



Appendices

Ordinary Council Meeting

Thursday 26 November 2020

LOCAL GOVERNMENT (ADMINISTRATION) AMENDMENT REGULATIONS (No.2) 2020 – EXPLANATORY NOTES

These regulations will bring into effect **section 22** of the *Local Government Legislation Amendment Act 2019*.

In particular, the following will take effect: sections 5.39A, 5.39B & 5.39C.

Section in Amendment Act	Section in LG Act	Topic	Officer Comment
Section 22	5.39A 5.39B 5.39C	Model standards for CEO recruitment, performance and termination. Adoption of Model Standards Policy for temporary employment or appointment of CEO.	
Regulation	Amends	Explanation	
Regulation 18A – Vacancy in position of CEO or senior employee to be advertised (Act s.5.36(4) and 5.37(3))	18A <i>Local Government (Administration) Regulations 1996</i>	Regulation 18A(1) is being amended to align with the new State-wide public notice provisions. If the position of CEO, or of a senior employee, becomes vacant the local government must give State-wide public notice of the position in accordance with the requirements of the Local Government Act (sections 5.36(4) and 5.37(3)). Regulation 18A(2)(da) provides that the State-wide public notice must include a website address where the job description form (JDF) for the position can be accessed.	Supported.
Regulation 18C – Selection and appointment process for CEOs.	18C <i>Local Government (Administration) Regulations 1996</i> – Repealed	Regulation 18C is being repealed. The prescribed model standards for CEO recruitment and appointment outlined at Division 2 (Clauses 3-14) of the <i>Local Government (Administration) Amendment Regulations 2020</i> replace 18C. Local governments are required to determine the selection criteria for the position of CEO prior to a recruitment process being undertaken. The local government must	Supported. Supported.

		<p>approve by a resolution of an absolute majority of council, a job description form which sets out the duties and responsibilities of the position (5(2)(a)) and details the selection criteria (5(2)(b).</p> <p>A position vacancy must be advertised in accordance with 5.36(4) of the <i>Local Government Act</i> and 18A of the <i>Local Government (Administration) Regulations 1996</i>. A JDF form must also be made available on the local government's official website.</p> <p>As part of the process of selection, a panel must be established to conduct the recruitment and selection process. The selection panel must be made up of council members and at least one independent person who is not a current councillor or employee of the local government. The independent person should have experience in the recruitment and selection of CEO's and / or senior executives. It is the role of the selection panel to recommend one or more suitable applicants to the position of CEO based on the selection criteria outlined in the JDF.</p> <p>A final decision to make an offer of appointment to the position of CEO must be made by an absolute majority of council. The resolution must also approve the proposed terms of the contract.</p> <p>Appointment of the successful applicant to CEO must also</p>	<p>Supported.</p> <p>Not Supported. The requirement to include an independent member on a selection panel is not supported as it limits Council autonomy and there is a lack of clarity around actual operation. Instead, it is proposed that the Regulation be broadened to require Councils to receive independent human resource advice when selecting a CEO. This would then allow Council to choose whether to include an independent person on the selection panel, whether the panel receives advice from an independent human resources consultant, or another option which introduces independence into the process.</p> <p>Supported.</p> <p>Supported.</p>
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		be made by an absolute majority decision of council after negotiation of the final contract terms between the successful applicant and the local government and following the applicant's acceptance of the offer.	
Regulation 18D – Performance review of CEO, local government's duties as to	<i>Local Government (Administration) Regulations 1996 - 18D Repealed</i>	<p>Regulation 18D is being repealed. The prescribed model standards for performance review outlined at Division 3 of the of the <i>Local Government (Administration) Amendment Regulations 2020</i> (clauses 15-19) replace 18D.</p> <p>Local governments are required to review the performance of a CEO annually in accordance with section 5.38 of the Act. Division 3 sets out the process for performance review, including establishing the performance criteria upon which to base the review and the requirement to endorse the performance review by absolute majority on its completion.</p> <p>The CEO must be notified of the results of the performance review, including any issues identified in relation to the performance of the CEO, and how the local government proposes to address and manage those issues.</p>	<p>Supported.</p> <p>Supported.</p>
Regulation FA – Prescribed model standards for CEO recruitment, performance and termination (Act s.5.39A(1)).	<i>Local Government (Administration) Regulations 1996 – 18FA</i> is a new clause.	Regulation 18FA sets out the model standards for local governments in relation to the recruitment, performance review and termination of employment of a local government CEO.	Purely administrative.
Regulation 18FB – Certification of compliance with adopted standards for CEO recruitment (Act s.5.39B(7))	<i>Local Government (Administration) Regulations 1996 – 18FB</i> is a new clause.	<p>Regulation 18FB requires local governments to certify that they have adopted the standards under section 5.39B of the Act. 18FB applies in relation to the recruitment and appointment of a local government CEO.</p> <p>A copy of the resolution to appoint the CEO in accordance with the adopted standards must be provided to the</p>	Supported.

		Department of Local Government, Sport and Cultural Industries within 14 days of the decision to appoint.	
Regulation 18FC – Certification of compliance with adopted standards for CEO termination (Act s.5.39B(7)).	<i>Local Government (Administration) Regulations 1996</i> – 18FC is a new clause	Regulation FC requires a local government to certify that they have adopted the standards under section 5.39B of the Act. 18FC applies in relation to the termination of a CEO’s employment contract. If a local government makes the decision to terminate the employment of the CEO, it must certify that the CEO’s employment contract was terminated in accordance with the adopted standards for termination as outlined in regulations.	Supported.
Division 2 – Standards for recruitment of CEOs Regulation 4 – Application of Division	<i>Local Government (Administration) Regulations 1996</i> – Reg 4 replaces 18C.	Regulation 18C of the <i>Local Government (Administration) Regulations 1996</i> is repealed. Instead, Regulation 4 applies in relation to Division 2 - the recruitment and selection process of a local government CEO. Division 2 does not apply in the event that the position of CEO is to be filled by a person in a prescribed class or in relation to the renewal of the CEO’s contract, unless the CEO has been employed for a period of 10 or more consecutive years and a period of 10 or more years has elapsed since a selection and recruitment process was carried out. For the purposes of 5.36(5)(a), a person in a prescribed class includes a person who is and will continue to be employed by another local government and is contracted for a period of less than five years, or the person will be acting in the position of CEO for a period of less than one year.	Supported. Supported.
Regulation 5 – Determination of selection criteria and approval of job description form.	<i>Local Government (Administration) Regulations 1996</i> – Reg 5 is a new clause.	Regulation 5 deals with determining the selection criteria for the position of CEO. It is a requirement that the local government base the selection criteria on the necessary skills, knowledge, experience and qualifications	Supported.

		<p>necessary to effectively perform the role and responsibilities associated with the position.</p> <p>The local government must approve (by absolute majority) a job description form (JDF) that sets out the duties and responsibilities of the position and the selection criteria.</p>	
Regulation 6 – Advertising Requirements	<i>Local Government (Administration) Regulations 1996</i> – Reg 6 is a new clause	Regulation 6 deals with advertising the position of CEO where the position becomes vacant or the incumbent has held the position for 10 or more consecutive years. It is a requirement of the Local Government Act (s 5.36(4)) that upon the position of CEO becoming vacant, it must be advertised in a manner prescribed. Regulation 18A of the <i>Local Government (Administration) Regulations 1996</i> sets out the requirements for State-wide advertising.	
Regulation 7 – Job description form to be made available by local government.	<i>Local Government (Administration) Regulations 1996</i> – Reg 7 is a new clause.	Regulation 7 requires a local government to provide a copy of the JDF to a person upon request. The local government must either provide the web address where the JDF can be downloaded or alternatively if the person is unable to access the website, email a copy, or send a hard copy in the post.	Supported.
Regulation 8 – Establishment of selection panel for appointment of CEO.	<i>Local Government (Administration) Regulations 1996</i> – Reg 8 is a new clause.	<p>Regulation 8 requires a local government to establish a selection panel to conduct the selection and recruitment process for appointment of a person to the position of CEO.</p> <p>The selection panel must comprise of council members and at least one independent person who is not a councillor nor an employee of the local government.</p> <p>It is recommended that the independent person or persons have relevant experience in the recruitment and selection of CEO's and / or senior executives. It is the role of the selection panel to recommend one or more suitable applicants to the position of CEO based on the selection criteria outlined in the JDF.</p>	Not supported. An independent person, whether it be a Human Resources consultant or member of the public should not have the power to decide with a vote on a selection panel.

		<p>It is at the discretion of the local government to determine the number of people on the selection panel.</p>	
<p>Regulation 9 – Recommendation by selection panel.</p>	<p><i>Local Government (Administration) Regulations 1996</i> – Reg 9 is a new clause.</p>	<p>It is the role of the selection panel to recommend a preferred applicant or applicants for appointment to the position of CEO. Regulation 9 requires the selection panel to make an assessment of each applicant’s ability to perform the role of CEO based on their knowledge, experience, qualifications and skills as measured against the selection criteria outlined in the JDF. If the selection panel considers none of the applicants suitable for appointment to the position, they must advise the local government of that fact.</p> <p>If the selection panel considers none of the applicants suitable for appointment to the position of CEO, they may recommend changes be made to the duties and responsibilities of the position or the selection criteria.</p> <p>The selection panel must act in an impartial and transparent manner and in accordance with the principles set out in section 5.40 of the Act.</p> <p>The selection panel is responsible for ensuring that any applicant or applicants they recommend for appointment have demonstrated they meet the selection criteria and have had their qualifications verified. The selection panel must exercise due diligence in verifying referees, work history, skills and any other claims made by the applicant.</p>	<p>Supported.</p>
<p>Regulation 10 – New process to be commenced if no suitable applicants.</p>	<p><i>Local Government (Administration) Regulations 1996</i> – Reg 10 is a new clause.</p>	<p>If the selection panel finds that none of the applicants are suitable to be appointed to the position of CEO, they must advise the local government in accordance with 9(2)(b).</p>	<p>Supported.</p>

		<p>Regulation 10 requires the recruitment and selection process to be undertaken again if the selection panel advises the local government it considers none of the applicants to be suitable for appointment to the position of CEO.</p> <p>Unless the selection panel recommends changes be made to the duties and responsibilities of the position or the selection criteria, clause 5 does not apply. In this instance, the original JDF previously approved by the local government (under clause 5) is the JDF form for the purposes of the new recruitment and selection process.</p>	
Regulation 11 – Offer of appointment to position of CEO.	<i>Local Government (Administration) Regulations 1996</i> – Reg 11 is a new clause.	<p>Regulation 11 requires the decision to make an offer of employment to an applicant to the position of CEO to be made by an absolute majority of council.</p> <p>The council must approve making the offer of employment to the preferred applicant and the proposed terms of the contract to be entered into.</p>	Supported.
Regulation 12 – Appointment to position of CEO	<i>Local Government (Administration) Regulations 1996</i> – Reg 12 is a new clause.	<p>Regulation 12 deals with the appointment of the successful applicant to the position of CEO subsequent to the offer of appointment having been made, the final terms of the contract agreed to and the applicant accepting the offer of employment.</p> <p>The appointment of the successful applicant to the position of CEO by the local government must be made by an absolute majority of council. Council must endorse the appointment and approve the terms of the negotiated contract.</p>	<p>Not supported.</p> <p>The two stage Council approval process (to firstly offer a position and then to endorse the appointment) is not supported as it is bureaucratic and inefficient. Instead, it is suggested that the Council be able to resolve to appoint the preferred candidate in accordance with an offer which may, or may not, have some endorsed flexibility for negotiation.</p>
Regulation 13 – Recruitment to be undertaken on	<i>Local Government (Administration) Regulations 1996</i> – Reg 13 is a new clause.	Regulation 13 applies if a local government CEO has held the position for a period of 10 or more consecutive years upon expiry of the CEO's contract. Regulation 13 also applies if a period of 10 or more consecutive years	<p>Not supported. This should be at the discretion of the Council.</p> <p>Reasons</p>

<p>expiry of certain CEO contracts.</p>		<p>has elapsed since a recruitment and selection process for the position has occurred and the incumbent CEO has notified the local government that they wish to have their contract of employment renewed upon its expiry.</p> <p>Subclause 13(2)(a)(ii) is drafted to allow for the possibility that a CEO who has, for example, held office for 10 years and has their contract renewed for another 5-year term following the recruitment and selection process. In that case, clause 13(2)(a)(ii) will operate to ensure that another 10 years can pass before another recruitment process is required. In the absence of clause 13(2)(a)(ii), when the renewed term came to an end, the CEO would have held the position for 15 consecutive years and clause 13(2)(a)(i) would operate to require a process to be undertaken.</p> <p>The local government must carry out the recruitment and selection process before expiry of the incumbent CEO's contract.</p> <p>The incumbent CEO may have their contract of employment renewed upon expiry if they are selected in accordance with the recruitment and selection process at subclause (3).</p>	<p>1. It diminishes Council's general competence powers</p> <p>The proposal significantly diminishes the general competence powers of Councils in relation to critical decisions around ongoing relationships with an existing CEO.</p> <p>2. No logical rationale presented for the change</p> <p>A letter from the Department states that the recommendation is "intended to ensure local governments are testing the market". This makes no sense as a Council has the power to 'test the market' whenever a contract ends. More tellingly, the letter also notes "it could also facilitate a mechanism for Councils not to renew contracts and ... avoid them having to make hard decisions. This won't necessarily apply in all circumstances; however, it could assist some Councils". This appears to be the underlying rationale for the legislative proposal and it is a completely inappropriate response to an issue. If Councils are unwilling to fulfil their roles and make hard decisions, they should be given training and assisted to build capacity in decision making; not have the hard decision removed.</p>
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			<p>It should also be noted that quite a number of Councils have been willing to make hard decisions in relation to the continuing employment of CEOs over recent years. The proposed legislation also highlights the problem of a 'one size fits all' approach, with all local governments affected significantly by provisions which "could assist some Councils".</p> <p>3. It will significantly increase employments costs</p> <p>The cost of an Executive search program could easily exceed \$30,000. This cost will be placed on local governments whose Councils are completely satisfied with their CEO's performance and want the person to continue.</p> <p>4. It is discriminatory against local government</p> <p>If requiring CEOs to reapply for their jobs after 10 years is considered appropriate, why does this policy not apply to all leaders in the State Government?</p> <p>5. It will generate cynicism, allegations of patronage and potentially provide false optimism to non-incumbent candidates</p>
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			<p>There will be situations where a Council has a very good working relationship with the CEO, the CEO has been performing well and Council wants to offer the CEO a third term. In such situations, if the current CEO is offered a third term following advertising, unsuccessful applicants are likely to be cynical about the process and it could generate claims of patronage, particularly if unsuccessful applicants are more qualified and credentialed (although they would have less directly relevant experience).</p> <p>Further, the most frequently asked questions by people considering applying for a position are - is someone currently acting in the position? And - how long have they been acting? Both of these questions demonstrate potential applicant concerns about 'wasting their time' in applying. If a Council is completely satisfied with the performance of a current CEO and would like to reappoint the person, other applicants are likely to feel that their time has been wasted and that the legislative requirement has provided false optimism. Under these circumstances, Councils will risk allegations of non-compliance with Section 5.40 of the Act which requires appointments to be based on merit and equity and which makes nepotism or patronage illegal.</p>
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			<p>6. It unnecessarily distracts local governments from their core function</p> <p>The recruitment process not only involves dollar costs but a significant time commitment.</p> <p>Where a Council is completely satisfied with the performance of the CEO, the time commitment to undertake an 'unnecessary' selection process will distract a local government from its core function of serving the community.</p> <p>7. It will impact negatively on Councils with a good relationship with their CEO</p> <p>A rational or cautious CEO, coming towards the end of 10 years of service with a local government, would seek alternative employment rather than run the gauntlet of a recruitment process with their current Council which may, or may not, lead to continuing employment. If the CEO is unsuccessful in the selection process with their current Council, the CEO would become unemployed which, for most rational and cautious people, is not a desirable outcome.</p> <p>This would have a disproportionate impact on regional local governments when a Council loses a CEO that they are completely satisfied with and subsequently</p>
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			finds it difficult to attract and retain a replacement.
Regulation 14 – Confidentiality of information	<i>Local Government (Administration) Regulations 1996</i> – Reg 14 is a new clause.	Regulation 14 requires confidentiality to be observed by the local government as part of the process of recruitment and selection. Information obtained as part of this process must only be used for, or in connection with, recruitment and selection.	Supported.
Division 3 – Standards for review of performance of CEOs Regulation 15 sets out the standards to be observed by the local government in relation to the review of the performance of CEOs.	<i>Local Government (Administration) Regulations 1996</i> – Reg 15 replaces regulation 18D which is repealed.	Regulation 18D is repealed. Division 3 effectively deals with the requirement to consider the performance review of the CEO in accordance with section 5.38 of the Act.	Purely administrative.
Regulation 16 – Performance review process to be agreed between local government and CEO.	<i>Local Government (Administration) Regulations 1996</i> – Reg 16 is a new clause.	Regulation 16 requires the local government and the CEO to agree on the process for performance review and any performance criteria that are additional to those specified in the contract. For example, the local government and the CEO may wish to include additional performance criteria after 1 or 2 years into a contract term as circumstances and priorities change. The process for performance review must be consistent with clauses 17 (Carrying out a performance review), 18 (Endorsement of the performance review) and 19 (CEO to be notified of the results of the performance review).	Supported.

		The process for performance review and the selection criteria upon which the review will be based must be set out in a written document.	
Regulation 17 – Carrying out a performance review	<i>Local Government (Administration) Regulations 1996</i> – Reg 17 is a new clause	Regulation 17 deals with how a review of a CEO’s performance must be carried out. A performance review must be carried out in an impartial and transparent manner. It must also be comprehensive, and evidence based. The CEO’s performance must be measured against the performance criteria as specified in the CEO’s contract and any other performance criteria as agreed and set out in the documented performance review process.	Supported.
Regulation 18 – Endorsement of performance review by local government	<i>Local Government (Administration) Regulations 1996</i> – Reg 18 is a new clause	Regulation 18 requires that a performance review is endorsed by an absolute majority of council upon completion.	Supported. However, a guide of what would happen if that review was not endorsed by absolute majority should be provided.
Regulation 19 – CEO to be notified of results of performance review	<i>Local Government (Administration) Regulations 1996</i> – Reg 19 is a new clause	Regulation 19(a) requires a local government to notify the CEO of the results of the performance review in writing. If the review identifies any performance issues, the local government must outline how it proposes to address and manage those issues. The local government must notify the CEO of the results of the performance review after it has been endorsed by an absolute majority of council.	Supported.
Division 4 – Standards for termination of employment of CEOs. Regulation 20 – sets out the standards to be observed by the	<i>Local Government (Administration) Regulations 1996</i> – Reg 20 is a new clause	Regulation 20 provides an overview of Division 4 – Standards for termination of employment of CEOs.	Supported.

<p>local government in relation to the termination of the employment of CEOs.</p>			
<p>Regulation 21 – General principles applying to any termination.</p>	<p><i>Local Government (Administration) Regulations 1996</i> – Reg 21 is a new clause</p>	<p>Regulation 21 outlines the general principles that must apply to any termination of a CEO’s employment contract. Decisions relating to termination of employment must be made in an impartial and transparent manner.</p> <p>A CEO must be afforded procedural fairness in relation to the process for termination of employment. This includes:</p> <ul style="list-style-type: none"> a) being informed of their rights, entitlements and responsibilities; b) notification of any allegations against the CEO; c) being given a reasonable opportunity to respond to the allegations; d) and genuinely considering any response provided by the CEO to the allegations. 	<p>Supported.</p>
<p>Regulation 22 – Additional principles applying to termination for performance related reasons.</p>	<p><i>Local Government (Administration) Regulations 1996</i> – Reg 22 is a new clause</p>	<p>Regulation 22(1) applies if the local government proposes to terminate the employment of a CEO based on the CEO’s work-related performance.</p> <p>Subclauses 22(2)(a)-(d) and 22(3) require that a CEO’s employment must not be terminated unless the local government has:</p> <ul style="list-style-type: none"> • previously identified any issues with the CEO’s performance as part of the performance review process; • informed the CEO of the performance issues; • given the CEO reasonable opportunity to address and implement a plan to remedy the performance issues; 	<p>Supported.</p>

		<ul style="list-style-type: none"> determined that the CEO has not remedied the performance issues to the satisfaction of the local government; and 22(3) reviewed the performance of the CEO within the preceding 12 months in accordance with 5.38(1) of the Local Government Act. 	
Regulation 23 – Decision to terminate.	<i>Local Government (Administration) Regulations 1996</i> – Reg 23 is a new clause	Regulation 23 requires that a decision to terminate the employment of a CEO must be made by an absolute majority of council.	Supported.
Regulation 24 – Notice of termination of employment.	<i>Local Government (Administration) Regulations 1996</i> – Reg 24 is a new clause	Regulation 24 requires that a local government must provide notice in writing of the decision to terminate the employment of a CEO. Written notice must include the local government’s reasons for termination.	Supported.

To: All Local Governments**From: Tony Brown
Executive Manager Governance &
Organisational Services****Date: 2 November 2020****Priority: High****Subject: UPDATE: Draft *Local Government (Administration) Amendment Regulations (No.2) 2020* – Model standards for CEO recruitment, performance and termination**

Operational Area:	Governance
Key Issues:	<ul style="list-style-type: none"> • Amendments to the <i>Local Government Act 1995</i> to provide for mandatory model standards for CEO recruitment, performance and termination were passed in 2019 but are yet to come into effect. • Consultation on draft <i>Local Government (Administration) Amendment Regulations (No.2) 2020</i> prescribing the proposed model standards is open until Friday 13 November. • Local Governments are requested to provide a response to WALGA by 13 November.
Action:	Council Consideration Required: Feedback Requested – 13 November 2020

Background

The *Local Government Legislation Amendment Act 2019* introduced numerous amendments to the *Local Government Act 1995*, including the yet to commence insertion of new sections introducing mandatory Model Standards for CEO recruitment, performance and termination.

In March 2019 the Department of Local Government, Sport and Cultural Industries invited WALGA and other parties to participate in the CEO Recruitment, Performance Review and Termination Working Group to develop Model Standards. The Department discontinued the Working Group in May 2019 and released a Consultation Paper without endorsement by the Working Group in October 2019.

At the WALGA State Council meeting held in December 2019, based on sector feedback, State Council resolved to request that the Working Group be reconvened to develop and endorse Model Standards for further sector consultation, and identified several concerns with the proposals in the Consultation Paper. Throughout 2020, WALGA sought advice from the Department on the progress of draft regulations and a sector consultation process. The Department has now released the draft *Local Government (Administration) Amendment Regulations (No.2) 2020* (Draft Regulations), to prescribe the Model Standards, together with Explanatory Notes. Both documents are available via the [Department's website](#). A short consultation period will close on Sunday 6 December 2020, following WALGA's advocacy for further time to enable Councils to consider this matter.

