



Appendices

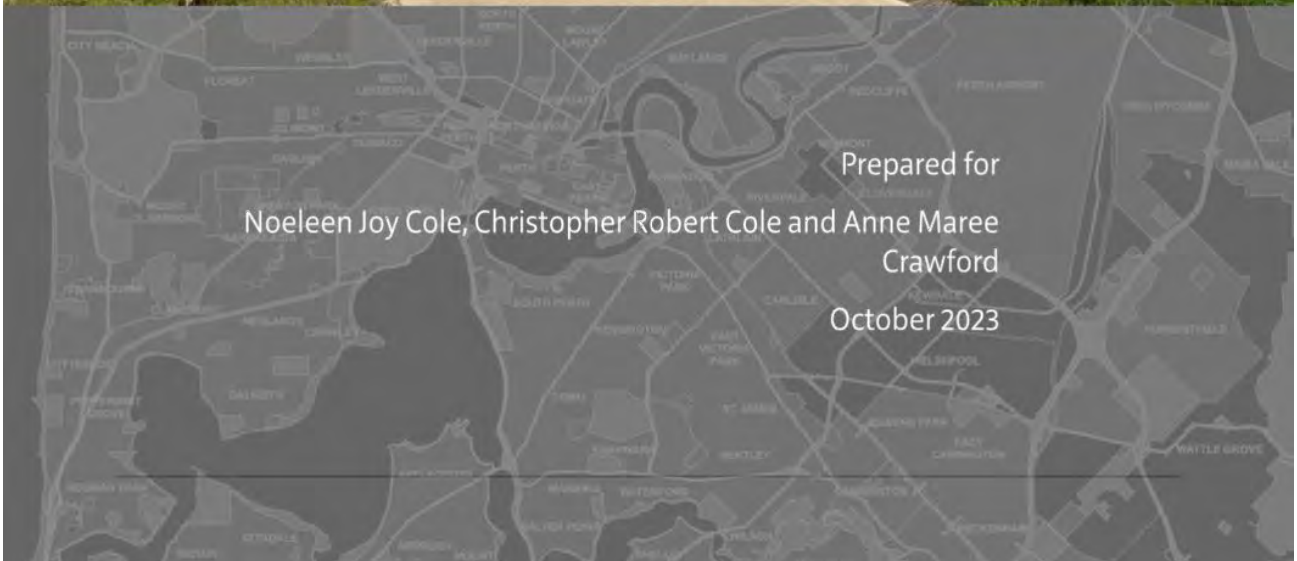
Ordinary Council Meeting

Thursday, 23 November 2023

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1 PRELIMINARY

1.1 Introduction

Planning Solutions acts on behalf of Noeleen Joy Cole, Christopher Robert Cole and Anne Maree Crawford, the registered proprietors of Lot 2 Roe Avenue, Pinjarra (**subject site**).

This report has been prepared in support of a request to formally amend the Shire of Murray Town Planning Scheme No. 4 – District Zoning Scheme (**Scheme**) for the purpose of rezoning a 7,068 m² portion of the subject site from Residential Development to Service Commercial with an additional use to permit a takeaway food outlet to have in-person dining (a restaurant/café).

The following report addresses matters relevant to the proposal, including:

- Site details;
- Explanation of the Scheme amendment request; and
- Justification in support of the Scheme amendment with consideration given to applicable statutory and strategic planning instruments.

1.2 Process for Amending the Scheme

Section 75 of the *Planning and Development Act 2005* provides that a local government may amend a local planning scheme by an amendment proposed by all or any of the owners of any land in the scheme area, adopted, with or without modification, by the local government, approved by the Minister for Planning and published in the *Government Gazette*.

The process to be followed in amending the Scheme is set out in Part 5, Division 3 and Division 4 of the *Planning and Development Act 2005* and in Part 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The Scheme amendment is a complex amendment, being one which is not addressed by a local planning strategy.

This Scheme amendment has been prepared in accordance with all relevant requirements.

2 SITE DETAILS AND CONTEXT

2.1 Land Description

Refer to Table 1 below for the lot details and a description of the subject site.

Table 1: Lot Details

Legal description	Street address	Volume / Folio	Registered proprietor	Area (m ²)
Lot 2 on Diagram 17377	2 Roe Avenue, Pinjarra	1157/371	Noeleen Joy Cole, Christopher Robert Cole and Anne Maree Crawford	19,206

There are no easements, encumbrances or notifications listed on the certificate of title.

Refer **Appendix 1** for copies of the certificate of title and deposited plan.

2.2 Site context

The subject site is located in the suburb of Pinjarra and falls within the municipal boundaries of the Shire of Murray (Shire). It is approximately 450m northwest of the Pinjarra Civic Centre.

The subject site has frontage to Pinjarra Road - an arterial road that connects Pinjarra to Mandurah and the Kwinana Freeway.

Its location is bounded by rural-residential properties to the north, vacant land other than a Liberty service station to the southeast, Alcoa's offices to the south, bushland to the west, and Murray River to the northeast. Refer to **Figure 1** for a location plan depicting the subject site, and the following six photographs.



Figure 1 - Aerial Photograph of the Subject Site



Photograph 1: View of subject site, looking northwest along Pinjarra Road



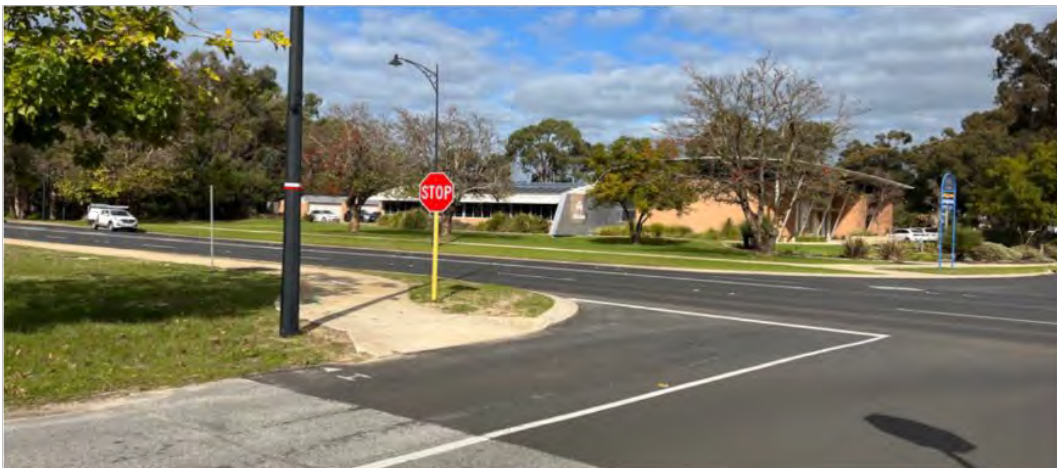
Photograph 2: View northeast along Roe Avenue, subject site to the left



Photograph 3: View southeast along Pinjarra Road, subject site on the left



Photograph 4: View of Town Centre zoned land to the southeast of the subject site, Pinjarra Road on the right



Photograph 5: View of Alcoa offices to the south of the subject site



Photograph 6: Service Commercial zoned land to the southwest of the subject site



3 PROPOSED SCHEME AMENDMENT

3.1 Description of Scheme Amendment

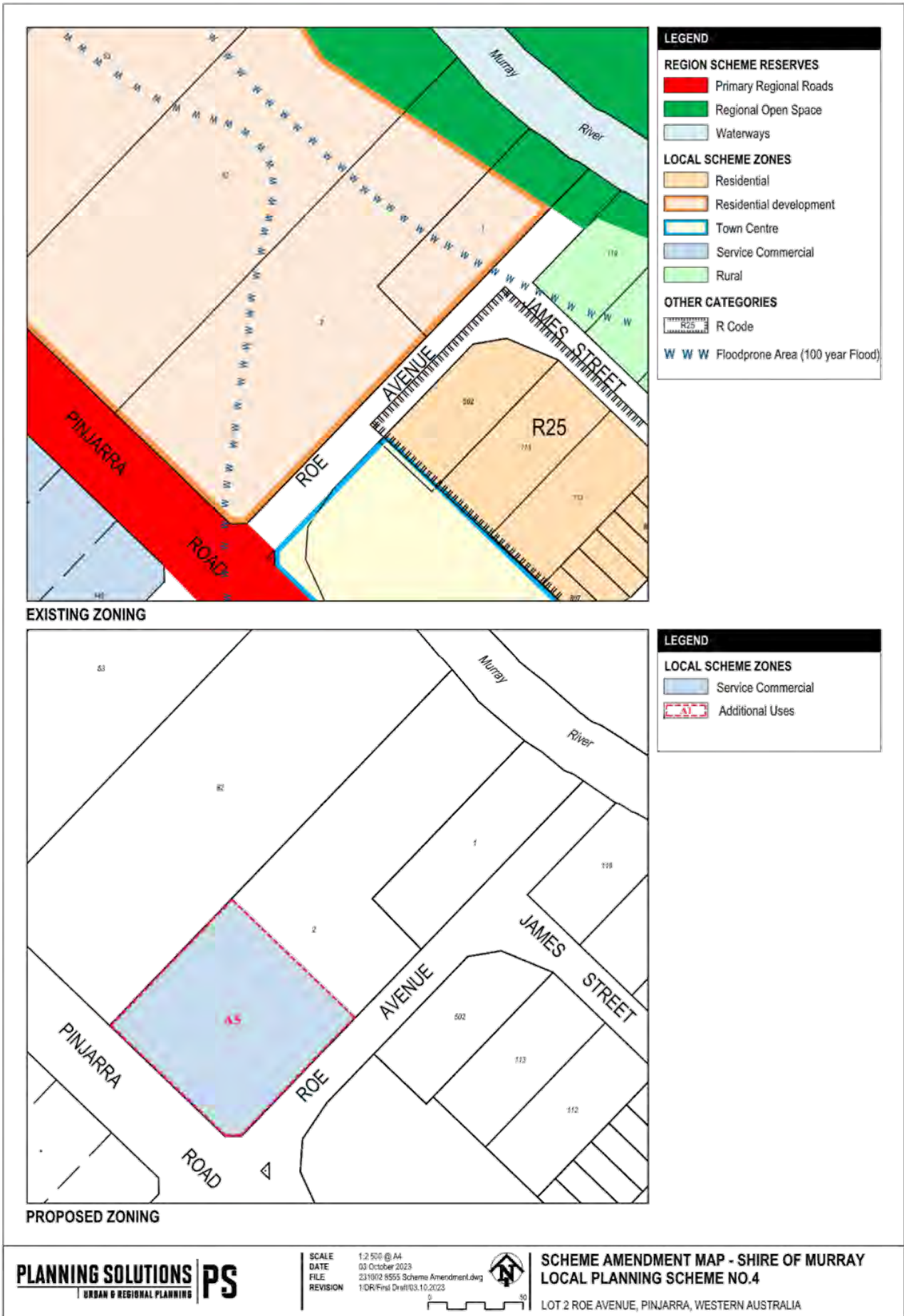
This amendment to the Scheme has been prepared by the landowner pursuant to section 75(b) of the *Planning and Development Act 2005* with the purpose of rezoning a 7,068 m² portion of the subject site from Residential Development to Service Commercial with an additional use to permit a takeaway food outlet to have in-person dining (a restaurant/café).

Specifically, it is proposed to amend the Scheme map and text as follows:

- a) Modify the Scheme map by rezoning a portion of the subject site from Residential Development to Service Commercial with an Additional Use of A5, as shown in **Figure 2**.
- b) Modify Appendix II by adding the following row to the end of the table:

Table 2: Proposed Additions to Appendix II (additional uses)

No.	Description of Land	Additional Use	Conditions
5	Lot 2 Roe Avenue, Pinjarra	Restaurant/café	1- The restaurant/café shall include a drive through lane for serving food and refreshments to the public at large for consumption otherwise than on the premises concerned.



3.2 Rationale

The proposed Scheme amendment is intended to facilitate the development of service commercial uses on the portion of the subject site facing Pinjarra Road – the main artery road connecting Pinjarra to Mandurah and Perth. The balance of the site will continue to lie in the Residential Development zone allowing it to be developed with residential and regional open space.

Its primary purpose is to round off the commercial sub-precinct within the Pinjarra secondary activity centre.

There exists approximately 12,770m² of Service Commercial zoned land directly opposite the subject site, on the southwest side of Pinjarra Road. This land, however, is heavily constrained by vegetation which would either prevent full development of the land or cause the clearing of valuable bushland.

Land directly south of the subject site is developed with Alcoa's offices.

Land directly opposite the subject site to the southeast is zoned Town Centre. Due to the unavailability of developable service commercial land on the Pinjarra Road approach to the town centre, service commercial type uses have started to occur on Town Centre zoned land with a Liberty service station being developed on the land. Portions of the site opposite are vacant and without readily available service commercial sites there is a risk the balance of the Town Centre zoned property will be developed with other developments more suited to a service commercial precinct.

The subject site's proximity to existing commercial activities and businesses creates an environment conducive to the development of service-oriented establishments. The site's proximity to Pinjarra Road and easy access to Roe Avenue are critical factors in its favour. This accessibility ensures that any service commercial establishments developed on the site would be well-connected to major transportation routes, enhancing the convenience and visibility of these businesses.

The proposed Scheme amendment aligns with the Pinjarra secondary centre's development framework. This location plays a pivotal role in the urban fabric of Pinjarra, and the rezoning to Service Commercial supports this vision by introducing a service commercial sub-precinct which integrates with the secondary centre and provides commercial amenities on the frame of the centre that cater to both residents and visitors.

In summary, the Scheme amendment to rezone a portion of the subject site to Service Commercial is substantiated by its strategic location, the site's favourable characteristics, accessibility, alignment with urban development plans, and the pressing need to meet unmet commercial demand in the area. This rezoning will not only foster economic growth but also enhance the overall liveability and functionality of Pinjarra.

3.3 Concept Plan

An indicative concept plan has been drafted, illustrating a potential development of the subject site that incorporates a drive-through restaurant with in-person dining facilities. The commercial focus in this representation is strategically placed at the southwestern extremity of the site, with an orientation towards Pinjarra Road.

This indicative concept plan serves primarily as a conceptual blueprint to inform the Scheme amendment process. The design is not definitive; as development progresses, alternate proposals might emerge to better fit the evolving needs and vision for the site.

The concept design also makes allowance for a two-lane roundabout at the intersection of Pinjarra Road and Roe Avenue. The roundabout is a proposal by Main Roads Western Australia – which has responsibility for Pinjarra Road. However, longer term plans are for the establishment of a western bypass road and consequential downgrading of Pinjarra Road, including its deregistration as a main road/highway, allowing it to be configured by the Shire in a manner more conducive to a town centre environment.

Please refer to **Appendix 2** to view the detailed concept plan.

4 STRATEGIC PLANNING FRAMEWORK

4.1 Perth and Peel@3.5million

Perth and Peel@3.5million (the Strategic Plan) was finalised by the State Government in 2018. The Strategic Plan seeks to guide the future growth of the Perth and Peel regions. Fundamentally, the goal is to create vibrant and liveable communities. The Strategic Plan divides the metropolitan area into sub-regions, the subject site being located in the South Metropolitan-Peel sub-region.

Section 6 the Strategic Plan considers the economic future of the metropolitan area. The Strategic Plan highlights that a coordinated and collaborative approach involving both government and private stakeholders will be essential for the successful development of priority employment lands within the South Metropolitan Peel sub-region. This approach involves the staged delivery of infrastructure, as well as public and private sector investments, to maximize economic development and employment opportunities.

By 2050, the Peel Region is anticipated to reach a population of 444,000 people, with 164,256 in the Shire's district. Pinjarra is identified as a secondary activity centre, providing mixed-use residential, retail, commercial and other services.

It is appropriate service commercial land uses are located in and adjacent to the Pinjarra secondary activity centre as a key focal point for commercial and social activity and service delivery for residents of the centre's catchment area.

4.2 South Metropolitan Peel Sub-Regional Planning Framework

The South Metropolitan Peel Sub-Regional Planning Framework designates 'Activity Centres' as vital hubs, central to commercial activity, social interaction, and service delivery to the surrounding residents. Pinjarra is identified as a 'Secondary Centre' within this framework, reinforcing its pivotal role in catering to the broader catchment.

Key elements underlining Pinjarra's position and role include:

1. **Significance as a Commercial Hub:** As a Secondary Centre, Pinjarra is strategically positioned to support community engagement and provide a diverse range of services, including retail, food and beverage, education, and public administration.
2. **Strategic Location:** Pinjarra's connectivity to the high-priority transit corridor, linking it with Mandurah and Ravenswood, augments its regional importance and underscores its potential for future growth.
3. **Growth Potential:** With its advantageous position near transit corridors, Pinjarra is primed for expansion. The proposed scheme amendment aims to capitalise on this by endorsing service commercial land uses in areas like the subject site.

The scheme amendment aligns with the objectives set out in the Sub-Regional Planning Framework, supporting Pinjarra's growth trajectory in line with regional plans and priorities.

4.3 Local Planning Strategy

As of now, the Shire does not have an established local planning strategy. However, one is currently under preparation and is anticipated to be considered in the near future.

4.4 Pinjarra Town Centre Revitalisation Strategy & Activity Centre Plan

A Pinjarra Town Centre Revitalisation Strategy & Activity Centre Plan (**draft PTCACP**) was endorsed by the Council in June 2017. It identified Pinjarra as the 'Secondary Centre' of the Peel Region and pointed out the necessity of a long-term planning to ensure Pinjarra is appropriately positioned to provide the range and intensity of activity required to support the significant growth anticipated for a sustainable centre.

The Western Australian Planning Commission (WAPC) considered the draft PTCACP on 11 December 2018 and recommended it be split into two documents:

- Pinjarra Town Centre Activity Centre Plan (ACP)
- Pinjarra District Structure Plan (DSP)

The ACP was to relate to the more central areas of the PTCACP, with its northwestern most extent being Roe Avenue; the subject site lying just outside the ACP boundary. The DSP was to encompass the balance portion of the PTCACP area including the subject site.

The Shire has progressed the ACP as a precinct structure plan; however, work on the DSP has not commenced. Neither the progress on the ACP nor the DSP has been released for public inspection.

As illustrated in **Figure 3**, the subject site is positioned within the Residential Precinct of the PTCACP, as it was presented to Council in June 2017. The Residential Precinct envisions an environment with diverse housing types, from single-family homes to terraced townhouses and apartment complexes, all within proximity to the town centre activities.

The draft PTCACP considered service commercial uses and included the following:

SPP4.2 also acknowledges circumstances in which mixed business (ie bulky goods, large scale retail and service commercial related uses) may be accommodated within or adjacent to an activity centre. Given, that these uses are heavily reliant on exposure to vehicle traffic and the products sold often necessitate reliance on vehicles and the need for expansive parking, mixed business uses within the centre plan area are considered inconsistent with the objectives and guiding principles of the Strategy and associated activity centre plan. It is anticipated that as part of the preparation of the Shire's Local Planning Strategy and Scheme review that suitable sites for mixed business will be identified outside of the centre plan area, which may include (but not limited to) sites on Pinjarra Road that are ideally positioned to benefit from high volumes of vehicle traffic and with access to the current and future regional road network.

The PTCACP was a draft document never adopted, and in light of the WAPC's requirement for a DSP to be prepared – work which has not commenced – limited weight can or should be given to the above extract (nor to the subject site's designation within the Residential Precinct). Further, the document referred to – SPP4.2 – has since been updated, and it more than merely 'encourages' service commercial sub-precincts to be in the frame of an activity centre; the frame of an activity centre is the "preferred location" for these sub-precincts. Refer **section 5.3.4** for more detail on SPP4.2.

Given this, it would be more than appropriate for a future DSP, once prepared, to identify service commercial land uses on the subject site.



Figure 3 – Location of Subject Site within the Pinjarra Town Centre Revitalisation Strategy & Activity Centre Plan

5 STATUTORY PLANNING FRAMEWORK

5.1 Peel Region Scheme

The subject site is predominantly zoned 'Urban' under the Peel Region Scheme (PRS). The Urban zone's primary objectives in the PRS are:

to provide for residential development and associated local employment, recreation and open space, shopping, schools, and other community facilities.

