A new 'C' green would be constructed adjacent to the clubhouse. This would provide advantages to both spectator and member viewing and participation and access to the clubhouse and facilities. The existing 'B' Green is furthest from the clubhouse.
- facilitates provision of built-in ramps for disabled players and thus provide a sporting option for those in the community that wish to take up bowls.
- Construction of a new green is included in plans of (and supported by) the Murray Shire Council and is a part of its Sports Precinct planning and development undertaking.

- if/when funding is available, an all-weather cover could be constructed to give bowlers and spectators protection from the weather (sun and rain). It would also permit competitions all year round and attract new members as a result.
- For major competitions, the preferred size for greens is 40 metres by 40 metres. The existing greens at The Club are just over 36 by 36 metres and may not be acceptable for major competitions.
- A new green would therefore open The Club to vie for (at least) state, national or other special event competitions. This would be both financially beneficial and also lead to additional membership.

Cons:

- additional costs of a new green will need to be funded through additional grants or borrowings. In these post covid-19 times there are likely to be restrictions on available government funding and borrowings may need to be substituted.
- For sand-fill surfaces, regular watering is necessary to maintain both the cover and underlying base. This adds to volunteer support requirements and provision of water tanks, pumps and reticulation. Sourcing of suitable water is also an added challenge.

4.2.2 Costs:

4.2.2.1 Carpet **\$369,100**

Indicative costs to cover the 40 metre by 40 metre new green with carpet are around \$332,200, based on a quotation by Synthetic Bowling Solutions. Additional costs to be met by The Club amount to some \$36,900. This would include costs for a pump(s) (or additional costs of scheme water), lighting, water tank, reticulation, paving and site costs.

4.2.2.2 Synthetic Sand-fill **\$319,612**

Quotation from Green Planet Grass indicates a basic price of some \$252,065 however there are additional works and equipment that are a Club responsibility. These costs could add a further \$67,547 to the final figure. Sand-fill covers require regular watering to maintain the surface structure as well as the base infill. Automation of the watering system is necessary to minimise manual requirements and ensure an appropriate, even coverage to the whole surface.

4.2.2.3 Synthetic Sand-fill **\$326,888**

A quotation from Evergreen Synthetic Grass indicates that the "Ultra Plus" version of their cover would cost \$259,341. The Club would need to fund a further \$67,547 for works and supplies not included in the quote. This supplier's cost for the "Ultra Plus Gold" version, which is similar in most

respects, would add an additional \$10,000. The added advantage of the "Gold" version is the claim it is cooler underfoot and is less attractive to birds (corellas) that are a problem on the existing greens. This is primarily due to the "gold" fibres in the product that reduce the all-over dark green look. The 'look and feel' of the Gold is similar to the Ultra Plus but is visually quite different and more attractive. The reaction/response from a sample of the Ladies' and Men's bowlers showed a preference for the "Gold" version as it breaks up the 'bland' colour of the Ultra Plus.

5.0 Construction Of An All-Weather Cover Over 'C' Or 'A' Green:

An all-weather cover over a green has a number of benefits:

- a) Provides shaded bowling for the (primarily older) members.
- b) Reduces player exposure to harmful rays, fatigue, and potential dehydration;
- c) Permits safer, all-year bowling for members and for those invited groups with a disability (e.g. in wheel chairs);
- d) Attracts new and other members to The Club;
- e) Protects the overall cover and synthetic fibres from ultra-violet rays, thus extending the life of the green.
- f) Permits uninterrupted play during inclement weather.

Disadvantages of an all-weather cover are primarily the initial cost of around \$700,000 and the need, ideally, to erect it before constructing the green. Heavy duty lifting equipment is required if the construction is to be over an existing green, plus there is a risk that damage may be done to the playing surface.

5.1 Construction over 'C' Green:

Constructing a cover over 'C' Green would best be done prior to constructing the green itself. This would :

- a. Avoid the need for disruption and special heavy-duty equipment needing to be subsequently used over and around the green to avoid potential damage to the playing surface;
- b. Avoid extra costs of approximately \$15,000 for the heavy-duty equipment and green protection.
- c. Provide a better working environment for the construction of the green;
- d. Minimise potential damage to other parts of the green, such as the reticulation, boundaries and boundary equipment.

5.2 Construction over 'A' Green

Construction of a cover over 'A' Green would have the same benefits as one over 'C' Green however it would limit available benefits as it is only 36 metres long and thus preclude some major competitions that may otherwise have been viable.

6.0 Conclusions:

The general outcome of this review favours the construction a new 40 metre by 40 metre 'C' Green adjacent to the clubhouse. Although it is more expensive than upgrading 'B' Green with the same surface material (synthetic, sand-fill), the need for an acceptable playing surface that is wheelchair friendly, meets current bowling preferences and standards is important. As well as enabling a higher level of competition, it may facilitate major competitions to be played at The Club as either a host or in partnership with another club. It would enhance the skills of members and players to attain high levels of competitiveness in major competitions. It will present the club as a vibrant, open and accommodating venue to the community, local and other potential members and visitors. Ensuing increased membership and paid use of the facilities is important in ensuring the continued viability of The Club.

A new green will be constructed with entry and exit ramps to allow easy access to those in the community with a physical disability and thus provide an opportunity for them to take up bowls.

Construction of a new 'C' Green aligns with the Murray Shire Council plans for improvements to the sporting precinct that incorporates the McLarty ovals and The Club facilities. The 'B' Green was constructed adjacent to the old club house. However it is now furthest from the new clubhouse and is not wheelchair or mobility scooter friendly.

See Appendix C for the shire plan

The Clubhouse is a relatively new building and is continuing to see increased hiring for weddings, engagements, birthdays and other celebrations as well as dining. A new green adjacent to the clubhouse will present a better outlook than at present and is likely to attract new members from clubhouse hirers and visitors.

Being adjacent to the clubhouse will enhance the member and visitor experience and use of Club facilities and patronage.

A new green will overcome the need to restrict player numbers for popular competitions if 'B' Green is retained.

7.0 Recommendations:

The conclusions and recommendations of the Group are:

1. Allocate \$100,000 (approx. one third of the cost) from The Club's Sinking Fund, seek grants funding of up to \$100,000 (approx. one third) and borrow the balance to construct a new 40 metre by 40

metre green that is accessible to all abilities, has wheelchair and mobility scooter access and also meets national and international standards;

2. Based on the quoted cost and suitability of the synthetic surface The Group recommends a sand-filled, synthetic surface from Green Planet Grass;
3. Utilise scheme water, at least for the first twelve months, to assess usage costs and practicality against sinking an on-site bore or using alternative sources;
4. Seek grants funding to also construct an all-weather cover over the new 'C' Green at the same time;
5. Defer the construction of an all-weather cover for the 'C' Green if funding is unavailable but pursue seeking the required funds to construct at a later date;
6. a) Decommission 'B' Green and develop alternative usage for the area that encourage community participation in activities leading to healthier lifestyles;
b) Retain 'the area for alternate uses, as decided by the Management Committee, with a view to longer-term restoration as a viable third green when membership levels and open competition numbers better support this;
7. If construction of a new 'C' green is unachievable cost-wise, then resurfacing 'B' green is the recommended fall-back option.

8.0 Next Steps:

If/once the conclusions and recommendations are accepted by the Club's Management Committee, and the members, The Group is to:

1. Assist the Executive in progressing applications for funding from various government and other sources;
Timeline: By end of July 2020;
2. If grants and Club finances are likely to be insufficient, assist the Executive in sourcing a loan(s) to fund the construction and associated costs.
Timeline: By end of July 2020;
3. Progress confirmation of final quotations from available suppliers - Evergreen Synthetic Solutions and Green Planet Grass for the construction of a new 40 metre by 40 metre 'C' Green adjacent to the clubhouse;

Timeline: By end of November 2020;

4. Contract and progress the construction of the green to finalisation.
Timeline: By end of March 2021;
5. If grants/loan(s) are available, obtain firm quotations from MakMax and competitors for an all-weather cover for the new 'C' Green;
Timeline: By end of November 2020;
Note: Grants/funds not available.
6. Progress a resolution to secure water resources through available scheme water, the council bore, or a new bore on club property;
Timeline: By end of June 2020.
Note: decision made to utilise scheme water.
7. Identify and implement sports/activities that could be attracted to utilise the decommissioned 'B' green. Consider; Volleyball, Mini-golf, Croquet, Boccia* and/or Bocce ball as possibilities.
Timeline: Ongoing

*Boccia is a form of Bocce, but is played by athletes with severe physical disabilities.
Modifications to the ground and surrounds would need to be made to allow access to wheelchairs etc.

Outstanding Council Resolutions - July 2020



Open Resolutions/Items

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 25 June 2020 - Item 16.1 Confidential Report – Business Plan Outcome and Sale of Lots 301 to 305 Dewar Road and Lots 306 to 310 Beau Sovereign Court, North Dandalup (Formerly Lot 102 Lakes Road)	Robert Marlborough	25/06/2020		In Progress	10	That Council 1. endorses the Officers Recommendation included in the report for Item 16.1 provided under confidential cover.	Finalised deposited plan lodged with Landgate. Waiting for section 70A notifications to be finalised. Quotes being sourced for settlement and acquisition of created titles and for Auction. Written request submitted to DPLH to be granted management of Lot 311 for the purposes of public recreation. Following a quote process engaged with McLeods Barristers and Solicitors to finalise land transaction for the release of new titles and lodgement of Section 70A Notification. Quotes being sourced to conduct auction of lots.	Robert Marlborough Jul 16, 2020 11:25 AM
OCM 25 June 2020 - Item 11.14 Murray Aquatic & Leisure Centre – Licence Proposal – Pre and After Hours and School Holiday Care Program – A1 Fun Pty Ltd	Ben Jordan	25/06/2020		In Progress	50	That Council: 1. approves for the Chief Executive Officer to negotiate, prepare and endorse a new Licence with A1 Fun Pty Ltd for the use of portions of the Murray Aquatic & Leisure Centre, subject to the Minister of Lands consent, to a. provide a School Holiday Care programme with a hire fee of \$105 per day (ex GST) Monday to Friday, during school holidays, public holidays excepted; b. provide a Before School Care with hire fee of \$90 per week; c. provide an After School Care programme with a hire fee of \$155 per week; d. or provide all three services for a hire fee of \$300 per week; 2. includes profit share arrangements for School Holiday, Before or After School Care Services at a rate of 20% of the profit generated from the services being returned to the Shire to assist with Murray Aquatic & Leisure Centre improvements, with a further 20% of profit being allocated to the community. 3. includes a commencement date of 6 July 2020; and 4. the licence term being 2 years with an option of a further two years, subject to the approval of the Chief Executive Officer.	Draft agreement prepared by Governance. Final review of document in progress prior to sending for signing.	Robert Marlborough Jul 16, 2020 11:22 AM
OCM 25 June 2020 - Item 11.10 Murrayfield Airport Business Case	David Arkwright	25/06/2020		In Progress	10	That Council: 1. acknowledges completion of the Murrayfield Airport Business Case and Investment Prospectus, and agrees to release the documentation to strategic stakeholders subject to the approval of the owners of Murrayfield Airport; 2. agrees to the Shire continuing to liaise with the owners of Murrayfield Airport to help facilitate investment by both the public (State and Australian governments) and private sectors; 3. agrees to the Shire facilitating discussions between the owners of Murrayfield and the Golden Group (or other appropriate land holding) regarding an alternative location for the future Murrayfield development; and 4. undertakes public consultation and liaison with strategic stakeholders on the Murrayfield Airport Business Case and provides a report back to Council for consideration.	Meeting currently being organised with the Golden Group. Project partners discussing community engagement	David Arkwright Jul 10, 2020 10:31 AM

