



Appendices

Ordinary Council Meeting

Thursday, 21 March 2024 at 5.30pm

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Appendices

Local Emergency Management Committee Meeting

**Third Quarter
Wednesday 14 February**



Minutes

Local Emergency Management Committee Meeting

Second Quarter
Wednesday 1 November 2023

Local Emergency Management Committee Meeting – 1 November 2023

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Local Emergency Management Committee Meeting - Unconfirmed Minutes 1 November 2023

Notice of Meeting

Minutes of the Local Emergency Management Committee meeting held at the Shire of Waroona Council Chambers – 52 Hesse Street, Waroona on Wednesday 1 November 2023. The Chairperson Mr. M Walmsley declared the meeting open the time being 10:00am.

1. ATTENDANCES

Members

M Walmsley	LEMC Chairperson / Shire President, Shire of Waroona
C Goff	LEMC EO/Emergency Management Officer, Shire of Murray
B Jordan	Manager MALC, Shire of Murray
S Macdonald	Manager WCRC, Shire of Waroona
P Thurkle	CESO, Shire of Waroona
S Thomas	CBFCO, Shire of Waroona
W Goodhill	Emergency Response Supervisor, Alcoa
R Wilson	CBFCO, Shire of Murray
M Robertson (Proxy)	Administration Officer (Ranger and Community Safety), Shire of Murray
S Watkins (Proxy)	Coordinator Business Continuity, DoH
C Pearson	OIC, WAPOL Pinjarra
K Tarver	OIC, WAPOL Waroona
C Hunter	Station Manager, St John Ambulance Pinjarra
C Louis	Principal, Pinjarra P

Ex-Officio

Q La Rosa	DEMA - Metro, DFES
C Norris	WHSE Advisor, Harvey Water

Guest

R Bloxsidge	Senior Infrastructure & Development Officer, Shire of Waroona
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2. ABSENT

Members

S Kirkham (Apology)	LEMC Chairperson / Councillor, Shire of Murray
M Duxbury (Apology)	Acting Senior District Emergency Services Officer, DoC
N Stevens (Apology)	CESC, Shire of Murray
J Kowal (Apology)	LRC/Manager Ranger and Community Safety, Shire of Murray
L Hay (Apology)	CEO, Bedingfield Park Inc Aged Care Facility
J Carter (Apology)	District Officer - Emergency Management, DFES

Ex-Officio

K Gill (Apology)	Manager Emergency Preparedness Disaster Response, DoH
J Gilliland (Apology)	Principal Response Advisor - Incident and EM, DPIRD

Local Emergency Management Committee Meeting - Unconfirmed Minutes - 1 November 2023

3. CONFIRMATION OF MINUTES OF MEETING

3.1 Confirmation of Minutes of Local Emergency Management Committee Meeting - refer to Appendix 1 – 2 August 2023

Committee Recommendation
LEMC23/007

Moved: P Thurkle

That the Minutes of the Shire of Murray & Waroona Local Emergency Management Committee Meeting held on 2 August 2023 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY 14:0

3.2 Review of Meeting Action Register – refer to Appendix 2

No amendments were made to the Shire of Murray & Waroona LEMC meeting action register. A copy is attached in **Appendix 2**.

4. BUSINESS ARISING

4.1 LEMC Exercise Schedule

Murray Airfield Exercise

C Goff advised that the previous Pinjarra Police OIC - Mark Howes has transferred to Fitzroy Crossing and welcomed the new Pinjarra Police OIC - Clyde Pearson. M Howes was going to assist with organising the Murray Airfield exercise, but due to his absence this has not happened.

R Wilson raised that in regards to the Murray Airfield, the Mandurah Career do regular exercises, therefore any disaster comes under DFES Mandurah Careers.

Q La Rosa raised that the requirement is for one exercise annually. M Walmsley stated that a date should be arranged for the LEMC exercise. It was raised that the exercise will be held at after the May 2024 LEMC meeting.

As C Goff will be going on maternity leave shortly and J Kowal is covering EM. J Kowal is to arrange a meeting with the LEMC Chairpersons, DFES and Police to organise the exercise.

Action: J Kowal to arrange a meeting with the LEMC Chairpersons, DFES and Police to organise LEMC exercise (Murray Airfield Plane Crash) to be held on Wednesday 1 May 2024.

LEMC Exercise / Major Incident Medical Management (MIMM's) Training

Joe Cuthbertson from St John's Ambulance reached out and would like to partner with the Shire of Murray to apply for the next round of AWARE Grant Funding. The funding would be to conduct an exercise and Major Incident Medical Management (MIMM's) Training for local Ambulance personnel (and other relevant key stakeholders). MIMM's is an internationally recognised certification of health disaster management training that is consistent with Department of Health practice.

C Hunter mentioned that funding is required for volunteers to be MIMM's trained due to a lack of resources training is necessary.

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Local Emergency Management Committee Meeting - Unconfirmed Minutes - 1 November 2023

St John's previously ran a successful exercise in the Wheatbelt and want to hold one in Dwellingup. M Robertson will invite Joe Cuthbertson to present at the next LEMC meeting and J Kowal will apply for AWARE funding.

5. State EM Preparedness Procedure 3.7 - LEMC Requirements**5.1 Every Meeting****5.1.1 Confirmation of LEMC Contact Details - refer to Appendix 3**

The updated LEMC Contact Register is attached in **Appendix 3**.

5.1.2 Review any Post-Incident Reports and/or Post-Exercise Reports

Nil.

5.1.3 Funding Nominations and Applications Progress

J Kowal will be applying for DRF funding for backup power for the evacuation centres and AWARE funding for the LEMC Exercise / Major Incident Medical Management (MIMM's) Training for Dwellingup. Q La Rosa advised that she can find out when the next round of AWARE funding will be available.

5.1.4 Bush Fire Risk Management Planning / Treatment Strategies Progress

R Bloxside advised that five treatments for MAF have been finished in Preston Beach as of September, but he is still waiting to hear back on a second round for Preston along the main road for vegetation. The results for the second round are to be announced shortly.

C Goff provided an update on behalf of N Stevens as she was an apology. The Shire of Murray MAF application for 9 rounds of treatment is still pending. Hoping to hear back with an outcome at the end of November.

5.1.5 Local Emergency Management Arrangements

Nil.

5.1.6 Review Business Plan Strategies and Record Key Achievements

Nil.

6. GENERAL BUSINESS**6.1 DFES - DEMA Metro - Appendix 4 - Q La Rosa**

A report has been submitted as per **Appendix 4**.

6.2 SoM - DCBFCO/North Dandalup VBFB FCO - Appendix 5 - P Thurkle

P Thurkle has provided a copy of the Standalone Bushfire Plan 2023-2024 for North Dandalup Primary School which is attached in **Appendix 5**. He mentioned that there is also one for Waroona High School and he will obtain a copy to distribute at LEMC.

It was also advised that SoW is working hard with the planning department, R Bloxside and the works manager for Preston Beach. The one way in one way out road access is becoming a concern. The question of what are our best options to assist the community in the event of a fire was raised. R Bloxside advised in regards to this that he has put

Page 3

Local Emergency Management Committee Meeting - Unconfirmed Minutes 1 November 2023

in an EOI for back up power supply at the Waroona Recreation Centre for the generators. A plan is being looked into for the one way in, one way out access, with an EOI to be put in for a professional to look at Preston Beach. DFES is to pass on recommendations for this, with Q La Rosa advising that SEMC will manage the funds.

6.3 St John Ambulance – Station Manager Pinjarra - C Hunter

C Hunter raised about internal emergency management training for volunteers and paramedics with commander training for major incident management. It was also mentioned that there is an increase of homeless people in within the Pinjarra area, advised to be aware for fire season.

6.4 SoW – CBFCO - S Thomas

S Thomas advised that there have also been issues with homeless people in Waroona and that they have been lighting fires. It was mentioned that external help may be needed to remedy the situation.

The question was raised of if there was a DBCA representative present at the meeting, as it was advised that there is no access through Yalgorup National Park due to logs on the firebreaks. K Laurendi is the DBCA representative invited to LEMC.

6.5 DoH – Coordinator Business Continuity – S Watkins

S Watkins advised that the DoH is working on firebreaks around Murray / Rockingham hospitals and that K Gill is providing education on travelling during bushfire season.

It was raised that a group of homeless people have set up in within Rockingham in the bush area. K Gill has been working with CoR and St Patrick's to move them on.

S Watkins thanked LEMC on behalf of K Gill.

6.6 SoM – CBFCO – R Wilson

R Wilson advised that the brigades have been preparing for bushfire season and that there is a lot of training happening. DFES has advised that it will be a bad season.

6.7 SoM - LEMC EO/Emergency Management Officer - C Goff

C Goff advised that she attended a Local Government Emergency Management District Meeting on 19 September 2023. City of Rockingham, City of Cockburn, City of Melville, City of Mandurah, City of Fremantle, City of Kwinana, Shire of Serpentine-Jarrahdale, Shire of Murray and Shire of Waroona are involved. This group is important for networking, passing on knowledge and resource sharing.

The group will be looking at amending the current LG EM Memorandum of Understanding (MOU) to include City of Kwinana.

6.8 SoW - LEMC Chairperson / Shire President - **Appendix 6** - M Walmsley

The teleconference on LEMC was raised, with reviews to come out in December. Q La Rosa advise that a report has been written and will go out for a 3-month consultation. This will look out how LEMC groups function and what can be changed or improved.

M Walmsley questioned Q La Rosa on our 'health check', to which it was advised that the Shire of Murray and Shire of Waroona LEMC operates well. Q La Rosa mentioned that she works with LEMC groups to keep them on track and that there are lots of different ways of keeping people engaged.

Local Emergency Management Committee Meeting - Unconfirmed Minutes 1 November 2023

Q La Rosa advised that the LEMC handbook has been endorsed and assists LEMC Executive Officers and the LEMC membership. A copy is attached in **Appendix 6**.

6.9. SoW - CBFCO - S Thomas

S Thomas advised that he has been trying to push a 'bushfire ready' approach through the Shire and they recently had an awareness day in Waroona hills. The question was also raised about funding, with Q La Rosa to follow up.

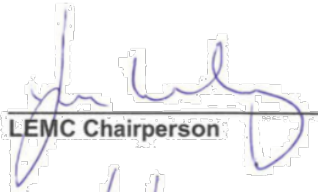
7. **NEXT MEETING**

The next Local Emergency Management Committee meeting will be held on Wednesday 7 February 2023 commencing at 10:00am. The meeting will be held at the Shire of Murray Lesser Hall at 1915 Pinjarra Road, Pinjarra (Between the Civic Centre and the Library).

8. **CLOSE**

There being no further business the Chairperson declared the meeting closed the time being 10:28am.

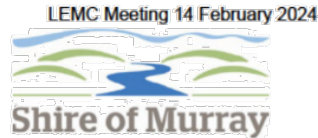
I confirm that these minutes were confirmed at the Local Emergency Management Committee (LEMC) meeting held on Wednesday 1 November 2023 as being a true and correct record of proceedings.



 LEMC Chairperson

14/2/2024

 Date



Appendix 2 - Item 3.2



Local Emergency Management Committee Meeting Action Register

Date Raised	Serial No	Item No	Subject	Action	Responsible Officer	Completion Date / Status
27 November 2013	09/13	7.1 Appendix 4	AWARE ERM Report <i>Risk Reference 35 – Flood/Flash flooding</i> Develop a Local Flood Management Plan	<p>04/05/16 Consultation with DFES to develop the plan. Meeting to be held in June 2016.</p> <p>02/08/17 Ongoing. Discuss further with Water Corp.</p> <p>07/02/18 Ongoing. Invite to the next LEMC meeting DFES.</p> <p>05/02/20 SEMC approved a review of the State Risk Project prior to commencing phase 5. The project commenced in 2013 and was designed to gain comprehensive and consistent understanding of the risks faced at state, district and local levels. The review will assess how to move forward with the knowledge and data collated.</p> <p>11/11/20 R Porter advised that the ERM Risk Assessment Workshops will cover all Hazards.</p> <p>03/11/2021 SES to follow up.</p>	D/O Natural Hazards DFES Unit Manager Murray SES	Deferred
17 February 2021	01/21	6.6	Evacuation Workshop to be organised with Bedingfeld Aged Care Facility and Quambie Park.	<p>09/02/2022 – It was raised that this would be difficult to organise with the current COVID-19 situation but could be done as a desktop.</p> <p>11/05/2022 – R Marlborough advised that he will follow up and ask Sharon James (Quambie Park) and Leanne Hay (Bedingfeld Aged Care) to attend the August LEMC meeting to discuss further.</p>	Bedingfeld Aged Care Facility, Quambie Park and LEMC membership	Not Started

LEMC Meeting 14 February 2024

Appendix 3- Item 5.1.1



LEMC Membership Contact List (As at 20 December 2023)



Voting Members			
Organisation	Name	Address	Contact Details
Shire of Murray	Cr. Stuart Kirkham (Councillor / LEMC Chairperson)	%/- Shire of Murray PO Box 21 Pinjarra WA 6208	[Redacted]
	Ms. Chantelle Goff (Emergency Management Officer/Ranger Administration/LEMC Executive Officer)		[Redacted]
	Mr. John Kowal (Manager Ranger and Community Safety)		[Redacted]
	Mrs Leanne McGuirk (Director Place, Community and Economic Development/SoM Local Recovery Coordinator)		[Redacted]
	Ms. Nicole Stevens (Community Emergency Services Coordinator)		(08) 9531 7768 / [Redacted]
	Mr. Robert "Bluey" Wilson (Chief Bush Fire Control Officer)		[Redacted]
	Mr. Ben Jordan (Manager Murray Aquatic & Leisure Centre)		[Redacted]
Shire of Waroona	Cr. Mike Walmsley (Shire President / LEMC Chairperson)	%/- Shire of Waroona PO Box 20 Waroona WA 6215	[Redacted]
	Mr. Mark Goodlet (Chief Executive Officer/SoW Local Recovery Coordinator)		[Redacted]
	Ms. Karen Oborn (Director Infrastructure & Development Services/SoW Deputy Local Recovery Coordinator)		[Redacted]
	Mr. Peter Thurkle (Community Emergency Support Officer)		[Redacted]
	Mr. Steve Thomas (Chief Bush Fire Control Officer)		[Redacted]
	Mr. Stuart Macdonald (Manager Waroona Community Resource Centre)	10 Henning Street Waroona WA 6215	[Redacted]
WAPOL (Pinjarra)	Snr Sgt. Clyde Pearson (LEC / LEMC Deputy Chairperson / Pinjarra – Officer in Charge)	24 George Street Pinjarra WA 6208	[Redacted]
WAPOL (Dwellingup)	Vacant (Dwellingup – Officer in Charge)	55 McLarty Street Dwellingup WA 6213	TBC
WAPOL (Waroona)	Sgt. Keith Tarver (LEC / LEMC Deputy Chairperson / Waroona - Officer in Charge)	9 Recreation Road Waroona WA 6215	[Redacted]
Alcoa Australia (1 x Representative per meeting)	Mr. John Humphreys (Health and Safety Manager)	184 Willowdale Road Wagerup WA 6215	[Redacted]
	Mr. Wade Goodhill (Emergency Response Supervisor)	PO Box 172 Pinjarra WA 6208	[Redacted]
Bedingfeld Park Inc	Ms. Leanne Hay (Chief Executive Officer)	PO Box 762 Pinjarra WA 6208	[Redacted]
Department of Communities - Child Protection and Family Support	Ms. Naomi Jory (Senior District Emergency Services Officer)	TBC	[Redacted]

LEMC Meeting 14 February 2024

Appendix 3 - Item 5.1.1

Voting Members			
Organisation	Name	Address	Contact Details
Department of Fire and Emergency Services (DFES) (1 x Representative per meeting)	Mr. Nick Elrick (District Officer – Natural Hazards – South West) Brett Finlay (District Officer – Emergency Management – South West)	Lot 719 South Western Highway Bunbury WA 6230	[Redacted]
Murray SES	Mr. Paul Dwyer (Unit Manager)	PO Box 341 Pinjarra WA 6208	[Redacted]
Pinjarra Volunteer Fire & Rescue Service	Mr. Ken Jones (Brigade Captain)	Lot 69 Murray Street Pinjarra WA 6208	[Redacted]
St John Ambulance (1 x Representative per meeting)	Ms. Christine Hunter (Station Manager – Pinjarra Sub Centre)	PO Box 123 Pinjarra WA 6208	[Redacted]
	Ms. Aleisha Walker (Community Paramedic – Upper South West Region)	[Redacted]	[Redacted]
Pinjarra Primary School	Mr. Christian Louis (Principal)	Dixon Avenue Pinjarra WA 6208	[Redacted]
Quambie Park Waroona Inc.	Mr. Alan Culham (Representative)	[Redacted]	[Redacted]
Ex-Officio Members			
Organisation	Name	Address	Contact Details
Shire of Murray	Mr. Dean Unsworth (Chief Executive Officer)	%- Shire of Murray PO Box 21 Pinjarra WA 6208	[Redacted]
Department of Communities - Child Protection and Family Support	Ms. Tracy Simpson (Local Welfare Coordinator – Peel District Office)	[Redacted]	[Redacted]
DFES (Emergency Management)	Vacant (District Emergency Management Advisor - Metropolitan) Ms. Cate Willey	TBC	Vacant [Redacted]
Department of Health	Mr. Karl Gill (Manager Emergency Preparedness Disaster Response)	Elanora Drive Cooloongup WA 6168	[Redacted]
DBCA - Parks and Wildlife Service	Ms Inez Howell (Acting Senior Ranger – Lane Poole Reserve)	1 Banksiadale Road Dwellingup WA 6213	[Redacted]
Department of Primary Industries and Regional Development	Ms. Cherie Sandilands (Officer DPIRD)	TBC	TBC [Redacted]
Harvey Water	Mr. Cameron Norris (WHS Advisor)	[Redacted]	[Redacted]
Main Roads WA	Mr. Dave Cormack (Routine Maintenance Works Manager)	Lakes Road Mandurah WA 6208	[Redacted]
Water Corporation	Mr. Kurt Berg (Manager Resource Recovery - TaRR)	TBC	[Redacted]
Western Power	Ms. Joscelynd Rawlins (Field Operations Team Leader)	[Redacted]	[Redacted]
Guests			
Organisation	Name	Address	Contact Details
Shire of Waroona	Mr. Rhys Bloxidge (Senior Infrastructure & Development Officer)	c/- Shire of Waroona PO Box 20 Waroona WA 6215	[Redacted]
Community Representative - Shire of Murray	Ms. Christine Thompson JP (Representative)	[Redacted]	[Redacted]
Community Representative - Shire of Waroona	Mr. Noel Dew (Representative)	[Redacted]	[Redacted]

Local Government	Treatment ID	Treatment Type	Treatment Objective	Primary Asset Name
Murray	7725	Access - Install Gates	Install Gates to provide access to emergency services and stop unauthorised vehicle access to the reserve to the west & East end of Countess Circuit & Placid bend South Yunderup. Light Tanker Access only	Chipper Way (Lot 17 - 19) / Countess Circuit (Lot 3 - 16, 154) / Placid Bend (Lot 20 - 36), South Yunderup
Murray	14020	Planned Burning	Reduce fuel loads within reserve R50029 to 3t/ha via an low intensity planned burn to reduce risk to private propertiesb in Lukin Loop and Boys Road, Pinjarra prior to the south west fire season 2024/25	Boys Road (Lot 801 - 804), Pinjarra
Murray	25466	Firebreak(s)	Install 3m strategic firebreaks within reserve to allow safe prescribed burning to allow a low intensity prescribe burn prior to the south west fire season 24/25	Herron Point Campground - Reserve R31922 - Herron Point Road, Birchmont,
Murray	25467	Planned Burning	reduce fuel load down to 4tph via way of low intensity planned burn prior to the 23/24 south west fire season	Herron Point Campground - Reserve R31922 - Herron Point Road, Birchmont,
Murray	26532	Firebreak(s)	Install a 3m Firebreaks & 4m uplift vertical clearance to comply with firebreak notice to allow emergency vehicle access between river/reserve and provide separation zone to boundary of properties	Jacaranda Drive (Lot 209 - 213), North Yunderup
Murray	26546	Planned Burning	Reduce fuel loads along river embankment to 3t/ha via way of low intensity planned burning prior to 24/25 south west fire season	Jacaranda Drive (Lot 214, 215) / River Glen Drive (Lot 216) / Towera Road (Lot 217), North Yunderup
Murray	26548	Chemical Works	Chemical spraying to eliminate weed growth after the prescribed burn. will maintain reduced weed growth and fuel loadings.	Jacaranda Drive (Lot 209 - 213), North Yunderup
Murray	26549	Access - Install Gates	Install 3 emergency access gates gates to allow emergency vehicle access only and prevent unauthorised vehicle assess	St David's Estate - Bush Retreat (Lot 220, 221), Nambeelup
Murray	26566	Access - Install Gates	Installation of emergency Services gates for emergency vehicles only , to prevent the access of unauthorised vehicles accessing the serpentine river bank	Caponi Road (Lot 12) / Husband Road (Lot 13, 16, 17, 81, 82), Barragup

**SHIRE OF MURRAY & WAROONA
LOCAL EMERGENCY MANAGEMENT COMMITTEE
DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT
14 FEBRUARY 2024**

STATE NEWS

STATE CONSULTATION REQUESTS

WA Emergency Management Sector Adaptation Plan Discussion Paper

The State Emergency Management Committee (SEMC) is developing the Emergency Management Sector Adaptation Plan (EM-SAP) to support Local Governments advance climate change adaptation and emergency management goals together.

The EM-SAP will be one of seven sector-based plans delivered to help implement the [Western Australian Climate Adaptation Strategy](#). An [EM-SAP Discussion Paper](#) has been released to gather input from EM stakeholders about sector-specific adaptation actions.

WALGA is coordinating a targeted consultation with Local Governments to inform this pivotal SEMC initiative. WALGA will host an **EM-SAP Information Webinar on 14 February** and **Interactive Workshops for Local Governments on 20, 21 and 26 February** to collaboratively explore the questions posed in the [EM-SAP Discussion Paper](#).

[Register here](#) to attend WALGA's EM-SAP webinar and an interactive workshop.

For more information about WALGA's EM-SAP consultation or to provide written feedback, please contact Simone Ruane via [REDACTED]

AMENDMENT TO TRAFFIC MANAGEMENT DURING EMERGENCIES GUIDELINE

The SEMC Executive Officer has approved a statement of fact change to the Traffic Management During Emergencies Guideline in support of the Woorloo Bushfire Review Recommendation 8: *DFES should consider establishment of road clearing capability to complement bushfire response, with the sole purpose of clearing roads to provide safe return of residents as soon as possible after fire.*

The latest version of the [Traffic Management During Emergencies Guideline](#) and [details of the amendment](#) are available on the SEMC website.

For any queries, please email [REDACTED]

SEMC UPDATE - DECEMBER 2023

The State Emergency Management Committee (SEMC) has recently approved changes to the suite of State Emergency Management (EM) Documents within the State EM Framework. These changes include the development of an All-Hazards Restricted Access Permit System (RAPS) Guideline, a detailed review of the interim State Hazard Plan – Severe Weather, and a new State EM Risk Management Guideline.

In addition to the documents mentioned above, the following State EM documents have been amended:

- State EM Policy – Consequential amendments resulting from the new RAPS Guideline and Risk Management Guideline
- State EM Plan – Consequential amendments resulting from the new RAPS Guideline



LEMC Meeting 14 February 2024

Appendix 5 - Item 6.1

- State EM Procedure – Consequential amendments resulting from the new Risk Management Guideline
- State EM Glossary – Consequential amendments resulting from the new Risk Management Guideline
- State Hazard Plan Fire – Consequential amendments resulting from the new Risk Management Guideline
- State EM Traffic Management in Emergencies Guideline – Consequential amendments resulting from the new RAPS Guideline.

These documents are now available on the [SEMC website](#).

DEMC AND LEMC REVIEW NEXT STEPS

The review into District and Local Emergency Management Committees, to evaluate their effectiveness in achieving the strategic objectives of the SEMC, was completed in December 2023.

There are more than 20 key findings in the consultant's report on the Review into District and Local Emergency Management Committees.

SEMC will examine the report's key findings and undertake further discussions with stakeholders, to create actionable insights to inform the development of a forward-looking plan.

Employing targeted improvements and changes to the current structure of DEMCs and LEMCs will create a shared understanding of SEMC expectations and increase effective and efficient emergency management outcomes.

LEMA REVIEW OUTCOMES AND NEXT STEPS

Following the finalisation of the LEMA Review in August 2023, the LEMA reform journey has reached a significant milestone, with the State Emergency Management Committee (SEMC) approving the LEMA Improvement Program and implementation approach.

To deliver on the commitment of a sector-led LEMA improvement process, the WA Local Government Association ([WALGA](#)) is partnering with SEMC. WALGA will work on behalf of local government, making sure that the sector is consulted, and their feedback guides the reform of local emergency management.

During the LEMA Improvement Program, consideration will be given to the SEMC strategic project, Review into District and Local Emergency Management Committees ([DEMC and LEMC Review](#)). The initial outcomes from the DEMC and LEMC Review have close links with the LEMA Improvement Program. Given the relationship between the two projects, the outcomes from the DEMC and LEMC Review will be taken into account when planning the LEMA Improvement Program activities.

It is important to note that if your local government's LEMA is scheduled for review, we advise that you proceed as planned to maintain your obligations under the EM Act.

If you have any queries in relation to either of these reviews, please email:

██████████

DISTRICT NEWS

There are currently no District Emergency Management Committee meetings scheduled for 2024. Once the other DEMA Metropolitan role is filled planning and preparation for these meetings will get underway.

More information can be found by contacting the DEMC Executive Officer's:

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LOCAL NEWS

GRANT PROGRAM UPDATES

The [National Disaster Risk Reduction \(NDRR\)](#) grant program is established under a National Partnership Agreement (NPA) on Disaster Risk Reduction (2019-2024). It seeks to proactively reduce the risk and limit the impact of disasters associated with natural hazards on Western Australian communities and economies.

Applications for the latest round of National Disaster Risk Reduction grant program (NDRR) closed 5 February 2024.

The NDRR is for projects aimed at reducing disaster risk and improving community resilience to natural hazards in Western Australia. The NDRR is funded by the Australian Government via the National Partnership Agreement on Disaster Risk Reduction. In Western Australia the State Emergency Management Committee (SEMC) coordinates the distribution of this funding via the NDRR. The Department of Fire and Emergency Services (DFES) administers the NDRR on behalf of the SEMC.

The 2024-25 final NDRR grant round will make a total of \$2.5 million available for eligible projects under 2 funding streams.

Stream 1 - \$1.0 million to fund projects aimed at reducing disaster risk and building community resilience in alignment with the NDRRF.

Stream 2 - \$1.5 million to fund projects aimed at enhancing disaster resilience within communities in alignment with the recently released WA Community Disaster Resilience Strategy in addition to the NDRRF.

[Apply for a National Disaster Risk Reduction grant \(www.wa.gov.au\)](http://www.wa.gov.au)

The [All-West Australians Reducing Emergencies \(AWARE\)](#) grant program for 2022-23 has been finalised and recipients can be found at:

<https://www.wa.gov.au/system/files/2022-11/AWARE-recipients-2022-23.pdf>

The SEMC endorsed a two-year schedule for both grant programs below are the relevant dates for 2024/25:



LEMC Meeting 14 February 2024

Appendix 5 - Item 6.1

	NDRR	AWARE
Round Open	25 April 2024	16 August 2024
Round Close	29 May 2024	20 September 2024
Assessment	3 July 2024	25 October 2024
Anticipated announcement	September 2024	January 2025

Further information on the NDRR and AWARE grant programs is available at <https://www.wa.gov.au/organisation/state-emergency-management-committee/apply-grant-the-all-west-australians-reducing-emergencies-aware-program>

The [Disaster Ready Fund \(DRF\)](#) is an Australian Government initiative that will deliver up to \$200 million in funding over five years from 1 July 2023 to 30 June 2028, to fund projects that support natural disaster resilience and risk reduction.

The Disaster Ready Fund (DRF) – Round Two applications opened on Monday 22 January 2024 and will close at 5pm on Wednesday 20 March 2024.

The Department of Fire and Emergency Services (DFES) is the Lead Agency for Western Australia. Western Australian applicants must submit their application to DFES via the [online application portal](#).

Applicants from the Indian Ocean Territories (Cocos Keeling Islands, Christmas Island) must also submit via the [online application portal](#).

If your organisation has already submitted an Expression of Interest (EOI), you will be contacted separately with further information on next steps for your application. EOIs closed at midnight Monday 22 January 2024.

If you have not submitted an EOI but have a project you wish to discuss, please contact [REDACTED] [before submitting your application](#).

Please ensure you have read and understood the DRF [Round Two Guidelines](#) and reviewed the FAQs and Factsheets available on the [DRF website](#) before commencing your application.

If you want a share of \$200 million of emergency management grant funding for a project that will build resilience in the Western Australian community and prepare for future natural hazard impacts, begin your [application](#) today.

Please contact [REDACTED] for further information on the grant programs.

[Disaster Ready Fund Grant Application for extending the roll out of Disability Inclusive Emergency Planning Forums](#)

The Department of Fire & Emergency Services Community Preparedness Directorate (CPD) has been working with Associate Professor Michelle Villeneuve at the University of Sydney to improve emergency management planning for people with disability. In September 2023, two Disability Inclusive Emergency Planning (DIEP) forums were held in the City of Rockingham and the Shire of Mundaring respectively. DIEPs enable conversations on emergency management and plannings to be held between local emergency services agencies, service providers, carers and people with disabilities. From these discussions, local issues and solutions are identified for the LG to then investigate and continue to work on with the local community. These forums were very well received and the LGs are now progressing improvements to their emergency planning for people with disability. Further



LEMC Meeting 14 February 2024

Appendix 5 - Item 6.1

information on DIEPs and other work which Michelle has been progressing is available on her [Collaborating4Inclusion](#) website along with the reports for the City of Rockingham and Shire of Mundaring DIEPs.

CPD are now seeking funding to support the delivery of eight DIEPs across the state:

- 3 x South of Metropolitan region
- 3 x Metropolitan region
- 2 x North of Metropolitan region

As the facilitators for the DIEPs are from the University of Sydney and will be travelling from NSW, it is intended that the DIEPs will be delivered concurrently for each of the regions (eg. all three DIEPs in South region to be delivered in the same week) to minimise travel costs.

The funded project will run for two years with the first 12 months for the engagement and delivery of the DIEPs across the state and the following 12 months to evaluate, develop and deliver a statewide implementation plan. The funding from this project will cover:

- 1 x L4 FTE Project Officer for two years
- Travel costs for University of Sydney staff member to facilitate the DIEPs (3 x trips)
- State report for DIEPs
- Development of promotional material and templates

As part of the funding application, we are seeking in principle agreement from LGs only. A formal agreement will then be required if we are successful in obtaining the grant (expected late 2024). The commitment from each LG would be:

- \$3000 to cover hosting the DIEP (venue, catering, promotional costs etc) and the DIEP report
- Holding a DIEP in their region within 12 months from the project officially commencing
- Contacting and arranging for stakeholders to attend the forum. This may require transport to be arranged for people with disability to attend (costs to be part of \$3000 commitment).
- Commitment to work with the other LGs in your region to coordinate the delivery of the DIEP
- Commitment to develop and deliver on an implementation plan for actions arising from the DIEP

A report will be provided to each of the LGAs after the DIEP that summarises the discussions and identifies the key issues and priority actions (cost of report to be part of \$3000 commitment).

Support will be given to each LG by CPD and the University of Sydney throughout the project and beyond, and both Mundaring and Rockingham are happy to chat to any LG that is interested. We are looking to organise a webinar for early March with Mundaring and/or Rockingham and University of Sydney to provide more detailed information and answer any questions which the LGs might have.

NATIONAL NEWS

AUSTRALIAN DISASTER RESILIENCE CONFERENCE 2024

The Australian Disaster Resilience Conference running as a stream concurrently within the AFAC conference will be held in Sydney NSW from 04 - 05 September 2024. The theme is 'Maintaining momentum: Driving systemic change to create a more resilient future' and calls for abstracts are now open.

The 2024 Australian Disaster Resilience Conference will showcase and celebrate the exceptional work taking place across our country and explore the systemic disaster risk mindset that will enable us to create a more resilient future.

2024 SEMC MEETING SCHEDULE

- 6 March 2024
- 7 August 2024
- 4 December 2024
- 8 May 2024
- 2 October 2024

Complied by:
District Emergency Management Advisor
Metropolitan Operations
Department of Fire and Emergency Services

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
REPORTING**

Agency Update:
3rd Quarter 2023-2024 **Department of Communities
(Communities)**

Date: February 2024

EXERCISES AND TRAINING:
Please see notes below.

Date:	Title	Objectives	Location

Department of Communities – Emergency Relief and Support Update

ERS Capability Audit:

- Communities commissioned Nous Group to conduct an audit to establish the baseline capability of the Emergency Relief and Support sector in WA, with a view to identifying critical capability gaps across the state.
- The project focused on establishing a baseline of how well equipped the State is to prepare for, respond to, and recovery from emergencies and critical events in the six functional areas of ERS that Communities is responsible for.
- The findings have presented valuable insights and opportunities to increase the current emergency relief and support services to respond during an emergency event more effectively.
- A new internal capability framework is being developed to assist with bridging some of the gaps identified from the audit.

ERS New Structure:

- In late 2022, the Department of Treasury sanctioned additional funding to bolster the resource capacity of the ERS to 36 full-time equivalents (FTE).
- Stream 1 is responsible for Regional Response and Coordination
 - Immediate Response
 - Metropolitan and Regional Preparedness
 - Stakeholder engagement
 - Regional Training
 - Locally led Recovery
 - Special Projects
- Stream 2 is responsible for Strategy and Capability
 - Capability Mapping, Intelligence and Reporting
 - Monitoring and Evaluation
 - Stakeholder Engagement and Specialist Practice
 - Training and Development
 - Recovery
 - National and State Level Committees
 - DRFA and Special Projects
- Stream 3 is responsible for Business Services
 - Human Resources including the coordination of Emergency Response Teams and Surge Workforce personnel

- Finance
- Business Support and Administration
- ERS Systems
- Procurements, Grants, and Contracting
- Logistics
- Disaster Response Hotline
- DRFA Acquittals

Emergency Management Preparedness:

- **Evacuation Centre Audits:**
 - In collaboration with Local Governments and emergency management agencies, Communities continues to identify and assess suitable evacuation centres state-wide.
 - We have enhanced our evacuation centre risk assessment process and commenced a state-wide audit of these centres for better-informed risk assessment during emergency incidents.
- **Exercises, Training, and Partner Engagement:**
 - ERS Regional Coordinators are continuing Evacuation Centre Training and Desktop Exercises across the state, focusing on effective response and support during regional emergency events.
- **State Support Plan:**
 - Based on feedback received, the plan has been renamed to 'State Support Plan – Emergency Relief and Support'.
 - The State EM Policy Branch at DFES has updated the State EM Framework documents, including revisions to welfare references and other consequential amendments.
 - Local Emergency Relief and Support Plans (formerly Local Emergency Welfare Plans) are being updated to reflect the new terminology.

Recovery Update

- **Kimberley Floods**
 - The Department of Communities (Communities’) continues to provide emergency relief and support services to residents impacted by the Kimberley Floods.
- **Mariginiup Bushfire**
 - The Department of Communities (Communities’) continues to provide emergency relief and support services to residents impacted by the fire.
 - A Local Recovery Hub has been established by the City of Wanneroo at the Wanneroo Civic Centre



Government of Western Australia
Department of Communities



Emergency Relief and Support

LEMC Background Information – 3rd quarter 2023-2024

ERS Capability Audit

- Department of Communities (Communities) recently engaged Nous Group to audit the capability and capacity of the Emergency Relief and Support (ERS) sector across Western Australia (WA) to ensure that it can meet the relief and recovery needs of WA people now and in the future.
- The project focused on establishing a baseline of how well equipped the State is to prepare for, respond to, and recovery from emergencies and critical events in the six functional areas of ERS that Communities is responsible for.
- The findings have presented valuable insights and opportunities to increase the current emergency relief and support services to respond during an emergency event more effectively.
- A new internal capability framework is being developed to assist with bridging some of the gaps identified from the audit.

Kimberley Floods

Overarching

- Following Ex-Tropical Cyclone Ellie in January 2023, the Fitzroy Valley experienced a 1-in-100-year flood event.
- Department of Communities continues to support Fitzroy Valley residents impacted by the January 2023 floods under the State Emergency Management arrangements, across Social and Built Recovery Domains.

Social Domain

- Department of Communities, Emergency Relief and Support Team leads the people component of Recovery, classified in the State Recovery Structure under the Social Domain.
- Department of Communities has undertaken preparedness activities to increase resilience of temporary accommodation infrastructure including:
 - Ensuring that all Humanihut accommodation in Bungardi and Tarunda are at the one-in-50-year flood level.