WALGA notes that the Working Group was not reconvened, and the Draft Regulations include several elements that were highlighted as matters of concern by the sector. Due to the short time frame WALGA provides the following information as our initial concerns;

1. Requirement to re-advertise CEO positions after 10 years of continuous service

Section 5.39(2)(b) of the *Local Government Act* already limits CEO contracts to a maximum of 5 years and Councils have general competence powers to consider whether to renew the incumbent's contract or advertise the position. Suggesting that a Council must re-advertise the position of a CEO after 10 years is likely to prove unworkable or counterproductive in any case as:



- Councils conducting a selection process known to involve an incumbent CEO will risk allegations of non-compliance with Section 5.40 of the Local Government Act '*Principles affecting Local Government employees*' due to actual or perceived bias, nepotism and lack of merit and equity in relation to other applicants;
- May result in CEOs actively seeking alternative employment as the 10 year horizon approaches, meaning that a CEO that has provided satisfactory or perhaps exemplary service will be unnecessarily lost to the local government;
- Where a CEO is re-employed as a consequence of re-advertising after the 10 year period, this process has incurred unnecessary costs and time waste for the LG, distracting from achieving its strategic objectives and may further entrench perceptions that contracts are for life, thus negating the very purpose of this proposal.

Further, Division 3 of the Draft Regulations seeks to improve the capacity of local governments to effectively manage CEO employment. This is a far more appropriate and adapted mechanism to address a perceived issue of 'contracts for life', by ensuring that the performance of CEOs, whether long serving or newly appointed, is appropriately assessed and managed.

2. Independent panel member

Clause 8 of the Draft Regulations requires the selection panel to include at least one person who is neither a council member nor an employee of the local government. There is no guidance on the skills, experience or knowledge of the independent person, or their role on the panel. This has the potential to pose significant risk to the local government, as there are inadequate controls on the conduct of such a person (i.e. they will not be captured by a Code of Conduct as Panel is not a committee of Council). WALGA supports the ongoing use of an independent qualified and licensed recruitment consultant to provide guidance (as opposed to active participation) in both the recruitment process and to assist with obligations to finalise the employment of a CEO.

3. Transparency and procedural fairness – Schedule 2

The consultation draft emphasised that it is essential that the recruitment process is transparent and appropriately documented. Similar commentary featured in the *Report of the Inquiry into the City of Perth*, however the Draft Regulations fail to address these issues.

The selection panel is 'established' under cl.8 of Schedule 2 of the Draft Regulations, with no reference to the formation of a committee of Council under Sec. 5.8 of the Act. Cl. 9(4) of Schedule 2 includes a reference to the selection panel acting in accordance with the principles of s.5.40 of the Act. Similarly, cl.14 requires the local government to ensure confidentiality of information provided, rather than imposing this responsibility equally on the selection panel, or individual panel members.



If the selection panel were established as a committee in accordance with s.5.8 of the Act, the requirements relating to the calling and convening of meetings, keeping of minutes and agendas, confidentiality, declaration of conflicts of interest and application of the Code of Conduct would apply.

The Draft Regulations will delete current r.18C, requiring a local government to approve a process for the selection and appointment of a CEO. Schedule 2 does not include a similar requirement for the selection panel to follow a process decided upon by the Council. This removes Council from important input in, or oversight of, the process by which the selection panel assesses the candidates and makes recommendations.

4. Council decision making authority

Schedule 2, Cl. 9(2)(a) requires the selection panel to recommend one or more applicants it considers suitable, with Cl. 9(2)(b) requiring that it advise Council if it considers no applicants are suitable. In the second event, Cl. 10 requires the local government to carry out a new recruitment process. Bypassing Council in this decision-making process appears to directly conflict with Sec. 5.36(2) of the Act, where it is the Council that determines if a person is or is not suitably qualified to be employed as CEO.

WALGA is seeking to coordinate a sector response and seeks feedback from Member Local Governments on the Draft Regulation. Please provide any comments by **4pm Friday 13th November 2020** to governance@walga.asn.au.

For further information please contact:

Executive Manager Governance & Organisational Services, Tony Brown
on 9213 2051 or email tbrown@walga.asn.au or Manager Governance, James McGovern on 9213 2093
or email jmcgovern@walga.asn.au

Reasons for Opposing CEO Standards about Contract Re-advertising

1. It diminishes Council's general competence powers

The proposal significantly diminishes the general competence powers of Councils in relation to critical decisions around ongoing relationships with an existing CEO.

2. No logical rationale presented for the change

A letter from the Department states that the recommendation is "intended to ensure local governments are testing the market". This makes no sense as a Council has the power to 'test the market' whenever a contract ends.

More tellingly, the letter also notes "it could also facilitate a mechanism for Councils not to renew contracts and ... avoid them having to make hard decisions. This won't necessarily apply in all circumstances; however, it could assist some Councils".

This appears to be the underlying rationale for the legislative proposal and it is a completely inappropriate response to an issue. If Councils are unwilling to fulfil their roles and make hard decisions, they should be given training and assisted to build capacity in decision making; not have the hard decision removed.

It should also be noted that quite a number of Councils have been willing to make hard decisions in relation to the continuing employment of CEOs over recent years.

The proposed legislation also highlights the problem of a 'one size fits all' approach, with all local governments affected significantly by provisions which "could assist some Councils".

3. It will significantly increase employments costs

The cost of an Executive search program could easily exceed \$30,000. This cost will be placed on local governments whose Councils are completely satisfied with their CEO's performance and want the person to continue.

4. It is discriminatory against local government

If requiring CEOs to re-apply for their jobs after 10 years is considered appropriate, why does this policy not apply to all leaders in the State Government?

5. It will generate cynicism, allegations of patronage and potentially provide false optimism to non-incumbent candidates

There will be situations where a Council has a very good working relationship with the CEO, the CEO has been performing well and Council wants to offer the CEO a third term. In such situations, if the current CEO is offered a third term following advertising, unsuccessful applicants are likely to be cynical about the process and it could generate claims of patronage, particularly if unsuccessful applicants are more qualified and credentialed (although they would have less directly relevant experience).

Further, the most frequently asked questions by people considering applying for a position are - is someone currently acting in the position? And - how long have they been acting? Both of these questions demonstrate potential applicant concerns about 'wasting their time' in applying.

If a Council is completely satisfied with the performance of a current CEO and would like to reappoint the person, other applicants are likely to feel that their time has been wasted and that the legislative requirement has provided false optimism.

Under these circumstances, Councils will risk allegations of non-compliance with Section 5.40 of the Act which requires appointments to be based on merit and equity and which makes nepotism or patronage illegal.

6. It unnecessarily distracts local governments from their core function

The recruitment process not only involves dollar costs but a significant time commitment.

Where a Council is completely satisfied with the performance of the CEO, the time commitment to undertake an 'unnecessary' selection process will distract a local government from its core function of serving the community.

7. It will have a disproportionately negative effect on regional local governments

CEOs working in regional local governments will generally move in from outside of the district with their families. These families integrate into the community. Reapplying for a job under such circumstances will not only create stress for the CEO but also for families and, in turn, the broader community into which they family is integrated.

8. It will impact negatively on Councils with a good relationship with their CEO

A rational or cautious CEO, coming towards the end of 10 years of service with a local government, would seek alternative employment rather than run the gauntlet of a recruitment process with their current Council which may, or may not, lead to continuing employment. If the CEO is unsuccessful in the selection process with their current Council, the CEO would become unemployed which, for most rational and cautious people, is not a desirable outcome.

This would have a disproportionate impact on regional local governments when a Council loses a CEO that they are completely satisfied with and subsequently finds it difficult to attract and retain a replacement.

9. It will cause unnecessary unrest for local government staff

CEOs set organisational culture and values. Uncertainty about who will be the future CEO as a CEO approaches 10 years with a local government will, inevitably, cause unrest and unease amongst the staff and distract from high quality work performance.

10. Local governments are unlikely to operate at maximum capacity as CEOs approach 10 years

CEOs will, almost certainly, become risk averse as they approach 10 years with a local government and know they have to contend with a full public selection process. This risk averse approach is broadly acknowledged as providing the best opportunity to become the successful candidate. However, the implications are that the whole local government will become more risk averse and less able to provide good governance to the people of the district.

Western Australia

Local Government (Model Code of Conduct) Regulations 2020

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Local Government Act 1995

Local Government (Model Code of Conduct) Regulations 2020

Made by the Governor in Executive Council.

Part 1 — Preliminary

1. Citation

These regulations are the *Local Government (Model Code of Conduct) Regulations 2020*.

2. Commencement

These regulations come into operation as follows —

- (a) Part 1 — on the day on which these regulations are published in the *Gazette*;
- (b) the rest of the regulations — on the day on which the *Local Government Legislation Amendment Act 2019* sections 48 to 51 come into operation.

r. 3

Part 2 — Model code of conduct

3. Model code of conduct (Act s. 5.103(1))

The model code of conduct for council members, committee members and candidates is set out in Schedule 1.

Consultation Draft

Local Government (Model Code of Conduct) Regulations 2020
Repeal and consequential amendments **Part 3**
Repeal **Division 1**
r. 4

Part 3 — Repeal and consequential amendments

Division 1 — Repeal

**4. *Local Government (Rules of Conduct) Regulations 2007*
repealed**

The *Local Government (Rules of Conduct) Regulations 2007* are repealed.

Division 2 — Other regulations amended

**5. *Local Government (Administration) Regulations 1996*
amended**

- (1) This regulation amends the *Local Government (Administration) Regulations 1996*.
- (2) Delete regulation 29(1)(baa).
- (3) After regulation 34C insert:

Part 9A — Minor breaches by council members

**34D. *Contravention of local law as to conduct*
(Act s. 5.105(1)(b))**

- (1) In this regulation —
local law as to conduct means a local law relating to the conduct of people at council or committee meetings.
- (2) The contravention of a local law as to conduct is a minor breach for the purposes of section 5.105(1)(b) of the Act.

Local Government (Model Code of Conduct) Regulations 2020

Part 3 Repeal and consequential amendments

Division 2 Other regulations amended

r. 6

6. Local Government (Audit) Regulations 1996 amended

- (1) This regulation amends the *Local Government (Audit) Regulations 1996*.
- (2) In regulation 13 in the Table:
 - (a) under the heading “**Local Government Act 1995**” delete “s. 5.103” and insert:

s. 5.104
 - (b) delete:

Local Government (Rules of Conduct) Regulations 2007		
r. 11		

7. Local Government (Constitution) Regulations 1998 amended

- (1) This regulation amends the *Local Government (Constitution) Regulations 1998*.
- (2) In Schedule 1 Form 7 delete “*Local Government (Rules of Conduct) Regulations 2007.*” and insert:

code of conduct adopted by the ³ under section 5.104 of the *Local Government Act 1995*.

Local Government (Model Code of Conduct) Regulations 2020

Model code of conduct

Schedule 1

Preliminary provisions

Division 1

cl. 1

Schedule 1 — Model code of conduct

[r. 3]

Division 1 — Preliminary provisions

1. Citation

This is the *[insert name of local government] Code of Conduct for Council Members, Committee Members and Candidates*.

2. Terms used

- (1) In this code —
Act means the *Local Government Act 1995*;
candidate means a candidate for election as a council member;
publish includes to publish on a social media platform.
- (2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 — General principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

- (1) A council member, committee member or candidate should —
 - (a) act with reasonable care and diligence; and
 - (b) act with honesty and integrity; and
 - (c) act lawfully; and
 - (d) identify and appropriately manage any conflict of interest, including by the refusal of gifts that may give the appearance of a conflict of interest or an attempt to corruptly influence behaviour; and
 - (e) avoid damage to the reputation of the local government.

Local Government (Model Code of Conduct) Regulations 2020

Schedule 1 Model code of conduct

Division 2 General principles

cl. 5

- (2) A council member or committee member should —
- (a) act in accordance with the trust placed in council members and committee members; and
 - (b) participate in decision-making in an honest, fair, impartial and timely manner; and
 - (c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
 - (d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. Relationships with others

- (1) A council member, committee member or candidate should —
- (a) treat others with respect, courtesy and fairness; and
 - (b) respect and value diversity in the community.
- (2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

6. Accountability

A council member or committee member should —

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to council or committee meetings; and
- (d) be open and accountable to the public and represent all constituents.

Division 3 — Behaviour

7. Overview of Division

This Division sets out —

- (a) requirements relating to the behaviour of council members, committee members and candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal integrity

- (1) A council member, committee member or candidate —
 - (a) must ensure that their use of social media and other forms of communication complies with this code; and
 - (b) must only publish material that is factually correct.
- (2) A council member or committee member —
 - (a) must not be impaired by alcohol or drugs in the performance of their official duties; and
 - (b) must comply with all policies, procedures and resolutions of the local government.

9. Relationships with others

A council member, committee member or candidate —

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive, informative and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local

Local Government (Model Code of Conduct) Regulations 2020

Schedule 1 Model code of conduct

Division 3 Behaviour

cl. 10

government employee in connection with the performance of their official duties; and

- (f) when attending a council or committee meeting —
 - (i) must not act in an abusive or threatening manner towards another person; and
 - (ii) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
 - (iii) must not repeatedly disrupt the meeting; and
 - (iv) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
 - (v) must comply with any direction given by the person presiding at the meeting; and
 - (vi) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting;

and

- (g) must direct to the CEO any request for a query or complaint to be dealt with, or other work or action to be undertaken, by a local government employee.

10. Complaints about alleged breach

- (1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- (2) A complaint must be made —
 - (a) in writing in the form approved by the local government; and
 - (b) to a person authorised under subclause (3); and
 - (c) within 1 month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise 1 or more persons to receive complaints made under subclause (1).

Local Government (Model Code of Conduct) Regulations 2020

Model code of conduct
Behaviour

Schedule 1
Division 3
cl. 11

11. Local government to deal with complaints

- (1) After considering a complaint, the local government must, unless it dismisses the complaint under subclause (2), make a finding as to whether the alleged breach the subject of the complaint has occurred.
- (2) The local government must dismiss the complaint if it is satisfied that —
 - (a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
 - (b) either —
 - (i) the behaviour was dealt with by the person presiding at the meeting; or
 - (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- (3) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- (4) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- (5) If the local government makes a finding that the alleged breach has occurred, the local government may —
 - (a) decide to take no further action; or
 - (b) in consultation with the person to whom the complaint relates, develop and implement a plan to address the person's behaviour.
- (6) A plan under subclause (5)(b) may include requirements for the person to participate in training, mediation or counselling or to take any other action the local government considers appropriate.
- (7) The local government must give written notice to the complainant and to the person to whom the complaint relates of —
 - (a) its finding in relation to the complaint under subclause (1) or its decision to dismiss the complaint under subclause (2); and
 - (b) its reasons for the finding or decision.

Local Government (Model Code of Conduct) Regulations 2020

Schedule 1 Model code of conduct

Division 4 Rules of conduct

cl. 12

12. Other provisions about complaints

- (1) A complaint made under clause 10(1) about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- (2) The procedure for dealing with complaints made under clause 10(1) may be determined by the local government to the extent that it is not provided for in clause 11.

Division 4 — Rules of conduct

13. Overview of Division

- (1) This Division sets out rules of conduct for council members and candidates.
- (2) A reference in this Division to a council member includes a council member when acting as a committee member.

14. Misuse of local government resources

- (1) In this clause —
electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;
resources of a local government includes —
 - (a) local government property; and
 - (b) services provided, or paid for, by a local government.
- (2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

15. Securing personal advantage or disadvantaging others

- (1) A council member must not make improper use of their office —
 - (a) to gain, directly or indirectly, an advantage for the council member or any other person; or

Local Government (Model Code of Conduct) Regulations 2020

Model code of conduct

Schedule 1

Rules of conduct

Division 4

cl. 16

(b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

16. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

17. Relations with local government employees

(1) In this clause —

local government employee means a person —

(a) employed by a local government under section 5.36(1) of the Act; or

(b) engaged by a local government under a contract for services.

(2) A council member or candidate must not —

(a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or

(c) act in an abusive or threatening manner towards a local government employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event at which members of the public are present, the council member or candidate must not orally, in writing or by any other means —

Local Government (Model Code of Conduct) Regulations 2020

Schedule 1 Model code of conduct

Division 4 Rules of conduct

cl. 18

- (a) make a statement that a local government employee is incompetent or dishonest; or
 - (b) use an offensive or objectionable expression when referring to a local government employee.
- (5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

18. Disclosure of information

- (1) In this clause —
- closed meeting** means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
- confidential document** means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;
- document** includes a part of a document;
- non-confidential document** means a document that is not a confidential document.
- (2) A council member must not disclose information that the council member —
- (a) derived from a confidential document; or
 - (b) acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
- (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

19. Disclosure of interests

- (1) In this clause —
- interest* means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —
- (a) in a written notice given to the CEO before the meeting; or
 - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —
- (a) that they had an interest in the matter; or
 - (b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.
- (5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —
- (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
 - (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if —
- (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
 - (b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

Local Government (Model Code of Conduct) Regulations 2020

Schedule 1 Model code of conduct

Division 4 Rules of conduct

cl. 19

- (7) The nature of the interest must be recorded in the minutes of the meeting.

Clerk of the Executive Council

Consultation Draft



Release of Information Deed

(ANPR Records v1.3)

between

**State of Western Australia acting through the
Western Australia Police Force**

and

Shire of Murray

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Automatic Number Plate Recognition (ANPR)

Summary

Item	Defined Terms	Details
Parties		
1	State of Western Australia acting through the Western Australia Police Force	Western Australia Police Force (WA Police Force) 2 Adelaide Terrace PERTH WA 6000
2	Third Party Provider	Shire of Murray 1915 Pinjarra Road Pinjarra WA 6208
3	General Purpose	ANPR Records are used by the WA Police Force for the following purposes: (a) Investigation and prosecution of offences, (b) Enforcement of criminal law, (c) Community safety.
4	Agreement	The Third Party Provider agrees to provide ANPR Records to the WA Police Force for the General Purpose.

General Terms

ANPR means automatic number plate recognition.

ANPR read means metadata (registration number, date/time, geographical position) and number plate images.

ANPR System means a system consisting of camera equipment, Back Office Facility monitoring and associated equipment for number plate recognition and recording purposes, including ANPR-enabled CCTV system.

ANPR Records means ANPR read from fixed or mobile ANPR Systems.

2. Introduction

Automatic Number Plate Recognition (ANPR) technology is commonly used throughout the community by State and Federal government agencies, Local Government Authorities and private businesses. It allows real-time matching and alerting of identified number plates against hotlists representing but not limited to unregistered vehicles, vehicles of interest and stolen vehicles.

The Perth Metropolitan area is one of the largest geographically spread capital cities in the world based on population density. The people of Western Australia are heavily reliant on the use of motor vehicles as a method of transport to move between locations. Just as vehicular transport underpins legitimate activities, it can also be utilised to directly and indirectly facilitate criminal activity and the transportation of people who may pose a risk to themselves or others.

WA Police Force are responsible for the world's largest single policing jurisdiction of approximately 2.64 million square kilometres. The ability to locate vehicles and people using ANPR technology has been recognised by WA Police Force as a valuable safety and crime prevention tool in emergency management, traffic and law enforcement operations.

The success of ANPR has increased public interest in further use of the technology to support law enforcement. Therefore, the focus of WA Police Force is to expand its ANPR capability and network with authorised use of ANPR Records from Third Party Providers under community safety partnerships formalised in a Release of Information Deed.

3. Sharing of Records

3.1 Purpose of Sharing Records

The Third Party Provider agrees to provide ANPR Records to WA Police Force for the General Purpose.

3.2 Requests for Information

WA Police Force acknowledges that access to the ANPR Records must be controlled and any requests or use of information must be satisfied in the performance of core business functions.

3.3 Security of Information

WA Police Force acknowledges that ANPR Records from the Third Party Provider must be controlled and at all times ensure appropriate security and storage of information subject to this Deed.

3.4 Format Requirements of accepted ANPR Record

WA Police Force accepts ANPR Records in Urban Traffic Management Control (UTMC) format, BOF2 protocol or XML files.

WA Police Force may choose to convert ANPR Records in non-UTMC format to UTMC prior to storage in WA Police Force ANPR System.

WA Police Force requests the Third Party Provider to provide ANPR Records in near real-time or at a frequency to be agreed with the Third Party Provider.

NOTE: The format requirements will be subject to change over time as technology evolves. However, the general purpose and conditions of this Deed regarding provision of ANPR Records will remain the same and therefore a new Deed will be unnecessary.

3.5 Relevant Provisions where Access is given to the ANPR System

(a) The Third Party Provider will provide ANPR Records to WA Police Force.

- (b) WA Police Force acknowledges that the Third Party Provider at all times retains overriding control of their ANPR System.
- (c) The Third Party Provider is responsible for the installation, maintenance and repair of their ANPR System.
- (d) WA Police Force is responsible for connection costs to access the ANPR System.
- (e) The Third Party Provider has no liability to WA Police Force for any delay or failure to maintain or repair any of the ANPR System, or for any loss that may arise from any failure to do so.
- (f) If the Third Party Provider is unable to provide ANPR Records, the Third Party Provider is not liable for any loss suffered or incurred by WA Police Force.
- (g) WA Police Force must endeavour to cause minimal disruption to the Third Party Provider during the provision of ANPR Records (i.e. not cause any damage to, or interference with, any ANPR System or related equipment).
- (h) WA Police Force agrees that the Third Party Provider has not made any promise, representation or warranty as to the:
 - (i) suitability of the ANPR System;
 - (ii) quality of any ANPR Records; or
 - (iii) continuing availability of the ANPR System.

4. WA Police Force Obligations

4.1 Protection of Information

WA Police Force:

- (a) will only store and use the ANPR Records for the General Purpose;
- (b) has appropriate security measures in place to protect ANPR Records in its possession and control; and
- (c) will take reasonable steps to ensure that the ANPR Records are protected from loss, misuse or unauthorised disclosure.

4.2 General obligations

WA Police Force will not:

- (a) disclose ANPR Records to any other person outside WA Police Force unless:
 - (i) ANPR Records are required to be disclosed for court purposes;
 - (ii) ANPR Records are required by another law enforcement agency for the purposes similar to General Purposes;
 - (iii) authorised by the Third Party Provider;
 - (iv) to the extent that the ANPR Records are is public knowledge (other than because of a breach of this clause by WA Police Force);

- (v) as required by any judicial or parliamentary body or governmental agency or law including the *Freedom of Information Act 1992 (WA)* and *State Records Act 2000 (WA)*;
 - (vi) when required to WA Police Force's professional advisers or contractors or both; or
 - (vii) for public safety or for a WA Police Force operation;
- (b) knowingly do or omit to do anything that may cause the Third Party Provider to become liable to any cost or penalty.