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 25 June 2020 - Item 11.8 Application for Rating Exemption - Access Housing Australia Ltd	Tracie Unsworth	25/06/2020		In Progress	50	That Council decline Access Housing Australia Ltd's request to apply the rates exemption on their owned and leased properties retrospectively to the financial year ended 30 June 2019.	Jackson McDonald, lawyers for Access Housing, advised of Council decision. A meeting was held with Duane Moroney from Access Housing on 14 July to discuss with the CEO & Shire President.	Tracie Unsworth Jul 16, 2020 10:56 AM
OCM 25 June 2020 - Item 11.6 Amendment No. 316 to Town Planning Scheme No. 4 - Proposed Equestrian Zone, Lots 462 and 502 South Western Highway, Blythwood	Rod Peake	25/06/2020	30/09/2020	In Progress	50	That Council: 1. pursuant to Section 75 of the Planning and Development Act 2005 resolves to prepare Amendment No 316 to the Shire of Murray Town Planning Scheme No. 4 to rezone portion of Lot 462 and Lot 502 South Western Highway, Blythwood, from Rural and Private Recreation to Special Use – Equestrian, with a range of suitable conditions that limit the use of the site to equestrian related activities and provide for the orderly progressive development of the land, including the need for a structure plan to guide development. 2. pursuant to Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 specifies that the Amendment is a standard amendment as it is considered not to comfortably fall within either the complex or basic amendment categories and will not result in any significant environmental, social, economic or governance impacts on land within the Scheme area; 3. authorises the Shire President and Chief Executive Officer to sign and seal the scheme amendment documents prepared to the satisfaction of the Director Planning and Sustainability; 4. authorises the amendment to be forwarded to the Environmental Protection Authority for consideration of the need for environmental assessment in accordance with section 81 of the Planning and Development Act; and 5. following compliance with sections 81 and 82 of the Act, proceeds to advertise the amendment for a period of at least 42 days.	Scheme Amendment documents under preparation.	Rod Peake Jul 6, 2020 10:58 AM
OCM 25 June 2020 - Item 11.5 Trading in Public Places Policy	Phil Steven	25/06/2020	30/09/2020	In Progress	75	That Council: 1. Proceeds to advertise the draft revised Trading in Public Places Policy as set out in Appendix 14. 2. Authorises the granting of an annual trading permit to the Dandy Bean to trade in North Dandalup.	Advert drafted for advertising on 9/7/20, closing on 6/8/20.	Phil Steven Jul 16, 2020 10:58 AM
OCM 25 June 2020 - Item 11.2 Significant Tree Protection	Gemma Iseppi	25/06/2020	31/07/2020	In Progress	50	That Council: 1. pursuant to Section 75 of the Planning and Development Act 2005, resolves to prepare Amendment No 315 to the Shire of Murray Town Planning Scheme No. 4 to introduce provisions associated with significant tree protection, generally in accordance with that set out in Appendix 4; 2. pursuant to Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 specifies that the Amendment is a standard amendment as it is considered not to comfortably fall within either the complex or basic amendment categories and will not result in any significant environmental, social, economic or governance impacts on land within the Scheme area; 3. authorises the Shire President and Chief Executive Officer to sign and seal the scheme amendment documents prepared to the satisfaction of the Director Planning and Sustainability; 4. authorises the amendment to be forwarded to the Environmental Protection Authority for consideration of environmental assessment in accordance with section 81 of the Planning and Development Act; and 5. following compliance with sections 81 and 82 of the Act, proceeds to advertise the amendment for a period of at least 42 days.	Documentation being prepared.	Gemma Iseppi Jul 16, 2020 10:59 AM

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 25 June 2020 - Item 11.1 Cities Power Partnership – Action Pledges	Gemma Iseppi	25/06/2020	31/07/2020	In Progress	10	That Council endorse the five action pledges under the Cities Power Partnership Program: 1. install renewable energy (solar PV and battery storage) on Council buildings; 2. develop supportive planning laws to encourage residents and industry to adopt renewable energy; 3. create a revolving green energy fund to finance renewable energy and energy efficiency projects; 4. adopt best practice energy efficiency measures across Council buildings, and support community facilities to adopt these measures; and 5. provide charging infrastructure throughout the Shire at key locations for electric vehicles.	Report to Cities Power Partnership Program to advise on endorsed Action Pledges.	Gemma Iseppi Jul 6, 2020 10:59 AM
OCM 28 May 2020 - Item 16.1 Edenvale Tea Rooms	Leanne McGuirk, Robert Marlborough	28/05/2020	30/08/2020	In Progress	90	That Council: 1. subject to the Minister for Lands prior written consent, supports the Chief Executive Officer negotiating and endorsing a lease arrangement with Fairbridge Western Australia (Inc) to operate the Edenvale Tea Rooms within the Edenvale Homestead on a portion of Lot 316 (Reserve 36703) Henry Street, Pinjarra: a. for a period of 2 years with a similar option period; b. with the annual rental commencing at \$50 per annum, plus GST with an annual review being applied in accordance with the (Perth All Groups) Consumer Price Index and a further review should a liquor licence be granted; c. the lessee being responsible for all normal outgoing and the maintenance and repair of all equipment and chattels provided to operate the Tea Room; and d. with appropriate Key Performance Indicators and core hours being applied; and	Draft lease being resolved. Full inventory of all historical items and café equipment has been completed. Painting and fit-out of new furnishings underway. Application has been lodged with Heritage Council in relation to internal building works (ie doorway being installed). Anticipated opening of café first week in August 2020. McLeods finalising the draft lease.	Robert Marlborough Jul 8, 2020 10:59 AM
OCM 22 June 2017 – Item 16.1 Dwellingup Community Compact Draft Position Statement – Bauxite Mining in and Around Dwellingup - CONFIDENTIAL	Dean Unsworth	1/07/2018	30/06/2022	In Progress	33	That Council: 1. supports the recommendations of the Chief Executive Officer as presented in the table of 12 actions recommended by the Dwellingup Community Compact; 2. delegates to the Shire President and Chief Executive Officer to negotiate further with the Dwellingup Community Compact and Alcoa regarding the proposed Dwellingup Discovery Forest, but that Council fully supports this concept in principle; and 3. requests a further report following further negotiations with stakeholders and following the future public meeting with the community.	Next Technical Advisory Committee meeting being arranged for late July 2020.	Dean Unsworth Jul 16, 2020 11:02 AM
OCM 23 August 2018 - Item 11.6 Land Encroachments & Other Structures – Closure of Unmade Road – Ballee Island, South Yunderup	Robert Marlborough	23/08/2018	30/06/2021	Deferred	66	That Council: 1. approves for the Chief Executive Officer to formally progress with the Minister for Lands, through the Department of Planning, Lands and Heritage the closure of the unmade road reserve and the creation of a new Crown Reserve for the purposes of "foreshore" on Ballee Island, South Yunderup, with the following outcomes to be achieved: (a) the Crown Reserve land is to be managed by the Shire under a management order; (b) the new Crown Reserve boundaries are to be established in such a way to ensure 3 metre setbacks are provided to accommodate the patio encroachment from Lot 87 Ballee Island and the existing dwelling encroachment from Lot 83 Ballee Island; (c) a 5 metre wide easement being established within the new Crown Reserve to provide ongoing protection to existing Water Corporation infrastructure; (d) define the areas proposed in point 2; 2. pending the closure of the unmade road reserve and the creation of the new Crown Reserve actively encourage the Department of Planning, Lands and Heritage to facilitate suitable formal lease arrangements and the appropriate Peel Region Scheme consents, for an initial period of 10 years; (a) with the owner of Lot 82 Ballee Island for existing cottage (dwelling) adjacent to this property; (b) with the owner of Lot 83 for Gazebo and other structure adjacent to this property; 3. after receiving confirmation from the Department of Planning, Lands and Heritage that points 1 and 2 are supported and being actioned a further report be prepared for Council to consider the full cost breakdown of survey and other associated costs; and 4. authorises the Chief Executive Officer to continue engaging with the landowners of Lots 82, 83 and 87 Ballee Island to determine equitable contributions towards the cost of the survey works.	Subject to funding as part of Budget Review 2020. Waiting for Budget Revision for the allocation of sufficient funds.	Robert Marlborough Jul 16, 2020 11:19 AM