Additionally, portions of the subject site are reserved for 'Regional Open Space'. The reserved land does not impact or affect the land being rezoned by this proposal. The indicative concept plan in Appendix 2 depicts one way in which the subject site could be subdivided to retain the reserved land in public open space.

The subject site fronts land reserved for Primary Regional Roads under the PRS. The purpose of the Primary Regional Roads is:

to provide a regional road network to accommodate current and future transport needs on roads declared under the Main Roads Act 1930.

Such Primary Regional Roads play a pivotal role in vehicular connectivity and transit. Positioning services and commercial ventures along these thoroughfares is instrumental in achieving well-distributed urban growth. This placement aids in mitigating undue congestion in specific areas, whilst simultaneously fostering economic progression in regions where such utilities are essential.

In light of the aforementioned zoning criteria, the proposition to rezone the site to Service Commercial is congruent with the overarching objectives of the Urban zone. This would promote job creation and commercial advancement, all the while preserving the core values attached to the Regional Open Space reserve.

5.2 Shire of Murray Local Planning Scheme No. 4

5.2.1 Context

The subject site is currently zoned 'Residential Development' under the Scheme. Surrounding this primary zoning are various other zones and reservations, providing a diverse land-use context. Specifically:

- Land zoned 'Residential Development' to the northwest and northeast.
- Land zoned 'Service Commercial' to the southwest, on the opposite side of Pinjarra Road.
- Land zoned 'Town Centre' to the southeast, on the opposite side of Roe Avenue.
- Land zoned 'Residential' to the east, along Roe Avenue.
- Land reserved for Public Purposes (primary school) to the south, opposite Pinjarra Road and Roe Avenue. While there is a primary school on a portion of the reserved land, the portion closest to the subject site is developed with offices for Alcoa of Australia Ltd (Alcoa).

A portion of the subject site and other land in the area is within a 'Floodprone Area' under the Scheme map. Clause 12.3.3 provides information relating to building levels within flood fringe land:

- a) *Floor levels shall be a minimum of 150mm above the 1 in 100 year flood level for all existing subdivisions and for new subdivisions 500mm above the 1 in 100 year flood level.*

Refer **Figure 4** depicting the current zoning.



Figure 4 – Existing Scheme Zoning Map

5.2.2 Service Commercial zone – land uses

The proposal seeks to rezone part of the subject site from Residential Development to Service Commercial. While the Scheme does not contain zone objectives, clause 6.12.1 provides:

It is the intention of the Council to encourage a range of non-retail commercial uses within the Service Commercial Zone.

The Scheme Zoning Table permits, or permits on discretion, the following uses in the Service Commercial zone.

Table 3: Permissible uses in the Service Commercial zone

'P' uses (uses which are permitted provided that the relevant standards and requirements laid down in the Scheme and all conditions (if any) imposed by Council in granting planning approval are complied with)	
<ul style="list-style-type: none"> Take-away Food Outlet Carpark Showrooms Dry Cleaning Agency 	<ul style="list-style-type: none"> Funeral Parlour Health Centre/Studio Veterinary Centre
'AA' uses (uses which the Council may at its discretion permit provided it is satisfied that such use would not be contrary to the orderly and proper planning of the area)	
<ul style="list-style-type: none"> Car, Boat, Caravan & Agric. Equip Sales Public Amusement 	<ul style="list-style-type: none"> Civic Building Public Utility



‘SA’ uses (uses and development which the Council exercising the discretionary powers available to it may approve under the Scheme (except that such approval shall not be granted by the Council until public notice has been given))	
• Service Station/Petrol Filling Station	• Service Industry
‘IP’ uses (uses and developments which are not permitted unless such use or development is incidental to the predominant use of land as decided and approved by the Council)	
• Caretakers’ Dwelling	• Office
• Shop	• Warehouse & Storage

All other listed land uses are prohibited in the zone

The above land uses are commercial in nature and compatible with land uses in the surrounding zones (Residential Development, Town Centre, Service Commercial). Notably the existing Service Commercial zone directly abuts land zoned Residential – refer Figure 4.

A restaurant/café is prohibited in the Service Commercial zone. The Scheme definitions for restaurant/café and Take-away Food Outlet are:

Restaurant/Cafe - means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licensed under the Liquor Control Act 1988.

Take Away Food Outlet - means land and buildings which are used for the preparation and sale of food and refreshments to the public at large for consumption otherwise than on the premises concerned.

The two definitions are binary in their definition – food is either served for consumption on the premises, or served for consumption off the premises. The Scheme lacks a hybrid land use – a premises with a drive-through aisle for serving food for consumption off the premises, but also providing dining within the premises. This type of facility is one which is consistent with other types of car-based land uses permissible in the Service Commercial zone including carpark, showroom, service station/petrol filling station, and take-away food outlet. For this reason, an additional use specifically identifying a drive-through fast food outlet as a permissible use is appropriate, and consistent with clause 6.12.1 which encourages a range of non-residential uses in the Service Commercial zone.

5.2.3 Service Commercial zone – development standards

Clause 6.12 contains the following provisions relating to the Service Commercial Zone:

- 6.12.2 The Council shall have regard to such factors as traffic generation, impact on amenity, scale of development and compatibility with adjacent land uses when considering applications for planning approval.
- 6.12.3 Applications for planning approval shall comply with the development standards contained within Table No. 2 - Non-Residential Development Standards.
- 6.12.4 Any development with an effluent discharge other than sewerage disposal created as a result of commercial operations that are permitted by the Council pursuant to the Scheme shall only be permitted when Council is satisfied, following consultation with the Health Department of Western Australia, that excessive nutrients would not be discharged to the groundwater or off-site.



The Non-Residential Development Standards in Table II of the Scheme include the following:

Table 4: Non-Residential Development Standards

Use/Development	Setbacks			Site Coverage	Landscaping	Car Parking Requirements	Special Remarks
	Front	Side	Rear				
Cafe Restaurant Take-Away Food Outlets, etc.	Nil	Nil	Nil	*	*	1 cps per 4 seats & 1 cps per 5 m ² of waiting area.	Where large scale development or re-development is proposed within this zone, the Council will require the provision of 10% landscaping and observance of setbacks, as may be determined by Council in each case.
Showrooms, Warehouse, Storage etc.	7.5	5	*	75	10	1 cps per 100m ² gfa + servicing	For bowsters, awnings and canopies on service stations, petrol filling stations, setbacks may be reduced at the discretion of the Council.
Light, General and Service Industry	10	5	*	75	10	1 cps per 50m ² + servicing facilities	Where the Council is satisfied that the prescribed parking, servicing and landscaping can be provided without strict compliance with the setback requirements, the Council may relax those requirements.
Veterinary Clinics & Establishments	10	*	*	*	-	4 cps per veterinarian or consultant.	

cps = car parking spaces
gfa = gross floor area
* = standard to be determined by Council

Clause 7.4 of the Scheme makes additional provisions for service commercial development:

- 7.4.1 *No open storage of goods, unserviceable vehicles or machinery shall be carried out within the front boundary setback area, which shall be used only for landscaping, car parking, servicing, loading and unloading, or where appropriate, and subject to approval of the Council, for trade display.*
- 7.4.2 *All open storage areas shall be screened by landscaping, fencing or by other means acceptable to the Council, to ensure that storage areas are not exposed to view from nearby roads or other public places.*

And there are a range of general provisions that relate to things like car parking layouts, servicing, landscaping, driveways, and signage, as well as the matters to be considered under clause 67(2) of the deemed provisions as Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

These existing Scheme provisions which guide appropriate development in the Service Commercial zone. The specific requirement to consider compatibility with adjacent land uses (clause 6.12.2), and the general development standards provide comprehensive and appropriate means for the control of development. There is not considered a need for site-specific controls to be included in the Scheme, and it is observed the existing Service Commercial zone directly opposite contains no site-specific controls.

Considering the provisions outlined for the Service Commercial Zone, the proposed amendment aligns particularly well with the following aspects:

- **Diverse Non-Retail Commercial Uses:** The proposal, aiming to facilitate service commercial uses, fits well within the zone's intent to foster a range of non-retail commercial activities.
- **Traffic and Accessibility:** Given the site's frontage to Pinjarra Road and access via a side road, it is strategically positioned to manage potential traffic generation effectively, ensuring minimal disturbance to local amenity.
- **Compatibility with Adjacent Land Uses:** The site's proximity to Town Centre zoned land and the undevelopable Service Commercial land underscores its suitability for commercial activities that complement the surrounding urban fabric.

In conclusion, based on the above considerations and the objectives of the Service Commercial Zone, the proposed amendment showcases strong alignment and merits support accordingly.

5.3 State Planning Policies

Section 77(1) of the *Planning and Development Act 2005* requires that when amending a local planning scheme, the local government is to have due regard to any relevant state planning policy.

5.3.1 State Planning Policy 3.7 Bushfire Prone Areas

The subject site is located within a 'Bushfire Prone Area' under the Department of Fire and Emergency Services (DFES) Map of Bushfire Prone Areas.

State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP3.7) provides the foundation for land use planning to address bushfire risk management in Western Australia. The Guidelines for Planning in Bushfire Prone Areas is a supplementary document used to support SPP3.7. Clause 3.2.1 of the Guidelines provides information relating to the level of information required for designated areas where there is no perceived current hazard.

The proposal simply seeks to rezone part of Lot 2 Roe Avenue from Residential Development to Service Commercial. The specific location and confirmation of the development are still subject to further design and lodgement of a development application. The specifics surrounding the built form will be informed at the development application stage and informed by a Bushfire Attack Level (BAL) assessment and supported by a Bushfire Management Plan, where necessary.

It is considered a scheme amendment can progress without the need for a BAL assessment at this stage, particularly as the site has access to a constructed road with more than two egress routes. It is acknowledged that the bushfire considerations will be addressed at future stages in the planning process and Shire and WAPC should have comfort that it needs to be addressed before a development application can be approved.

5.3.2 State Planning Policy 2.1 – Peel-Harvey Coastal Plain Catchment

The State Planning Policy 2.1 (SPP2.1) regarding the Peel-Harvey Coastal Plain Catchment has traditionally offered guidance on balancing developmental goals with the environmental obligations tied to this sensitive catchment area. Its central focus is on merging economic advancement with mindful environmental conservation in this crucial ecological zone.

Part IX of the Scheme incorporates provisions relating to SPP2.1.

For the proposed Scheme amendment, an exhaustive appraisal directly aligned with SPP2.1's provisions may not be immediately required due to their inclusion in Part IX of the Scheme. However, it's essential to recognise SPP2.1's emphasis on eco-friendly land use, environmental degradation mitigation, and the enhancement of water-intensive vegetation within the catchment. Noteworthy is the current modernisation effort by the WAPC regarding the state's water planning policies, where the imminent Draft State Planning Policy 2.9 is set to supersede the present SPP 2.1.

5.3.3 State Planning Policy 2.9 – Planning for Water (Draft)

The Draft State Planning Policy 2.9 (SPP2.9), currently being reviewed by the WAPC, embodies the state's forward-thinking approach to integrated water resource management in its planning guidelines. The draft aims to provide clarity and improve the current framework, ensuring efficient water-related provisions' application.

Given SPP2.9's draft nature, an in-depth analysis, for instance, outlining the Water Management Report requirements, might not be relevant now. But, as the proposal advances, key components of SPP2.9, notably safeguarding waterway health and promoting sustainable water practices, will undergo meticulous scrutiny.

The proposal's introductory nature, paired with the preliminary principles of the draft SPP2.9, aligns well with the state's shifting water management goals. As the policy framework evolves with SPP 2.9's finalisation, the proposed amendment is aptly placed to adapt to the updated policy guidelines.

5.3.4 State Planning Policy 4.2 – Activity Centres

SPP4.2 outlines the planning and development of activity centres across Perth and Peel, emphasising the redevelopment and renewal of existing centres. Within this framework, Pinjarra is designated as a secondary centre. While secondary centres exhibit certain characteristics of strategic centres, they generally cater to more condensed areas, offering a narrower spectrum of services, amenities, and employment opportunities. These centres, however, remain crucial for the local economy, fulfilling essential services to the nearby communities.

The policy further demarcates the "Activity Centre Core" as the epicentre of activity within these designated centres, and it frequently serves as a benchmark from which walkable catchments are defined. In contrast, the "Activity Centre Frame" operates as a peripheral zone of activity, with its walkable catchments not extending to this frame.

SPP4.2 provides a general presumption against out-of-centre development, being a proposal for activity centre uses located outside of a defined activity centre. However, there is an ability for service commercial land uses to be located in the frame of an activity centre – refer clause 7.6(e) of SPP4.2:

*Where **activity centres** also include service commercial sub-precincts (for **bulky goods showrooms** and other similar land uses), these should be integrated with the centre and designed to ensure pedestrian safety whilst recognising that good vehicle access is necessary for these land uses. The preferred location for these sub-precincts is as part of the **frame**, adjacent the **activity centre core**, with access to regional road and public transport networks. Street blocks should be sized to enable permeability and legibility and to provide an **activity centre** structure than can accommodate change over time.*

The proposal is entirely consistent with this provision. It is adjacent to Town Centre zoned land, and has access to a regional road. Furthermore, it is directly opposite existing Service Commercial zoned land which shares the same characteristics.

There is a need to facilitate service commercial developments within the Pinjarra secondary centre. The draft ACP presently does not sufficiently cater for service commercial land uses such as bulky goods showrooms, and the absence of a service commercial precinct will result in these land uses establishing in out-of-centre locations contrary to the intent of SPP4.2. The failure to adequately plan for these land uses can be rectified by establishing the subject site and the existing Service Commercial zoned land as a service commercial sub-precinct in the frame of the Pinjarra activity centre.

6 CONCLUSION

The proposed scheme amendment to rezone a portion of Lot 2 Roe Avenue to Service Commercial is supported by the following key points:

1. The site's strategic location, its inherent characteristics, and accessibility make it suitable for the proposed rezoning. Furthermore, there's a clear need for commercial services in the area, which this amendment seeks to address.
2. This rezoning is expected to drive economic growth in Pinjarra while also improving the overall quality of life for its residents.
3. The proposed change aligns with the current planning framework and the broader goals set out by the state and local government, including specifically the requirement in SPP4.2 for service commercial sub-precincts to be located in the frame of activity centres.
4. Given its position within the Pinjarra secondary centre, which is undergoing notable growth, the rezoning of the site is timely. It will enable development that can make a positive contribution to the community.

Considering these factors, it is recommended that the Shire and WAPC support the Scheme amendment.

**Appendix 1:
Certificate of Title and Deposited Plans**

WESTERN



AUSTRALIA

REGISTERED NUMBER 2/D17377	
DUPLICATE EDITION 2	DATE DUPLICATE ISSUED 24/11/2004

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1157** FOLIO **371**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.


REGISTRAR OF TITLES 

LAND DESCRIPTION:

LOT 2 ON DIAGRAM 17377

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

ANNE MAREE CRAWFORD OF 43 JAMES STREET, PINJARRA
IN 1/2 SHARE
CHRISTOPHER ROBERT COLE
NOELEEN JOY COLE
BOTH OF 42 HERON PLACE, SOUTH YUNDERUP
AS JOINT TENANTS IN 1/2 SHARE
AS TENANTS IN COMMON

(T J043803) REGISTERED 6/10/2004

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

- *K678011 MORTGAGE TO AUSTRALIA & NEW ZEALAND BANKING GROUP LTD REGISTERED 7/8/2008.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1157-371 (2/D17377)
PREVIOUS TITLE: 371-87
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF MURRAY

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING K678011

Town or District.	Number of Lot or Location.	Field Book.	Scale, Chains to One Inch.	Certificate in which Land is Vested.	Area
PINJARRA	SUB LOT 61.	14363	1:2376 3.	Vol.371... Fol.87...	A. R. P.

DIAGRAM IN ORDER OF DEALINGS

46
3/2/52

DIA 17377

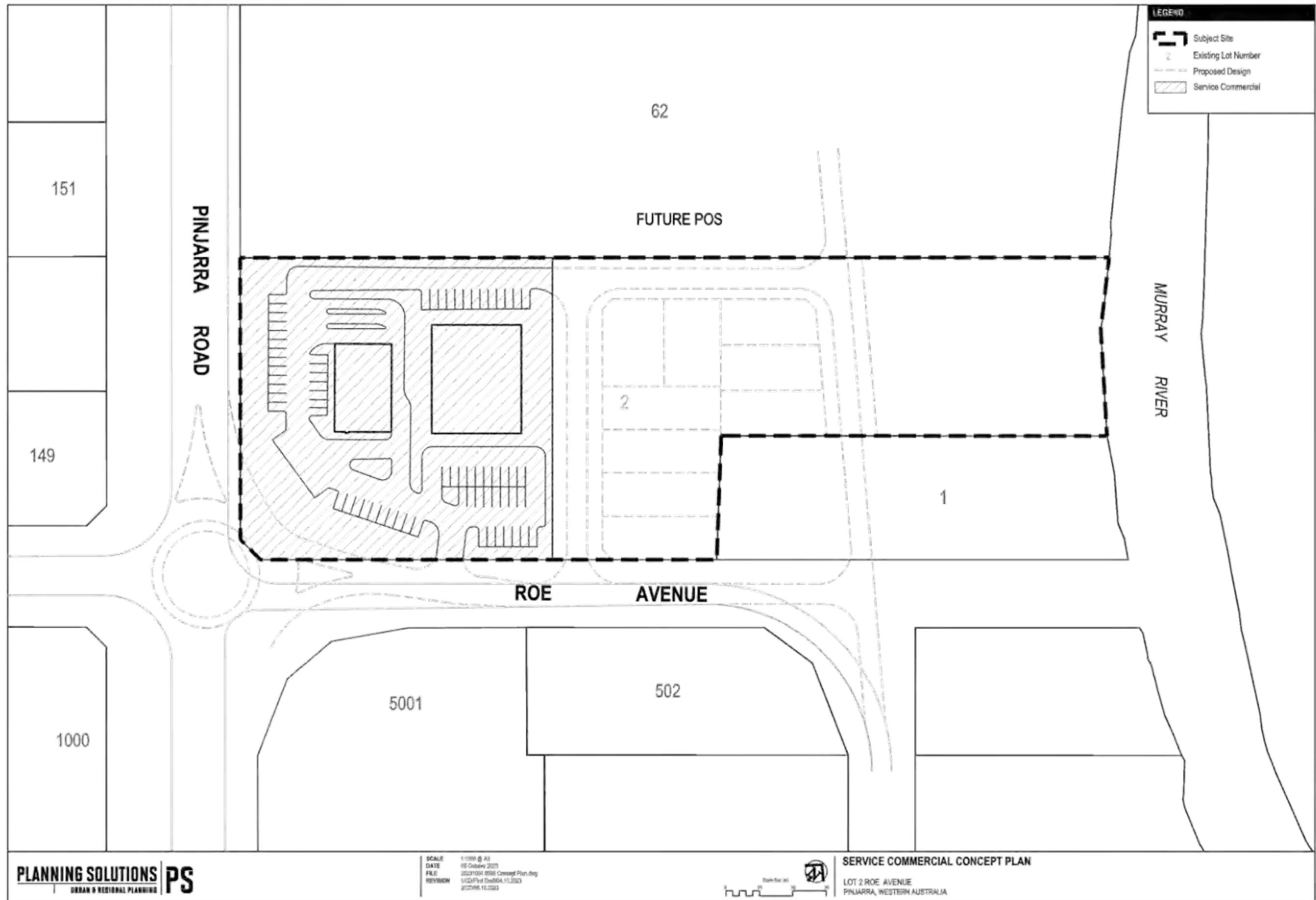
<p>CERTIFICATE</p> <p>I hereby certify that this survey was performed by me personally (or under my personal supervision, inspection, and field check), in strict accordance with the Regulations for the guidance of Surveyors, and that this plan is in all respects accurate.</p> <p><i>R. Harris</i> Licensed Surveyor.</p> <p>Date <u>6/10/52</u></p>		<p>Approved by Town Planning Board</p> <p><i>N. Steffanoni</i> Acting Chairman</p> <p>Date <u>2/10/52</u></p>	
<p>Approved</p> <p><i>A. K. Small</i> Inspector of Plans and Surveys</p> <p>Examined <u>30-4-53</u> Date <u>30-4-53</u></p>	<p>On</p> <p>Plan Diagram Index Plan</p> <p>MURRAY 2000 14-30</p>	<p>Registered</p> <p><u>21/10/52</u></p>	<p>Diagram No.</p> <p>17377</p>