5. Third Party Provider Obligations and Acknowledgements

Third Party Provider:

- a. will provide the ANPR Records for the purpose set out under this Deed;
- b. will co-operate with WA Police Force to resolve any complaint alleging a breach of WA Police Force Privacy Policy;
- c. will take all steps which the WA Police Force may reasonably require in relation to unauthorised disclosure or use of ANPR Records; and
- d. must keep WA Police Force information strictly confidential;
- e. acknowledges that WA Police Force may disclose ANPR Records to its contractors and service providers;
- f. must comply with the *Surveillance Devices Act 1998 (WA)* and use reasonable endeavours to ensure that an ANPR System and ANPR Records do not capture or use images and information of a private nature; and
- g. authorises WA Police Force to check compliance with the *Surveillance Devices Act* and other relevant legislation from time to time.

6. Termination

Either party may terminate this Deed upon written notice to the other party.

Signing page

EXECUTED as a Deed.

DATED:

EXECUTED for and on behalf of STATE OF WESTERN AUSTRALIA acting through WESTERN AUSTRALIA POLICE FORCE acting with authority of the agency.)
)	Signature of authorised person
)
)	Name of authorised person (block letters)
)
)	Office/position held
)
)	Signature of Witness
)
)	Name of witness (block letters)
)
)	

EXECUTED for and on behalf of [INSERT] acting with authority of the organisation.)
)	Signature of authorised person
)
)	Name of authorised person (block letters)
)
)	Office/position held
)
)	Signature of Witness
)
)	Name of witness (block letters)
)
)	

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
A1 Salvage and Hardware			\$52.00
EFT000129	28/10/2020	Foot caps for chairs	\$52.00
AAC ID Solutions Pty Ltd			\$1,483.74
EFT000127	21/10/2020	Wristbands for aquatic area	\$1,483.74
Alinta Electricity			\$16,439.47
EFT000125	07/10/2020	Electricity - Library	\$566.61
EFT000126	14/10/2020	Electricity - Edenvale Arts & Crafts	\$728.72
EFT000129	28/10/2020	Electricity - Leisure Centre	\$10,114.99
EFT000129	28/10/2020	Electricity - Administration Building	\$1,505.38
EFT000129	28/10/2020	Electricity - George Beacham Pavilion	\$1,918.60
EFT000129	28/10/2020	Electricity - Library	\$418.35
EFT000129	28/10/2020	Electricity - Edenvale Arts & Crafts	\$1,186.82
Aus Clean WA			\$15,326.28
EFT000125	07/10/2020	Cleaning supplies	\$15,326.28
Auscoinswest			\$524.70
EFT000129	28/10/2020	DTVC Shop stock	\$524.70
Australasian Performing Right Assoc. Ltd			\$561.12
EFT000129	28/10/2020	Music licensing amendment July 2019 - June 2020	\$230.51
EFT000129	28/10/2020	Music licensing October - December 2020	\$330.61
Australia Post			\$8,880.62
EFT000127	21/10/2020	Postage period ending 30/09/20	\$8,880.62
Australia Wide Taxation Training Services			\$395.00
EFT000127	21/10/2020	Payroll webinar	\$395.00
Australian Services Union			\$151.40
EFT000126	14/10/2020	Payroll deductions	\$75.70
EFT000129	28/10/2020	Payroll deductions	\$75.70
Australian Taxation Office			\$180,861.00
EFT000126	14/10/2020	PAYG deductions	\$7,025.00
EFT000126	14/10/2020	PAYG deductions	\$84,742.00
EFT000129	28/10/2020	PAYG deductions	\$6,661.00
EFT000129	28/10/2020	PAYG deductions	\$82,433.00
Auto One Pinjarra			\$1,587.43
EFT000127	21/10/2020	Steel Minebox with drawers and underbody toolbox	\$1,400.00
EFT000127	21/10/2020	Small automotive parts for Workshop	\$187.43
B&J Catalano Pty Ltd			\$39,405.22
EFT000129	28/10/2020	Supply and deliver gravel to Burnside Road	\$39,405.22
Battery Force			\$1,790.00
EFT000129	28/10/2020	Install emergency lightbar and surface mount lights to 3 vehicles	\$1,460.00
EFT000129	28/10/2020	Replacement battery for North Dandalup VBFB Light Tanker	\$330.00
Bibbulmun Track Foundation			\$440.13
EFT000129	28/10/2020	DTVC Shop stock	\$440.13
Bindjareb Middars			\$9,880.00
EFT000128	22/10/2020	Bindjareb Middars performance and sand mural	\$2,000.00
EFT000128	22/10/2020	Bindjareb Boodja event management fee	\$7,880.00
Black, Geoff			\$1,602.75
EFT000127	21/10/2020	Meeting, IT & Communications Allowance	\$1,602.75
Blackwoods			\$421.70
EFT000129	28/10/2020	Supasorb 40 bags, tape and window cleaner	\$421.70
Boc Gases Australia Limited			\$42.12
EFT000129	28/10/2020	Industrial air - monthly cylinder hire	\$42.12
Bolt, Cr David			\$4,563.17
EFT000127	21/10/2020	Meeting, IT & Communications Allowance	\$4,563.17
Bouvard Marine			\$642.25
EFT000126	14/10/2020	Helm seat with arm rests and swivel base	\$642.25
Brenda Lillian Beacham			\$1,602.75
EFT000127	21/10/2020	Meeting, IT & Communications Allowance	\$1,602.75
Brownes Food Operations Pty Ltd			\$717.72
EFT000126	14/10/2020	Administration Office milk supply	\$136.30
EFT000126	14/10/2020	MALC Staff room supplies - dry	\$47.81
EFT000126	14/10/2020	Operations Centre milk supply	\$76.80
EFT000126	14/10/2020	MALC Kiosk supplies	\$33.77

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000126	14/10/2020	MALC Staff room supplies - aquatic	\$68.93
EFT000129	28/10/2020	MALC Staff room supplies - dry and aquatic	\$208.33
EFT000129	28/10/2020	Administration Office milk supply	\$81.78
EFT000129	28/10/2020	Operations Centre milk supply	\$64.00
Cable Locates & Consulting			\$6,691.91
EFT000129	28/10/2020	Dwellingup - Cnr Newton and Marinup Street	\$3,264.53
EFT000129	28/10/2020	Lakes Rd - North Dandalup	\$3,427.38
Ampol Australia Petroleum(Caltex Australia)			\$11,531.52
EFT000126	14/10/2020	Diesel	\$11,531.52
Caltex Australia Starcard			\$2,476.47
EFT000127	21/10/2020	Fuel usage September 2020	\$2,476.47
Cardilini, Brad			\$1,602.75
EFT000127	21/10/2020	Meeting, IT & Communications Allowance	\$1,602.75
CJD Equipment Pty Ltd			\$4,740.52
EFT000129	28/10/2020	Small automotive parts for Workshop	\$1,532.67
EFT000129	28/10/2020	Supply parts and labour to service 4053MY	\$3,207.85
Cleanaway Waste Management			\$187,680.72
EFT000129	28/10/2020	Waste disposal July 2020	\$1,296.35
EFT000129	28/10/2020	Bulk bin collection September 2020	\$677.58
EFT000129	28/10/2020	Waste disposal September 2020	\$1,433.05
EFT000129	28/10/2020	Waste disposal August 2020	\$20,523.27
EFT000129	28/10/2020	Refuse Collection September 2020	\$75,242.39
EFT000129	28/10/2020	Recycling collection September 2020	\$48,211.95
EFT000129	28/10/2020	Transfer Stations September 2020	\$38,975.05
EFT000129	28/10/2020	8 x MGBs for Austin Cove Baptist College	\$302.56
EFT000129	28/10/2020	26 x 240L MGBs for Dwellingup 100	\$1,018.52
Cleaning Supplies WA			\$1,220.24
EFT000126	14/10/2020	Cleaning supplies Administration Office	\$853.07
EFT000127	21/10/2020	Cleaning supplies	\$186.62
EFT000129	28/10/2020	Cleaning supplies.	\$180.55
Clever Patch Pty Ltd			\$620.67
EFT000129	28/10/2020	Craft materials for Bindjareb Boodja 2020	\$620.67
Coastline Lawn Services			\$12,105.50
EFT000126	14/10/2020	Mowing at various localities within the Shire	\$7,100.50
EFT000126	14/10/2020	Cantwell Park, Edenvale and Rose Gardens mowing	\$2,750.00
EFT000126	14/10/2020	Administration grounds, Skate Park, Cemetery and MALC mowing	\$2,255.00
Coca-Cola Amatil (Aust) Pty Ltd			\$1,478.15
EFT000129	28/10/2020	MALC Kiosk supplies	\$1,478.15
Coles Online			\$126.83
EFT000129	28/10/2020	Stationery supplies	\$126.83
Coles Supermarkets Australia			\$1,252.67
EFT000125	07/10/2020	Catering Girl Power session	\$38.44
EFT000125	07/10/2020	Catering supplies	\$92.23
EFT000125	07/10/2020	DTVC Shop stock	\$61.15
EFT000125	07/10/2020	Refreshments for public opening of DTVC	\$22.75
EFT000125	07/10/2020	Library kitchen and catering supplies	\$14.87
EFT000125	07/10/2020	Flowers for member bereavement	\$35.99
EFT000125	07/10/2020	MALC Kiosk supplies	\$89.99
EFT000125	07/10/2020	MALC Kiosk supplies	\$92.30
EFT000125	07/10/2020	MALC Kiosk supplies	\$36.13
EFT000125	07/10/2020	MALC Kiosk supplies	\$138.23
EFT000125	07/10/2020	MALC Kiosk supplies	\$4.00
EFT000125	07/10/2020	Refreshments for public opening of DTVC	\$43.90
EFT000125	07/10/2020	Councillor Refreshments - 10 September 2020	\$102.43
EFT000125	07/10/2020	Batteries for Health Club	\$11.20
EFT000125	07/10/2020	DTVC Shop stock	\$19.15
EFT000125	07/10/2020	MALC Kiosk supplies	\$104.89
EFT000125	07/10/2020	MALC Kiosk supplies	\$20.07
EFT000125	07/10/2020	Operations Centre Staff Room supplies	\$84.00
EFT000125	07/10/2020	Creche craft items and supplies	\$182.15
EFT000125	07/10/2020	Plastic bags	\$7.80

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000125	07/10/2020	Bath towels and wipes for event preparation	\$43.00
EFT000125	07/10/2020	Miscellaneous items for DTVC opening	\$8.00
Coolup Progress Association (Inc)			\$1,500.00
EFT000126	14/10/2020	Approved Community Assistance Fund Application	\$1,500.00
Corsign WA Pty Ltd			\$2,226.40
EFT000129	28/10/2020	Convex Mirror 600mm Outdoor Poly	\$272.80
EFT000129	28/10/2020	Grabrail 900x900mm with welded F-50 base plate	\$869.00
EFT000129	28/10/2020	D4-1-3 hazard marker 1800x300mm	\$1,084.60
C-Wise			\$2,917.20
EFT000127	21/10/2020	Process green waste from verge collection October	\$1,701.70
EFT000129	28/10/2020	Process green waste from verge collection October	\$1,215.50
D.K. Morrell & Co.			\$4,901.26
EFT000129	28/10/2020	Gravel extraction of 502.9m for Paterson Road	\$4,901.26
DATA#3 Limited			\$660.00
EFT000127	21/10/2020	Jabra Engage 65 Mono headsets	\$660.00
DC Two Pty Ltd			\$970.99
EFT000129	28/10/2020	IT Products and Services - October 20	\$970.99
Department of Fire and Emergency Services			\$10,295.69
EFT000129	28/10/2020	2020/21 ESL payment	\$10,295.69
Department of Water and Environmental			\$812.00
EFT000125	07/10/2020	Annual licence fee Dwellingup Transfer Station	\$812.00
Dilate Digital			\$165.00
EFT000125	07/10/2020	Website updates	\$165.00
Downer EDI Works			\$12,941.50
EFT000129	28/10/2020	Sealing of Tonkin Drive	\$12,941.50
Dunlop Electrics			\$5,376.80
EFT000125	07/10/2020	Replace fluoro in office	\$169.40
EFT000126	14/10/2020	Install leisure and lap pool heat pumps	\$724.90
EFT000126	14/10/2020	Install power points to Court 2	\$1,561.45
EFT000127	21/10/2020	Repair air blower for sand filters	\$1,014.20
EFT000127	21/10/2020	Install Emergency Light fittings	\$1,052.70
EFT000127	21/10/2020	Isolate and reconnect 3ph Hot Water System	\$409.20
EFT000129	28/10/2020	Replace faulty power outlet	\$171.05
EFT000129	28/10/2020	Repair assistance light near Reception	\$104.50
EFT000129	28/10/2020	Replace 2 fluoros with LED fittings	\$169.40
Emerge Associates			\$6,421.27
EFT000129	28/10/2020	Flora and weed survey Carabungup Road site	\$935.00
EFT000129	28/10/2020	Flora and weed survey Coolup Road South, Hart Road and Moores Road	\$5,486.27
Estuary Bobcats			\$6,270.00
EFT000129	28/10/2020	Lakes Road shoulder works due to damage	\$1,320.00
EFT000129	28/10/2020	Resurface Wellya Crescent Bund area	\$4,950.00
Farlane			\$30,674.60
EFT000127	21/10/2020	Development of Dwellingup Futures Growth Management	\$24,316.60
EFT000127	21/10/2020	The Exchange Hotel Redevelopment - Economic Impact	\$6,358.00
Farley Contracting			\$2,007.50
EFT000129	28/10/2020	Replace communications pits at Dwellingup Trails	\$1,072.50
EFT000129	28/10/2020	Clean drain North Yunderup Road	\$935.00
Fiebre Coffee			\$40.35
EFT000125	07/10/2020	MALC Kiosk supplies	\$40.35
Fire & Safety WA			\$597.63
EFT000125	07/10/2020	Volunteer Bush Fire Brigades PPE	\$597.63
Flooring Xtra			\$2,759.00
EFT000129	28/10/2020	Supply and lay flooring at 22 James Street	\$2,759.00
Foot Print (WA) Pty Ltd			\$561.00
EFT000126	14/10/2020	Staff business cards	\$176.00
EFT000126	14/10/2020	Printing EOI Flyer	\$121.00
EFT000127	21/10/2020	Staff business cards	\$264.00
GHD Pty Ltd			\$7,088.40
EFT000126	14/10/2020	Groundwater monitoring Corio Road Transfer Station	\$7,088.40
Gilbert J & A			\$176.00

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000127	21/10/2020	Install safety balustrade Redcliffe Suspension Bridge	\$176.00
Go Doors			\$1,072.50
EFT000129	28/10/2020	Repairs to Aquatic automatic door	\$1,072.50
Graham Brown Auto Wreckers			\$275.00
EFT000129	28/10/2020	Towage of abandoned black Subaru Forester	\$275.00
Gray's Plumbing & Gas			\$7,801.20
EFT000127	21/10/2020	Measure gas pressures for the boiler	\$220.00
EFT000127	21/10/2020	Drainage repairs to Toilets at Coopers Mill	\$3,863.20
EFT000127	21/10/2020	Replace Hot Water System at Pinjarra Civic Centre	\$2,398.00
EFT000129	28/10/2020	Investigation of plumbing issues Coopers Mill	\$330.00
EFT000129	28/10/2020	Adjustments to water flow to bike washdown bays	\$990.00
Greenfields Concreting			\$3,580.06
EFT000126	14/10/2020	Footpath renewals South Yunderup Road	\$3,580.06
Hanson Construction Materials Pty Ltd			\$3,918.53
EFT000126	14/10/2020	Supply 33.5T of 10mm & 33.5T of %mm aggregate	\$2,623.39
EFT000126	14/10/2020	Supply 33.5T of 10mm aggregate	\$1,295.14
High Standard Systems			\$1,622.50
EFT000126	14/10/2020	Alarm maintenance and report 23/06/20	\$242.00
EFT000129	28/10/2020	Alarm system repairs 02/10/20	\$431.50
EFT000129	28/10/2020	Alarm system repairs 02/10/20	\$356.00
EFT000129	28/10/2020	Alarm system repairs 02/10/20	\$450.00
EFT000129	28/10/2020	Alarm system repairs 02/10/20	\$143.00
Hot Klobba			\$1,059.11
EFT000129	28/10/2020	Staff uniforms and PPE	\$1,059.11
Huckleberrys Tank & Water Service			\$7,836.35
EFT000126	14/10/2020	Supply water truck	\$2,474.58
EFT000129	28/10/2020	Paterson Road water truck hire	\$5,361.77
I Sweep			\$3,564.00
EFT000127	21/10/2020	Sweeping of Shire of Murray roads	\$3,564.00
ID Consulting Pty Ltd			\$2,750.00
EFT000129	28/10/2020	Subscription to forecast.id	\$2,750.00
Infiniti Group			\$943.13
EFT000129	28/10/2020	MALC Kiosk supplies	\$281.19
EFT000129	28/10/2020	Containers for Kiosk	\$37.40
EFT000129	28/10/2020	Containers for Kiosk	\$395.51
EFT000129	28/10/2020	Packaging, wrapping and bags for DTVC Shop	\$229.03
Institute Of Public Works Engineering Aus			\$1,200.00
EFT000129	28/10/2020	2020 Annual Country Meeting IPWEA - 6-7 November - 3 attendees	\$1,200.00
Intelife Group			\$5,842.87
EFT000129	28/10/2020	BBQ cleaning and litter pick up	\$2,080.87
EFT000129	28/10/2020	Roadside litter pick up	\$3,762.00
Ixom Operations Pty Ltd			\$204.60
EFT000129	28/10/2020	Monthly chlorine cylinder rental fee	\$204.60
JB Hi-Fi Mandurah			\$335.60
EFT000127	21/10/2020	2TB Portable Hard Drive	\$159.00
EFT000127	21/10/2020	Library DVD stock	\$176.60
JM Sales			\$2,099.00
EFT000125	07/10/2020	EU22 Generator - Murray SES	\$2,099.00
Josh Cowling Photography			\$780.00
EFT000125	07/10/2020	Purchase of Photographic Images - Dwellingup 100	\$330.00
EFT000125	07/10/2020	Cemetery Photos for new entry sign and brochure	\$450.00
JR & A Hersey Pty Ltd			\$700.04
EFT000129	28/10/2020	Gardening Gloves, ear plugs and sunscreen	\$409.64
EFT000129	28/10/2020	Out of Service tags and Danger tags	\$290.40
JTagz			\$1,073.60
EFT000129	28/10/2020	Shire of Murray cat and dog registration tags	\$1,073.60
Kaarak Dreaming Maitlands Cultural Tours			\$600.00
EFT000128	22/10/2020	Welcome to Country/Smoking Ceremony-Lane Poole	\$600.00
Keep Australia Beautiful WA			\$120.00
EFT000129	28/10/2020	Orange bags for Keep Australia Beautiful waste pick up	\$120.00
Kennards Hire			\$238.00

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000129	28/10/2020	Hire of 20kva Genset	\$238.00
Stuart Kirkham			\$1,602.75
EFT000127	21/10/2020	Meeting, IT & Communications Allowance	\$1,602.75
Kleen West Distributors			\$148.61
EFT000129	28/10/2020	Cleaning supplies	\$148.61
Kmart - Head Office			\$130.50
EFT000126	14/10/2020	DTVC Shop stock	\$130.50
Lake Preston Lime			\$11,912.19
EFT000126	14/10/2020	Supply of limestone for roadworks	\$11,912.19
Le Chem Pty Ltd			\$492.47
EFT000129	28/10/2020	Supply of gravel for Burnside Road	\$492.47
Lee Stephen Donald			\$1,602.75
EFT000127	21/10/2020	Meeting, IT & Communications Allowance	\$1,602.75
Leisure Institute of W Australia (Aquatics)			\$132.00
EFT000129	28/10/2020	LIWA 12 month membership	\$132.00
Les Mills Body Training Systems			\$374.72
EFT000125	07/10/2020	License Fees	\$374.72
LGISWA			\$240,317.51
EFT000126	14/10/2020	Insurance renewal Public Liability 01/7/20-30/6/21	\$85,545.90
EFT000126	14/10/2020	Insurance renewal Workers Compensation 01/7/20 - 30/06/21	\$65,034.95
EFT000126	14/10/2020	Insurance renewal Property 01/7/20 - 30/06/21	\$89,736.66
LGRCEU			\$164.04
EFT000126	14/10/2020	Payroll deductions	\$82.02
EFT000129	28/10/2020	Payroll deductions	\$82.02
Lions Club of Pinjarra Inc			\$3,000.00
EFT000129	28/10/2020	Approved Community Assistance Fund Application	\$3,000.00
Lucky Charm Pinjarra			\$188.11
EFT000125	07/10/2020	Assorted stationery items	\$130.51
EFT000125	07/10/2020	Newspaper delivery 30/08/20 - 26/09/20	\$57.60
Maia Financial Pty Ltd formerly Alleasing Pty			\$395.00
EFT000129	28/10/2020	Documentation fee copier replacements	\$395.00
Mandurah Mitsubishi			\$1,027.60
EFT000127	21/10/2020	Supply and fit reverse camera 4021MY Mitsubishi	\$513.80
EFT000127	21/10/2020	Fit reverse camera 4023MY Mitsubishi Triton	\$513.80
Mandurah Tree Lopping & Stump Grinding			\$33,550.00
EFT000125	07/10/2020	Tree works in Gowman Way Park	\$1,320.00
EFT000125	07/10/2020	Tree Pruning - Mounsey Road	\$15,400.00
EFT000125	07/10/2020	Tree Works for the Month of September 2020	\$3,080.00
EFT000127	21/10/2020	Tree works for the Month of October 2020	\$440.00
EFT000127	21/10/2020	Tree works for the Month of October 2020	\$3,080.00
EFT000127	21/10/2020	Tree works for the Month of October 2020	\$3,080.00
EFT000127	21/10/2020	Tree works for the Month of October 2020	\$2,200.00
EFT000127	21/10/2020	Tree works for the Month of October 2020	\$2,640.00
EFT000127	21/10/2020	Tree works for the Month of October 2020	\$2,310.00
Map Creative (Headsox)			\$707.85
EFT000129	28/10/2020	DTVC Shop stock	\$707.85
Marketforce Productions			\$1,005.34
EFT000126	14/10/2020	Lineage advertisement	\$633.56
EFT000127	21/10/2020	Advertising	\$371.78
McLarty, Douglas			\$2,342.83
EFT000127	21/10/2020	Meeting, IT & Communications Allowance	\$2,342.83
McLeods			\$5,445.07
EFT000126	14/10/2020	Matter No. 45148 Goldfather Corporation Pty Ltd	\$4,675.53
EFT000126	14/10/2020	Matter No. 45917 Lot 102 Lakes Road North Dandalup	\$769.54
MM Electrical			\$356.79
EFT000129	28/10/2020	Lighting	\$356.79
Muddy Creek			\$651.20
EFT000129	28/10/2020	DTVC Shop stock	\$651.20
Murray Engineering			\$2,528.19
EFT000129	28/10/2020	Carry out repairs to water pump on Fire Tender	\$2,528.19
Murray River Auto Repairs			\$2,609.80