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 22 November 2018 – Item 11.9 Pinjarra Massacre Memorial Project	Leanne McGuirk	22/11/2018	30/06/2021	Deferred	30	That Council supports: 1. the Pinjarra Massacre Memorial Project in principle, including the development of a concept plan; 2. allocation of in kind workforce resources to assist in the development of a concept plan; 3. further consideration of the provision of financial and/or in kind support, following the completion of a concept plan; and 4. investigation into the opportunities of a Joint Management Agreement over Crown Reserve 31032.	This project is driven by the Department of Planning, Lands & Heritage and the Gnaala Karla Booja members, with the Shire playing a supporting role as one of the stakeholders. The project has been deferred by DPLH due to inherent political issues within the GKB members, with funding for preparation of a plan being returned by MDAA to DPLH late 2019. Advice from State is that project has been deferred pending internal consideration / decision by DPLH. Meeting was held between Shire and DPLH in late June 2020 where it was decided that project needs to be driven and lead by community, with the State and Shire providing an enabling role.	Leanne McGuirk Jul 6, 2020 09:24 AM
OCM 27 June 2019 – Item 11.24 Lower Murray River – Foreshore Stabilisation Guidelines	Alan Smith	27/06/2019	30/06/2021	In Progress	85	That Council: 1. supports the introduction of Foreshore Stabilisation Guidelines for the Lower Murray River; 2. continues to engage with Community Associations to inform and add value to the introduction of the Foreshore Stabilisation Guidelines for the Lower Murray River; 3. seeks approval from the Department of Water and Environmental Regulation (DWER) and Department of Planning Lands and Heritage (DPLH) for any required environmental and structural works within the Foreshore Stabilisation Guidelines for the Lower Murray River riverbanks that abut areas under the management of the Shire of Murray; and 4. once approvals have been obtained from DWER and DPLH for environmental and structural works on the Riverbanks, an engagement strategy be initiated to enable ongoing liaison directly with the community within proximity of the Lower Murray River.	A project has been initiated to progress the design of the riverbank retaining wall to the satisfaction of both the Department of Water and Environmental Regulation and the Department of Planning, Lands and Heritage. In addition foreshore guidelines are being investigated to give adjacent residents an understanding of works that are permitted within the foreshore area that in turn align to the stabilisation guidelines.	Alan Smith Jun 11, 2020 01:35 PM
OCM 19 December 2019 – Item 15.2 Plus 8 Peel Capacity Building Program	David Arkwright	19/12/2019	30/06/2021	In Progress	20	That Council, in the event of a successful application to the State Government's X Tend grant program: 1. approves the proposed delivery of capacity building programs for startups and SME's – predominantly in the food and agri-business sector, but also in other sectors as may be determined at the time of implementation; 2. approves that priority be given to Murray and Peel startups and SME's, with the option to include enterprise from beyond the Peel Region; 3. approves the working relationship with Spacecubed Ventures Pty Ltd, to deliver the capacity building programs as set out in the application to the X-tend grant fund; and 4. endorses the Shire's contribution of \$44,825 be funded over two financial years, with \$19,825 transferred from the 2019/20 Economic Development Initiatives budget and the remaining \$25,000 from recognised savings in the LTFP 2020/21 allocation for the GRV revaluation expenses.	State government funding and Shire of Murray funding confirmed. Leap and Sprint Events planned for April to June 2020 have been delayed by COVID and will take place when meeting restrictions are lifted. Level 3 will allow this initiative to proceed, but the Shire will be reviewing the content of the events to ensure they are practical and linked to enterprise needs.	David Arkwright Jul 5, 2020 11:11 AM
OCM 27 February 2020 Item - 11.8 Reviving the Harvest Highway Concept	David Arkwright	27/02/2020	30/06/2021	In Progress	30	That Council: 1. approves that the Shire of Murray joins with the Shires of Waroona, Harvey and Serpentine Jarrahdale, and the Peel and Southwest Development Commissions to investigate the feasibility of reviving the Harvest Highway concept; 2. approves that a sum of \$10k be allocated to the project from the March 2020 Budget review; 3. notes that the initiative may expand to include other Local Governments; and 4. approves that the Shire of Murray coordinate the project, including receiving financial contributions from other agencies.	Consultant (Savagely Creative) appointed and feasibility study underway. Short term branding and marketing initiatives also added to the work.	David Arkwright Jun 5, 2020 11:12 AM

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 27 February 2020 Item - 11.9 Housing and Accommodation Investment Prospectus	David Arkwright	27/02/2020	30/06/2021	In Progress	50	That Council: 1. approves that an Investment Prospectus be prepared, featuring a selected set of sites in and around the Pinjarra Town Centre suitable for mixed use development and incorporating housing and accommodation, and that this prospectus be used to test the market through a Request for Proposals process with developers, investors and other parties; 2. approves the appointment of Syme Marmion to undertake a Housing and Accommodation Feasibility and Investment Prospectus, at a cost of \$18,114 (exc. GST), with the Chief Executive Officer authorised to negotiate up to \$25,000 (exc. GST) if additional relevant work is identified over and above the Scope of Works; 3. approves that the funding for the Housing and Accommodation Feasibility and Prospectus is accounted for in the March 2020 Budget review; 4. agrees that Council owned properties (Lots 1 and 2 James St, and 73 and 74 Forrest Street), be included in the Investment Prospectus to test a market response; and 5. agrees that select private landowners be approached with a view to their properties potentially being included in the Investment Prospectus – specifically properties that have the capability of meeting the core objectives of the Pinjarra Revitalisation Strategy.	Syme Marmion background work completed and initial set of recommendations for Pinjarra and Dwellingup discussed.	David Arkwright Jun 5, 2020 11:25 AM
OCM 27 February 2020 Item - 11.10 Support to Southern Dirt	David Arkwright	27/02/2020	30/06/2021	In Progress	40	That Council: 1. approves that funding be set aside of \$15,000 for 2020/2021 and \$10,000 for 2021/2022 - to support the activities of Southern Dirt in the Shire of Murray and the wider Peel region; 2. agrees that the \$15,000 contribution in the 2020/2021 financial year be specifically directed to the activities that Southern Dirt is undertaking as part of its recently approved REDS grant through the Peel Development Commission; and 3. agrees that the \$10,000 contribution to Southern Dirt in the 2021/2022 financial year be made subject to an agreement between Southern Dirt and the Shire of Murray as to the specific activities that the funding will support, and also subject to confirmation that other Local Governments and organisations in the Peel region are also providing funding support for key activities to be carried out by Southern Dirt in that financial year.	Southern Dirt has commenced work on Peel Food Event for 2021, and building a beef cluster. SD has also advanced the Peel network and is now seeking funding from Lottery West for a substantial on-line platform for southern WA. Southern Dirt also developing a support program for farmers on small er land holdings	David Arkwright Jun 5, 2020 09:07 AM
OCM 26 March 2020 - Item 10.1.1 Amalgamation of Shire of Murray and Shire of Waroona Local Emergency Management Committees	Ron Porter	26/03/2020	30/06/2021	In Progress	50	That Council: 1. provides in principle support to combine the Shire of Murray and Shire of Waroona Local Emergency Management Committees; 2. requests that consultation be undertaken to ensure the amalgamation is achievable and practicable for all Agencies and Stakeholders; and 3. requests that another report be prepared for consideration at the Local Emergency Management Committee meeting scheduled for the 6 May 2020 outlining the future direction on amalgamation of the Shire of Murray and Shire of Waroona Local Emergency Management Committees.	The Local Emergency Management Committee meeting minutes from 4 March 2020 were noted (OCM20/04/052) at the Shire of Waroona OCM on the 28 April 2020, however the item within the minutes dealing with the amalgamation of the LEMC's wasn't presented to Council for consideration, therefore the item will need to be presented to the May meeting. 02/06/2020 Shire of Waroona LEMC recommendation endorsed at Ordinary Council meeting (OCM20/05/083) on 26 May 2020. 10/06/2020 Liaise with Merveen Cross DFES District Emergency Management Advisor on suitability of risk analysis assessment form. 11/06/2020 Distribute email to stakeholders of both LEMC memberships requesting them to carry out a risk analysis from their agency perspective. 16/07/2020 Item supporting amalgamation of the LEMC's currently being prepared for presentation to Shire of Murray LEMC on the 5 August 2020 and the Shire of Waroona LEMC on the 2 September 2020. Council endorsement will then follow.	Ron Porter Jul 16, 2020 11:24 AM