4972/10/2-400-0

LANDGATE COPY OF ORIGINAL NOT TO SCALE Thu Apr 4 14:44:24 2019 JOB 59021111



**Appendix 2:
Development Concept Plan**



List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
4 Signs Pty Ltd			\$2,557.50
EFT000415	12/10/2023	Assorted location signs for MALC	\$2,557.50
A1 Locksmiths WA Pty Ltd			\$3,370.50
EFT000417	19/10/2023	Replace door handle and closer	\$1,426.00
EFT000417	19/10/2023	Remove snapped key from lock	\$165.00
EFT000417	19/10/2023	"A" Padlocks	\$550.00
EFT000417	19/10/2023	Repairs to MALC Aquatic door lock	\$287.00
EFT000417	19/10/2023	Lock for new tenancies	\$942.50
Advanced Autologic Pty Ltd			\$1,719.20
EFT000414	05/10/2023	1000L IBC of Ad-Blue	\$1,719.20
Air Liquide WA Pty Ltd			\$75.20
EFT000417	19/10/2023	Gas cylinder rental - September 2023	\$75.20
Andersen Auto Body Repairs			\$300.00
EFT000414	05/10/2023	Insurance excess 4020MY Claim MO0066846	\$300.00
Aus Clean WA			\$36,328.30
EFT000415	12/10/2023	Contract cleaning FIPWA building - September 2023	\$1,225.65
EFT000415	12/10/2023	Contract cleaning of Shire buildings - September 2023	\$35,102.65
Austin Cove Baptist College			\$950.00
EFT000418	26/10/2023	Donation for Year 6 and Year 12 Graduation Ceremony	\$950.00
Australasian Performing Right Assoc. Ltd T/as One			\$689.61
EFT000417	19/10/2023	Music licensing - MALC October - December 2023	\$689.61
Australia Post			\$1,451.12
EFT000417	19/10/2023	Postage for period ending 30 September 2023	\$1,451.12
Australian Services Union			\$106.00
EFT000415	12/10/2023	Payroll deductions	\$53.00
EFT000418	26/10/2023	Payroll deductions	\$53.00
Australian Taxation Office			\$241,079.00
EFT000415	12/10/2023	PAYG deductions	\$114,328.00
EFT000418	26/10/2023	PAYG deductions	\$126,751.00
Auto One Pinjarra			\$780.85
EFT000415	12/10/2023	Oil filters and plugs	\$177.30
EFT000415	12/10/2023	Battery	\$256.50
EFT000415	12/10/2023	Bearings	\$31.90
EFT000415	12/10/2023	Electrical supplies to fit beacon and two way radio	\$155.35
EFT000417	19/10/2023	Battery and oil filters	\$159.80
Bindjareb Middars			\$2,200.00
EFT000417	19/10/2023	Opening smoking ceremony for Ravenswood Community	\$2,200.00
Black, Geoff			\$1,703.42
EFT000419	31/10/2023	Meeting, IT & Communications Allowance	\$1,703.42
Blackwoods			\$157.51
EFT000415	12/10/2023	Snake protection gaiters	\$157.51
Boc Gases Australia Limited			\$52.67
EFT000417	19/10/2023	Medical oxygen cylinders monthly hire fee	\$52.67
Bolinda Publishing P/L			\$414.20
EFT000414	05/10/2023	Library book stock	\$231.87
EFT000417	19/10/2023	Library book stock	\$182.33
Bolt, Cr David			\$5,474.51
EFT000414	05/10/2023	Reimbursement - WALGA Convention taxi, parking and Councillor dinner	\$483.26
EFT000419	31/10/2023	2023 Election Nomination refund	\$100.00
EFT000419	31/10/2023	Meeting, IT & Communications Allowance	\$4,891.25
Brenda Lillian Beacham			\$100.00
EFT000419	31/10/2023	2023 Election Nomination refund	\$100.00
Brownes Food Operations Pty Ltd			\$351.19
EFT000417	19/10/2023	Operations Centre milk delivery	\$171.01
EFT000417	19/10/2023	Administration milk delivery	\$108.96
EFT000418	26/10/2023	Administration milk delivery	\$36.32
EFT000418	26/10/2023	Operations Centre milk delivery	\$34.90

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
Bunbury Freight Services (CTI Logistics)			\$200.87
EFT000417	19/10/2023	Delivery of pool cleaner and return of acid drums to agent	\$200.87
Bunnings Building Supplies (Halls Head)			\$99.03
EFT000418	26/10/2023	Hardware supplies for office split	\$99.03
Bunnings Building Supplies (Mandurah)			\$2,166.80
EFT000415	12/10/2023	Drain pipes and fittings for MALC	\$299.26
EFT000418	26/10/2023	Key safe, aluminium and paint	\$161.36
EFT000418	26/10/2023	Door and fittings for office split	\$190.89
EFT000418	26/10/2023	D handle for cleaner's gate	\$9.14
EFT000418	26/10/2023	Clamps, gloves	\$174.77
EFT000418	26/10/2023	Fittings for TV remote	\$20.48
EFT000418	26/10/2023	Door stop	\$15.65
EFT000418	26/10/2023	Batteries, angle and signs	\$148.02
EFT000418	26/10/2023	Ply to secure old SES windows	\$480.92
EFT000418	26/10/2023	Fuel can for generator, door vent	\$108.35
EFT000418	26/10/2023	Timber moulding for office split	\$38.60
EFT000418	26/10/2023	Plastic angle	\$45.80
EFT000418	26/10/2023	Ramset caulking gun	\$58.90
EFT000418	26/10/2023	Granular chlorine 10kg	\$65.91
EFT000418	26/10/2023	Granular chlorine 2 x 10kg, metholated spirits	\$151.02
EFT000418	26/10/2023	Granular chlorine 3 x 10kg	\$197.73
Ampol Australia Petroleum(Caltex Australia Petrol)			\$27,332.80
EFT000417	19/10/2023	Bulk unleaded petrol - 1,005L	\$2,165.79
EFT000417	19/10/2023	Bulk diesel - 9,900L	\$20,940.33
EFT000417	19/10/2023	Bulk unleaded petrol - 2,002L	\$4,226.68
Ampol (Caltex Australia Starcard)			\$1,134.06
EFT000414	05/10/2023	AmpolCard - detail in attachment	\$1,134.06
Cannon Hygiene Australia Pty Ltd			\$138.95
EFT000417	19/10/2023	Collection sanitary bins	\$138.95
Carcoola Primary School			\$200.00
EFT000417	19/10/2023	Annual school donation 2023	\$200.00
Child Support			\$63.31
EFT000415	12/10/2023	Payroll deductions	\$40.69
EFT000418	26/10/2023	Payroll deductions	\$22.62
Cleanaway Waste Management			\$190,161.91
EFT000418	26/10/2023	Recycling collection September 2023	\$44,328.26
EFT000418	26/10/2023	Waste collection Transfer Stations September 2023	\$24,055.85
EFT000418	26/10/2023	Refuse collection September 2023	\$76,679.37
EFT000418	26/10/2023	Bulk bin collection September 2023	\$1,441.53
EFT000418	26/10/2023	Event waste services September 2023	\$1,178.36
EFT000418	26/10/2023	Waste disposal September 2023	\$42,478.54
Cleaning Supplies WA			\$1,543.25
EFT000417	19/10/2023	Cleaning supplies - Administration Building	\$834.83
EFT000417	19/10/2023	Cleaning supplies - MALC	\$594.41
EFT000418	26/10/2023	Hand towels - MALC	\$65.00
EFT000418	26/10/2023	Hand soap - FIPWA	\$22.00
EFT000418	26/10/2023	Cleaning supplies - Ravenswood Community Centre	\$27.01
Clints Mechanical			\$5,766.02
EFT000417	19/10/2023	Servicing of SES Isuzu truck	\$815.17
EFT000418	26/10/2023	12/24V jump starter packs x 6	\$4,500.00
EFT000418	26/10/2023	Servicing of SES Landcruiser	\$450.85
Coca-Cola Amatil (Aust) Pty Ltd			\$354.47
EFT000417	19/10/2023	MALC Kiosk stock	\$354.47
Coles Online			\$1,695.77
EFT000414	05/10/2023	MALC Kiosk stock	\$219.08
EFT000414	05/10/2023	MALC Kiosk stock	\$216.85
EFT000414	05/10/2023	MALC Kiosk stock	\$262.69
EFT000417	19/10/2023	MALC Kiosk stock	\$104.03
EFT000417	19/10/2023	MALC Kiosk stock	\$143.62
EFT000417	19/10/2023	MALC Kiosk stock	\$258.00

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
EFT000417	19/10/2023	MALC Kiosk stock	\$255.62
EFT000417	19/10/2023	MALC Kiosk stock	\$235.88
Coles Supermarkets Australia			\$995.54
EFT000415	12/10/2023	31/08/2023 Plastic container food storage	\$11.75
EFT000415	12/10/2023	13/09/2023 Carcoola Primary School visit morning tea	\$17.90
EFT000415	12/10/2023	19/09/2023 Catering for first aid training 2023	\$16.40
EFT000415	12/10/2023	18/09/2023 Kitchen supplies - Operations Centre	\$118.55
EFT000415	12/10/2023	15/09/2023 Catering - Department of Health meeting	\$44.15
EFT000415	12/10/2023	07/09/2023 MALC Kiosk stock	\$37.00
EFT000415	12/10/2023	07/09/2023 General kitchen/catering supplies	\$73.80
EFT000415	12/10/2023	20/09/2023 Catering - Mosquito Management meeting	\$39.14
EFT000415	12/10/2023	19/09/2023 General kitchen/catering supplies	\$47.85
EFT000415	12/10/2023	22/09/2023 Catering - meeting with MRWA	\$5.50
EFT000415	12/10/2023	21/09/2023 General kitchen/catering supplies	\$10.50
EFT000415	12/10/2023	18/09/2023 DTVC staff room supplies	\$68.95
EFT000415	12/10/2023	25/09/2023 Morning tea for Manager Strategic Day	\$81.14
EFT000415	12/10/2023	13/09/2023 Morning tea Council Briefing Day	\$58.85
EFT000415	12/10/2023	21/09/2023 MALC Kiosk stock	\$27.30
EFT000415	12/10/2023	12/09/2023 MALC Kiosk stock	\$3.30
EFT000415	12/10/2023	26/09/2023 MALC Kiosk stock	\$333.46
Compu-Stor			\$213.18
EFT000415	12/10/2023	Destruction bins for September 2023 x 2	\$213.18
Connect Call Centre Services			\$1,099.67
EFT000417	19/10/2023	Overcalls - September 2023	\$1,099.67
Corsign WA Pty Ltd			\$8,005.89
EFT000417	19/10/2023	Replacement tourism signs for Dwellingup	\$1,229.80
EFT000417	19/10/2023	Supply of 15 removable steel bollards and all signage for Ravenswood Community Centre	\$5,748.69
EFT000417	19/10/2023	Street signs	\$1,027.40
Coverley Excavation			\$16,830.00
EFT000414	05/10/2023	Excavator hire Readheads Road	\$7,854.00
EFT000417	19/10/2023	Excavator hire Readheads Road	\$4,488.00
EFT000418	26/10/2023	Excavator hire Readheads Road	\$4,488.00
C-Wise			\$9,530.95
EFT000415	12/10/2023	Green waste from Corio Road Transfer Station	\$3,715.25
EFT000417	19/10/2023	Process verge collection green waste October 2023	\$2,262.70
EFT000418	26/10/2023	Process verge collection green waste October 2023	\$3,553.00
DATA#3 Limited			\$142,484.85
EFT000415	12/10/2023	Microsoft 365 Phone System licenses x 150 per month	\$2,420.55
EFT000415	12/10/2023	Microsoft Teams Phone Standard x 150 users	\$29,111.00
EFT000415	12/10/2023	MS Windows Servers and Systems components	\$110,953.30
Dep of Biodiversity, Conservation & Attractions			\$343.80
EFT000418	26/10/2023	DTVC Shop stock	\$225.00
EFT000418	26/10/2023	Firewood collection fees - September 2023	\$118.80
Department of Mines, Industry Regulation & Safety			\$8,005.72
EFT000417	19/10/2023	BSL collection fees - September 2023	\$3,363.77
EFT000418	26/10/2023	BSL collection Fees September 2023 - additional fees	\$4,641.95
Department of Transport			\$35.20
EFT000415	12/10/2023	Disclosure of Information fees	\$35.20
Dunlop Electrics			\$4,651.35
EFT000414	05/10/2023	Check and test RCD devices	\$115.50
EFT000414	05/10/2023	Disconnect and reconnect HWS - Playgroup	\$173.25
EFT000414	05/10/2023	Isolate power to outdoor points - Liveringa	\$115.50
EFT000418	26/10/2023	Replace public toilet lights with LED - Library	\$115.50
EFT000418	26/10/2023	Office split - light switch installation	\$224.95
EFT000418	26/10/2023	Repair verandah light to barn - Edenvale	\$438.90
EFT000418	26/10/2023	Replace LED batten lighting - Operations Centre	\$182.60
EFT000418	26/10/2023	Install 5 x LED Vandalights - Edenvale	\$1,427.80
EFT000418	26/10/2023	Install new leisure pool pump - MALC	\$742.50
EFT000418	26/10/2023	Double GPO install for CCTV cabinet - Murray House	\$436.70

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
EFT000418	26/10/2023	Restore power to Cafe and DTVC shop after fire	\$326.70
EFT000418	26/10/2023	Replace lamps and investigate frequent failure - Liveringa	\$115.50
EFT000418	26/10/2023	Replace circuit breaker for kiln power - West Murray Hall	\$235.95
Edith Cowan University			\$960.00
EFT000417	19/10/2023	ECU - Sabah SEDRI program session	\$960.00
Emerge Associates			\$2,645.50
EFT000414	05/10/2023	Dwellingup Structure Plan Review	\$2,645.50
Micro Focus Australia			\$21,661.73
EFT000418	26/10/2023	Annual renewal of Content Manager licensing	\$21,661.73
Frontline Technology Services			\$657.73
EFT000414	05/10/2023	Adobe Acrobat Pro prepaid subscription	\$657.73
Fulton Hogan Industries Pty Ltd			\$1,430.00
EFT000418	26/10/2023	Supply 1000L of emulsion	\$1,430.00
GDM Farm Contracting Services			\$24,117.23
EFT000417	19/10/2023	Supply and installation of rural standard fencing - Keralup Road	\$24,117.23
Gilbert J & A			\$374.00
EFT000414	05/10/2023	Repairs to handrail - Edenvale	\$374.00
GISSA			\$2,832.50
EFT000414	05/10/2023	Asset management software 2023/2024 subscription fee	\$2,832.50
Go Doors			\$1,327.77
EFT000418	26/10/2023	Automatic doors service for various Shire buildings	\$1,327.77
Host Corporation Pty Ltd			\$665.50
EFT000415	12/10/2023	MALC Kiosk operating supplies	\$665.50
Hip Pocket Workwear and Safety			\$1,572.45
EFT000417	19/10/2023	Staff uniforms	\$1,114.66
EFT000418	26/10/2023	Staff uniforms	\$457.79
Hotham Valley Tourist Railway			\$523.41
EFT000418	26/10/2023	Water consumption reimbursement	\$523.41
Huckleberrys Tank & Water Service			\$4,407.92
EFT000414	05/10/2023	Supply water truck Readheads Road	\$4,407.92
I Sweep			\$4,026.00
EFT000414	05/10/2023	76 hours street road sweeping	\$4,026.00
ID Consulting Pty Ltd			\$18,755.00
EFT000415	12/10/2023	forecast.id subscription - 2023/2024	\$18,755.00
Intelife Group			\$2,750.00
EFT000415	12/10/2023	Roadside litter collection September 2023	\$2,750.00
Iris Consulting Group			\$473.00
EFT000414	05/10/2023	Records Management staff training	\$473.00
Ixom Operations Pty Ltd			\$204.60
EFT000415	12/10/2023	Chlorine cylinders monthly hire fee	\$204.60
JB Hi-Fi Mandurah			\$129.00
EFT000417	19/10/2023	Navman Dashcam	\$129.00
Cr Stuart Kirkham			\$1,703.42
EFT000419	31/10/2023	Meeting, IT & Communications Allowance	\$1,703.42
Kleen West Distributors			\$238.59
EFT000415	12/10/2023	Cleaning products Animal Pound	\$238.59
Kmart - Head Office			\$369.00
EFT000417	19/10/2023	DTVC Shop stock	\$369.00
Lake Preston Lime			\$10,091.41
EFT000414	05/10/2023	Supply 348T of road base rubble	\$5,756.03
EFT000418	26/10/2023	Limestone for North Dandalup multi courts	\$4,335.38
Landgate			\$3,250.37
EFT000415	12/10/2023	Rural UV Interim Valuations - 05/08/23 - 01/09/23	\$549.60
EFT000415	12/10/2023	Gross Rental Valuations - 05/08/23 - 01/09/23	\$1,355.11
EFT000418	26/10/2023	Rural UV Interim Valuations - 02/09/23 - 29/09/23	\$183.20
EFT000418	26/10/2023	Gross Rental Valuations - 02/09/23 - 29/09/23	\$1,162.46
Lee Stephen Donald			\$1,803.42
EFT000419	31/10/2023	Meeting, IT & Communications Allowance	\$1,703.42
EFT000419	31/10/2023	2023 Election Nomination refund	\$100.00

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
Leisure Institute of WA (Aquatics) Inc			\$885.00
EFT000414	05/10/2023	LIWA membership 1 year for 2 MALC staff	\$280.00
EFT000414	05/10/2023	LIWA conference registration	\$605.00
Les Mills Body Training Systems			\$835.10
EFT000415	12/10/2023	License fees	\$835.10
LGISWA			\$386,439.01
EFT000418	26/10/2023	Insurance instalment 2 - period 30/06/23 - 30/06/24	\$386,439.01
LGRCEU			\$154.00
EFT000415	12/10/2023	Payroll deductions	\$77.00
EFT000418	26/10/2023	Payroll deductions	\$77.00
Acumentis			\$1,375.00
EFT000418	26/10/2023	Lease requirement market valuation - Lot 11 Corio Road	\$1,375.00
Local Government Professionals Australia WA			\$1,100.00
EFT000418	26/10/2023	Michael Verde - Love is Listening Workshop	\$1,100.00
Maia Financial Pty Ltd formerly Alleasing Pty Lt			\$19,432.96
EFT000415	12/10/2023	Lease for photocopiers, gym equipment and solar panels 01/10/23 to 31/12/23	\$19,432.96
Mandurah PA Hire			\$1,450.00
EFT000417	19/10/2023	Movie projector, screen and audio equipment - D100 Movie Night event	\$1,450.00
Mandurah Pump Shop			\$6,997.00
EFT000415	12/10/2023	Davey Iso pump with armour spray - MALC	\$4,928.68
EFT000417	19/10/2023	Service hydro pool pump - MALC	\$464.10
EFT000417	19/10/2023	Astral XP 3.0HP single phase pump - MALC	\$1,604.22
Mandurah Tree Lopping & Stump Grinding			\$46,200.00
EFT000414	05/10/2023	Treeworks for the month of September 2023	\$24,750.00
EFT000415	12/10/2023	Trim trees Paceway Court, Fishermans, Parkhills Lane	\$1,650.00
EFT000415	12/10/2023	Tree works for the month of October 2023	\$3,300.00
EFT000417	19/10/2023	Trim trees Paceway Court, Fishermans, Parkhills Lane	\$1,540.00
EFT000417	19/10/2023	Uplift trees from path Pinjarra to North Pinjarra	\$9,680.00
EFT000417	19/10/2023	Tree pruning - Readheads Road North Dandalup	\$5,280.00
FLXIWEAR Pty Ltd			\$889.90
EFT000417	19/10/2023	DTVC Shop stock	\$889.90
McGrath Pest Management			\$550.00
EFT000417	19/10/2023	Weed control over septic field	\$550.00
Cr Douglas McLarty			\$2,500.42
EFT000419	31/10/2023	Meeting, IT & Communications Allowance	\$2,500.42
McLeods			\$913.44
EFT000415	12/10/2023	Legal advice - Proposed Ravenswood Commercial Centre	\$913.44
McLernons Means Business			\$37,454.55
EFT000414	05/10/2023	Furniture for DTVC and Pinjarra Heritage Railway	\$23,261.50
EFT000414	05/10/2023	Furniture for Ravenswood Community Centre	\$14,193.05
MM Electrical			\$261.47
EFT000414	05/10/2023	LED Panel fittings and circular conversion kits	\$255.96
EFT000417	19/10/2023	Out of service tags	\$5.51
Murray River Auto Repairs			\$3,538.45
EFT000415	12/10/2023	60,000km service 4027MY Mitsubishi Triton	\$799.95
EFT000415	12/10/2023	60,000km service 4034MY Mitsubishi Triton	\$440.70
EFT000415	12/10/2023	90,000km service 4017MY Mitsubishi Triton	\$448.45
EFT000415	12/10/2023	144,000km service 4016MY Holden Colorado	\$1,097.85
EFT000415	12/10/2023	170,000km service 4007MY Toyota RAV4	\$246.95
EFT000415	12/10/2023	Puncture repair 4019MY Subaru Crosstrek	\$16.00
EFT000415	12/10/2023	30,000km service 4002MY Nissan Qashqai	\$245.05
EFT000415	12/10/2023	15,000km service 4049MY Subaru Crosstrek	\$243.50
Murray Shire Social Club			\$525.00
EFT000415	12/10/2023	Payroll deductions	\$260.00