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000126	14/10/2020	50,000km service 4001MY Toyota Prado	\$280.20
EFT000126	14/10/2020	Puncture repair 4047MY Holden Colorado	\$20.00
EFT000127	21/10/2020	40,000km service 4012MY Nissan Qashqai	\$387.10
EFT000127	21/10/2020	72,000km service 107WR Holden Colorado	\$578.90
EFT000127	21/10/2020	Puncture repair 4047MY Holden Colorado	\$20.00
EFT000127	21/10/2020	Puncture repair 4020MY Holden Colorado	\$20.00
EFT000127	21/10/2020	90,000km service 4005MY Mitsubishi Triton	\$551.15
EFT000129	28/10/2020	25,000km service 4014MY Subaru XV	\$413.45
EFT000129	28/10/2020	Puncture repair 4016MY Holden Colorado	\$20.00
EFT000129	28/10/2020	36,000km service 4016MY Holden Colorado	\$319.00
Murray Shire Social Club			\$405.00
EFT000126	14/10/2020	Payroll deductions	\$200.00
EFT000129	28/10/2020	Payroll deductions	\$205.00
N & Y Painting Service			\$2,750.00
EFT000125	07/10/2020	Rust removal and paint Lucie Hunter Park Gazebo	\$2,200.00
EFT000126	14/10/2020	Various painting touch ups	\$550.00
Neverfail (WA) Pty Limited			\$973.45
EFT000129	28/10/2020	Rental and water for Water Coolers at Operations Centre	\$156.20
EFT000129	28/10/2020	60 cartons of Spring Water for VBFB and SES	\$817.25
Next Power			\$605.00
EFT000126	14/10/2020	Service and report on Solar Power system at Dwellingup	\$605.00
North Dandalup Community Group Inc			\$2,000.00
EFT000127	21/10/2020	Approved Community Assistance Fund Application	\$2,000.00
Oddball Pty Ltd			\$297.00
EFT000129	28/10/2020	DTVC Shop stock	\$297.00
Officeworks			\$613.55
EFT000127	21/10/2020	Assorted stationery supplies	\$155.72
EFT000129	28/10/2020	Assorted stationery supplies	\$457.83
Open Office Pty Ltd			\$18,519.60
EFT000127	21/10/2020	Upgrade to Trim 9.4 - Annual subscription	\$1,815.00
EFT000127	21/10/2020	Support - HPE CM 9.4 upgrade	\$550.00
EFT000127	21/10/2020	NAV licensing costs - October 2020	\$5,102.90
EFT000127	21/10/2020	Community Hub licensing fee October 2020	\$11,051.70
Our Community Yoga			\$597.00
EFT000125	07/10/2020	4 Yoga classes	\$242.00
EFT000127	21/10/2020	2 Yoga classes	\$113.00
EFT000129	28/10/2020	4 Yoga classes	\$242.00
Overland Media			\$1,460.00
EFT000126	14/10/2020	Deposit - Videography Waste Reduction Engagement	\$1,460.00
Party Plus Mandurah			\$5,735.50
EFT000125	07/10/2020	Marquee and furniture - Dwellingup event	\$4,179.50
EFT000129	28/10/2020	Marquees, trestles and chair hire for Bindjareb Boodja	\$1,556.00
Peel Bearings, Tools & Filters			\$30.91
EFT000126	14/10/2020	Hydraulic seal	\$30.91
Peel H2O Solutions			\$1,086.15
EFT000129	28/10/2020	Reticulation items Redcliffe Oval	\$1,086.15
Peel Mini Earthmovers			\$37,626.94
EFT000125	07/10/2020	Earthworks Murray River Square Project	\$7,260.00
EFT000125	07/10/2020	Landscaping Old Exchange hotel site	\$9,629.74
EFT000129	28/10/2020	Bulk earthworks for Hampton Road footpath	\$4,356.00
EFT000129	28/10/2020	Annual sand sifting of 35 sites of Playground softfall	\$6,545.00
EFT000129	28/10/2020	Earthworks Murray River Square Project	\$5,000.60
EFT000129	28/10/2020	Brick paving repairs at Grove Park Lane	\$330.00
EFT000129	28/10/2020	Landscaping Works for Gowman Way Playground	\$4,505.60
Peel Paint Place			\$248.64
EFT000129	28/10/2020	Anchor line marking paint	\$248.64
Peel Scape Solutions			\$17,331.60
EFT000126	14/10/2020	Garden edge works at Dwellingup Trails Centre	\$7,282.00
EFT000126	14/10/2020	Turf preparation and laying at Dwellingup Trails Centre	\$5,671.60
EFT000126	14/10/2020	Supply and install village green stolons	\$4,378.00
Peel Weed & Pest Control			\$57,180.00

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Payment No	Posting Date	Description	Amount
EFT000126	14/10/2020	Supply labour and chemical to spray firebreaks	\$9,644.00
EFT000126	14/10/2020	Fusilade garden beds at Rodoreda Crescent	\$517.00
EFT000126	14/10/2020	Paterson Road - Spot Spray weeds and grass	\$66.00
EFT000126	14/10/2020	Fusilade all garden beds at Countess Circuit	\$715.00
EFT000126	14/10/2020	Fusilade spray the embankment at Tatham Road	\$1,100.00
EFT000129	28/10/2020	Paterson Road weed control	\$110.00
EFT000129	28/10/2020	Spray for Bindi and Clover Cantwell Park	\$385.00
EFT000129	28/10/2020	Weed spray all road verges throughout Shire	\$26,500.00
EFT000129	28/10/2020	Weed control of McMahon Road	\$4,205.00
EFT000129	28/10/2020	Clean up of Reserves - South Yunderup	\$385.00
EFT000129	28/10/2020	Community work - spray Wheeler Airfield	\$418.00
EFT000129	28/10/2020	Weed control of footpaths, kerbs, traffic islands and drains	\$13,135.00
Jacqueline Pemberton			\$208.80
EFT000129	28/10/2020	DTVC Shop stock	\$208.80
Perth Frozen Foods			\$641.10
EFT000129	28/10/2020	DTVC Shop stock	\$347.70
EFT000129	28/10/2020	MALC Kiosk supplies	\$293.40
PFD Food Services Pty Ltd			\$471.10
EFT000125	07/10/2020	MALC Kiosk supplies	\$237.10
EFT000126	14/10/2020	MALC Kiosk supplies	\$234.00
Pinjarra Community Garden Inc			\$3,000.00
EFT000127	21/10/2020	Approved Community Assistance Fund Application	\$3,000.00
Pinjarra Fuel and Service Centre			\$3,248.95
EFT000126	14/10/2020	Servicing of Volunteer Bush Fire Brigade's Trailers and Light Tankers	\$3,248.95
Pinjarra Traders			\$54.30
EFT000129	28/10/2020	Animal food	\$54.30
Pisconeri AM			\$40,536.10
EFT000126	14/10/2020	Household Hazardous Waste Collection Day	\$594.00
EFT000126	14/10/2020	Dwellingup Transfer Station Management September 2020	\$3,679.50
EFT000126	14/10/2020	Transport green waste to Waroona September 2020	\$5,566.00
EFT000126	14/10/2020	Corio Road Transfer Station Management - September 2020	\$30,696.60
Puma Energy			\$669.13
EFT000126	14/10/2020	CESC Fuel usage - September 2020	\$669.13
Pumps Australia			\$99.00
EFT000127	21/10/2020	Detergent pickup	\$99.00
Quality Press			\$228.80
EFT000125	07/10/2020	Incident Management Boards - DFES	\$228.80
Quality Traffic Management Pty Ltd			\$7,521.49
EFT000126	14/10/2020	Traffic control Lakes Road	\$595.76
EFT000126	14/10/2020	Traffic control Old Bunbury Road - tree works 3 days	\$4,021.39
EFT000129	28/10/2020	Traffic management Lakes Road - tree works	\$2,904.34
Ransom IT			\$600.00
EFT000127	21/10/2020	Host name for Shire website - 29/10/20 - 28/01/2021	\$600.00
Ravenswood Community Group			\$1,500.00
EFT000129	28/10/2020	Approved Community Assistance Fund Application	\$1,500.00
Reece Pty Ltd			\$169.11
EFT000126	14/10/2020	Plumbing supplies for toilet repairs	\$169.11
Rogers, Cr Angela			\$1,602.75
EFT000127	21/10/2020	Meeting, IT & Communications Allowance	\$1,602.75
RooForce Facility Services Pty Ltd			\$880.00
EFT000129	28/10/2020	Security and Liaison Officers	\$880.00
Rose, Casey			\$1,602.75
EFT000127	21/10/2020	Meeting, IT & Communications Allowance	\$1,602.75
Rotary Club of Pinjarra (WA) Inc			\$1,920.00
EFT000125	07/10/2020	Hire of exhibition display boards and lighting - Plein Air Festival	\$1,920.00
Royal Life Saving Society			\$377.00
EFT000125	07/10/2020	CPR Training	\$59.00
EFT000126	14/10/2020	Pool Lifeguard Requalification - Brian Stone	\$159.00

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000127	21/10/2020	Pool Lifeguard Requalification - Sheryl McVeigh	\$159.00
Science And Nature Pty Ltd			\$484.44
EFT000129	28/10/2020	DTVC Shop stock	\$484.44
Scope Business Imaging			\$3,152.66
EFT000125	07/10/2020	Copier charges Accounts - September 2020	\$126.57
EFT000125	07/10/2020	Copier charges Binding Room - September 2020	\$687.96
EFT000125	07/10/2020	Copier charges Depot - September 2020	\$47.19
EFT000125	07/10/2020	Copier charges Dwellingup Visitors Centre - September 2020	\$411.50
EFT000125	07/10/2020	Copier charges Fax Room - September 2020	\$461.98
EFT000125	07/10/2020	Copier charges Library - September 2020	\$105.80
EFT000125	07/10/2020	Copier charges MALC - September 2020	\$182.49
EFT000125	07/10/2020	Copier charges Planners - September 2020	\$261.98
EFT000125	07/10/2020	Copier charges Rangers - September 2020	\$150.29
EFT000125	07/10/2020	Copier charges Reception - September 2020	\$122.41
EFT000125	07/10/2020	Copier charges Records - September 2020	\$61.73
EFT000125	07/10/2020	Copier charges Tech Services - September 2020	\$136.76
EFT000129	28/10/2020	3 x RFID IC card readers	\$396.00
Sea to Summit Pty Ltd			\$376.92
EFT000127	21/10/2020	DTVC Shop stock	\$376.92
Shire of Waroona			\$624.00
EFT000126	14/10/2020	Green waste disposal at Shire of Waroona	\$144.00
EFT000127	21/10/2020	Green waste disposal at Shire of Waroona	\$144.00
EFT000127	21/10/2020	Green waste Corio Road Transfer Station	\$240.00
EFT000129	28/10/2020	Green waste Corio Road Transfer Station	\$96.00
Sign Craft			\$748.77
EFT000129	28/10/2020	Illegal dumping signs 900x900	\$253.00
EFT000129	28/10/2020	Weed harvesting vehicle sign 900x600	\$293.92
EFT000129	28/10/2020	Stickers for corflute signage	\$71.50
EFT000129	28/10/2020	A Frame Coreflute Signs 600x450mm double sided -	\$130.35
Signs Plus			\$101.10
EFT000127	21/10/2020	Name badges - Dwellingup staff	\$101.10
Anne Sinclair			\$171.00
EFT000125	07/10/2020	DTVC Shop stock	\$171.00
Snap Mandurah			\$395.79
EFT000126	14/10/2020	Marketing for Event	\$104.68
EFT000127	21/10/2020	Jazzin' It Up A3 Poster Printing	\$184.33
EFT000129	28/10/2020	Bindjareb Boodja A3 Flyers	\$106.78
Soft Landing			\$6,216.00
EFT000129	28/10/2020	Collect mattresses for recycling from Corio Road	\$6,216.00
South West Fire Solutions			\$2,598.20
EFT000129	28/10/2020	FIP monthly test	\$583.00
EFT000129	28/10/2020	Fire extinguisher servicing	\$79.20
EFT000129	28/10/2020	Emergency light testing	\$1,936.00
South Yunderup Residents & Ratepayers			\$130.00
EFT000126	14/10/2020	SYRRA Advertising	\$130.00
Spyker Business Solutions Pty Ltd			\$16,859.98
EFT000126	14/10/2020	CCTV maintenance October 2020	\$3,449.18
EFT000129	28/10/2020	DTVC Server Room fit out additions	\$9,626.80
EFT000129	28/10/2020	IT consultancy September/October 2020	\$3,784.00
Steann Pty Ltd			\$18,385.95
EFT000129	28/10/2020	Green waste verge collection October 2020	\$18,385.95
Stewart & Heaton Clothing			\$559.33
EFT000126	14/10/2020	Volunteer Bush Fire Brigades PPE	\$285.31
EFT000127	21/10/2020	Volunteer Bush Fire Brigades PPE	\$274.02
Stunned Emu Designs			\$936.70
EFT000126	14/10/2020	DTVC Shop stock	\$596.20
EFT000129	28/10/2020	DTVC Shop stock	\$340.50
Subway Pinjarra			\$490.00
EFT000125	07/10/2020	Catering for PRLF meeting 11/11/2019	\$98.00
EFT000129	28/10/2020	Catering for lunch - Pinjarra photo shoot 16 October	\$168.00
EFT000129	28/10/2020	Catering for photo shoot 16 October	\$224.00

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
Surveying South			\$12,254.00
EFT000129	28/10/2020	Feature and contour survey Carrabungup Road	\$2,750.00
EFT000129	28/10/2020	Levels and pegging Paterson Road	\$1,782.00
EFT000129	28/10/2020	Feature and contour survey George Beacham Way	\$1,584.00
EFT000129	28/10/2020	Feature and contour survey Lakes Road, McMahon Road to Railway Avenue	\$3,366.00
EFT000129	28/10/2020	Feature and contour survey additional 500m Del Park Road	\$1,980.00
EFT000129	28/10/2020	Pick up trees and vegetation Nanga Road, Dwellingup	\$792.00
Technology One Ltd			\$2,156.00
EFT000127	21/10/2020	Firebreak rollover and upgrade	\$2,156.00
Telstra Corporation Limited			\$1,988.05
EFT000125	07/10/2020	Telephone usage	\$274.74
EFT000126	14/10/2020	Telephone usage - Coopers Mill	\$34.95
EFT000128	22/10/2020	Telephone usage - DHVIC	\$69.89
EFT000128	22/10/2020	Telephone usage - Administration Office	\$149.99
EFT000128	22/10/2020	Telephone usage - CESC SMS Alerts	\$124.80
EFT000128	22/10/2020	Telephone usage - Murray SES	\$34.50
EFT000128	22/10/2020	Telephone usage - Rangers	\$1,124.44
EFT000129	28/10/2020	Telephone usage	\$174.74
The Distributors Perth			\$166.75
EFT000127	21/10/2020	MALC Kiosk supplies	\$166.75
The Paper Company Of Australia Pty Ltd			\$2,854.50
EFT000129	28/10/2020	Photocopy paper 560 reams	\$2,854.50
TPG Network Pty Ltd			\$3,232.66
EFT000127	21/10/2020	SIP invoice	\$3,232.66
Tuckey's Hardware			\$2,322.19
EFT000126	14/10/2020	Items for General Parks and Garden works	\$85.10
EFT000126	14/10/2020	Items for Pinjarra Foreshore works	\$22.86
EFT000126	14/10/2020	Materials for enclosing under stairs	\$204.64
EFT000126	14/10/2020	Building repair supplies	\$298.16
EFT000126	14/10/2020	Items for General Parks works	\$164.84
EFT000126	14/10/2020	Items for Weed Harvesting works	\$41.97
EFT000126	14/10/2020	Vinyl repair kit	\$10.99
EFT000126	14/10/2020	Small hardware items	\$6.50
EFT000129	28/10/2020	Batteries for mosquito traps	\$60.00
EFT000129	28/10/2020	Reticulation items	\$182.44
EFT000129	28/10/2020	Items for Edenvale Precinct Gardens	\$64.37
EFT000129	28/10/2020	Painting supplies	\$342.26
EFT000129	28/10/2020	Building repair supplies	\$63.33
EFT000129	28/10/2020	Items for General Works	\$65.16
EFT000129	28/10/2020	Viburnum Tinus Laurustinus plants	\$118.75
EFT000129	28/10/2020	6 x Eveready Dolphin 6V Lantern Battery	\$59.70
EFT000129	28/10/2020	Droppers	\$92.95
EFT000129	28/10/2020	Items for General Parks and Gardens works	\$166.98
EFT000129	28/10/2020	Picket star black	\$121.50
EFT000129	28/10/2020	Assorted small hardware items	\$61.70
EFT000129	28/10/2020	Items for Bindjareb Boodja event	\$87.99
Tyrecycle Pty Ltd			\$2,916.11
EFT000126	14/10/2020	Collect tyres for recycling from Corio Road Transfer Station	\$733.21
EFT000129	28/10/2020	Collect tyres for recycling from Corio Road Transfer Station	\$2,182.90
Tyrepower Pinjarra			\$9,606.30
EFT000126	14/10/2020	Replace two tyres 4006MY	\$335.50
EFT000126	14/10/2020	Replace tyre tube on West Murray VBFB vehicle	\$60.50
EFT000126	14/10/2020	Supply 6 Michelin tyres for Grader	\$9,210.30
UDIA WA			\$279.00
EFT000126	14/10/2020	Future Proofing Urban Environment registration	\$99.00
EFT000126	14/10/2020	UDIA Lunch with the Premier registration	\$180.00
Veolia Environmental Services			\$2,063.60
EFT000126	14/10/2020	Vacuum and jet clean drains in Austin Lakes	\$2,063.60
Vibe Pinjarra			\$3,247.28

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000126	14/10/2020	Fuel usage	\$3,247.28
Vision IDZ			\$331.65
EFT000126	14/10/2020	Printing consumables	\$331.65
WA Naturally Publications			\$284.91
EFT000125	07/10/2020	DTVC Shop stock	\$284.91
WA Rangers Association			\$329.00
EFT000126	14/10/2020	Ranger badges	\$329.00
Wajon Publishing Company			\$182.40
EFT000125	07/10/2020	DTVC Shop stock	\$91.20
EFT000129	28/10/2020	DTVC Shop stock	\$91.20
WALGA			\$2,516.87
EFT000129	28/10/2020	E-Learning - Local Government training for Councillors	\$1,950.00
EFT000129	28/10/2020	Advertising of Plant Disposal with WALGA	\$566.87
Waroona Septics & Liquid Waste			\$165.00
EFT000129	28/10/2020	Grease trap service October 2020	\$165.00
Waste Water Services Pty Ltd			\$1,204.50
EFT000129	28/10/2020	Quarterly WWTP servicing - first quarter	\$1,204.50
Waterlogic Australia Pty Ltd			\$570.90
EFT000126	14/10/2020	Water cooler service	\$570.90
Westbooks			\$212.28
EFT000129	28/10/2020	Library book stock	\$212.28
Westcoast Power Equipment			\$2,822.70
EFT000129	28/10/2020	Assorted parts for small plant repairs	\$1,423.70
EFT000129	28/10/2020	Supply a new BT131-z Earth Auger	\$1,399.00
Western Greenery			\$398.00
EFT000127	21/10/2020	Sand for Bindjareb Middars performance space	\$398.00
Western Rural Fencing			\$924.00
EFT000126	14/10/2020	Brick paving repairs at Administration Building	\$924.00
Westrac Equipment Pty Ltd			\$1,211.68
EFT000129	28/10/2020	Filters to service Grader	\$1,211.68
Wilson Security			\$97.90
EFT000129	28/10/2020	Alarm call out	\$97.90
Work Clobber			\$4,521.20
EFT000129	28/10/2020	Annual PPE clothing allowance for Parks and Gardens	\$2,739.75
EFT000129	28/10/2020	Annual PPE clothing allowance for Civil Works	\$1,781.45
Stikit Solutions			\$198.00
EFT000129	28/10/2020	Toilet signage	\$198.00
Mandurah Psychological Services Pty Ltd			\$214.50
EFT000126	14/10/2020	Consultation session with psychologist	\$214.50
Easi Packaging Pty Ltd			\$5,314.18
EFT000126	14/10/2020	Payroll deductions	\$3,158.96
EFT000129	28/10/2020	Payroll deductions	\$2,155.22
Complete Underground Power Installations			\$2,914.40
EFT000125	07/10/2020	Retention claims for Lakes Road Development Project	\$2,471.23
EFT000125	07/10/2020	Retention claims for Dwellingup Trails Project	\$443.17
Jenni Brown			\$6,820.00
EFT000126	14/10/2020	Project Management Agri Innovation Precinct	\$6,820.00
Telair Pty Ltd			\$1,406.78
EFT000126	14/10/2020	Service charge - September 2020	\$1,406.78
Toll Transport Pty Ltd			\$723.75
EFT000126	14/10/2020	Courier charges	\$640.26
EFT000129	28/10/2020	Courier charges	\$83.49
Statewide Bearings			\$519.97
EFT000129	28/10/2020	Supply jaw couplings, drive belts and hydraulic motor seals	\$519.97
State Library of Western Australia			\$902.00
EFT000129	28/10/2020	Delivery of Better Beginnings Program 2020/2021	\$902.00
Sterling's Office National			\$115.46
EFT000127	21/10/2020	Assorted stationery for Library	\$115.46
Rural Press Pty Limited			\$2,053.27
EFT000127	21/10/2020	Public Notices - Mandurah Mail - 10/09/2020	\$2,053.27