Delegated Decisions of Development Approvals for June 2020

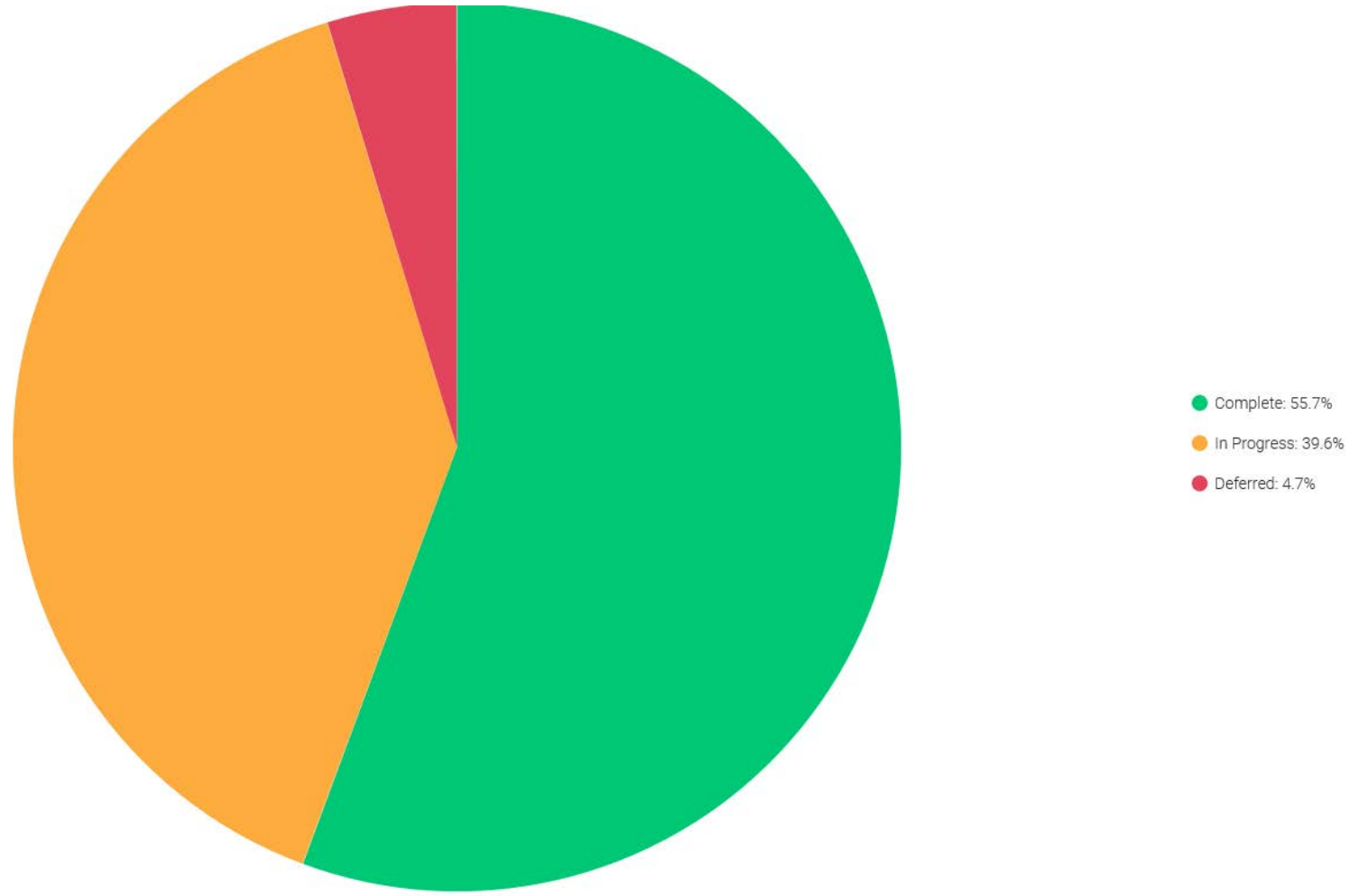
Application Number	Reason for Permit	Site Address	Decision Type	Decision	Lodged Date	Decision Date
613-147-1	Erection of 4 (6 metre high) pole mounted cameras for monitoring of dolphin strandings	Lot 4318 Dunkerton Road, Barragup WA 6209	Delegate	Issued	11/06/2020	11/06/2020
P056/2020	Building Signage	6 Husband Road, Barragup WA 6209	Delegate	Issued	2/04/2020	18/06/2020
P082/2020	Outbuilding	17 Paull Street, Furnissdale WA 6209	Delegate	Issued	15/05/2020	15/06/2020
P092/2020	Outbuilding	129 Nancarrow Way, Ravenswood WA 6208	Delegate	Issued	20/05/2020	4/06/2020
P096/2020	Variation of Building Envelope and Outbuilding	491 Ridgeview Drive, Meelon WA 6208	Delegate	Issued	27/05/2020	3/06/2020
P100/2020	Research Centre - Rural and Grouped Dwelling	135 Del Park Road, North Dandalup WA 6207	Delegate	Issued	28/05/2020	2/06/2020
P102/2020	Carport	18 Begonia Court, Dwellingup WA 6213	Delegate	Issued	3/06/2020	4/06/2020
P103/2020	Variation of Building Envelope	Lot 41 Trot Glade, North Dandalup WA 6207	Delegate	Issued	5/06/2020	5/06/2020
P104/2020	Studio, Garage and Alfresco	14 Pelican Road, South Yunderup WA 6208	Delegate	Issued	5/06/2020	17/06/2020
P105/2020	Patio	4C Victory Pass, Pinjarra WA 6208	Delegate	Issued	8/06/2020	9/06/2020
P106/2020	Jetty	3 Tanderra Place, South Yunderup WA 6208	Delegate	Issued	10/06/2020	10/06/2020
P108/2020	Boundary Fence	87 Allambi Way, South Yunderup WA 6208	Delegate	Issued	17/06/2020	26/06/2020
P112/2020	Jetty Extension	7 Robertson Grove, South Yunderup WA 6208	Delegate	Issued	23/06/2020	23/06/2020

Corporate Business Plan 2019 - 2023

Final Progress Report as at 30 June 2020



Corporate Business Plan Progress Summary



Places for People

In 2030 Murray will have created great places for people through strong partnerships with the community; innovative urban design; and improved the well-being and quality of life for residents.

Strategy 1.1.1 In partnership with communities, identify and prioritise community-led projects and initiatives					
Name	Owner	Status	Start Date	End Date	Progress Comment
Develop Place Plans for each town	Leanne McGuirk	In Progress	1/07/2019	30/06/2024	Research completed and draft template prepared. Engagement strategy has been prepared. Engagement has been delayed due to COVID19, which is intended to inform both the Place Plan and the Local Planning Strategy.
Provide annual funding to assist with implementation of community-led, placemaking initiatives by local placemaking groups	Krystal Dawe	Complete	1/07/2019	30/06/2020	Annual budget funding for place-making continues to provide funding for community-led place-making initiatives. However, as a result of impacts COVID-19 and restrictions on self distancing and mass gatherings, many place-making initiatives have needed to be put on hold for the time being.
Provide funding to support community-led initiatives	Jennifer Russell	Complete	1/07/2019	30/06/2020	There are several Shire of Murray funding streams available for community led initiatives. Community Assistance Partnership Fund and the Alcoa Dwellingup Community Assistance Scheme. Several groups have applied and been successful. Examples: Dwellingup Log Chop and Community Fair, Dwellingup Teenz program of activities for 2020. Dwellingup Foot ball Club. Pinjarra Garden Day, Back to Pinjarra Day and projects for the Pinjarra Men's Shed, community kitchen and several more have also received assistance.

Strategy 1.1.2 Support diverse, minority and cultural groups					
Name	Owner	Status	Start Date	End Date	Progress Comment
Support and build capacity of the Bindjareb Reference Group	Leanne McGuirk	In Progress	1/07/2019	Ongoing	The Reference Group was created to inform delivery of the WA Primary Health Alliance (WAPHA) funds. As the WAPHA project / funding will expire in June 2020, discussions will be undertaken with the group post COVID to determine whether it should proceed or whether an alternative engagement approach is preferred.
Improve facilities and access throughout the Shire	Krystal Dawe	Complete	1/07/2019	30/06/2020	Annual facility audit inspections were done throughout December 2019 and January 2020 using iAuditor software. New chairs for the Civic Centre have been delivered and old chairs disposed of. The Murray Access and Inclusion Group have also audited all venues and reported on any relevant access issues.
Investigate the implementation of a multicultural celebration to be held during Harmony Week	Leanne McGuirk	Complete	1/07/2019	30/06/2020	Investigations will be undertaken into a multi-cultural event as part of Harmony Week 2021.

Strategy 1.1.3 Grow and develop an age friendly community					
Name	Owner	Status	Start Date	End Date	Progress Comment
Deliver initiatives that meet the aims and outcomes of the Age Friendly Communities Plan	Fiona McBride	In Progress	1/07/2019	Ongoing	<p>Advertising commenced in March inviting expressions of interest for new members to join the Age Friendly Communities Working Group. Due to COVID-19, expressions of interest will remain open indefinitely and applications will be assessed on an ongoing basis.</p> <p>Various workshops, activities and information sessions that were cancelled due to Covid-19 and are being rescheduled.</p> <p>Department of Communities Grant Application was successful for the establishment of a Pilot Seniors Hub in Dwellingup to help combat some of the issues identified during the implementation of the Age Friendly Strategy including lack of service provision, transportation issues, lack of trades and services and social isolation. Due to Covid-19, this project has not commenced and a 6-month extension has been granted. A change of scope may also be required to reflect Community need and want post-Covid.</p> <p>The Memory Cafe at Edenvale Tea Rooms usually operates on the last Tuesday of every month, discussions to be held with Fairbridge in relation to the continuation of the Memory Cafe.</p> <p>Further initiatives such as an Active Seniors Program are being investigated alongside Murray Aquatic and Leisure Centre and local community and sporting groups. Overall concept is to encourage Seniors to 'Have a Go' and try a new sport or activity. Times and dates to be scheduled throughout Seniors Week in November 2020 at various locations.</p> <p>Inter-generational activities are being explored with Youth Officer and Youth Council members for commencement after the Covid-19 crisis is resolved.</p>
Review the Age Friendly Communities Plan	Fiona McBride	In Progress	1/07/2019	Ongoing	<p>The Age Friendly Communities Working Group and Murray Access & Inclusion Group had their first in-person meeting for the year on Tuesday, 30 June 2020 after Covid-19 restrictions were relaxed. Due to their synergies, the two groups have merged to form the Murray Aged, Access & Inclusion Group.</p> <p>The Shire of Murray Age Friendly Communities Implementation plan will continue to be updated regularly to track delivered outcomes.</p>
Implement and report on the Access and Inclusion Plan	Trick Cole	Complete	1/07/2019	30/06/2020	<p>The Access and Inclusion Group has been merged with the Murray Age Friendly Working Group to create 'Murray Aged, Access and Inclusion Group' as of June 30th 2020. The Shire of Murray's annual report on the outcomes of the Access and Inclusion Plan is due 31st July 2020 and is on track to be completed by that time.</p>

Strategy 1.1.4 Become a youth focused and supportive community					
Name	Owner	Status	Start Date	End Date	Progress Comment
Deliver initiatives that meet the aims and outcomes of the Shire's Youth Strategy	Trick Cole	Complete	1/07/2019	30/06/2020	Youth activities and events continue to be delivered throughout the Shire of Murray. Many items have transitioned online over COVID-19 and it is anticipated many will continue online as well as in person to cover a broader demographic of young people. The Shire of Murray held a successful 'Hackathon' activity with Pinjarra Senior High School and will launch the July school holiday activities shortly.
Deliver youth events	Trick Cole	Complete	1/07/2019	30/06/2020	Due to COVID-19 the Shire of Murray was unable to deliver it's April Youth Week event however other youth events such as ongoing programs, art workshops, coding workshops, a recent Hackathon with the high school and online workshops continue to be delivered.

Strategy 1.1.5 Develop and facilitate events of a local and regional scale					
Name	Owner	Status	Start Date	End Date	Progress Comment
Support, attract and develop major events	Jennifer Russell	In Progress	1/07/2019	Ongoing	Dwellingup 100 confirmed for Saturday 19th September 2020. Australian Mountain Bike Championships to be held in conjunction with Dwellingup 100 - confirmed. Extra 250 riders to compete. New event currently being investigated, Enduro Series to be held in Dwellingup potentially in March 2020. Planning for a new Pinjarra based arts and culture event currently being developed.
Promote and support Christmas celebrations	Jennifer Russell	In Progress	1/07/2019	Ongoing	Funding is currently being sought for the 2020 Christmas Celebrations. Once budget is established initial planning and activities will be planned. Christmas 2020 will be held at the newly redeveloped foreshore and stage in Cantwell Park.
Support community-led events that bring people together to celebrate community or meet neighbours	Krystal Dawe	Complete	1/07/2019	30/06/2020	Community led events and social activities connecting neighbours have been frequent of the summer period. We have seen a dramatic increase of venue bookings and event applications over the last few months. The Community Assistance Partnership Fund has been amended with an annual funding allocation to drive community led events and activities.