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
EFT000418	26/10/2023	Payroll deductions	\$265.00
Nanga Music Festival			\$2,500.00
EFT000418	26/10/2023	Alcoa Dwellingup Community Assistance Scheme	\$2,500.00
Nature Calls			\$680.00
EFT000414	05/10/2023	Portable toilet hire 21 - 26 September 2023	\$680.00
Niifisk Pty Ltd			\$137.54
EFT000415	12/10/2023	Vacuum cleaner parts	\$137.54
North Dandalup Primary School			\$200.00
EFT000417	19/10/2023	Donation for Year 6 Prize Night Graduation Ceremony 2023	\$200.00
Officeworks			\$1,837.89
EFT000415	12/10/2023	Ergonomic vertical wireless mouse	\$40.00
EFT000415	12/10/2023	Dymo label writer labels	\$107.94
EFT000415	12/10/2023	Dymo tape	\$34.68
EFT000415	12/10/2023	9 cartons copy paper and stationery	\$532.19
EFT000415	12/10/2023	Assorted stationery	\$340.53
EFT000417	19/10/2023	Assorted stationery	\$782.55
Open Office Pty Ltd			\$17,446.94
EFT000418	26/10/2023	NAV Licensing - November 2023	\$5,511.10
EFT000418	26/10/2023	Community Hub Licensing - November 2023	\$11,935.84
Orbit Health and Fitness Solutions			\$399.20
EFT000417	19/10/2023	Kettlebell rack for studio	\$399.20
Parks & Leisure Australia			\$143.00
EFT000417	19/10/2023	Leadership training	\$143.00
Peel Mini Earthmovers			\$10,366.10
EFT000414	05/10/2023	Quarterly sand cleaning of playground's softfall	\$6,545.00
EFT000418	26/10/2023	Mowing of bund area at Batavia Quays	\$330.00
EFT000418	26/10/2023	Sweep Ronlyn Road path of dumped material	\$330.00
EFT000418	26/10/2023	Pinjarra-Williams Road path sweeping	\$330.00
EFT000418	26/10/2023	Excavation for water main repair	\$731.50
EFT000418	26/10/2023	Slashing of drains	\$726.00
EFT000418	26/10/2023	Paving of area under street lights	\$1,373.60
Peel Regional Leaders Forum Inc			\$45,346.40
EFT000417	19/10/2023	Funding contribution for 2023/2024	\$45,346.40
Peel Scape Solutions			\$1,881.00
EFT000414	05/10/2023	Maintenance visits to Dollyup POS and verges	\$1,881.00
Peel Weed & Pest Control			\$6,297.50
EFT000414	05/10/2023	Weed control of Pinjarra Road verges and median	\$5,390.00
EFT000414	05/10/2023	Weed control at Webster Way	\$550.00
EFT000414	05/10/2023	Spray for Cape Tulip on Fiegert Road	\$357.50
Pepper, Rachel			\$360.00
EFT000415	12/10/2023	Artwork for design of Seniors program	\$360.00
PFD Food Services Pty Ltd			\$5,267.35
EFT000414	05/10/2023	MALC Kiosk stock	\$2,121.05
EFT000418	26/10/2023	MALC Kiosk stock	\$3,146.30
Pinjarra Senior High School			\$750.00
EFT000417	19/10/2023	Donation for Presentation and Awards Ceremony 2023	\$750.00
Pinjarra Traders			\$192.90
EFT000414	05/10/2023	2 x choker leads	\$20.20
EFT000418	26/10/2023	Dog food and worm tablets	\$172.70
Pinjarra Veterinary Hospital			\$291.92
EFT000418	26/10/2023	Vaccination and worming for impounded dog	\$291.92
QTM Pty Ltd			\$28,387.50
EFT000418	26/10/2023	Traffic control for linemarking - Tatham Road	\$1,627.04
EFT000418	26/10/2023	Supply traffic control to undertake verge weed control	\$2,047.29
EFT000418	26/10/2023	Traffic management - Readheads Road	\$14,983.67
EFT000418	26/10/2023	Supply visual message boards - Readheads Road	\$9,729.50
Raeco International Pty Ltd			\$332.20
EFT000417	19/10/2023	Library book covering materials	\$332.20

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
Retro Roads			\$1,795.33
EFT000417	19/10/2023	Line-marking at Tatham Road and Foreshore Cove	\$1,403.16
EFT000417	19/10/2023	Installation of pavement marking at Ravenswood Community Centre	\$392.17
Rogers, Cr Angela			\$1,803.42
EFT000419	31/10/2023	Meeting, IT & Communications Allowance	\$1,703.42
EFT000419	31/10/2023	2023 Election Nomination refund	\$100.00
Scope Business Imaging			\$2,069.30
EFT000414	05/10/2023	Copier charge FIPWA - September 2023	\$275.00
EFT000414	05/10/2023	Copier charge Tech Services - September 2023	\$188.59
EFT000414	05/10/2023	Copier charge Accounts - September 2023	\$55.34
EFT000414	05/10/2023	Copier charge Binding Room - September 2023	\$210.14
EFT000414	05/10/2023	Copier charge Depot - September 2023	\$124.17
EFT000414	05/10/2023	Copier charge DTVC - September 2023	\$206.97
EFT000414	05/10/2023	Copier charge Fax Room - September 2023	\$230.64
EFT000414	05/10/2023	Copier charge FIPWA - September 2023	\$275.44
EFT000414	05/10/2023	Copier charge Library - September 2023	\$85.97
EFT000414	05/10/2023	Copier charge MALC - September 2023	\$157.73
EFT000414	05/10/2023	Copier charge Planning - September 2023	\$55.95
EFT000414	05/10/2023	Copier charge Rangers - September 2023	\$146.62
EFT000414	05/10/2023	Copier charge Reception - September 2023	\$40.10
EFT000414	05/10/2023	Copier charge Records - September 2023	\$12.14
EFT000414	05/10/2023	Copier charge FIPWA - September 2023	\$4.50
Sea to Summit Pty Ltd			\$15.25
EFT000417	19/10/2023	DTVC Shop stock	\$15.25
Serena Easton Leadership			\$2,217.60
EFT000415	12/10/2023	Executive Leadership Workshops x 9	\$2,217.60
Serpentine Plant Farm			\$574.75
EFT000415	12/10/2023	Plants for gardens - Ravenswood Community Centre	\$574.75
Sheridans For Badges			\$3,505.04
EFT000417	19/10/2023	Shire of Murray Volunteer Bush Fire Brigade	\$3,505.04
Shire of Waroona			\$100.00
EFT000414	05/10/2023	Reimbursement dog registration	\$100.00
Sign A Rama			\$283.14
EFT000417	19/10/2023	Pool rule signs	\$283.14
Sign Craft			\$1,304.60
EFT000418	26/10/2023	Ravenswood Community Centre plaque	\$319.00
EFT000418	26/10/2023	Signs for Corio Road Transfer Station	\$510.40
EFT000418	26/10/2023	Banners	\$475.20
Snap Mandurah			\$3,394.20
EFT000417	19/10/2023	FIPWA opening flyers	\$191.96
EFT000417	19/10/2023	Design and printing - Retro Rewind flyers	\$159.97
EFT000418	26/10/2023	Printing - A5 Seniors guide booklets	\$3,042.27
Soft Landing			\$3,619.00
EFT000418	26/10/2023	Mattress recycling 2023-2024	\$3,619.00
South Vision Antennas			\$254.00
EFT000414	05/10/2023	Inspect and replace aerial booster	\$254.00
St Joseph's Catholic Primary School			\$200.00
EFT000417	19/10/2023	Year 6 Prize Night Graduation Ceremony 2023	\$200.00
Steann Pty Ltd			\$20,350.00
EFT000418	26/10/2023	Green waste verge collection October 2023	\$20,350.00
Stewart & Heaton Clothing			\$1,423.84
EFT000418	26/10/2023	Volunteer Bush Fire Brigade PPE	\$1,423.84
Stunned Emu Designs			\$985.00
EFT000415	12/10/2023	DTVC Shop stock	\$985.00
Surveying South			\$3,850.00
EFT000418	26/10/2023	Feature survey for floating floor design	\$1,100.00
EFT000418	26/10/2023	Feature survey of FIPWA	\$2,750.00
The Distributors Perth			\$134.15
EFT000415	12/10/2023	DTVC Shop stock	\$134.15

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
The Good Guys			\$1,773.00
EFT000415	12/10/2023	Refrigerator for Pinjarra Heritage Rail Station	\$1,653.00
EFT000417	19/10/2023	Vacuum cleaner parts	\$120.00
The Locals Trading Pty Ltd			\$372.26
EFT000417	19/10/2023	DTVC Shop stock	\$372.26
Nutrien Water WA (Total Eden)			\$3,245.00
EFT000415	12/10/2023	Monthly maintenance Austin Lakes entrance POS	\$3,245.00
Total Packaging			\$2,116.40
EFT000417	19/10/2023	Cartons of dog waste bags	\$2,116.40
TPG Network Pty Ltd			\$2,328.28
EFT000417	19/10/2023	SIP Voice - September 2023	\$2,328.28
Tuckey's Hardware			\$4,261.30
EFT000414	05/10/2023	Shower hose	\$19.50
EFT000414	05/10/2023	Items for grave digging	\$134.96
EFT000414	05/10/2023	Items for Sir Ross McLarty reticulation	\$47.10
EFT000414	05/10/2023	Longarm spray applicator	\$149.00
EFT000414	05/10/2023	Earthcore weedkiller	\$97.50
EFT000414	05/10/2023	PVC pipes	\$15.30
EFT000414	05/10/2023	Items for Dog Trailer 4089MY	\$14.89
EFT000414	05/10/2023	Rapid set concrete	\$31.80
EFT000414	05/10/2023	Items for Pinjarra Foreshore reticulation	\$46.83
EFT000414	05/10/2023	Plumbing fittings	\$68.37
EFT000414	05/10/2023	Plumbing fittings	\$28.97
EFT000414	05/10/2023	Items for General Parks works	\$64.49
EFT000414	05/10/2023	Items for General Parks works	\$100.00
EFT000414	05/10/2023	Granular chlorine 10kg	\$111.58
EFT000414	05/10/2023	Rapid set concrete 4 bags	\$31.80
EFT000414	05/10/2023	Cable joiner packs	\$29.98
EFT000414	05/10/2023	Security cameras	\$1,758.20
EFT000414	05/10/2023	Earthcore weedkiller	\$97.50
EFT000417	19/10/2023	Rapid set concrete and star pickets	\$598.50
EFT000417	19/10/2023	Drill bit and bolts	\$61.56
EFT000417	19/10/2023	Rust converter	\$39.99
EFT000417	19/10/2023	Items for Sir Ross McLarty Oval Precinct	\$60.18
EFT000417	19/10/2023	Items for North Dandalup POS	\$164.16
EFT000417	19/10/2023	Nuts and bolts	\$3.15
EFT000417	19/10/2023	Cable ties	\$40.00
EFT000417	19/10/2023	Scraper and tape	\$11.00
EFT000417	19/10/2023	Chain, shackle, hook, cartridge, bolt	\$81.22
EFT000417	19/10/2023	Sealant	\$16.50
EFT000417	19/10/2023	Redcliffe Oval items	\$68.16
EFT000417	19/10/2023	Items for Parks and General Works	\$35.85
EFT000417	19/10/2023	Duct tape	\$21.00
EFT000417	19/10/2023	Items for Cemetery gardens	\$21.75
EFT000417	19/10/2023	Items for Operations vehicle	\$67.09
EFT000417	19/10/2023	Items for South Yunderup Oval	\$25.92
EFT000417	19/10/2023	Items for General Parks	\$97.50
Tyrecycle Pty Ltd			\$5,078.34
EFT000415	12/10/2023	Tyre recycling - Corio Road Transfer Station	\$5,078.34
Tyrepower Pinjarra			\$12,019.00
EFT000414	05/10/2023	Puncture Repair	\$40.00
EFT000417	19/10/2023	New Steer tyres	\$2,595.00
EFT000417	19/10/2023	Replace tyres on Coolup VBFB - 1DQM530	\$9,384.00
Vibe Pinjarra			\$13,278.18
EFT000417	19/10/2023	Fuel usage fleet vehicles	\$6,685.08
EFT000418	26/10/2023	Fuel usage fleet vehicles	\$6,593.10
Vorgee Pty Ltd			\$1,144.55
EFT000417	19/10/2023	MALC Pro Shop stock	\$1,144.55
WALGA			\$1,830.40
EFT000415	12/10/2023	WALGA Salary and Workforce Survey 2023-2024	\$1,830.40

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
Waterlogic Australia Pty Ltd			\$665.29
EFT000415	12/10/2023	Water cooler leases x 6	\$665.29
Westbooks			\$569.45
EFT000414	05/10/2023	Library book stock	\$84.65
EFT000417	19/10/2023	Library book stock	\$484.80
Western Rural Fencing			\$1,958.00
EFT000417	19/10/2023	Brick paving repairs - George Street	\$1,958.00
Westrac Equipment Pty Ltd			\$269.59
EFT000414	05/10/2023	Oil 20L x 2	\$269.59
Whitcroft IT Pty Ltd			\$3,213.00
EFT000415	12/10/2023	HP ZBook G10 Laptop	\$3,123.00
EFT000415	12/10/2023	Coolup VBFB - 24/7 Remote monitoring for Desktop	\$90.00
Work Clobber			\$6,078.92
EFT000418	26/10/2023	PPE clothing - Parks for 2023/2024 financial year	\$3,596.76
EFT000418	26/10/2023	PPE clothing - Civil for 2023/2024 financial year	\$1,598.56
EFT000418	26/10/2023	PPE clothing - Rangers	\$883.60
Mandurah Psychological Services Pty Ltd			\$2,681.25
EFT000414	05/10/2023	Consultation sessions with Psychologists x 7	\$2,037.75
EFT000418	26/10/2023	Consultation sessions with Psychologists x 3	\$643.50
Easi Packaging Pty Ltd			\$10,337.81
EFT000415	12/10/2023	Payroll deductions	\$4,653.46
EFT000417	19/10/2023	Payroll deductions	\$1,030.89
EFT000418	26/10/2023	Payroll deductions	\$4,653.46
Telair Pty Ltd			\$1,780.55
EFT000415	12/10/2023	Service charge - October 2023	\$1,780.55
Team Global Express Pty Ltd			\$122.15
EFT000417	19/10/2023	Courier charges	\$42.99
EFT000417	19/10/2023	Courier charges	\$79.16
Sterling's Office National			\$165.16
EFT000417	19/10/2023	Stationery	\$165.16
12D Solutions Pty Ltd			\$1,485.00
EFT000414	05/10/2023	Annual maintenance 12D Model software	\$1,485.00
Construction Training Fund			\$2,307.49
EFT000418	26/10/2023	BCITF Collection fees - September 2023	\$2,307.49
Pinjarra Primary School			\$200.00
EFT000417	19/10/2023	Donation for Year 6 Prize Night Graduation Ceremony 2023	\$200.00
Dwellingup Primary School			\$200.00
EFT000417	19/10/2023	Donation for Year 6 Prize Night Graduation Ceremony 2023	\$200.00
Patricia Hines Designs			\$63.00
EFT000417	19/10/2023	DTVc Shop stock	\$63.00
Waroona Rural Services			\$1,403.15
EFT000418	26/10/2023	Fence droppers packs	\$1,403.15
Little Genius Science			\$320.00
EFT000415	12/10/2023	STEM school holiday event - The Science of Space	\$320.00
Simply Rustic Food			\$330.00
EFT000415	12/10/2023	Simply Rustic - Council catering - 28 October 2023	\$330.00
Cr David Pike			\$1,703.42
EFT000419	31/10/2023	Meeting, IT & Communications Allowance	\$1,703.42
Vanguard Press			\$13,102.80
EFT000417	19/10/2023	75 x 50 event map books - Dwellingup 100	\$1,474.00
EFT000417	19/10/2023	Reprint of 2022 Destination Book	\$10,393.50
EFT000417	19/10/2023	Brochure handling and distribution costs	\$1,235.30
Woodlands Distributors & Agencies			\$4,153.60
EFT000417	19/10/2023	Civic seat 1800mm galvanised frame and aluminium battens	\$4,153.60
Baird Australia Pty Ltd			\$3,134.23
EFT000414	05/10/2023	Coastal Hazard Risk Management Adaption Plan - Variation June	\$676.50
EFT000414	05/10/2023	Coastal Hazard Risk Management Adaption Plan - Variation July plus stage payment	\$2,457.73