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
Forms Express			\$3,511.29
EFT000127	21/10/2020	Data Processing - Annual Rates 2020/21	\$3,511.29
DAP Secretariat			\$9,680.00
EFT000125	07/10/2020	Transfer of DAP Fee - Lot 156 Pinjarra Road	\$9,680.00
C & C Page			\$11,200.68
EFT000126	14/10/2020	Return of Outstanding Works Bond	\$11,200.68
Quicklee Express			\$27.50
EFT000126	14/10/2020	Courier charges	\$27.50
Techxcelerate			\$1,035.00
EFT000126	14/10/2020	Code Club Extension 10/9 & 17/9	\$315.00
EFT000126	14/10/2020	30/9/20 Workshop 3 hrs x 12 ppl	\$720.00
Sentrient Pty Ltd			\$2,640.00
EFT000127	21/10/2020	All staff compliance training - 2021/2022	\$2,640.00
Paradigm Information Technology Pty Ltd			\$7,040.00
EFT000129	28/10/2020	Professional services - Content Manager upgrade - TRIM	\$7,040.00
Valda & Raymond Johnson			\$1,000.00
EFT000129	28/10/2020	Overpayment rates A3158	\$1,000.00
Jomar (WA) Pty Ltd			\$2,343.00
EFT000127	21/10/2020	Pinjarra Suspension Bridge cable repair	\$2,343.00
Meraki Art Therapy			\$1,200.00
EFT000129	28/10/2020	Craft workshop - spirit animal	\$1,200.00
North Yunderup Community Association			\$1,500.00
EFT000126	14/10/2020	Approved Community Assistance Fund Application	\$1,500.00
Jarra Infusion			\$1,305.95
EFT000126	14/10/2020	Refreshments for 27 August 2020 Council Meeting	\$225.00
EFT000126	14/10/2020	Refreshments for Citizenship Ceremony	\$336.25
EFT000126	14/10/2020	Refreshments for Council Briefing - Thursday 8 October 2020	\$60.00
EFT000126	14/10/2020	Refreshments for 27 August 2020 Council Meeting	\$225.00
EFT000129	28/10/2020	Refreshments for 22 October 2020 Council Meeting	\$225.00
EFT000129	28/10/2020	Refreshments for photo shoot 19 October 2020	\$234.70
Ross Rose			\$2,910.00
EFT000129	28/10/2020	Weed control Jeegarnyeejip Island	\$2,910.00
NRP Electrical Services			\$462.00
EFT000127	21/10/2020	Replace melted wires on the boiler	\$462.00
Baird Australia Pty Ltd			\$23,214.06
EFT000129	28/10/2020	Consultancy for CHRMAP Project	\$23,214.06
i2C Design & Management Pty Ltd			\$50,326.38
EFT000127	21/10/2020	I2C Design and contractor costs-Agri-Innovation Project	\$30,416.38
EFT000127	21/10/2020	I2C Design Costs-Agri-Innovation Project	\$19,910.00
Bardfield Engineering			\$2,530.00
EFT000127	21/10/2020	Supply and install basketball backboards and rings at Gowman Way Park	\$2,530.00
Mark Woodcock			\$5,500.00
EFT000129	28/10/2020	Consult on design Agri-Innovation Precinct kitchen production space	\$5,500.00
Wolfcom Australia Pty Ltd			\$319.00
EFT000126	14/10/2020	Wolfcom Halo single dock	\$319.00
The West Australian			\$424.55
EFT000129	28/10/2020	Public Notices - Bush Fire Control Officers	\$424.55
Rhiannon Boulger			\$33.00
EFT000126	14/10/2020	DTVC Voiceover	\$33.00
Signs and Lines			\$31,244.43
EFT000127	21/10/2020	Cabling, pre-build and construction, onsite	\$26,589.12
EFT000129	28/10/2020	Completion of digital content and upload for DTVC	\$4,655.31
Alexander Derry			\$3,032.00
EFT000127	21/10/2020	Replace double gates to Cantwell Park	\$1,570.00
EFT000127	21/10/2020	Repairs to Dwellingup Rose Garden Arbours	\$1,462.00
Placid Waters Concrete Service			\$14,630.00
EFT000125	07/10/2020	Supply and lay exposed aggregate with mesh Murray River Foreshore Project	\$13,200.00

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000126	14/10/2020	Footpath repairs Cantwell Park	\$1,430.00
MyMedia			\$809.18
EFT000126	14/10/2020	Monthly subscription	\$809.18
Peel Test N Tag			\$518.00
EFT000125	07/10/2020	Electrical test and tag tools and equipment	\$518.00
Samantha Walker			\$75.00
EFT000125	07/10/2020	Reimbursement for purchase of stationery	\$75.00
Allstar Signs			\$120.00
EFT000125	07/10/2020	Sign 'Fridges and Freezers'	\$120.00
Armsec WA			\$1,509.00
EFT000125	07/10/2020	Security Guards - MALC sports Competitions	\$198.00
EFT000126	14/10/2020	Alarm call out 11/9/2020	\$110.00
EFT000126	14/10/2020	Cash transit September 2020	\$300.00
EFT000126	14/10/2020	Security guards to netball event	\$396.00
EFT000127	21/10/2020	Alarm call out	\$55.00
EFT000129	28/10/2020	Alarm call outs October	\$275.00
EFT000129	28/10/2020	Cash transit - October 2020	\$175.00
City of Albany			\$29,851.80
EFT000129	28/10/2020	WA Regional subsidy - Southern WA Library	\$29,851.80
Burdens Australia Pty Ltd			\$11,853.60
EFT000126	14/10/2020	Benches for seating in Dwellingup green space	\$11,853.60
DJM Ravenswood Pty Ltd			\$1,227.00
EFT000126	14/10/2020	Overpayment rates A12170	\$1,227.00
Nisbets Australia Pty Ltd			\$2,810.06
EFT000127	21/10/2020	Polar G Countertop food displays for MALC Kiosk	\$2,810.06
Essential Aircor Services Pty Ltd			\$7,167.47
EFT000125	07/10/2020	Clean and service ice machine	\$495.00
EFT000125	07/10/2020	Install re-purposed air conditioners	\$2,585.00
EFT000127	21/10/2020	Replace air conditioner in Manager Rangers Officer	\$4,087.47
Ultimate Automotive WA			\$180.00
EFT000126	14/10/2020	Vehicle detail 4014MY	\$180.00
Consultants International			\$20,976.00
EFT000126	14/10/2020	Prepare Business Plan and Operational Plan for Agri-Innovation Precinct	\$20,976.00
Parkit Powersports			\$4,040.00
EFT000126	14/10/2020	Fireboat dolly for South Yunderup/Ravenswood VFBF.	\$4,040.00
Quintis Sandalwood Pty Ltd (Mt Romance)			\$219.10
EFT000126	14/10/2020	DTVC Shop stock	\$219.10
Milly & Wy			\$575.00
EFT000127	21/10/2020	DTVC Shop stock	\$575.00
InterFire Agencies Pty Ltd			\$484.55
EFT000127	21/10/2020	Volunteer Bush Fire Brigades PPE	\$484.55
Vergone's Fruit Stall Dwellingup			\$115.50
EFT000129	28/10/2020	DTVC Shop stock	\$115.50
Planet Corroboree			\$746.90
EFT000127	21/10/2020	DTVC Shop stock	\$746.90
Buzzy Wraps			\$300.63
EFT000126	14/10/2020	DTVC Shop stock	\$300.63
Caraholly Orchard			\$570.00
EFT000125	07/10/2020	DTVC Shop stock	\$250.00
EFT000127	21/10/2020	DTVC Shop stock	\$170.00
EFT000129	28/10/2020	DTVC Shop stock	\$150.00
Davric Australia Pty Ltd			\$739.75
EFT000129	28/10/2020	DTVC Shop stock	\$739.75
Wild Thyme Gourmet			\$440.00
EFT000127	21/10/2020	Murray Valley Trails Launch catering	\$440.00
Mercer Bryant First National Real Estate			\$1,900.00
EFT000125	07/10/2020	Land sale costs Lot 102 Lakes Road North Dandalup	\$1,900.00
Practicallydigital.design			\$132.00
EFT000129	28/10/2020	Big Band Kids Holiday Program	\$132.00
Boom Logistics Ltd			\$5,944.13

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
EFT000129	28/10/2020	Crane hire and haulage of Weed Harvester from Batavia Quays to Operations Centre	\$5,944.13
WA Tool and Trade Supply			\$36.08
EFT000129	28/10/2020	Penny washers and paint	\$36.08
Vanguard Grafx			\$20,025.50
EFT000125	07/10/2020	Custom wall graphics for internal of DTVC	\$11,181.50
EFT000125	07/10/2020	Billboard artwork, printing and installation	\$4,576.00
EFT000125	07/10/2020	Billboard lighting with 16 solar lights	\$4,268.00
Makin Homes Pty Ltd			\$7,756.68
EFT000127	21/10/2020	Refurbishment of Court 1 Change Rooms	\$7,756.68
Access Housing Australia Ltd			\$21,563.52
EFT000125	07/10/2020	Rates Exemption Refund 2019/2020	\$21,563.52
Brian R Paterson			\$1,227.00
EFT000125	07/10/2020	Overpayment rates A10716	\$1,227.00
Margaret Still			\$50.00
EFT000125	07/10/2020	Refund of gift voucher from Edenvale Tea Rooms	\$50.00
Gail Larkin			\$771.57
EFT000125	07/10/2020	Overpayment rates A4806	\$771.57
Josie Dorling			\$200.00
EFT000125	07/10/2020	Approved Community Sports Assistance Fund Application - Kara and Indi Harrison	\$200.00
Complete Combustion			\$1,830.40
EFT000129	28/10/2020	Boiler fault find, burner gas controller	\$1,516.90
EFT000129	28/10/2020	Install controller on the boiler	\$313.50
Raewyn Carroll			\$874.80
EFT000129	28/10/2020	Author visit for Library	\$874.80
Mandurah Plein Air Artists Inc			\$500.00
EFT000126	14/10/2020	Sponsorship of Plein Air Down Under Outdoor Festival	\$500.00
The Literature Centre Inc.			\$50.00
EFT000129	28/10/2020	2 Books for Childrens Book Week events	\$50.00
Enzed Fremantle			\$1,221.55
EFT000129	28/10/2020	Supply new hydraulic ram to fit loading arm	\$1,221.55
Gangjian Hu			\$12,227.00
EFT000126	14/10/2020	Overpayment rates A6735	\$12,227.00
Doral Mineral Sands			\$92.04
EFT000126	14/10/2020	Overpayment rates A12118	\$92.04
Austin Lakes Radio Sailing			\$1,500.00
EFT000127	21/10/2020	Approved Community Assistance Fund Application	\$1,500.00
Variety WA			\$1,100.00
EFT000126	14/10/2020	Alcoa Dwellingup Community Assistance Scheme	\$1,100.00
Jacqueline Galvin			\$161.92
EFT000126	14/10/2020	Refund for cancelled membership due to medical issues	\$161.92
Jane Murphy			\$58.35
EFT000126	14/10/2020	Overpayment rates A8503	\$58.35
Wildflora Factory (Australian Wildflower)			\$320.51
EFT000129	28/10/2020	DTVC Shop stock	\$320.51
Sprinkles Cake Art			\$200.00
EFT000127	21/10/2020	Youth cooking workshop	\$200.00
Rebecca Moore			\$292.50
EFT000127	21/10/2020	Overpayment swimming lessons	\$292.50
Deborah Fitzpatrick			\$800.00
EFT000129	28/10/2020	Author talks and writing workshop at Library	\$800.00
Aquarius Wastewater Systems			\$236.00
EFT000129	28/10/2020	Overpayment wastewater application	\$236.00
Chad Gerber Photography			\$4,980.00
EFT000129	28/10/2020	Photography for Pinjarra Tourism Shoot	\$4,980.00
The Agency Property Management			\$512.41
EFT000129	28/10/2020	Overpayment rates A11530	\$512.41
			EFT Total
			\$1,670,627.16
Cornerstone Legal Pty Ltd			\$2,420.00
101148	14/10/2020	Legal Advice - Animal Welfare Act	\$2,420.00

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
Department of Health WA			\$215.00
101149	14/10/2020	Pest technician's licence	\$215.00
Dep of Local Gov, Sport and Cultural Industries			\$54.50
101150	14/10/2020	Occasional Liquor Licence - Seniors Dinner Dance	\$54.50
Shire of Murray			\$4,962.40
101153	14/10/2020	Payroll deductions - Rates	\$120.00
101153	14/10/2020	Payroll deductions - Gym memberships	\$2,361.20
101159	28/10/2020	Payroll deductions - Rates	\$120.00
101159	28/10/2020	Payroll deductions - Gym memberships	\$2,361.20
Synergy			\$50,112.88
101145	07/10/2020	Electricity - Fire tank	\$116.22
101145	07/10/2020	Electricity - Dwellingup Log Chop Area	\$75.64
101145	07/10/2020	Electricity - Cantwell Park (bore)	\$217.78
101145	07/10/2020	Electricity - Pinjarra Equestrian Assoc	\$63.81
101145	07/10/2020	Electricity - Cantwell Park (Playground)	\$255.49
101145	07/10/2020	Electricity - SES Building	\$768.14
101145	07/10/2020	Electricity - 28 George St	\$1,697.99
101145	07/10/2020	Electricity - Streetlights	\$31,552.73
101145	07/10/2020	Electricity - Pinjarra Heritage Railway Station	\$1,544.13
101145	07/10/2020	Electricity - Fire tank	\$113.67
101145	07/10/2020	Electricity - Pinjarra Industrial Estate Bore	\$135.44
101145	07/10/2020	Electricity - CCTV Town Square	\$116.42
101145	07/10/2020	Electricity - Animal Pound	\$237.64
101145	07/10/2020	Electricity - Cemetery	\$110.68
101145	07/10/2020	Electricity - Lions Park Barbecues	\$112.53
101151	14/10/2020	Electricity - McLarty precinct	\$149.98
101151	14/10/2020	Electricity - MRCE - Grove Park	\$282.23
101151	14/10/2020	Electricity - Gentlemen's Park	\$526.80
101151	14/10/2020	Electricity - Cantwell Park (Barbecue lights)	\$364.40
101151	14/10/2020	Electricity - Records Building	\$1,403.86
101151	14/10/2020	Electricity - Dwellingup Fire Station	\$826.39
101151	14/10/2020	Electricity - Car Park	\$775.76
101151	14/10/2020	Electricity - Civic Centre	\$1,083.71
101157	26/10/2020	Electricity - Old SES Building	\$115.51
101157	26/10/2020	Electricity - Dwellingup Oval Bore	\$107.00
101157	26/10/2020	Electricity - Pinjarra Meadows - Bore	\$627.28
101157	26/10/2020	Electricity - Nth Pinjarra Change Rooms	\$266.51
101157	26/10/2020	Electricity - Fire tank	\$63.03
101157	26/10/2020	Electricity - Depot	\$813.49
101157	26/10/2020	Electricity - Fire tank	\$114.37
101157	26/10/2020	Electricity - Fire tank	\$114.37
101157	26/10/2020	Electricity - Dwellingup Oval Bore	\$268.91
101157	26/10/2020	Electricity - Administration Gardens	\$127.00
101157	26/10/2020	Electricity - Fire tank	\$108.83
101157	26/10/2020	Electricity - Edenvale - Liveringa	\$307.62
101157	26/10/2020	Electricity - Lions Park - river pump	\$359.90
101157	26/10/2020	Electricity - Murray House	\$478.25
101157	26/10/2020	Electricity - Dwellingup Rose Garden	\$111.30
101157	26/10/2020	Electricity - Edenvale Old School Hall	\$377.89
101157	26/10/2020	Electricity - Marinup Park Playground	\$113.55
101157	26/10/2020	Electricity - Fire tank	\$113.82
101157	26/10/2020	Electricity - Dwellingup Hall	\$323.44
101157	26/10/2020	Electricity - Fire tank	\$114.37
101157	26/10/2020	Electricity - DHVIC	\$439.16
101157	26/10/2020	Electricity - Corio Road Transfer Station	\$790.58
101157	26/10/2020	Supply abolished - Lot 0 Marinup Street Dwellingup	\$469.15
101160	28/10/2020	Electricity - North Dandalup Hall	\$509.44
101160	28/10/2020	Electricity - UA2 Marinup St Dwellingup	\$104.07
101160	28/10/2020	Electricity - U B 2 Marinup Street Dwellingup	\$115.27
101160	28/10/2020	Electricity - U C 2 Marinup Street Dwellingup	\$127.33
Alinta Gas			\$6,483.85

List of Accounts Paid in October 2020 to be Received			
Payment No	Posting Date	Description	Amount
101161	28/10/2020	Gas - Aquatic Centre	\$6,483.85
Water Corporation			\$15,672.27
101146	07/10/2020	Water: West Murray Hall	\$23.96
101146	07/10/2020	Water: North Dandalup Hall	\$112.87
101146	07/10/2020	Water: Coopers Mill Toilets	\$463.19
101158	26/10/2020	Upgrade service Railway Avenue North Dandalup	\$13,167.96
101162	28/10/2020	Water: Leisure Centre	\$1,904.29
Department of Transport			\$800.00
101147	07/10/2020	Special series number plate - 0102MY	\$200.00
101147	07/10/2020	Special series number plates - 747MY	\$200.00
101156	21/10/2020	Registration plates for new vehicle 4045MY	\$200.00
101163	28/10/2020	Special Series Plates - 817MY	\$200.00
Optus			\$2,592.78
101152	14/10/2020	Mobile Phone charges 06/09/20 - 05/10/20	\$2,281.95
101152	14/10/2020	Mobile Phone charges 11/09/20 - 10/10/20	\$310.83
Magistrates Court of WA			\$311.40
101154	15/10/2020	Magistrate Court fees	\$155.70
101155	15/10/2020	Magistrate Court fees	\$155.70
Elgas Ltd			\$47.30
101164	28/10/2020	Service charge - 45kg LPG Cylinder	\$47.30
Please Pay Cash			\$162.45
065494	26/10/2020	Petty Cash - detail in attachment	\$162.45
Please Pay Cash - Admin			\$760.30
065495	28/10/2020	Addition to Library change float	\$100.00
065495	28/10/2020	Petty Cash - detail in attachment	\$660.30
			Cheque Total
			\$84,595.13
Commonwealth Bank Direct Debit	07/10/2020	Corporate Credit Cards - detail in attachment	\$7,710.01
			Credit Card Total
			\$7,710.01
			Payment Total
			\$1,762,932.30

This schedule of accounts paid for the Municipal Fund totalling **\$1,762,932.30** which was submitted to each member of the Council on **26 November 2020** has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and costings.

Total creditor accounts outstanding as at 31 October 2020 is **\$291,496.10**.

The accompanying attachment forms part of this report, which details the expenses paid by Cash and Corporate Credit Card for the month of **October 2020**.

CHIEF EXECUTIVE OFFICER

Attachment of List of Accounts Paid in October to be Received				
Cheque	Date	Name	Description	Amount
065494	26/10/2020	Petty Cash - MALC		\$162.45
		The Lucky Charm Pinjarra	String for Creche	\$4.50
		Coles Pinjarra	Mesh bags for storage	\$16.00
		Bunnings	Hex nut and tape for Aquatics	\$9.45
		The Reject Shop Pinjarra	Storage containers for Swim School	\$24.00
		Vibe	Milk for Kiosk	\$3.50
		A1 Salvage & Hardware	Door handle for repairs to Aquatic Office	\$5.00
		Nikki Watson	Play equipment for Creche	\$45.00
		Coles Pinjarra	Farewell card and voucher	\$55.00
065495	28/10/2020	Petty Cash - Admin		\$660.30
		Dominos	Catering for youth activities September and October	\$97.95
		Coles Pinjarra	Mosquito repellent	\$39.00
		Kim's Bakery	Cookies	\$6.00
		The Reject Shop Pinjarra	Cellophane wrap	\$15.00
		Blue Wren Café	Refreshments	\$14.40
		Dwellingup IGA Express	Ice	\$5.00
		Kmart	Lights, battery and diffuser	\$54.15
		Coles Pinjarra	Pest control	\$12.00
		Coles Pinjarra	Catering	\$51.35
		Dwellingup Primary School P & C Assoc	Catering	\$50.00
		Blue Wren Café	Catering	\$47.40
		BP Dwellingup	Fuel for generator	\$20.75
		Coles Pinjarra	Staff farewell gift card	\$100.00
		Coles Pinjarra	Catering for training	\$16.20
		Amart Furniture	Furniture for Edenvale Boardroom	\$38.00
		The Reject Shop Pinjarra	Hand sanitiser	\$15.00
		The Reject Shop Pinjarra	Storage bags	\$4.00
		The Reject Shop Pinjarra	Sandwich bags	\$10.00
		The Reject Shop Pinjarra	Acrylic wool	\$5.00
		Mandurah Libraries	Book club	\$25.00
		JB Hifi	DVD for story time	\$16.00
		IGA Austin Lakes	Makers decoupage	\$5.34
		Bunnings	Makers decoupage	\$12.76
Direct Debit	7/10/2020	Card Account Numbers	Corporate Credit Card Usage	\$7,710.01
		5550 7294		\$77.60
		Hummingbird Café Mandurah	Refreshments for meeting 08/09/20	\$10.00
		Transperth	Train fares for Good Water Energy meeting	\$22.60
		Archie and Max Espresso	Refreshments for Good Water Energy meeting	\$8.80

Attachment of List of Accounts Paid in October to be Received				
Cheque	Date	Name	Description	Amount
		Pinjarra Bakery	Refreshments for meeting 02/10/20	\$36.20
		5550 6274		\$894.11
		Google G Suite	Murray Councillors subscription August 2020	\$172.79
		Internode	NBN connection monthly	\$351.62
		Evernote	Monthly subscription	\$89.99
		Zettanet	Monthly subscription - voice backup	\$101.10
		Google G Suite	Court House G Cloud subscription September 2020	\$5.82
		Google G Suite	Murray Councillors subscription September 2020	\$172.79
		5550 6131		\$1,285.64
		Cleverpatch Pty Ltd	Craft items for Creche	\$75.12
		Myzone	Monthly subscription September 2020	\$218.90
		My Style Case	Pool test digital pH meter	\$7.95
		The Reject Shop	Crayons and craft items for Creche	\$8.00
		Vistaprint	MALC letterhead and coffee cards	\$118.97
		Snap Mandurah	Group Fitness bingo cards	\$93.75
		Ringsport	Replacement speed ball mount	\$35.00
		Shutterstock	Photo images monthly subscription	\$35.00
		Links LMS	Active Carrot monthly fee	\$414.35
		Myzone	Monthly subscription October 2020	\$218.90
		Five Senses Coffee	Coffee beans for MALC Kiosk	\$59.70
		5550 4071		\$485.73
		Coles Pinjarra	Batteries for STEM program	\$29.90
		Dilate Digital	Email newsletter	\$71.83
		Mandurah Library	Book Club book hire	\$25.00
		Ezycharge Australia	Chargebar hire July 2020	\$15.67
		Ezycharge Australia	Chargebar hire August 2020	\$15.67
		DD Fashions	Farewell gift card	\$200.00
		Ezycharge Australia	Chargebar hire September 2020	\$15.67
		Modern Teaching Aids	Craft supplies	\$111.99
		5550 4591		\$44.95