Strategy 1.1.6 Ensure the safety of our community					
Name	Owner	Status	Start Date	End Date	Progress Comment
Develop, implement and maintain bushfire risk management planning	Ron Porter	In Progress	1/07/2019	Ongoing	<p>9/09/2019 The draft Bush Fire Management Plan was submitted to the Department of Fire and Emergency Services Bushfire Risk Management Branch for quality assurance checking.</p> <p>24/09/2019 Response received from the DFES Bushfire Risk Management Branch with some recommended changes to the plan, however confirmation that they are happy with the plan and it can now be submitted to the Office of Bushfire Risk Management (OBRM) for endorsement once the asset identification and associated risk assessment is completed.</p> <p>25/06/2020 Assets and associated risk assessments has been mapped and completed in Dwellingup, Inglehope, North Dandalup, Nambeelup, Whittaker, Fairbridge and Meelon. Mapping has commenced in Stake Hill. A total of 334 assets have been mapped as of the 3 June 2020. Have commenced engagement with DFES Traditional Fire Coordinator at the Bushfire Centre of Excellence to establish a connection with Bindjareb community for future mitigation/traditional burning options.</p>
Deliver initiatives that meet the aims and outcomes of the Shire's Community Safety and Crime Prevention Plan	Leanne McGuirk	In Progress	1/07/2019	Ongoing	A CCTV Management and Operations Manual has been prepared to regulate internal process around CCTV and deployable devices.

Strategy 1.2.1 Connect the natural assets and waterways, parks and reserves to the community					
Name	Owner	Status	Start Date	End Date	Progress Comment
Implement a Public Open Space Strategy that links recreation areas to people	Alan Smith	Complete	1/07/2019	30/06/2020	The Public Open Space Strategy has been progressed to incorporate current facilities and standards, further review of the current facilities to identify gaps within these areas compared to industry standards is still being progressed to finalise the full strategy prior to presentation to Council
Progressively improve and activate family-friendly foreshore reserves	Alan Smith	Complete	1/07/2019	30/06/2020	Works are nearing completion at the Town Square and Pinjarra Foreshore project to provide increased activation for the community.

Strategy 1.2.2 Upgrade the amenity of the Murray River Square, foreshore reserve and Glebe Land					
Name	Owner	Status	Start Date	End Date	Progress Comment
Progressively implement the Murray River Foreshore Masterplan	Rod Peake	In Progress	1/07/2019	31/03/2021	Town Square substantially completed. Works on foreshore area underway for completion in first quarter 2020-21.

Strategy 1.3.1 Ensure our Town Planning Scheme and Local Planning Strategy facilitates quality and diverse planning outcomes					
Name	Owner	Status	Start Date	End Date	Progress Comment
Prepare a place-led Local Planning Strategy	Rhys Bloxsidge	In Progress	1/07/2019	30/06/2023	Initial Community and Agency workshops held in October 2019. Background report completed. Consultant scope for Strategy has been prepared in readiness for tender. Tender to be advertised in July 2020.
Prepare a new Local Planning Scheme	Rhys Bloxsidge	In Progress	1/07/2019	30/06/2023	A draft Local Planning Scheme has been prepared. This will be updated as necessary once the Local Planning Strategy is completed in 2020-21.
Coordinate the preparation of a Developer Contribution Plan for the Nambeelup Industrial Area	Brett Flugge	In Progress	1/07/2019	30/06/2022	Development Contribution Plan principles generally agreed between landowners group. Discussions held with Department of Planning Lands and heritage to confirm principles. This department requested further information to demonstrate the suitability of the approach.

Strategy 1.3.2 Prepare District Structure Plans for new growth areas					
Name	Owner	Status	Start Date	End Date	Progress Comment
Prepare a District Structure Plan for Pinjarra	Cherryll Oldham	In Progress	1/07/2019	30/06/2021	A draft structure plan map has been prepared with final details being worked through with Department of Education and Training to identify school sites. A traffic assessment is also underway. Revised documentation to be submitted to the Department of Planning Lands and Heritage in second half of 2020.
Prepare a District Structure Plan for Dwellingup	Rod Peake	Deferred	1/07/2019	30/06/2020	To be initiated as part of the engagement related to the Dwellingup Futures project in second d half of 2020.
Adopt the Southern Palusplain Strategy	Brett Flugge	Complete	1/07/2019	30/06/2020	Council adopted the draft Strategy and referred to the Western Australian Planning Commission for approval in July 2019. Commission expected to consider in first quarter of 2020-21.

Strategy 1.3.3 Implement the Pinjarra Revitalisation Strategy					
Name	Owner	Status	Start Date	End Date	Progress Comment
Finalise the preparation of the Pinjarra Activity Centre Plan	Rhys Bloxsidge	In Progress	1/07/2019	30/06/2021	A draft land use and density plan has been prepared to guide transport and drainage assessments. These assessments are due to be undertaken in the second half of 2020.
Continue the Pinjarra and Dwellingup Town Centre Façade Refurbishment Subsidy Program	Rod Peake	Complete	1/07/2019	30/06/2020	Dee Dee's Fashion facade now completed and funds released on 8 October 2019. Application for Dwellingup Community Hotel approved in December 2019. Works underway and due for completion in first quarter of 2020-21.
Facilitate the restoration and re-use of the former Exchange Hotel	Rod Peake	Complete	1/07/2019	30/06/2020	First stage conservation works completed. Subdivision application approved by Western Australian Planning Commission. Revised developer offer rejected by Council in April 2020. Further marketing to be undertaken once post Covid -19 certainty returns to the market. Plans for interim landscaping and activation works prepared. Budget submission presented for funding in 2020-21.
Advocate for the relocation of the Pinjarra Fire Station and Pinjarra Police Station to an alternative, suitable site within the town	Dean Unsworth	Complete	1/07/2019	30/06/2020	This strategy may need reconsideration given that the site may be better suited to accommodation for trainees at the Western Australian Rural Bush Fire Centre of Excellence.

Strategy 1.4.1 Plan community facilities for future generations					
Name	Owner	Status	Start Date	End Date	Progress Comment
Update the Community Infrastructure Plan to identify sport, recreation and community facility requirements for the future	Brett Flugge	In Progress	1/07/2019	30/06/2021	Work scope with task list has been prepared for review of Community Infrastructure Plan report. A Sport & Recreation strategy plan is also intended to be prepared in tandem with Community Infrastructure Plan in 2020-21.
Undertake a strategic review of Edenvale and the broader heritage precinct	Leanne McGuirk	In Progress	1/07/2019	30/06/2021	Project is underway and consultant team are currently preparing engagement toolkit. Best practice examples have been sourced and will be utilised as inspiration for upcoming community engagement. Engagement process and project will be completed by end of May 2020.

Prepare a needs assessment and concept plan for changeroom/clubroom facilities in South Yunderup and Dwellingup	Marlene Renton	Complete	1/07/2019	30/06/2020	<p>The project scope has been amended to prepare a needs assessment, feasibility and concept plans for changeroom facilities at South Yunderup Oval and Sir Ross McLarty Oval 3, and to include a review of the two master plans.</p> <p>The first round of key stakeholder consultations have been completed.</p> <p>Review of the South Yunderup Sports Precinct Master Plan completed and report to March Council requesting endorsement completed.</p> <p>Draft "Needs and Feasibility Report" completed</p> <p>AT OCM 26 March 2020, the South Yunderup Sports Precinct Master Plan amendments was endorsed and, the Needs and Feasibility for Changerooms at Sir Ross McLarty Oval 3 and South Yunderup Oval was endorsed.</p> <p>The Request for Quote for concept design was distributed 28 April 2020.</p>
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Strategy 1.4.2 Actively take opportunities to enhance public health

Name	Owner	Status	Start Date	End Date	Progress Comment
Implement activities that improve the lifestyle and health outcomes of Murray residents	Marlene Renton	In Progress	1/07/2019	Ongoing	<p>Support Pinjarra Bowling and Recreation club to run the 'Roll Back the Clock' program for seniors</p> <p>Park Run - identified possible courses and signed up to Park Run Australia Partner with Youth Officer to provide skateboarding activities in Dwellingup in January school holidays</p> <p>Developing a non-motorised (paddling) facility audit in collaboration with Mandurah O/55 Kayak Club</p> <p>Provided comment on the Peel Harvey Estuary Trails Report Pre-Feasibility by Common Ground, led by City of Mandurah. It identifies six canoe launch sites in the Shire of Murray that have also been identified by the Shires Sport and Recreation Officer as priorities for improvements to increase tourism and physical activity opportunities for residents.</p>
Provide library programs that reduce social isolation and promote life-long learning	Janet Freemantle	In Progress	1/07/2019	Ongoing	As a result of COVID-19, a number of library programs have been cancelled for the time being with some being taken online for delivery

<p>Increase visitation and participation in Murray Aquatic and Leisure Centre activities</p>	<p>Ben Jordan</p>	<p>Complete</p>	<p>1/07/2019</p>	<p>30/06/2020</p>	<p>Attendance figures had increased over the year to March, with membership numbers, swim school enrolments and sports competition registrations reaching levels not achieved for over 5 years. Unfortunately COVID-19 had a big impact on the full year result, and its expected it may take many months to see the Centre return to pre COVID levels. On a positive note, over the next few months, the introduction of 24 hour gym access, a new Swimming Lesson membership structure and greater focus on Seniors programming should reduce the lag time.</p> <p>Initiatives that worked well over the year included a broadly advertised 14 day trial to new members, with 113 members of the community tasking up the trial which was a pleasing result, with a 26 % conversion into ongoing members .</p> <p>New styles of classes were trialled on the group fitness timetable including dance orientated and higher intensity and deep water aqua aerobics which worked well over the warmer months. The Centre teamed up with Pinjarra Basketball to provide a junior clinic during out of season, and further junior programming was offered as part of normal entry instead of being separate programmes which saw an increase in attendances.</p> <p>The Centre fitted an HVLS over courts one and two which helped maintain usage numbers as without its addition it was anticipated there would have been a loss in players as well as spectators (particularly to junior sport) due to the closing off of the courts to the exaggerated hot conditions created through closing the foyer off from the courts. The Court lines were renewed which lead to a reasonable level of participation in the Pinjarra Basketball season however unfortunately the 2020 Junior Netball season was cancelled due to COVID 19.</p> <p>This has had a significant impact of junior sport participation and is feared there may be a carry over into 2021 season with a loss of players.</p>
<p>Improve participation in arts and culture activities</p>	<p>Krystal Dawe</p>	<p>Complete</p>	<p>1/07/2019</p>	<p>30/06/2020</p>	<p>The Shire continues to work with place-making groups in Pinjarra and Dwellingup as well other community groups to increase participation in arts and culture. Additionally, a strategic review is underway for the Edenvale Heritage Precinct with an aim to increasing activation and participation in arts and cultural experiences</p>