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
i2C Design & Management Pty Ltd			\$29,249.84
EFT000418	26/10/2023	FIPWA - Defect liability services for July	\$29,249.84
Poster Passion			\$712.80
EFT000418	26/10/2023	MALC - Game Night behaviour signage	\$712.80
The West Australian			\$825.00
EFT000417	19/10/2023	Advertising	\$825.00
Donald Cant Watts Corke (WA) Pty Ltd			\$2,750.00
EFT000417	19/10/2023	Manager Quantity Surveyor Services - Exchange Hotel	\$2,750.00
Dwellingup Silver			\$380.00
EFT000417	19/10/2023	DTVC Shop stock	\$380.00
MyMedia			\$627.44
EFT000415	12/10/2023	Media monitoring - September 2023	\$627.44
SuperChoice Services Pty Ltd			\$51.87
EFT000418	26/10/2023	Single Touch Payroll - September 2023	\$51.87
Armsec WA			\$3,445.00
EFT000415	12/10/2023	Cash transit - September and October 23	\$475.00
EFT000417	19/10/2023	Alarm callout 2/10/2023	\$165.00
EFT000418	26/10/2023	Alarm callout 10/10/23	\$165.00
EFT000418	26/10/2023	DTVC Cafe fire - static guard October 23	\$2,640.00
Essential Aircor Services Pty Ltd			\$14,000.25
EFT000414	05/10/2023	Preventative maintenance - FIPWA Innovation Building	\$1,485.00
EFT000414	05/10/2023	Preventative maintenance - FIPWA R&D Building	\$935.00
EFT000414	05/10/2023	Move and instal new airconditioners - Administration Technical	\$3,245.00
EFT000414	05/10/2023	Tighten AHU belts	\$253.00
EFT000414	05/10/2023	Quarterly AHU service	\$371.25
EFT000414	05/10/2023	Preventative maintenance - FIPWA Spinifex Brewery	\$165.00
EFT000417	19/10/2023	Replace Airconditioner - Operation Centre training room	\$3,498.00
EFT000417	19/10/2023	Repair air conditioning - Administration Planning corridor	\$1,892.00
EFT000417	19/10/2023	Airconditioning cleaning - September 2023	\$2,156.00
Slimline Warehouse Display Shop			\$439.59
EFT000418	26/10/2023	A3 Clip frame	\$439.59
Road Specialist Australia Pty Ltd			\$88,482.90
EFT000418	26/10/2023	Refurbish edging unit, transfer reduction box - Patching Truck	\$6,380.00
EFT000418	26/10/2023	Full body refurb and alterations - Patching Truck	\$82,102.90
InterFire Agencies Pty Ltd			\$1,717.60
EFT000418	26/10/2023	White Pacific BR9 Cap Style Helmet	\$1,717.60
Vergone's Fruit Stall Dwellingup			\$124.00
EFT000417	19/10/2023	DTVC Shop stock	\$124.00
Davric Australia Pty Ltd			\$948.75
EFT000417	19/10/2023	DTVC Shop stock	\$948.75
Coastal Demolition Pty Ltd			\$110.00
EFT000414	05/10/2023	Refund overpaid building fees - BP2023537	\$110.00
Wildflora Factory (Australian Wildflower Seeds)			\$165.95
EFT000417	19/10/2023	DTVC Shop stock	\$165.95
Brother of Mine Coffee Roasters			\$525.00
EFT000414	05/10/2023	MALC Kiosk stock	\$525.00
The Brand Cafe Australia			\$4,003.12
EFT000414	05/10/2023	Design of draft strategy	\$4,003.12
Howard Porter			\$4,807.00
EFT000414	05/10/2023	Repairs to "A" towing frame drawbar	\$4,807.00
Jonor Construction			\$58,814.80
EFT000418	26/10/2023	Emergency propping works - Bridge 4501 Del Park Road	\$58,814.80
Kakadu Plum Co			\$496.90
EFT000417	19/10/2023	DTVC Shop stock	\$496.90
Howard J Kirk			\$600.00
EFT000415	12/10/2023	Herron Point caretakers allowance 29/09/23 - 12/10/23	\$300.00
EFT000418	26/10/2023	Herron Point caretakers allowance 13/10/23 - 26/10/23	\$300.00

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
Vestone Capital			\$48,113.10
EFT000417	19/10/2023	Lease payment - Emergency Services IT equipment 02/10/23 - 31/12/23	\$48,113.10
Pisconeri Family Trust			\$56,669.80
EFT000414	05/10/2023	Corio Road Transfer Station management July to September 23	\$48,505.60
EFT000415	12/10/2023	Transport green waste to C-Wise 2023-2024	\$3,503.50
EFT000417	19/10/2023	Dwellingup Transfer Station management July 23 to June 24	\$4,000.70
EFT000417	19/10/2023	Service Dwellingup street bins September 2023	\$660.00
WA Automotive Pty Ltd			\$1,585.20
EFT000414	05/10/2023	60,000km service 4009MY Mitsubishi Pajero Sport	\$1,585.20
My Evolution Body Composition Scans			\$540.00
EFT000415	12/10/2023	Body scans	\$540.00
Sporteze 2000 Plus			\$1,761.00
EFT000417	19/10/2023	DTVC Shop stock	\$1,761.00
Geoffrey Armstrong			\$163.96
EFT000417	19/10/2023	DTVC Shop stock	\$163.96
Choose Digital Pty Ltd			\$422.40
EFT000417	19/10/2023	Website hosting - October 2023	\$422.40
RDF Plumbing			\$5,603.74
EFT000414	05/10/2023	Renew hot water system - Murray Playgroup	\$1,568.29
EFT000417	19/10/2023	Repair leaking tap - Corio Road Transfer Station	\$351.43
EFT000417	19/10/2023	Repair Fire Service main - Pinjarra Rail Yards	\$933.64
EFT000417	19/10/2023	Repair water main - Pelican Road toilets	\$163.42
EFT000418	26/10/2023	Clear blocked drain - Dwellingup Trails Hub amenities	\$181.50
EFT000418	26/10/2023	Installation of drinking fountain - MALC Court 3 foyer	\$745.58
EFT000418	26/10/2023	Repair leaking tap - North Pinjarra Hall	\$137.59
EFT000418	26/10/2023	Clear blocked drain under building - Ravenswood Community Centre	\$330.00
EFT000418	26/10/2023	Replace water main - North Pinjarra change rooms	\$1,192.29
Devlyn Construction			\$325,953.32
EFT000418	26/10/2023	Reconstruction of the Exchange Hotel	\$325,953.32
Miss Daymond Designs			\$650.00
EFT000418	26/10/2023	Botanical coloured ink workshop	\$650.00
Waroona Septics			\$1,661.00
EFT000414	05/10/2023	Pump out RV dump point, Dwellingup	\$649.00
EFT000414	05/10/2023	Pump Septic Tanks Before Hotham Valley / Dwellingup 100	\$1,012.00
Bodybuilding Oz			\$715.00
EFT000417	19/10/2023	MALC Pro Shop stock	\$715.00
Furtastic Friends by Bocchetta			\$534.39
EFT000417	19/10/2023	DTVC Shop stock	\$534.39
Rocktape Australia			\$404.80
EFT000417	19/10/2023	DTVC Shop stock	\$404.80
Cable Locates			\$3,514.78
EFT000418	26/10/2023	Locate services - South Western Highway footpath	\$3,514.78
Taylor Hill Scarves & Co			\$915.81
EFT000414	05/10/2023	DTVC Shop stock	\$915.81
Centaman Systems Pty Ltd			\$1,540.00
EFT000417	19/10/2023	10,000 SMS credits in Envibe	\$1,540.00
Amazon Web Services Australia Pty Ltd			\$1,316.68
EFT000417	19/10/2023	Service charge - 01/09/23 - 30/09/23	\$1,316.68
Oztrology Pty Ltd			\$580.00
EFT000418	26/10/2023	DTVC Shop stock	\$580.00
Cr Stewart Carter			\$1,703.42
EFT000419	31/10/2023	Meeting, IT & Communications Allowance	\$1,703.42
Public Libraries Western Australia Inc			\$250.00
EFT000417	19/10/2023	Membership fee	\$250.00
Grace Juliette Cox			\$825.00
EFT000414	05/10/2023	ESP panel member review of grant applications	\$825.00

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
Cunningham Painting Contractors			\$1,606.00
EFT000415	12/10/2023	Paint kitchen wall - MALC	\$726.00
EFT000415	12/10/2023	Paint kitchen wall - Councillor's corridor and office	\$880.00
Tash Photography			\$738.00
EFT000414	05/10/2023	Photographer - PADU and Market	\$738.00
Chicken Pants Studio			\$592.00
EFT000418	26/10/2023	DTVC Shop stock	\$592.00
H & H Architects			\$4,936.66
EFT000418	26/10/2023	Architectural services McLarty South Pavilion	\$4,936.66
Sapio Pty Ltd			\$13,653.55
EFT000415	12/10/2023	AXIS Q1700-LE camera for ANPR	\$13,653.55
Ballee Island Services Pty Ltd			\$1,125.00
EFT000414	05/10/2023	Barge hire	\$1,125.00
Fitness Audio			\$1,183.00
EFT000417	19/10/2023	Replacement microphone and transmitter for group fitness	\$1,183.00
Saturday House Studios Pty Ltd			\$700.00
EFT000417	19/10/2023	FIPWA Enterprise Support Program Form Updates	\$700.00
Combined Roof Solutions			\$1,089.00
EFT000418	26/10/2023	Install whirly birds on roof - Herron Point toilets	\$1,089.00
Roogenic Pty Ltd			\$524.98
EFT000418	26/10/2023	DTVC Shop stock	\$524.98
Redgum Wine Estate Pty Ltd			\$334.00
EFT000417	19/10/2023	Tourism WA Collie Dwellingup family day	\$334.00
ABV Leisure Consultancy Services			\$9,146.50
EFT000417	19/10/2023	Needs and Feasibility Study - Dwellingup 40% inception	\$2,292.40
EFT000418	26/10/2023	Murray Equestrian Masterplan - business case and review design commencement	\$6,854.10
Total Tools Mandurah			\$391.00
EFT000417	19/10/2023	Makita rail guide for plunge saw	\$129.00
EFT000417	19/10/2023	Allen key set & tap and die set	\$262.00
The Event Team (WA) Pty Ltd			\$60,500.00
EFT000417	19/10/2023	2023 Dwellingup 100 - MJTR	\$5,500.00
EFT000418	26/10/2023	Events funding - 2023 UCI MTB World Championship	\$55,000.00
Insite Landscapes Pty Ltd			\$759.00
EFT000415	12/10/2023	12 month landscape and maintenance	\$759.00
South West High Pressure Cleaning			\$4,016.40
EFT000414	05/10/2023	Weekly cleans - 16 sites of BBQs	\$456.78
EFT000414	05/10/2023	Rubbish pick-up - 9 sites	\$346.50
EFT000414	05/10/2023	Weekly cleans - 16 sites of BBQs	\$456.78
EFT000414	05/10/2023	Rubbish pick-up -9 sites	\$346.50
EFT000417	19/10/2023	Rubbish pick-up - 9 sites	\$346.50
EFT000417	19/10/2023	Weekly cleans - 16 sites of BBQs	\$456.78
EFT000417	19/10/2023	Weekly cleans - 16 sites of BBQs	\$456.78
EFT000417	19/10/2023	Rubbish pick-up -9 sites	\$346.50
EFT000418	26/10/2023	Rubbish pick-up -9 sites	\$346.50
EFT000418	26/10/2023	Weekly cleans - 16 sites of BBQs	\$456.78
Kilmore Group			\$51,518.96
EFT000415	12/10/2023	Progress claim #10 - Ravenswood Community Centre	\$51,518.96
Oceanwater Marine			\$1,423.40
EFT000418	26/10/2023	Service and repairs to Murray SES Flood Boat	\$1,423.40
Parnita's Yoga			\$759.00
EFT000415	12/10/2023	Yoga Teacher - July 2023	\$759.00
Telstra Limited			\$1,038.18
EFT000417	19/10/2023	Phone usage - Murray SES	\$104.97
EFT000417	19/10/2023	Phone usage - Parks and Gardens	\$112.85
EFT000417	19/10/2023	Phone usage - October 2023	\$715.53
EFT000418	26/10/2023	Phone usage - Bushfire Brigades	\$104.83

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
Little Fitout Co			\$23,859.58
EFT000415	12/10/2023	Carry out internal works and office fitout to L138 Dollyup Street	\$17,600.00
EFT000417	19/10/2023	Carry out internal works and kitchen fitout to L138 Dollyup Street	\$6,259.58
J & K Hopkins			\$7,530.00
EFT000414	05/10/2023	FIPWA office furniture	\$7,530.00
Sup Tonic Australia			\$3,120.00
EFT000418	26/10/2023	Pups on SUPs event	\$3,120.00
Alita Constructions			\$285,340.00
EFT000415	12/10/2023	Construction of Lovegrove Sports Pavilion	\$285,340.00
Anna Thompson			\$359.25
EFT000417	19/10/2023	DTVC Shop stock	\$359.25
Octagon Lifts Pty Ltd			\$1,320.00
EFT000418	26/10/2023	Comprehensive maintenance services	\$1,320.00
Keith Henneberry			\$799.00
EFT000415	12/10/2023	Refund overpayment rates - A9979	\$799.00
TAP Consulting Pty Ltd			\$7,700.00
EFT000418	26/10/2023	Payment 3 - Youth Needs Assessment	\$7,700.00
Ironbark Sustainability			\$10,450.00
EFT000418	26/10/2023	Develop business case for LED street lighting	\$10,450.00
Notjustaname Studio			\$594.00
EFT000414	05/10/2023	FAQ Booklet design	\$594.00
Groundswell Drive Thru Pty Ltd			\$513.50
EFT000418	26/10/2023	Manager Workshop catering	\$513.50
Perfect Landscapes			\$3,713.49
EFT000414	05/10/2023	Fortnightly mows of Administration gardens, Cantwell Park & Edenvale gardens	\$1,237.83
EFT000415	12/10/2023	Fortnightly mows of Administration gardens, Cantwell Park & Edenvale gardens	\$1,237.83
EFT000418	26/10/2023	Fortnightly mows of Administration gardens, Cantwell Park & Edenvale gardens	\$1,237.83
Wordy Bird			\$840.00
EFT000417	19/10/2023	Website written and visual content refresh	\$840.00
Elliotts Filtration			\$282.70
EFT000415	12/10/2023	FIPWA Iron filtration system maintenance	\$282.70
Omnicom Media Group Australia Pty Ltd			\$946.12
EFT000418	26/10/2023	Shire of Murray Bushfire Brigades Local Law 2023 - 2024	\$251.90
EFT000418	26/10/2023	Advertising for T23/14 – Wharf Cove Jetties	\$410.16
EFT000418	26/10/2023	Sustainability Strategy advertising	\$284.06
Australia Post - Library			\$190.06
EFT000415	12/10/2023	Freight Inter-library loans - September 2023	\$190.06
Business Fuel Cards Pty Ltd			\$5,756.05
EFT000415	12/10/2023	Business Fuel Cards - detail in attachment	\$5,756.05
Automation Group			\$264.00
EFT000415	12/10/2023	Waterwatch tides subscription 2023/2024	\$264.00
Sundaysunset			\$138.00
EFT000418	26/10/2023	DTVC Shop stock	\$138.00
Breanne Heggie			\$25.00
EFT000418	26/10/2023	DTVC Shop stock	\$25.00
Esri Australia Pty Ltd			\$16,500.00
EFT000414	05/10/2023	FME Server LG annual subscription 05/09/23 - 05/09/24	\$16,500.00
EBS Perth			\$468.68
EFT000415	12/10/2023	Travel to site, diagnose and repair ABS Fault	\$468.68
WestWater Enterprises Pty Ltd			\$115.00
EFT000415	12/10/2023	Lead washers	\$115.00
Steve Burges			\$171.65
EFT000418	26/10/2023	Refund cancelled building permit - BP2023382	\$171.65

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
Enviro Infrastructure Pty Ltd			\$2,200.00
EFT000418	26/10/2023	Readheads Road Rail Level Crossing - Rail Safety Management Plan	\$2,200.00
Amy Margaret McGinnis			\$150.00
EFT000414	05/10/2023	Refund of dog exemption application	\$150.00
Child Cancer Research Foundation			\$18.50
EFT000414	05/10/2023	Refund of event application fees	\$18.50
Verge Safety Barriers Pty Ltd			\$2,242.90
EFT000414	05/10/2023	Expandable for MALC Court 3 group fitness room refurbishment	\$2,242.90
Margarete & Jeffery Kershaw			\$1,563.00
EFT000414	05/10/2023	Refund overpayment rates - A3829	\$1,563.00
David Newton			\$217.00
EFT000414	05/10/2023	Refund overpayment rates - A5525	\$217.00
Tracey Johnson			\$211.00
EFT000417	19/10/2023	DTVC Shop stock	\$211.00
Vicki Green			\$27.50
EFT000415	12/10/2023	Venue bond release - West Murray Hall	\$27.50
Kathleen Henry			\$516.86
EFT000415	12/10/2023	Refund overpayment rates - A5828	\$516.86
Kevin Green Real Estate			\$592.89
EFT000415	12/10/2023	Refund overpayment rates - A2247	\$592.89
Institute of Building Technology Western Australia			\$167.96
EFT000417	19/10/2023	Staff development	\$167.96
Shirley Sharp			\$799.00
EFT000415	12/10/2023	Refund overpayment rates - A7555	\$799.00
CL AUS Pty Ltd			\$1,750.50
EFT000417	19/10/2023	Wall padding MALC group fitness room refurbishment	\$1,750.50
Nigel Clayton			\$155.01
EFT000418	26/10/2023	Refund overpayment rates - A4318	\$155.01
Brian Peach			\$1,464.91
EFT000418	26/10/2023	Refund overpayment rates - A9701	\$1,464.91
Leanne McGuirk			\$47.38
EFT000418	26/10/2023	Reimbursement for taxi fare for conference	\$47.38
Cr Nicole Willis			\$649.49
EFT000419	31/10/2023	Meeting, IT & Communications Allowance	\$549.49
EFT000419	31/10/2023	2023 Election Nomination refund	\$100.00
EFT Total			\$2,824,277.47
Cheque No	Posting Date	Description	Amount
Shire of Murray			\$5,163.95
065869	05/10/2023	Payroll deductions	\$2,430.00
065880	19/10/2023	BSL Commission - September 23	\$200.00
065880	19/10/2023	Payroll deductions	\$2,430.00
065889	26/10/2023	BCITF Commission - September 23	\$90.75
065889	26/10/2023	Firewood Commission - September 2023	\$13.20
Wesfarmers Kleenheat Gas Pty Ltd			\$23,165.55
065870	05/10/2023	Gas - Leisure Centre	\$13,332.45
065870	05/10/2023	Gas - South Yunderup Pavilion	\$235.35
065888	26/10/2023	Gas - Leisure Centre	\$9,597.75
Synergy			\$38,205.13
065871	05/10/2023	Electricity - Fire tank	\$118.32
065871	05/10/2023	Electricity - South Yunderup Pavilion	\$227.33
065871	05/10/2023	Electricity - Cantwell Park (bore)	\$108.37
065871	05/10/2023	Electricity - Exchange Hotel	\$338.10
065875	12/10/2023	Electricity - Leisure Centre	\$12,705.91
065875	12/10/2023	Electricity - Library	\$906.77
065875	12/10/2023	Electricity - Sir Ross McLarty Oval Precinct	\$2,620.22
065875	12/10/2023	Electricity - Administration Building	\$1,844.37
065878	19/10/2023	Electricity - Civic Centre	\$1,041.91
065878	19/10/2023	Electricity - Carpark	\$511.02

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
065878	19/10/2023	Electricity - Dwellingup Fire Station	\$685.99
065878	19/10/2023	Electricity - Old DTVIC Building	\$126.83
065878	19/10/2023	Electricity - Pinjarra Heritage Railway Station	\$213.28
065878	19/10/2023	Electricity - Depot	\$906.31
065878	19/10/2023	Electricity - 28 George St	\$1,886.25
065878	19/10/2023	Electricity - MRCE - Grove Park	\$146.17
065878	19/10/2023	Electricity - SES Building	\$702.20
065878	19/10/2023	Electricity - North Pinjarra Hall	\$303.92
065878	19/10/2023	Electricity - Cantwell Park (Playground)	\$327.49
065878	19/10/2023	Electricity - Pinjarra Meadows (bore)	\$126.73
065878	19/10/2023	Electricity - Dwellingup Oval (bore)	\$496.32
065878	19/10/2023	Electricity - Old SES Building	\$121.75
065878	19/10/2023	Electricity - Cantwell Park (BBQ Lights)	\$255.96
065878	19/10/2023	Electricity - Records Building	\$1,400.97
065878	19/10/2023	Electricity - Pinjarra Equestrian Association	\$68.73
065879	19/10/2023	Electricity - DHVIC	\$608.49
065879	19/10/2023	Electricity - Lions Park barbeques	\$112.41
065879	19/10/2023	Electricity - Dwellingup Hall	\$234.34
065879	19/10/2023	Electricity - Arts and Crafts	\$1,032.15
065879	19/10/2023	Electricity - Cemetery	\$120.91
065879	19/10/2023	Electricity - Edenvale Old School Hall	\$287.02
065879	19/10/2023	Electricity - Dwellingup Rose Garden	\$129.33
065879	19/10/2023	Electricity - Gentlemen's Park	\$602.13
065879	19/10/2023	Electricity - Edenvale - Liveringa	\$303.90
065879	19/10/2023	Electricity - Fire tank	\$114.38
065879	19/10/2023	Electricity - Administration Gardens	\$157.32
065879	19/10/2023	Electricity - Dwellingup Oval bore	\$338.09
065879	19/10/2023	Electricity - Animal Pound	\$490.30
065879	19/10/2023	Electricity - Hotham Railway Building workshop	\$125.61
065879	19/10/2023	Electricity - CCTV Town Square	\$126.58
065879	19/10/2023	Electricity - Pinjarra Industrial Estate (bore)	\$120.08
065879	19/10/2023	Electricity - St Johns Church	\$155.28
065879	19/10/2023	Electricity - Fire tank	\$121.53
065879	19/10/2023	Electricity - Cafe	\$2,433.76
065879	19/10/2023	Electricity - Trails Shop	\$230.69
065887	26/10/2023	Electricity - South Yunderup Pavilion	\$202.33
065887	26/10/2023	Electricity - Fire tank	\$120.30
065887	26/10/2023	Electricity - Fire tank	\$120.30
065887	26/10/2023	Electricity - Lions Park - river pump	\$138.04
065887	26/10/2023	Electricity - Marinup Park Playground	\$127.00
065887	26/10/2023	Electricity - Fire tank	\$120.30
065887	26/10/2023	Electricity - McLarty Precinct	\$114.63
065887	26/10/2023	Electricity - Fire tank	\$120.30
065887	26/10/2023	Electricity - Corio Rd Transfer Station	\$1,106.41
Alinta Gas			\$1,979.30
065872	05/10/2023	Gas - FIPWA	\$1,979.30
Water Corporation			\$385.49
065873	05/10/2023	Water - North Dandalup Hall	\$101.66
065886	26/10/2023	Water - 31 Greenacre Reserve	\$283.83
Department of Transport			\$200.00
065881	19/10/2023	Special series plates - 0113MY	\$200.00
Optus			\$2,069.28
065876	12/10/2023	Phone usage - 06/09/23 - 05/10/23	\$2,069.28
Please Pay Cash			\$780.00
065882	19/10/2023	MALC umpire recoup as at 18 October 2023	\$780.00
The West Australian Newspapers Ltd			\$144.00
065874	05/10/2023	Newspaper delivery 15/9/23 - 8/12/23	\$144.00
Please Pay Cash - Events			\$219.20
065883	19/10/2023	Petty Cash - detail in attachment	\$219.20

List of Accounts Paid in October 2023 to be Received			
Payment No	Posting Date	Description	Amount
Peel Renewable Energy			\$5,076.59
065884	19/10/2023	Electricity - Dollyup Reserve irrigation	\$88.20
065884	19/10/2023	Electricity - FIPWA	\$4,902.63
065885	26/10/2023	Electricity - Dollyup Reserve irrigation	\$85.76
Please Pay Cash - Library			\$88.25
065877	12/10/2023	Petty Cash - detail in attachment	\$88.25
			Cheque Total
Commonwealth Bank Direct Debit			\$15,617.58
Corporate Credit Cards - detail in attachment			\$15,617.58
			Credit Card Total
			Payment Total
			\$2,917,371.79

This schedule of accounts paid for the Municipal Fund totalling **\$2,917,371.79** which was submitted to each member of the Council on **23 November 2023** has been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and costings.