Attachment of List of Accounts Paid in October to be Received				
Cheque	Date	Name	Description	Amount
		JB Hifi	Phone cover for iPhone	\$44.95
		5550 7504		\$1,143.65
		Vistaprint	Group Fitness bingo cards and 14 Day Trial	\$299.20
		Ikea	Swim School baskets	\$52.94
		MailChimp	Newsletter platform service	\$41.51
		Sportspower Pinjarra	Competition prize vouchers	\$150.00
		Jetty's Bar & Grill	Competition prize vouchers	\$600.00
		5550 6290		\$31.39
		Wilson Parking Perth	Court attendance	\$31.39
		5550 9933		\$1,059.82
		Google G Suite	Court House subscription August 2020	\$21.94
		Jarra Infusion	Refreshments for meeting 8/09/20	\$16.00
		Living Emporium	Fit out for Visitors Point Pinjarra	\$203.95
		Freedom Mandurah	Fit out for Visitors Point Pinjarra	\$149.90
		Ikea Pty Ltd	Fit out for Visitors Point Pinjarra	\$556.96
		Squarespace	Monthly subscriptions	\$35.80
		Screencloud	Monthly subscription Court House	\$29.25
		Mail Chimp	Survey 500 contacts	\$23.94
		Google G Suite	Court House subscription September 2020	\$22.08
		5550 2652		\$225.00
		Total Tools	Concrete cutting blade	\$225.00
		5550 6715		\$243.07
		BP Baldivis	Fuel 4003MY	\$89.01
		Night Owl Ravenswood	Fuel 4003MY	\$77.97
		Coles Express	Fuel 4003MY	\$76.09
		5550 6282		\$4.50
		The Lucky Charm	A4 dividers	\$4.50
		5550 8740		\$680.09
		Direct Auto Parts	Replacement electric door mirror 4005MY	\$135.00
		Nature Mart Australia	Reusable products for Street Waste Program	\$105.18

Attachment of List of Accounts Paid in October to be Received				
Cheque	Date	Name	Description	Amount
		Seed Sprout	Reusable products for Street Waste Program	\$288.00
		Amazon Marketplace	Reusable silicone storage bags for Street Waste Program	\$151.91
		5550 6233		\$53.00
		Department of Mines, Industry Regulation and Safety	Fork lift licence	\$53.00
		55504063		\$837.34
		Bunbury Motel	Accommodation for attendee at Mental First Aid Course	\$208.00
		Silver Sponge Car Wash	Premium wash and polish for CESC vehicle	\$300.00
		The Reject Shop	Storage containers and stationery supplies	\$24.10
		Elsewhere Fine Pty Ltd	Catering for training course West Murray Fire Station	\$305.24
		5550 4562		\$518.88
		Dome Pinjarra	Refreshments for meeting 01/09/20	\$10.60
		Dwellingup Hotel	Dwellingup Trails Centre opening refreshments	\$54.00
		Dwellingup Hotel	Dwellingup Trails Centre opening refreshments	\$82.50
		Grill'd Mandurah	Refreshments for meeting with Project Manager 07/09/20	\$20.50
		Muffin Break Pinjarra	Refreshments for meeting with Alcoa 15/09/20	\$19.60
		Transperth	Smartrider top ups	\$100.00
		Muffin Break Pinjarra	Refreshments for meeting 17/09/20	\$13.23
		Broadband Superloop	Monthly subscription	\$89.95
		Dome Pinjarra	Refreshments for meeting 21/09/20	\$33.50
		CEDA	Livestream registration 24/09/20	\$35.00
		Peel Development Commission	Post Budget Briefing for 2 attendees	\$50.00
		Edenvale Tea Rooms	Refreshments for meeting with Fairbridge WA Inc 01/10/20	\$10.00
		5550 6316		\$125.24
		Facebook Ads	DTVC promotion and sneak peek	\$13.61
		Facebook Ads	Dwellingup Futures	\$29.23
		Dilate Digital	Monthly newsletter	\$53.90
		BP Dwellingup	Ice	\$28.50

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 OCTOBER 2020



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**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

BY NATURE OR TYPE

	Adopted Annual Budget	Current Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)
Operating Revenues	\$		\$	\$	\$	%
Specified area rates	192,416	192,416	192,416	192,417	1	0.00%
Operating grants, subsidies and contributions	5,438,915	5,438,915	881,596	807,088	(74,508)	(9.23%)
Non-operating grants, subsidies and contributions	19,761,372	19,761,372	1,729,524	1,655,988	(73,536)	(4.44%)
Fees and charges	5,554,546	5,554,546	3,689,871	3,759,524	69,653	1.85%
Interest earnings	372,250	372,250	124,083	84,362	(39,722)	(47.08%)
Other revenue	215,575	215,575	135,279	208,775	73,496	35.20%
Profit on asset disposals	1,041,005	1,041,005	0	0	0	
	32,576,079	32,576,079	6,752,769	6,708,152	(44,617)	
Operating Expense						
Employee costs	(11,985,880)	(11,985,880)	(3,719,526)	(3,647,310)	72,216	1.98%
Materials and contracts	(12,034,624)	(12,034,624)	(2,570,589)	(2,501,273)	69,316	2.77%
Utility charges	(914,233)	(914,233)	(296,744)	(222,740)	74,004	33.22%
Depreciation on non-current assets	(6,479,266)	(6,479,266)	(1,681,654)	(1,607,472)	74,182	4.61%
Interest expenses	(146,419)	(146,419)	(48,806)	(26,356)	22,451	85.18%
Insurance expenses	(446,457)	(446,457)	(446,457)	(437,906)	8,551	1.95%
Other expenditure	(2,060,683)	(2,060,683)	(265,692)	(191,336)	74,356	38.86%
Loss on asset disposals	(47,763)	(47,763)	(15,921)	0	15,921	100.00%
	(34,115,325)	(34,115,325)	(9,045,389)	(8,634,394)	410,995	
Non-cash amounts excluded from operating activities						
Add back Depreciation	6,479,266	6,479,266	1,681,654	1,607,472	(74,182)	(4.61%)
Adjust (Profit)/Loss on Asset Disposal	(993,242)	(993,242)	0	0	0	
Movement between current & non-current	45,000	45,000	0	0	0	
Net Operating (Excluding Rates)	3,991,778	3,991,778	(610,966)	(318,770)	292,196	
Capital Revenues						
Proceeds from Disposal of Assets	2,337,674	2,337,674	63,840	101,245	37,405	36.95%
Proceeds from Loan Borrowings	120,000	120,000	0	0	0	
Repayment of Self Supporting Loan	41,243	41,243	20,728	20,728	0	
Transfer from Reserves	4,635,036	5,261,036	0	0	0	
	7,133,953	7,759,953	84,568	121,974	37,405	
Capital Expenses						
Land and Buildings	(13,728,592)	(13,881,592)	(500,000)	(427,573)	72,427	16.94%
Furniture and Equipment	(260,385)	(390,385)	(130,128)	(80,312)	49,816	62.03%
Plant and Equipment	(1,157,135)	(1,157,135)	(214,000)	(139,668)	74,332	53.22%
Infrastructure Assets - Roads	(3,094,447)	(3,137,447)	(525,000)	(450,518)	74,482	16.53%
Infrastructure Assets - Other	(6,758,280)	(7,058,280)	(275,000)	(201,806)	73,194	36.27%
Repayment of Debentures	(573,604)	(573,604)	(191,201)	(149,665)	41,537	27.75%
Advances of Self Supporting Loans	(120,000)	(120,000)	0	0	0	
Transfer to Reserves	(6,946,092)	(6,946,092)	0	0	0	
	(32,638,535)	(33,264,535)	(1,835,330)	(1,449,542)	385,788	
Net Capital	(25,504,582)	(25,504,582)	(1,750,761)	(1,327,568)	423,193	
Total Net Operating + Capital	(21,512,804)	(21,512,804)	(2,361,727)	(1,646,338)	715,390	
Add: Net Current Assets July 1 B/Fwd	5,632,372	5,632,372	5,632,372	11,400,507	5,768,135	
Less: Net Current Assets Year to Date	1,315,485	1,315,485	20,466,562	26,837,440	6,370,878	
Amount Raised From General Rates	(17,195,917)	(17,195,917)	(17,195,917)	(17,083,271)	112,646	

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**MONTHLY SUMMARY
INFORMATION**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 Nov 2020
Prepared by: Manager Finance
Reviewed by: Director Corporate Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

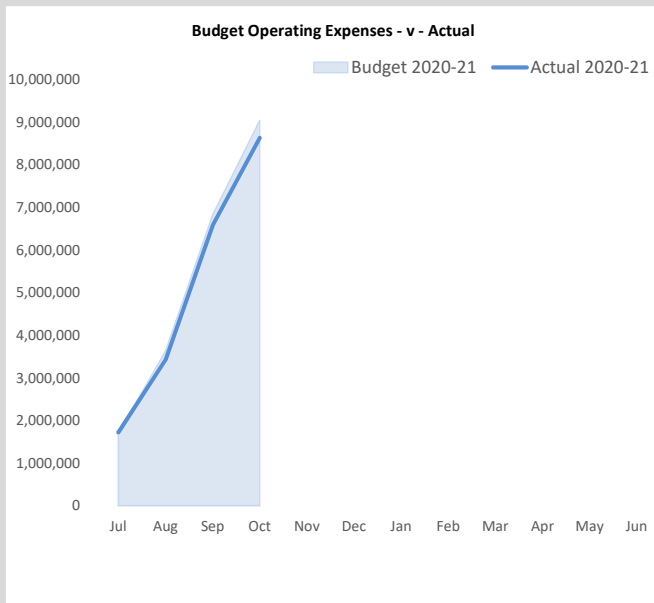
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

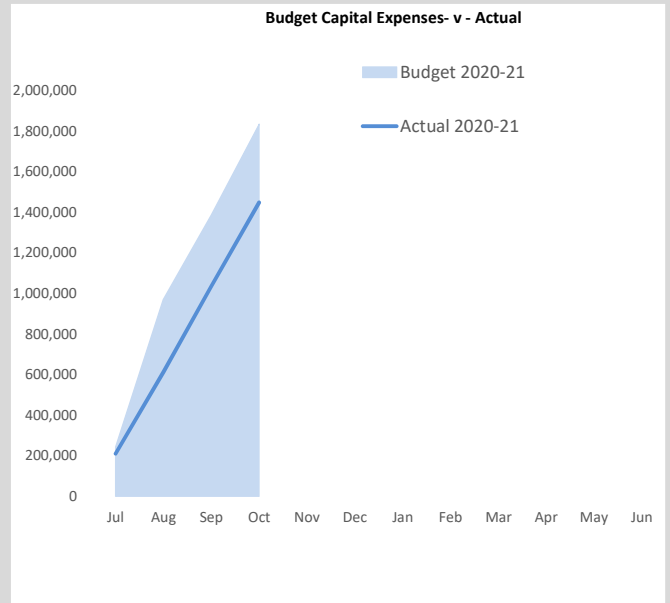
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**MONTHLY SUMMARY INFORMATION
GRAPHS**

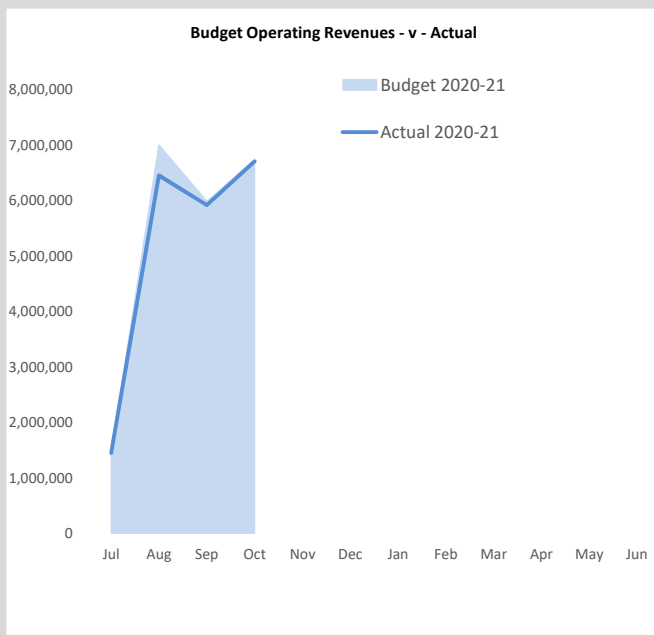
OPERATING EXPENSES



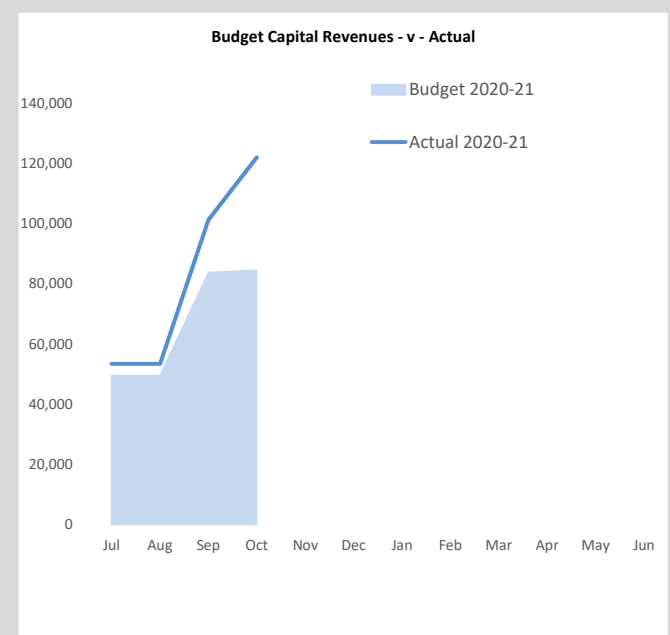
CAPITAL EXPENSES



OPERATING REVENUE



CAPITAL REVENUE



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

NET CURRENT ASSETS

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

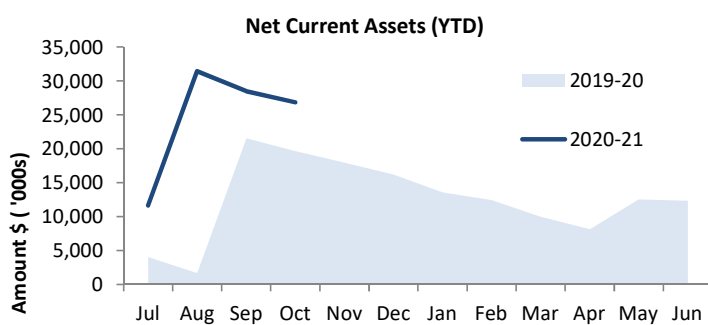
Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

	2020-21		
	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	19,460,406	16,772,442	11,122,985
Cash Restricted	8,859,313	8,859,313	15,257,034
Receivables - Rates and Rubbish	9,936,007	14,735,506	10,915,726
Receivables - Other	1,356,081	952,928	1,475,733
Inventories	21,148	27,247	24,102
	39,632,955	41,347,436	38,795,580
Less: Current Liabilities			
Payables	(2,226,135)	(2,228,312)	(2,113,287)
Provisions	(2,307,069)	(2,371,183)	(2,366,226)
	(4,533,204)	(4,599,495)	(4,479,513)
Less: Cash Restricted	(8,859,313)	(8,859,313)	(15,257,034)
Add: Cash Restricted - Matching Liability	597,002	597,002	597,002
Net Current Funding Position	26,837,440	28,485,630	19,656,035

KEY INFORMATION



Year YTD Actual

Surplus(Deficit)

\$26.84 M

Last Period Actual

Surplus(Deficit)

\$28.49 M

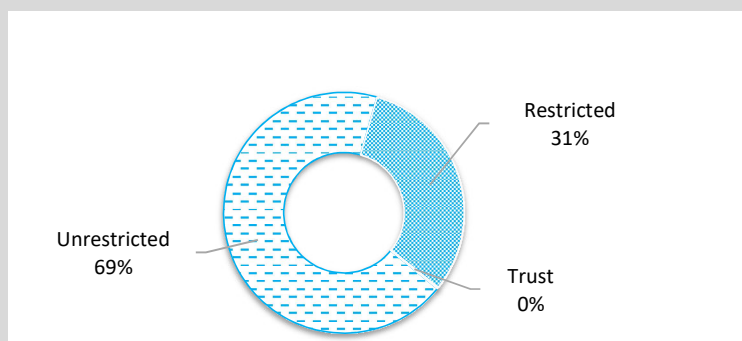
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES
CASH AND FINANCIAL ASSETS**

	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash Deposits							
Operating Accounts	7,737,859	859,313	8,597,172	48,720	Commbank		On Call
Operating Account	236,807		236,807		Bendigo		On Call
Cash on Hand	5,740		5,740				On Call
Term Deposits							
Municipal	2,000,000		2,000,000		Commbank	0.37%	4/11/2020
Municipal	3,000,000		3,000,000		NAB	0.60%	6/01/2021
Municipal	2,000,000		2,000,000		NAB	0.52%	2/12/2020
Municipal	1,000,000		1,000,000		Commbank	0.49%	2/12/2020
Municipal	1,000,000		1,000,000		Bendigo	0.25%	2/12/2020
Municipal	2,480,000		2,480,000		Commbank	0.37%	4/11/2020
Reserves		6,000,000	6,000,000		NAB	0.60%	6/01/2021
Reserves		2,000,000	2,000,000		Commbank	0.49%	2/12/2020
Total	19,460,406	8,859,313	28,319,720	48,720			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.



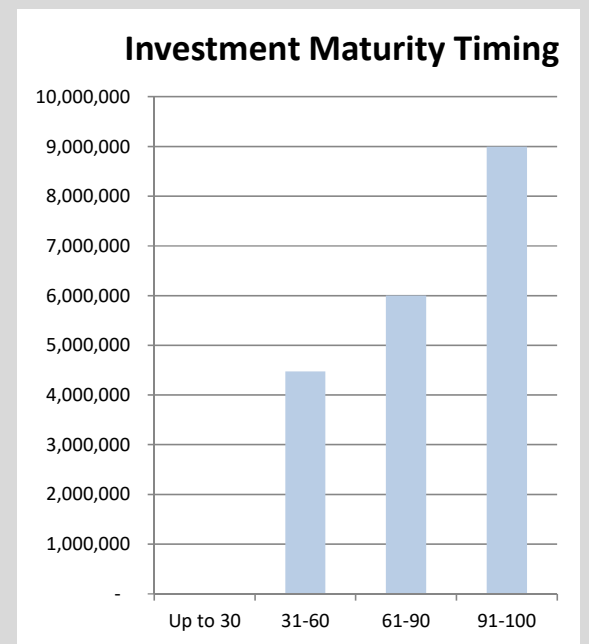
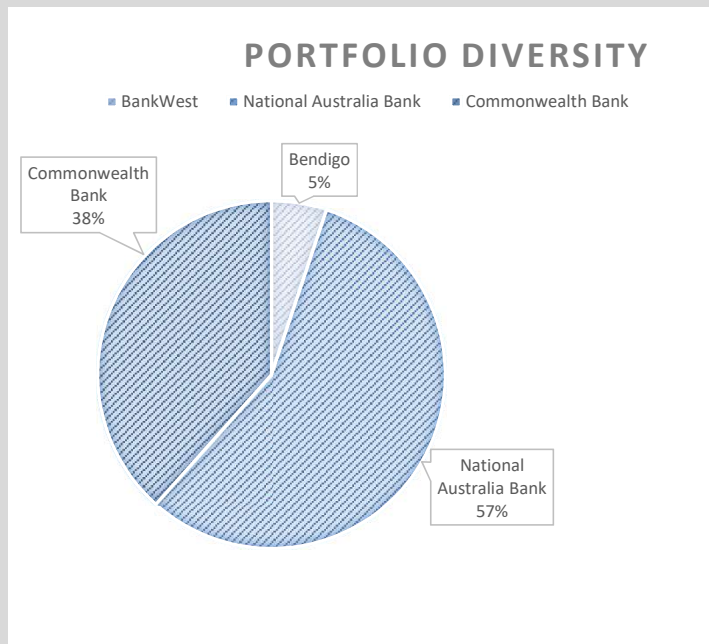
Total Cash	Unrestricted
\$28.32 M	\$19.46 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 OCTOBER 2020

Deposit Date	Institution	Term (Days)	Invested Interest rates	Expected Interest	Amount Invested (Days)					Interest Budget v Actual			
					Up to 30	31-60	61-90	91-100	Total	Annual Budget	Year to Date Actual	Variance \$	
General Municipal													
1/10/2020	Commbank	34	0.37%	689		2,000,000				2,000,000			
1/10/2020	NAB	97	0.60%	4,784				3,000,000		3,000,000			
1/10/2020	NAB	62	0.52%	1,767			2,000,000			2,000,000			
1/10/2020	Commbank	62	0.49%	832			1,000,000			1,000,000			
1/10/2020	Bendigo	62	0.25%	425			1,000,000			1,000,000			
1/10/2020	Commbank	34	0.37%	855		2,480,000				2,480,000			
			Subtotal	9,351	-	4,480,000	4,000,000	3,000,000		11,480,000	71,400	-	71,400
Restricted													
1/10/2020	NAB	97	0.60%	9,567				6,000,000		6,000,000			
1/10/2020	Commbank	62	0.49%	1,665			2,000,000			2,000,000			
			Subtotal	11,232	-	-	2,000,000	6,000,000		8,000,000	71,400	-	71,400
			Total Funds Invested	20,583	-	4,480,000	6,000,000	9,000,000		19,480,000	142,800	-	142,800

Deposit Date	Term (Days)	Invested Interest rates	Amount Invested	Percentage of Portfolio
Bendigo Bank				
1/10/2020	62	0.25%	1,000,000	
		Subtotal	1,000,000	5.1%
BankWest				
		Subtotal	-	0.0%
National Australia Bank				
1/10/2020	97	0.60%	3,000,000	
1/10/2020	62	0.52%	2,000,000	
1/10/2020	97	0.60%	6,000,000	
		Subtotal	11,000,000	56.5%
Commonwealth Bank				
1/10/2020	34	0.37%	2,000,000	
1/10/2020	62	0.49%	1,000,000	
1/10/2020	34	0.37%	2,480,000	
1/10/2020	62	0.49%	2,000,000	
		Subtotal	7,480,000	38.4%
		Total Funds Invested	19,480,000	100.0%



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES
 RECEIVABLES**

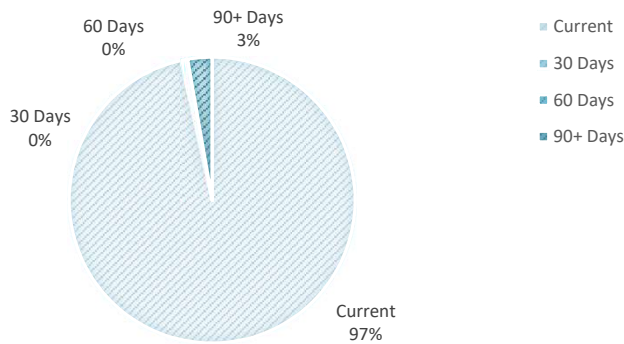
	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	1,309,974	5,472	3,241	37,394	1,356,081
Percentage	97%	0%	0%	3%	
Accounts Above \$5,000 Over 30 Days					
1105 - Dept Water & Environmental Regulation - Better Bins & Kerbside Collection					24,475
					24,475

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current. Collectability of trade and other receivables are reviewed on an ongoing basis.

Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

NOTE 4 - ACCOUNTS RECEIVABLE (NON-RATES)



Debtors Due

\$1,356,081

Over 30 Days

3%

Over 90 Days

3%

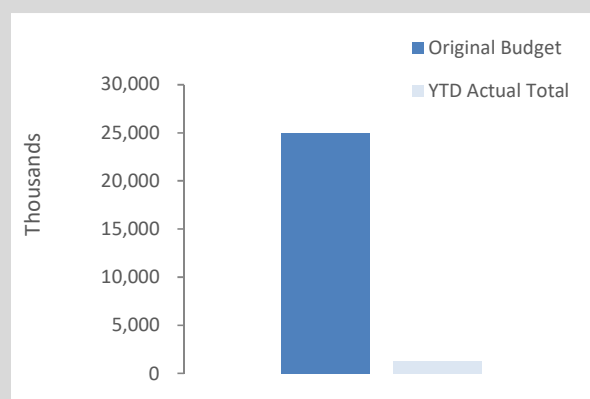
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS**

	Original Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$
Land and Buildings	13,738,592	423,213	13,315,379
Plant & Equipment	1,157,135	139,668	1,017,467
Furniture & Equipment	260,385	80,312	180,073
Roads	3,094,447	450,518	2,643,929
Other Infrastructure	6,748,280	201,806	6,546,474
Capital Expenditure Totals	24,998,839	1,295,517	23,703,322

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$25. M	\$1.3 M	5%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020

INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

























% of Completion

	Original Budget	YTD Actual	Variance Under(Over)	Comments
	\$	\$	\$	
Capital Expenditure				
Land and Buildings				
Pinjarra Court House	12,742	0	12,742	
Dwellingup Hall	49,953	0	49,953	
Edenvale Liveringa	20,000	0	20,000	
Edenvale Old Schoolmaster's House	15,000	0	15,000	
George Beacham Pavilion	6,663	0	6,663	
James Street 22 Residence	30,000	7,000	23,000	
MALC Building Renewal	128,000	23,100	104,900	
MALC Refurbishment of Basketball Courts	7,647	0	7,647	
Sir Ross McLarty Changerooms	20,000	0	20,000	
Dwellingup National Adventure & Trails Centre	521,992	107,703	414,289	
Agri-Innovation Precinct	12,665,019	275,347	12,389,672	
Exchange Hotel	132,816	0	132,816	
Edenvale Building Conservation Works	118,760	5,102	113,658	
Lot 102 Lakes Road Landscape Works	10,000	4,960	5,040	
	13,738,592	423,213	13,315,379	
Plant and Equipment				
4009MY Light Vehicle - Director P&C	28,980	35,732	(6,752)	
4013MY Utility - Mgr Operations	0	38,098	(38,098)	Fully funded by Insurance
4017MY Light Vehicle - Mgr Rangers & Emergency	28,000	31,880	(3,880)	
4025MY Utility - Parks Maintenance Supervisor	35,000	33,957	1,043	
4026MY Utility - Reticulation	46,575	0	46,575	
4031MY Utility - Chief Bushfire Control Officer	39,330	0	39,330	
4034MY Utility - Development Engineer	39,330	0	39,330	
4036MY Drainage Truck (with Hiab)	245,000	0	245,000	
4044MY Light Vehicle - Place Leader	23,805	0	23,805	
4045MY Light Vehicle - Manager AIP	28,980	0	28,980	
4050MY Grader	435,600	0	435,600	
4063MY Zero Turn Mower	27,500	0	27,500	
4065MY Zero Turn Mower	27,500	0	27,500	
4088MY Trailer - Tipper	113,975	0	113,975	
Trailer Refurbishments	37,560	0	37,560	
	1,157,135	139,668	1,017,467	
Furniture and Equipment				
Corporate Business System - OpenOffice	122,206	0	122,206	
Infocouncil Agenda Software	0	4,015	(4,015)	Carry forward from 2019/2020
Computer Software	43,978	0	43,978	
Dwellingup National Adventure & Trails Centre	0	69,043	(69,043)	Budget under Land & Buildings
Murray Aquatic & Leisure Centre Pool Equipment	45,650	7,255	38,395	
Murray Aquatic & Leisure Centre Capital Equipment	48,551	0	48,551	
	260,385	80,312	180,073	
Infrastructure - Roads				
Municipal Funded				
Boyd Road	40,000	16,463	23,537	
Murray Street (Coolup)	10,000	0	10,000	
Road Shoulder Improvements	50,000	0	50,000	
Bus Routes	15,000	7,772	7,228	
Reseals - Intersections	50,000	0	50,000	
Reseals - Rural	60,000	16,817	43,183	
Resheeting	95,333	0	95,333	
Traffic Management	40,000	15,895	24,105	
Kerbing Improvements	32,508	0	32,508	
Regional Road Group				
Burnside Road	375,000	85,968	289,032	
Lakes Road	105,000	73,219	31,781	
Hopeland Road	60,000	0	60,000	
Paterson Road	375,000	32,663	342,337	
Del Park Road	375,000	19,280	355,720	
State Blackspot				
Paterson Road	350,000	103,456	246,544	
Carrabungup Road	400,000	3,350	396,650	
Nanga Road	110,000	2,182	107,818	
Roads to Recovery				
Coolup Road South	200,000	2,298	197,702	
Marinup Street	300,000	16,267	283,733	
Resheeting	51,606	11,890	39,716	
Other Funded				
Hamelin Road (Other Funded)	0	43,000	(43,000)	
	3,094,447	450,518	2,643,929	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020

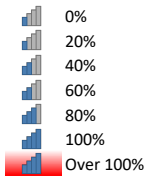
INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

	Original Budget	YTD Actual	Variance Under(Over)	Comments
Infrastructure - Other				
 Pinjarra Cemetery Upgrade	15,000	0	15,000	
 Murray River Foreshore Works	465,908	46,701	419,207	
 Cantwell Park	100,000	0	100,000	
 York Road Park	45,000	0	45,000	
 Gowman Reserve	50,000	0	50,000	
 Minor Parks Development	35,000	0	35,000	
 Murray River Country Estate Irrigation	35,000	0	35,000	
 Parks & Reserves Renewal Works	44,573	0	44,573	
 Sir Ross McLarty Cricket Wicket	78,930	0	78,930	
 Pinjarra Bowling Club Green Upgrade	26,500	0	26,500	
 Gowman Way Park Renewal	0	10,658	(10,658)	Carry forward from 2019/2020
 Dwellingup National Adventure & Trails Centre	0	76,708	(76,708)	Budget under Land & Buildings
 Corio Road Tip Face	607,097	0	607,097	
 Annual Pathway Renewal	195,615	20,437	175,178	
 Path Upgrades	100,000	0	100,000	
 Drainage Program	36,340	0	36,340	
 James Street Drainage	28,045	0	28,045	
 North Yunderup Rd Bridge #3537A	3,677,000	0	3,677,000	
 Regional Road Bridge Program	265,646	0	265,646	
 Redcliffe Pedestrian Bridge	100,000	0	100,000	
 Pelicans Reserve Pedestrian Bridge	205,000	0	205,000	
 James Street Pedestrian Bridge	600,000	44,070	555,930	
 Burnside Road Traffic Bridge - 3530	0	3,232	(3,232)	Carry forward from 2019/2020
 Edenvale Complex Ground Upgrades	37,626	0	37,626	
	6,748,280	201,806	6,546,474	
Grand Total	24,998,839	1,295,517	23,703,322	

Capital Expenditure Total

Level of Completion Indicators



Percentage YTD Actual to Original Budget
Expenditure over budget highlighted in red.

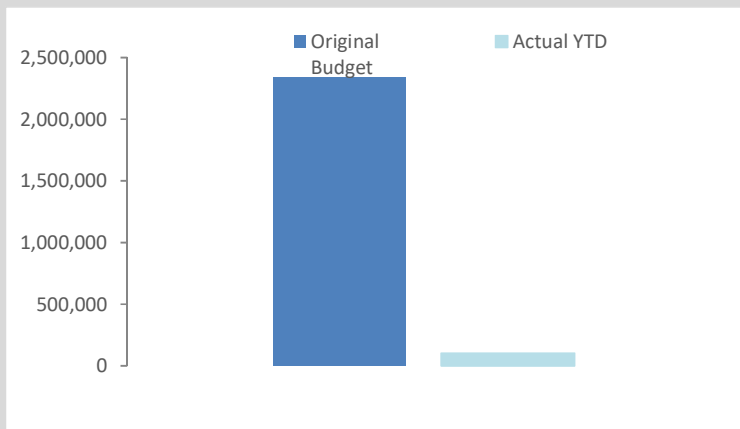
Variance is calculated on:
Original Budget vs YTD Actual

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020**

**OPERATING ACTIVITIES
DISPOSAL OF ASSETS**

	BUDGET			YTD Actual			Profit (Loss)
	Original Budget	YTD Budget	Actual	Cost	Accum Depr	Proceeds	
4015MY Utility - Exec Manager Strategic Development	\$ 15,960	\$ 15,960	\$ 21,136	\$ 32,000	\$ 11,500	\$ 21,136	\$ 636
4017MY Light Vehicle - Manager Rangers & Emergency	13,680	13,680	21,364	37,424	16,308	21,364	247
4025MY Utility - Parks Maintenance Supervisor	13,680	13,680	23,464	30,000	12,900	23,464	6,363
4026MY Utility - Reticulation	7,245						0
4027MY Utility - Manager Governance	12,540	12,540	24,373	30,000	12,900	24,373	7,273
4031MY Utility - Chief Bushfire Control Officer	12,420						0
4033MY Light Vehicle - Manager Community Development	7,980	7,980	10,909	17,000	9,020	10,909	2,929
4034MY Utility - Development Engineer	10,350						0
4036MY Drainage Truck (with Hiab)	70,000						0
4044MY Light Vehicle - Place Leader	7,245						0
4050MY Grader	175,450						0
4063MY Zero Turn Mower	7,200						0
4065MY Zero Turn Mower	7,200						0
4088MY Trailer - Tipper	31,725						0
Part lots of 102 Lakes Road	1,945,000						0
	2,337,675	63,840	101,245	146,424	62,627	101,245	17,448

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$2,337,675	\$101,245	4%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020

OPERATING GRANTS AND CONTRIBUTIONS

	Annual Budget	YTD Revenue Actual
	\$	\$
Operating Grants and Subsidies		
General purpose funding		
Grants Commission - General Purpose Grant	443,396	110,152
Grants Commission - Untied Roads Grant	397,662	98,923
Grants Commission - Special Projects	0	71,007
Law, order, public safety		
Bushfire Brigade Grants	249,861	67,421
Bushfire Brigade Grants	16,572	0
Murray State Emergency Service	42,708	11,463
Fire Control Administration	1,000	0
Bushfire Risk Management	174,505	174,505
Education and welfare		
Seniors Week	1,000	0
Dwellingup Seniors Village Hub	8,000	0
Drug Aware Y Culture	3,777	0
Community amenities		
Dwellingup Trail Town COVID-19 Recovery Project	5,000	0
Delta Monitoring	569	0
Sustainable Agriculture Tool	5,606	0
Pinjarra Wetlands Project	2,925	0
Grant Funded Programs	500	0
Community Infrastructure Plan	3,388	0
Coastal Hazard Risk Planning Strategy	75,000	0
Recreation and culture		
Thank a Volunteer	1,010	0
Peel Business Park Environmental Impact Assessment	44,260	0
Pinjarra Festival	39,784	10,800
Christmas Carnival	14,500	0
Back to Pinjarra Commemoration - Bindjareb Boodja	5,000	5,000
Warma Way Jetty & Boat Ramp	30,000	0
STEM Project	20,000	0
Children's book week	2,150	3,375
Regional Sporting Precinct	16,470	0
Sir Ross McLarty Cricket Wickets	0	23,433
Bindjareb Boodja 2020	0	5,000
Department of Water - community consultation workshops	0	4,960
Transport		
Main Roads WA Direct Grant	213,095	212,565
Economic services		
Transform Peel	225,618	0
Dwellingup Futures	109,037	0
Harvest Highway Feasibility	65,000	(10,000)
SME Innovation Voucher Project	1,500,000	0
BBRF Trails Project (DBCA)	1,324,679	0
	5,042,072	788,605
Operating Contributions		
Governance		
IT Penetration Testing	11,200	0
General purpose funding		
Alcoa Community Partnership Funding	262,135	0
Law, order, public safety		
Community Emergency Services	54,525	11,382
Community amenities		
Alcoa Community Grants	18,000	0
Recreation and culture		
Sir Ross McLarty Recreation Complex	13,703	0
Volunteer Appreciation Project 2020	0	1,500
Transport		
Contributions to Road Maintenance	5,000	0
Heavy Haulage Contributions	30,240	0
Main Roads Tree Pruning		5,600
	394,803	18,482
TOTALS	5,436,875	807,088

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2020

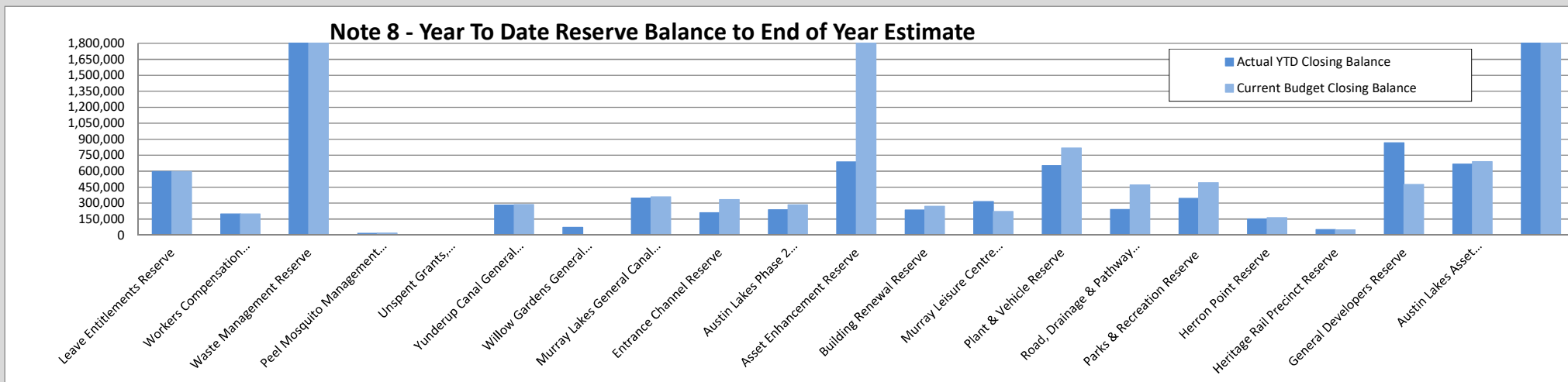
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Annual Budget	YTD Revenue Actual (b)
	\$	\$
Non-Operating Grants and Subsidies		
Recreation and culture		
WAHPA Project	0	65,000
Murray River Foreshore Project	200,000	100,000
Sir Ross McLarty Cricket Wicket	24,000	0
Dwellingup National Adventure & Trails Centre	521,992	521,992
Transport		
North Yunderup Road Traffic Bridge - 3537	3,677,000	0
Burnside Road (RRG)	250,000	100,000
Lakes Road (RRG)	70,000	100,000
Hopeland Road (RRG)	40,000	16,000
Paterson Road (RRG)	250,000	196,000
Del Park Road (RRG)	250,000	100,000
Paterson Road (Blackspot)	233,333	0
Carrabungup Road (Blackspot)	266,667	110,667
Nanga Road (Blackspot)	73,333	30,933
Coolup Road South (R2R)	200,000	0
Marinup Street (R2R)	300,000	0
Resheeting (R2R)	51,606	0
Economic services		
Agri-Innovation Precinct	12,665,019	0
James Street Pedestrian Bridge	588,422	294,211
	19,661,372	1,634,803
Non-Operating Contributions		
Recreation and culture		
Edenvale Old Schoolmaster's House	10,000	0
Sir Ross McLarty Cricket Wicket	10,000	0
Austin Lakes Asset Replacement Contributions	10,000	0
Transport		
Del Park Road	70,000	0
Old Mandurah Road upgrade for subdivision		21,185
	100,000	21,185
Total Non-operating grants, subsidies and contributions	19,761,372	1,655,988

Cash Backed Reserves

Reserve	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
Leave Entitlements Reserve	\$ 597,002	\$	\$	\$ 0	\$	\$ 0	\$	\$ 597,002	\$ 597,002
Workers Compensation Reserve	198,003			0		0		198,003	198,003
Waste Management Reserve	2,732,981			3,155,447		(3,740,772)		2,147,656	2,686,253
Peel Mosquito Management Reserve	16,828			2,300		0		19,128	17,184
Unspent Grants, Contributions & Loans Reserve	0			0		0		0	0
Yunderup Canal General Maintenance Reserve	281,377			51,274		(46,520)		286,131	281,350
Willow Gardens General Canal Maintenance Reserve	73,355			6,431		(75,033)		4,753	73,352
Murray Lakes General Canal Maintenance Reserve	347,094			32,062		(20,086)		359,070	347,079
Entrance Channel Reserve	218,370			116,178		0		334,548	209,662
Austin Lakes Phase 2 Maintenance Reserve	238,225			44,560		0		282,785	238,225
Asset Enhancement Reserve	617,609			2,980,000		(748,434)		2,849,175	687,459
Building Renewal Reserve	235,060			36,351		0		271,411	235,060
Murray Leisure Centre Capital Reserve	315,269			34,217		(130,000)		219,486	315,269
Plant & Vehicle Reserve	845,869			0		(28,980)		816,889	652,167
Road, Drainage & Pathway Reserve	240,031			230,240		0		470,271	240,031
Parks & Recreation Reserve	344,180			147,768		0		491,948	344,180
Herron Point Reserve	152,331			43,494		(32,529)		163,296	151,918
Heritage Rail Precinct Reserve	52,633			44,270		(47,190)		49,713	52,190
General Developers Reserve	865,826			0		(391,492)		474,334	865,826
Austin Lakes Asset Replacement Reserve	667,103			21,500		0		688,603	667,103
	9,039,146	0	0	6,946,092	0	(5,261,036)	0	10,724,202	8,859,313

Note 8 - Year To Date Reserve Balance to End of Year Estimate



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 OCTOBER 2020

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	No Change -(Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget Adoption		Opening Surplus(Deficit)				1,315,485
Asset Enhancement Reserve	OCM20/157	Transfer From Reserves		50,000		1,365,485
Exchange Hotel Redevelopment	OCM20/157	Operating Expenses			(50,000)	1,315,485
Asset Enhancement Reserve	OCM20/159	Transfer From Reserves		103,000		1,418,485
South Yunderup Pavilion	OCM20/159	Operating Expenses			(103,000)	1,315,485
MALC Capital Reserve	OCM20/160	Transfer From Reserves		130,000		1,445,485
MALC Boiler Units	OCM20/160	Capital Expenses			(130,000)	1,315,485
Asset Enhancement Reserve	OCM20/180	Transfer From Reserves		300,000		1,615,485
Lot 1261 Willowdale Road Gravel Pit	OCM20/180	Capital Expenses			(300,000)	1,315,485
General Developers Reserve	OCM20/181	Transfer From Reserves		43,000		1,358,485
Hamelin Road Extension	OCM20/181	Capital Expenses			(43,000)	1,315,485
Closing Funding Surplus (Deficit)				626,000	(626,000)	1,315,485

Outstanding Council Resolutions - November 2020



Open Resolutions/Items

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 22 October 2020 - 11.12 Replacement and Disposal of the Current Drainage Truck	Alan Smith	22/10/2020		In Progress	50	That Council: 1. accepts the Confidential Assessment Report by the evaluation panel for the Replacement and Disposal of the current Drainage Truck; 2. accepts the offer submitted by Isuzu Australia Limited under the WALGA Preferred Supplier Contract NPN 04-13 to supply a Drainage Truck; and 3. advises all other tenderers that their tender submissions were unsuccessful.		Alan Smith Nov 11, 2020 05:19 PM
OCM 22 October 2020 - 11.11 Replacement and Disposal of current Construction Caterpillar 12M Motor Grader	Alan Smith	22/10/2020		In Progress	50	That Council: 1. accepts the Confidential Assessment Report by the evaluation panel for the replacement and disposal of the current construction Caterpillar 12m Motor Grader; 2. accepts the offer submitted from Westrac under the WALGA Preferred Supplier Contract NPN 2.15 to supply a new Caterpillar 140 Motor Grader; 3. accepts the offer from the Shire of Waroona for the purchase of the existing construction Caterpillar 12M Motor Grader (Plant Number PV4050); and 4. advises all other tenderers that their tender submissions were unsuccessful.		Alan Smith Nov 11, 2020 05:19 PM
OCM 22 October 2020 - 11.5 Rates Waiver – Pinjarra Harness Racing Club Inc	Tracie Unsworth	22/10/2020		In Progress	75	That Council grants the Pinjarra Harness Racing Club Inc a waiver of the increase to the annual rates and any associated interest charges on the property situated at 7 Paceway Court Pinjarra (Assessment 187) resulting from the construction of the new horse stall facility for the following financial years: •2019/2020 \$5,165.83 •2020/2021 \$5,165.83	Account holder notified, Waiver being applied to assessment	Ben Jordan Nov 10, 2020 09:54 AM
OCM 22 October 2020 - 11.4 Periodic Local Law Review – Shire of Murray Pinjarra Cemetery Local Law 2006 and Shire of Murray Waste Local Law 2016 & Proposed Pinjarra Cemetery Amendment Local Law 2020	Robert Marlborough	22/10/2020		In Progress	50	That Council: 1. by Absolute Majority, accepts the completion of the periodic review of the Shire of Murray Pinjarra Cemetery Local Law 2006 and Shire of Murray Waste Local Law 2016, as required by section 3.16(4) of the Local Government Act 1995, with the determination, as follows – a. the Shire of Murray Waste Local Law 2016 remains in effect and amendment or repeal of this local law is not required; and b. the Shire of Murray Pinjarra Cemetery Local Law 2006 be amended by making the proposed Pinjarra Cemetery Amendment Local Law 2020, as provided at Appendix 6, pursuant to section 3.12 of the Local Government Act 1995; 2. approves for the proposed Pinjarra Cemetery Amendment Local Law 2020 to be advertised in accordance with section 1.8 of the Local Government Act 1995; and a. to make copies of the proposed local law available to the public with a submission period being open for a minimum period of 6 weeks; and b. to send a copy of the proposed local law to the Minister for Local Government; and 3. be provided with a further report on the proposed local law after the close of submissions in order to formally consider making the Pinjarra Cemetery Amendment Local Law 2020, by Absolute Majority in accordance with the provisions of the Local Government Act 1995.	Advertising arranged for proposed Pinjarra Cemetery Amendment Local Law for the Local Newspaper on 4/11/2020/ Submission period open until 23 December 2020. Letter will be sent to Minister of Local Government with copy of proposed Local Law on 4 November 2020.	Robert Marlborough Oct 29, 2020 01:43 PM
OCM 24 September 2020 - 11.13 Proposed Extractive Industry – Lot 1261 Willowdale Road	Alan Smith	24/09/2020		In Progress	65	That Council: 1. authorises the Chief Executive Officer to negotiate and endorse a long term lease agreement with Alcoa for the purpose of gravel extraction for Public Purposes; 2. establishes an Infrastructure Account of \$300,000 from the Asset Enhancement Reserve to develop and manage the extractive industry site at Lot 1261 Willowdale Road for future infrastructure provision; and 3. develops a Business Plan for the proposed Extractive Industry at Lot 1261 Willowdale Road.	Alcoa have confirmed they are supportive of the lease arrangement and provided approval to undertake initial environmental investigations. Final lease documents will be progressed to enable senior members of Alcoa to review following the initial environmental review and business planning.	Alan Smith Oct 6, 2020 03:00 PM