Support the development, growth and sustainability of sport and recreation clubs	Marlene Renton	In Progress	1/07/2019	Ongoing	<p>Since the commencement of the new position of Sport and Recreation Officer on 29 July the following has been achieved to September 2019; One-on-one meetings with 13 different clubs; database updated; 9 emails to database providing information on grants, training forums and tips for good governance; meetings with 4 state sporting organisations, regional sport associations and DLGSCI (Sport and Recreation); attendance at 2 industry forums</p> <p>In January 2020 we secured a \$3000 grant from Department of Local Government, Sport & Cultural Industries to run 3 x strategic planning workshops for clubs based at Sir Ross McLarty Sports Precinct and South Yunderup Sports Precinct, and a workshop open to all clubs on 'Securing Your Financial Future'.</p> <p>Working with Murray Equestrian Association on a new organisational structure to streamline governance and management to assist the MEA to be more strategic and maximise facility use.</p> <p>Assisting Pinjarra Hockey Association to introduce entry level program based at Sir Ross McLarty Oval.</p> <p>Assisting a resident in South Yunderup to start a Teeball Club</p> <p>Working with Pinjarra Junior Football Club to review their constitution and to develop a strategic plan which includes a focus on better management, governance and volunteer recruitment and retention.</p> <p>The following clubs completed the three part planning workshop series held at the Pinjarra Bowling and Recreation Club; Pinjarra Bowling and Recreation Club, Pinjarra Football and Netball Club, Pinjarra Junior Football Club, Pinjarra Cricket Club, and Murray Districts Rangers Soccer Club.</p> <p>The workshop planned for May on Securing Financial Future is now confirmed for 8 & 22 June as a two part webinar and is called 'Providing Strong Leadership - Recovery and Getting Back on Track'. The invitation will be extended to sporting clubs in the Shire of Waroona. Completed. 6 clubs.</p> <p>Held the first meeting with the Manager Recreation at Waroona as part of the</p>
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Strategy 1.4.3 Foster and value our volunteers					
Name	Owner	Status	Start Date	End Date	Progress Comment
Provide support to community organisations working with volunteers	Krystal Dawe	Complete	1/07/2019	30/06/2020	SoM Sport and Recreation Officer is continuing to focus on Club Development and facility planning. Several clubs have become regular hirer's of SoM venues, and extensive club development advice has been given to longstanding clubs to improve their constitution documentation.
Assist community organisations to retain and attract volunteers	Krystal Dawe	Complete	1/07/2019	30/06/2020	Volunteering WA grant application was applied to however due to COVID-19 NVWA have contacted to advise the grant has been cancelled to due gatherings being restricted. The grant will not be advertised until next year. After pandemic restrictions are lifted an alternative volunteer celebration may be proposed depending on circumstances.

Strategy 1.4.4 Lobby to increase health services in Murray					
Name	Owner	Status	Start Date	End Date	Progress Comment
In collaboration with Peel Alliance, develop a position paper and lobby strategy for health services for the short and long-term	Dean Unsworth	Complete	1/07/2019	30/06/2020	Now progressing and managed by the Peel Development Commission.
Support intervention and post suicide action groups that support young people and health outcomes	Leanne McGuirk	In Progress	1/07/2019	Ongoing	The Shire continues to co-ordinate the Murray Community Support Hub, a sustainable approach to service provision, including mental health and support services which operates once a month in Pinjarra. Team are currently investigating a range of initiatives that will support mental health outcomes which will be funded with remaining Alliance Against Depression / WAPHA funding. The Shire has established a Suicide Postvention Plan to respond to sudden loss and continues to support the Murray Suicide Awareness Network.
Continue to work with various health agencies encouraging services to be provided through outreach or extended services to Murray	Dean Unsworth	Complete	1/07/2019	30/06/2020	A regional Peel Health strategy is being coordinated by Peel Development Commission.

Thriving Economy

In 2030 Murray will have a diverse and prosperous economy that supports innovation, training opportunities and provides a variety of business, tourism and employment opportunities.

Strategy 2.1.1 Maximise the inherent economic opportunities in the Mandurah Murray functional economic region

Name	Owner	Status	Start Date	End Date	Progress Comment
Establishment of a formal working relationship between Mandurah and Murray on economic development	David Arkwright	In Progress	1/07/2019	Ongoing	Decision taken to continue to collaborate and meet on an informal basis and share information on key projects and initiatives. Generally meet twice a month.
Development of a project prioritisation tool to maintain a pipeline of projects for the future	David Arkwright	In Progress	1/07/2019	Ongoing	An initial list of projects established at the time of development of the joint strategy. This has since been added to through the major projects list and the COVID recovery document, and more recently with a document describing key projects for stimulus funding from Australian and state governments.

Strategy 2.1.2 Build and maintain the Transform Peel Initiative

Name	Owner	Status	Start Date	End Date	Progress Comment
Implementation of the Agri-Innovation Precinct	David Arkwright	In Progress	1/07/2019	31/03/2022	Architect moving towards final design. Murdoch Uni has submitted a proposal to State government to build an additional facility in the AIP - a Food Science Hub - offering specialised equipment. Also as the HQ for the new Bachelor of Food Science and Nutrition degree. Shire ownership of land in the PBP has been finalised. Additional funding also being sought from the Australian government to further strengthen the Food Science hub facility.
Preparation of business development strategies for the different elements of the Transform Peel Initiative and the Agri-Innovation Precinct	David Arkwright	In Progress	1/07/2019	Ongoing	Peel Integrated Water Initiative 2 application submitted by Department of Parks and Wildlife and Department of Primary Industry and Regional Development for funding. Landcorp and CBRE continue with the marketing of the Peel Business Park. No activity on the Peel Food Zone element of Transform Peel.

Strategy 2.1.3 Reposition the equine industry in Murray as a dominant economic sector

Name	Owner	Status	Start Date	End Date	Progress Comment
Implementation of key short, medium and long-term initiatives identified in the Racing and Pacing infrastructure Business Case	Dean Unsworth	In Progress	1/07/2019	30/06/2021	Both plans adopted at the March 2020 Council meeting. Actions are being progressed with Racing and Wagering WA and the racing and harness clubs.

Strategy 2.1.4 Maximise the economic opportunities inherent in the strategic Murrayfield Airport

Name	Owner	Status	Start Date	End Date	Progress Comment
Support Murrayfield Airport Development Plan	Dean Unsworth	In Progress	1/07/2019	30/06/2021	Business case and investment prospectus endorsed at the Ordinary Council Meeting in June 2020. The Shire will continue to liaise with relevant stakeholders to progress the initiative

Strategy 2.1.5 Position Pinjarra as a key regional centre through the Pinjarra Revitalisation Strategy					
Name	Owner	Status	Start Date	End Date	Progress Comment
Implement initiatives that support and enhance capacity of the local business, tourism and innovation/entrepreneurial sectors	Leanne McGuirk	In Progress	1/07/2019	30/06/2021	Capacity building support program has been realigned to enable support through COVID and to assist business in diversifying and responding to changing economic/social enviro - programs include Murray-Waroon Business Network, Murray-Waroon Tourism Network, Made in Murray and work currently being investigated to provide online support in digital literacy, marketing etc.

Strategy 2.1.6 Build a strong local content, local jobs program in Murray					
Name	Owner	Status	Start Date	End Date	Progress Comment
Implement a local jobs content into tenders	David Arkwright	In Progress	1/07/2019	Ongoing	Will continue to work with Peel Development Commission to enhance local content and local jobs. Workshop to be held end July for prospective suppliers

Strategy 2.2.1 Develop key sectors of the tourism economy where Murray has competitive advantage					
Name	Owner	Status	Start Date	End Date	Progress Comment
Implement recommendations of the Murray Tourism Strategy	Susan Allan	In Progress	1/07/2019	Ongoing	<p>June 2020:</p> <p>Completion of the Shire of Murray Tourism Marketing and Communications plan has provided the platform and itinerary of resources, information and product required to effectively implement components of the Tourism Strategy.</p> <p>Current projects underway:</p> <p>Tourism Website – Underway expected test phase to comment August 17, 2020</p> <p>Destination Booklet – Project underway with ongoing proofing and content development, deadline for content August 14 2020 for print completion by official opening of the DTVC.</p> <p>Photo and Video Destination Shoot – Destination Photo stills and Video Shoot is organised and scheduled for July 10 – 12 inclusive, main focus is Dwellingup at this stage with Pinjarra shoot to take place later in the year.</p> <p>Content/Information development – Ongoing for all Projects</p> <p>Virtual reality video – to be done by Signs and Lines, awaiting installation of AV in the DTVC prior to commencement of project</p> <p>Pinjarra map – proofing stage ongoing</p> <p>Development of social media content – to be done in liaison with Sarah Coote (Shire of Murray - Manager Destination Marketing and Development).</p> <p>Official launch of the marketing and destination promotion is scheduled for the 17-9-2020, post the official opening of the Dwellingup Trails and Visitor Centre.</p>

Strategy 2.2.2 Develop Dwellingup into a nationally recognised trails town					
Name	Owner	Status	Start Date	End Date	Progress Comment
Develop a destination development plan for Dwellingup	Leanne McGuirk	Complete	1/07/2019	30/06/2020	Best practise examples and workshops with sector has informed a range of initiatives that collectively will contribute to creating Dwellingup as a destination, including branding and marketing plans for both Dwellingup and the Dwellingup Adventure Trails project, new tourism website and an operational plan for the new trails centre which focusses on visitor experiences, info and revenue streams.
Transform Dwellingup into a National Trails Town	Dean Unsworth	In Progress	1/07/2019	30/06/2021	There are numerous components involved within this overall strategy. The Trails Hub building will be completed with fit-out by July with the opening scheduled for August.
Develop a tourism marketing and communications strategy	Susan Allan	Complete	1/07/2019	30/06/2020	<p>June 2020:</p> <p>Development of the Tourism Marketing and Communications Strategy is complete and has been endorsed by council.</p> <p>Work now continues on implementation. Ongoing projects include: Tourism Website, Destination Booklet, Photo and Video Destination Shoot, Content/Information development, Virtual Reality video, Pinjarra Map, development of social media content.</p> <p>It is expected that the official launch of marketing and promotional material for Dwellingup is expected to take place on 17-9-2020, one week after the official opening of the Dwellingup Trails and Visitor Centre.</p>
Construct the Dwellingup National Trails Centre	Alan Smith	Complete	1/07/2019	29/02/2020	The proposed extension to the Visitor Centre and new toilet facilities has been completed, the Practical Completion meeting was held with any defects to be managed as part of the defects period. Landscape works are also nearing completion with the internal fit out now in progress.