Total creditor accounts outstanding as at 31 October 2023 is **\$526,933.75**

The accompanying attachment forms part of this report, which details the expenses paid by Cash, Corporate Credit Cards and Fuel Cards for the month of **October 2023**.

**Dean
Unsworth**

CHIEF EXECUTIVE OFFICER

Digitally signed by Dean
Unsworth
Date: 2023.11.06
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	Date	Name	Description	Am
F000414	05/10/2023	Card Account Numbers / Vendors	AmpolCard usage	\$1,13
	30/09/2023	Ampol Australia Petroleum Pty Ltd	Card Fee x 17	\$8
		7071.....4527		\$19
	13/09/2023	Ampol Greenfields	Fuel	\$5
	29/09/2023	Ampol Greenfields	Fuel	\$13
		7071.....0094		\$27
	9/09/2023	Ampol Rockingham	Fuel	\$11
	19/09/2023	Ampol Greenfields	Fuel	\$9
	21/09/2023	Ampol North Dandalup	Fuel	\$6
		7071.....4650		\$15
	4/09/2023	Eg Fuelco Madurah	Fuel	\$6
	8/09/2023	Ampol North Yunderup	Fuel	\$8
		7071.....5278		\$21
	31/08/2023	Ampol North Yunderup	Fuel	\$10
	20/09/2023	Ampol North Yunderup	Fuel	\$10
		7071.....0492		\$20
	9/09/2023	Ampol Lakelands	Fuel	\$8
	20/09/2023	Ampol Lakelands	Fuel	\$12
F000415	12/10/2023	Card Account Numbers / Vendors	Business Fuel Cards Pty Ltd usage	\$5,75
		6..088		\$21
	1/09/2023	Ampol Secret Harbour	Fuel plus merchant fee	\$10
	25/09/2023	Ampol Secret Harbour	Fuel plus merchant fee	\$10
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..344		\$30
	2/09/2023	7 Eleven Greenfields	Fuel	\$11
	16/09/2023	Coles Express Lakelands	Fuel	\$11
	22/09/2023	United Pinjarra	Fuel plus merchant fee	\$8
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..393		\$31
	7/09/2023	Ampol North Yunderup	Fuel plus merchant fee	\$11
	15/09/2023	7 Eleven Greenfields	Fuel	\$12
	19/09/2023	Ampol Greenfields	Fuel plus merchant fee	\$7
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..435		\$48
	8/09/2023	Coles Express Bullcreek	Fuel	\$13
	15/09/2023	Coles Express Bullcreek	Fuel	\$14
	22/09/2023	Coles Express Bullcreek	Fuel	\$4
	26/09/2023	BP Baldivis North	Fuel	\$15
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..922		\$12
	3/09/2023	Ampol Baldivis	Fuel plus merchant fee	\$6
	26/09/2023	7 Eleven Baldivis	Fuel	\$5
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..963		\$17
	22/09/2023	Ampol Del Park	Fuel	\$4
	28/09/2023	Ampol Del Park	Fuel	\$12
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..029		\$21
	22/09/2023	Ampol Del Park	Fuel	\$13
	24/09/2023	Ampol Del Park	Fuel	\$8
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..169		\$10
	12/09/2023	Liberty Pinjarra	Fuel	\$4
	27/09/2023	Liberty Pinjarra	Fuel	\$6
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..201		\$88
	1/09/2023	Ampol Byford	Fuel plus merchant fee	\$14
	6/09/2023	Ampol Byford	Fuel plus merchant fee	\$12
	8/09/2023	Ampol Byford	Fuel plus merchant fee	\$10
	13/09/2023	Ampol Byford	Fuel plus merchant fee	\$11

	28/09/2023	Ampol Byford	Fuel plus merchant fee	\$8
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..540		\$32
	1/09/2023	Shell Ravenswood	Fuel	\$7
	12/09/2023	Coles Express Bullcreek	Fuel	\$13
	22/09/2023	Ampol Murdoch	Fuel plus merchant fee	\$11
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..680		\$28
	31/08/2023	Shell Ravenswood	Fuel	\$9
	17/09/2023	BP Baldivis North	Fuel	\$9
	23/09/2023	EG Fuelco Mandurah	Fuel	\$8
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..979		\$66
	17/09/2023	Puma Bunbury	Fuel	\$13
	19/09/2023	BP Baldivis South	Fuel	\$14
	21/09/2023	Caltex Myalup	Fuel	\$12
	27/09/2023	Puma Binningup	Fuel	\$13
	29/09/2023	Ampol Baldivis	Fuel plus merchant fee	\$12
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..043		\$49
	4/09/2023	Puma Binningup	Fuel	\$14
	7/09/2023	Puma Binningup	Fuel	\$14
	19/09/2023	Liberty Pinjarra	Fuel	\$10
	29/09/2023	Liberty Pinjarra	Fuel	\$10
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..175		\$45
	6/09/2023	Ampol Byford	Fuel plus merchant fee	\$12
	10/09/2023	Ampol Byford	Fuel plus merchant fee	\$10
	16/09/2023	United Byford	Fuel plus merchant fee	\$10
	22/09/2023	Ampol Del Park	Fuel	\$11
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..132		\$6
	11/09/2023	Ampol North Yunderup	Fuel plus merchant fee	\$3
	23/09/2023	Ampol North Yunderup	Fuel plus merchant fee	\$2
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..181		\$16
	11/09/2023	Ampol North Yunderup	Fuel plus merchant fee	\$8
	23/09/2023	Ampol North Yunderup	Fuel plus merchant fee	\$7
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..215		\$32
	2/09/2023	7 Eleven Mandurah	Fuel	\$9
	10/09/2023	EG Fuelco Mandurah	Fuel	\$11
	25/09/2023	Coles Express Halls head	Fuel	\$11
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
		6..809		\$11
	26/09/2023	Pinjarra Fuel & Service	Fuel	\$10
	28/09/2023	Business Fuel Cards Pty Ltd	Card fee	\$
	28/09/2023	Business Fuel Cards Pty Ltd	Card Fees x 35 cards	\$7
	28/09/2023	Business Fuel Cards Pty Ltd	Less fuel discounts	-\$4
883	19/10/2023	Petty Cash - Events		\$21
		Waypoints Café	07/09/2023 Volunteer catering for bunting installation	\$5
		The Blue Wren	12/09/2023 Volunteer catering for bunting/signage installation	\$8
		Waypoints Café	14/11/2023 Volunteer catering for event day	\$5
		Waypoints Café	10/10/2023 Volunteer catering for debrief	\$1
877	12/10/2023	Petty Cash - Library		\$8
		Officeworks	Magnetic tape	\$1
		Transperth	Train ticket - SLWA Grants Showcase	\$1

		Caroola car boot sale	Lego	\$1
		Bunnings	Wood for flying fish - Children's Book Week	\$
		Mitre 10	Wood for flying fish - Children's Book Week	\$2
Account Debit	5/10/2023	Card Account Numbers / Vendors	Corporate Credit Card Usage	\$15,61
		5550....8924		\$1,27
	6/09/2023	Perth Airport	Parking for Canberra trip - Top Tourism Conference	\$10
	7/09/2023	Waypoints Café	Mandurah Mail familiarisation	\$
	10/09/2023	Booking.com	Accommodation for Canberra - Top Tourism Conference	\$26
	13/09/2023	Aerial CG	Taxi service for Canberra trip	\$3
	13/09/2023	Can Cabs	Taxi service for Canberra trip	\$2
	14/09/2023	Airport Retail Enterprises Canberra	Meal expenses for Canberra trip	\$3
	14/09/2023	GM Cabs	Taxi service for Canberra trip	\$1
	14/09/2023	Live Payments	Taxi service for Canberra trip	\$1
	14/09/2023	ACT Cabs	Taxi service for Canberra trip	\$3
	14/09/2023	Aerial CG	Taxi service for Canberra trip	\$2
	14/09/2023	Novotel Canberra	Meal expenses for Canberra trip	\$3
	15/09/2023	Wine Tree Cidery	Catering DTVC staff meeting	\$4
	15/09/2023	Waypoints Café	Catering staff setting up Dwellingup 100	\$3
	15/09/2023	Garden Eats	Catering staff debrief after Dwellingup 100	\$16
	16/09/2023	Molly's BBQ Smokehouse	Catering staff debrief after Dwellingup 100	\$2
	21/09/2023	Soundtrack Your Brand	Monthly subscription	\$4
	28/09/2023	Rezdy	Monthly subscription	\$30
	30/09/2023	Mailchimp	Monthly subscription	\$8
		5550....9065		\$18
	21/09/2023	Kim Bakery	Catering for process mapping launch	\$18
		5550....5286		\$48
	5/09/2023	Nespresso	Catering supplies for Councillor lounge	\$8
	5/09/2023	Pinjarra Bakery	Catering for Councillor briefing	\$14
	14/09/2023	Ravenswood Hotel	Catering for Councillor briefing	\$20
	28/09/2023	Coles Pinjarra	Catering supplies for Councillor lounge	\$2
	28/09/2023	BWS Liquor	Catering supplies for Councillor lounge	\$3
		5550...7496		\$13
	12/09/2023	Bunnings Greenfields	Assorted hardware supplies	\$12
	14/09/2023	Coles Pinjarra	Catering for meeting	\$
		5550....6199		\$15
	8/09/2023	Facebook Ads	Advertising for Dwellingup 100	\$6
	9/09/2023	Facebook Ads	Advertising for Dwellingup 100	\$1
	30/09/2023	Facebook Ads	Advertising for Edenvale	\$8
		5550....0282		\$65
	6/09/2023	Planning Institute Australia	Staff registration to attend WA State Conference	\$65
		5550....2105		\$11
	13/09/2023	Humanitix	Staff training - Running a Successful Youth Advisory Group	\$11
		5550....4071		\$44
	7/09/2023	Createsend	Email newsletter	\$7
	22/09/2023	Sanity Web Store	DVD stock for Library	\$26
	2/10/2023	Meta Platform Technologies	Games for Virtual Reality sessions at Library	\$2
	2/10/2023	Meta Platform Technologies	Games for Virtual Reality sessions at Library	\$
	2/10/2023	Meta Platform Technologies	Games for Virtual Reality sessions at Library	\$4
	2/10/2023	Meta Platform Technologies	Games for Virtual Reality sessions at Library	\$1
		5550....4591		\$3
	9/09/2023	Officeworks	USB for drainage consultant	\$8
	12/09/2023	Australia Post	Postage	\$1
	12/09/2023	Officeworks	Refund incorrect USB	-\$6

	2/10/2023	Murray House Resource Centre	Licence plate changeover	\$1
		5550....7504		\$1,42
	7/09/2023	Sendgrid	Email service for Envibe	\$14
	11/09/2023	Lucky Charm	Sympathy card	\$
	11/09/2023	Coles Pinjarra	Sympathy flowers	\$3
	12/09/2023	Pinjarra Auto Group	Replacement wiper blade kits	\$4
	20/09/2023	Vistaprint	Vinyl swim school banners	\$78
	27/09/2023	Fast Courier	Shipping for chlorine regulator parts	\$5
	28/09/2023	Sandy Cove Tavern	End of season netball prize	\$10
	30/09/2023	Facebook Ads	Advertising	\$4
	2/10/2023	Myzone	Monthly licence fee	\$21
		5550....6359		\$1,05
	6/09/2023	Clear to Work	Volunteer Police Clearance check	\$2
	8/09/2023	Clear to Work	Volunteer Police Clearance checks	\$11
	15/09/2023	Coles Pinjarra	Batteries 30 pack	\$4
	20/09/2023	Quest Midland	Accommodation for WA Rangers Association conference	\$83
	21/09/2023	Clear to Work	Volunteer Police Clearance check	\$2
	21/09/2023	Clear to Work	Volunteer Police Clearance check	\$2
		5550....9933		\$1,04
	8/09/2023	Webjet	Fee for flight change	\$5
	19/09/2023	Remarkable	Monthly subscription	\$
	28/09/2023	Seven Network	Edenvale Expressions Of Interest advertising	\$79
	3/10/2023	Puffing Billy Railway	Tourism research	\$18
		5550....7384		\$2,29
	5/09/2023	Superloop	Internet monthly	\$9
	5/09/2023	Code Two	Monthly subscription	\$24
	6/09/2023	Internode	NBN for MALC and DTVC	\$24
	11/09/2023	SP ltechworld	Portable power station	\$39
	13/09/2023	Starlink Australia	Internet for DTVC	\$13
	18/09/2023	Thinkcore Systems	2 x DECT wireless headphones for Teams	\$53
	18/09/2023	SP licase	iPhone case and protector	\$15
	23/09/2023	Zettanet	VOIP line	\$
	1/10/2023	Google G Suite	Google G Suite for Councillors	\$44
	1/10/2023	Clicksend	Incoming SMS line for Rangers	\$4
		5550....2652		\$16
	20/09/2023	Thermal Installation	Door channels	\$7
	27/09/2023	RTM Mandurah	Cables and fuses	\$9
		5550....6715		\$
	19/09/2023	Remarkable	Monthly subscription	\$
		5550....3585		\$16
	7/09/2023	City of Vincent	Car parking - meeting with Talis Consultants	\$
	28/09/2023	Discount Safety Sign	Signage - Beware of Snakes for Corio Road	\$15
		5550....6233		\$16
	8/09/2023	DWER	Contaminated sites information	\$4
	20/09/2023	Subway Pinjarra	Catering for PMMG meeting	\$11
		5550....6000		\$5
	5/09/2023	KMart Pinjarra	Chromecast for South Yunderup BFB	\$5
		5550....4535		\$3,54
	8/09/2023	Perth Ambassador	Accommodation delegate meeting	\$39
	9/09/2023	Qantas Airways	Flights to Canberra and Return CEO Conference	\$1,30
	9/09/2023	Quay Hospitality	The Reveley - meal expense Growhub meeting	\$7
	9/09/2023	Perth Ambassador	Bond refund for accommodation	-\$23
	11/09/2023	Lucky Charm Pinjarra	Stationery for CEO	\$4
	11/09/2023	Perth Airport	Parking for Canberra trip - Top Tourism Conference	\$14
	12/09/2023	ACT Cabs	Taxi service for Canberra trip	\$3
	13/09/2023	ACT Cabs	Taxi service for Canberra trip	\$2
	13/09/2023	ACT Cabs	Taxi service for Canberra trip	\$1
	13/09/2023	Museum of Aust Dem	Meal expenses for Canberra trip	\$1
	14/09/2023	APH Catering	Catering for Canberra meeting	\$
	14/09/2023	ACT Cabs	Taxi service for Canberra trip	\$1
	14/09/2023	ACT Cabs	Taxi service for Canberra trip	\$2

14/09/2023	Crowne Plaza Hotel Canberra	Accommodation for Canberra - Top Tourism Conference	\$29
15/09/2023	Dwellingup Hotel	Catering UCI event	\$3
17/09/2023	Crown Perth Atrium	Councillors dinner WALGA Convention	\$12
17/09/2023	WA Newspapers	Monthly subscription	\$2
18/09/2023	Live Payments	Taxi service for WALGA Convention	\$2
18/09/2023	Crown Lobby Lounge	Councillors dinner WALGA Convention	\$6
18/09/2023	The Meat & Wine Co	Councillors dinner WALGA Convention	\$99
21/09/2023	Dome Pinjarra	CEO meeting	\$6
29/09/2023	Waypoints Café	Ministerial meeting	\$3
	5550....1338		\$4
5/09/2023	Remarkable	Annual subscription	\$4
	5550....3250		\$1,31
6/09/2023	City of Perth Parking	Parking - meeting with DFK Gooding	\$1
6/09/2023	Groundswell	Meal expense - meeting PDC	\$1
7/09/2023	Ampol Greenfields	Ice for Partner event	\$1
7/09/2023	Groundswell	Catering - meeting Palmer Group	\$7
8/09/2023	City of Perth Parking	Parking - meeting with Growhub	\$
16/09/2023	Mailchimp	FIPWA marketing subscription	\$3
23/09/2023	Company Director	FIPWA subscription	\$66
26/09/2023	Groundswell	Catering - FIPWA Innovation Centre event	\$40
27/09/2023	TPG Internet Pty Ltd	FIPWA internet subscription	\$8
28/09/2023	Murdoch University	Parking - meeting at Murdoch	\$
28/09/2023	Groundswell	Meal expense - meeting Vegetables WA	\$
	5550....0162		\$28
5/09/2023	Createsend	Monthly subscription	\$9
6/09/2023	QR IO Generator	QR code monthly subscription	\$5
7/09/2023	Waypoints Café	Catering - Mandurah Mail familiarisation	\$5
21/09/2023	Facebook Ads	Advertising	\$7
	5550....5500		\$54
7/09/2023	Survey Monkey	2023/2024 subscription	\$38
14/09/2023	Jaycar Pty Ltd	FIPWA evacuation alarm	\$15

SHIRE OF MURRAY
MONTHLY FINANCIAL REPORT
For the period ended 31 October 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF MURRAY
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2023