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 24 September 2020 - 11.12 Tender T20/6 – Pinjarra Suspension Bridge Renewal – Contractor & Tender Selection Criteria	Marty Harrop	24/09/2020		In Progress	75	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorse the tender selection criteria for Tender T20/6 – Pinjarra Suspension Bridge Renewal; <p>Experience: Demonstrated successful experience in major bridge design and refurbishment projects with related experience in the design and construction of similar bridges. 25% Methodology: Clearly articulate the methodology to be implemented in the construction process. <input type="checkbox"/> 10% Capacity: Outline your capacity to undertake the appointment and the resources to be allocated. <input type="checkbox"/> 20% Demonstrated Understanding: Demonstrate your understanding of the project requirements. <input type="checkbox"/> 10% Tendered Fees: Clearly outline the pricing differences between alternative designs <input type="checkbox"/> 35%</p> <ol style="list-style-type: none"> 2. approves for the Chief Executive Officer to publicly invite Tender T20/6 – Pinjarra Suspension Bridge Renewal, State wide for the construction work in accordance with the provisions of the Local Government Act 1995 and in compliance with any of the funding partners requirements; 3. invite the tender under separable portions for two alternative bridge designs to address maintenance and bridge design code standards; and 4. undertakes public consultation on the two alternative bridge designs to determine the community and local business preferences to assist with the outcome of Tender T20/6 – Pinjarra Suspension Bridge Renewal. 	Public consultation has commenced, tender documents are nearing finalisation.	Alan Smith Oct 6, 2020 02:52 PM
OCM 24 September 2020 - 11.8 <input type="checkbox"/> Lease and Management Order Request – North Yunderup Country Women’s Association Hall – North Yunderup Community Group	Krystal Dawe	24/09/2020		In Progress	70	<p>That Council:</p> <ol style="list-style-type: none"> 1. supports a lease agreement being entered into between the Shire of Murray and the Country Women’s Association of Western Australia (Inc) for the CWA Hall located at Lot 1 (45) Culeenup Road, North Yunderup for a period of one year with a similar option period; 2. authorises the Chief Executive Officer to negotiate and endorse a lease agreement with the Country Women’s Association of Western Australia (Inc) with the annual rent being five hundred dollars (\$500.00), plus GST; 3. supports a management agreement being entered into between the Shire of Murray and the North Yunderup Community Group for the CWA Hall located at Lot 1 (45) Culeenup Road, North Yunderup for a period of one year with a similar option period; and 4. authorises the Chief Executive Officer to negotiate and endorse a management agreement with the North Yunderup Community Group. 	Shire officers have started negotiations with the Country Womens Association of Western Australia on a lease agreement	Leanne McGuirk Nov 4, 2020 04:08 PM
OCM 24 September 2020 - 11.4.1 <input type="checkbox"/> Matter Arising - Application for Rating Exemption – Access Housing Australia Ltd	Tracie Unsworth	24/09/2020		In Progress		<p>That Council:</p> <ol style="list-style-type: none"> 1. continues to lobby through WALGA to remove any ambiguity in the Act that grants exemptions to charitable organisations such as Access Housing and thereby removing the impost to the general rate payer; and 2. officers investigate an appropriate mechanism through rate payer notices in the future to identify the cost subsidy borne by the rate payer. 	To be considered as part of the Rating Strategy.	Tracie Unsworth Oct 7, 2020 05:06 PM
OCM 27 August 2020 - Item 10.1.2 Amalgamation of Shire of Murray and Shire of Waroona Local Emergency Management Committees	Ron Porter	27/08/2020		In Progress	80	<p>That Council supports:</p> <ol style="list-style-type: none"> 1. the amalgamation of the Shire of Murray and Shire of Waroona Local Emergency Management Committees; and 2. the Chief Executive Officer overseeing the formation of a Working Group to establish the administration arrangements of the combined Local Emergency Management Committee and then seek final endorsement from the State Emergency Management Committee. 	Identical item endorsed at the Shire of Waroona Ordinary Council meeting on the 22/09/2020. A terms of reference establishing combined structure and administration arrangements is being prepared before final endorsement is sought from State Emergency Management Committee (SEMC) in early December	Ron Porter Nov 5, 2020 09:10 AM

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 27 August 2020 - Item 10.1.1 Beach Emergency Number (BEN) Signs	Ron Porter	27/08/2020		In Progress	50	That Council supports: 1. suitable locations being identified adjacent to the Peel Inlet and along the Murray and Serpentine Rivers, in consultation with stakeholders, for the potential installation of Beach Emergency Number (BEN) signs; 2. investigations be made into additional Beach Emergency Number (BEN) sign locations at approved and dedicated mountain bike and 4WD trail heads in the Dwellingup region; 3. correspondence be sent to the Director General of the Department of Biodiversity Conservation and Attractions seeking support for the installation of Beach Emergency Number (BEN) signs at suitable locations within the Lane Poole Reserve, Dwellingup; 4. grant funding options be investigated to offset the costs associated with the installation of Beach Emergency Number (BEN) signs within the district; and 5. a further report to be presented to Council to consider costs should grant funding not be secured.	Identical item endorsed at the Shire of Waroona Ordinary Council meeting on the 22/09/2020, will progress both Council recommendations as a single project.	Ron Porter Nov 5, 2020 09:11 AM
OCM 27 August 2020 - Item 11.8 The Exchange - Covid-19 Recovery Project	Dean Unsworth	27/08/2020		In Progress	20	Recommendation/Council decision attached	Economic analysis being developed in preparation for a Building Better Regions Fund grant application. Architectural firm has been engaged as part of project team. Project is currently progressing well to achieve BBRF timelines.	Leanne McGuirk Nov 4, 2020 04:10 PM
OCM 25 June 2020 - Item 16.1 Confidential Report – Business Plan Outcome and Sale of Lots 301 to 305 Dewar Road and Lots 306 to 310 Beau Sovereign Court, North Dandalup (Formerly Lot 102 Lakes Road)	Robert Marlborough	25/06/2020		In Progress	90	That Council: endorses the Officers Recommendation included in the report for Item 16.1 provided under confidential cover.	Land titles received 4 September 2020. Agent appointed to Auction the lots to be sold. Auction date set as 10 October 2020. Statutory advertising arranged. Settlement Agent appointed to deal with land actions resulting from the auction. Auction held 10 October 2020. All lots passed in. As of 29 October 2020 two offers and acceptances received for Lot 303 Dewar Road and Lot 308 Beau Sovereign Court. Marketing for remaining lots ongoing.	Robert Marlborough Oct 29, 2020 01:48 PM

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 25 June 2020 - Item 11.6 Amendment No. 316 to Town Planning Scheme No. 4 - Proposed Equestrian Zone, Lots 462 and 502 South Western Highway, Blythewood	Rod Peake	25/06/2020	30/09/2020	In Progress	50	That Council: 1. pursuant to Section 75 of the Planning and Development Act 2005 resolves to prepare Amendment No 316 to the Shire of Murray Town Planning Scheme No. 4 to rezone portion of Lot 462 and Lot 502 South Western Highway, Blythewood, from Rural and Private Recreation to Special Use – Equestrian, with a range of suitable conditions that limit the use of the site to equestrian related activities and provide for the orderly progressive development of the land, including the need for a structure plan to guide development. 2. pursuant to Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 specifies that the Amendment is a standard amendment as it is considered not to comfortably fall within either the complex or basic amendment categories and will not result in any significant environmental, social, economic or governance impacts on land within the Scheme area; 3. authorises the Shire President and Chief Executive Officer to sign and seal the scheme amendment documents prepared to the satisfaction of the Director Planning and Sustainability; 4. authorises the amendment to be forwarded to the Environmental Protection Authority for consideration of the need for environmental assessment in accordance with section 81 of the Planning and Development Act; and 5. following compliance with sections 81 and 82 of the Act, proceeds to advertise the amendment for a period of at least 42 days.	Scheme Amendment Documents prepared and referred to Environmental Protection Authority.	Rod Peake Nov 11, 2020 03:25 PM
OCM 22 June 2017 – Item 16.1 Dwellingup Community Compact Draft Position Statement – Bauxite Mining in and Around Dwellingup - CONFIDENTIAL	Dean Unsworth	1/07/2018	30/06/2022	In Progress	75	That Council: 1. supports the recommendations of the Chief Executive Officer as presented in the table of 12 actions recommended by the Dwellingup Community Compact; 2. delegates to the Shire President and Chief Executive Officer to negotiate further with the Dwellingup Community Compact and Alcoa regarding the proposed Dwellingup Discovery Forest, but that Council fully supports this concept in principle; and 3. requests a further report following further negotiations with stakeholders and following the future public meeting with the community.	Consultant will present a first draft in November 2020.	Dean Unsworth Oct 26, 2020 09:44 AM

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 23 August 2018 - Item 11.6 Land Encroachments & Other Structures – Closure of Unmade Road – Ballee Island, South Yunderup	Robert Marlborough	23/08/2018	30/06/2021	In Progress	66	That Council: 1. approves for the Chief Executive Officer to formally progress with the Minister for Lands, through the Department of Planning, Lands and Heritage the closure of the unmade road reserve and the creation of a new Crown Reserve for the purposes of "foreshore" on Ballee Island, South Yunderup, with the following outcomes to be achieved: (a) the Crown Reserve land is to be managed by the Shire under a management order; (b) the new Crown Reserve boundaries are to be established in such a way to ensure 3 metre setbacks are provided to accommodate the patio encroachment from Lot 87 Ballee Island and the existing dwelling encroachment from Lot 83 Ballee Island; (c) a 5 metre wide easement being established within the new Crown Reserve to provide ongoing protection to existing Water Corporation infrastructure; (d) define the areas proposed in point 2; 2. pending the closure of the unmade road reserve and the creation of the new Crown Reserve actively encourage the Department of Planning, Lands and Heritage to facilitate suitable formal lease arrangements and the appropriate Peel Region Scheme consents, for an initial period of 10 years; (a) with the owner of Lot 82 Ballee Island for existing cottage (dwelling) adjacent to this property; (b) with the owner of Lot 83 for Gazebo and other structure adjacent to this property; 3. after receiving confirmation from the Department of Planning, Lands and Heritage that points 1 and 2 are supported and being actioned a further report be prepared for Council to consider the full cost breakdown of survey and other associated costs; and 4. authorises the Chief Executive Officer to continue engaging with the landowners of Lots 82, 83 and 87 Ballee Island to determine equitable contributions towards the cost of the survey works.	Funding approved in 20/21 budget to undertake formal survey work to progress outcomes on the land encroachments	Robert Marlborough Sep 2, 2020 03:05 PM
OCM 22 November 2018 – Item 11.9 Pinjarra Massacre Memorial Project	Leanne McGuirk	22/11/2018	30/06/2021	Deferred	30	That Council supports: 1. the Pinjarra Massacre Memorial Project in principle, including the development of a concept plan; 2. allocation of in kind workforce resources to assist in the development of a concept plan; 3. further consideration of the provision of financial and/or in kind support, following the completion of a concept plan; and 4. investigation into the opportunities of a Joint Management Agreement over Crown Reserve 31032.	This project is driven by the Department of Planning, Lands & Heritage and the Gnaala Karla Booja members, with the Shire playing a supporting role as one of the stakeholders. The project has been deferred by DPLH due to inherent political issues within the GKB members, with funding for preparation of a plan being returned by MDAA to DPLH late 2019. Advice from State is that project has been deferred pending internal consideration / decision by DPLH. Meeting was held between Shire and DPLH in late June 2020 where it was decided that project needs to be driven and lead by community, with the State and Shire providing an enabling role. No further action will be undertaken by the State unless directed to do so by the community. Shire officers have advised local elders of the above and the Shire's support for the project and providing any assistance required to progress the project	Leanne McGuirk Nov 4, 2020 04:11 PM

Name	Owner	Start Date	End Date	Status	Complete %	Recommendation/Council Decision	Progress Comment	Last Updated
OCM 27 June 2019 – Item 11.24 Lower Murray River – Foreshore Stabilisation Guidelines	Alan Smith	27/06/2019	30/06/2021	In Progress	85	That Council: 1. supports the introduction of Foreshore Stabilisation Guidelines for the Lower Murray River; 2. continues to engage with Community Associations to inform and add value to the introduction of the Foreshore Stabilisation Guidelines for the Lower Murray River; 3. seeks approval from the Department of Water and Environmental Regulation (DWER) and Department of Planning Lands and Heritage (DPLH) for any required environmental and structural works within the Foreshore Stabilisation Guidelines for the Lower Murray River riverbanks that abut areas under the management of the Shire of Murray; and 4. once approvals have been obtained from DWER and DPLH for environmental and structural works on the Riverbanks, an engagement strategy be initiated to enable ongoing liaison directly with the community within proximity of the Lower Murray River.	Further review of the riverbanks has been undertaken to finalise the requirements for the proposed design of the riverbank retaining wall to ensure they meet the satisfaction of both the Department of Water and Environmental Regulation and the Department of Planning, Lands and Heritage.	Alan Smith Sep 14, 2020 03:10 PM
OCM 19 December 2019 – Item 15.2 Plus 8 Peel Capacity Building Program	David Arkwright	19/12/2019	30/06/2021	In Progress	75	That Council, in the event of a successful application to the State Government's X Tend grant program: 1. approves the proposed delivery of capacity building programs for startups and SME's – predominantly in the food and agri-business sector, but also in other sectors as may be determined at the time of implementation; 2. approves that priority be given to Murray and Peel startups and SME's, with the option to include enterprise from beyond the Peel Region; 3. approves the working relationship with Spacecubed Ventures Pty Ltd, to deliver the capacity building programs as set out in the application to the X-tend grant fund; and 4. endorses the Shire's contribution of \$44,825 be funded over two financial years, with \$19,825 transferred from the 2019/20 Economic Development Initiatives budget and the remaining \$25,000 from recognised savings in the LTFP 2020/21 allocation for the GRV revaluation expenses.	Leap event has taken place. Sprint is also now underway through November being held at the Courthouse. An additional third initiative will be one-on-one mentoring of SME's to be run during January and February	David Arkwright Nov 11, 2020 01:31 PM
OCM 27 February 2020 Item - 11.10 Support to Southern Dirt	David Arkwright	27/02/2020	30/06/2021	In Progress	50	That Council: 1. approves that funding be set aside of \$15,000 for 2020/2021 and \$10,000 for 2021/2022 - to support the activities of Southern Dirt in the Shire of Murray and the wider Peel region; 2. agrees that the \$15,000 contribution in the 2020/2021 financial year be specifically directed to the activities that Southern Dirt is undertaking as part of its recently approved REDS grant through the Peel Development Commission; and 3. agrees that the \$10,000 contribution to Southern Dirt in the 2021/2022 financial year be made subject to an agreement between Southern Dirt and the Shire of Murray as to the specific activities that the funding will support, and also subject to confirmation that other Local Governments and organisations in the Peel region are also providing funding support for key activities to be carried out by Southern Dirt in that financial year.	Southern Dirt has commenced work on Peel Food Event for 2021, and building a beef cluster. SD has also advanced the Peel network and is now seeking funding from Lottery West for a substantial on-line platform for southern WA. Southern Dirt also developing a support program for farmers on smaller land holdings.	David Arkwright Nov 11, 2020 01:31 PM

That Council:

1. supports the development of a detailed plan, feasibility and designs for the Shire of Murray to undertake the redevelopment of the Exchange Hotel in the theme presented at Appendix 12, that includes:
 - a Microbrewery/Tavern;
 - a Producers & Makers Co-operative Space; and
 - a pop-up Alfresco Space;that will create a multi-faceted and integrated economic and social precinct that will provide a varying range of experiences to invigorate the town of Pinjarra;
2. supports officers undertaking further detailed investigations associated with implementation of the Exchange Hotel Micro-brewery and Co-Op Initiative, including but not limited to preliminary engagement with local producers and potential stakeholders / lessees to gauge level of interest in proposal;
3. allocates \$50,000 from the Asset Enhancement Reserve to undertake:
 - detailed plans and costs associated with development including a quantity surveyor report;
 - cost estimates of internal and external fit-out required for implementation of the proposal as proposed;
 - an economic impact assessment and Business Case; and
 - a draft Business Plan that meets the statutory requirements of the Local Government Act;
4. supports in principle the funding model to redevelop the Exchange Hotel precinct as follows:

Estimated cost of redevelopment (up to)	(\$4,000,000)
Less	
Allocation from the Waste Reserve	\$1,000,000
<u>Funding from the Asset Enhancement Reserve</u>	<u>\$ 500,000</u>
Total estimated funds required to develop	(\$2,500,000)*

* Funding from the Waste Reserve would be replaced upon outright sale of the property or replenished over time as these funds are not required in the short term.

* Any grant funds secured would reduce the loan amount accordingly.

Option 1 – Short Term Lending Facility

- Drawn down at 3 monthly intervals: \$250,000 first two and \$500,000 thereafter
- Interest at 2% and paid quarterly
- Principal rolled over
- Total interest over the 22 month development phase - \$38,782
- Annual interest thereafter for the remaining 3 years - \$50,412
- Project closure being either:
 - a) outright sale of property; or
 - b) lease to operator;

- 5. notes that the funding model in recommendation 4 is not a formal allocation at this point, but that this is the preferred model if Council do progress to redeveloping the Exchange Hotel precinct; and**
- 6. instructs the Chief Executive Officer to provide to Council for consideration, plans, findings and further recommendations from the detailed investigations undertaken.**

Delegated Decisions of Development Approvals for October 2020

Application Number	Reason For Permit	Site Address	Decision	Lodged Date	Decision Date
616-172-1	Jetty Re-construction	164 Banksia Terrace, South Yunderup WA 6208	Issued	7/10/2020	2/10/2020
616-239-1	Jetty Reconstruction	Lot 65 Lloyd Avenue, Ravenswood WA 6208	Issued	14/09/2020	9/10/2020
616-241-1-1	Floating Air Birth Dock - attached to jetty, not fixed.	Lot 2 Ballee Island _, Ballee Island WA 6208	Issued	7/10/2020	26/10/2020
P130/2020	Variation to Building Envelope and Outbuilding (Train Carriage to Ancillary Accommodation)	44 Serpentine Way, Stake Hill WA 6181	Issued	8/07/2020	28/10/2020
P153/2020	Dwelling, Shed, Granny Shed and Chook Pen	Lot 114 McMahon Road, North Dandalup WA 6207	Issued	11/08/2020	11/10/2020
P162/2020	Pasture Egg Production	934 Old Bunbury Road, West Coolup WA 6214	Issued	24/08/2020	27/10/2020
P167/2020	Single House and Outbuilding	Lot 104 Greyhound Retreat, Nambeelup WA 6207	Issued	28/08/2020	27/10/2020
P176/2020	Building Envelope Variation for Oversized Shed	8 Lazenby Avenue, Ravenswood WA 6208	Issued	4/09/2020	19/10/2020
P178/2020	Gazebo	3 Forrest Street, Pinjarra WA 6208	Issued	4/09/2020	25/10/2020
P188/2020	Outbuilding	55 Furnissdale Road, Furnissdale WA 6209	Issued	9/09/2020	28/10/2020
P200/2020	Family Day Care	40 Gibbs Circuit, Ravenswood WA 6208	Issued	21/09/2020	19/10/2020
P201/2020	Outbuilding	18 Eaglehawk Drive, Ravenswood WA 6208	Issued	21/09/2020	5/10/2020
P203/2020	Jetty and Mooring Pole	90 Moyup Way, South Yunderup WA 6208	Issued	23/09/2020	1/10/2020
P206/2020	Variation of Building Envelope for Dwelling	Lot 94 Hasluck Circuit, North Dandalup WA 6207	Issued	29/09/2020	7/10/2020
P207/2020	Carport	19 Batavia Quays, South Yunderup WA 6208	Issued	29/09/2020	21/10/2020
P208/2020	Shed for trailers and boat	170 Banksia Terrace, South Yunderup WA 6208	Issued	29/09/2020	26/10/2020
P209/2020	Variation of Building Envelope	18 Tranquil Retreat, Barragup WA 6209	Issued	29/09/2020	7/10/2020
P210/2020	Worker's Dwelling to Chalet	547 Mills Road, West Coolup WA 6214	Issued	29/09/2020	8/10/2020
P211/2020	Carport	3 Forrest Street, Pinjarra WA 6208	Issued	30/09/2020	25/10/2020
P213/2020	Move building envelope 11 meters back to preserve trees and minimise earthworks - Oversized Shed	Lot 96 Hasluck Circuit, North Dandalup WA 6207	Issued	30/09/2020	13/10/2020
P216/2020	R-Code Variation for Single House	40 Hampstead Parade, Ravenswood WA 6208	Issued	5/10/2020	25/10/2020
P218/2020	R-Code Variation for Dwelling	48 Hampstead Parade, Ravenswood WA 6208	Issued	5/10/2020	15/10/2020
P219/2020	Beauty Salon	81 Midsummer Circle, Pinjarra WA 6208	Issued	5/10/2020	29/10/2020
P220/2020	Ancillary Accommodation	Lot 43 Hamelin Road, North Dandalup WA 6207	Issued	7/10/2020	9/10/2020
P223/2020	Ensuite at Site 56 Peel Caravan Park, Furnissdale	598 Pinjarra Road, Furnissdale WA 6209	Issued	13/10/2020	27/10/2020
P225/2020	Single Storey Dwelling	24 Hampstead Parade, Ravenswood WA 6208	Issued	14/10/2020	29/10/2020
P226/2020	R-Code Variation for Reduced setback	16 Warma Way, South Yunderup WA 6208	Issued	14/10/2020	28/10/2020
P228/2020	Variation to Building Envelope	-	Issued	15/10/2020	29/10/2020
P229/2020	R-Code Variation for Dwelling	23 Weewar Circuit, South Yunderup WA 6208	Issued	16/10/2020	27/10/2020
P233/2020	Retaining Wall	96 Murray Waters Boulevard, South Yunderup WA 6208	Issued	21/10/2020	25/10/2020
P235/2020	Variation of Building Envelope	Lot/1002 Avoca Retreat, North Dandalup WA 6207	Issued	27/10/2020	29/10/2020