Environment Character Heritage

In 2030 Murray will be effective stewards of our environment, history, heritage, natural landscape and rural character.

Strategy 3.1.1 Protect and enhance natural areas and biodiversity on public and private land					
Name	Owner	Status	Start Date	End Date	Progress Comment
Support the Healthy Habitats Program	Tom Lerner	Complete	1/07/2019	30/06/2020	Ongoing Program. Investigating two properties in conjunction with Serpentine Jarrahdale Landcare. Potential works in Ravenswood River Reserve. Assessment of Murray River undertaken at Ravenswood. Survey undertaken close to 9 mile on Shire reserve. Adjacent landholders will be contacted. Landcare meeting held relating to property containing Banksia Woodland in Nambeelup in May 2020. Potential 13+ hectares of Banksia Woodland to be protected.
Prepare and implement Shire of Murray Reserve Management Plans	Tom Lerner	Complete	1/07/2019	30/06/2020	Working with the Peel Harvey Catchment Council and Greening Australia to undertake actions from the Herron Point Management Plan and conservation work on the Delta Islands. Successfully sourced funding and undertaken revegetation on Jeegarnyeejip Island in June 2020. Works undertaken at Herron Point Reserve March-May 2020. Final Draft of reserve assessment received for Nine Mile reserve.
Support biosecurity programs	Tom Lerner	Complete	1/07/2019	30/06/2020	Rabbit Control undertaken in November 2019. Observation of return of mixematomis in feral populations. Fox baiting to occur in North Dandalup with Serpentine Jarrahdale Landcare. Continued collaboration with Peel Harvey Biosecurity Group. Landholder support to ratepayers facilitated remotely including rabbit control in North Yunderup. Providing fox control to landholders through Teele of the group. New Council resolution supporting the Pest Rate for next three years.
Implement Waterways Management Plans	Marty Harrop	In Progress	1/07/2019	Ongoing	Successfully applied for grant funding for the Batavia Quay Boat Ramp finger jetty feasibility study via the State Government Recreational Boating Facilities Scheme
Work with the community to progressively protect and enhance riverbanks	Alan Smith	Complete	1/07/2019	30/06/2020	Council adopted the Guidelines for Riverbank Restoration, an amount of \$20,000 has been placed within the current budget to progress with State approvals and support future riverbank works. The engineering design for the vertical retaining along the river is being progressed along a stockpile of limestone spalls being established as part of the progressive improvement works with the community.

Strategy 3.1.2 Develop a vision for each town in relation to natural assets					
Name	Owner	Status	Start Date	End Date	Progress Comment
Provide environmental input into the place making process	Tom Lerner	Complete	1/07/2019	30/06/2020	Input provided to Place Team on as necessary basis. Participated in Hackathon with Pinjarra Primary School

Strategy 3.1.3 Lead the Dwellingup Futures group to ensure a balanced approach to development in and around Dwellingup					
Name	Owner	Status	Start Date	End Date	Progress Comment
Develop an evidence based Dwellingup strategic plan and vision for State Government endorsement	Brett Flugge	In Progress	1/07/2019	31/03/2021	Consultant team appointed. Initial scope of works commenced. Preliminary stakeholder engagement has been carried out with feedback included in a summary report from consultant team. Further stakeholder engagement planned in July 2020. Project on track for completion by March 2021.

Strategy 3.1.4 Continually review and enhance public boating facilities and environmental sustainability within our waterways					
Name	Owner	Status	Start Date	End Date	Progress Comment
Provide input into the Department of Transport review for the future planning of Peel waterways	Alan Smith	Deferred	1/07/2019	30/06/2020	The Shire of Murray are yet to be advised by the Department of Transport on the timing of the review for the Peel Waterways, it is hoped the review will be undertaken prior to the next round of recreational funding to help inform future recreational waterways projects.
Progress the development of recreational boating facilities to meet the needs of the community	Alan Smith	Complete	1/07/2019	30/06/2020	Funding has been secured for Project Design of new jetty facilities at the Batavia Quays boat facility for the 2020/21 financial year, further applications are being progressed for the implementation of the Sandy Cove masterplan in future years
Progress the rehabilitation of the dredge spoil site adjacent to the Batavia Quays Boat Ramp	Alan Smith	Complete	1/07/2019	30/06/2020	Discussion has been held with relevant consultants to ascertain the work requirements around the rehabilitation of the dredge spoil site. Further works are proposed to maintain the integrity of the dredge spoil site until funding can be identified.

Strategy 3.2.1 Secure water resources to ensure water sustainability for economic and recreational needs					
Name	Owner	Status	Start Date	End Date	Progress Comment
Implement the waterwise verge program	Gemma Iseppi	Complete	1/07/2019	30/06/2020	Funding through the Water Corporation's 'Waterwise Greening Scheme' approved. Guidelines and Program endorsed by Council in November 2019. Program underway with four waterwise verge gardens installed and rebates paid. Annual report sent to Water Corporation and invoice sent for reimbursement.
Work with state agencies to progress the Managed Aquifer Recharge initiative	Brett Flugge	Complete	1/07/2019	30/06/2020	RPS and Marsden Jacobs consultants were engaged by Department of Water and Environment Regulation to prepare an engineering concept design and feasibility assessment report. This was completed in April 2020. Outcome of report to be presented to next Transform Peel Strategic Advisory Committee meeting in August 2020.

Strategy 3.2.2 Continue to develop partnerships with environmental groups, state departments and stakeholders					
Name	Owner	Status	Start Date	End Date	Progress Comment
Partner with the Peel-Harvey Catchment Council, landcare groups, Peron Naturaliste Group and Peel-Harvey Biosecurity Group	Tom Lerner	Complete	1/07/2019	30/06/2020	Memorandum of Understanding signed with Serpentine Jarrahdale Landcare. Sites used for Clean Up Australia Day. Weed eradication undertaken in North Dandalup. 9000 seedlings currently being planted with Greening Australia and Landcare. Carcoola Primary planted with men of The Trees.

Strategy 3.2.3 Responsibly manage Council and community water and energy use					
Name	Owner	Status	Start Date	End Date	Progress Comment
Prepare an Environmental Sustainability Strategy	Tom Lerner	Complete	1/07/2019	30/06/2020	Project not funded in 2019-20.
Investigate the feasibility of hybrid fleet vehicles	Claire Ward	Complete	1/07/2019	30/06/2020	A whole of life cost of hybrid versus petrol vehicles has been undertaken which shows that whole of life costs are comparable. At this time the initial vehicle cost and engine size does not fit within the approved officer categories or budget.

Strategy 3.2.4 Improve waste management practices through diversion, re-use and recycling					
Name	Owner	Status	Start Date	End Date	Progress Comment
Develop a Waste Management Strategy that aligns to state objectives	Claire Ward	Deferred	1/07/2019	30/06/2021	A Community Engagement Plan has been prepared and the contract to undertake the community research will be awarded in February. This research will inform the Waste Management Strategy. Painted Dog Research was appointed to undertake the community research and a start-up meeting was held in March, however due to COVID-19 restrictions this project has been put on hold until 2020/2021.
Prepare and implement a waste education plan	Claire Ward	Deferred	1/07/2019	30/06/2021	The waste education plan will align with the Waste Management Strategy and will include outcomes and actions from the Community Engagement research. Painted Dog Research was appointed to undertake the community research and a start-up meeting was held in March, however due to COVID-19 restrictions this project has been put on hold until 2020/2021.
Maintain an alliance with Rivers Councils to manage the waste to energy contract and other waste initiatives	Alan Smith	Complete	1/07/2019	30/06/2020	There is ongoing communication through the Rivers Councils to develop synergies in operations and ensure there is a common goal with both Waste Management practises and working toward the Waste to Energy Facility and this will continue into progressive financial years
Implement progressive improvements to the Corio Road Waste Transfer Station as per the Waste Infrastructure Plan	Alan Smith	Complete	1/07/2019	30/06/2020	The design phase for the new tip face is complete along with specification to enable the tendering of the works in the new financial year.
Implement a sewer connection program for properties in the Murray Bend area	Phil Steven	Complete	1/07/2019	30/06/2020	All properties have connected to sewer.

Strategy 3.3.1 Undertake a risk assessment of the impact of climate change					
Name	Owner	Status	Start Date	End Date	Progress Comment
Complete the Coastal Hazard Risk Management and Adaptation Planning Strategy and consider outcomes within the planning framework	Tom Lerner	In Progress	1/07/2019	30/06/2022	Community Information Session held on 26 November 2019. Consultation undertaken on draft consultant scope with Steering Group signoff and CEO endorsement. Tender advertising closed on 24 April 2020. Six Tenders received. Coastal Adaptation Planning Grant application lodged with Department of Transport with decision due for release in July 2020. Council to consider tenders in July 2020.
Consider the impacts of climate change on human health including increased mosquito breeding sites	Phil Steven	Complete	1/07/2019	30/06/2020	Input provided into the Environmental Health Managers submission in August 2019 to Climate Health WA which included a risk assessment of the impacts of climate change on human health. We have increased our scope for mosquito monitoring and treatment accordingly to cover the extent of increased breeding areas on a season by season basis. The impacts of climate change on mosquito breeding is included in our updated Mosquito Management Plan 2020.