Kimberley Floods

- Working with Humanihut in the preparedness phase to strengthen evacuation procedures in Bungardi and Tarunda, and
- Supporting the transition of individuals in Phase 1 temporary accommodation into Phase 2 temporary accommodation or to return to their home

Built Domain

- Department of Communities supports Government agency partners Main Roads WA and Department of Finance under the Built Domain.
- Department of Communities has established a housing works program to repair and rebuild flood damaged dwellings that are government-owned or managed or on Crown reserves managed by the Aboriginal Lands Trust or other management bodies.
- Department of Communities is supporting families whose homes require either major refurbishment or rebuild with transitional accommodation ahead of the wet season.
- Transitional accommodation includes more family friendly demountable accommodation that allows more space between families and is built to the 1-in-50-year flood level.
- Each transitional accommodation unit comprises a custom-built amenity module, a bathroom/bedroom module and a deck/veranda module. As of 30 August 2023, based on community consultation the Department of Communities is providing 44 transitional accommodation units across Bungardi, Darlingunaya, Loanbun, Burawa, Galeru Gorge, Kamparmi and Yurabi Road.

ERS new permanent structure

- Communities received sustained funding to enhance Emergency Relief and Support capacity across WA. The funding was critical to enable Communities to meet its legislated responsibilities under the State Emergency Management Arrangements.
- The changes will help improve service delivery, with a focus on additional resourcing to regions within WA.
- The ERS Directorate structure is comprised of three functional streams and ERS Executive Services:
- ERS Executive Services
- Stream 1 is responsible for Regional Response and Coordination
 - Immediate Response
 - Metropolitan and Regional Preparedness
 - Stakeholder engagement

ERS new permanent structure

- Regional Training
- Locally led Recovery
- Special Projects

- Stream 2 is responsible for Strategy and Capability
 - Capability Mapping, Intelligence and Reporting
 - Monitoring and Evaluation
 - Stakeholder Engagement and Specialist Practice
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 - Finance
 - Business Support and Administration
 - ERS Systems
 - Procurements, Grants, and Contracting
 - Logistics
 - Disaster Response Hotline
 - DRFA Acquittals

Local EM Information

- ESU recruitment process ongoing, hope to have Sth Metro Regional co Ordinator appointed within the next 4 weeks who will attend the next round of LEMC meetings
- Ongoing training regarding evac centre operations to be established once Sth Metro co ord appointed
- 4-5.11.23 Recent evac centre operation at Shire of Murray, short period of involvement, assistance provided to a number of evacuees, some overnight, moved on and sourced own supports Sunday

Department of Fire and Emergency Services Report for the Murray-Waroona Local Emergency Management Committee

14th February 2024

BUSHFIRE SEASON 2023/24

It has been an active bushfire season with a number of small to medium bush fires across the South West Region. Automated response by aircraft and brigades/groups/units (BGUs) from DFES, Local Government and DBCA is enabling the impact of the fires to be kept to a minimum. Thank-you to all the volunteers and agencies for their response so far, over the bushfire season.

CLIMATE OUTLOOK (issued 1 February 2024)

- Australia has experienced record-breaking dry conditions and warmer than average temperatures, with warm and dry conditions expected to persist in the new year for many locations. The Fire Danger outlook is showing a greater risk for western and southeastern WA.
- February rainfall is likely to be below median for most of Australia.
- February to April maximum and minimum temperatures are likely to be above median for most of Australia.

Next Generation Emergency WA

A new and improved Emergency WA platform is near following the announcement of a partnership between the Department of Fire and Emergency Services (DFES) and local public safety software provider, Genvis. Initially, Emergency WA users will benefit from a faster, more responsive website with the same capability and functions they are used to. New functionality will then be rolled out in a phased approach including an app, nationally consistent warnings, translated warnings, the ability to set watch zones, integration with in-home and wearable smart devices and new accessibility features.

2024 WA Fire and Emergency Services (WAFES) Awards

Nominations for the 2024 WA Fire and Emergency Services (WAFES) Awards are opening in late February. The awards honour and acknowledge the achievements of volunteers, career firefighters and DFES staff throughout Western Australia who have shown outstanding dedication to duty over the past 12 months. Whether you're a fellow volunteer, staff member, or member of the community, any Western Australian can nominate an individual or group for a WAFES Award.

If you have any questions about the awards please email [REDACTED]

Brian Penman

District Officer Emergency Management



Acumentis

Valuations Pty Ltd trading as Acumentis
ABN 79 101 979 104
ACN 101 979 104

Unit 2, 15 Davey Street, Mandurah WA 6210 Australia

Telephone: (08) 9534 9755

Rental Report

**Western Australian Food Innovation
Precinct, Lot 38 Dollyup Street, Stake Hill
WA 6181**

decision certainty

Reliant Party	Shire of Murray
Instructed by	Rob Marlborough
Purpose	Rental Assessment Purposes.
Assessment date	20 July 2021
Inspection date	20 July 2021
Client ref	PO 011472
Acumentis ref	2107010405



Western Australian Food Innovation Precinct, Lot 38 Dollyup Street, Stake Hill WA 6181



Artist Impression



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1 Executive Summary

IMPORTANT: All data provided in this summary is wholly reliant on and must be read in conjunction with the information provided in the attached report. It is a synopsis only designed to provide a brief overview and must not be acted on in isolation. The Valuer/Firm (in addition to the principal valuer) has no Potential Conflict of Interest or Pecuniary Interest (real or perceived) relating to the subject property.

For the purpose of this report "LMW" means the company identified on the front of this report.

1.1 Instructions and Property Details

Demised premises	Western Australian Food Innovation Precinct, Lot 38 Dollyup Street, Stake Hill WA 6181		
Basis for assessment	Market Rental Value for proposed buildings		
Primary approach	Direct Comparison.		
Relevant dates	Assessment Date	20 July 2021	Inspection Date 20 July 2021
Certificate of Title	Lot 38 on Deposited Plan as contained within Certificate of Title Volume 2984 Folio 83		
Registered Proprietor	Shire of Murray. Registered 30/6/2020.		
Site identified by	The property has been satisfactorily identified by visual inspection and reference to the cadastral map.		
Local authority / Zoning	Shire of Murray	Nambelup Industrial Development	
Town planning scheme	The current town planning scheme is TPS #4		
Description of property	A 2.5025 hectare land parcel positioned on the western side of Dollyup Street in the recently constructed Peel Business Park. The land is proposed to be improved with three main buildings namely Innovation Centre, Research and Development and Storage and Production.		
Areas	Innovation Centre:	1,962m ²	
	Research & Development:	1,665m ²	
	Storage & Production:	1,998m ²	
Services	Water, power, deep sewerage and telephone are available for connection.		
Outgoings	To be payable by lessee.		
GST	Exclusive		
Key issues	Assumes the buildings are constructed in accordance with the plans provided. Building areas applied from the building plans and assumes single occupancy hence no common areas.		

1.2 Assessment (exclusive of GST)

Market Rent – Innovation Centre	\$295,000 pa exclusive of GST
Market Rent – Research & Development	\$225,000 pa exclusive of GST
Market Rent – Storage & Production	\$220,000 pa exclusive of GST

1.3 Definitions

A commonly used definition of Market Rental Value is as follows:

"The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion."

Our assessment assumes that the property will be offered for lease in an orderly fashion for a reasonable period with a formal marketing campaign by a recognised commercial agent.



Valuer Scott Robinson
AAPI CPV 64982
WA Licence No. 38230
Director

Entity Valuations Pty Ltd trading as Acumentis

Office Mandurah

Quality Assurance procedures are undertaken prior to the report being released, requiring internal compliance and verification checks and confirms that the report is a genuine authorised Acumentis document.

Liability limited by a scheme approved under Professional Standards Legislation.

This Executive Summary is a précis of the contents of the following valuation report. The valuation is based on certain conditions and contains a number of qualifications. Do not rely upon this executive summary alone. The Executive Summary must be read in conjunction with and subject to our complete Valuation Report.

It is essential that before the reliant party relies on this valuation, the report is read in its entirety, including any Annexures.

Should the reliant party be or become aware of any item or issue that casts doubt on, refutes, opposes or is in conflict with the conditions, qualifications or assumptions contained within this report, they must notify the Valuer in writing so that any conflicts may be considered and if appropriate, an amended report issued.

For the purpose of this report Acumentis means the company as identified as the Entity.

This Valuation Report is for the sole use only of Shire of Murray and is not to be used for any other purpose by any other party. Any reliance, use, distribution, publication of the Report and/or any other representations made relating to the contents of the Report is restricted solely to the Client.

No responsibility is accepted by the Valuer and/or Valuation Firm in the event that the Lender to which this Report is addressed, or any other agreed additional reliant party(s) noted in this Report, relies, uses, distributes, publishes and/or otherwise represents anything contained in the Report for any other purpose apart from that expressly noted previously.



2 Land Particulars

2.1 Title Details

Registered proprietor/Owner	Legal description	Encumbrances and interests
Shire of Murray. Registered 30/6/2020	Lot 38 on Deposited Plan 416070 as contained within Certificate of Title Volume 2984 Folio 83	<ol style="list-style-type: none"> Easement Burden created under Section 167 P. & D. Act for Electricity purposes to Enwave WA Pty Ltd – see Deposited Plan 416070. O419087 Variation of Easement Burden. Registered 23/6/2020. Restrictive Covenant Burden – see Deposited Plan 416070 and Instrument O419080. O419085 Restrictive Covenant to Shire of Murray. Registered 23/6/2020.

2.2 Town Planning Summary

Local authority	Shire of Murray
Planning scheme	Town Planning Scheme #4
Zoning	Nambeelup Industrial Development
Peel Region Scheme	Industrial



Land Information:

No Address
 Transfer of Land Act (Type 1) (25025m²)

Peel Region Scheme (PRS)

[About the Peel Region Scheme \(PRS\)](#)

Details:

Industrial (Zone)

Local Planning Scheme (LPS)

[About Local Planning Schemes](#)

Shire of Murray Scheme No. 4

Nambeelup industrial development (murray)

No R-code

No Restricted or Additional Uses

Water - Peel - Harvey coastal plain catchment area - 1 (murray)

The planning information noted has been obtained from the relevant local authority. This information has been relied upon in our rent assessment and no responsibility is accepted for the accuracy of the planning information provided. Should the information prove incorrect in any significant respect, the matter should be referred to us for review.

2.3 Road Description

Dollyup Street is bitumen sealed and drained.

2.4 Services and Amenities

All essential services are available including water, power, sewerage and telephone.



2.5 Location and Neighbourhood

The subject property is located within a new industrial land subdivision in the Shire of Murray being undertaken by Development WA (Landcorp) located in Stake Hill/Nambeelup. The land is positioned east of Mandurah along Lakes Road.

The property is located some 65km south west of the Perth CBD and some 10km east of the Mandurah Central City Area. Industrial development in the nearby Greenfields industrial area comprises a mix of older style and more modern office warehouse uses including many industrial units.

More specifically, the subject land is positioned on the western side of Dollyup Street in Stage 1 of the Peel Business Park land subdivision which comprises 10 unimproved vacant lots.

Development within Stake Hill/Nambeelup ranges from rural, semi-rural and residential land uses with older style timber framed homes to modern brick residences with some improved with dog kennel complexes.

The Murrayfield Airpark is located a short distance to the east with the Kwinana Freeway located a short distance to the west. A full complement of community facilities are provided within nearby Mandurah.

The location plans below illustrate the location of the subject lot in the estate and more generally



Source: Google Maps



2.6 Environmental Issues

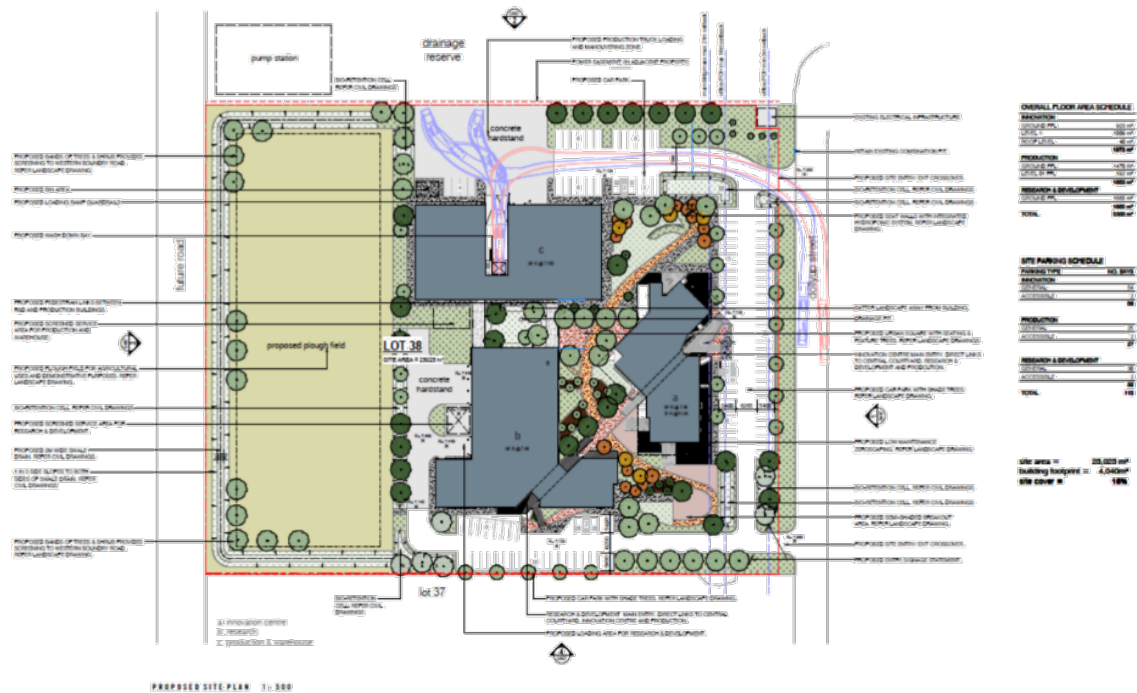
Issues	
Current use and commencement	Innovation Centre to be completed 2022
Existing issues raising concern	Nil
Uses identified on API Guidance Note 1	Nil
Previous uses	Vacant Farm Land
Environmental report provided	No, an environmental report has not been provided.
Environmental checklist	The environmental checklist has not been completed.
WA contaminated sites act	By the Commencement of the Contaminated Sites Act 2003, a Public Register is now kept in Western Australia of land that has been classified as being either contaminated – remediation required; contaminated – restricted use or remediated for restricted use. In arriving at any assessment of the value of the land, a basic search of that register has been undertaken which discloses that the land is not classified. I do not accept any responsibility or liability whatsoever for the accuracy of the information contained in the search of the Contaminated Sites Register. In addition to searching the Register I have undertaken general enquiries on the previous use of the land and have relied on the accuracy of the information provided by you to use for this purpose.

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3 Improvements

3.1 Overall Plan

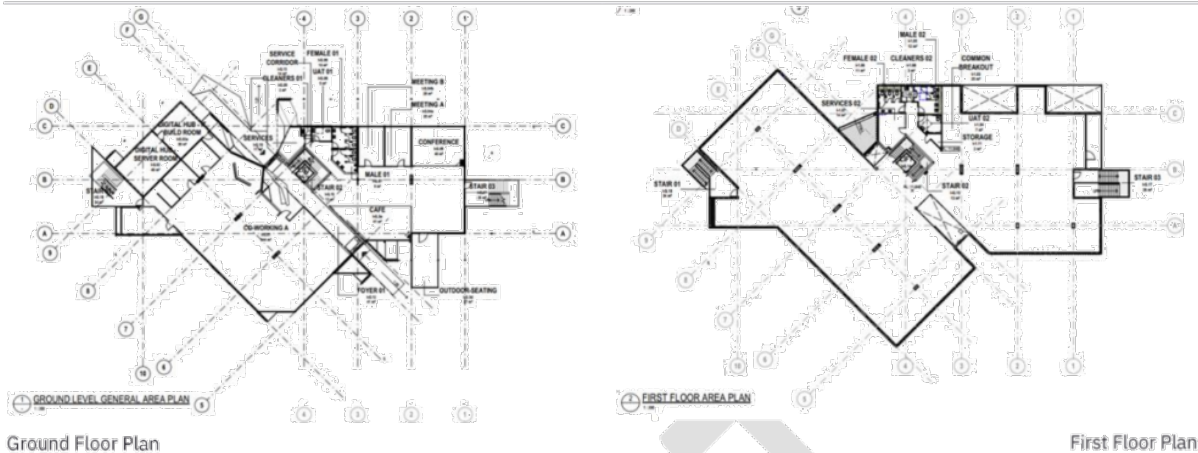


3.2 Building Construction Details

Main building:	Innovation Centre
Age of building:	Newly constructed
Building areas:	Ground Floor: 923m ² First Floor: 1,009m ² TOTAL: 1,962m ² – subject to survey
Main walls & roof:	Steel frame with glazed, colorbond and timber clad elevations and iron roof
Flooring:	Concrete
Accommodation:	Ground Floor: entry foyer, café, conference room, meeting rooms, male, female and UAT bathroom, co-working area, digital hub rooms. First Floor: co-working area, male, female and UAT bathroom.
Fixtures and features:	Internal lift
Parking	56 bays including 2 accessible bays



3.3 Building Plan & Artist Impression



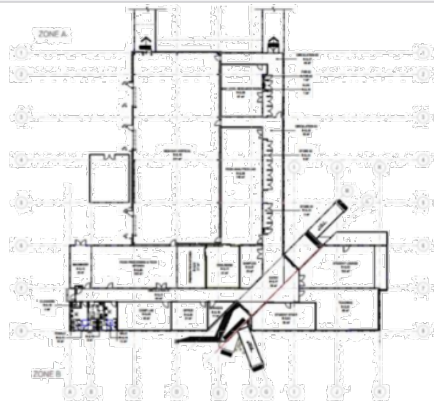
Artist Impression

3.4 Building Construction Details

Main building:	Research and Development Centre	
Age of building:	Newly constructed	
Building areas:	Office & Laboratory:	1,154m ²
	Warehouse:	511m ²
	TOTAL:	1,665m² – subject to survey
Main walls & roof:	Steel frame with glazed, colorbond and timber clad elevations and iron roof	
Flooring:	Concrete	
Accommodation:	Entry foyer, student study, teaching, student lounge, office, computer lab, machinery, food processing and tech, preparation kitchen, cool room, samples, food analytics lab, high level research room, high bay warehouse.	
Parking	32 bays including 2 accessible bays	



3.5 Building Plan & Artist Impression



Ground Floor Plan



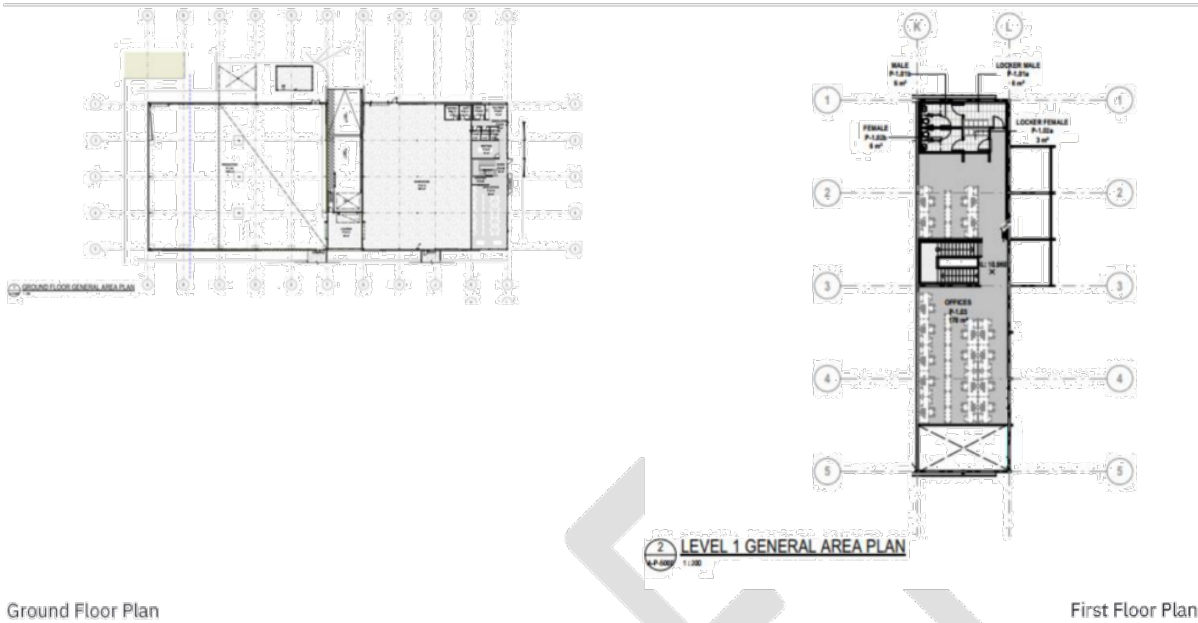
Artist Impression

3.6 Building Construction Details

Main building:	Production Centre	
Age of building:	Newly constructed	
Building areas:	Production:	1,006m ²
	Warehouse:	600m ²
	Two level Office:	392m ²
	TOTAL:	1,998m² – subject to survey
Main walls & roof:	Steel frame with colorbond clad walls and iron roof	
Flooring:	Concrete	
Accommodation:	Production, warehouse, loading, ground floor office including open plan, meeting room, tea prep, UAT bathroom, first floor including open plan office, male and female bathrooms.	
Parking	27 bays including 2 accessible bays	



3.7 Building Plan & Artist Impression



Ground Floor Plan

First Floor Plan

Production Warehouse



Artist Impression

3.8 Lettable Areas

Building component	Area m ²
Innovation Centre	1962
Research and Development	1665
Production Centre	1998



4 Income Assessment

4.1 Lease Details

In arriving at our assessed rental rates we have assumed the following notional lease terms:

Term	3 to 5 years
Options	3 to 5 years
Annual reviews	CPI
Outgoings	To be payable by lessee.

DRAFT



5 Rental Approach

5.1 Rental Approach

In assessing the market rental value for the property, the most appropriate method of assessment is the Direct Comparison approach. Provided below is a summary of evidence analysed in order to arrive at applicable rental rates for the proposed buildings.

5.2 Rental Evidence

Food Preparation and Cool Room Evidence

Address	Comm Date Review Date	Term (Yrs) Options	NLA	Comm Rent \$/ m ²
5 Chifley Brace Jandakot WA	9/2016	5 5	2,135 sqm	\$310,000 \$145 net

Comment: A 2001 built office/warehouse development which has been converted and fitted internally for cold storage with ambient controlled insulated storage areas and multiple loading docks. The development is constructed on a 3,305sqm site and includes bitumen parking and access areas. The lettable area is apportioned as 301sqm of two level office and 1,834sqm of warehouse/cold store having a truss height of approximately 8.5m. Fixed annual increase of \$10,000 per annum with a market review at the commencement of the option. A 3 month rent free incentive was provided. The lease included all plant, machinery, fixtures and fittings as well as chattels such as desks, chairs, pallet jacks and forklifts.

Comparison:

A large cold storage facility in the Metropolitan area.

12 Kershaw St, Busselton WA	01/2019 01/2021	5	360 sqm	\$33,000 \$92 net
--	----------------------------	----------	----------------	------------------------------

Comment: A conventional, industrial property having a brick front office and large rear steel framed iron clad shed that has been divided in multiple tenancies with an additional shed that comprises a 3 dock cold storage facility. The analysed rental relates to the cold storage facility. Annual CPI with Market reviews on option.

Comparison:

A small cold storage facility in the South West.

1 Darkan Ave North Coogee WA	05/2019	2 1	2,235 sqm	\$300,000 \$134 net
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Comment: Comprises a circa 1990's, purpose built food processing facility having an approximate total lettable area of 2,235m² comprising 684m² office/amenities and 1,551m² of warehouse/workshop area. External construction comprises of concrete tilt panel elevations with a metal deck roof cover. Truss height within the freezers ranged from 5.3 - 7.3 metres. Truss height within the plant room is approximately 9.1 metres. The remaining sorting/workshop areas provide a truss height of approximately 5.3 metres.

The property is currently leased at \$300,000 or \$134/m², sub-leased from the previous tenant for a remaining period of 14 months, with a subsequent 1 year term and a 1 year option. No incentives are included in the lease. There are no increases in the rent during the term. Rent is reviewed to CPI at the commencement of the option period.

Rental Analysis:

Office	684 m ² @ \$100/m ²
Cold storage/Warehouse	1,551 m ² @ \$149/m ²

Comparison:

A large cold storage facility in the Metropolitan area.



Address	Comm Date Review Date	Term (Yrs) Options	NLA	Comm Rent \$ / m ²
14 Proffit St Davenport WA	12/2019	5	1,040 sqm	\$150,000 \$144 net

Comment: A 7,236 m² green title allotment improved with a 1992 built cold storage facility having a lettable area of 1,040 m² apportioned as 91 m² of office/amenities, 949 m² of warehouse that includes freezers. The temperature controlled areas have been divided into multiple zones. In addition, the facility has surplus cleared land.

Rental Analysis:

Office 91 m² @ \$150/m²

Warehouse inc Freezers 949 m² @ \$143/m²

Comparison:

A cold storage facility in the South West.

19 Cook Street Cowaramup WA	01/2019	Monthly	1,395 sqm	\$127,636 \$90 net
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Comment: A 4,203sqm lot improved with a 1990s built, brick front office with an adjoining temperature controlled high truss warehouse of steel frame construction with insulated wall and ceiling cladding. The warehouses are used for food warehousing.

Comparison:

A large cold storage facility in the South West.

Warehouse Evidence

Address	Comm Date Review Date	Term (Yrs) Options	NLA	Rent \$ / m ²
16 Thornborough Rd Greenfields WA	3/2019	3 3	355 sqm	\$42,000 \$118 net

Comment: A 1,518sqm site improved with a modern concrete tilt panel and iron clad warehouse of some 355sqm with small internal office. Approx. 1,100sqm of hardstand is provided. Annual reviews to CPI +1%. Greater of Market or CPI review at option.

Rental analysed as warehouse 355sqm @ \$90/sqm and hardstand 1,100sqm @ \$10/sqm.

Comparison:

A modern warehouse in the nearby Greenfields Industrial Area.

16 Quarry Way Greenfields WA	9/2020	1 3+3	495 sqm	\$50,000 \$101 net
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Comment: A 2,041sqm lot improved with a 495sqm colorbond workshop with small office component. Fenced and bitumen sealed hardstand. Rent can be further analysed as main building of 495sqm at \$80/sqm plus 1,000sqm of hardstand at \$10/sqm. Annual reviews to CPI+1% with the greater of Market or CPI +1% at options.

Comparison:

A warehouse rental in the nearby Greenfields industrial area.

65 -67 Gordon Rd Greenfields WA	12/2019	5 5	455 sqm	\$52,325 \$115 net
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Comment: Unit 4 @ 67 Gordon Rd, Greenfields comprising 455sqm concrete tilt panel showroom warehouse unit built in 2011 with frontage to Gordon Road in a large 13 unit development. Strata area includes 72sqm of carparking to the front of the unit. Annual reviews to CPI + 1

Comparison:

A showroom warehouse unit with good exposure in the nearby Greenfields industrial area.



Address	Comm Date Review Date	Term (Yrs) Options	NLA	Rent \$ / m ²
13 Fitzgerald Rd Greenfields WA	10/2019	5	580.00	\$60,900 \$105 net

Comment: A 580sqm showroom warehouse unit of concrete tilt panel construction. Accessed from Fitzgerald Road however exposure to Mandurah Road.

Comparison:
A showroom warehouse unit with good exposure however restricted access in the nearby Greenfields industrial area.

Office Evidence

Address	Comm Date Review Date	Term (Yrs) Options	NLA	Rent \$ / m ²
Lot 502 (Reserve 45518) Pinjarra Williams Road, Pinjarra WA	07/2019	2 6 + 6 months	440 sqm	\$34,000 \$77 net

Comment: A 2007 built, weatherboard and iron visitors centre/office building having an area of 440sqm. Accommodation comprises 3 main rooms, small office area, reception and office, communications room, kitchen and toilets. 12 car bays provided. Fixed 3% annual rent increases.

Comparisons:
An office building in an inferior location. A higher rate should apply to the subject.

4/2 Peel St Pinjarra WA	3/2019 3/2021	5	199 sqm	\$34,377 \$173 net
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Comment: A 4,292sqm lot on the corner of Peel Street and McLarty Street in the Pinjarra Town Centre. The land is improved with an older style retail development which was recently extended, now comprising two detached buildings plus a central car parking area. Total Net Lettable Area is 1,829.80 square metres. Shop 4 comprises an office/clinic. Annual CPI reviews on 1 September with Market at option.

Comparison:
An office/clinic tenancy in the Pinjarra town centre. A broadly similar rate should apply to the subject.

116 Pinjarra Rd Mandurah WA	5/2020	3 3	175 sqm	\$43,750 \$250 net
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Demised Premises: Unit 2 @ 116 Pinjarra Rd, Mandurah

Rent Reviews: Annual fixed 3.5% reviews with market at option.

Descriptive Analysis: A concrete tilt panel and iron medical clinic divided into 2 tenancy areas comprising some 360sqm of NLA plus common entry and amenities. Unit 2 provides a reception/waiting area, 3 offices, 5 consult rooms, product display room, kitchen/prep room. 6 months net rent free was granted

Comparison:
A modern office tenancy in a superior location. A lower level of rental should apply to the subject.



Address	Comm Date Review Date	Term (Yrs) Options	NLA	Rent \$/ m ²
110 Pinjarra Rd Mandurah WA	12/2018		391 sqm	\$98,000 \$251 net

Permitted Use: Office

Descriptive Analysis: Comprises a 1,143m² service commercial site on busy Pinjarra Road improved with an extended and renovated building to comprise some 391m² of modern, well presented, office accommodation. Accommodation includes an entrance foyer, reception, boardroom, nine partitioned office areas, waiting room, kitchen, computer/IT room, storeroom, photocopy room, male and female toilet areas and bathroom. Marked parking bays to the front and rear for 13 vehicles including one disabled bay.

Comparison:

A renovated well-presented office premise in a superior location. A lower level of rental rate should apply to the subject.

23 -25 Rafferty Rd Mandurah WA	12/2014 12/2019	8 5+5	453 sqm	\$79,506 \$175 net
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Demised Premises: Units 1 & 2A at 23 – 25 Rafferty Road, Mandurah having an area of 453sqm

Rent Reviews: Annual reviews to CPI with Market on 1/12/2017 and 1/12/2020

Comment: A 1,338sqm irregular shape land holding improved with a concrete tilt panel and iron commercial building originally constructed in the late 1990's and extended in 2014 having an area of 618sqm currently divided into two tenancies and used as a physiotherapy clinic.

Comparison:

A well presented office/clinic in an industrial location. Overall broadly similar rate should apply to the subject.

In forming our opinion of the applicable rental rates, we have had regard to the rental evidence detailed above as well as our knowledge of other rentals within the Peel Region. Our evidence has been based on various third party sources of information. While we believe the information to be accurate, not all details have been formally verified.

The range provides a good indication of where the subject rental should lie with the comparisons as detailed within the individual tables above.

Evidence is compared predominantly on a net after allowance for all outgoings rental basis because this is the basis upon which the information was predominantly made available to us and is the industry standard for a property of this nature.



6 Valuation Rationale

6.1 Valuation rationale

In order to assess the current market rental for the proposed buildings we have investigated rental levels being obtained for office, warehouse and food preparation/cool rooms accommodation within the Peel Region and other similar localities. Our analysis of rentals being obtained on a rate per square metre of lettable area have generally ranged as follows:

Office:	\$100/sqm to \$250/sqm
Warehouse:	\$80/sqm to \$120/sqm
Food preparation/cool rooms:	\$90/sqm to \$150/sqm

We point out the rental evidence obtained has been from either our involvement in the property (tenancy schedules and leases), discussions with sitting tenants or advice obtained from leasing and managing agents. This renders much of the evidence as hearsay and subject to confirmation. In arriving at our Market Rental Assessment we have therefore had regard to all evidence obtained and the general theme of this evidence.

Having regard for the attributes of each of the proposed tenancies we have applied the following rental rates.

Our valuation calculations are provided in the following section of this report.

6.2 Valuation calculations

Direct Comparison (rate/sqm)

Innovation Centre			
Centre		1,962sqm	
Value Range (\$ per sqm)	\$130	to	\$170
Calculated Value Range	\$255,060	to	\$333,540
Adopted Value		\$295,000 (\$150/sqm)	
Research & Development Centre			
Office & Laboratory		1,154sqm	
Value Range (\$ per sqm)	\$130	to	\$170
Calculated Value Range	\$150,020	to	\$196,180
Warehouse		511sqm	
Value Range (\$ per sqm)	\$80	to	\$120
Calculated Value Range	\$40,880	to	\$61,320
TOTAL	\$190,900	1,665sqm	\$257,500
Adopted Value		\$225,000 (\$135/sqm)	



Production Centre			
Production		1,006sqm	
Value Range (\$ per sqm)	\$80	to	\$120
Calculated Value Range	\$80,480	to	\$120,720
Warehouse		600sqm	
Value Range (\$ per sqm)	\$80	to	\$120
Calculated Value Range	\$48,000	to	\$72,000
Office		392sqm	
Value Range (\$ per sqm)	\$130	to	\$170
Calculated Value Range	\$50,960	to	\$66,640
TOTAL	\$179,440	1998sqm	\$259,360
Adopted Value		\$220,000 (\$110/sqm)	

6.3 GST implications

Our assessed rental values are exclusive of GST.

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7 Rental Assessment

Subject to the qualifications and assumptions contained within the body of this report, we assess the current market rent for the proposed tenancies exclusive of GST, as at 20 July 2021, to be:

Innovation Centre Market Rent

\$295,000 pa or \$150/m² net

(TWO HUNDRED AND NINETY FIVE THOUSAND HUNDRED DOLLARS) per annum net exclusive of GST

Research & Development Centre Market Rent

\$225,000 pa or \$135/m² net

(TWO HUNDRED AND TWENTY FIVE THOUSAND DOLLARS) per annum net exclusive of GST

Production & Warehouse Facility Market Rent

\$220,000 pa or \$110/m² net

(TWO HUNDRED AND TWENTY THOUSAND DOLLARS) per annum net exclusive of GST

Valuer Scott Robinson
AAPI CPV 64982
WA Licence No. 38230
Director

Entity Valuations Pty Ltd trading as Acumentis

Office Mandurah

Quality Assurance procedures are undertaken prior to the report being released, requiring internal compliance and verification checks and confirms that the report is a genuine authorised Acumentis document.

Liability limited by a scheme approved under Professional Standards Legislation.

Basis of Valuation: The value assessed herein is based on the definition of market value unless otherwise stated in the report and does not represent the realisable value based on a mortgagee or receiver sale.

Full Disclosure: The Reliant party acknowledges its responsibility for full disclosure of all relevant information and undertakes to provide all relevant documents in its possession that may have an effect on the service to be provided. This valuation is based upon information reasonably available to the valuer as at the date of issue in accordance with usual valuation practices. Whilst the valuer has attempted to verify the material and data provided, the valuer and valuation firm do not accept any responsibility or liability whatsoever in the event the valuer has been provided with insufficient, false or misleading information.

Information Reliance: Acumentis has relied upon various financial and other information submitted by either the instruction party or client for the purposes of the valuation. Where possible, within the scope of the retainer and as the expertise of a valuer, the information has been reviewed and analysed. Acumentis does not warrant that all of the matters which a full audit, extensive examination or "due diligence" investigation might disclose have been identified. This valuation is conditional upon the information supplied being correct.

Market Movement: This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period including as a result of general market movements or factors specific to the particular property. Acumentis does not accept liability for losses or damage arising from such subsequent changes in value including consequential or economic loss. Without limiting the generality of the above comment, Acumentis does not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of three months from the date of the valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.



Pecuniary Interest: Neither the valuer nor Acumentis has any pecuniary interest giving rise to a conflict of interest in valuing the property.

Reliance: This valuation is for the private and confidential use only of the reliant party and for the specific purpose for which it has been requested. The report is not to be relied upon by any other person, or for any other purpose. We accept no liability to third parties, nor do we contemplate that this report will be relied upon by third parties. Any parties who may seek to rely on this report must seek the specific written consent of the valuer. We reserve the right to withhold our consent or to review the contents of this report in the event that our consent is sought.

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8 Assumptions, Conditions and Limitations

8.1 Verifiable Assumptions

Verifiable assumptions relate to environmental issues, structural integrity of the improvements, condition of building services, zoning and encroachments, and can be confirmed by obtaining appropriate documentation relating to each.

Aluminium Composite Cladding: Unless otherwise stated in our assessment evidence of aluminium composite cladding was not evident during the inspection and our assessment assumes that the improvements are not subject to rectification works.

The reliant party client acknowledges and recognises that Acumentis are not experts in identifying building hazards and compliance requirements affecting properties.

Asbestos: Unless stated otherwise within the report, no Asbestos Materials Report has been provided. Should any such matters be known or discovered, no reliance should be placed on the assessment of value unless Acumentis has been advised of these matters and has confirmed that the assessment is not affected. Acumentis has not physically inspected enclosed cavities or air-conditioning plant and equipment and this assessment assumes these areas do not include asbestos based materials.

Assumptions based upon opinion where included are detailed within the Market Comment, Leasing and Sales Evidence and Rationale sections of the report.

Building and/or lettable areas as noted in the report have been relied upon for the valuation. Should any subsequent surveys indicate a variation to the areas adopted, the matter should be referred to Acumentis for a review of the valuation.