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		20,198,404	19,974,209	19,945,690	(28,519)	(0.14%)	
Rates excluding general rates		201,078	196,428	196,430	2	0.00%	
Grants, subsidies and contributions	9	1,837,980	808,483	586,666	(221,817)	(27.44%)	▼
Fees and charges		6,840,991	3,885,716	5,341,982	1,476,266	38.19%	▲
Interest revenue		807,749	269,248	338,046	68,798	25.55%	
Other revenue		646,941	215,590	384,905	169,315	78.54%	▲
Profit on asset disposals	5	119,211	39,736	11,734	(28,002)	(70.47%)	▲
		30,652,354	25,369,410	26,805,453	1,436,043	5.66%	
Expenditure from operating activities							
Employee costs		(14,828,664)	(4,677,419)	(4,127,042)	550,377	11.77%	▼
Materials and contracts		(13,641,759)	(4,559,204)	(3,211,843)	1,347,361	29.55%	▼
Utility charges		(1,073,104)	(357,716)	(256,652)	101,064	28.25%	▼
Depreciation		(7,183,580)	0	0	0	0.00%	
Finance costs		(163,722)	(60,007)	(59,890)	117	0.19%	
Insurance		(564,366)	(564,366)	(284,718)	279,648	49.55%	▼
Other expenditure		(899,718)	(341,954)	(549,739)	(207,785)	(60.76%)	▲
Loss on asset disposals	5	(90,314)	(90,314)	(11,945)	78,369	86.77%	▼
		(38,445,227)	(10,650,980)	(8,501,829)	2,149,151	20.18%	
Non-cash amounts excluded from operating activities	Note 2(b)	7,154,683	50,578	24,420	(26,158)	(51.72%)	
Amount attributable to operating activities		(638,190)	14,769,008	18,328,044	3,559,036	24.10%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	10	14,105,294	0	1,513,715	1,513,715	0.00%	
Proceeds from disposal of assets	5	672,420	87,350	90,608	3,258	3.73%	
Proceeds from financial assets at amortised cost - self supporting loans		23,999	11,984	11,984	0	0.00%	
		14,801,713	99,334	1,616,307	1,516,973	1527.14%	
Outflows from investing activities							
Payments for property, plant and equipment	4	(14,108,967)	(4,351,459)	(2,803,448)	1,548,011	35.57%	▼
Payments for construction of infrastructure	4	(14,012,217)	(1,734,610)	(904,687)	829,923	47.84%	▼
Payments for intangible assets	4	(286,732)	(114,526)	(5,250)	109,276	95.42%	▼
		(28,407,916)	(6,200,595)	(3,713,386)	2,487,209	40.11%	
Amount attributable to investing activities		(13,606,203)	(6,101,261)	(2,097,079)	4,004,182	65.63%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	3	7,828,857	0	0	0	0.00%	
		7,828,857	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	7	(451,526)	(141,698)	(141,698)	0	0.00%	
Payments for principal portion of lease liabilities	8	(163,803)	(52,225)	(52,225)	0	0.00%	
Transfer to reserves	3	(5,110,243)	0	0	0	0.00%	
		(5,725,572)	(193,923)	(193,923)	0	0.00%	
Amount attributable to financing activities		2,103,285	(193,923)	(193,923)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		13,161,540	13,161,540	13,259,042	97,502	0.74%	▲
Amount attributable to operating activities		(638,190)	14,769,008	18,328,044	3,559,036	24.10%	▲
Amount attributable to investing activities		(13,606,203)	(6,101,261)	(2,097,079)	4,004,182	65.63%	▼
Amount attributable to financing activities		2,103,285	(193,923)	(193,923)	0	0.00%	
Surplus or deficit after imposition of general rates		1,020,432	21,635,364	29,296,084	7,660,720	35.41%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MURRAY
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2023

	Supplementary Information	30 June 2023 \$	31 October 2023 \$
CURRENT ASSETS			
Cash and cash equivalents	2	36,321,176	42,425,504
Trade and other receivables		3,634,497	13,409,569
Other financial assets		23,999	12,015
Inventories		18,563	32,178
Other assets		821,105	218,820
TOTAL CURRENT ASSETS		40,819,340	56,098,086
NON-CURRENT ASSETS			
Trade and other receivables		811,681	787,472
Other financial assets		150,233	150,233
Property, plant and equipment		93,188,212	95,900,840
Infrastructure		266,966,893	267,871,581
Right-of-use assets		717,421	717,421
Intangible assets		442,074	447,324
TOTAL NON-CURRENT ASSETS		362,276,514	365,874,871
TOTAL ASSETS		403,095,854	421,972,957
CURRENT LIABILITIES			
Trade and other payables		5,322,230	3,489,209
Other liabilities		3,904,790	4,991,499
Lease liabilities	8	163,802	111,577
Borrowings	7	451,526	309,828
Employee related provisions		2,665,722	2,665,722
TOTAL CURRENT LIABILITIES		12,508,070	11,567,835
NON-CURRENT LIABILITIES			
Other liabilities		3,017,579	3,017,579
Lease liabilities	8	455,521	455,521
Borrowings	7	3,999,469	3,999,469
Employee related provisions		399,810	399,810
TOTAL NON-CURRENT LIABILITIES		7,872,379	7,872,379
TOTAL LIABILITIES		20,380,449	19,440,214
NET ASSETS		382,715,405	402,532,743
EQUITY			
Retained surplus		155,667,623	175,484,961
Reserve accounts	3	16,240,559	16,240,559
Revaluation surplus		210,807,223	210,807,223
TOTAL EQUITY		382,715,405	402,532,743

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2023**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- * estimated fair value of certain financial assets
- * impairment of financial assets
- * estimation of fair values of land and buildings and infrastructure
- * estimation uncertainties made in relation to lease accounting
- * estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies:

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 October 2023

**SHIRE OF MURRAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2023**

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Adopted Budget	Last Year	Year to Date
		Opening 30 June 2023	Closing 30 June 2023	31 October 2023
		\$	\$	\$
Current assets				
Cash and cash equivalents	2	36,052,181	36,321,176	42,425,50
Trade and other receivables		4,260,602	3,634,497	13,409,58
Other financial assets		23,999	23,999	12,01
Inventories		28,927	18,563	32,17
Other assets		214,668	821,105	218,82
		40,580,377	40,819,340	56,098,08
Less: current liabilities				
Trade and other payables		(5,166,043)	(5,322,230)	(3,489,20)
Other liabilities		(3,868,749)	(3,904,790)	(4,991,49)
Lease liabilities	8	(163,803)	(163,802)	(111,57)
Borrowings	7	(451,526)	(451,526)	(309,82)
Employee related provisions		(2,716,490)	(2,665,722)	(2,685,72)
		(12,366,611)	(12,508,070)	(11,567,83)
Net current assets		28,213,766	28,311,270	44,530,25
Less: Total adjustments to net current assets	Note 2(c)	(15,052,228)	(15,052,228)	(15,234,16)
Closing funding surplus / (deficit)		13,161,538	13,259,042	29,296,08

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities		Adopted Budget	YTD Budget	YTD Actual
		(a)	(a)	(b)
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	5	(119,211)	(39,736)	(11,73)
Add: Loss on asset disposals	5	90,314	90,314	11,94
Add: Depreciation		7,183,580	0	
- Pensioner deferred rates		0	0	24,20
Total non-cash amounts excluded from operating activities		7,154,683	50,578	24,42

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets		Adopted Budget	Last Year	Year to Date
		Opening 30 June 2023	Closing 30 June 2023	31 October 2023
		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	3	(16,240,559)	(16,240,559)	(16,240,55)
- Current financial assets at amortised cost - self supporting loans		(23,999)	(23,999)	(12,01)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	7	451,526	451,526	309,82
- Current portion of lease liabilities	8	163,802	163,802	111,57
- Current portion of employee benefit provisions held in reserve	3	597,002	597,002	597,00
Total adjustments to net current assets		(15,052,228)	(15,052,228)	(15,234,16)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF MURRAY
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$75,000

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(221,817)	(27.44%)	▼
Timing of Enterprise support program, BBRF Trails Project and Bushfire Brigade Grants. Various grants not yet received offset slightly against unbudgeted grants received.		Timing	
Fees and charges	1,476,266	38.19%	▲
Timing of waste collection fees, statutory fees and user fees against YTD budget.		Timing	
Other revenue	169,315	78.54%	▲
Timing of Sabah SEDRI program revenue. Unbudgeted income received including retention of revegetation bond and paid parental leave reimbursement.		Timing	
Expenditure from operating activities			
Employee costs	550,377	11.77%	▼
Timing of costs against YTD budget		Timing	
Materials and contracts	1,347,361	29.55%	▼
Timing of various services and projects including waste management (\$371,429), valuations services (\$95,015), BBRF trails program (\$94,116), council elections (\$28,664), road maintenance (\$99,989), riverbank restoration (\$35,547), FIPWA activation (\$44,333), business case development (\$30,832)		Timing	
Utility charges	101,064	28.25%	▼
Timing of costs against YTD budget		Timing	
Insurance	279,648	49.55%	▼
Insurance costs held in other expenditure		Timing	
Other expenditure	(207,785)	(60.76%)	▲
Timing of Grants, subsidies and donations paid		Timing	
Loss on asset disposals	78,369	86.77%	▼
Timing of the sale of assets		Timing	
Payments for property, plant and equipment	1,548,011	35.57%	▼
See note 4		Timing	
Payments for construction of infrastructure	829,923	47.84%	▼
See note 4		Timing	

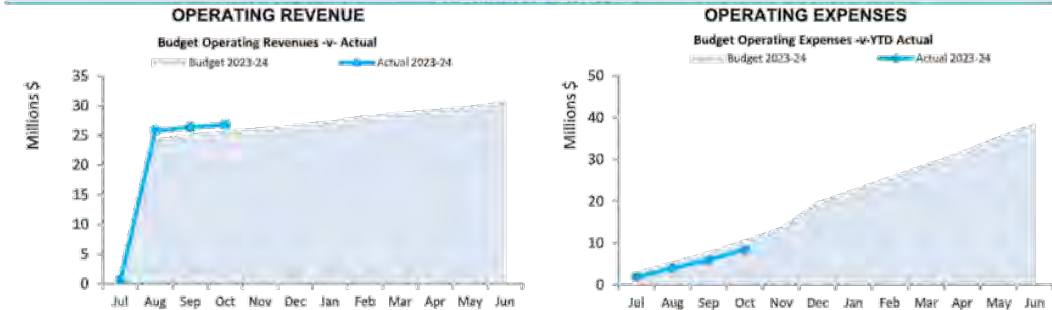
SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
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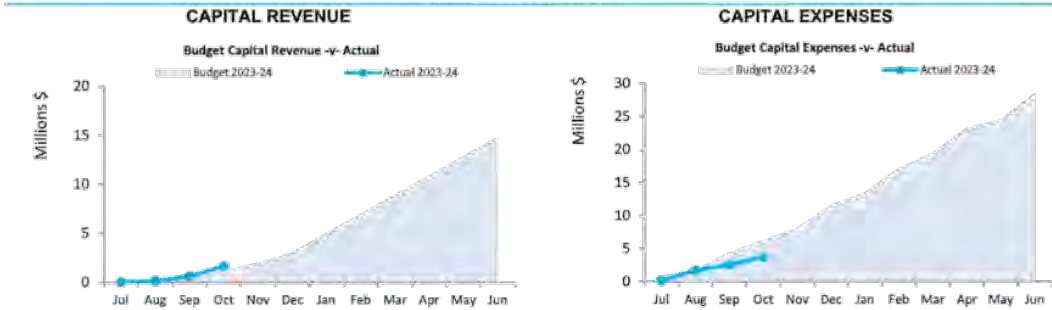
**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

1 KEY INFORMATION

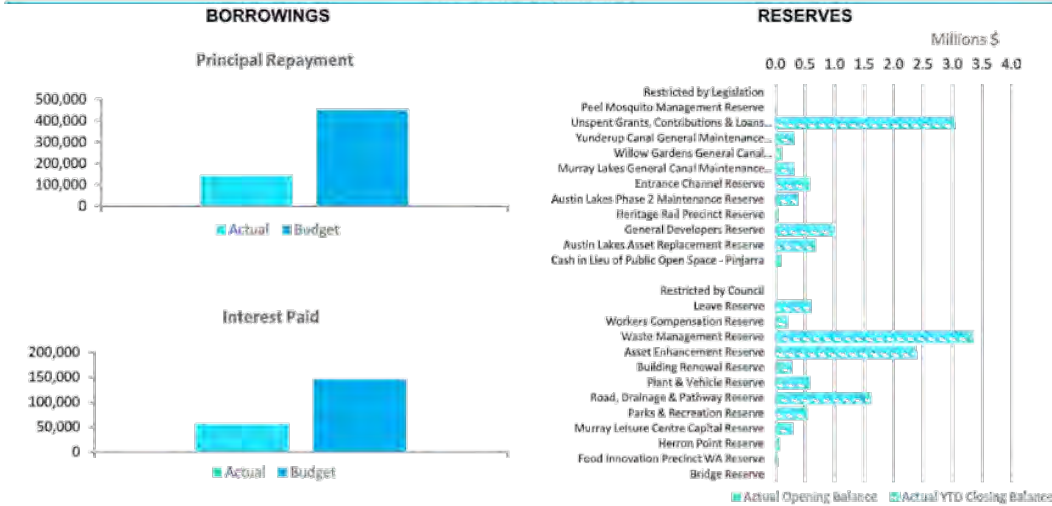
OPERATING ACTIVITIES



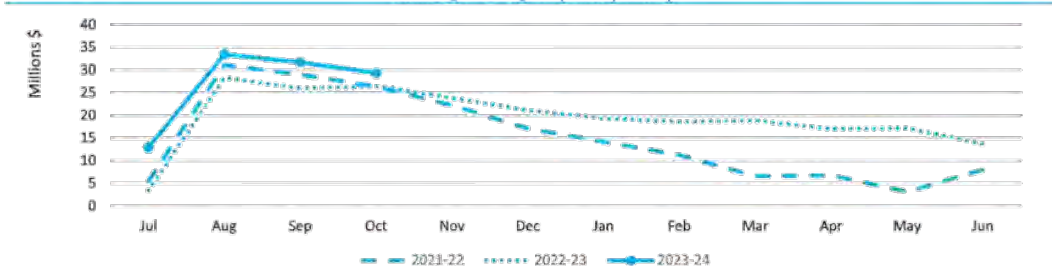
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

2 CASH AND FINANCIAL ASSETS

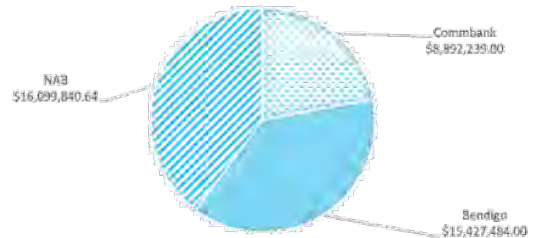
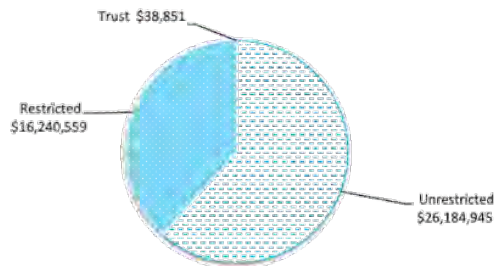
Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on Hand	Cash and cash equivalents	5,940	0	5,940	0	N/A	0.00%	On Call
Operating Account	Cash and cash equivalents	5,292,239	0	5,292,239	0	Commbank	3.50%	On Call
Operating Account	Cash and cash equivalents	1,014,052	0	1,014,052	0	Bendigo	0.00%	On Call
Reserve Account	Cash and cash equivalents	0	140,718	140,718	0	Bendigo	1.45%	On Call
Municipal Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	0	NAB	4.90%	20/12/2023
Municipal Term Deposit	Cash and cash equivalents	2,000,000	0	2,000,000	0	Bendigo	4.59%	24/01/2024
Municipal Term Deposit	Cash and cash equivalents	2,000,000	0	2,000,000	0	Bendigo	4.90%	29/11/2023
Municipal Term Deposit	Cash and cash equivalents	1,000,000	0	1,000,000	0	Bendigo	4.85%	1/11/2023
Municipal Term Deposit	Cash and cash equivalents	3,000,000	0	3,000,000	0	Commbank	4.37%	6/12/2023
Municipal Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	0	NAB	4.85%	3/01/2024
Municipal Term Deposit	Cash and cash equivalents	1,157,285	0	1,157,285	0	Bendigo	4.55%	1/11/2023
Municipal Term Deposit	Cash and cash equivalents	600,000	0	600,000	0	Commbank	4.59%	3/01/2024
Municipal Term Deposit	Cash and cash equivalents	115,429	0	115,429	0	Bendigo	4.10%	22/11/2023
Reserve Term Deposit	Cash and cash equivalents	0	8,000,000	8,000,000	0	Bendigo	5.35%	31/01/2024
Reserve Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000	0	NAB	5.45%	31/01/2024
Reserve Term Deposit	Cash and cash equivalents	0	82,262	82,262	0	NAB	4.90%	6/12/2023
Reserve Term Deposit	Cash and cash equivalents	0	1,000,000	1,000,000	0	NAB	4.85%	3/01/2024
Reserve Term Deposit	Cash and cash equivalents	0	3,017,579	3,017,579	0	NAB	4.95%	8/11/2023
Reserve Term Deposit	Cash and cash equivalents	0	2,000,000	2,000,000	0	NAB	4.90%	6/12/2023
Trust Operating Account		0	0	0	38,851	Bendigo	0.00%	On Call
Total		26,184,945	16,240,559	42,425,504	38,851			
Comprising								
Cash and cash equivalents		26,184,945	16,240,559	42,425,504	38,851			
		26,184,945	16,240,559	42,425,504	38,851			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

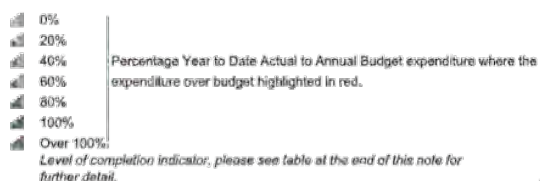
3 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Actual	Actual	Actual	YTD
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation								
Peel Mosquito Management Reserve	5,743	6,000	0	11,743	5,743	0	0	5,743
Unspent Grants, Contributions & Loans Reserve	3,017,579	0	0	3,017,579	3,017,579	0	0	3,017,579
Yunderup Canal General Maintenance Reserve	302,764	53,102	(40,083)	315,783	302,764	0	0	302,764
Willow Gardens General Canal Maintenance Reserve	90,478	6,680	(24,677)	72,481	90,478	0	0	90,478
Murray Lakes General Canal Maintenance Reserve	301,698	33,033	(260,270)	74,461	301,698	0	0	301,698
Entrance Channel Reserve	564,838	120,636	0	685,474	564,838	0	0	564,838
Austin Lakes Phase 2 Maintenance Reserve	367,907	43,295	(31,000)	380,202	367,907	0	0	367,907
Heritage Rail Precinct Reserve	39,794	0	0	39,794	39,794	0	0	39,794
General Developers Reserve	957,879	0	(176,979)	780,900	957,879	0	0	957,879
Austin Lakes Asset Replacement Reserve	670,676	21,500	0	692,176	670,676	0	0	670,676
Cash in Lieu of Public Open Space - Pinjarra	82,262	0	0	82,262	82,262	0	0	82,262
Restricted by Council								
Leave Reserve	597,002	0	0	597,002	597,002	0	0	597,002
Workers Compensation Reserve	198,003	100,000	0	298,003	198,003	0	0	198,003
Waste Management Reserve	3,340,595	2,951,892	(5,301,892)	990,595	3,340,595	0	0	3,340,595
Asset Enhancement Reserve	2,375,723	800,000	(1,494,131)	1,681,592	2,375,723	0	0	2,375,723
Building Renewal Reserve	267,812	178,891	(60,000)	386,703	267,812	0	0	267,812
Plant & Vehicle Reserve	568,214	91,744	(50,000)	609,958	568,214	0	0	568,214
Road, Drainage & Pathway Reserve	1,605,796	202,023	(303,561)	1,504,258	1,605,796	0	0	1,605,796
Parks & Recreation Reserve	525,244	0	(24,607)	500,637	525,244	0	0	525,244
Murray Leisure Centre Capital Reserve	276,693	85,165	0	361,858	276,693	0	0	276,693
Herron Point Reserve	53,859	90,000	(61,657)	82,202	53,859	0	0	53,859
Food Innovation Precinct WA Reserve	30,000	30,000	0	60,000	30,000	0	0	30,000
Bridge Reserve	0	296,282	0	296,282	0	0	0	0
	16,240,559	5,110,243	(7,828,857)	13,521,945	16,240,559	0	0	16,240,559