Strategy 3.4.1 Complete a review of the Shire's Local Government Heritage Inventory					
Name	Owner	Status	Start Date	End Date	Progress Comment
Implement the Edenvale Conservation Plan	Susan Cowling	Complete	1/07/2019	30/06/2020	The concrete render at the base of the building has been replaced with lime render. Repairs undertaken to the fascia, windows and doors. Gas mains connection and rationalisation of services on southern elevation undertaken.
Undertake a review of the Local Government Heritage Inventory	Susan Cowling	Complete	1/07/2019	30/06/2020	Revised document adopted by Council at 26 March 2020.

Strategy 3.4.2 Support the development of the Pinjarra Massacre Site memorial					
Name	Owner	Status	Start Date	End Date	Progress Comment
Provide assistance to the Pinjarra Massacre Site Memorial Project Team	Leanne McGuirk	In Progress	1/07/2019	Ongoing	Project is lead by Dept Planning, Lands and Heritage. Advice was provided by the Department in Feb 2020 that project had been deferred pending external issues that needed to be resolved in order for project to continue.

Strategy 3.4.3 Implement the Edenvale Landscape Masterplan					
Name	Owner	Status	Start Date	End Date	Progress Comment
Progress the Edenvale Landscape Masterplan	Susan Cowling	In Progress	1/07/2019	30/06/2021	Fencing installed in March 2020. Well conservation works completed in April 2020. Southern garden bed completed May 2020. New sign for the well installed June 2020. Remaining plantings will be scheduled for delivery in July 2020.

Connected and Accessible

In 2030 Murray will have enhanced our transport linkages and opportunities to share information using a variety of travel and

Strategy 4.1.1 Deviate heavy haulage around Pinjarra to improve safety, amenity and economic growth

Name	Owner	Status	Start Date	End Date	Progress Comment
Progress the Pinjarra Heavy Haulage Deviation, including the Pinjarra Industrial Area interface to Pinjarra Road and Greenlands Road	Alan Smith	Complete	1/07/2019	30/06/2020	These works will be progressive with Main Roads advising that the physical construction of the Pinjarra Heavy Haulage Deviation will commence by October 2021 and be completed by April 2023. In the interim Main Roads will be progressing the necessary design elements, pre-construction activities and importantly Stakeholder engagement, the stakeholder engagement is proposed to commence in July 2020.
Progress the design and implementation for the downgrade of George Street and Pinjarra Road within the Pinjarra town site	Alan Smith	Complete	1/07/2019	30/06/2020	Landscape Architects have produced concept plans that detail both Pinjarra Road and George Street within the Pinjarra town site. Costs have been estimated for the works with future funding to be sought to enable completion.

Strategy 4.1.2 Develop a Transport Plan that considers the wider Peel region

Name	Owner	Status	Start Date	End Date	Progress Comment
Develop a Transport Strategy that incorporates future planning and infrastructure objectives	Alan Smith	Complete	1/07/2019	30/06/2020	The Peel Local Governments have undertaken an informed workshop with relevant State agencies to identify priorities within the differing areas that add value for future transport planning. Work will commence via the PDC to progress the document in consultation with Local Government

Strategy 4.1.3 Improve the amenity and functionality of the street network and town entrances

Name	Owner	Status	Start Date	End Date	Progress Comment
Identify and Implement traffic management initiatives that improve traffic safety within the road network	Marty Harrop	In Progress	1/07/2019	Ongoing	Road Safety audits completed for both Murray River Drive & Readhead Road and the Shire has lodged Blackspot Funding applications. Feedback on funding submissions is later in the calendar year.

Strategy 4.1.4 Investigate all alternative options to facilitates a transport network that services all towns					
Name	Owner	Status	Start Date	End Date	Progress Comment
Develop Infrastructure plans that inform the Long Term Financial Plan	Alan Smith	Complete	1/07/2019	30/06/2020	Infrastructure planning that meets the Asset objectives were reviewed as part of the Budget process.
Source new road building material sites for future infrastructure management	Alan Smith	Complete	1/07/2019	30/06/2020	The Shire of Murray have continued to engage with Alcoa regarding access to future gravel, a management plan for the site is being undertaken to provide Alcoa with an understanding of the works and ensure any works are primarily for Local Government and adhere to current standards.
Develop and implement a progressive bridge program that meets the needs of the transport network	Marty Harrop	In Progress	1/07/2019	Ongoing	Routine Maintenance is ongoing & Capital bridge improvements are planned. The Shire has successfully completed the replacement of the Burnside bridge with culverts. North Yunderup Road Bridge Replacement is expected to be delivered in 2021.
Develop and implement a drainage strategy for townsite and rural areas that will inform future drainage initiatives	Marty Harrop	In Progress	1/07/2019	Ongoing	Drainage investigations are ongoing and require further investment into the planning and design

Capable and Accountable

In 2030 Murray will have further developed strong leadership through good governance, effective communication and ensuring value for money.

Strategy 5.1.1 Maintain long-term financial sustainability

Name	Owner	Status	Start Date	End Date	Progress Comment
Undertake a land and asset review and prepare a long-term strategy	Rod Peake	In Progress	1/07/2019	30/06/2021	This project is continuing with a final strategy report to be presented in the 2020/21 financial year.
Review the Asset Management Plan	Nicole Wilson	Complete	1/07/2019	30/06/2020	The reviewed Infrastructure Asset Management Plan was endorsed at the May Council Meeting.
Review the Long Term Financial Plan	Tracie Unsworth	Complete	1/10/2019	30/06/2020	The 2020 Long Term Financial Plan will be presented to the July Ordinary Council Meeting for endorsement.

Strategy 5.1.2 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability

Name	Owner	Status	Start Date	End Date	Progress Comment
Review and implement the Risk Management Strategy	Nicole Wilson	Complete	1/09/2019	30/06/2020	The reviewed Risk Management Strategy was presented to the Corporate Risk Team on 26 September, 2019. The actions identified in the Strategy will be implemented over the next three years.
Review the Corporate Business Plan	Nicole Wilson	Complete	1/04/2020	30/06/2020	The 2020/21 Corporate Business Plan is in progress and will be presented to Council for endorsement in July 2020.
Support ongoing professional development for Councillors	Dean Unsworth	In Progress	1/07/2019	Ongoing	Ongoing. A full-day Councillor induction was held on Monday 21 October 2019. The following training modules will also be undertaken by Councillors: - Serving on Council – 11 and 12 February - Understanding Financial Reports – 17 April - Meeting Procedures – 12 June.
Review the Business Continuity Plan	Nicole Wilson	Complete	1/11/2019	31/03/2020	The reviewed Crisis Management and Business Continuity Plan was endorsed by the Corporate Risk Team on 5 December 2019. The Crisis Management and Business Continuity Plan may be further reviewed following the COVID-19 pandemic.

Strategy 5.2.1 Employ and maintain a skilled workforce

Name	Owner	Status	Start Date	End Date	Progress Comment
Develop and implement a professional development program	Michelle Ucich	Complete	1/07/2019	30/06/2020	The 2019-2020 Professional Development Program was endorsed by the Strategic Leadership Group in March 2019. The Program was being implemented over the current financial year however some activities scheduled toward the end of the financial year have been postponed or cancelled as a result of Covid-19.

Review and implement the Human Resource Strategy	Debbie Wilkin	Complete	1/07/2019	30/06/2020	The Human Resources Strategic Plan 2019-2024 was endorsed by the Strategic Leadership Group in July 2019. The Human Resources Business Plan has now been developed which identifies how the Strategic Plan will be delivered. The implementation of the Business Plan over the current financial year was halted due to Covid-19.
Develop and implement a health and wellbeing program	Jeremy Cunningham	Complete	1/07/2019	30/06/2020	The 2019-2020 Health and Wellbeing Program was endorsed by the Strategic Leadership Group in February 2019. The program was progressively implemented over the 2019-2020 financial year with activities including health risk assessments, skin cancer screenings, corporate massages, influenza vaccinations and employee interdepartmental challenges. Some activities scheduled toward the end of the financial year have been postponed or cancelled as a result of Covid-19.
Progressively implement the Operations Centre Masterplan	Chris Pretorius	Complete	1/07/2019	30/06/2020	The main gate to the Operation Centre have been upgraded.

Strategy 5.2.2 Promote an organisational culture of safety, best practice and continuous improvement where staff live the brand

Name	Owner	Status	Start Date	End Date	Progress Comment
Implement the Diligence in Safety Strategic Plan	Jeremy Cunningham	Complete	1/07/2019	30/06/2020	Objectives and actions within the Diligence in Safety Strategic Plan have been progressively implemented over the financial year. Objectives in relation to annual reduction in incidence rate / frequency rate achieved. Progress to be continually monitored in line with audit criteria over next three years.
Review the Shire's Customer Service Charter in-line with the Communications and Engagement Strategy	Kristina Cunningham	Complete	1/07/2019	30/06/2020	Review completed. Currently with SLG for feedback. Lauren Williams to move the charter online with the new website.

Strategy 5.3.2 A participatory community to engage with the Shire to build better places

Name	Owner	Status	Start Date	End Date	Progress Comment
Develop and adopt a Community Engagement Policy to ensure community engagement is a strategic consideration that guides Shire decision making	Lauren Williams	Complete	1/07/2019	30/06/2020	Policy G15 - Community Engagement, was adopted at the June Council Meeting. Videos communicating the new approach to Community Engagement were sent out - one for wider staff awareness in the Shire Wire and another to key staff in an email. A community of practice is being established with these key staff. In this endeavour a staff hub has been created on YourSay to enable learning from experiences both Shire and the wider industry and to keep in touch with the Shire's community engagement pioneers. A toolkit has been developed to assist staff adhere to the policy and a community engagement project management board template has also been established in Monday.com with key staff invited to the board for future use.



Strategy 5.4.1 Deliver efficient and effective Council services to the community					
Name	Owner	Status	Start Date	End Date	Progress Comment
Review the Information and Communications Technology Strategy	Daniel Bingham	In Progress	1/07/2019	30/06/2021	The Information and Communications Technology Strategy is currently under review by the Director Corporate Services.
Implement a community portal to allow online interactions	Daniel Bingham	Deferred	1/07/2019	1/01/2020	This is deferred until the 2020/21 financial year once the corporate business system has been bedded down.

Strategy 5.4.2 Provide community focused customer service and access to information					
Name	Owner	Status	Start Date	End Date	Progress Comment
Regularly monitor customer service satisfaction	Kristina Cunningham	Complete	1/07/2019	30/06/2020	Ongoing monitoring through capturing statistics and the implementation of the new Customer Request Management System. Implementation of the Customer Service Survey and feedback.

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