Compulsory Acquisition: Unless stated in our report our enquiries indicate there are no orders of compulsory acquisition for the whole or part of the property currently issued by any Government Authority. Should any such orders be known this report should be referred to Acumentis for reassessment.

Environmental: Unless stated otherwise in the report, no soil tests or environmental studies have been made available. Therefore, it should be noted that the valuation is subject to there being no surface or sub-surface soil problems including instability, toxic or hazardous wastes, toxic mould, asbestos or building material hazards in or on the property that would adversely affect its existing or potential use or reduce its marketability. Should any problems be known or arise, then the valuation should be referred to Acumentis for review as Acumentis deems appropriate.

The reliant party client acknowledges and recognises that Acumentis are not an expert in identifying environmental hazards and compliance requirements affecting properties.

Encumbrances: If there are any encumbrances, encroachments, restrictions, leases or covenants which are not noted in this report, they may affect the assessment of value. If such matters are known or discovered, the valuation should be returned to Acumentis for comment.

Flooding information noted has been obtained from the relevant authority. This information has been relied upon and no responsibility is accepted for the accuracy of the flooding information provided. Should the information prove incorrect in any material respect, the valuation should be returned to Acumentis for comment.

GST: Unless stated otherwise the assessment is made on a GST exclusive basis. Notwithstanding this commentary, the Reliant Party acknowledges Acumentis are not taxation experts. Should you have any query in this regard, specific legal and taxation advice should be obtained by a suitably qualified expert.

Should any of the assumptions upon which our valuation assessment is made prove to be incorrect or inaccurate, this report should be referred Acumentis for reassessment.

Improvements: Unless stated in this report, this assessment has assumed that the improvements to the site comply with all statutory requirements with respect to health, building, town planning and fire safety regulations and that all appropriate approvals have been obtained from the relevant authorities. This valuation also assumes that all improvements on site are constructed in accordance with the Building Codes of Australia and that all materials used comply with relevant Australian Standards.

Inclusions: Unless stated in the report the assessment of value includes fixed floor coverings and standard fittings and fixtures; however, excludes items of furniture and furnishings inclusive of tenant fitout.

Lease Details: Should there be any variation to the lease details as summarised in the report, Acumentis reserves the right to review the valuation.



Planning: We have searched the publicly available records for the relevant zoning and/or designation for the information noted above. We advise however, that unless otherwise stated, a formal search with the appropriate Local Authority has not been carried out or obtained.

Plant and Equipment: Unless noted otherwise, no reports have been provided relating to the condition of any plant, equipment, facilities or services at the property. For the purposes of the assessment it is assumed that such are adequate for the continued ongoing utility of the property without the need for any specific short term capital expenditure.

Sales and Rental Evidence: The rental and sales evidence provided in this report has been based on various third party sources of information. While Acumentis believe the information to be accurate, not all details have been formally verified.

Site Survey: Unless stated in this report a current site survey has not been sighted. Any comments given in relation to the property are not given in the capacity as an expert, however, are based on the inspection of the property and review of title plan. The assessment is made on the basis that there are no encroachments (unless otherwise noted) by or upon the property. If encroachments are noted by a site survey, Acumentis should be consulted to assess any impact on the stated assessment.

Structural Survey: It should be noted that this valuation does not purport to be a structural survey of the improvements nor was any such survey sighted or undertaken. This valuation is conditional upon detailed reports in respect of the structure and serviced installations of the property not revealing any defects requiring significant expenditure, including the presence of rot, termite or pest infestation.

Tenancy Side Agreements: If leased, unless stated in the report, this valuation is conditional upon there being no side agreements, other than those referred to in the report, in relation to incentives whether it be by way of rental abatements, fitout contributions or cash payments. The right to any rental guarantee, security deposit, bank guarantee or any other form of guarantee provided in respect to any leases to which the property is subject will pass to a purchaser of the property.



Annexures

- Annexure 1 Instruction
- Annexure 2 Tenancy Layout Plan

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ANNEXURE 1 INSTRUCTION



SHIRE OF MURRAY
 ABN: 16036156261
 1915 Pinjarra Road
 Pinjarra WA 6208
 T: (08) 9531 7777
 www.murray.wa.gov.au

PURCHASE ORDER

Page 1 of 1

ORDER NO
 PO011472
SUPPLIER NO
 10561
DATE
 13/07/2021

SUPPLIER DETAILS
 Acumentis
 Unit 2, 15 Davey Street
 Mandurah WA 6210

DELIVERY INSTRUCTIONS
 Shire of Murray Administration Centre
 1915 Pinjarra Road
 PINJARRA WA 6208

ORDERED BY
 Rob Marlborough
 mgov@murray.wa.gov.au

DESCRIPTION	QTY	UNIT COST	EXTENDED COST	GST	TOTAL
Prepeare a Market Rental Valuation - Western Australian Food Innovation Precinct	1.00	3,500.00	3,500.00	350.00	3,850.00

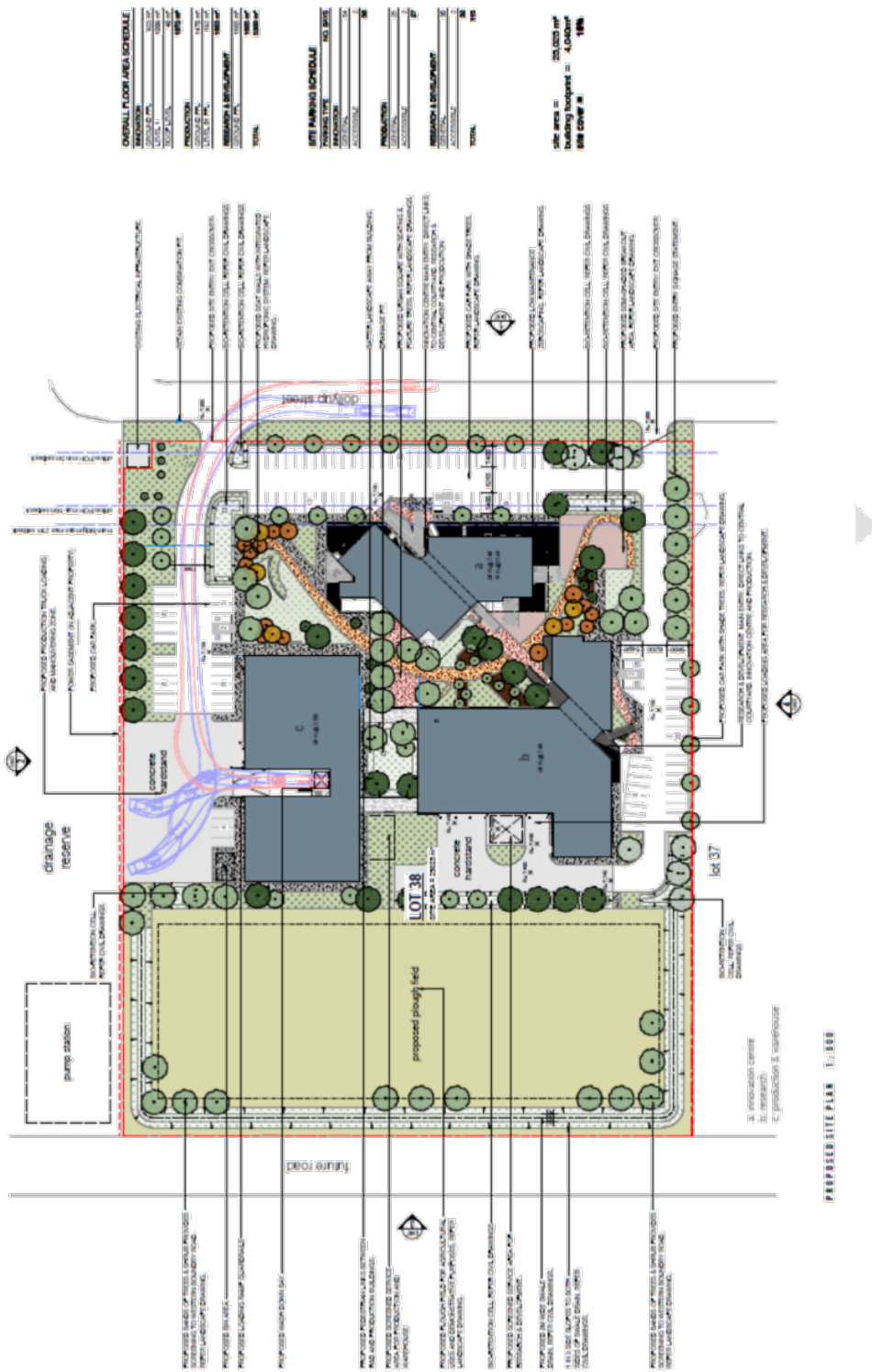
Special Instructions:

TOTAL 3,500.00 350.00 3,850.00

NOTE:
 - Purchase Order number must be shown on all invoices relating to this order
 - Freight charges will not be accepted unless agreed in advance and included on Purchase Order
 - For further details of our itemised terms and conditions, please refer to our website www.murray.wa.gov.au and search "Supplier terms and conditions"



ANNEXURE 2 SITE PLAN





Government of Western Australia
Department of Fire & Emergency Services



Our Ref: D32551; 24/036336

Mr Dean Unsworth
Chief Executive Officer
Shire of Murray
PO Box 21
PINJARRA WA 6208
By email: mailbag@murray.wa.gov.au

Dear Mr Unsworth

SHIRE OF MURRAY BUSH FIRE BRIGADES LOCAL LAW

I refer to your correspondence dated 11 January 2024 sent to the Minister for Emergency Services regarding the proposed *Shire of Murray Bush Fire Brigades Local Law 2024*. The Minister has referred a copy of the proposed local law to the Department of Fire and Emergency Services (DFES) to provide a response.

DFES notes the Shire's unconfirmed Minutes from its Ordinary Council Meeting of 21 December 2023 indicating that the Shire had regard to the Joint Standing Committee of Delegated Legislation's recommendation to use the Model Bush Fire Brigades Local Laws developed by the Western Australian Local Government Association.

Please note that DFES cannot provide legal advice, the Shire should consider obtaining its own independent legal advice as it determines necessary.

Below are comments on the proposed *Shire of Murray Bush Fire Brigades Local Law 2024* for the Shire's consideration:

- while the term "normal brigade activities" is defined within the *Rules* (set out in the First Schedule), this term is first referenced in the body of the local law (at clause 2.1). For ease of reference, it is recommended the Shire consider including the definition in clause 1.2.
- section 43 of the *Bush Fires Act 1954* (WA) provides: "A local government that establishes a bush fire brigade shall, by its local laws, provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary ... and prescribe their respective duties." (emphasis added). DFES notes that while the duties of the Captain are provided for in clause 3.2 of the *Rules*, these relate only to brigade meetings and there are no further duties of the Captain or other officers provided for otherwise.
- DFES notes that the *Fire Brigades Regulations 1943* stipulate eligibility criteria for volunteer brigades formed under the *Fire Brigades Act 1954*. Regulation 159C provides for eligibility of probationary members from 16 years if they have

Emergency Services Complex | 20 Stockton Bend Cockburn Central WA 6164 | PO Box P1174 Perth WA 6844
Tel (08) 9395 9300 | Fax (08) 9395 9384 | dfes@dfes.wa.gov.au | www.dfes.wa.gov.au

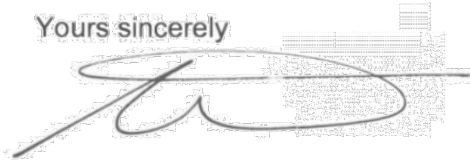
ABN 39 563 851 304

parental/guardian consent and the brigade's captain is satisfied that the prospective member is able to perform the requisite duties. As a matter of policy, the Shire may wish to consider adding these protective mechanisms within their local law.

- In clause 1.2, under the definition of "Rules", reference is made to the "First Schedule". However, at clause 2.4, reference is made to "Schedule 1". It is recommended that clause 2.4 is amended for consistency.

I trust this information is of assistance.

Yours sincerely

A handwritten signature in black ink, appearing to read 'DK', is written over a faint, grid-like background.

**DARREN KLEMM AFSM
COMMISSIONER**

/3 February 2024

SHIRE OF MURRAY
BUSH FIRE BRIGADES LOCAL LAW 2024

BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995

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**BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995**

SHIRE OF MURRAY

BUSH FIRE BRIGADES LOCAL LAW 2024

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Murray resolved on [?] to make the following local law.

PART 1 – PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Murray Bush Fire Brigades Local Law 2024*.

1.2 Definitions

(1) In this local law unless the context otherwise requires –

“**Act**” means the *Bush Fires Act 1954*;

“**brigade area**” is defined in clause 2.2(1)(b);

“**brigade member**” means a fire fighting member, associate member or a cadet member of a bush fire brigade;

“**brigade officer**” means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**bush fire brigade**” is defined in section 7 of the Act;

“**Bush Fire Operating Procedures**” means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;

“**CEO**” means the chief executive officer of the Shire of Murray;

“**Council**” means the Council of the local government;

“**Department**” means the Department of Fire and Emergency Services of Western Australia;

“**district**” means the district of the local government;

“**fire fighting member**” is defined in clause 4.2;

“**local government**” means the Shire of Murray;

“**normal brigade activities**” is defined by section 35A of the Act;

“**Regulations**” means Regulations made under the Act; and

“**Rules**” means the Rules Governing the Operation of Bush Fire Brigades set out in the First Schedule.

(2) In this local law, unless the context otherwise requires, a reference to –

(a) a Captain;

(b) a First Lieutenant;

(c) a Second Lieutenant;

(d) any additional Lieutenants;

(e) an Equipment Officer;

(f) a Secretary.

- (g) a Treasurer; or
 - (h) a Secretary / Treasurer combined,
- means a person holding that position in a bush fire brigade.

1.3 Repeal

The *Shire of Murray Bush Fire Brigades Local Law 2023*, gazetted on 25 August 2023, are repealed.

1.4 Application

This local law applies throughout the district.

PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES

Division 1 – Establishment of a bush fire brigade

2.1 Establishment of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).

2.2 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to –
 - (a) give a name to the bush fire brigade;
 - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the “**brigade area**”); and
 - (c) appoint –
 - (i) a Captain;
 - (ii) a First Lieutenant;
 - (iii) a Second Lieutenant;
 - (iv) additional Lieutenants if the local government considers it necessary;
 - (v) an Equipment Officer;
 - (vi) a Secretary; and
 - (vii) a Treasurer; or
 - (viii) a Secretary/Treasurer combined.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.
- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2)

Division 2 – Command at a fire

2.3 Ranks within the bush fire brigade

- (1) Where under the Act and Bush Fire Operating Procedures members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters. In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (2) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Bush Fire Operating Procedures, the most senior bushfire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters.

Division 3 – Application of Rules to a bush fire brigade

2.4 Rules

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules as set out in First Schedule.

Division 4 – Transitional

2.5 Existing Bush Fire Brigades

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
 - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
 - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
 - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
- (2) In this clause –
“**commencement day**” means the day on which this local law comes into operation.

Division 5 – Dissolution of bush fire brigade

2.6 Dissolution of bush fire brigade

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the Bush Fire Operating Procedures or the Rules, or is not achieving the objectives for which it was established.

2.7 New arrangement after dissolution

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

PART 3 – ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1 – Local government responsibility

3.1 Local government responsible for structure

The local government is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

3.2 Officers to be supplied with Act

The local government is to supply each brigade officer with a copy of the Act, the Regulations, the Bush Fire Operating Procedures, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.

Division 2 – Chief Bush Fire Control Officer

3.3 Managerial role of Chief Bush Fire Control Officer

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

3.4 Chief Bush Fire Control Officer may attend meetings

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

3.5 Duties of Chief Bush Fire Control Officer

The duties of the Chief Bush Fire Control Officer include –

- (a) provide leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (c) liaise with the local government concerning fire prevention / suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

Division 3 – Annual general meetings of bush fire brigades

3.6 Holding of annual general meeting

A bush fire brigade is to hold its annual general meeting during the month of April each year.

3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee

At the annual general meeting of a bush fire brigade, one brigade member is to be nominated by the brigade to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next general meeting.

3.8 Nomination of bush fire control officer to the local government

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

3.9 Minutes to be tabled before the Bush Fire Advisory Committee

- (1) The Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the –
 - (a) Bush Fire Advisory Committee; or
 - (b) Council, if there is no Bush Fire Advisory Committee,following their receipt under subclause (1).

Division 4 – Bush Fire Advisory Committee**3.10 Functions of Advisory Committee**

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.

3.11 Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government from the persons nominated by each bush fire brigade a person for the position of a bush fire control officer for the brigade area.

3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

3.13 Advisory Committee to consider bush fire brigade motions

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP**4.1. Types of membership of bush fire brigade**

The membership of a bush fire brigade consists of the following –

- (a) fire fighting members;
- (b) associate members;
- (c) cadet members; and
- (d) honorary life members.

4.2 Fire fighting members

Fire fighting members are those persons being at least 16 years of age who undertake all normal bush fire brigade activities.

4.3 Associate members

Associate members are those persons who are willing to supply free vehicular transport for fire fighting members or fire fighting equipment, or who are prepared to render other assistance required by the bush fire brigade.

4.4 Cadet members

Cadet members are –

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;
- (c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;
- (d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;
- (e) ineligible to vote at bush fire brigade meetings;
- (f) not to be assigned ranks under the Department's rank structure.

4.5 Honorary life member

- (1) The bush fire brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.
- (2) No membership fees are to be payable by an honorary life member.

4.6 Notification of membership

No later than 31 May in each year, the bush fire brigade is to report to the Chief Fire Control Officer the name, contact details and type of membership of each brigade member.

PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS

5.1 Rules to govern

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES

6.1 Policies of local government

The local government may make policies under which it –

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

6.2 Equipment in brigade area

Not later than 31 May in each year, each bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

6.3 Funding from local government budget

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget, and is to be accompanied by the last audited financial statement and a current statement of assets and liabilities of the bush fire brigade.

6.4 Consideration in the local government budget

The local government may approve or refuse an application for funding depending upon the assessment of budget priorities for the year in question.

FIRST SCHEDULE
RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES

PART 1 - PRELIMINARY

1.1 Interpretation

- (1) In these Rules, unless the context otherwise requires, where a term is used in these Rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the local law, the Act or the Regulations, as the case may be.
- (2) In these Rules, unless the context otherwise requires –
- “absolute majority”** means a majority of more than 50% of the number of:
- (a) brigade members of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the bush fire brigade; or
 - (b) brigade officers of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the Committee.
- “Committee”** means the Committee of the bush fire brigade;
- “local law”** means the *Shire of Murray Bush Fire Brigades Local Law 2024*; and
- “normal brigade activities”** is defined by section 35A of the Act.
- (3) Subject to these Rules, where a decision is to be made by the bush fire brigade, then the decision may be made by a resolution passed by a simple majority of the brigade members who are present in person or by proxy at the meeting.
- (4) Subject to these Rules, where a decision is to be made by the Committee, then the decision may be made by a resolution passed by a simple majority of the brigade officers who are present in person or by proxy at the meeting.

PART 2 – OBJECTS AND MEMBERSHIP OF BUSH FIRE BRIGADE

2.1 Objects of bush fire brigade

The objects of the bush fire brigade are to carry out –

- (a) the normal brigade activities; and
- (b) the functions of the bush fire brigade which are specified in the Act, the Regulations and the local law.

2.2 Committee to determine applications

Applications for membership are to be determined by the Committee.

2.3 Conditions of membership

In relation to any type of membership, as described in Part 4 of the local law, the bush fire brigade may establish policies pertaining to –

- (a) the qualifications required;
- (b) fees payable, if any;
- (c) a requirement to serve a probationary period;
- (d) procedures to be employed by the Committee prior to approval of an application for membership,

and the Committee is to act within the parameters of any such policy in determining applications for membership.

2.4 Applications for membership

An application for membership is to be in writing and is to be submitted to the Secretary and in the case of –

- (a) an application for firefighting membership is to be accompanied by a completed form in the form of that in Appendix I.
- (b) an application for associate membership is to be accompanied by a completed form in the form of that in Appendix II.
- (c) an application for cadet membership is to be accompanied by a completed form in the form of that in Appendix III.

2.5 Decision on application for membership

- (1) The Committee may –
 - (a) approve an application for membership unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for membership.
- (2) If the Committee refuses to approve an application for membership, it is to give written reasons for the refusal, as soon as practicable after the decision is made, to the applicant and the advice that the applicant has the right to object to the local government.

2.6 DFES to be notified of registrations

If any application for membership is approved, the Secretary of the bush fire brigade is to supply registration details to the Department within 14 days of a person being admitted to membership in the form required by the Department from time to time.

2.7 Termination of membership

- (1) Membership of the bush fire brigade terminates if the member –
 - (a) dies;
 - (b) gives written notice of resignation to the Secretary;
 - (c) is, in the opinion of the Committee, permanently incapacitated by mental or physical ill-health;
 - (d) is dismissed by the Committee; or
 - (e) ceases to be a member or is taken to have resigned under subclause (2)
- (2) A brigade member whose membership fees are more than one year in arrears is to be taken to have resigned from the bush fire brigade.

2.8 Suspension of membership

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Committee, circumstances warrant suspending the member.
- (2) The period of suspension shall be at the discretion of the Committee.
- (3) Upon the expiry of the period of suspension the Committee may:
 - (a) extend the period of suspension;
 - (b) terminate the membership; or
 - (c) reinstate the membership.

2.9 Existing liabilities to continue

- (1) The resignation, or dismissal of a member under clause 2.7 does not affect any liability of the brigade member arising prior to the date of resignation or dismissal.

2.10 Member has right of defence

A brigade member is not to be dismissed under clause 2.7(1)(d) without being given the opportunity to meet with the Committee and answer any charges which might give grounds for dismissal.

2.11 Objection Rights

A person whose -

- (a) application for membership is refused under clause 2.5(1)(b);
- (b) membership is terminated under clause 2.7(1)(c), clause 2.7(1)(d) or clause 2.8(3)(b);
or
- (c) membership is suspended under clause 2.8(1) or clause 2.8(3)(a),

has the right of objection to the local government which may dispose of the objection by -

- (a) dismissing the objection;
- (b) varying the decision objected to; or
- (c) revoking the decision objected to, with or without -
 - (i) substituting for it another decision; or
 - (ii) referring the matter, with or without directions, for another decision by the Committee.

PART 3 – FUNCTIONS OF BRIGADE OFFICERS**3.1 Chain of command during fire fighting activities**

Subject to the Act and the local law, the command procedures to apply during fire fighting activities are as detailed in the local government's Bush Fire Operating Procedures.

3.2 Duties of Captain

- (1) Subject to subclause (2) below, the Captain is to preside at all meetings.
- (2) In the absence of the Captain, the meeting may elect another person to preside at the meeting.

3.3 Secretary

- (1) The Secretary is to -
 - (a) be in attendance at all meetings and keep a correct minute and account of the proceedings of the bush fire brigade in a book which shall be open for inspection by brigade members at any reasonable time;
 - (b) answer all correspondence or direct it appropriately, and keep a record of the same;
 - (c) prepare and send out all necessary notices of meetings;
 - (d) receive donations and monies on behalf of the brigade, and remit them to the Treasurer upon receipt; and;
 - (e) complete and forward an incident report form in the form required by the Department to the Chief Bush Fire Control Officer and the Department within 14 days after attendance by the bush fire brigade at an incident.
 - (f) maintain a register of all current brigade members which includes each brigade member's contact details and type of membership.

- (g) provide no later than 31 May in each year, a report to the Chief Bush Fire Control Officer detailing the name, contact details and type of membership of each brigade member.
- (2) Where a bush fire brigade attends an incident on more than one day, the incident report form is to be completed and forwarded under subclause (1)(e) within 14 days after the last day of attendance.

3.4 Treasurer

The Treasurer is to –

- (a) receive donations and monies from the Secretary, and deposit all monies to the credit of the bush fire brigade's bank account;
- (b) pay accounts as authorised by the Committee;
- (c) keep a record of all monies received and payments made, maintain the accounts and prepare the balance sheet for each financial year;
- (d) be the custodian of all monies of the bush fire brigade; and
- (e) report on the financial position at meetings of the bush fire brigade or Committee.

3.5 Equipment Officer

The Equipment Officer is responsible for the custody and maintenance in good order and condition of all protective clothing, equipment and appliances provided by the local government to the bush fire brigade (or of the bush fire brigade).

3.6 Storage of equipment

- (1) The Equipment Officer may store all of the equipment of the bush fire brigade at a place approved by the Captain (the "station").
- (2) If there is to be more than one station in the brigade area, the Equipment Officer is to appoint in respect of each station a person who is responsible for the custody and maintenance in good order and condition of all equipment and appliances at the station, subject to any direction of the Equipment Officer.

3.7 Equipment Officer to report

The Equipment Officer is to provide, no later than 31 May of each year, a report to the local government and bush fire brigade captain describing the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the bush fire brigade area (or at a station of the bush fire brigade).

PART 4 – COMMITTEE

4.1 Management of bush fire brigade

- (1) Subject to the provisions of these Rules, the administration and management of the affairs of the bush fire brigade are vested in the Committee.
- (2) Without limiting the generality of subclause (1), the Committee is to have the following functions –
 - (a) to recommend to the local government amendments to these Rules;
 - (b) to draft the annual budget for the bush fire brigade and present it at the annual general meeting of the bush fire brigade;
 - (c) to propose a motion for consideration at any meeting of the bush fire brigade;
 - (d) to recommend to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
 - (e) to invest or place on deposit any of the funds of the bush fire brigade not immediately required to perform the normal brigade activities;

- (f) to delegate to a person, as from time to time thought fit, any functions (being less than the total functions of the Committee) on any conditions it thinks fit;
- (g) to do all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade; and
- (h) deal with membership applications, grievances, disputes and disciplinary matters.

4.2 Constitution of Committee

- (1) The Committee of the bush fire brigade is to consist of the brigade officers being the Captain, Secretary, Treasurer, Equipment Officer and the Lieutenants of the bush fire brigade.
- (2) The brigade officers are to -
 - (a) be elected at the annual general meeting of the bush fire brigade;
 - (b) hold office until the next annual general meeting; and
 - (c) be eligible for re-election at the next annual general meeting.
- (3) Any brigade officer may be removed from office by an absolute majority decision of the brigade members present in person or by proxy at a special meeting called for such a purpose.
- (4) The Committee may appoint a brigade member to fill a vacancy in any office arising from a resolution under subclause (3) or which has arisen for any other reason.

PART 5 – MEETINGS OF BUSH FIRE BRIGADE

5.1 Ordinary meetings

- (1) Ordinary meetings may be called at any time by the Secretary by giving at least 7 days notice to all brigade members and to the Chief Fire Control Officer, for the purpose of –
 - (a) organising and checking equipment;
 - (b) requisitioning new or replacement equipment;
 - (c) organising field excursions, training sessions, hazard reduction programs, and the preparation of fire-breaks;
 - (d) establishing new procedures in respect of any of the normal brigade activities; and
 - (e) dealing with any general business.
- (2) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (3) Business may be conducted at an ordinary meeting of the bush fire brigade notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.2 Special meetings

- (1) The Secretary is to call a special meeting when 5 or more brigade members request one in writing.
- (2) At least 2 days notice of a special meeting is to be given by the Secretary, to all brigade members and to the Chief Bush Fire Control Officer.
- (3) In a notice given under subclause (2) the Secretary is to specify the business which is to be conducted at the meeting.

- (4) No business is to be conducted at a special meeting beyond that specified in a notice given under subclause (2) in relation to that meeting.

5.3 Annual general meeting

- (1) At least 7 days notice of the annual general meeting is to be given by the Secretary to all brigade members and to the Chief Bush Fire Control Officer.
- (2) At the annual general meeting the bush fire brigade is to –
- (a) elect the brigade officers from among the brigade members;
 - (b) consider the Captain's report on the year's activities;
 - (c) adopt the annual financial statements;
 - (d) appoint an Auditor for the ensuing financial year in accordance with clause 5.6; and
 - (e) deal with any general business.
- (3) In a notice given under subclause (1), the Secretary is to specify the business which is to be conducted at the meeting.
- (4) Business may be conducted at an annual general meeting notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.4 Quorum

- (1) The quorum for a meeting of the bush fire brigade is at least 50% of the number of offices (whether vacant or not) of member of the bush fire brigade.
- (2) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person or by proxy.

5.5 Voting

Each brigade member is to have one vote, however in the event of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

5.6 Auditor

- (1) At the annual general meeting a person, not being a brigade member, is to be appointed as the Auditor of the bush fire brigade for the ensuing financial year.
- (2) The Auditor is to audit the accounts of the bush fire brigade not less than 7 days before the annual general meeting and is to certify to their correctness or otherwise and present a report at the annual general meeting.

PART 6 – MEETINGS OF COMMITTEE

6.1 Meetings Of Committee

- (1) The Committee is to meet for the despatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- (2) The Captain or Secretary may convene a meeting of the Committee at any time.

6.2 Quorum

No business is to be transacted at a meeting of the Committee unless a quorum of 3 brigade officers are present in person.

6.3 Voting

Each brigade officer is to have one vote, however in the case of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

PART 7 – GENERAL ADMINISTRATION MATTERS

7.1 Fees

- (1) The membership fees, if any, for each type of member for the ensuing 12 months are to be determined by the bush fire brigade at the annual general meeting.
- (2) Subject to subclause (3), a member is to pay the membership fees for her or his type of membership on or before 1 May.
- (3) The bush fire brigade may exempt a brigade member, or a class of membership, from the payment of membership fees, for such period and on such conditions as the bush fire brigade may determine.

7.2 Funds

The funds of the bush fire brigade are to be used solely for the purpose of promoting the objects of the bush fire brigade.

7.3 Financial year

The financial year of the bush fire brigade is to commence on 1 July and is to end on 30 June of the following year.

7.4 Banking

- (1) The funds of the bush fire brigade are to be placed in a bank account and are to be drawn on only by cheques signed jointly by any 2 of the Captain, Secretary or Treasurer.
- (2) If the Secretary/Treasurer is a combined position, the Captain and Secretary/Treasurer are to sign the cheques referred to in subclause (1).

7.5 Disclosure of interests

- (1) A brigade member shall disclose to the bush fire brigade or Committee any financial interest (whether direct or indirect) he or she may have in any matter being considered by the bush fire brigade or Committee, as appropriate.
- (2) If a financial interest has been disclosed under subclause (1), then the bush fire brigade or Committee, as appropriate, is to decide, in the absence of the brigade member who disclosed that interest, whether or not the brigade member is to be permitted to vote on that matter.
- (3) Where the bush fire brigade or Committee, as appropriate, decides under subclause (2), that a brigade member is not to be permitted to vote on a matter, and the brigade member votes on the matter, then her or his vote is to be taken to have no effect and is not to be counted.

7.6 Disagreements

- (1) Any disagreement between brigade members may be referred to either the Captain or to the Committee.
- (2) Where a disagreement in subclause (1) is considered by the Captain or the Committee to be of importance to the interests of the bush fire brigade, then the Captain or the Committee, as the case may be, is to refer the disagreement to the annual general meeting, an ordinary meeting or a special meeting of the bush fire brigade.
- (3) The local government is the final authority on matters affecting the bush fire brigade, and may resolve any disagreement which is not resolved under subclause (1) or (2).

PART 8 – NOTICES AND PROXIES**8.1 Notices**

- (1) Notices of meetings of the bush fire brigade are to be in writing and sent by ordinary post to the registered address of each brigade member.
- (2) Notices of meetings of the Committee may be given in writing in accordance with subclause (1) or by such other means as the Committee may decide (by an absolute majority) at a meeting of the Committee.
- (3) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting the subject of the notice or any resolutions passed at the meeting.
- (4) Where any notice other than a notice of meeting is to be given under these Rules, the notice is to be –
 - (a) in writing;
 - (b) unless otherwise specified, given to or by the Secretary;
 - (c) given by –
 - (i) personal delivery;
 - (ii) post; or
 - (iii) facsimile transmission;
 - (d) taken to have been received, as the case may be –
 - (i) at the time of personal delivery;
 - (ii) 2 business days after posting; or
 - (iii) on the printing of the sender's transmission report.

8.2 Proxies

- (1) Where under these Rules a brigade member may vote by proxy, in order for the proxy to so vote, the brigade member or the proxy shall give a notice in the form of that appearing in this clause, to the Secretary or the person presiding at the meeting before the start of the meeting at which the proxy is to be used.
- (2) A proxy is to be valid for the meeting for which it is given and for any adjournments of that meeting.
- (3) A proxy shall be valid for the number of votes to which the brigade member is entitled.
- (4) If the donor of the proxy does not give any indication of the manner in which the proxy is to vote, the proxy shall be entitled to vote or not vote as he or she thinks fit.
- (5) A proxy shall be entitled to speak on behalf of the donor of the proxy.
- (6) All forms appointing proxies deposited under subclause (1) are to be retained by the Secretary for not less than 28 days after the conclusion of the meeting to which they relate but if there is any objection to the validity of any vote at the meeting, they are to be retained until the determination of that objection.
- (7) The form appointing a proxy shall be in writing and signed by the brigade member appointing the proxy and shall be in or substantially in the form set out below -

“PROXY

[INSERT NAME] BUSH FIRE BRIGADE

[ANNUAL] [EXTRAORDINARY] GENERAL MEETING

TO BE HELD ON [DATE]

I, _____,
Being a brigade member appoint
_____ to be my proxy and vote on
my behalf at the meeting of the bush fire brigade to
be held on [insert date] and at any adjournment of it.
The proxy shall vote as follows:

MOTION FOR AGAINST ABSTAIN

- 1.
- 2.

If there is no instruction to the proxy as to the way to
vote, the proxy shall exercise her or his discretion as
to how to vote or whether to vote at all. In respect of
any vote taken at the meeting on a matter which
does not appear on the agenda, the proxy shall
exercise her or his discretion as to the way he or she
casts the vote or whether it is cast at all.

Date: _____

Signed: _____

NOTE: To be valid this proxy must be completed
and returned to the Secretary of the bush fire brigade
(or the presiding member) prior to the
commencement of the meeting for which the proxy is
valid.

Dated this day of 20

APPENDIX I

APPLICATION FOR MEMBERSHIP - FIRE FIGHTING MEMBER

I make application to be a fire fighting member of the Bush Fire Brigade.

Applicant's Name

My private address is

My business address is.....

Usual Occupation.....

I can be contacted on:

Telephone No:(Home).....(Work)Mobile

Fax No: (Home)..... (Work).....

CB Radio Channel Call Sign

If needed, I can provide my own transport to the scene of any outbreak. (This line to be struck out if not applicable)

I hold a current driver's licence No Classes

I declare that I am at least 16 years of age and in good health with no known medical conditions which might limit my capacity to fight fires.

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
(2) to be governed by the provisions of the Bush Fires Act 1954 and the Regulations made under that Act, and the local law and policies of the Shire of Murray relevant to fire control and bush fire brigades;
(3) to use my best endeavours to give assistance in fire fighting measures when called upon and on such occasions to obey all orders and instructions issued by duly authorized officers of the bush fire brigade or the local government;
(4) to comply with the Rules of the bush fire brigade.

Date

Applicant's signature

Please list here any fire fighting equipment owned by you.

- 1.
2.
3.

BUSH FIRE BRIGADE USE ONLY:
APPROVED / DECLINED
Signed:
Brigade Captain

APPENDIX II
APPLICATION FOR MEMBERSHIP - ASSOCIATE MEMBER

I make application to be an associate member of the..... Bush Fire Brigade.

(a) I am prepared to offer to transport fire fighting members and/or equipment to the scene of any outbreak when called upon. I have a motor vehicle of the following type available for such purpose.

MDL No: Classes:

(b) I am prepared to offer my services in the following capacity:-
.....
.....
(paragraph (a) or (b) above may be struck out if not applicable)

Applicant's Name

My private address is

My business address is.....

I can be contacted on:
Telephone No:(Home)(Work).....Mobile
Fax No:(Home)(Work).....
CB Radio: Channel Call Sign.....

- I give these undertakings -
(1) to promote the objects of the bush fire brigade as far as is in my power;
(2) to be governed by the provisions of the Bush Fires Act 1954 and any Regulations made under the Act and the local law and policies of the Shire of Murray relevant to fire control and bush fire brigades;
(3) to use my best endeavours to assist in normal bush fire brigade activities as an associate member when called upon;
(4) to comply with the Rules of the bush fire brigade.

Date
Applicant's signature

BUSH FIRE BRIGADE USE ONLY:
APPROVED / DECLINED
Signed:

APPENDIX III
APPLICATION FOR MEMBERSHIP - CADET MEMBER

I make application to be a cadet member of the Bush Fire Brigade.

Applicant's Name

My private address is

.....

I can be contacted on:

Telephone No: (Home)..... (Work)

Fax No: (Home)

CB Radio: Channel Call Sign

I declare that I am years of age and in good health.

Date of Birth:

I give these undertakings –

- (1) to promote the objects of the bush fire brigade as far as is in my power;
- (2) to be governed by the provisions of the *Bush Fires Act 1954* and the Regulations made under that Act, and the local law and policies of the Shire of Murray relevant to the activities of cadet members;
- (3) to obey all orders and instructions issued by duly authorized officers of the bush fire brigade or the local government;
- (4) to comply with the Rules of the bush fire brigade.

Date

.....

Applicant's signature

PARENT / GUARDIAN CONSENT:

I being the parent/guardian of the above applicant, consent to him/her being a cadet member of the Bush Fire Brigade, in accordance with the rules applicable to cadet membership.

Signed

<p>BUSH FIRE BRIGADE USE ONLY:</p> <p style="margin-top: 20px;">APPROVED / DECLINED</p> <p>Signed:</p> <p style="text-align: center;">Brigade Captain</p>
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List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
4 Signs Pty Ltd			\$7,612.00
EFT000472	15/02/2024	Tourism award signs	\$132.00
EFT000478	22/02/2024	Dwellingup - Fairbridge billboard	\$7,480.00
A1 Locksmiths WA Pty Ltd			\$2,439.80
EFT000472	15/02/2024	Compact locks	\$516.00
EFT000481	29/02/2024	Replacement locks	\$296.50
EFT000481	29/02/2024	Bin store - 5 keys	\$385.00
EFT000481	29/02/2024	Padlocks & keys to Batavia Quay shed	\$988.80
EFT000481	29/02/2024	Keys for Edenvale	\$253.50
A2K Technologies Pty Ltd			\$11,748.00
EFT000481	29/02/2024	Software 3 year subscription	\$11,748.00
Accidental Health & Safety Country WA			\$130.36
EFT000472	15/02/2024	First aid supplies	\$130.36
Air Liquide WA Pty Ltd			\$77.69
EFT000478	22/02/2024	Gas cylinder rental - January	\$77.69
Aus Clean WA			\$44,694.61
EFT000472	15/02/2024	FIPWA - cleaning	\$1,125.65
EFT000472	15/02/2024	Cleaning services	\$35,160.31
EFT000472	15/02/2024	FIPWA - window cleaning	\$3,718.00
EFT000472	15/02/2024	Edenvale - deep clean	\$2,992.00
EFT000481	29/02/2024	Window cleaning at library	\$473.00
EFT000481	29/02/2024	FIPWA Ground first floor cleaning	\$1,225.65
Australasian Performing Right Assoc. Ltd T/as One			\$682.12
EFT000459	01/02/2024	Music licence 2024	\$682.12
Australian Services Union			\$79.50
EFT000467	08/02/2024	Payroll deductions	\$53.00
EFT000478	22/02/2024	Payroll deductions	\$26.50
Austswim			\$335.00
EFT000478	22/02/2024	Licence renewal	\$335.00
Auto One Pinjarra			\$1,355.81
EFT000459	01/02/2024	Oil filter	\$20.70
EFT000459	01/02/2024	Car battery	\$121.50
EFT000459	01/02/2024	Grease gun hose	\$44.65
EFT000467	08/02/2024	Grease gun hoses	\$260.55
EFT000481	29/02/2024	Wiper blades	\$160.65
EFT000481	29/02/2024	Oil filter	\$747.76
Battery Force			\$90.00
EFT000481	29/02/2024	Battery x 2	\$90.00
Black, Geoff			\$1,703.42
EFT000478	22/02/2024	Meeting, IT & Communication Allowance	\$1,703.42
Blue Vane Scoreboards Pty Ltd			\$110.00
EFT000472	15/02/2024	MALC replacement power supply to score board	\$110.00
Bolt, Cr David			\$4,891.25
EFT000478	22/02/2024	Meeting, IT & Communications Allowance	\$4,891.25
Brownes Food Operations Pty Ltd			\$213.66
EFT000459	01/02/2024	Milk delivery - Administration	\$36.32
EFT000467	08/02/2024	Milk delivery - Operations	\$69.80
EFT000467	08/02/2024	Milk delivery - Administration	\$72.64
EFT000478	22/02/2024	Milk delivery - Operations	\$34.90

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Bunbury Freight Services (CTI Logistics)			\$126.05
EFT000472	15/02/2024	Freight	\$126.05
Bunnings Building Supplies (Mandurah)			\$946.06
EFT000467	08/02/2024	Storage cubes	\$650.98
EFT000467	08/02/2024	Fencing	\$150.72
EFT000467	08/02/2024	Adhesive film & level	\$25.70
EFT000481	29/02/2024	Castors	\$118.66
Ampol Australia Petroleum(Caltex Australia Petrol)			\$62,826.03
EFT000459	01/02/2024	Diesel (15,000 litres)	\$26,667.30
EFT000481	29/02/2024	Unleaded Premium 95 petrol (1,503 Litres)	\$3,042.90
EFT000481	29/02/2024	Diesel (17,000 litres)	\$33,115.83
Cannon Hygiene Australia Pty Ltd			\$326.64
EFT000467	08/02/2024	Collection of sanitary bins	\$138.95
EFT000467	08/02/2024	Collection of sanitary bins	\$134.74
EFT000481	29/02/2024	Additional sanitary bin service	\$52.95
Central Regional Tafe			\$642.95
EFT000481	29/02/2024	Staff training	\$642.95
Chadson Engineering Pty Ltd			\$783.20
EFT000481	29/02/2024	MALC palintest tablets	\$783.20
CJD Equipment Pty Ltd			\$4,787.96
EFT000467	08/02/2024	Rear grille and plates for plant	\$4,787.96
Cleanaway Waste Management			\$90,591.11
EFT000481	29/02/2024	Removal sludge waste oil	\$3,203.42
EFT000481	29/02/2024	Waste disposal - January 2024	\$49,514.81
EFT000481	29/02/2024	Waste collection Transfer Station - January 2024	\$37,872.88
Cleaning Supplies WA			\$2,402.78
EFT000467	08/02/2024	MALC cleaning supplies	\$872.94
EFT000478	22/02/2024	MALC cleaning supplies	\$113.81
EFT000481	29/02/2024	MALC soap dispensers	\$1,416.03
Clints Mechanical			\$3,889.12
EFT000472	15/02/2024	Service and repairs	\$3,889.12
Coca-Cola Amatil (Aust) Pty Ltd			\$2,521.13
EFT000467	08/02/2024	MALC kiosk stock	\$1,066.64
EFT000481	29/02/2024	MALC kiosk stock	\$1,454.49
Coles Online			\$1,275.55
EFT000467	08/02/2024	MALC kiosk stock	\$531.94
EFT000478	22/02/2024	MALC kiosk stock	\$743.61
Coles Supermarkets Australia			\$108.90
EFT000472	15/02/2024	Kitchen supplies	\$27.40
EFT000472	15/02/2024	DTVC shop stock	\$45.65
EFT000472	15/02/2024	MALC kiosk stock	\$35.85
Connect Call Centre Services			\$1,147.58
EFT000481	29/02/2024	Emergency call connect - January	\$1,147.58
Corsign WA Pty Ltd			\$2,811.16
EFT000467	08/02/2024	Sign - Tranquil Retreat	\$462.00
EFT000467	08/02/2024	Signs - Public Jetty	\$1,882.10
EFT000472	15/02/2024	Sign - Island Residents	\$467.06

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
C-Wise			\$5,632.55
EFT000472	15/02/2024	Green waste from Corio Road Transfer Station	\$5,632.55
D.K. Morrell & Co.			\$21,184.43
EFT000481	29/02/2024	Gravel (1,884m ³)	\$21,184.43
De Rosa's Highway Motors			\$839.40
EFT000472	15/02/2024	Service and repairs	\$839.40
Department of Fire and Emergency Services			\$303,376.40
EFT000481	29/02/2024	Emergency Services Levy	\$303,376.40
Department of Transport			\$13.20
EFT000472	15/02/2024	Fee - disclosure of information	\$13.20
Department of Water and Environmental Regulation			\$6,300.25
EFT000481	29/02/2024	Fee - Works approval	\$6,300.25
Dunlop Electrics			\$4,693.70
EFT000467	08/02/2024	Repair and renew light fittings	\$808.50
EFT000472	15/02/2024	Repair hot water system	\$191.95
EFT000472	15/02/2024	Repair retic controller fault	\$360.80
EFT000472	15/02/2024	MALC repairs at café	\$173.25
EFT000472	15/02/2024	Rewire charging plug	\$264.00
EFT000481	29/02/2024	Repairs to power switches	\$2,895.20
Environmental Health Australia WA Inc			\$473.00
EFT000481	29/02/2024	Environmental Health conference	\$473.00
Estuary Bobcats			\$60,885.00
EFT000467	08/02/2024	Repairs - Pelican Road & Pioneer Place	\$18,150.00
EFT000481	29/02/2024	Resurfacing asphalt - George St	\$26,565.00
EFT000481	29/02/2024	Drainage - Rodoreda Cres	\$16,170.00
Foot Print (WA) Pty Ltd			\$262.90
EFT000481	29/02/2024	Prestart books	\$262.90
Frontline Fire & Rescue			\$3,558.68
EFT000478	22/02/2024	Genfo 18L knapsack	\$1,912.94
EFT000481	29/02/2024	Genfo 18L knapsack	\$1,645.74
Fulton Hogan Industries Pty Ltd			\$136,203.65
EFT000459	01/02/2024	Reseal - West Pinjarra-Holmes Parade	\$52,131.42
EFT000459	01/02/2024	Reseal - Harts Road, Coolup	\$60,286.05
EFT000467	08/02/2024	Coldmix (25t)	\$6,770.41
EFT000467	08/02/2024	Emulsion (2000lt)	\$3,410.00
EFT000472	15/02/2024	Coldmix (25t)	\$6,737.94
EFT000481	29/02/2024	Coldmix (25t)	\$6,867.83
GE Contracting			\$19,212.74
EFT000472	15/02/2024	Supply water truck	\$19,212.74
GHD Pty Ltd			\$4,407.70
EFT000467	08/02/2024	Groundwater monitoring	\$4,407.70
Gilbert J & A			\$1,540.00
EFT000472	15/02/2024	Jetty maintenance	\$1,540.00
Hanson Construction Materials Pty Ltd			\$31,234.47
EFT000459	01/02/2024	Supply aggregate (68t)	\$4,232.30
EFT000459	01/02/2024	Basalt (33t)	\$2,936.21
EFT000467	08/02/2024	Basalt (7mm)	\$5,964.45
EFT000478	22/02/2024	Supply aggregate (260t)	\$6,056.49
EFT000478	22/02/2024	Supply Basalt Supply (33t)	\$5,981.97

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
EFT000481	29/02/2024	Supply Aggregate (180t)	\$6,063.05
High Standard Systems			\$373.00
EFT000467	08/02/2024	Alarm repairs	\$373.00
Hosemasters			\$332.74
EFT000478	22/02/2024	Make and fit new hose	\$332.74
Host Corporation Pty Ltd			\$574.75
EFT000459	01/02/2024	MALC kiosk stock	\$232.65
EFT000467	08/02/2024	MALC kiosk stock	\$130.90
EFT000481	29/02/2024	MALC kiosk stock	\$16.50
EFT000481	29/02/2024	MALC kiosk Stock	\$194.70
Hotham Valley Tourist Railway			\$19,723.00
EFT000459	01/02/2024	Planning & site works for Australind train	\$19,723.00
Huckleberrys Tank & Water Service			\$17,896.72
EFT000459	01/02/2024	Water carting Readheads Road	\$4,107.38
EFT000459	01/02/2024	Supply water truck for grading maintenance 17-24 December 2023	\$5,009.00
EFT000459	01/02/2024	Water carting Paterson Road	\$7,820.34
EFT000459	01/02/2024	Water for 12-31 January 2024 grading maintenance	\$960.00
I Sweep			\$10,032.00
EFT000472	15/02/2024	Street sweeping	\$6,864.00
EFT000481	29/02/2024	Street sweeping	\$3,168.00
Intelife Group			\$2,750.00
EFT000472	15/02/2024	Roadside litter collection	\$2,750.00
iSubscribe			\$1,534.49
EFT000481	29/02/2024	Marketing subscription	\$1,534.49
ITR Pacific Pty Ltd			\$603.99
EFT000481	29/02/2024	Plant parts	\$603.99
Ixom Operations Pty Ltd			\$207.33
EFT000467	08/02/2024	MALC chlorine cylinders monthly hire fee	\$207.33
J & K Reed Constructions			\$7,287.50
EFT000472	15/02/2024	Construction - Dwellingup Visitors Centre	\$7,287.50
JB Hi-Fi Commercial			\$1,592.03
EFT000472	15/02/2024	Apple iPhone	\$1,592.03
JB Hi-Fi Mandurah			\$282.16
EFT000467	08/02/2024	Library restock - DVD's	\$282.16
JM Sales			\$2,294.10
EFT000478	22/02/2024	Cordless pole pruner & accessories	\$2,294.10
Kim's Bakery Cafe			\$116.00
EFT000481	29/02/2024	Catering for team building session	\$116.00
Cr Stuart Kirkham			\$1,703.42
EFT000478	22/02/2024	Meeting, IT & Communications Allowance	\$1,703.42
Lake Preston Lime			\$70,820.47
EFT000459	01/02/2024	Limestone supply (204t)	\$3,375.07
EFT000459	01/02/2024	Limestone supply (814t)	\$13,431.00
EFT000467	08/02/2024	Limestone supply (5,500t)	\$54,014.40
Landgate			\$3,672.60
EFT000472	15/02/2024	Annual subscription	\$3,083.00
EFT000472	15/02/2024	Aerial imagery	\$589.60
Le Chem Pty Ltd			\$35,967.36
EFT000481	29/02/2024	Gravel - (340m³)	\$35,967.36

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Lee Stephen Donald			\$1,703.42
EFT000478	22/02/2024	Meeting, IT & Communications Allowance	\$1,703.42
Les Mills Body Training Systems			\$883.73
EFT000467	08/02/2024	License fees - February 2024	\$883.73
LG Solutions			\$5,665.00
EFT000467	08/02/2024	Annual license fee (renewal) 23/24	\$5,665.00
LGISWA			\$300.00
EFT000478	22/02/2024	Vehicle insurance excess	\$300.00
LGRCEU			\$154.00
EFT000467	08/02/2024	Payroll deductions	\$77.00
EFT000478	22/02/2024	Payroll deductions	\$77.00
Lions Club of Pinjarra Inc			\$2,400.00
EFT000467	08/02/2024	Catering - Australia Day 2024	\$400.00
EFT000472	15/02/2024	Catering - Australia Day 2024	\$2,000.00
Acumentis			\$1,375.00
EFT000481	29/02/2024	Market valuation - Lot 23 South West Highway	\$1,375.00
Lucky Charm Pinjarra			\$267.41
EFT000472	15/02/2024	The West Australian subscription	\$81.50
EFT000481	29/02/2024	General stationery	\$185.91
Luff Susan			\$263.25
EFT000467	08/02/2024	DTVC shop stock	\$263.25
M P Rogers & Associates Pty Ltd			\$1,500.67
EFT000478	22/02/2024	Civil/Marine - Consultancy services	\$1,500.67
Mandurah Pump Shop			\$534.46
EFT000472	15/02/2024	Backwash tank pump	\$534.46
Mandurah Tree Lopping & Stump Grinding			\$45,100.00
EFT000459	01/02/2024	Tree works at various sites November 2023	\$18,260.00
EFT000467	08/02/2024	Tree works at various sites January 2024	\$8,800.00
EFT000472	15/02/2024	Tree works at various sites January 2024	\$2,200.00
EFT000478	22/02/2024	Tree works at various sites February 2024	\$8,140.00
EFT000481	29/02/2024	Tree works at various sites February 2024	\$7,700.00
Mandurah U-Cart Concrete			\$320.00
EFT000467	08/02/2024	Concrete (4m ³)	\$320.00
McGrath Pest Management			\$7,810.00
EFT000467	08/02/2024	Pest control	\$440.00
EFT000472	15/02/2024	Pest control	\$880.00
EFT000478	22/02/2024	Pest control	\$2,970.00
EFT000481	29/02/2024	Pest control	\$3,520.00
Cr Douglas McLarty			\$2,500.42
EFT000478	22/02/2024	Meeting, IT & Communications Allowance	\$2,500.42
McLeods			\$1,027.62
EFT000467	08/02/2024	Legal advice	\$1,027.62
Metro Filters			\$20.00
EFT000459	01/02/2024	MALC - Fryer filter exchange	\$20.00
Miracle Recreation Equipment			\$220.00
EFT000467	08/02/2024	Swing seats x 2	\$220.00
Moore Australia (WA) Pty Ltd			\$2,310.00
EFT000472	15/02/2024	Moore Australia tax and budget workshop	\$2,310.00

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Muddy Creek			\$420.20
EFT000467	08/02/2024	DTVC shop stock	\$420.20
Murray Districts Glass			\$328.00
EFT000478	22/02/2024	Replace damaged glass pane	\$328.00
Murray River Auto Repairs			\$6,694.80
EFT000467	08/02/2024	Service - 4008MY	\$261.45
EFT000472	15/02/2024	Service - 4016MY	\$389.70
EFT000472	15/02/2024	Tyre repairs - 4046MY	\$30.00
EFT000472	15/02/2024	Tyre repairs - 4018MY	\$519.60
EFT000472	15/02/2024	Replace tyres x 4 - 108WR	\$1,252.30
EFT000472	15/02/2024	Service - 4006MY	\$299.00
EFT000478	22/02/2024	Service - 4023MY	\$530.95
EFT000481	29/02/2024	Service - 4019MY	\$256.80
EFT000481	29/02/2024	Service - 4013MY	\$981.95
EFT000481	29/02/2024	Replace Cv shaft - 4016MY	\$1,073.50
EFT000481	29/02/2024	Service - 4028MY	\$384.20
EFT000481	29/02/2024	Service -107WR	\$330.95
EFT000481	29/02/2024	Service - 4046MY	\$384.40
Murray Shire Social Club			\$560.00
EFT000467	08/02/2024	Payroll deductions	\$15.00
EFT000467	08/02/2024	Payroll deductions	\$265.00
EFT000478	22/02/2024	Payroll deductions	\$15.00
EFT000478	22/02/2024	Payroll deductions	\$265.00
Nature Calls			\$1,420.00
EFT000478	22/02/2024	Portable toilet hire - Australia Day	\$710.00
EFT000481	29/02/2024	Portable toilet hire - Australia Day	\$710.00
Neverfail (WA) Pty Limited			\$197.66
EFT000481	29/02/2024	Springwater bottles x 12	\$179.40
EFT000481	29/02/2024	Water cooler hire - February 2024	\$18.26
News Limited			\$572.00
EFT000459	01/02/2024	Australian Newspaper February subscriptions	\$572.00
North Dandalup Volunteer Bushfire Brigade			\$4,269.14
EFT000459	01/02/2024	Sandpaper & linseed oil	\$3,839.14
EFT000472	15/02/2024	Seat covers	\$430.00
OCP Sales			\$835.41
EFT000467	08/02/2024	Handheld radio with accessories	\$835.41
Officeworks			\$3,717.43
EFT000472	15/02/2024	General stationery	\$912.05
EFT000478	22/02/2024	Wireless mouse	\$40.00
EFT000478	22/02/2024	Paper cartons	\$408.70
EFT000481	29/02/2024	DYMO labels	\$215.88
EFT000481	29/02/2024	General stationery	\$878.87
EFT000481	29/02/2024	Compactus rack, tube clips stationery	\$694.53
EFT000481	29/02/2024	File storage containers & cleaning supplies	\$432.27
EFT000481	29/02/2024	General stationery	\$135.13
Open Office Pty Ltd			\$17,446.94
EFT000481	29/02/2024	NAV licensing costs for February 2024	\$5,511.10
EFT000481	29/02/2024	Community Hub licensing for February 2024	\$11,935.84
Party Plus Mandurah			\$221.00
EFT000467	08/02/2024	Furniture hire - Australia Day	\$221.00

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Peel Harvey Catchment Council (Inc)			\$11,000.00
EFT000481	29/02/2024	Contributions towards fencing waterways	\$11,000.00
Peel Mini Earthmovers			\$33,698.50
EFT000459	01/02/2024	Reticulation repairs	\$1,028.50
EFT000467	08/02/2024	Shoulder work - Readheads Road	\$4,548.50
EFT000467	08/02/2024	Drainage - Phillips Way	\$25,300.00
EFT000481	29/02/2024	Sign holes - North Dandalup	\$1,149.50
EFT000481	29/02/2024	Drainage Repair - Midsummer Circle	\$946.00
EFT000481	29/02/2024	Grave digging	\$726.00
Peel Scape Solutions			\$17,726.50
EFT000467	08/02/2024	Maintenance to verges	\$2,821.50
EFT000472	15/02/2024	Install bore pump at McLarty Football Oval	\$14,905.00
Peel Weed & Pest Control			\$8,107.00
EFT000467	08/02/2024	Weed & pest control	\$506.00
EFT000478	22/02/2024	Weed & pest control	\$4,026.00
EFT000481	29/02/2024	Weed & pest control	\$3,575.00
Peron Naturaliste Partnership Inc			\$5,789.01
EFT000459	01/02/2024	Annual contribution	\$5,789.01
PFD Food Services Pty Ltd			\$4,807.10
EFT000459	01/02/2024	MALC kiosk stock	\$381.85
EFT000472	15/02/2024	MALC kiosk stock	\$1,571.30
EFT000478	22/02/2024	MALC kiosk stock	\$2,277.20
EFT000481	29/02/2024	MALC kiosk stock	\$576.75
Phoenix Foundry			\$174.90
EFT000478	22/02/2024	Plaque order for Pinjarra Public Cemetery	\$174.90
Souwest Crane Hire			\$462.83
EFT000472	15/02/2024	Crane hire	\$462.83
Pinjarra Football and Netball Club			\$675.45
EFT000472	15/02/2024	Club sponsorship	\$675.45
Pinjarra Traders			\$57.40
EFT000459	01/02/2024	Cat litter	\$57.40
Planning Institute Australia			\$612.00
EFT000478	22/02/2024	Advertising	\$612.00
PRACSYS			\$10,384.00
EFT000481	29/02/2024	Consolidated business case	\$10,384.00
Quality Publishing Australia			\$475.09
EFT000472	15/02/2024	DTVC shop stock	\$475.09
QTM Pty Ltd			\$35,372.42
EFT000459	01/02/2024	Traffic management - Readheads Road	\$5,654.31
EFT000467	08/02/2024	Traffic management - George Street	\$7,803.94
EFT000472	15/02/2024	Traffic management - Readheads Road	\$10,339.04
EFT000481	29/02/2024	Traffic management - George Street	\$2,884.47
EFT000481	29/02/2024	Traffic management - Rodoreda Crescent	\$7,188.00
EFT000481	29/02/2024	Traffic management - Burnside Road	\$1,502.66
Reece Pty Ltd			\$127.27
EFT000478	22/02/2024	Plunger	\$127.27
Retro Roads			\$2,164.36
EFT000481	29/02/2024	Line markings - McLarty Road	\$2,164.36
Rogers, Cr Angela			\$1,703.42
EFT000478	22/02/2024	Meeting, IT & Communications Allowance	\$1,703.42

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Rotary Club of Pinjarra (WA) Inc			\$3,000.00
EFT000481	29/02/2024	Community Assistance Partnership Fund	\$3,000.00
Scavenger Fire Safety			\$7,597.43
EFT000478	22/02/2024	Crew boots	\$205.43
EFT000481	29/02/2024	Bushfire foam	\$7,392.00
Science And Nature Pty Ltd			\$414.81
EFT000472	15/02/2024	DTVC shop stock	\$414.81
Scope Business Imaging			\$2,124.58
EFT000472	15/02/2024	Monthly rental of C368 copier - FIPWA	\$357.50
EFT000472	15/02/2024	Rental charges FIPWA - February 24	\$357.50
EFT000472	15/02/2024	Copier charges Accounts - February 24	\$82.50
EFT000472	15/02/2024	Copier charges Binding room - February 24	\$96.92
EFT000472	15/02/2024	Copier charges Depot - February 24	\$82.50
EFT000472	15/02/2024	Copier charges DTVC - February 24	\$108.63
EFT000472	15/02/2024	Copier charges Fax room - February 24	\$235.07
EFT000472	15/02/2024	Copier charges MALC - February 24	\$181.72
EFT000472	15/02/2024	Copier charges Planners - February 24	\$146.23
EFT000472	15/02/2024	Copier charges Rangers - February 24	\$82.50
EFT000472	15/02/2024	Copier charges Reception - February 24	\$82.50
EFT000472	15/02/2024	Copier charges Records - February 24	\$82.50
EFT000472	15/02/2024	Copier charges Tech services - February 24	\$143.77
EFT000472	15/02/2024	Copier charges Library - February 24	\$84.74
Sea to Summit Pty Ltd			\$277.75
EFT000478	22/02/2024	DTVC shop stock	\$277.75
Shire of Waroona			\$22,256.40
EFT000478	22/02/2024	Disposal of contaminated green waste	\$54.00
EFT000481	29/02/2024	Disposal of bulk hard waste collection	\$22,202.40
Sigma Chemicals			\$642.27
EFT000481	29/02/2024	Pool cleaner repairs	\$642.27
Sign Craft			\$7,147.80
EFT000478	22/02/2024	MALC signage	\$7,147.80
Signs Plus			\$181.00
EFT000467	08/02/2024	Employee name badges	\$181.00
Anne Sinclair			\$42.00
EFT000472	15/02/2024	DTVC shop stock	\$42.00
Soft Landing			\$9,400.00
EFT000478	22/02/2024	Mattress recycling	\$9,400.00
South West Fire Solutions - Australind			\$310.75
EFT000467	08/02/2024	Fire detection testing - January 24	\$310.75
St John Ambulance Australia - Belmont			\$488.40
EFT000478	22/02/2024	Ambulance service on Australia Day	\$488.40
Steann Pty Ltd			\$106,719.36
EFT000467	08/02/2024	Bulk verge hard waste collection - January 2024	\$34,650.00
EFT000472	15/02/2024	Bulk verge hard waste collection - January 2024	\$34,650.00
EFT000478	22/02/2024	Degas fridges at Corio Road Transfer Station	\$2,769.36
EFT000481	29/02/2024	Bulk verge hard waste collection - January 2024	\$34,650.00
Stunned Emu Designs			\$165.00
EFT000472	15/02/2024	DTVC shop stock	\$165.00
Surveying South			\$3,740.00
EFT000472	15/02/2024	Survey works	\$2,640.00

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
EFT000481	29/02/2024	Survey works	\$1,100.00
Syrinx Environmental			\$3,327.50
EFT000481	29/02/2024	Island erosion works set-up	\$3,327.50
Talis Consultants			\$6,960.25
EFT000478	22/02/2024	Feasibility study	\$6,960.25
The Distributors Perth			\$60.90
EFT000481	29/02/2024	DTVC shop stock	\$60.90
Thompson Surveying Consultants			\$4,820.20
EFT000467	08/02/2024	Land acquisition	\$4,820.20
Toolmart			\$718.00
EFT000481	29/02/2024	Battery pack	\$718.00
Nutrien Water WA (Total Eden)			\$7,107.18
EFT000467	08/02/2024	Monthly maintenance visit February 2024	\$3,245.00
EFT000467	08/02/2024	Reticulation repairs	\$2,258.15
EFT000481	29/02/2024	SPR geardrive	\$1,604.03
Total Packaging			\$3,374.80
EFT000467	08/02/2024	Dog waste bags	\$858.00
EFT000481	29/02/2024	Dog waste bags	\$2,516.80
Tourism Council Western Australia			\$275.00
EFT000467	08/02/2024	Top Tourism Town application fee	\$275.00
TPG Network Pty Ltd			\$2,409.64
EFT000472	15/02/2024	Ethernet access - January 2024	\$2,409.64
Tuckey's Hardware			\$2,500.64
EFT000459	01/02/2024	Post drivers	\$95.99
EFT000467	08/02/2024	Electrical tape	\$51.61
EFT000467	08/02/2024	Coupling	\$119.99
EFT000467	08/02/2024	Plug ends	\$3.50
EFT000467	08/02/2024	Pressure cleaner	\$750.00
EFT000467	08/02/2024	Rod threaded 36 x 5/8	\$15.75
EFT000467	08/02/2024	Screws	\$5.38
EFT000467	08/02/2024	Tap timer	\$92.95
EFT000467	08/02/2024	Batteries	\$6.95
EFT000467	08/02/2024	Wheel cut off ALU 125x1.0x22mm Bosch	\$23.96
EFT000467	08/02/2024	Plumbers tape	\$30.53
EFT000467	08/02/2024	Paint and polish	\$59.97
EFT000467	08/02/2024	Bolt cutter	\$125.85
EFT000467	08/02/2024	Lubricant	\$27.98
EFT000467	08/02/2024	Herbicide weed killer	\$69.99
EFT000472	15/02/2024	Painting supplies	\$138.33
EFT000472	15/02/2024	General supplies	\$86.95
EFT000472	15/02/2024	Padlock	\$34.95
EFT000472	15/02/2024	Batteries	\$29.90
EFT000472	15/02/2024	Couplings	\$43.72
EFT000472	15/02/2024	Measuring tape	\$13.46
EFT000478	22/02/2024	Duct tape	\$21.00
EFT000478	22/02/2024	Coupling, bush and tee plain	\$23.94
EFT000478	22/02/2024	Bit screwdriver	\$3.80
EFT000478	22/02/2024	Riser remover tool	\$7.16
EFT000478	22/02/2024	Anti vandal taps	\$63.75
EFT000478	22/02/2024	Star pickets	\$121.50

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
EFT000478	22/02/2024	Fertilizer	\$179.98
EFT000481	29/02/2024	Retic supplies	\$107.04
EFT000481	29/02/2024	Drainage supplies	\$144.76
Tyrecycle Pty Ltd			\$7,435.81
EFT000467	08/02/2024	Corio Road Transfer Station tyre recycling	\$4,634.53
EFT000481	29/02/2024	Corio Road Transfer Station tyre recycling	\$1,773.63
EFT000481	29/02/2024	Corio Road Transfer Station tyre recycling	\$1,027.65
Tyrepower Pinjarra			\$1,692.00
EFT000459	01/02/2024	Replace tyres	\$136.00
EFT000467	08/02/2024	Replace tyres	\$1,349.00
EFT000478	22/02/2024	Replace tyres	\$207.00
Vorgee Pty Ltd			\$2,390.30
EFT000459	01/02/2024	MALC shop stock	\$669.90
EFT000478	22/02/2024	MALC shop stock	\$1,720.40
Waste Water Services Pty Ltd			\$1,204.50
EFT000478	22/02/2024	Waste water plant - service	\$1,204.50
Waters BM & RV			\$16,302.00
EFT000472	15/02/2024	Semi Hire - carting limestone	\$16,302.00
Westbooks			\$981.57
EFT000472	15/02/2024	Library restock	\$396.17
EFT000481	29/02/2024	Library restock	\$585.40
Westcoast Power Equipment			\$2,414.85
EFT000481	29/02/2024	Chainsaw battery	\$2,414.85
Western Rural Fencing			\$2,233.00
EFT000459	01/02/2024	Fence repairs	\$1,628.00
EFT000478	22/02/2024	FIPWA - fence removal	\$605.00
Westrac Equipment Pty Ltd			\$2,022.77
EFT000478	22/02/2024	Service & repairs	\$2,022.77
Work Clobber			\$396.95
EFT000459	01/02/2024	Staff uniforms	\$396.95
Yunderup Sport & Recreation Club Inc			\$270.00
EFT000459	01/02/2024	Tennis Come and Try Day - 22nd January 2024	\$270.00
Mandurah Psychological Services Pty			\$2,826.50
EFT000472	15/02/2024	Consultation sessions with psychologists	\$1,083.50
EFT000478	22/02/2024	Consultation sessions with psychologists	\$1,743.00
Easi Packaging Pty Ltd			\$17,053.05
EFT000459	01/02/2024	Payroll deductions	\$5,684.35
EFT000472	15/02/2024	Payroll deductions	\$5,684.35
EFT000481	29/02/2024	Payroll deductions	\$5,684.35
Hydrochem			\$353.10
EFT000459	01/02/2024	MALC water loop service	\$353.10
Telair Pty Ltd			\$1,185.80
EFT000472	15/02/2024	Telephone, data & line rental	\$866.80
EFT000472	15/02/2024	Service charges - February 2024	\$319.00
Mandurah Safety and Training Service			\$675.00
EFT000472	15/02/2024	Test and tag electrical equipment	\$675.00
CSE Crosscom Pty Ltd			\$1,524.38
EFT000481	29/02/2024	Testing radio connectivity in vehicles	\$1,524.38
Monart Design - Monique Tippett			\$350.00
EFT000472	15/02/2024	Accommodation for 2024 destination film shoot	\$350.00

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Quicklee Express			\$130.90
EFT000472	15/02/2024	Freight	\$130.90
Waroona Rural Services			\$273.60
EFT000481	29/02/2024	Herbicide spray	\$273.60
Little Genius Science			\$340.00
EFT000467	08/02/2024	Little Genius - Night Critters Workshop	\$340.00
Paradigm Information Technology Pty			\$1,940.40
EFT000472	15/02/2024	Information & technology consulting	\$1,940.40
Murray Districts Playgroup			\$2,695.00
EFT000478	22/02/2024	Community facility funding	\$2,695.00
Cr David Pike			\$1,703.42
EFT000478	22/02/2024	Meeting, IT & Communication Allowance	\$1,703.42
Vanguard Press			\$690.01
EFT000472	15/02/2024	Marketing	\$690.01
Elliott Peel Paints Pty Ltd			\$731.70
EFT000467	08/02/2024	Painting at MALC	\$731.70
NRP Electrical Services			\$275.00
EFT000478	22/02/2024	Replace broken hydrotherapy temp sensor	\$275.00
A to Z Signs			\$149.60
EFT000481	29/02/2024	Magnetic signs - Shire of Murray Logo	\$149.60
Donald Cant Watts Corke (WA) Pty Ltd			\$2,750.00
EFT000481	29/02/2024	Manager Quantity Surveyor Services - Exchange Hotel	\$2,750.00
Dwellingup Silver			\$320.00
EFT000467	08/02/2024	DTVC - Shop stock	\$320.00
Bleeding Ear Music			\$1,430.00
EFT000467	08/02/2024	Entertainment for Australia Day	\$1,430.00
Total Oil Australia Pty Ltd			\$1,639.22
EFT000467	08/02/2024	Kerosene (200l)	\$1,639.22
Parkin Print			\$1,276.00
EFT000478	22/02/2024	Bendigo bank municipal cheques	\$1,276.00
Vend Ltd			\$2,148.00
EFT000478	22/02/2024	Annual subscription	\$2,148.00
SuperChoice Services Pty Ltd			\$103.74
EFT000472	15/02/2024	Single Touch Payroll - January 2024	\$51.87
EFT000481	29/02/2024	Single Touch Payroll - February 2024	\$51.87
Peel Test N Tag			\$1,668.00
EFT000481	29/02/2024	Test and tag electrical equipment	\$1,668.00
Armsec WA			\$876.00
EFT000459	01/02/2024	Security	\$264.00
EFT000459	01/02/2024	Alarm call out	\$66.00
EFT000467	08/02/2024	Alarm call out	\$66.00
EFT000478	22/02/2024	Alarm call out x 5	\$330.00
EFT000478	22/02/2024	Cash transit - February 2024	\$150.00
Essential Aircor Services Pty Ltd			\$5,728.63
EFT000459	01/02/2024	Install air bags	\$3,135.00
EFT000459	01/02/2024	Repairs & maintenance	\$266.11
EFT000467	08/02/2024	Repairs & maintenance	\$194.43
EFT000478	22/02/2024	Repairs & maintenance	\$1,140.82
EFT000481	29/02/2024	Repairs & maintenance	\$992.27

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Vergone's Fruit Stall Dwellingup			\$84.00
EFT000467	08/02/2024	DTVC shop stock	\$84.00
Dwellingup Adventures			\$50.00
EFT000472	15/02/2024	Kayak hire - marketing	\$50.00
WA Tool and Trade Supply			\$288.24
EFT000472	15/02/2024	Workshop consumables	\$288.24
Doral Mineral Sands			\$100.00
EFT000481	29/02/2024	Rate Refund	\$100.00
Austin Lakes Radio Sailing			\$2,000.00
EFT000472	15/02/2024	Community Assistance Partnership Fund	\$2,000.00
Brother of Mine Coffee Roasters			\$420.00
EFT000459	01/02/2024	MALC kiosk stock	\$420.00
Chad Gerber Photography			\$8,360.00
EFT000467	08/02/2024	Top Tourism Towns Film/Photoshoot	\$935.00
EFT000478	22/02/2024	Top Tourism Towns Film/Photoshoot	\$7,425.00
Pinjarra Bakery			\$313.00
EFT000478	22/02/2024	Catering - Local Emergency Management	\$313.00
The Brand Cafe Australia			\$220.00
EFT000478	22/02/2024	Graphics for final draft of Environmental Strategy	\$220.00
Sunny Industrial Brushware			\$1,905.20
EFT000481	29/02/2024	Brush segments	\$1,905.20
Canon Production Printing Australia			\$2,870.18
EFT000467	08/02/2024	Toner	\$2,870.18
KEE Surfacing Pty Ltd			\$88,433.22
EFT000467	08/02/2024	Asphalt (7mm) - North Dandalup	\$13,992.74
EFT000472	15/02/2024	Asphalt (10mm) - urban and industrial reseals	\$74,440.48
Kakadu Plum Co			\$567.60
EFT000478	22/02/2024	DTVC shop stock	\$567.60
Mascot Engineering Co Pty Ltd			\$496.10
EFT000481	29/02/2024	Deep pit and cover	\$496.10
Howard J Kirk			\$600.00
EFT000459	01/02/2024	Heron Point Caretaker	\$300.00
EFT000472	15/02/2024	Heron Point Caretaker	\$300.00
Vestone Capital			\$11,100.49
EFT000481	29/02/2024	IT equipment buyout on lease termination	\$11,100.49
NRM Consultants Pty Ltd			\$1,100.00
EFT000459	01/02/2024	Annual Engineer's inspection and report	\$550.00
EFT000459	01/02/2024	Engineer's report on roof structure - Batavia shed	\$550.00
Pisconeri Family Trust			\$60,593.50
EFT000467	08/02/2024	Corio Road Transfer Station - Additional services January 2024	\$2,475.00
EFT000467	08/02/2024	Corio Road Transfer Station - Management January 2024	\$48,232.80
EFT000467	08/02/2024	Dwellingup Transfer Station - Management January 2024	\$4,580.40
EFT000472	15/02/2024	Transport green waste to C-Wise	\$5,305.30
Richard Polden Photography			\$350.00
EFT000459	01/02/2024	Marketing photography	\$350.00
My Evolution Body Composition Scans			\$1,080.00
EFT000478	22/02/2024	MALC body scans	\$1,080.00

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Geoffrey Armstrong			\$111.92
EFT000478	22/02/2024	DTVC shop stock	\$111.92
Agonis Group			\$6,335.56
EFT000472	15/02/2024	Rail Link project survey	\$6,335.56
RDF Plumbing			\$12,317.06
EFT000459	01/02/2024	Install gas hot water system	\$1,652.79
EFT000467	08/02/2024	Install electric hot water system	\$195.72
EFT000467	08/02/2024	Maintenance to Dwellingup RV dump point	\$675.74
EFT000472	15/02/2024	Install electric hot water system	\$1,462.34
EFT000472	15/02/2024	Repairs to pool heater at MALC	\$408.41
EFT000472	15/02/2024	Supply lid lifters	\$519.20
EFT000478	22/02/2024	Repair damaged pipe	\$302.02
EFT000478	22/02/2024	Backflow prevention tests 2024	\$4,092.00
EFT000478	22/02/2024	Reduced pressure zone device installation - Lovegrove Pavilion	\$1,311.23
EFT000481	29/02/2024	Investigate leak in roof above gym	\$284.02
EFT000481	29/02/2024	Repairs - water tank Corio Road Transfer Station	\$176.00
EFT000481	29/02/2024	Maintenance - Dwellingup RV dump point	\$253.00
EFT000481	29/02/2024	Repair leaking tap	\$483.66
EFT000481	29/02/2024	Repairs - drinking fountain	\$500.93
Devlyn Construction			\$581,569.69
EFT000472	15/02/2024	Exchange Hotel reconstruction	\$581,569.69
Yoga not Yoga			\$1,400.00
EFT000481	29/02/2024	MALC Yoga	\$1,400.00
Hersey's Safety Pty Ltd			\$1,335.40
EFT000472	15/02/2024	PPE gloves	\$1,335.40
Main Roads Western Australia			\$187,000.00
EFT000459	01/02/2024	Regional road project - Del Park Road	\$99,000.00
EFT000459	01/02/2024	Regional road project - Hopeland Road	\$55,000.00
EFT000459	01/02/2024	Regional road project - Lakes Road	\$33,000.00
Waroona Septics			\$1,775.00
EFT000459	01/02/2024	Pump septics - Operations centre	\$950.00
EFT000459	01/02/2024	Service grease trap	\$462.00
EFT000467	08/02/2024	Service portable toilets	\$198.00
EFT000467	08/02/2024	Unblock dump point	\$165.00
Bodybuilding Oz			\$665.00
EFT000459	01/02/2024	MALC kiosk stock	\$523.00
EFT000478	22/02/2024	MALC pro shop stock	\$142.00
Furtastic Friends by Bocchetta			\$447.44
EFT000478	22/02/2024	DTVC shop stock	\$447.44
LP Visuals Pty Ltd			\$2,475.00
EFT000459	01/02/2024	Marketing - video shoot	\$2,475.00
Amazon Web Services Australia Pty Ltd			\$1,352.61
EFT000467	08/02/2024	Service charge - January 2024	\$1,352.61
Cr Stewart Carter			\$1,703.42
EFT000478	22/02/2024	Meeting, IT & Communication Allowance	\$1,703.42
Brayco Commercial Pty Ltd			\$9,093.00
EFT000472	15/02/2024	Tables and chairs - Lovegrove Pavilion	\$9,093.00
Earth 2 Ocean Communications			\$1,701.60
EFT000481	29/02/2024	Replacement VHF antenna	\$1,701.60

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Afroblonde Eco Collection			\$849.00
EFT000467	08/02/2024	DTVC shop stock	\$849.00
GSS WA Pty Ltd			\$4,796.00
EFT000467	08/02/2024	Disposal of flammable liquid	\$4,796.00
Philip Swain			\$6,660.00
EFT000467	08/02/2024	Environmental Health Service - January 2024	\$6,660.00
Roadside Products Pty Ltd			\$2,478.30
EFT000481	29/02/2024	Steel guide post	\$2,478.30
Hunt Architects			\$8,872.88
EFT000472	15/02/2024	Architectural consultancy - The Exchange Hotel	\$8,872.88
Robert Wilson			\$921.02
EFT000472	15/02/2024	Reimbursement for expenses	\$921.02
Ryall's Water Workout			\$492.00
EFT000478	22/02/2024	MALC aqua belts	\$492.00
Cunningham Painting Contractors			\$10,807.50
EFT000459	01/02/2024	Painting - Admin courtyard	\$5,720.00
EFT000467	08/02/2024	MALC - Touch up painting	\$440.00
EFT000467	08/02/2024	Graffiti clean-up	\$440.00
EFT000478	22/02/2024	Painting - Edenvale	\$660.00
EFT000481	29/02/2024	Paining - Church fence	\$3,547.50
Chicken Pants Studio			\$100.00
EFT000478	22/02/2024	DTVC shop stock	\$100.00
H & H Architects			\$17,270.00
EFT000467	08/02/2024	Dwellingup Oval Pavilion - concept design & cost	\$9,130.00
EFT000481	29/02/2024	Dwellingup Oval Pavilion - concept design & cost	\$8,140.00
Peel Engraving Stamps & Badges			\$139.00
EFT000481	29/02/2024	Ink stamp	\$139.00
Sapio Pty Ltd			\$297.00
EFT000481	29/02/2024	Repairs to river front CCTV cameras	\$297.00
Bob Cooper Outback Survival			\$216.99
EFT000472	15/02/2024	DTVC shop stock	\$216.99
Combined Roof Solutions			\$15,180.00
EFT000478	22/02/2024	Gutter and roof repairs	\$15,180.00
Munda Biddi Trail Foundation			\$322.20
EFT000467	08/02/2024	DTVC shop stock	\$322.20
Roogenic Pty Ltd			\$436.82
EFT000472	15/02/2024	DTVC shop stock	\$436.82
Hilton's Handyman Services			\$2,014.10
EFT000478	22/02/2024	Furniture assembly	\$2,014.10
ABV Leisure Consultancy Services			\$8,974.35
EFT000459	01/02/2024	Consultancy services	\$8,974.35
Stafford Strategy			\$22,440.00
EFT000472	15/02/2024	Pinjarra Heritage Railway Precinct - Rail	\$22,440.00
South West High Pressure Cleaning			\$3,669.90
EFT000459	01/02/2024	Weekly cleans - 16 sites of BBQs	\$456.78
EFT000459	01/02/2024	Rubbish pick up - 9 sites	\$346.50
EFT000467	08/02/2024	Rubbish pick up - 9 sites	\$346.50
EFT000467	08/02/2024	Weekly cleans - 16 sites of BBQs	\$456.78
EFT000472	15/02/2024	Weekly cleans - 16 sites of BBQs	\$456.78

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
EFT000472	15/02/2024	Rubbish pick up - 9 sites	\$346.50
EFT000472	15/02/2024	Weekly cleans - 16 sites of BBQs	\$456.78
EFT000478	22/02/2024	Weekly cleans - 16 sites of BBQs	\$456.78
EFT000478	22/02/2024	Rubbish pick up - 9 sites	\$346.50
Crown Metropol Perth			\$3,305.00
EFT000478	22/02/2024	Accommodation - WALGA Conference	\$3,305.00
ColdTrek WA Pty Ltd			\$763.05
EFT000459	01/02/2024	DTVC shop stock	\$400.50
EFT000467	08/02/2024	DTVC shop stock	\$362.55
Parnita's Yoga			\$1,242.00
EFT000467	08/02/2024	MALC Parnitas Yoga	\$1,242.00
Telstra Limited			\$1,340.42
EFT000467	08/02/2024	Telephone for West Murray Fire Brigade	\$104.84
EFT000467	08/02/2024	Telephone usage	\$1,025.76
EFT000478	22/02/2024	Telephone usage Murray SES	\$104.98
EFT000481	29/02/2024	Coolup, Nth Dandalup & West Murray Bushfire	\$104.84
Port Mandurah Removals			\$791.40
EFT000481	29/02/2024	Furniture removal	\$791.40
Maintenance Plumbing Co Pty Ltd			\$7,051.00
EFT000478	22/02/2024	Installation of gas and water meters	\$7,051.00
Earthmoving Unlimited Pty Ltd			\$858.00
EFT000478	22/02/2024	Cutting edges	\$858.00
PS Landscapes			\$370.90
EFT000459	01/02/2024	Indoor plants - monthly maintenance	\$370.90
Pinjarra Sandblasting			\$165.00
EFT000472	15/02/2024	Sand blasting	\$165.00
Anna Thompson			\$197.60
EFT000472	15/02/2024	DTVC shop stock	\$197.60
Murray House Resource Centre Inc			\$90.20
EFT000472	15/02/2024	Jetty licence renewals	\$90.20
Reverberate Consulting			\$2,079.00
EFT000467	08/02/2024	Review assessment - proposed dog kennel	\$2,079.00
Swiftworkers			\$2,500.00
EFT000478	22/02/2024	Risk management	\$2,500.00
Perfect Landscapes			\$12,332.21
EFT000459	01/02/2024	Mowing - Administration Centre	\$1,237.83
EFT000459	01/02/2024	Mowing - North Dandalup	\$8,618.72
EFT000478	22/02/2024	Mowing - Administration Centre	\$1,237.83
EFT000481	29/02/2024	Mowing - Administration Centre	\$1,237.83
Wordy Bird			\$5,690.00
EFT000459	01/02/2024	Communications and marketing Support	\$2,500.00
EFT000472	15/02/2024	Communications and marketing Support	\$550.00
EFT000478	22/02/2024	Communications and marketing Support	\$330.00
EFT000481	29/02/2024	Communications and marketing Support	\$2,310.00

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Elliotts Filtration			\$282.70
EFT000478	22/02/2024	FIPWA - Filtration system maintenance	\$282.70
Omicom Media Group Australia Pty Ltd			\$1,752.20
EFT000467	08/02/2024	Advertising	\$1,752.20
Acero Construction Pty Ltd			\$101,877.66
EFT000478	22/02/2024	Drainage - Weir Gull Road	\$101,877.66
Australia Post - Library			\$140.10
EFT000472	15/02/2024	Freight - library January 2024	\$140.10
Business Fuel Cards Pty Ltd			\$9,001.29
EFT000472	15/02/2024	Details in attachment	\$9,001.29
Equigroup Pty Limited			\$18,151.66
EFT000481	29/02/2024	PC and equipment lease February-March 2024	\$18,151.66
Child Cancer Research Foundation			\$3,000.00
EFT000472	15/02/2024	Community Assistance Partnership	\$3,000.00
Tracey Johnson			\$262.00
EFT000472	15/02/2024	DTVC shop stock	\$262.00
Institute of Building Technology Western Australia			\$365.60
EFT000478	22/02/2024	Advanced diploma Building Surveying	\$150.40
EFT000481	29/02/2024	Advanced diploma Building Surveying	\$215.20
Dell Australia Pty Limited			\$2,926.00
EFT000459	01/02/2024	Dell laptop computer	\$2,926.00
Brooke Hunter			\$800.00
EFT000478	22/02/2024	Marketing	\$800.00
Rigon Headwear			\$644.16
EFT000478	22/02/2024	DTVC shop stock	\$644.16
House of Marbles			\$464.20
EFT000467	08/02/2024	DTVC shop stock	\$464.20
Cr Nicole Willis			\$1,703.42
EFT000478	22/02/2024	Meeting, IT & Communication Allowance	\$1,703.42
Total Green Recycling			\$2,279.91
EFT000467	08/02/2024	Recycling - Corio Road Transfer Station	\$1,710.68
EFT000478	22/02/2024	Recycling - Dwellingup	\$569.23
Dash Digital			\$422.40
EFT000467	08/02/2024	Hosting fees - February 2024	\$422.40
Harvey Norman Commercial			\$3,239.50
EFT000478	22/02/2024	MALC baby change station	\$3,239.50
Roaming Technologies			\$12,391.50
EFT000481	29/02/2024	Computer hardware	\$12,391.50
All Fence U Rent			\$3,682.25
EFT000459	01/02/2024	Temporary fencing	\$3,682.25
Stantec Australia Pty Ltd			\$14,850.00
EFT000481	29/02/2024	Consulting services	\$14,850.00
Tecnologia			\$525.36
EFT000459	01/02/2024	Parts and Freight	\$525.36
Stagecraft Pty Ltd			\$2,398.00
EFT000467	08/02/2024	Stage hire	\$2,398.00
Prop Tech Hub WA			\$2,530.00
EFT000460	02/02/2024	Conference room furniture	\$2,530.00

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Australian Baptist Education			\$3,612.28
EFT000467	08/02/2024	Refund of overpayment of rates	\$3,612.28
Monsoon Industries Pty Ltd T/As Anvil Doors			\$1,001.00
EFT000478	22/02/2024	Maintenance of roller door at FIPWA	\$1,001.00
Black Label Events Pty Ltd			\$2,106.50
EFT000478	22/02/2024	Hire furniture - Chinese New Year	\$2,106.50
Creative Blinds and Shades			\$1,000.00
EFT000481	29/02/2024	Recover awning	\$1,000.00
Thermal Installations			\$1,879.68
EFT000472	15/02/2024	Panels and fittings, internal wall items.	\$1,879.68
Phillip And Mychelle Jeffery			\$4,000.00
EFT000472	15/02/2024	Refund of overpayment of rates	\$4,000.00
Rentokil Inital PTY Ltd			\$4,241.60
EFT000481	29/02/2024	Pest control	\$4,241.60
Lynx Integrated Systems			\$274.89
EFT000472	15/02/2024	Service lighting control system	\$274.89
Galden Bucket Pty Ltd			\$20,000.00
EFT000481	29/02/2024	Town Centre facade program	\$20,000.00
Hamel Nursery			\$210.00
EFT000472	15/02/2024	Purchase of plants	\$210.00
RJC Communications & Civil Contracting Pty Ltd			\$839.58
EFT000467	08/02/2024	Refund of overpayment of rates	\$839.58
BASICS Approval Services			\$440.00
EFT000472	15/02/2024	Retaining wall certification Wharf Cove	\$440.00
Peel Preservation Group inc			\$2,990.00
EFT000472	15/02/2024	Community Assistance Partnership	\$2,990.00
Penny Brereton			\$1,000.00
EFT000472	15/02/2024	Refund of overpayment of rates	\$1,000.00
Caroline Pidd			\$986.68
EFT000472	15/02/2024	Refund of overpayment of rates	\$986.68
Victor Anderson			\$137.40
EFT000472	15/02/2024	Refund of overpayment of rates	\$137.40
City of Kalgoorlie Boulder			\$2,671.86
EFT000472	15/02/2024	Payroll deductions	\$2,671.86
Dwellingup Hotel			\$476.40
EFT000478	22/02/2024	Accommodation and expenses for photoshoot	\$476.40
Lilcon Pty Ltd			\$818.52
EFT000478	22/02/2024	Building applications - cancellations	\$818.52
Max's Cold Ice Creations / GILLIAN			\$177.00
EFT000481	29/02/2024	Catering - Volunteers	\$177.00
Cornelis Johannes Van Schaik			\$596.00
EFT000481	29/02/2024	Refund of overpayment of rates	\$596.00
Peter Weame Settlements			\$31.05
EFT000481	29/02/2024	Refund of overpayment of rates	\$31.05

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
Adele Macri			\$702.11
EFT000481	29/02/2024	Refund of overpayment of rates	\$702.11
		EFT Total	\$2,927,357.97
Cheque No	Posting Date	Description	Amount
Department of Transport			\$146.25
065967	29/02/2024	Modification to Wharf Cove Jetty	\$146.25
Shire of Murray			\$4,700.00
065956	08/02/2024	Payroll deductions	\$170.00
065956	08/02/2024	Payroll deductions	\$2,035.00
065964	22/02/2024	BSL Commission - January 2024	\$290.00
065964	22/02/2024	Payroll deductions	\$170.00
065964	22/02/2024	Payroll deductions	\$2,035.00
Wesfarmers Kleenheat Gas Pty Ltd			\$7,192.13
065965	22/02/2024	Gas - South Yunderup Pavilion	\$1,489.38
065971	29/02/2024	Gas - Leisure Centre	\$5,702.75
Synergy			\$150,554.23
065953	01/02/2024	Electricity - Admin Building	\$1,536.93
065953	01/02/2024	Electricity - Sir Ross McLarty Oval Precinct	\$2,393.47
065953	01/02/2024	Electricity - Leisure Centre	\$13,394.96
065953	01/02/2024	Electricity - Cantwell Park	\$472.65
065953	01/02/2024	Electricity - Coolup Fire Station	\$422.71
065953	01/02/2024	Electricity - South Yunderup Pavilion	\$171.59
065953	01/02/2024	Electricity - Don Spark Reserve	\$149.47
065953	01/02/2024	Electricity - Tennis Courts	\$330.55
065953	01/02/2024	Electricity - Library	\$1,019.17
065957	08/02/2024	Electricity - Fire tank	\$126.20
065957	08/02/2024	Electricity - CCTV Town Square	\$126.58
065957	08/02/2024	Electricity - Pinjarra Heritage Railway Station	\$214.36
065957	08/02/2024	Electricity - Depot	\$758.29
065957	08/02/2024	Electricity - 28 George St	\$2,232.00
065957	08/02/2024	Electricity - SES Building	\$992.90
065957	08/02/2024	Electricity - Cantwell Park (Playground)	\$340.49
065961	15/02/2024	Electricity - Lions Park - BBQ's	\$122.88
065961	15/02/2024	Electricity - Cantwell Park (BBQ Lights)	\$284.32
065961	15/02/2024	Electricity - Dwellingup Oval Bore	\$441.22
065961	15/02/2024	Electricity - Pinjarra Meadows - Bore	\$385.08
065961	15/02/2024	Electricity - MRCE - Grove Park	\$2,090.85
065961	15/02/2024	Electricity - Streetlights	\$36,629.09
065961	15/02/2024	Electricity - Streetlights	\$35,550.46
065961	15/02/2024	Electricity - Streetlights	\$36,834.35
065961	15/02/2024	Electricity - Old DTVIC Building	\$126.41
065961	15/02/2024	Electricity - Pinjarra Industrial Estate Bore	\$667.84
065962	15/02/2024	Electricity - Animal Pound	\$394.72
065962	15/02/2024	Electricity - Dwellingup Oval Bore	\$752.19
065962	15/02/2024	Electricity - Administration Gardens	\$450.91

List of Accounts Paid in February 2024 to be Received			
Payment No	Posting Date	Description	Amount
065962	15/02/2024	Electricity - Cemetery	\$126.69
065962	15/02/2024	Electricity - Dwellingup Hall	\$268.08
065962	15/02/2024	Electricity - DHVIC	\$518.13
065962	15/02/2024	Electricity - Civic Centre	\$1,259.40
065962	15/02/2024	Electricity - Carpark	\$604.34
065962	15/02/2024	Electricity - Pinjarra Equestrian Assoc	\$95.55
065962	15/02/2024	Electricity - Records Building	\$1,875.76
065962	15/02/2024	Electricity - Fire tank	\$129.42
065963	22/02/2024	Electricity - North Pinjarra Hall	\$309.85
065963	22/02/2024	Electricity - Gentlemen's Park	\$547.55
065963	22/02/2024	Electricity - Old SES Building	\$128.49
065963	22/02/2024	Electricity - McLarty Precinct	\$706.58
065963	22/02/2024	Electricity - Lovegrove Pavilion	\$810.89
065966	29/02/2024	Electricity - Dwellingup Rose Garden	\$229.23
065966	29/02/2024	Electricity - Fire tank	\$130.15
065966	29/02/2024	Electricity - Corio Rd Transfer Station	\$1,373.88
065966	29/02/2024	Electricity - Dwellingup Fire Station	\$1,280.90
065966	29/02/2024	Electricity - Fire tank	\$128.18
065966	29/02/2024	Electricity - Edenvale Old School Hall	\$492.45
065966	29/02/2024	Electricity - Marinup Park Playground	\$126.07
Alinta Gas			\$2,019.00
065954	01/02/2024	Gas - FIPWA	\$2,019.00
Water Corporation			\$2,855.65
065955	01/02/2024	Water usage: Garden	\$326.84
065955	01/02/2024	Water usage: West Murray Hall	\$22.94
065955	01/02/2024	Water usage: North Dandalup Hall	\$112.30
065955	01/02/2024	Water usage: Leisure Centre	\$291.36
065969	29/02/2024	Water usage: FIPWA	\$2,102.21
Department of Transport			\$200.00
065968	29/02/2024	Special series number plates	\$200.00
Optus			\$1,964.28
065960	15/02/2024	Optus phone usage - January 24	\$1,964.28
Please Pay Cash			\$1,950.00
065959	08/02/2024	MALC umpire recoup	\$930.00
065970	29/02/2024	MALC umpire recoup	\$1,020.00
Commissioner of Police			\$166.00
065958	08/02/2024	Firearm licence	\$166.00
		Cheque Total	\$171,747.54
CommBank Direct Debit		Corp Credit Cards - detail in attachment	\$11,905.54
		Credit Card Total	\$11,905.54
		Payment Total	\$3,111,011.05

This schedule of accounts paid for the Municipal Fund totalling **\$3,111,011.05** which was submitted to each member of the Council on **22 February 2024** has been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and costings.

Total creditor accounts outstanding as at 29 February 2024 is **\$355,219.74**

The accompanying attachment forms part of this report, which details the expenses paid by Cash, Corporate Credit Cards and Fuel Cards for the month of **February 2024**


 Digitally signed by Dean
 Unsworth
 Date: 2024.03.11 12:49:41
 +08'00'

Dean Unsworth

Chief Executive Officer

Attachment of List of Accounts Paid in February 2024 to be Received				
	Date	Name	Description	Amount
EFT		Card Account Numbers / Vendors	Business Fuel Cards Pty Ltd usage	\$9,001.29
6/02/2024		6..070		\$89.79
	13/01/2024	Vibe Waroona	Fuel	\$87.60
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
		6..088		\$90.27
	18/01/2024	Vibe Ravenswood	Fuel	\$88.08
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
		6..195		\$269.39
	02/01/2024	Liberty Pinjarra	Fuel	\$84.37
	12/01/2024	Liberty Pinjarra	Fuel	\$86.73
	28/01/2024	Coles Express Lakelands	Fuel	\$96.10
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
		6..260		\$99.84
	12/01/2024	Ampol Lakelands	Merchant Surcharge	\$1.91
	12/01/2024	Ampol Lakelands	Fuel	\$95.74
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
		6..310		\$73.13
	04/01/2024	Ampol North Yunderup	Fuel	\$71.70
	04/01/2024	Ampol North Yunderup	Merchant Surcharge	\$1.43
		6..344		\$265.01
	04/01/2024	Liberty Pinjarra	Fuel	\$78.79
	15/01/2024	Liberty Pinjarra	Fuel	\$90.04
	23/01/2024	Liberty Pinjarra	Fuel	\$93.99
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
		6..393		\$932.36
	03/01/2024	Caltex Myalup	Fuel	\$120.00
	04/01/2024	Puma Bingingup	Fuel	\$59.41
	10/01/2024	Puma B	Fuel	\$122.01
	12/01/2024	Caltex Myalup	Fuel	\$124.00
	17/01/2024	Liberty Pinjarra	Fuel	\$115.40
	19/01/2024	Caltex Myalup	Fuel	\$98.01
	24/01/2024	Liberty Pinjarra	Fuel	\$94.02
	27/01/2024	Puma Binningup	Fuel	\$78.32
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	29/01/2024	7-Eleven 3088 Bunbury East	Fuel	\$119.00
		6..435		\$250.33
	09/01/2024	Coles Express Mount Lawley	Fuel	\$125.74
	28/01/2024	BP Bull Creek	Fuel	\$122.40
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
		6..922		\$31.92
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	28/01/2024	Coles Express Canning Val	Fuel	\$29.73
		6..963		\$133.55
	13/01/2024	Ampol Del Park	Fuel	\$131.36
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
		6..029		\$656.48
	02/01/2024	Ampol Del Park	Fuel	\$85.53
	05/01/2024	Ampol Del Park	Fuel	\$46.94
	25/01/2024	Ampol Del Park	Fuel	\$208.62
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	29/01/2024	Ampol Del Park	Fuel	\$120.28
	31/01/2024	Ampol Forrest Hwy South	Merchant Surcharge	\$3.78
	31/01/2024	Ampol Forrest Hwy South	Fuel	\$189.14
		6..045		\$96.20
	13/01/2024	United Pinjarra	Fuel	\$37.41
	13/01/2024	United Pinjarra	Merchant Surcharge	\$0.99

Attachment of List of Accounts Paid in February 2024 to be Received			
Date	Name	Description	Amount
13/01/2024	Ampol Collie Service Centre	Fuel	\$55.61
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..110		\$274.95
03/01/2024	Shell Ravenswood	Fuel	\$79.10
13/01/2024	Shell Ravenswood	Fuel	\$127.20
17/01/2024	Shell Ravenswood	Fuel	\$66.46
28/01/2024	Shell Ravenswood	Card Fee	\$2.19
	6..169		\$54.52
17/01/2024	Liberty Pinjarra	Fuel	\$52.33
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..201		\$713.73
09/01/2024	Ampol Star Mart Byford	Merchant Surcharge	\$1.20
09/01/2024	Ampol Star Mart Byford	Fuel	\$59.80
11/01/2024	Ampol Star Mart Byford	Merchant Surcharge	\$2.92
11/01/2024	Ampol Star Mart Byford	Fuel	\$145.76
17/01/2024	Ampol Star Mart Byford	Merchant Surcharge	\$1.71
17/01/2024	Ampol Star Mart Byford	Fuel	\$85.60
19/01/2024	Ampol Star Mart Byford	Fuel	\$89.10
19/01/2024	Ampol Star Mart Byford	Merchant Surcharge	\$1.78
24/01/2024	Ampol Star Mart Byford	Fuel	\$105.89
24/01/2024	Ampol Star Mart Byford	Merchant Surcharge	\$2.12
26/01/2024	Ampol Star Mart Byford	Merchant Surcharge	\$1.56
26/01/2024	Ampol Star Mart Byford	Fuel	\$77.79
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
31/01/2024	Ampol Del Park	Fuel	\$136.31
	6..342		\$466.89
02/01/2024	Vibe Placid Ark Roadhouse	Fuel	\$47.80
13/01/2024	Vibe Placid Ark Roadhouse	Fuel	\$173.69
18/01/2024	Vibe Placid Ark Roadhouse	Fuel	\$92.24
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
30/01/2024	Ampol Forrest Hwy South	Fuel	\$148.01
30/01/2024	Ampol Forrest Hwy South	Merchant Surcharge	\$2.96
	6..417		\$253.11
06/01/2024	Vibe Placid Ark Roadhouse	Fuel	\$155.70
18/01/2024	Vibe Placid Ark Roadhouse	Fuel	\$95.22
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..441		\$101.31
03/01/2024	Vibe Placid Ark Roadhouse	Fuel	\$33.79
13/01/2024	Vibe Placid Ark Roadhouse	Fuel	\$65.33
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..466		\$363.21
19/01/2024	Dwellingup BP	Fuel	\$89.49
19/01/2024	Dwellingup BP	Fuel	\$41.21
19/01/2024	Dwellingup BP	Fuel	\$170.32
23/01/2024	Dwellingup BP	Fuel	\$60.00
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..540		\$238.22
03/01/2024	Ampol Woolworths Murdoch	Fuel	\$80.47
03/01/2024	Ampol Woolworths Murdoch	Merchant Surcharge	\$1.61
11/01/2024	Ampol Woolworths Murdoch	Fuel	\$90.48
11/01/2024	Ampol Woolworths Murdoch	Merchant Surcharge	\$1.81
23/01/2024	Ampol Woolworths Murdoch	Merchant Surcharge	\$1.21
23/01/2024	Ampol Woolworths Murdoch	Fuel	\$60.45
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..680		\$266.90
08/01/2024	Liberty Pinjarra	Fuel	\$88.69
18/01/2024	Ampol Forrest Hwy North	Fuel	\$100.97

Attachment of List of Accounts Paid in February 2024 to be Received			
Date	Name	Description	Amount
18/01/2024	Ampol Forrest Hwy North	Merchant Surcharge	\$2.02
27/01/2024	EG Fuelco Mandurah Forum	Fuel	\$73.03
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..722		\$176.24
08/01/2024	EG Fuelco Mandurah	Fuel	\$88.33
17/01/2024	Shell Ravenswood	Fuel	\$85.72
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..896		\$376.25
07/01/2024	Liberty Pinjarra	Fuel	\$85.16
11/01/2024	Liberty Pinjarra	Fuel	\$83.80
18/01/2024	Liberty Pinjarra	Fuel	\$95.05
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
29/01/2024	Ampol North Yunderup	Merchant Surcharge	\$2.16
29/01/2024	Ampol North Yunderup	Fuel	\$107.89
	6..938		\$435.60
10/01/2024	Ampol Del Park	Fuel	\$142.49
17/01/2024	Ampol Del Park	Fuel	\$138.99
22/01/2024	Ampol Del Park	Fuel	\$151.93
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..979		\$110.84
03/01/2024	Liberty Pinjarra	Fuel	\$108.65
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..175		\$355.44
02/01/2024	Caltex Byford	Fuel	\$92.82
07/01/2024	7 Eleven 3031 Cockburn Central	Fuel	\$72.74
17/01/2024	Ampol Del Park	Fuel	\$94.09
22/01/2024	Caltex Byford	Fuel	\$93.60
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..041		\$128.15
12/01/2024	Dwellingup BP	Fuel	\$125.96
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..090		\$87.82
15/01/2024	Ampol North Yunderup	Fuel	\$83.95
15/01/2024	Ampol North Yunderup	Merchant Surcharge	\$1.68
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	6..132		\$322.62
10/01/2024	Ampol North Yunderup	Merchant Surcharge	\$0.78
10/01/2024	Ampol North Yunderup	Fuel	\$38.86
12/01/2024	Ampol North Yunderup	Merchant Surcharge	\$1.31
12/01/2024	Ampol Collie Service Centre	Fuel	\$55.59
12/01/2024	Ampol Collie Service Centre	Merchant Surcharge	\$1.11
12/01/2024	Ampol North Yunderup	Fuel	\$65.44
17/01/2024	Ampol North Yunderup	Merchant Surcharge	\$0.99
17/01/2024	Ampol North Yunderup	Fuel	\$49.56
28/01/2024	Business Fuel Cards	Card Fee	\$2.19
28/01/2024	Ampol North Yunderup	Fuel	\$31.26
28/01/2024	Ampol North Yunderup	Merchant Surcharge	\$0.63
30/01/2024	Ampol Forrest Hwy South	Fuel	\$73.43
30/01/2024	Ampol Forrest Hwy South	Merchant Surcharge	\$1.47
	6..181		\$850.63
10/01/2024	Ampol North Yunderup	Merchant Surcharge	\$1.79
10/01/2024	Ampol North Yunderup	Fuel	\$89.31
12/01/2024	Ampol North Yunderup	Fuel	\$65.00
12/01/2024	Ampol North Yunderup	Merchant Surcharge	\$1.30
13/01/2024	Ampol North Yunderup	Merchant Surcharge	\$1.55
13/01/2024	Ampol Collie Service Centre	Fuel	\$151.20
13/01/2024	Ampol North Yunderup	Fuel	\$77.27

Attachment of List of Accounts Paid in February 2024 to be Received				
	Date	Name	Description	Amount
	17/01/2024	Ampol North Yunderup	Merchant Surcharge	\$2.29
	17/01/2024	Ampol North Yunderup	Oil	\$15.95
	17/01/2024	Ampol North Yunderup	Fuel	\$98.79
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
	28/01/2024	Ampol North Yunderup	Fuel	\$100.01
	28/01/2024	Ampol North Yunderup	Merchant Surcharge	\$2.00
	30/01/2024	Ampol Forrest Hwy South	Fuel	\$237.24
	30/01/2024	Ampol Forrest Hwy South	Merchant Surcharge	\$4.74
		6..215		\$294.33
	06/01/2024	7 Eleven Mandurah	Fuel	\$115.58
	10/01/2024	EG Fuelco 4213 Mandurah	Fuel	\$81.98
	22/01/2024	Ampol North Yunderup	Fuel	\$92.73
	22/01/2024	Ampol North Yunderup	Merchant Surcharge	\$1.85
	28/01/2024	Business Fuel Cards	Card Fee	\$2.19
		3..809		\$88.29
	09/01/2024	United Pinjarra	Merchant Surcharge	\$2.22
	09/01/2024	United Pinjarra	Fuel	\$83.88
	30/12/2023	Business Fuel Cards	Card Fee	\$2.19
		Business Card Charged Fees	\$5.49 x 22	\$53.97
	Date	Name	Description	Amount
Direct Debit	6/02/2024	Card Account Numbers / Vendors	Corporate Credit Card Usage	\$11,905.54
		5550....8924		\$797.38
	13/01/2024	Kmart Pinjarra	DTVC Shop stock	\$286.00
	20/01/2024	Soundtrack Your Brand	Monthly subscription	\$40.00
	25/01/2024	Bunnings	Citizenship Ceremony - Plants	\$75.62
	28/01/2024	Redzy Surrey Hills	Monthly subscription	\$305.47
	31/01/2024	Mailchimp	Monthly subscription	\$90.29
		5550....5286		\$67.99
	13/01/2024	Aldi Mandurah	Mobile phone case	\$7.02
	16/01/2024	Lucky Charm Pinjarra	Stationery - CEO	\$6.15
	16/01/2024	Coles Pinjarra	Stationery - Management	\$54.82
		5550....62806		\$4.99
	05/01/2024	Perth Mint	Coins for Citizenship ceremonies	\$115.50
	05/01/2024	CommBank Corporate Card	Disputed transactions refunded to card	-\$115.50
	19/01/2024	Remarkable	Monthly subscription	\$4.99
		5550....0282		\$356.98
	08/01/2024	Lucky Charm Pinjarra	Greeting Card - Staff Leaving Gift	\$13.98
	08/01/2024	Coles Pinjarra	Staff leaving present	\$312.50
	10/01/2024	Landgate	Plans	\$30.50
		5550....2105		\$334.95
	04/01/2024	Kitchen Warehouse	Oven trays for Civic Centre	\$41.80
	05/01/2024	The Reject Shop	Citizen of the Year - Frame	\$22.50
	16/01/2024	Parks & Leisure Australia	PLA Golf Australia Webinar	\$55.00
	16/01/2024	Parks & Leisure Australia	WA Leisure & Rec Planners Webinar	\$33.00
	19/01/2024	Coles Online	Catering - Bargains in the Burbs	\$182.65
		5550....4071		\$323.22
	08/01/2024	Aust Post Pinjarra	Postage for library books	\$10.60
	10/01/2024	Sanity Web Store	Restock - Library	\$135.83
	10/01/2024	Kmart Pinjarra	Materials - Mad Hatters Tea Party	\$37.50
	16/01/2024	Kmart Pinjarra	Materials - Mad Hatters Tea Party	\$132.00
	16/01/2024	The Reject Shop	Materials - Mad Hatters Tea Party	\$10.00
	17/01/2024	Lakelands Fresh	Catering - Mad Hatters Tea Party	\$47.28
	29/01/2024	CommBank Corporate Card	Disputed transactions refunded to card	-\$49.99
		5550....2099		-\$12.11
	19/12/2023	CommBank Corporate Card	Disputed transactions refunded to card	-\$12.11

Attachment of List of Accounts Paid in February 2024 to be Received				
Date	Name	Description	Amount	
	5550....7504			\$1,226.73
08/01/2024	Twilio	SendGrid email service		\$138.88
08/01/2024	Canva	Annual subscriptions		\$167.88
18/01/2024	Amazon	Replacement sensor for drinking fountain		\$259.66
20/01/2024	Mythub	Monthly subscription		\$84.00
29/01/2024	Skoolsport Equipment	MALC Equipment - skittle balls		\$51.00
30/01/2024	Oceano Dive Centre	MALC Cylinder hydro tests		\$70.00
31/01/2024	Meta Facebook	Advertising		\$58.21
01/02/2024	Instrument Choice	MALC Thermometer		\$178.20
02/02/2024	MyZone	Monthly subscription		\$218.90
	5550....6359			\$1,878.26
10/01/2024	Clear to Work	Volunteer - Police history check		\$22.00
10/01/2024	Clear to Work	Volunteer - Police history check		\$22.00
16/01/2024	Clear to Work	Volunteer - Police history check		\$22.00
17/01/2024	Officeworks Bunbury	Stationery		\$77.80
20/01/2024	Recco	Headlight globes		\$239.40
20/01/2024	Vimel Technology	Body camera for rangers		\$451.66
21/01/2024	SP 4WD	Air compressors		\$680.00
30/01/2024	KFC Pinjarra	Refreshments - Incident Forrest Highway		\$363.40
	5550....7384			\$992.63
04/01/2024	Code Two	Monthly subscription		\$236.12
06/01/2024	Internode Pty Ltd	Internet for MALC and DTVC		\$241.11
09/01/2024	Superloop	Internet		\$94.95
12/01/2024	Starlink Australia	Internet for DTVC		\$139.00
24/01/2024	Zettanet Pty Ltd	VOIP line		\$34.45
25/01/2024	Simply Headsets	Headsets		\$247.00
	5550....6715			\$4.99
19/01/2024	Remarkable	Subscription		\$4.99
	5550....3585			\$854.64
05/01/2024	Muffin Break Pinjarra	Meeting - Refreshments Lovegrove Sports Pavilion		\$47.00
09/01/2024	Western Power Perth	HVTR Rail connection fee		\$553.96
15/01/2024	Car Care Mandurah	External acid wash		\$253.68
	5550....6000			\$677.30
31/01/2024	Ampol Pinjarra	Incident - refreshments		\$62.10
31/01/2024	Ampol Pinjarra	Incident - refreshments		\$44.55
31/01/2024	Tuckey's Hardware	Equipment for incident		\$33.90
31/01/2024	KFC Pinjarra	Welfare incident - refreshments		\$499.85
01/02/2024	Zampol Pinjarra	Welfare incident - refreshments		\$36.90
	5550....4535			\$328.99
07/01/2024	The West Australian	Monthly subscription		\$22.15
09/01/2024	Café Cherie, Pinjarra	Meeting - Bushfire Brigade		\$8.50
09/01/2024	Dome Pinjarra	Meeting - Pinjarra Police		\$44.45
13/01/2024	Caseway Hobart	Usb Cable		\$35.90
14/01/2024	BJ Barratt	Meeting - Heritage Rail Precinct		\$54.50
21/01/2024	JB HiFi Online	Portable hard drive (refunded)		\$124.99
29/01/2024	Coles Pinjarra	Batteries		\$38.50
	5550....4636			\$3,415.70
07/01/2024	City Perth Parking	Meeting - Agritech & Singapore Chamber		\$22.21
09/01/2024	Groundswell Precinct	Meeting - PMG Chair		\$10.50
11/01/2024	Groundswell Precinct	Meeting - South Metro Tafe		\$17.50
13/01/2024	Singapore	Travel - Professional development		\$2,085.32
13/01/2024	Hotels.com	Accommodation - Professional development		\$891.59
16/01/2024	Mailchimp	Marketing		\$30.11
17/01/2024	City Perth Parking	Meeting - Australia Agritech		\$18.17

Attachment of List of Accounts Paid in February 2024 to be Received			
Date	Name	Description	Amount
18/01/2024	City Perth Parking	Meeting - Creative Tech	\$3.03
25/01/2024	Golden 8	Marketing - Décor	\$179.28
28/01/2024	TPG Internet	Innovation Centre Internet	\$89.99
30/01/2024	Groundswell Precinct	Agdrone event	\$18.00
18/12/2023	Night Owl Highgate	Fuel - Wandering drone event	\$50.00
	5550...0162		\$452.90
05/01/2024	Create & Send	Dilate digital monthly subscription	\$97.90
08/01/2024	The voice realm.com	Subscription	\$355.00
	5550....5500		\$200.00
16/01/2024	Coles Pinjarra	Farewell gift - staff	\$200.00

SHIRE OF MURRAY
MONTHLY FINANCIAL REPORT
For the period ended 29 February 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF MURRAY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		20,198,401	20,086,305	20,077,000	(9,305)	(0.05%)	
Rates excluding general rates		201,078	196,428	198,088	1,660	0.85%	
Grants, subsidies and contributions	9	2,373,659	1,510,044	1,183,973	(326,071)	(21.59%)	▼
Fees and charges		6,840,991	5,199,392	6,919,202	1,719,810	33.08%	▲
Interest revenue		807,749	538,496	1,259,188	720,692	133.83%	▲
Other revenue		646,941	431,345	671,781	240,436	55.74%	▲
Profit on asset disposals	5	119,211	79,472	11,734	(67,738)	(85.24%)	▼
		31,188,030	28,041,482	30,320,966	2,279,484	8.13%	
Expenditure from operating activities							
Employee costs		(14,828,664)	(9,714,784)	(9,260,324)	454,460	4.68%	▼
Materials and contracts		(14,081,438)	(9,236,099)	(6,567,247)	2,668,852	28.90%	▼
Utility charges		(1,073,104)	(715,432)	(659,290)	56,142	7.85%	
Depreciation		(7,183,580)	(4,754,651)	(4,696,284)	58,367	1.23%	
Finance costs		(193,920)	(98,729)	(104,579)	(5,850)	(5.93%)	
Insurance		(564,366)	(564,366)	(569,992)	(5,626)	(1.00%)	
Other expenditure		(869,517)	(634,054)	(345,716)	288,338	45.48%	▼
Loss on asset disposals	5	(90,314)	(90,314)	(11,945)	78,369	86.77%	▼
		(38,884,903)	(25,808,429)	(22,215,377)	3,593,052	13.92%	
Non-cash amounts excluded from operating activities	Note 2(b)	7,154,683	4,765,493	4,734,736	(30,757)	(0.65%)	
Amount attributable to operating activities		(542,190)	6,998,546	12,840,325	5,841,779	83.47%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	10	15,467,918	1,362,624	3,066,984	1,704,360	125.08%	▲
Proceeds from disposal of assets	5	672,420	87,350	90,608	3,258	3.73%	
Proceeds from financial assets at amortised cost - self supporting loans		23,999	23,999	23,999	0	0.00%	
		16,164,337	1,473,973	3,181,591	1,707,618	115.85%	
Outflows from investing activities							
Payments for property, plant and equipment	4	(14,111,663)	(10,520,968)	(6,089,432)	4,431,536	42.12%	▼
Payments for construction of infrastructure	4	(15,449,841)	(6,446,066)	(3,724,950)	2,721,116	42.21%	▼
Payments for intangible assets	4	(172,206)	(50,000)	(53,150)	(3,150)	(6.30%)	
		(29,733,710)	(17,017,034)	(9,867,533)	7,149,501	42.01%	
Non-cash amounts excluded from investing activities	Note 2(b)	0	0	0	0	0.00%	
Amount attributable to investing activities		(13,569,373)	(15,543,061)	(6,685,942)	8,857,119	56.98%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	3	7,828,857	0	0	0	0.00%	
		7,828,857	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	7	(451,526)	(236,171)	(236,171)	0	0.00%	
Payments for principal portion of lease liabilities	8	(163,803)	(120,726)	(120,726)	0	0.00%	
Transfer to reserves	3	(5,110,243)	0	0	0	0.00%	
		(5,725,572)	(356,897)	(356,897)	0	0.00%	
Amount attributable to financing activities		2,103,285	(356,897)	(356,897)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		13,259,042	13,259,042	13,259,042	0	0.00%	
Amount attributable to operating activities		(542,190)	6,998,546	12,840,325	5,841,779	83.47%	▲
Amount attributable to investing activities		(13,569,373)	(15,543,061)	(6,685,942)	8,857,119	56.98%	▼
Amount attributable to financing activities		2,103,285	(356,897)	(356,897)	0	0.00%	
Surplus or deficit after imposition of general rates		1,250,764	4,357,630	19,056,528	14,698,898	337.31%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MURRAY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

	Supplementary Information	30 June 2023 \$	29 February 2024 \$
CURRENT ASSETS			
Cash and cash equivalents	2	36,321,177	37,884,911
Trade and other receivables		3,634,497	7,319,372
Other financial assets		23,999	1,092
Inventories		18,563	38,595
Other assets		821,105	92,846
TOTAL CURRENT ASSETS		40,819,341	45,336,816
NON-CURRENT ASSETS			
Trade and other receivables		811,681	773,440
Other financial assets		150,233	150,233
Property, plant and equipment		93,188,212	97,920,729
Infrastructure		266,966,893	267,362,966
Right-of-use assets		717,421	717,421
Intangible assets		442,074	393,912
TOTAL NON-CURRENT ASSETS		362,276,514	367,318,701
TOTAL ASSETS		403,095,855	412,655,517
CURRENT LIABILITIES			
Trade and other payables		5,322,231	3,427,415
Other liabilities		3,904,790	4,543,594
Lease liabilities	8	163,802	43,077
Borrowings	7	451,526	215,355
Employee related provisions		2,665,722	2,665,722
TOTAL CURRENT LIABILITIES		12,508,071	10,895,163
NON-CURRENT LIABILITIES			
Other liabilities		3,017,579	3,017,579
Lease liabilities	8	455,521	455,521
Borrowings	7	3,999,469	3,999,469
Employee related provisions		399,810	399,810
TOTAL NON-CURRENT LIABILITIES		7,872,379	7,872,379
TOTAL LIABILITIES		20,380,450	18,767,542
NET ASSETS		382,715,405	393,887,975
EQUITY			
Retained surplus		155,667,623	166,840,193
Reserve accounts	3	16,240,559	16,240,559
Revaluation surplus		210,807,223	210,807,223
TOTAL EQUITY		382,715,405	393,887,975

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MURRAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to these financial statements.

Judgements and estimates
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings and infrastructure
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES
Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 28 February 2024

**SHIRE OF MURRAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Amended Budget	Last Year	Year to Date
		Opening 30 June 2023	Closing 30 June 2023	29 February 2024
		\$	\$	\$
Current assets				
Cash and cash equivalents	2	36,321,177	36,321,177	37,884,91
Trade and other receivables		3,634,497	3,634,497	7,319,37
Other financial assets		23,999	23,999	1,09
Inventories		18,563	18,563	38,59
Other assets		821,105	821,105	92,84
		40,819,341	40,819,341	45,336,81
Less: current liabilities				
Trade and other payables		(5,322,231)	(5,322,231)	(3,427,41)
Other liabilities		(3,904,790)	(3,904,790)	(4,543,59)
Lease liabilities	8	(163,802)	(163,802)	(43,07)
Borrowings	7	(451,526)	(451,526)	(215,35)
Employee related provisions		(2,665,722)	(2,665,722)	(2,665,72)
		(12,508,071)	(12,508,071)	(10,895,16)
Net current assets		28,311,270	28,311,270	34,441,65
Less: Total adjustments to net current assets	Note 2(c)	(15,052,228)	(15,052,228)	(15,385,12)
Closing funding surplus / (deficit)		13,259,042	13,259,042	19,056,52

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Amended Budget	YTD Budget (a)	YTD Actual (b)	
	\$	\$	\$	
Adjustments to operating activities				
Less: Profit on asset disposals	5	(119,211)	(79,472)	(11,73)
Add: Loss on asset disposals	5	90,314	90,314	11,94
Add: Depreciation		7,183,580	4,754,651	4,696,28
- Prepayments		0	0	(11,90)
- Pensioner deferred rates		0	0	50,14
Total non-cash amounts excluded from operating activities		7,154,683	4,765,493	4,734,73
Adjustments to investing activities				
Infrastructure received for substantially less than fair value		0	0	848,19
Non Cash Capital grants, subsidies and contributions		0	0	(848,19)
Total non-cash amounts excluded from investing activities		0	0	

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Amended Budget	Last Year	Year to Date	
	Opening 30 June 2023	Closing 30 June 2023	29 February 2024	
	\$	\$	\$	
Adjustments to net current assets				
Less: Reserve accounts	3	(16,240,559)	(16,240,55)	
- Current financial assets at amortised cost - self supporting loans		(23,999)	(23,999)	
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	7	451,526	451,526	215,35
- Current portion of lease liabilities	8	163,802	163,802	43,07
- Current portion of employee benefit provisions held in reserve	3	597,002	597,002	597,00
Total adjustments to net current assets		(15,052,228)	(15,052,228)	(15,385,12)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF MURRAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$75,000

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(326,071)	(21.59%)	▼
Timing of BBRF Trails Project and Enterprise Support Program. Various grants not yet received offset against unbudgeted grants received.		Timing	
Fees and charges	1,719,810	33.08%	▲
Timing of waste collection fees, statutory fees and user fees including \$649,864 for the East Keralup Roadworks against YTD budget.		Timing	
Interest revenue	720,692	133.83%	▲
Interest on general funds higher than expected.		Permanent	
Other revenue	240,436	55.74%	▲
Timing of Sabah SEDRI program revenue. Unbudgeted income received including retention of revegetation bonds, workers compensation reimbursement and paid parental leave reimbursement.		Timing	
Expenditure from operating activities			
Employee costs	454,460	4.68%	▼
Timing of costs against YTD budget		Timing	
Materials and contracts	2,668,852	28.90%	▼
Timing of various services and projects including waste management (\$442,110), rating valuations services (\$299,039), BBRF Trails Project (\$188,232), Council elections (\$57,168), road maintenance (\$70,489), riverbank restoration (\$66,854), FIPWA activation (\$82,305), Town Planning Scheme Review (\$90,192).		Timing	
Other expenditure	288,338	45.48%	▼
Timing of grants, subsidies and donations paid.		Timing	
Loss on asset disposals	78,369	86.77%	▼
Timing of the sale of assets.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	1,704,360	125.08%	▲
Accounting of funds earlier in the year then budgeted due to monthly application of AASB 1058.			
Outflows from investing activities			
Payments for property, plant and equipment	4,431,536	42.12%	▼
See note 4		Timing	
Payments for construction of infrastructure	2,721,116	42.21%	▼
See note 4		Timing	

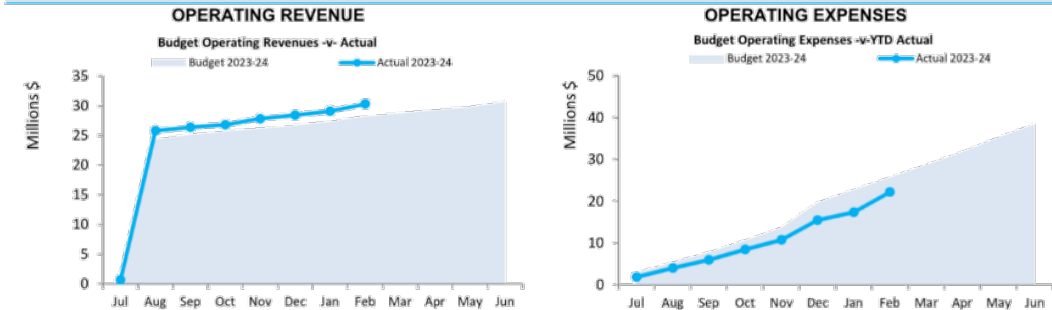
SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
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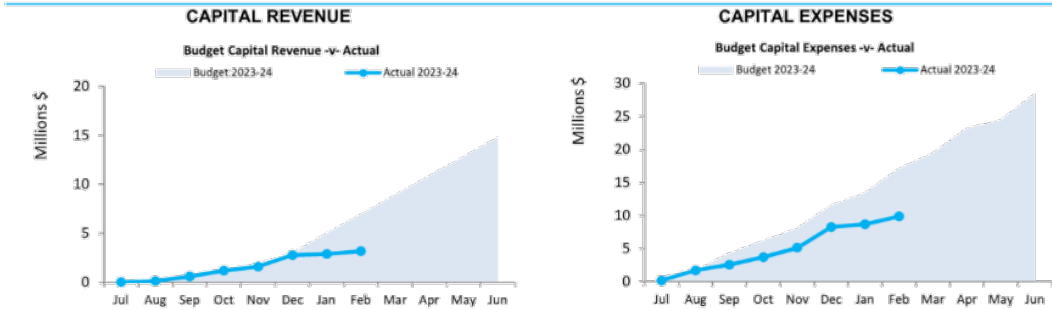
SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

1 KEY INFORMATION

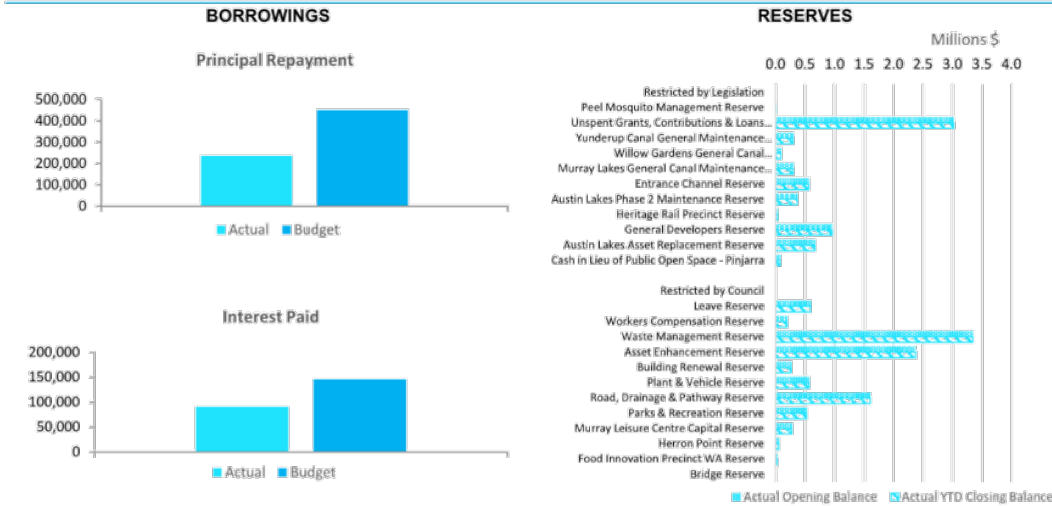
OPERATING ACTIVITIES



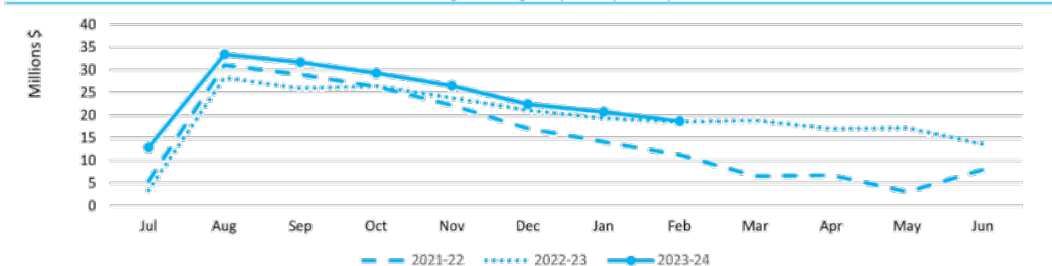
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

2 CASH AND FINANCIAL ASSETS

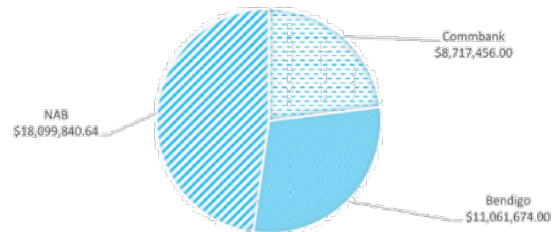
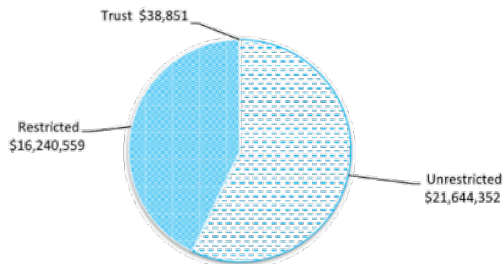
Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on Hand	Cash and cash equivalents	5,940	0	5,940	0	N/A	0.00%	On Call
Operating Account	Cash and cash equivalents	3,935,470	0	3,935,470	0	Commbank	3.75%	On Call
Operating Account	Cash and cash equivalents	804,034	0	804,034	0	Bendigo	0.00%	On Call
Reserve Account	Cash and cash equivalents	0	140,718	140,718	0	Bendigo	1.45%	On Call
Municipal Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	0	NAB	5.05%	20/03/2024
Municipal Term Deposit	Cash and cash equivalents	2,000,000	0	2,000,000	0	Bendigo	4.80%	24/04/2024
Municipal Term Deposit	Cash and cash equivalents	2,000,000	0	2,000,000	0	NAB	5.05%	29/05/2024
Municipal Term Deposit	Cash and cash equivalents	3,000,000	0	3,000,000	0	Commbank	4.59%	3/04/2024
Municipal Term Deposit	Cash and cash equivalents	3,000,000	0	3,000,000	0	NAB	5.05%	3/04/2024
Municipal Term Deposit	Cash and cash equivalents	1,781,986	0	1,781,986	0	Commbank	4.57%	3/04/2024
Municipal Term Deposit	Cash and cash equivalents	116,922	0	116,922	0	Bendigo	4.25%	13/03/2024
Reserve Term Deposit	Cash and cash equivalents	0	8,000,000	8,000,000	0	Bendigo	4.80%	1/05/2024
Reserve Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000	0	NAB	5.05%	1/05/2024
Reserve Term Deposit	Cash and cash equivalents	0	82,262	82,262	0	NAB	5.00%	6/03/2024
Reserve Term Deposit	Cash and cash equivalents	0	1,000,000	1,000,000	0	NAB	5.05%	3/04/2024
Reserve Term Deposit	Cash and cash equivalents	0	2,767,579	2,767,579	0	NAB	5.05%	8/05/2024
Reserve Term Deposit	Cash and cash equivalents	0	250,000	250,000	0	NAB	4.25%	13/03/2024
Reserve Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000	0	NAB	5.00%	6/03/2024
Trust Operating Account		0	0	0	38,851	Bendigo	0.00%	On Call
Total		21,644,352	16,240,559	37,884,911	38,851			
Comprising								
Cash and cash equivalents		21,644,352	16,240,559	37,884,911	38,851			
		21,644,352	16,240,559	37,884,911	38,851			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

3 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Actual	Actual	Actual	YTD
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation								
Peel Mosquito Management Reserve	5,743	6,000	0	11,743	5,743	0	0	5,743
Unspent Grants, Contributions & Loans Reserve	3,017,579	0	0	3,017,579	3,017,579	0	0	3,017,579
Yunderup Canal General Maintenance Reserve	302,764	53,102	(40,083)	315,783	302,764	0	0	302,764
Willow Gardens General Canal Maintenance Reserve	90,478	6,680	(24,677)	72,481	90,478	0	0	90,478
Murray Lakes General Canal Maintenance Reserve	301,698	33,033	(260,270)	74,461	301,698	0	0	301,698
Entrance Channel Reserve	564,838	120,636	0	685,474	564,838	0	0	564,838
Austin Lakes Phase 2 Maintenance Reserve	367,907	43,295	(31,000)	380,202	367,907	0	0	367,907
Heritage Rail Precinct Reserve	39,794	0	0	39,794	39,794	0	0	39,794
General Developers Reserve	957,879	0	(176,979)	780,900	957,879	0	0	957,879
Austin Lakes Asset Replacement Reserve	670,676	21,500	0	692,176	670,676	0	0	670,676
Cash in Lieu of Public Open Space - Pinjarra	82,262	0	0	82,262	82,262	0	0	82,262
Restricted by Council								
Leave Reserve	597,002	0	0	597,002	597,002	0	0	597,002
Workers Compensation Reserve	198,003	100,000	0	298,003	198,003	0	0	198,003
Waste Management Reserve	3,340,595	2,951,892	(5,301,892)	990,595	3,340,595	0	0	3,340,595
Asset Enhancement Reserve	2,375,723	800,000	(1,494,131)	1,681,592	2,375,723	0	0	2,375,723
Building Renewal Reserve	267,812	178,891	(60,000)	386,703	267,812	0	0	267,812
Plant & Vehicle Reserve	568,214	91,744	(50,000)	609,958	568,214	0	0	568,214
Road, Drainage & Pathway Reserve	1,605,796	202,023	(303,561)	1,504,258	1,605,796	0	0	1,605,796
Parks & Recreation Reserve	525,244	0	(24,607)	500,637	525,244	0	0	525,244
Murray Leisure Centre Capital Reserve	276,693	85,165	0	361,858	276,693	0	0	276,693
Herron Point Reserve	53,859	90,000	(61,657)	82,202	53,859	0	0	53,859
Food Innovation Precinct WA Reserve	30,000	30,000	0	60,000	30,000	0	0	30,000
Bridge Reserve	0	296,282	0	296,282	0	0	0	0
	16,240,559	5,110,243	(7,828,857)	13,521,945	16,240,559	0	0	16,240,559

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised	11,842,365	9,458,535	5,652,978	(3,805,557)
Furniture and equipment	225,013	175,013	129,705	(45,308)
Plant and equipment	2,044,285	887,420	306,748	(580,672)
Acquisition of property, plant and equipment	14,111,663	10,520,968	6,089,432	(4,431,536)
Infrastructure - roads	7,656,891	3,982,046	2,888,605	(1,093,441)
Other infrastructure - footpaths	732,106	503,072	220,274	(282,798)
Other infrastructure - drainage	137,110	0	429,364	429,364
Other infrastructure - bridges	3,462,786	0	0	0
Other infrastructure - other	3,460,948	1,960,948	186,708	(1,774,240)
Acquisition of infrastructure	15,449,841	6,446,066	3,724,950	(11,584,187)
Computer software	172,206	50,000	53,150	3,150
Acquisition of intangible asset	172,206	50,000	53,150	0
Total capital acquisitions	29,733,710	17,017,034	9,867,533	(16,015,722)
Capital Acquisitions Funded By:				
Capital grants and contributions	15,467,918	1,362,624	3,066,984	1,704,360
Other (disposals & C/Fwd)	672,420	87,350	90,608	3,258
Reserve accounts				
Murray Lakes General Canal Maintenance Reserve	238,225	0	0	0
General Developers Reserve	94,133	0	0	0
Asset Enhancement Reserve	1,494,131	0	0	0
Building Renewal Reserve	45,981	0	0	0
Road, Drainage & Pathway Reserve	30,940	0	0	0
Contribution - operations	11,689,962	15,567,060	6,709,941	(8,857,119)
Capital funding total	29,733,710	17,017,034	9,867,533	(7,149,501)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

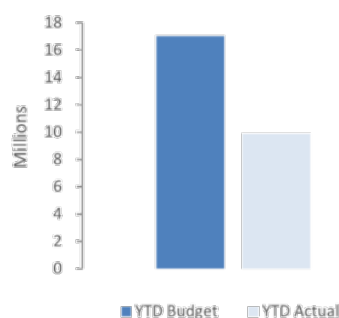
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets may be recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



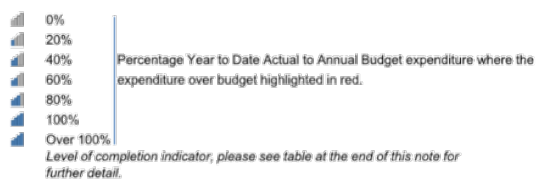
SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Account Description	Amended			Variance	Comments
	Budget	YTD Budget	YTD Actual	(Under)/Over	
	\$	\$	\$	\$	
Furniture & Equipment					
Pinjarra Heritage Rail Station Fitout	20,000	20,000	20,836	-836	
Dwellingup Trails & Visitor Centre Fitout	20,000	20,000	4,874	15,126	
Christmas Light Decoration	20,000	20,000	27,745	-7,745	
Lovegrove Sports Pavilion Fitout	50,000	50,000	14,801	35,199	
FIPWA Fitout	12,213	12,213	11,786	427	
IT Communications Upgrade	50,000	0	1,980	-1,980	
Murray Aquatic & Leisure Centre Pool Equipment	30,110	30,110	31,356	-1,246	
Murray Aquatic & Leisure Centre Capital Equipment	22,690	22,690	10,346	12,344	
Depot Ice Machine	0	0	5,980	-5,980	
Land & Buildings					
North Yunderup CWA Centre	20,000	20,000	0	20,000	
Shire Administration Building	40,000	40,000	1,914	38,086	
Pinjarra Rail Yard Buildings	70,489	50,000	0	50,000	
Pinjarra Civic Centre	45,981	45,981	1,430	44,551	
St John's Church Toilets	335,000	0	0	0	
Court House	42,291	42,291	0	42,291	
Dwellingup Oval Pavilion	10,000	10,000	0	10,000	
MALC Refurbishment of Basketball Courts	8,000	8,000	9,025	-1,025	
MALC PAW Redevelopment	54,000	54,000	48,163	5,837	
MALC Aquatic Turnstiles	5,896	5,896	2,200	3,696	
Dwellingup Trails & Visitor Centre	132,697	0	52,080	-52,080	
Ravenswood Community Centre	573,283	573,283	383,689	189,594	Timing of works currently underway.
Lovegrove Sports Pavilion	2,835,412	2,835,412	1,969,381	866,031	Timing of works currently underway.
The Exchange	7,582,582	5,686,938	3,033,640	2,653,298	Timing of works currently underway.
Food Innovation Precinct WA	86,734	86,734	91,381	-4,647	
Mclarty Sports Pavilion	0	0	603	-603	
Coolup Hall	0	0	81	-81	
Murray Aquatic & Leisure Centre	0	0	17,507	-17,507	
Dwellingup Oval Pavilion	0	0	2,210	-2,210	
Murray Library	0	0	338	-338	
Murray Playgroup	0	0	1,583	-1,583	
Dwellingup Trails and Visitor Centre Insurance Works	0	0	3,962	-3,962	
Edenvale Old Schoolmaster's House	0	0	909	-909	
Food Innovation Precinct WA	0	0	26,659	-26,659	Defect liability.
12 Camp Road	0	0	156	-156	
Coopers Mill Cottage	0	0	1,406	-1,406	
Edenvale Liveringa	0	0	4,500	-4,500	
Lions Park Toilets	0	0	162	-162	
Plant & Equipment					
4000MY Light Vehicle - Shire President	50,000	50,000	47,075	2,925	
4010MY Light Vehicle - Parks & Waterways	27,625	27,625	0	27,625	
4013MY Utility - Mgr Operations	43,320	0	0	0	
4015MY Utility - Ranger	43,320	43,320	0	43,320	
4017MY Light Vehicle - Mgr Rangers & Emergency	43,320	0	0	0	
4020MY Utility - Building Maintenance	51,300	0	0	0	
4021MY Utility - Technical Officer	39,900	39,900	0	39,900	
4030MY Utility - Workshop Supervisor	38,675	38,675	35,732	2,943	
4037MY 7t Patching Truck	195,000	195,000	198,185	-3,185	
4040MY Townsite Maintenance (with Hiab)	249,600	0	0	0	
4043MY 6 Wheel Rigid Tipper	347,900	347,900	0	347,900	Long wait time on vehicle. Expect delivery later in the year.
4047MY Utility - Environmental Control Officer	39,900	0	0	0	
4051MY Grader	472,500	0	0	0	
4054MY Backhoe	233,550	0	0	0	
4063MY Zero Turn Mower	35,000	35,000	0	35,000	
4065MY Zero Turn Mower	35,000	35,000	0	35,000	
MY15047 Heavy Duty Plant Trailer	16,500	0	0	0	
CCTV Cameras	75,000	75,000	25,757	49,243	
Miscellaneous Plant	6,875	0	0	0	
Footpaths					
Annual Pathway Renewal	96,943	64,632	65,441	-809	
Wharf Cove Path	45,000	45,000	0	45,000	
Path Upgrades	590,163	393,440	44,314	349,126	Timing of works currently underway.
Boardwalks	0	0	6,400	-6,400	
Gifted Assets	0	0	76,046	-76,046	Gifted assets are not budgeted.
Asphalt Paths	0	0	28,072		

SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS - DETAILED (Continued)

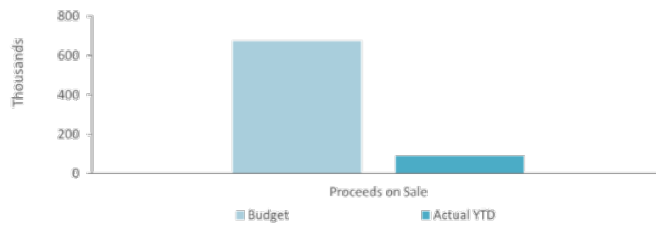
Account Description	Adopted		YTD Actual	Variance (Under)/Over	Comments
	Budget	YTD Budget			
Drainage					
Drainage Program	137,110	0	113,792	-113,792	Works undertaken earlier than budget.
Gifted Assets	0	0	315,572	-315,572	Gifted assets are not budgeted.
Bridges					
Nicholson Rd Bridge #3358	140,029	0	0	0	
Del Park Road Traffic Bridge - 4501	866,000	0	0	0	
Lakes Road Traffic Bridge - 4514	1,934,000	0	0	0	
Regional Road Bridge Program	94,133	0	0	0	
Paterson Road Bridge	428,624	0	0	0	
Infrastructure - Other					
Lighting Feature Murray River Foreshore	50,000	50,000	0	50,000	
Dwellingup Park Furniture	50,000	50,000	0	50,000	
Town Square Boundary Fencing	40,000	40,000	0	40,000	
Humphrey Park Upgrade	50,000	50,000	0	50,000	
St John's Church Fencing	10,000	10,000	3,270	6,730	
Sir Ross McLarty Oval Lighting	200,000	200,000	840	199,160	Procurement currently underway.
Bus Shelters	25,000	25,000	0	25,000	
Minor Parks Development	17,500	17,500	0	17,500	
Annual Parks Renewal	251,120	251,120	2,576	248,544	Procurement currently underway, works expected in April or May 2024.
Corio Road Floating Floor	1,500,000	0	12,746	-12,746	
Waterways Annual Renewal	124,346	124,346	0	124,346	Project is currently delayed.
Cemetery Upgrades	10,150	10,150	0	10,150	
Murray River Foreshore Project	37,909	37,909	35,981	1,928	
North Dandalup Public Open Space	200,000	200,000	68,347	131,653	Installation expected by March 2024.
HVR Assets	10,000	10,000	0	10,000	
Ravenswood Canoe Launch Facility	79,000	79,000	13,198	65,802	
James Street Pedestrian Bridge	30,000	30,000	11,177	18,823	
Sir Ross McLarty Recreation Complex	14,585	14,585	0	14,585	
Visitor Signage & Wayfinding	15,000	15,000	0	15,000	
Wharf Cove Boating Facility	671,338	671,338	20,642	650,696	
Australind Train	75,000	75,000	17,930	57,070	
Infrastructure - Road Works					
Municipal Funded					
Reseals - Rural	70,000	70,000	126,414	-56,414	
Traffic Management	35,000	35,000	0	35,000	
James Street	15,000	0	0	0	
Kerbing Improvements	39,721	26,480	0	26,480	
Regional Road Group					
Paterson Road	375,000	375,000	381,377	-6,377	
Lakes Road	375,000	375,000	48,235	326,766	Timing of works currently underway.
Del Park Road	375,000	187,500	0	187,500	Project expected to be delayed.
Burnside Road	300,000	300,000	49,809	250,191	Project commenced in February 2024.
Hopeland Road	598,262	149,566	154	149,412	Project expected to be delayed.
State Blackspot					
Readheads Road	803,244	803,244	738,204	65,040	
Murray River Drive	827,033	0	32,253	-32,253	
Roads to Recovery					
Reseals - Urban/Industrial	416,557	208,279	85,739	122,540	Coolup south road project included within this budget item.
Resheeting	313,562	156,781	72,886	83,895	Coolup south road project included within this budget item.
Coolup Road South	0	0	320,032	-320,032	Included as part of Roads to Recovery.
Other Funded Roadworks					
Munday Avenue	2,424,422	606,106	1,105	605,001	Timing of budget.
Readheads Road	550,000	550,000	496,870	53,130	Timing of works currently underway.
Gull Road	139,090	139,090	63,401	75,689	
Coolup Road East	0	0	0	0	
Ravenswood Coomunity Centre Road Component	0	0	15,554	-15,554	Budgeted as part of the project in land and buildings.
Gifted Assets	0	0	456,573	-456,573	Gifted assets are not budgeted.
Intangible Asset					
Corporate Business System - OpenOffice	172,206	50,000	47,900	2,100	
Shire of Murray Website	0	0	5,250	-5,250	
	29,733,710	17,017,034	9,867,533	7,177,573	

SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

OPERATING ACTIVITIES

5 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
Plant and equipment									
	4007MY Light Vehicle - Mgr Engineering	6,725	10,700	3,975	0	0	0	0	0
	4010MY Light Vehicle - Parks & Waterways	5,565	11,050	5,485	0	0	0	0	0
	4013MY Utility - Mgr Operations	21,806	18,240	0	(3,566)	0	0	0	0
	4017MY Light Vehicle - Mgr Rangers & Emergency	19,211	18,240	0	(971)	0	0	0	0
	4020MY Utility - Building Maintenance	12,213	17,100	4,887	0	0	0	0	0
	4021MY Utility - Technical Officer	6,463	13,680	7,217	0	0	0	0	0
	4030MY Utility - Workshop Supervisor	7,194	13,260	6,066	0	0	0	0	0
	4035MY Works Flat Top	5,559	25,000	19,441	0	24,900	21,122	0	(3,778)
	4037MY 7t Patching Truck	26,763	37,350	10,587	0	33,000	43,161	10,161	0
	4040MY Townsite Maintenance (with Hiab)	58,179	70,000	11,821	0	0	0	0	0
	4043MY 6 Wheel Rigid Tipper	164,305	95,000	0	(69,305)	0	0	0	0
	4047MY Utility - Environmental Control Officer	14,684	17,100	2,416	0	0	0	0	0
	4051MY Grader	200,516	191,700	0	(8,816)	0	0	0	0
	4054MY Backhoe	28,102	60,000	31,898	0	0	0	0	0
	4063MY Zero Turn Mower	8,295	7,000	0	(1,295)	0	0	0	0
	4065MY Zero Turn Mower	8,295	7,000	0	(1,295)	0	0	0	0
	4089MY Trailer - Tipper	30,066	25,000	0	(5,066)	32,670	24,503	0	(8,167)
	Vermeer BC1800XL Woodchipper	19,582	35,000	15,418	0	0	0	0	0
	Howard EHD 180 Slasher	0	0	0	0	249	1,822	1,573	0
		643,523	672,420	119,211	(90,314)	90,819	90,608	11,734	(11,945)



**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

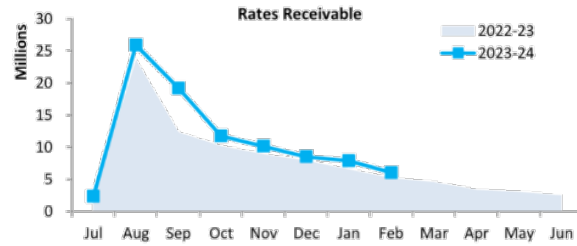
OPERATING ACTIVITIES

6 RECEIVABLES

Rates & other receivables

Opening arrears previous years
Levied this year
Less - collections to date
Net rates collectable
% Collected

29 Feb 2024	
\$	
	2,515,708
	20,143,778
	(16,626,186)
	6,033,300
	73.4%



Receivables - general

Receivables - general
Percentage

	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - general	1,398,723	79,233	16,834	149,228	1,644,0
Percentage	85.1%	4.8%	1.0%	9.1%	

Accounts above \$5,000 over 30 days

	\$	
Spinifex Brewing Limited	70,576	Outgoings and Utilities
Alcoa of Australia Limited	77,000	Del Park Road Maintenance Contribution
Department of Primary Industries	11,000	Contribution to Pinjarra Golf Concept & Feasibility Planning
Murdoch University	29,694	Outgoings

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

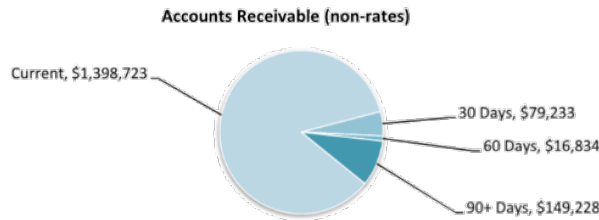
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

- Current
- 30 Days
- 60 Days
- 90+ Days



SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

FINANCING ACTIVITIES

7 BORROWINGS

Repayments - borrowings

Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Lots 85-88 George Street	174e	168,625	0	0	(41,206)	(83,041)	127,419	85,584	(3,246)	(4,500)
Lot 1213 South Western Highway	175a	293,613	0	0	(56,924)	(114,734)	236,689	178,879	(5,533)	(8,246)
Murray Foreshore Upgrade	179	143,085	0	0	(9,735)	(19,542)	133,350	123,543	(1,559)	(2,059)
Exchange Hotel Restoration	180	201,322	0	0	(15,817)	(31,802)	185,505	169,520	(2,844)	(4,120)
Camp Road Properties	182	536,005	0	0	(14,863)	(29,995)	521,142	506,010	(11,483)	(18,947)
Underground Power	178	576,837	0	0	(17,970)	(36,234)	558,867	540,603	(11,482)	(18,626)
Dwellingup Trails Centre	184	784,928	0	0	(29,290)	(58,857)	755,638	726,071	(10,153)	(14,558)
The Exchange Redevelopment	187	1,674,210	0	0	(26,367)	(53,322)	1,647,843	1,620,888	(43,282)	(74,228)
		4,378,625	0	0	(212,172)	(427,527)	4,166,453	3,951,098	(89,582)	(145,284)
Self supporting loans										
Pinjarra Bowling & Recreation Club	183	72,370	0	0	(23,999)	(23,999)	48,371	48,371	(557)	(342)
		72,370	0	0	(23,999)	(23,999)	48,371	48,371	(557)	(342)
Total		4,450,995	0	0	(236,171)	(451,526)	4,214,824	3,999,469	(90,139)	(145,626)
Current borrowings		451,526					215,355			
Non-current borrowings		3,999,469					3,999,469			
		4,450,995					4,214,824			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

Unspent borrowings

Particulars	Date Borrowed	Unspent Balance	Borrowed During	Expended During	Unspent Balance
		30 June 2023	Year	Year	29 February 2024
		\$	\$	\$	\$
Exchange Hotel	24/10/2022	1,700,000	0	0	1,700,000
		1,700,000	0	0	1,700,000

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

FINANCING ACTIVITIES

8 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Pinjarra Court House	12	105,551	0	0	(1,357)	(1,358)	104,194	104,193	(2,248)	(2,249)
Solar Panels MALC	15	27,770	0	0	(17,130)	(25,612)	10,640	2,158	(175)	(342)
Cardio Equipment MALC	16	35,255	0	0	(17,554)	(23,438)	17,701	11,817	(245)	(294)
Solar Panels Ops Centre	1	6,345	0	0	(3,787)	(5,063)	2,558	1,282	(81)	(95)
Photocopiers	17	42,862	0	0	(14,153)	(18,900)	28,709	23,962	(360)	(451)
Solar Panels Admin	19	18,594	0	0	(4,209)	(5,623)	14,385	12,971	(198)	(254)
IT Servers	20	80,783	0	0	(14,249)	(19,088)	66,534	61,695	(2,122)	(2,741)
HPE Nimble Storage Array	21	179,719	0	0	(29,452)	(39,475)	150,267	140,244	(5,329)	(6,899)
ARUBA Switches	22	103,959	0	0	(15,992)	(21,435)	87,967	82,524	(3,123)	(4,051)
APC Smart Ups	23	18,485	0	0	(2,843)	(3,811)	15,642	14,674	(555)	(720)
Total		619,323	0	0	(120,726)	(163,803)	498,597	455,520	(14,436)	(18,096)
Current lease liabilities		163,802					43,077			
Non-current lease liabilities		455,521					455,521			
		619,323					498,598			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

OPERATING ACTIVITIES

9 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Description	Unspent grant, subsidies and contributions liability				Grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 29 Feb 2024	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies							
Enterprise Support Program (ESP)	240,372	0	0	240,372	240,372	200,000	0
Expert in Residence Program	2,550	0	0	2,550	2,550	0	0
Short Stay Accommodation Initiatives	0	0	0	0	15,000	0	0
Riverbank Restoration	0	0	0	0	63,800	0	0
Bushfire Brigade Grants - Operating Grant	0	0	0	0	269,450	202,089	202,088
Bushfire Brigade Grants - New Equipment	0	0	0	0	6,583	4,938	4,937
Murray State Emergency Service - Operating Grant	0	0	0	0	39,520	29,640	29,640
Community Emergency Services - Operating Grant	0	0	0	0	71,666	35,834	20,512
Fire Control Administration	0	0	0	0	1,000	0	0
Bushfire Mitigation Activity Fund	0	0	0	0	100,000	0	76,954
Pinjarra Festival	0	0	0	0	38,764	0	0
Christmas Carnival	0	0	0	0	5,000	5,000	2,000
Youth festival	0	0	0	0	0	0	2,000
Main Roads WA Direct Grant	0	0	0	0	267,541	267,541	267,541
Library Programs - Grant Funded	0	0	0	0	2,150	2,150	3,067
MALC Grant Funded Programs	0	0	0	0	500	0	0
BBRF Trails Project (DBCA)	0	0	0	0	282,348	282,348	0
Seniors Week	0	0	0	0	1,000	0	909
Coastal Hazard Risk Planning Strategy	0	0	0	0	15,000	0	0
Federal Assistance Grants	0	0	0	0	104,673	78,504	52,336
DETRCWS Traineeship	0	0	0	0	0	0	1,932
Volunteering	0	0	0	0	1,040	0	0
Murray Future Food Facility	0	0	0	0	416,500	60,000	60,000
Library Priority Allocation Grant Funding 2023/24	0	0	0	0	0	0	5,000
GWC Grant- 2023 UCI Masters Mountain Bike Marathon	0	0	0	0	0	0	50,000
Bike it for Bike Month	0	0	0	0	0	0	1,575
Grant for EmpowerME Young Women's Group	0	0	0	0	0	0	7,500
Pinjarra Heritage Railway Precinct and Pinjarra-Dwellingup Rail Link	0	0	0	0	0	0	8,600
Kidsport Program Administrative Support Services	0	0	0	0	0	0	1,364
Pinjarra Golf Concept & Feasibility Planning	0	0	0	0	10,000	10,000	10,000
	242,922	0	0	242,922	1,954,457	1,178,044	807,955
Contributions							
Pinjarra Festival - Alcoa Partnership	0	0	0	0	5,000	5,000	5,000
Christmas Carnival - Alcoa Partnership	0	0	0	0	5,000	5,000	5,000
Alcoa Community Partnership	0	0	0	0	322,000	322,000	328,602
Bus Shelter Maintenance	0	0	0	0	2,550	0	0
Sir Ross McLarty Recreation Complex	0	0	0	0	14,118	0	0
Pinjarra Road	0	0	0	0	33,000	0	0
Heavy Haulage	0	0	0	0	30,240	0	37,416
Dwellingup Multi-Purpose Facility Feasibility	0	0	0	0	6,244	0	0
Dwellingup Trails & Visitor Centre	0	0	0	0	1,050	0	0
	0	0	0	0	419,202	332,000	376,018
TOTALS	242,922	0	0	242,922	2,373,659	1,510,044	1,183,973

SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

INVESTING ACTIVITIES

10 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Description	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 29 Feb 2024	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies							
Regional Path Network	0	0	0	0	183,422	0	0
LCRI - St John's Church Toilets	0	0	0	0	335,000	0	0
The Exchange Hotel	0	0	0	0	740,785	0	0
Regional Path Network	0	75,000	0	75,000	150,000	0	0
MRWA - Munday Avenue	0	0	0	0	2,300,000	0	0
MRWA - Readheads Road	0	220,000	(220,000)	0	550,000	0	440,000
Regional Road Group - Paterson Road	0	200,000	(200,000)	0	250,000	0	254,450
Regional Road Group - Lakes Road	0	70,000	(46,410)	23,590	250,000	0	46,410
Regional Road Group - Del Park Road	0	10,000	0	10,000	250,000	0	0
Regional Road Group - Burnside Road	0	100,000	(45,297)	54,703	200,000	0	45,297
MRWA - Readheads Road	0	152,800	(152,800)	0	248,000	0	152,800
Roads to Recovery - Resheeting	0	0	0	0	251,606	0	0
Roads to Recovery - Reseals - Urban/Industrial	0	0	0	0	300,000	0	0
Wharf Cove Boating Facility	0	0	0	0	478,113	0	0
LCRI - Reseals - Rural	0	0	0	0	70,000	0	0
State Government - Ravenswood Community Centre	423,283	0	(392,488)	30,795	423,283	0	392,487
Lovegrove Sports Pavilion - LCRI	0	0	0	0	588,422	0	0
Lovegrove Sports Pavilion - CRSFF	0	0	0	0	562,500	0	0
Lovegrove Sports Pavilion - Lotterystwest	0	0	0	0	524,000	0	0
Ravenswood Canoe Launch Facility	50,000	0	(13,198)	36,802	50,000	0	13,198
BBBF - The Exchange Hotel	0	0	0	0	1,401,108	0	35,905
Lotterystwest - Dwellingup Gap Project	104,545	0	(45,455)	59,090	132,697	0	45,455
Grants Commission Special Grants - Nicholson Road	140,029	0	0	140,029	140,029	0	0
Traffic Bridge - 3558							
Grants Commission Special Grants - Del Park Road Traffic Bridge - 4501	866,000	0	0	866,000	866,000	0	0
Grants Commission Special Grants - Lakes Road Traffic Bridge - 4514	1,000,000	934,000	0	1,934,000	1,934,000	934,000	0
Grants Commission Special Grants - Paterson Road Traffic Bridge - 4515	0	428,624	0	428,624	428,624	428,624	0
Regional Path Network	96,905	0	(44,095)	52,810	77,647	0	44,095
Regional Road Group - Hopeland Road	0	50,000	0	50,000	311,794	0	0
Regional Road Group - Hopeland Road	65,184	0	0	65,184	65,184	0	0
MRWA - Readheads Road	329,324	0	(329,324)	0	329,324	0	329,324
MRWA - Gull Road	0	0	0	0	139,090	0	0
MRWA - Murray River Drive	0	0	0	0	328,734	0	0
MRWA - Murray River Drive	222,621	0	(32,253)	190,368	222,621	0	32,253
MRWA - Munday Avenue	124,422	0	0	124,422	124,422	0	0
Roads to Recovery - Reseals - Urban/Industrial	116,557	0	(72,739)	43,818	116,557	0	72,739
Roads to Recovery - Resheeting	61,956	0	(61,956)	0	61,956	0	61,956
Roads to Recovery - Coolup Road South	0	130,286	(75,892)	54,394	0	0	182,424
	3,600,826	2,370,710	(1,731,907)	4,239,629	15,384,918	1,362,624	2,148,793
Capital contributions							
Lovegrove Sports Pavilion Contribution	0	0	0	0	3,000	0	0
Austin Lakes Asset Replacement Contributions	0	0	0	0	10,000	0	0
Del Park Road Contribution	0	0	0	0	70,000	0	70,000
Gifted Assets	0	0	0	0	0	0	848,191
	0	0	0	0	83,000	0	918,191
TOTALS	3,600,826	2,370,710	(1,731,907)	4,239,629	15,467,918	1,362,624	3,066,984

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

11 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 29 Feb 2024
	\$	\$	\$	\$
Unclaimed Monies	38,851	0	0	38,851
Dwellingup Community Village Inc Stage 3	780,717	1,623,947	(2,404,664)	0
	819,568	1,623,947	(2,404,664)	38,851

SHIRE OF MURRAY
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

12 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended
			Adjustment	Available Cash	Available Cash	Budget Runni
			\$	\$	\$	Balance
Budget adoption						\$
Grants Commission - General Purpose Grant	OCM23/194	Operating revenue		50,274		1,020,4
Grants Commission - Untied Roads Grant	OCM23/194	Operating revenue		54,399		1,070,7
Paterson Road Bridge #3547A	OCM23/194	Capital revenue		428,624		1,125,1
Paterson Road Bridge #3547A	OCM23/194	Capital expenses			(428,624)	1,553,7
Lakes Road Traffic Bridge #4514	OCM23/194	Capital revenue		934,000		1,125,1
Lakes Road Traffic Bridge #451A	OCM23/194	Capital expenses			(934,000)	2,059,1
Main Roads WA Direct Grant	OCM23/194	Operating revenue		26,899		1,125,1
Murray Future Food Facility Project	OCM23/194	Operating revenue		416,500		1,152,0
Murray Future Food Facility Project	OCM23/194	Operating expenses			(426,500)	1,568,5
Bushfire Brigade New Equipment Grant	OCM23/194	Operating revenue			(15,297)	1,142,0
Coolup Bushfire Brigade	OCM23/194	Operating expenses		4,389		1,126,7
Dwellingup Bushfire Brigade	OCM23/194	Operating expenses		1,960		1,131,0
North Dandalup Bushfire Brigade	OCM23/194	Operating expenses		509		1,133,0
West Murray Bushfire Brigade	OCM23/194	Operating expenses		8,439		1,133,5
Shire of Murray Website	OCM23/194	Capital expenses		114,526		1,142,0
Plant Protein Feasability Study	OCM23/194	Operating expenses		724		1,256,5
Aquatic Turnstiles	OCM23/194	Capital expenses			(2,696)	1,257,2
District Traffic Review	OCM23/194	Operating expenses		30,800		1,254,5
Newton Street	OCM23/194	Operating revenue			(7,096)	1,285,3
Australind Train	OCM23/194	Capital expenses			(75,000)	1,278,2
Estimated Surplus Brought Forward	OCM23/194	Opening surplus/(deficit)		97,502		1,203,2
Golf Club Redevelopment Feasability Study	OCM23/201	Operating expenses			(60,000)	1,300,7
Peel Development Commission Grant	OCM23/201	Operating revenue		10,000		1,240,7
				2,179,545	(1,949,213)	1,250,7

SHIRE OF MURRAY

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 29 FEBRUARY 2024

*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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SHIRE OF MURRAY
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 29 FEBRUARY 2024

		Budget v Actual			Estimated	Predicted
Note	Adopted Budget	Updated Budget Estimates (a)	Year to Date Actual	Year at End Amount (b)	Variance (a) - (b)	
	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	4.1	20,198,402	20,198,401	20,077,000	20,098,401	(100,000) ▼
Rates excluding general rates		201,080	201,078	198,088	201,078	0
Grants, subsidies and contributions	4.2	1,837,980	2,373,659	1,183,973	2,399,119	25,460 ▲
Fees and charges	4.3	6,840,991	6,840,991	6,919,202	7,601,168	760,177 ▲
Interest revenue	4.4	807,749	807,749	1,259,188	1,687,749	880,000 ▲
Other revenue	4.5	646,941	646,941	671,781	1,067,586	420,645 ▲
Profit on asset disposals		119,211	119,211	11,734	119,211	0
		<u>30,652,354</u>	<u>31,188,030</u>	<u>30,320,966</u>	<u>33,174,312</u>	<u>1,986,282</u>
Expenditure from operating activities						
Employee costs	4.6	(14,828,664)	(14,828,664)	(9,260,324)	(14,817,164)	11,500 ▲
Materials and contracts	4.7	(13,641,759)	(14,081,438)	(6,567,247)	(14,218,921)	(137,483) ▼
Utility charges	4.8	(1,073,104)	(1,073,104)	(659,290)	(1,164,504)	(91,400) ▼
Depreciation		(7,183,580)	(7,183,580)	(4,696,284)	(7,183,580)	0
Finance costs		(163,722)	(193,920)	(104,579)	(193,920)	0
Insurance	4.9	(564,366)	(564,366)	(569,992)	(584,366)	(20,000) ▼
Other expenditure	4.10	(899,718)	(869,517)	(345,716)	(866,986)	2,531 ▲
Loss on asset disposals		(90,314)	(90,314)	(11,945)	(90,314)	0
		<u>(38,445,227)</u>	<u>(38,884,903)</u>	<u>(22,215,377)</u>	<u>(39,119,755)</u>	<u>(234,852)</u>
Non-cash amounts excluded from operating activities		7,154,683	7,154,683	4,734,736	7,154,683	0
Amount attributable to operating activities		<u>(638,190)</u>	<u>(542,190)</u>	<u>12,840,325</u>	<u>1,209,240</u>	<u>1,751,430</u>
INVESTING ACTIVITIES						
Inflows from investing activities						
Capital grants, subsidies and contributions	4.11	14,105,294	15,467,918	3,066,984	14,859,295	(608,623) ▼
Proceeds from disposal of assets	4.12	672,420	672,420	90,608	624,116	(48,304) ▼
Proceeds from self supporting loans		23,999	23,999	23,999	23,999	0
		<u>14,801,713</u>	<u>16,164,337</u>	<u>3,181,591</u>	<u>15,507,410</u>	<u>(656,927)</u>
Outflows from investing activities						
Purchase of intangible assets	4.13	(286,732)	(172,206)	(53,150)	(183,150)	(10,944) ▼
Purchase of land and buildings	4.14	(11,839,669)	(11,842,365)	(5,652,978)	(12,214,954)	(372,589) ▼
Purchase of plant and equipment	4.15	(2,044,285)	(2,044,285)	(306,748)	(1,973,163)	71,122 ▲
Purchase of furniture and equipment	4.16	(225,013)	(225,013)	(129,705)	(438,854)	(213,841) ▲
Purchase and construction of infrastructure-roads	4.17	(7,656,891)	(7,656,891)	(2,888,605)	(6,831,826)	825,065 ▲
Purchase and construction of infrastructure-other	4.18	(6,355,326)	(7,792,950)	(836,345)	(8,054,950)	(262,000) ▼
		<u>(28,407,916)</u>	<u>(29,733,710)</u>	<u>(9,867,533)</u>	<u>(29,696,897)</u>	<u>36,813</u>
Non-cash amounts excluded from investing activities		0	0	0	0	0
Amount attributable to investing activities		<u>(13,606,203)</u>	<u>(13,569,373)</u>	<u>(6,685,942)</u>	<u>(14,189,487)</u>	<u>(620,114)</u>
FINANCING ACTIVITIES						
Cash inflows from financing activities						
Transfers from reserve accounts	4.19	7,828,857	7,828,857	0	7,746,011	(82,846) ▼
		<u>7,828,857</u>	<u>7,828,857</u>	<u>0</u>	<u>7,746,011</u>	<u>(82,846)</u>
Cash outflows from financing activities						
Payments for principal portion of lease liabilities		(163,803)	(163,803)	(120,726)	(163,803)	0
Repayment of borrowings		(451,526)	(451,526)	(236,171)	(451,526)	0
Transfers to reserve accounts	4.20	(5,110,243)	(5,110,243)	0	(6,103,505)	(993,262) ▼
		<u>(5,725,572)</u>	<u>(5,725,572)</u>	<u>(356,897)</u>	<u>(6,718,834)</u>	<u>(993,262)</u>
Amount attributable to financing activities		<u>2,103,285</u>	<u>2,103,285</u>	<u>(356,897)</u>	<u>1,027,177</u>	<u>(1,076,108)</u>
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year		13,161,540	13,259,042	13,259,042	13,259,042	0
Amount attributable to operating activities		(638,190)	(542,190)	12,840,325	1,209,240	1,751,430
Amount attributable to investing activities		(13,606,203)	(13,569,373)	(6,685,942)	(14,189,487)	(620,114)
Amount attributable to financing activities		2,103,285	2,103,285	(356,897)	1,027,177	(1,076,108)
Surplus or deficit after imposition of general rates	3(a)&4.21	<u>1,020,432</u>	<u>1,250,764</u>	<u>19,056,528</u>	<u>1,305,972</u>	<u>55,208</u> ▲

**SHIRE OF MURRAY
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Shire of Murray to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Murray controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

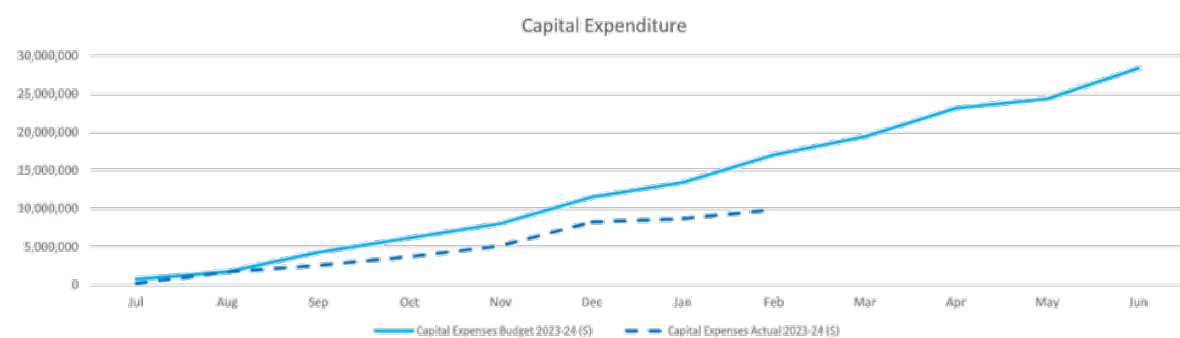
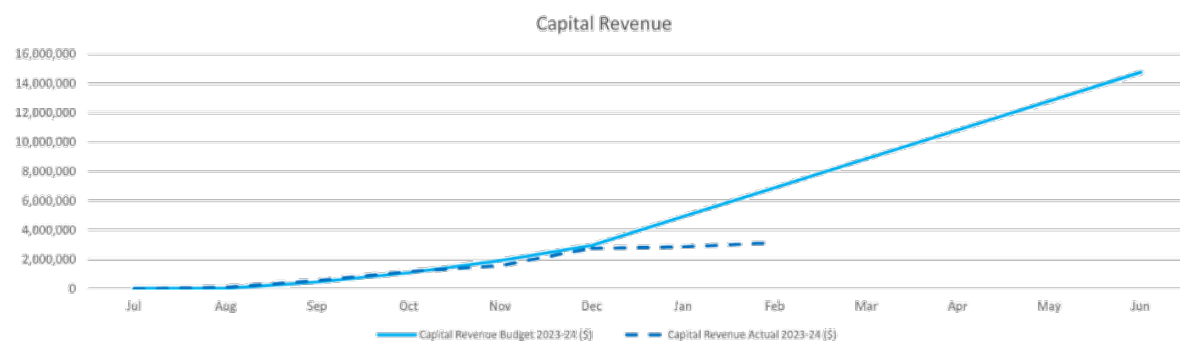
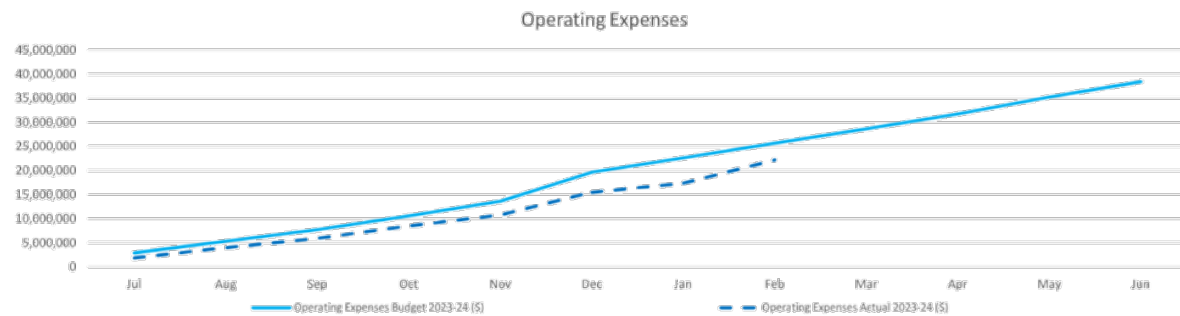
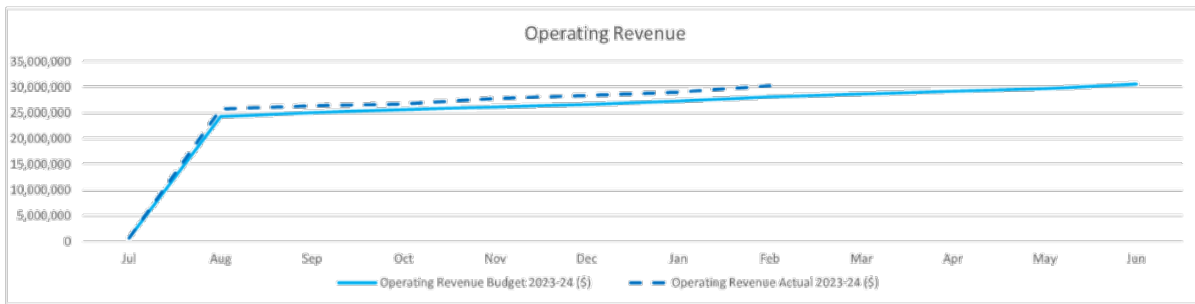
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**SHIRE OF MURRAY
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

2. SUMMARY GRAPHS - BUDGET REVIEW



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF MURRAY
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2024

3 NET CURRENT FUNDING POSITION
EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 29 February 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
(a) Composition of estimated net current assets					
Current assets					
Cash and cash equivalents	36,321,177	18,063,850	18,294,182	37,884,911	19,425,498
Financial assets	23,999	24,123	24,123	7,319,372	24,123
Trade and other receivables	3,634,499	4,260,602	4,260,602	1,092	4,260,602
Inventories	18,562	35,927	35,927	38,595	35,927
Other assets	821,104	214,668	214,668	92,846	214,668
	40,819,341	22,599,170	22,829,502	45,336,816	23,960,818
Less: current liabilities					
Trade and other payables	(5,322,230)	(4,666,043)	(4,666,043)	(3,427,415)	(4,666,043)
Contract liabilities	(301,413)	(165,372)	(165,372)	(301,413)	(165,372)
Capital grant/contribution liability	(3,603,377)	(1,000,000)	(1,000,000)	(4,242,181)	(1,000,000)
Lease liabilities	(163,802)	(128,817)	(128,817)	(43,077)	(128,817)
Borrowings	(451,526)	(464,586)	(464,586)	(215,355)	(464,586)
Employee related provisions	(2,665,723)	(2,798,258)	(2,798,258)	(2,665,722)	(2,798,258)
	(12,508,071)	(9,223,076)	(9,223,076)	(10,895,163)	(9,223,076)
Net current assets	28,311,270	13,376,094	13,606,426	34,441,653	14,737,742
Less: Total adjustments to net current assets	(15,052,228)	(12,355,662)	(12,355,662)	(15,385,125)	(13,431,770)
Closing funding surplus / (deficit)	13,259,042	1,020,432	1,250,764	19,056,528	1,305,972

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 29 February 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals	(84,016)	(119,211)	(119,211)	(11,734)	(119,211)
Less: Fair value adjustments to financial assets at fair value through profit or loss	(4,607)	0	0	0	0
Add: Loss on disposal of assets	359,808	90,314	90,314	11,945	90,314
Add: Depreciation on assets	7,014,721	7,183,580	7,183,580	4,696,284	7,183,580
Movement in prepayments	0	0	0	(11,903)	0
Movement in pensioner deferred rates	(61,283)	0	0	50,144	0
Movement in employee benefit provisions	55,944	0	0	0	0
Non-cash amounts excluded from operating activities	7,280,567	7,154,683	7,154,683	4,734,736	7,154,683

(c) Investing activities excluded from budgeted deficiency

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	\$	\$	\$	\$	\$
Adjustments to investing activities					
Less: Grants, subsidies and contributions for assets received in-kind	(4,102,271)	0	0	(848,191)	(848,191)
Add: Property, plant and equipment received for substantially less than fair value	550,634	0	0	0	0
Add: Infrastructure received for substantially less than fair value	3,551,637	0	0	848,191	848,191
Non cash amounts excluded from investing activities	0	0	0	0	0

(d) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 29 February 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
Adjustments to net current assets					
Less: Reserve accounts	(16,240,559)	(13,521,944)	(13,521,944)	(16,240,559)	(14,598,052)
Less: Financial assets at amortised cost - self supporting loans	(23,999)	(24,123)	(24,123)	0	(24,123)
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings	451,526	464,586	464,586	215,355	464,586
- Current portion of lease liabilities	163,802	128,817	128,817	43,077	128,817
- Employee benefit provisions	597,002	597,002	597,002	597,002	597,002
Total adjustments to net current assets	(15,052,228)	(12,355,662)	(12,355,662)	(15,385,125)	(13,431,770)



SHIRE OF MURRAY
 NOTES TO THE BUDGET REVIEW REPORT
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS
 Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST
 The Shire of Murray classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES
 Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Murray applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES
General
 Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS
 Contract assets primarily relate to the Shire of Murray's right to consideration for work completed but not billed at the end of the period.

CONTRACT LIABILITIES
 Contract liabilities represent the Shire of Murray's obligation to transfer goods or services to a customer for which the Shire of Murray has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

PROVISIONS
 Provisions are recognised when the Shire of Murray has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CURRENT AND NON-CURRENT CLASSIFICATION
 An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Murray's operational cycle. In the case of liabilities where the Shire of Murray does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Murray's intentions to release for sale.

TRADE AND OTHER PAYABLES
 Trade and other payables represent liabilities for goods and services provided to the Shire of Murray prior to the end of the financial year that are unpaid and arise when the Shire of Murray becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES
 Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Murray recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS
Short-Term Employee Benefits
 Provision is made for the Shire of Murray's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Murray's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the net current funding position. Shire of Murray's current obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the net current funding position.

Other long-term employee benefits
 Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of Murray's obligations for long-term employee benefits where the Shire of Murray does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, are presented as current provisions in the net current funding position.

SHIRE OF MURRAY
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 29 FEBRUARY 2024

4 PREDICTED VARIANCES/ BUDGET AMENDMENTS

		<u>Variance</u>
		\$
Revenue from operating activities		
4.1 General rates		(100,000) ▼
Decrease in expected interim rates.	(100,000)	
4.2 Grants, subsidies and contributions		25,460 ▲
Murray Health Hub Contribution from Peel Development Commission.	10,000	
Increase to Heavy Haulage contributions.	10,000	
Volunteering grants.	3,960	
Sporting Sponsorship Fund grant.	1,500	
4.3 Fees and charges		760,177 ▲
Increase in user and rental fees at FIPWA.	77,479	
Increase in rate enquiry fees.	39,000	
Increase in user fees and goods sold at the MALC due to higher attendance.	246,427	
Increase in statutory town planning administration fees.	9,657	
Increase in statutory building control fees.	73,597	
Increase in cemetery fees.	8,255	
Increase in transport management fees.	7,500	
Increase in private works fees from Keralup roadworks.	298,262	
4.4 Interest revenue		880,000 ▲
Increase in interest on municipal and reserve funds from higher interest rates and expected cash funds held.	790,000	
Increase in interest from ESP funds from higher interest rates.	38,000	
Increase in interest from instalment and overdue rates.	52,000	
4.5 Other revenue		420,645 ▲
Increase in utility and outgoing reimbursement at the FIPWA.	9,000	
Increase in revenue from the Sabah SEDRI Program.	95,000	
Developer revegetation bond held.	46,645	
Insurance reimbursement for fire damage at the Dwellingup Tourism Centre.	270,000	
Expenditure from operating activities		
4.6 Employee costs		11,500 ▲
Reduced corporate training and participants.	16,000	
Increase due to increase in EAP sessions.	(4,500)	
4.7 Materials and contracts		(137,483) ▼
Murray Health Hub feasibility and business case.	(60,000)	
Increase Dwellingup Futures based on quote received being higher then budget.	(7,730)	
Reduce governance consultancies budget to part fund Murray Health Hub.	28,000	
Reduce business case development budget to part fund Murray Health Hub.	22,000	
Council elections costs lower then budgeted.	23,000	
Increase in property and leasing budget due to higher levels of market valuations required.	(5,000)	
Reduce Local Laws legal expenses to fund property and leasing valuations budget.	5,000	
Increase in budget for advocacy plan and supporting communication materials.	(5,000)	
Review of the operations budget for the FIPWA.	(18,150)	
Reduced digital initiatives to offset IT Process Mapping.	20,000	
Increase in software licence costs.	(15,000)	
Increase in MALC Kiosk stock purchase due to greater sales.	(41,350)	
Review of MALC Health Club operational expenses.	2,492	
Reduce Coastal Hazard Risk Planning to fund increase in CHRMAP Boat Wake Erosion Assessment.	60,000	
Reduce Waterwise Initiatives to fund increase in CHRMAP Boat Wake Erosion Assessment.	7,000	
Increase in CHRMAP Boat Wake Erosion Assessment due to unsuccessful grant.	(16,000)	
Reserves maintenance funded by revegetation bonds.	(46,645)	
Costs for relief Environmental Health Officer lower then expected.	9,000	
Increase in maintenance requirement for various buildings.	(42,888)	
Replacement of Rock Spall Stockpile required.	(10,620)	
Works at the North Yunderup Pontoon not required.	5,500	
Additional funds for weir, crossovers & environmental rehabilitation on the Keralup Roadworks.	(65,000)	
Reduction of economic development funds required in current year.	35,000	
Increase in tourism marketing materials and annual booking system subscription.	(34,025)	
Additional funds required due to changes in the inter library loan system and to increase seniors and family Library programs.	(9,000)	
Remove budget for Old Mandurah Road design works as there is no capacity to complete design.	43,920	
Remove budget for Fiegert Road design works as there is no capacity to complete design.	38,926	
Road asset valuation adjustment actual cost.	(9,913)	

SHIRE OF MURRAY
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 29 FEBRUARY 2024

4 PREDICTED VARIANCES/ BUDGET AMENDMENTS		<u>Variance</u>
		\$
4.8	Utility charges	(91,400) ▼
	Increase in FIPWA utilities as year to actual expenses are exceeding budget.	(88,400)
	Increase usage of gas at MALC.	(3,000)
4.9	Insurance	(20,000) ▼
	Increase insurance for FIPWA to cover payments made for 2022/23 and 2023/24.	(20,000)
4.10	Other expenditure	2,531 ▲
	Reduction in member fees due to a lower number of Councillors prior to the election.	5,191
	Increase in MALC health club licence fees.	(5,160)
	Decrease in crossover subsidies.	4,000
	Increase sporting sponsorship due to increasing community interest funded by new grant.	(1,500)
Inflows from investing activities		
4.11	Capital grants, subsidies and contributions	(608,623) ▼
	CSRFF grant and Football Club contributions towards new lighting at Sir Ross Mclarty Oval.	102,000
	Additional Regional Road Group funds for Burnside Road.	50,000
	Reduce Regional Road Group grant for Lakes Road due to reduced scope.	(180,000)
	Reduce Regional Road Group grant for Hopeland Road due to reduced scope.	(261,794)
	Additional Regional Road Group funds for Paterson Road.	4,450
	Road to Recovery and LRCI funds transferred to Coolup Road South.	451,956
	Reduce Regional Road Group funds connected to deferred Del Park Road project.	(240,000)
	Remove Roads to Recovery Fund for Reseals - Urban/ Industrial to fund other projects.	(230,000)
	Reduce Roads to Recovery Fund for Resheeting to fund other projects.	(151,956)
	Reduce contributions for Gull Road due to lower expenditure then budgeted.	(65,278)
	Adjust LRCI to fund other projects	(70,000)
	Reduce grant funds to match actual expected for State Blackspot - Readheads Rd	(13,000)
	Reduce grant funds to match actual expected for State Blackspot - Murray River Dr	(5,001)
4.12	Proceeds from disposal of assets	(48,304) ▼
	Remove proceeds of sale as MY4013 disposal has been carried forward to 2024/25.	(18,240)
	Remove proceeds of sale as MY4017 disposal has been postponed.	(18,240)
	Remove proceeds of sale as MY4030 has been retained.	(13,260)
	Adjust sale proceeds to actuals for 4089MY Trailer - Tipper, 4035MY Works Flat Top and 4037MY 7t Patching Truck.	1,436
Outflows from investing activities		
4.13	Purchase of intangible assets	(10,944) ▼
	Shire of Murray website approvals escalation module and integration.	(10,944)
4.14	Purchase of land and buildings	(372,589) ▼
	FIPWA defects liability.	(26,660)
	Increase of FIPWA fit out.	(82,929)
	Savings for the Dwellingup Oval Pavilion.	7,000
	Reconstruction of Dwellingup Tourism Centre damaged by fire.	(270,000)
4.15	Purchase of plant and equipment	71,122 ▲
	Purchase of MY4015 no longer required.	43,320
	Delivery of MY4016 not expected until 2024/25.	68,400
	Purchase of MY4017 no longer required in 2024/25 due to lower usage.	43,320
	Savings on purchase of MY4030.	2,942
	Savings on purchase of MY4111.	2,925
	Delivery of MY4040 not expected until 2024/25.	(33,502)
	Purchase of MY4054 higher then budget.	(30,153)
	Savings on purchase of MY4063.	8,935
	Savings on purchase of MY4065.	8,935
	Purchase of Volkswagen Mini Van MY4015.	(44,000)
4.16	Purchase of furniture and equipment	(213,841) ▼
	Increase of furniture at the FIPWA.	(10,000)
	IT Communications Upgrade including livestreaming of Council Meetings.	(200,000)
	Additional funds to cover asset purchase budgeted for 2022/23 however invoiced in 2023/24.	(3,841)

**SHIRE OF MURRAY
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

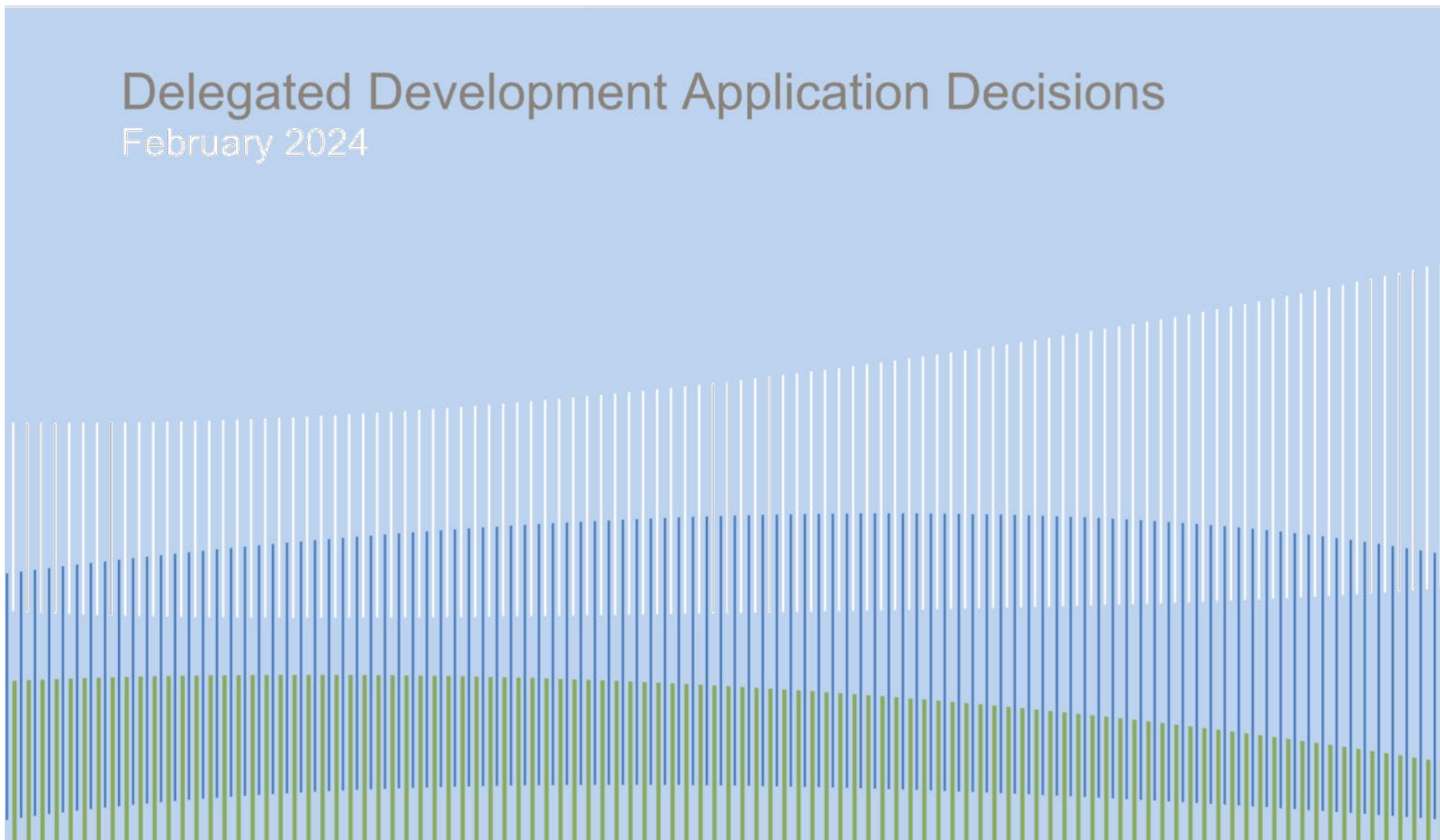
4 PREDICTED VARIANCES/ BUDGET AMENDMENTS

	<u>Variance</u>	
	\$	
4.17 Purchase and construction of infrastructure-roads	825,065	▲
Additional funds for Burnside Road to be part funded by Regional Road Group.	(75,000)	
Reduce scope of works for Lakes Road.	270,000	
Reduce scope of works for Hopeland Road.	425,486	
Additional funds to complete Paterson Road to be part funded by Regional Road Group.	(6,675)	
Works to be completed on Coolup Road South funded from savings in other road projects.	(451,956)	
Additional funds not required for Gull Road roadworks.	65,278	
Del Park Road - Deferred project with Regional Road Group from construction to planning phase.	360,000	
Increase scope of works for Rural Reseals with funds to be redistributed.	(171,026)	
Reduce scope of works for Reseals/Urban Industrial with funds to be redistributed.	230,000	
Reduce scope of works for Resheeting with funds to be redistributed.	151,956	
Reduce budget to match actual expected for State Blackspot - Readheads Rd	19,500	
Reduce budget to match actual expected for State Blackspot - Murray River Dr	7,502	
4.18 Purchase and construction of infrastructure-other	(262,000)	▼
Additional funding for Sir Ross McLarty Oval Lighting funded by CSRFF grant and contributions.	(102,000)	
New fuel bowsers at the Shire Operation Centre to replace current obsolete units.	(160,000)	
Cash inflows from financing activities		
4.19 Transfers from reserve accounts	(82,846)	▼
Remove transfer for Old Mandurah Road Design works as there is no capacity to complete design.	(43,920)	
Remove transfer for Fiegert Design works as there is no capacity to complete design.	(38,926)	
Cash outflows from financing activities		
4.20 Transfers to reserve accounts	(993,262)	▼
Additional income from heavy haulage.	(10,000)	
Transfer additional profit from the Keralup private works to reserve.	(233,262)	
Transfer of funds to Asset Enhancement Reserve.	(750,000)	
4.21 Surplus or deficit after imposition of general rates	55,208	▲



Delegated Development Application Decisions

February 2024



Delegated Development Application Decisions

Application Number	Application Categories	Address	Decision	Lodged Date	Decision Date
P004/2024	Shed	65 Rogers Road, Barragup WA 6209	Issued	5/01/2024	15/02/2024
P005/2024	Shed	113 Weewar Circuit, South Yunderup WA 6208	Issued	9/01/2024	9/02/2024
P012/2024	Dwelling	9 Parsons Way, South Yunderup WA 6208	Issued	16/01/2024	1/02/2024
P013/2024	Dwelling	35 Kiap Road, South Yunderup WA 6208	Issued	17/01/2024	7/02/2024
P015/2024	Dwelling	3/62 Country Road, Pinjarra WA 6208	Issued	23/01/2024	9/02/2024
P016/2024	Shed	197 Culeenup Road, North Yunderup WA 6208	Issued	24/01/2024	23/02/2024
P020/2024	Building Envelope Variation	Lot 103 James Eden Drive, West Pinjarra WA 6208	Issued	31/01/2024	21/02/2024
P021/2024	Shed	119 Weewar Circuit, South Yunderup WA 6208	Issued	6/02/2024	23/02/2024
P022/2024	Dwelling	2 Catalpa Loop, Ravenswood WA 6208	Issued	8/02/2024	14/02/2024
P023/2024	Ancillary Dwelling	42 Riverside Drive, Furnissdale WA 6209	Issued	13/02/2024	29/02/2024
P024/2024	Building Envelope Variation	110 Wandering Drive, North Dandalup WA 6207	Issued	12/02/2024	14/02/2024
P027/2024	Shed	58 Congdon Avenue, Pinjarra WA 6208	Issued	12/02/2024	29/02/2024
P028/2024	Patio	9 Wells Road, Pinjarra WA 6208	Issued	13/02/2024	23/02/2024
P029/2024	Dwelling	2 Harding Outlook, South Yunderup WA 6208	Issued	16/02/2024	21/02/2024



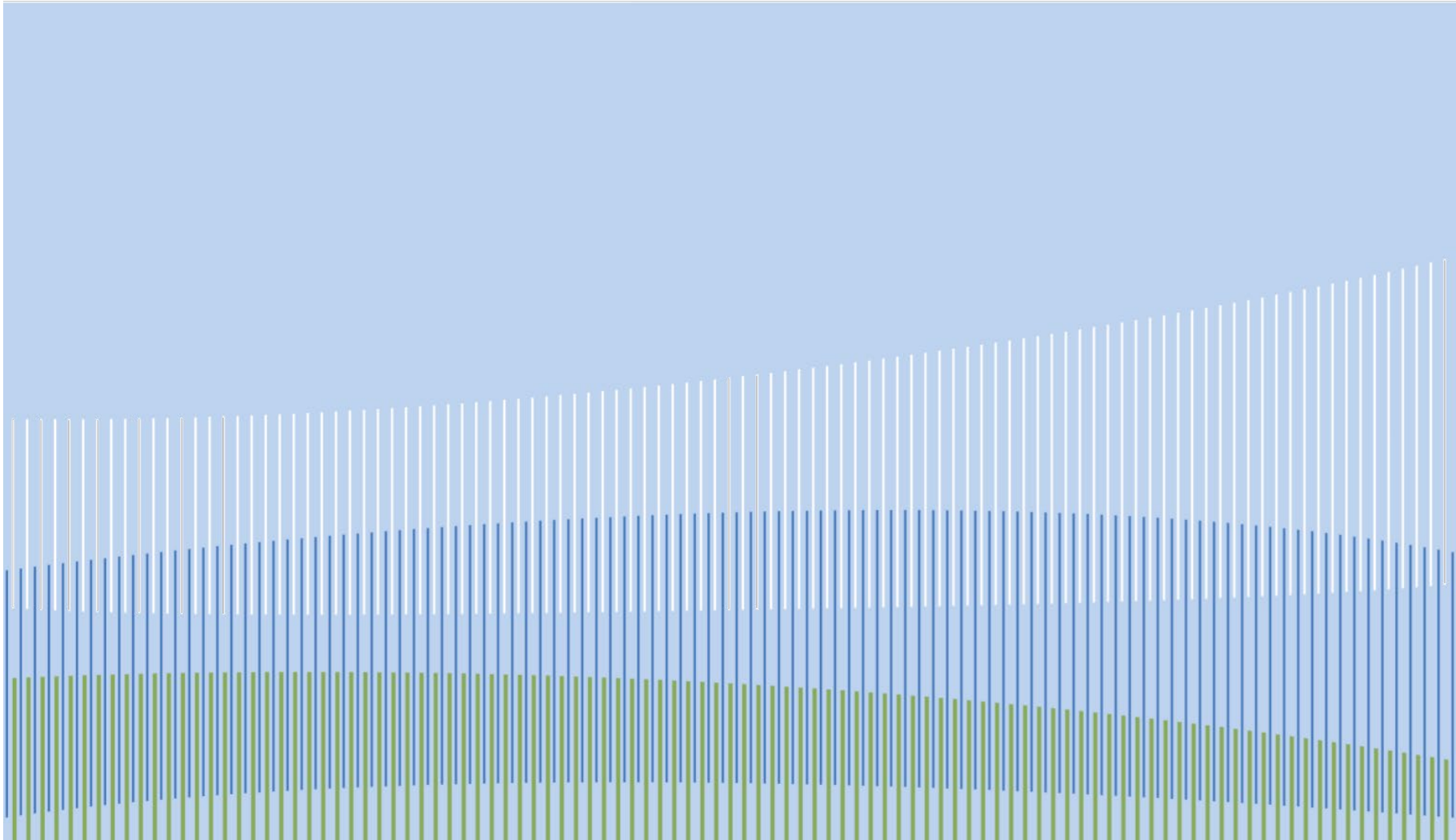
Application Number	Application Categories	Address	Decision	Lodged Date	Decision Date
P038/2024	Building Envelope Variation	Lot 9 Privado Circuit, West Pinjarra WA 6208	Issued	19/02/2024	23/02/2024
P051/2024	Shed	3 Egret Place, South Yunderup WA 6208	Issued	28/02/2024	29/02/2024
P053/2024	Dwelling	34 Munji Street, South Yunderup WA 6208	Issued	28/02/2024	28/02/2024
P188/2023	Building Envelope Variation	Lot 9 Murray River Drive, South Yunderup WA 6208	Issued	9/08/2023	8/02/2024
P226/2023	Industrial	66 Munday Avenue, Pinjarra WA 6208	Issued	19/09/2023	6/02/2024
P271/2023	Telecommunications Infrastructure	794 Sutters Lane, West Pinjarra WA 6208	Issued	23/11/2023	23/02/2024
P272/2023	Telecommunications Infrastructure	230 Brownes Road, Coolup WA 6214	Issued	23/11/2023	23/02/2024
P298/2023	Dwelling	6 Jonquil Street, South Yunderup WA 6208	Issued	14/12/2023	2/02/2024
P299/2023	Dwelling	17 Delta Drive, South Yunderup WA 6208	Issued	20/12/2023	7/02/2024
P300/2023	Dwelling	9/18 Banksia Terrace, South Yunderup WA 6208	Issued	19/12/2023	7/02/2024



1915 Pinjarra Road,
Pinjarra WA 6208
PO Box 21 Pinjarra WA 6208

T: 08 9531 7777
F: 08 9531 1981
mailbag@murray.wa.gov.au
www.murray.wa.gov.au

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Outstanding Council Resolutions

March 2024



Outstanding Council Resolutions

As at 7 March 2024

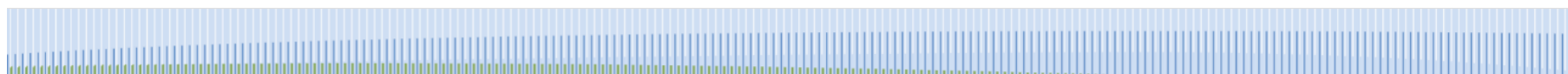
Name	Owner	Start Date	Status	Recommendation / Council Decision	Progress Comment	Complete %
OCM 23 August 2018 Item 11.6 Land Encroachments & Other Structures – Closure of Unmade Road – Ballee Island, South Yunderup	Alan Smith	23/08/2018	In Progress	<p>That Council:</p> <ol style="list-style-type: none"> 1. approves for the Chief Executive Officer to formally progress with the Minister for Lands, through the Department of Planning, Lands and Heritage the closure of the unmade road reserve and the creation of a new Crown Reserve for the purposes of “foreshore” on Ballee Island, South Yunderup, with the following outcomes to be achieved: <ol style="list-style-type: none"> a) the Crown Reserve land is to be managed by the Shire under a management order; b) the new Crown Reserve boundaries are to be established in such a way to ensure 3 metre setbacks are provided to accommodate the patio encroachment from Lot 87 Ballee Island and the existing dwelling encroachment from Lot 83 Ballee Island; c) a 5-metre-wide easement being established within the new Crown Reserve to provide ongoing protection to existing Water Corporation infrastructure; d) define the areas proposed in point 2; 2. pending the closure of the unmade road reserve and the creation of the new Crown Reserve actively encourage the Department of Planning, Lands and Heritage to facilitate suitable formal lease arrangements and the appropriate Peel Region Scheme consents, for an initial period of 10 years; <ol style="list-style-type: none"> a) with the owner of Lot 82 Ballee Island for existing cottage (dwelling) adjacent to this property; 	<p>Liaising with the Department of Planning, Land and Heritage (DPLH) and Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) regarding the private structures and services within the road reserve.</p> <p>Waiting on a reply from both agencies to arrange a meeting to discuss further.</p>	40%



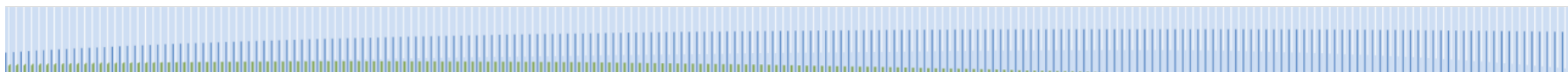
				<p>b) with the owner of Lot 83 for Gazebo and other structure adjacent to this property;</p> <p>3. after receiving confirmation from the Department of Planning, Lands and Heritage that points 1 and 2 are supported and being actioned a further report be prepared for Council to consider the full cost breakdown of survey and other associated costs; and</p> <p>4. authorises the Chief Executive Officer to continue engaging with the landowners of Lots 82, 83 and 87 Ballee Island to determine equitable contributions towards the cost of the survey works.</p>		
OCM 22 November 2018 – Item 11.9 Pinjarra Massacre Memorial Project	Leanne McGuirk	22/11/2018	Deferred	<p>That Council supports:</p> <ol style="list-style-type: none"> the Pinjarra Massacre Memorial Project in principle, including the development of a concept plan; allocation of in-kind workforce resources to assist in the development of a concept plan; further consideration of the provision of financial and/or in-kind support, following the completion of a concept plan; and investigation into the opportunities of a Joint Management Agreement over Crown Reserve 31032 	Deferred until community seeks to re-initiate project with support from Department of Planning, Lands and Heritage.	30%
OCM 25 February 2021 Item 11.8 Housing and Accommodation Feasibility & Investment Report and Investment Prospectus	Leanne McGuirk	25/02/2021	In Progress	<p>That Council endorse:</p> <ol style="list-style-type: none"> the findings of the 'Housing and Accommodation: Feasibility and Investment Report' prepared by Syme Marmion and Co; the investment prospectus prepared by Syme Marmion and Co. for the purposes of attracting short stay accommodation investment in Dwellingup; the CEO working with relevant landowners, agencies and key stakeholders to identify a preferred development site and to develop and implement a strategy that will facilitate investment and development of a high quality, short stay accommodation offering within the Dwellingup townsite; and 	<p>Report finalised with Council briefed on its findings on 9 March 2023. Strategic bushfire assessment has been undertaken for all key sites. Due to evolving development challenges, requests have been made to meet with relevant Ministers and Officers are working with DBCA and Tourism WA to elevate prioritisation of the town and a cross-departmental, State led approach to addressing the short stay need and in securing investment.</p>	80%



				4. a further review, particularly around Pinjarra's opportunities be undertaken, and a report be provided to Council for consideration within twelve months.		
OCM 25 November 2021 Item 11.12 In-Principle Support: WAFIP (Stage 2)	Christopher Vas	25/11/2021	In Progress	That Council supports the Chief Executive Officer to canvass public interest in developing and/or leasing Stage 2 of the Western Australian Food Innovation Precinct (WAFIP) through an Expression of Interest (EoI) process, pending formal lease agreements being progressed pursuant to section 3.58 (3) of the Local Government Act 1995.	The Shire has executed a Financial Assistance Agreement with the Peel Development Commission to commence the project titled "Murray Future Food Facility". Desktop analysis for pre-feasibility study has been completed. Plant Protein processing business case is being developed by Dr Russel Rankin and is being completed in March 2024. A formal Expression of Interest process is underway to explore industry interest in Murray Future Food Facility, closing 28 March 2024.	50%
OCM 25 November 2021 Item 11.14 Pinjarra Town Centre Revitalisation Concept Plan	Krystal Dawe	25/11/2021	Deferred	That Council allocates \$50,000 excl. GST to engage an architect and design team to develop a Pinjarra Town Centre Revitalisation Vision and Concept Plan, outlining a strategic vision, encompassing site feasibility and conceptual sketches of identified key sites and an animated fly through video that will inform Federal and State funding opportunities / applications and encourage new investment in the Town Centre.	The investment attraction project is on hold pending completion of informing investigations and strategic planning framework for the Pinjarra Town Centre.	15%
OCM 24 March 2022 Item 13.2 Pinjarra Railway Heritage Precinct Master Plan (draft) - Endorsement to Advertise	Leanne McGuirk	24/03/2023	In Progress	That Council: 1. Acknowledge and support the Pinjarra Railway Heritage Precinct Report, draft Master Plan and Business Case located in Appendices 1, 2 and 3. 2. Acknowledge outcomes of the following projects may influence the draft Master Plan and associated Business Case and consequently postpone advertising of the draft Master Plan and associated documents until completion of the following:	Draft Business Case is being presented to Council at the April 2024 meeting.	95%



				<ul style="list-style-type: none"> a) Finalisation of the detailed design for the Pinjarra Deviation, specifically the Paterson Rd / Pinjarra-Williams Rd / South-West Highway intersection upgrade. b) Confirmation from all relevant agencies regarding support for the Pinjarra-Dwellingup Rail Link Project. <p>3. Acknowledge the work undertaken by the Pinjarra Railway Heritage Precinct Working Group in informing preparation of the draft Master Plan and successfully achieving the Working Group's purpose.</p> <p>4. Support Officers investigating funding sources to action urgent restoration works to protect the heritage value of historic barracks and sheds within the Precinct.</p>		
OCM 15 December 2022 Item 12.8 Lease Proposal: Hotham Valley Tourist Railway - Portion of R45518 (Lot 363) Pinjarra-Williams Rd, Pinjarra	David Bentley	15/12/2022	In Progress	<p>That Council support:</p> <ul style="list-style-type: none"> 1. Subject to the Minister for Lands prior written consent, for a lease arrangement to be entered into with the Hotham Valley Tourist Railway W.A. Incorporated for a portion of Reserve R45518 being the whole of Lot 363 Pinjarra Williams Road, Pinjarra for a term of 5 years commencing on 1 January 2023, with a similar option term. 2. The annual rent payable continuing from the current lease being \$56.70 (ex GST) adjusted annually by the Perth, All Groups Consumer Price Index, plus an annual administration fee, with the Lessee being responsible for all normal outgoings, maintenance and repairs. 3. The Chief Executive Officer negotiating and determining the broad general terms and obligations to apply, to ensure the heritage fabric and other pertinent aspects are supported effectively. 4. The Shire President and Chief Executive Officer signing and sealing the lease agreement once satisfactorily developed. 	Lease documents have been drafted and final agreement of terms are being negotiated prior to the seeking of Minister for Lands consent.	40%
OCM 25 May 2023 - Item 20.3 Enterprise Bargaining Agreement (Administration Staff) 2023	Debbie Wilkin	25/05/2023	In Progress	That Council endorse the Shire of Murray Enterprise Bargaining Agreement (Administration Staff) 2023 (Confidential Appendix 1), and authorises the Chief Executive Officer to register the	The Agreement has been signed by the Shire President, Chief Executive Officer and the Union, and lodged with the	90%



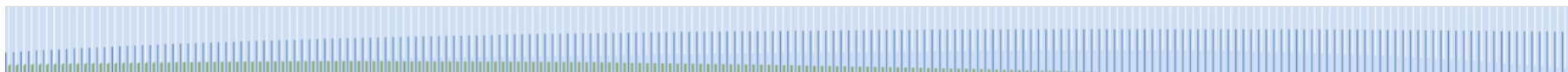
				document with the Western Australian Industrial Relations Commission.	Western Australian Industrial Relations Commission. The document is still currently with the Commission for approval and registration.	
OCM 25 May 2023 - Item 20.4 Enterprise Bargaining Agreement (Outside Workforce) 2023	Debbie Wilkin	25/05/2023	In Progress	That Council endorse the Shire of Murray Enterprise Bargaining Agreement (Outside Workforce) 2023 (Confidential Appendix 1), and authorises the Chief Executive Officer to register the document with the Western Australian Industrial Relations Commission.	The Agreement has been signed by the Shire President, Chief Executive Officer and the Unions, and lodged with the Western Australian Industrial Relations Commission. The document is still currently with the Commission for approval and registration.	90%



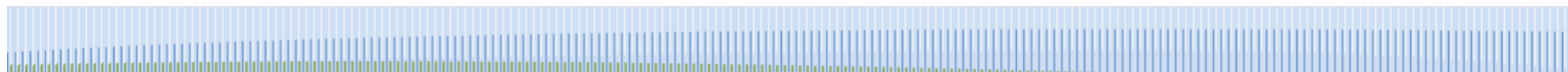
<p>OCM 26 October 2023 - Item 20.6 Food Technology Facility (Food Innovation Precinct Western Australia) - Power Contract</p>	<p>Dean Unsworth</p>	<p>26/10/2023</p>	<p>Deferred</p>	<p>That:</p> <ol style="list-style-type: none"> 1. Council delegates to the Chief Executive Officer to execute a three-year power supply contract with Peel Renewable Energy (PRE) on the following conditions. That: <ol style="list-style-type: none"> a. Murdoch University provides a Bank Guarantee to the value of \$378,000 over two years, reducing to \$189,000 at the start of year 2; b. Department of Primary Industry and Regional Development (DPIRD) underwrites \$170,000 of this contract from its Enterprise Support Programme (ESP), at the start of year 1, reducing to \$144,833 at the start of year 2, and \$119,666.50 at the start of in year 3, and can be drawn upon by the Shire of Murray if it is left with a liability with PRE; c. That Council matches DPIRD's underwriting of the PRE contract from its own ESP fund, therefore supporting the following financial risk mitigation strategy: <table style="margin-left: 20px;"> <tr> <td>\$</td> <td>Year 1</td> <td></td> </tr> <tr> <td>\$</td> <td>Year 2</td> <td></td> </tr> <tr> <td>\$</td> <td>Year 3</td> <td></td> </tr> </table> <p> Murdoch University 378,000 189,000 Shire of Murray ESP quarantined 170,000 144,833 119,666.50 DPIRD ESP quarantined 170,000 144,833 119,666.50 TOTAL CONTRACT REMAINING 718,000 478,666 239,333 </p> <ol style="list-style-type: none"> 2. Council reiterates to Murdoch that a Deed is not sufficient in protecting Council's financial risk in signing a contact with PRE. 3. Acknowledges that PRE are a unique product and sole agency for power under contract with Development WA for the Peel Industrial Park. 	\$	Year 1		\$	Year 2		\$	Year 3		<p>Murdoch has advised that they have put the Power upgrade proposal on hold until Q2 of 2024.</p>	<p>30%</p>
\$	Year 1														
\$	Year 2														
\$	Year 3														
<p>OCM 23 November 2023 - Item 13.1 Community Facility Fund 2023/2024</p>	<p>Michelle Francis</p>	<p>23/11/2023</p>	<p>In Progress</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Considers the Community Facility Fund (CFF) 2023/2024 Officer assessments and approves the allocation of \$50,000 to the following successful applicants: 	<p>Funding has been released to Murray Districts Pistol Club, Murray Districts Playgroup, and Yunderup Sport and Recreation Club,,as they have successfully fulfilled all the</p>	<p>70%</p>									



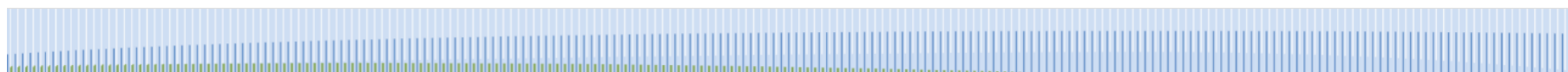
				<ul style="list-style-type: none"> a. Murray Music and Drama Club - \$6,108.14 to install a new lighting bar in the Civic Centre. b. Pinjarra Cricket Club - \$5,145 to install concreting for the clubs Roller and Equipment Shed at Sir Ross McLarty Oval 4. c. Pinjarra Community Garden - \$16,196.18 to replace the roof and gutters on the Pinjarra Community Garden Function Centre. d. Murray District Pistol Club - \$3,780 for a Junior Pathway Enhancement Feasibility Study. e. Murray Districts Playgroup - \$2,695 for kitchen upgrades at the Murray districts Playgroup building plus provision of in-kind labour by the Shire's Building Maintenance team. f. Yunderup Sport and Recreation Club - \$16,075.68 to remove and replace the evaporative air conditioning unit with split air systems at the Yunderup Sport and Recreation Club. <ul style="list-style-type: none"> 2. Advises the Pinjarra Golf Club that the funding application for a mini golf feasibility study at the Pinjarra Golf Club is unsuccessful. 3. Advises the West Coast Reiners that the funding application for the arena surface upgrade at Murray Equestrian Centre is unsuccessful. 4. Advises the Kwillana Va'a Outrigger Canoe Club that the funding application for constructing a Colorbond storage shelter at Batavia Quays Boat Ramp is unsuccessful. 	<p>requirements outlined in the contractor engagement process. However, funds have not yet been disbursed to Pinjarra Community Garden and Murray Music and Drama Club. These two groups are currently in the process of submitting the necessary documentation as per the Shire's Contractor Management protocol.</p> <p>Support is being extended to assist these groups as they navigate through the required procedures.</p> <p>Pinjarra Cricket Club have returned funds, as Shire officers are now project managing this project as it is now part of delivering an element of the Sir Ross McLarty Masterplan where Shire budget has been allocated.</p>	
OCM 21 December 2023 – Item 12.10 Shire of Murray Bush Fire Brigade Local Law 2024	John Kowal	21/12/2023	In Progress	<p>That Council:</p> <ul style="list-style-type: none"> 1. In accordance with section 3.12 of the Local Government Act 1995, authorises the Chief Executive Officer to give public notice stating that: <ul style="list-style-type: none"> a) It is proposed to make the Shire of Murray Bush Fire Brigades Local Law 2024, and a summary of its purpose and effect; being: 	<p>In accordance with Local Government Act, the local law was advertised for the 6-week public submission period. Copy of local law sent to Minister of Emergency Services and Minister for Local Government. Matter to return to the March OCM.</p>	90%



				<ul style="list-style-type: none"> i. The purpose of the local law is to make provisions about the establishment, organisation, maintenance, administration and funding of bush fire brigades. ii. The effect of the local law is that bush fire brigades will be organised and managed to comply with the provisions of the local law. <ul style="list-style-type: none"> b) The proposed local law may be inspected at the Shire offices during normal opening times, and c) Submissions about the proposed local law may be made to the Shire within a period of not less than 6 weeks after the notice is given. <ul style="list-style-type: none"> 2. In accordance with section 3.12(3)(b), as soon as the notice is given, requests that the Chief Executive Officer give a copy of the public notice and the local law to the Minister for Local Government and Minister for Emergency Services. 3. In accordance with section 3.12(3)(c) of the Act, notes a copy of the proposed local law be supplied to any person requesting it. 4. Notes that any submissions received during the 6 weeks public notice period will be presented to Council for consideration following the conclusion of the period stated in the notice. 		
OCM 21 December 2023 – Item 12.11 Pinjarra Golf Club Redevelopment - Feasibility Study	Dean Unsworth	21/12/2023	In Progress	<p>That Council:</p> <ul style="list-style-type: none"> 1. Reconfirms its allocation of \$50,000 (exc. GST) as resolved at the November Council meeting towards the Pinjarra Golf Club Redevelopment Feasibility Study and Concept Plan. 2. Acknowledges the \$25,000 (exc. GST) contribution from the Pinjarra Golf Club and \$10,000 (exc. GST) from the Peel Development Commission towards the project. 3. Requests that the Chief Executive Officer continue to investigate further funding opportunities towards the Feasibility and Concept Plans. 	First Working Group meeting was held 16 February to finalise the Project Scope and Consultants Brief. Requests for Quote	10%



				<ol style="list-style-type: none"> 4. Requires a Memorandum of Understanding (MOU) to be entered into between the Shire and the Pinjarra Golf Club, which outlines the key terms of the scope of works to be funded and undertaken, along with the requirement for establishment of a Project Working Group encompassing a Councillor, delegated Shire Officers and nominated Club representatives. 5. Endorses President D Bolt and proxy Cr A Rogers as the Councillor Project Working Group member. 6. Reconsiders the funding structure for the Feasibility and Concept Planning if quotations exceed the budget, noting that the November 2023 Resolution was for Council to support the project on the condition that it was matching funding. 		
OCM 21 December 2023 – Item 14.1 Closure of Portion of Culeenup Road and Amalgamation into Lot 31 (170) Culeenup Road, North Yunderup	Martin Harrop	21/12/2023	In Progress	<p>That Council:</p> <ol style="list-style-type: none"> 1. Pursuant to Section 58 of the Land Administration Act 1997, requests the Minister to partially close Culeenup Road, North Yunderup; 2. Supports the owner of Lot 31 (170) Culeenup Road, North Yunderup application to the Department of Lands for the partial acquisition and amalgamation of land with the adjoining land; and 3. Indemnifies the Shire of Murray against any costs associated with partial road closure, acquisition and amalgamation. 	Letter sent to Minister for approval for closure portion of Culeenup Road and amalgamation into 170 Culeenup Road, North Yunderup.	45%
OCM 22 February 2024 - Item 20.1 Enterprise Support Programme - Funding Submission	Chris Vas	22/02/2024	In Progress	<p>That Council:</p> <ol style="list-style-type: none"> 1. Allocates \$150,000 (exc. GST) from the ESP funding programme towards the \$300,000 project to create a FIPWA Open Innovation Studio, subject to: <ol style="list-style-type: none"> a) Reconfirmation of participation from Beanstalk program and funding partner - Grower Group Australia (GGA). b) Reconfirmation that the FIPWA Open Innovation Studio will be created in the FIPWA Innovation Centre; and 	Beanstalk Agtech have been advised of the outcome. The organisation is reviewing the Financial Assistance Agreement.	



				<p>c) Agreement to execute a Financial Assistance Agreement (FAA) with the Shire of Murray as part of which the Program Design phase will incorporate a rework of the Project Governance and Problem Statement for Challenge #1.</p> <p>2. Supports in-principle a further funding allocation of up to \$100,000 (exc GST) from the ESP funding programme as co-investment towards a matched funding project for Challenge #2, upon meeting set project performance metrics and completing Challenge #1, and subject to a further report to Council.</p>		
OCM 22 February 2024 - Item 20.3 Tender T24/2 - Dwellingup Cafe Fire Remediation Works	Alan Smith	22/02/2024	In Progress	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accepts the Confidential Assessment Report; 2. Endorses Safeway Building and Repairs Pty Ltd as the preferred tenderer for the Dwellingup Café Fire Remediation Works at a tendered price of \$233,770 (ex GST); and 3. Delegates to the Chief Executive Officer to negotiate the final scope and cost implications of the tender submission in accordance with the specifications and tender rates in the 'Schedule of Prices' for Tender T24/2. 	Deed of Contract pending signing. Unsuccessful and successful letters issued.	50%



1915 Pinjarra Road,
Pinjarra WA 6208
PO Box 21 Pinjarra WA 6208

T: 08 9531 7777
F: 08 9531 1981
mailbag@murray.wa.gov.au
www.murray.wa.gov.au

 /ShireofMurray
 @ShireofMurray