SHIRE OF MURRAY
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 OCTOBER 2023

4 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total
 Level of completion indicators



Account Description	Adopted		YTD Actual	Variance (Under)/Over	Comments
	Budget	YTD Budget			
	\$	\$	\$	\$	
Furniture & Equipment					
Corporate Business System - OpenOffice	0	0	47,000	-47,000	Prepayment for work to start in February
Pinjarra Heritage Rail Station Fitout	20,000	0	17,915	-17,915	
Dwellingup Trails & Visitor Centre Fitout	20,000	0	0	0	
Christmas Light Decoration	20,000	0	0	0	
Lovegrove Sports Pavilion Fitout	50,000	0	474	-474	
FIPWA Fitout	12,213	12,213	9,490	2,727	
IT Communications Upgrade	50,000	0	0	0	
Murray Aquatic & Leisure Centre Pool Equipment	30,110	0	14,990	-14,990	
Murray Aquatic & Leisure Centre Capital Equipment	22,690	0	10,400	-15,863	
Land & Buildings					
North Yunderup CWA Centre	20,000	0	0	0	
Shire Administration Building	40,000	0	1,732	-1,732	
Pinjarra Rail Yard Buildings	70,489	0	0	0	
Pinjarra Civic Centre	45,981	0	181	-181	
St John's Church Toilets	335,000	0	0	0	
Court House	42,291	0	0	0	
Dwellingup Oval Pavilion	10,000	0	0	0	
MALC Refurbishment of Basketball Courts	8,000	0	3,950	-3,950	
MALC PAW Redevelopment	54,000	54,000	40,445	13,555	
MALC Aquatic Turnstiles	3,200	3,200	2,200	1,000	
Dwellingup Trails & Visitor Centre	132,897	0	45,455	-45,455	
Ravenswood Community Centre	573,283	573,283	770,399	296,887	Works underway, timing of progress payments
Lovegrove Sports Pavilion	2,835,412	1,417,708	953,828	463,882	Works underway, timing of progress payments
The Exchange	7,582,582	1,895,646	832,075	963,071	Works underway, timing of progress payments
Food Innovation Precinct WA	86,734	86,734	88,491	-1,757	
McLarty Sports Pavilion	0	0	603	-603	
Coolup Hall	0	0	81	-81	
Murray Aquatic & Leisure Centre	0	0	3,272	-3,272	
Dwellingup Trails & Visitor Centre	0	0	3,217	-3,217	
Murray Library	0	0	338	-338	
Murray Playgroup	0	0	1,583	-1,583	
Dwellingup Trails & Visitor Centre Fitout	0	0	4,747	-4,747	
Operation Centre	0	0	6,980	-5,980	
Food Innovation Precinct WA	0	0	26,991	-26,991	Defect liability
Plant & Equipment					
4000MY Light Vehicle - Shire President	50,000	0	47,075	-47,075	
4010MY Light Vehicle - Parks & Waterways	27,625	0	0	0	
4013MY Utility - Mgr Operations	43,320	0	0	0	
4015MY Utility - Ranger	43,320	0	0	0	
4017MY Light Vehicle - Mgr Rangers & Emergency	43,320	0	0	0	
4020MY Utility - Building Maintenance	51,300	0	0	0	
4021MY Utility - Technical Officer	39,900	0	0	0	
4030MY Utility - Workshop Supervisor	38,675	38,675	35,709	2,943	
4037MY 7t Patching Truck	195,000	195,000	198,185	-3,185	
4040MY Townsite Maintenance (with Hiab)	249,600	0	0	0	
4043MY 6 Wheel Rigid Tipper	347,900	0	0	0	
4047MY Utility - Environmental Control Officer	39,900	0	0	0	
4051MY Grader	472,500	0	0	0	
4054MY Backhoe	233,550	0	0	0	
4063MY Zero Turn Mower	35,000	0	0	0	
4065MY Zero Turn Mower	35,000	0	0	0	
MY15047 Heavy Duty Plant Trailer	16,500	0	0	0	
CCTV Cameras	75,000	75,000	24,188	50,834	
Miscellaneous Plant	6,875	0	0	0	
Footpaths					
Annual Pathway Renewal	96,943	32,316	3,348	28,968	
Wharf Cove Path	45,000	0	0	0	
Path Upgrades	590,163	196,720	81,104	165,616	Works scheduled ahead of budget
Boardwalks	0	0	6,400	-6,400	

SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS - DETAILED (Continued)

Account Description	Adopted		YTD Actual	Variance (Under)/Over	Comments
	Budget	YTD Budget			
Drainage					
Drainage Program	137,110	0	4,913	-4,913	
Bridges					
Nicholson Rd Bridge #3358	140,029	0	0	0	
Del Park Road Traffic Bridge - 4501	866,900	0	0	0	
Lakes Road Traffic Bridge - 4514	1,000,000	0	0	0	
Regional Road Bridge Program	94,133	0	0	0	
Infrastructure - Other					
Lighting Feature Murray River Foreshore	50,900	0	0	0	
Dwellingup Park Furniture	50,900	0	0	0	
Town Square Boundary Fencing	40,900	0	0	0	
Humphrey Park Upgrade	50,900	0	0	0	
St John's Church Fencing	10,900	0	0	0	
Sir Ross McLarty Oval Lighting	200,000	0	0	0	
Bus Shelters	25,000	0	0	0	
Minor Parks Development	17,500	0	0	0	
Annual Parks Renewal	251,120	0	2,576	-2,576	
Corio Road Floating Floor	1,500,000	0	1,000	-1,000	
Waterways Annual Renewal	124,346	0	0	0	
Cemetery Upgrades	10,150	0	0	0	
Murray River Foreshore Project	37,909	0	33,034	-33,034	
North Dandalup Public Open Space	200,000	0	24,904	-24,904	
HVR Assets	10,000	0	0	0	
Ravenswood Canoe Launch Facility	79,900	0	0	0	
James Street Pedestrian Bridge	30,000	0	6,566	-8,566	
Sir Ross McLarty Recreation Complex	14,585	0	0	0	
Visitor Signage & Wayfinding	15,000	0	0	0	
Wharf Cove Boating Facility	671,338	0	2,266	-2,266	
Infrastructure - Road Works					
Municipal Funded					
Reseals - Rural	70,000	0	0	0	
Traffic Management	35,000	0	0	0	
James Street	15,000	0	0	0	
Kerbing Improvements	39,721	13,240	0	13,240	
Regional Road Group					
Paterson Road	375,000	0	4,155	-4,155	
Lakes Road	375,000	0	40,348	-40,348	
Del Park Road	375,000	0	0	0	
Burnside Road	300,000	0	2,210	-2,210	
Hopeland Road	598,262	0	0	0	
State Blackspot					
Readheads Road	803,244	803,244	516,843	284,401	Works underway, timing of progress payments
Murray River Drive	827,033	0	990	-950	
Roads to Recovery					
Reseals - Urban/Industrial	416,557	0	0	0	
Resheeting	313,562	0	1,493	-1,493	
Other Funded Roadworks					
Munday Avenue	2,424,422	0	200	-205	
Readheads Road	550,000	550,000	148,400	401,600	Works underway
Gull Road	139,090	139,090	59,019	80,071	Timing of works ahead of expected October start date.
Coolup Road South	0	0	10,955	-10,955	
Intangible Asset					
Corporate Business System - OpenOffice	172,206	0	0	0	
Shire of Murray Website	114,526	114,526	6,250	109,276	Works were completed in 22/23 and have not carried forward as budgeted
	28,407,916	6,200,595	3,713,386	2,487,209	

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised	11,839,669	4,030,571	2,391,662	(1,638,909)
Furniture and equipment	225,013	12,213	106,628	94,415
Plant and equipment	2,044,285	308,675	305,158	(3,517)
Acquisition of property, plant and equipment	14,108,967	4,351,459	2,803,448	(1,548,011)
Infrastructure - roads	7,656,891	1,505,574	786,577	(718,997)
Other infrastructure - footpaths	732,106	229,036	40,852	(188,184)
Other infrastructure - drainage	137,110	0	4,913	4,913
Other infrastructure - bridges	2,100,162	0	0	0
Other infrastructure - other	3,385,948	0	72,346	72,346
Acquisition of infrastructure	14,012,217	1,734,610	904,687	(3,925,944)
Computer Software	286,732	114,526	5,250	(109,276)
Acquisition of intangible asset	286,732	114,526	5,250	0
Total capital acquisitions	28,407,916	6,200,595	3,713,386	(5,473,955)
Capital Acquisitions Funded By:				
Capital grants and contributions	14,105,294	0	1,513,715	1,513,715
Other (disposals & C/Fwd)	672,420	87,350	90,608	3,258
Reserve accounts				
Murray Lakes General Canal Maintenance Reserve	238,225	0	0	0
General Developers Reserve	94,133	0	0	0
Asset Enhancement Reserve	1,494,131	0	0	0
Building Renewal Reserve	45,981	0	0	0
Road, Drainage & Pathway Reserve	30,940	0	0	0
Contribution - operations	11,726,792	6,113,245	2,109,063	(4,004,182)
Capital funding total	28,407,916	6,200,595	3,713,386	(2,487,209)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

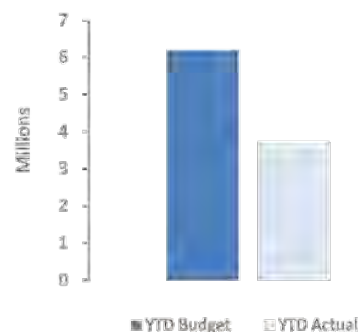
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

OPERATING ACTIVITIES

5 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
Plant and equipment									
	4007MY Light Vehicle - Mgr Engineering	6,725	10,700	3,975	0	0	0	0	0
	4010MY Light Vehicle - Parks & Waterways	5,565	11,050	5,485	0	0	0	0	0
	4013MY Utility - Mgr Operations	21,806	18,240	0	(3,566)	0	0	0	0
	4017MY Light Vehicle - Mgr Rangers & Emergency	19,211	18,240	0	(971)	0	0	0	0
	4020MY Utility - Building Maintenance	12,213	17,100	4,887	0	0	0	0	0
	4021MY Utility - Technical Officer	6,463	13,680	7,217	0	0	0	0	0
	4030MY Utility - Workshop Supervisor	7,194	13,260	6,066	0	0	0	0	0
	4035MY Works Flat Top	5,559	25,000	19,441	0	24,000	21,122	0	(2,778)
	4037MY 7t Patching Truck	26,763	37,350	10,587	0	33,000	43,161	10,161	0
	4040MY Townsite Maintenance (with Hiab)	58,179	70,000	11,821	0	0	0	0	0
	4043MY 6 Wheel Rigid Tipper	164,305	95,000	0	(69,305)	0	0	0	0
	4047MY Utility - Environmental Control Officer	14,684	17,100	2,416	0	0	0	0	0
	4051MY Grader	200,516	191,700	0	(8,816)	0	0	0	0
	4054MY Backhoe	28,102	60,000	31,898	0	0	0	0	0
	4063MY Zero Turn Mower	8,295	7,000	0	(1,295)	0	0	0	0
	4065MY Zero Turn Mower	8,295	7,000	0	(1,295)	0	0	0	0
	4089MY Trailer - Tipper	30,066	25,000	0	(5,066)	32,670	24,503	0	(8,167)
	Vermeer BC1800XL Woodchipper	19,582	35,000	15,418	0	0	0	0	0
	Howard EHD 180 Slasher	0	0	0	0	249	1,322	1,573	0
		643,523	672,420	119,211	(90,314)	90,819	90,608	11,734	(11,945)



**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

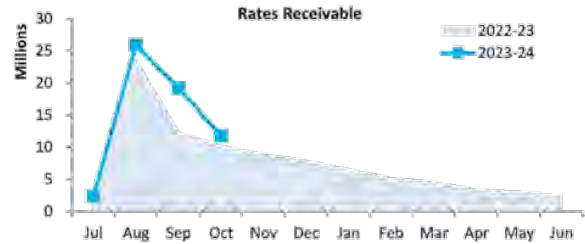
OPERATING ACTIVITIES

6 RECEIVABLES

Rates & other receivables

Opening arrears previous years 2,515,708
 Levied this year 23,929,399
 Less - collections to date (14,723,894)
Net rates collectable 11,721,213
 % Collected 55.7%

31 Oct 2023	
\$	
Opening arrears previous years	2,515,708
Levied this year	23,929,399
Less - collections to date	(14,723,894)
Net rates collectable	11,721,213
% Collected	55.7%



Receivables - general

	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - general	1,541,498	106,579	132,301	37,798	1,818,176
Percentage	84.8%	5.9%	7.3%	2.1%	

Accounts above \$5,000 over 30 days

	\$
Murdoch University	15,073 Utilities
Murdoch University	56,979 Lease and Outgoings
Growhub	26,989 Outgoings and Utilities
Spinifix Brewing Limited	24,181 Outgoings and Utilities
Alcoa of Australia Limited	77,879 Del Park Road Maintenance Contribution
LGIS	12,674 Workers Compensation Reimbursement
WPG Landholdings	14,487 Subdivision Supervision Fees

KEY INFORMATION

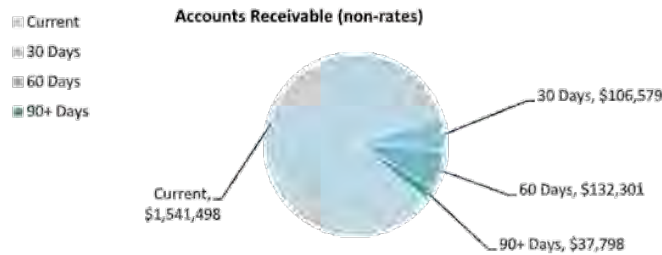
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023

FINANCING ACTIVITY

7 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Lots 85-88 George Street	174a	168,625	0	0	0	(83,041)	145,000	85,554	0	(4,5
Lot 1213 South Western Highway	175a	293,613	0	0	(80,021)	(114,734)	296,689	178,879	(4,500)	(8,2
Murray Foreshore Upgrade	179	143,085	0	0	(0,000)	(19,542)	133,380	123,543	(1,000)	(2,0
Exchange Hotel Restoration	180	201,322	0	0	0	(31,802)	231,122	169,520	0	(4,1
Camp Road Properties	182	536,005	0	0	(7,388)	(29,695)	808,807	506,010	(4,837)	(18,9
Underground Power	178	575,837	0	0	0	(36,234)	876,837	540,603	0	(18,6
Dwellingup Trails Centre	184	784,928	0	0	(89,388)	(58,857)	795,636	726,071	(7,118)	(14,5
The Exchange Redevelopment	187	1,674,210	0	0	(86,307)	(53,322)	1,647,843	1,620,886	(37,409)	(24,2
		4,378,625	0	0	(139,711)	(427,527)	4,416,911	3,951,098	(55,298)	(145,2
Self supporting loans										
Pinjara Bowling & Recreation Club	183	72,370	0	0	(11,584)	(23,009)	40,386	48,371	(118)	(3
		72,370	0	0	(11,584)	(23,969)	40,386	48,371	(118)	(3
Total		4,450,995	0	0	(141,898)	(451,528)	4,376,525	3,999,468	(95,416)	(145,6
Current borrowings		451,528					451,528			
Non-current borrowings		3,999,468					3,999,468			
		4,450,995					4,450,995			

All debenture repayments were financed by general purpose revenues.
Self supporting loans are financed by repayments from third parties.

Unspent borrowings

Particulars	Date Borrowed	Unspent	Borrowed	Expended	Unspent
		Balance 30 June 2023	During Year	During Year	Balance 31 October 2023
		\$	\$	\$	\$
Exchange Hotel	24/10/2022	1,700,000	0	(630,947)	1,069,053
		1,700,000	0	(630,947)	1,069,053

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

FINANCING ACTIVITIES

8 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2023 \$	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Pinjarra Court House	12	105,551	0	0	0	(1,358)	105,551	104,193	0	(2,249)
Solar Panels MALC	15	27,770	0	0	(6,352)	(25,612)	21,418	2,158	(137)	(342)
Cardio Equipment MALC	16	35,255	0	0	(11,686)	(23,438)	23,569	11,817	(180)	(294)
Solar Panels Ops Centre	1	6,345	0	0	(2,518)	(5,063)	3,827	1,282	(61)	(95)
Photocopiers	17	42,862	0	0	(9,421)	(18,900)	33,441	23,962	(255)	(451)
Solar Panels Admin	19	18,594	0	0	(1,403)	(5,623)	17,191	12,971	(66)	(254)
IT Servers	20	80,783	0	0	(4,750)	(19,088)	76,033	61,695	(708)	(2,741)
HPE Nimble Storage Array	21	179,719	0	0	(9,817)	(39,475)	169,902	140,244	(1,777)	(6,899)
ARUBA Switches	22	103,959	0	0	(5,330)	(21,435)	98,629	82,524	(1,041)	(4,051)
APC Smart Ups	23	18,485	0	0	(948)	(3,811)	17,537	14,674	(185)	(720)
Total		619,323	0	0	(52,225)	(163,803)	567,098	455,520	(4,410)	(18,096)
Current lease liabilities		163,802					111,577			
Non-current lease liabilities		455,521					455,521			
		619,323					567,098			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

OPERATING ACTIVITIES

9 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Description	Unspent grant, subsidies and contributions liability				Grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Oct 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies							
Volunteering	0	0	0	0	1,040	0	0
Enterprise Support Program (ESP)	240,372	0	0	240,372	240,372	100,000	0
Expert in Residence Program	2,550	0	0	2,550	2,550	0	0
Short Stay Accommodation Initiatives	0	0	0	0	15,000	0	0
Riverbank Restoration	0	0	0	0	63,800	0	0
Bushfire Brigade Grants - Operating Grant	0	0	0	0	269,450	134,726	67,363
Bushfire Brigade Grants - New Equipment	0	0	0	0	21,880	10,940	1,646
Murray State Emergency Service - Operating Grant	0	0	0	0	39,520	19,760	9,880
Community Emergency Services - Operating Grant	0	0	0	0	71,666	17,917	0
Fire Control Administration	0	0	0	0	1,000	0	0
Bushfire Mitigation Activity Fund	0	0	0	0	100,000	0	57,000
Pinjarra Festival	0	0	0	0	38,764	0	0
Christmas Carnival	0	0	0	0	5,000	0	0
Main Roads WA Direct Grant	0	0	0	0	240,642	240,642	267,541
Library Programs - Grant Funded	0	0	0	0	2,150	2,150	3,067
MALC Grant Funded Programs	0	0	0	0	500	0	0
BBRF Trails Project (DBCA)	0	0	0	0	282,348	282,348	0
Newton Street	0	0	0	0	7,096	0	0
Seniors Week	0	0	0	0	1,000	0	0
Coastal Hazard Risk Planning Strategy	0	0	0	0	15,000	0	0
Federal Assistance Grants	0	0	0	0	322,000	0	26,168
DETRCWS Traineeship	0	0	0	0	0	0	857
Murray Future Food Facility	0	0	0	0	0	0	60,000
Library Priority Allocation Grant Funding 2023/24	0	0	0	0	0	0	5,000
GWC Grant- 2023 UCI Masters Mountain Bike Marathon	0	0	0	0	0	0	50,000
	242,922	0	0	242,922	1,740,778	808,483	549,250
Contributions							
Pinjarra Festival - Alcoa Partnership	0	0	0	0	5,000	0	0
Christmas Carnival - Alcoa Partnership	0	0	0	0	5,000	0	0
Bus Shelter Maintenance	0	0	0	0	2,550	0	0
Sir Ross McLarty Recreation Complex	0	0	0	0	14,118	0	0
Pinjarra Road	0	0	0	0	33,000	0	0
Heavy Haulage	0	0	0	0	30,240	0	37,416
Dwellingup Multi-Purpose Facility Feasibility	0	0	0	0	6,244	0	0
Dwellingup Trails & Visitor Centre	0	0	0	0	1,050	0	0
	0	0	0	0	97,202	0	37,416
TOTALS	242,922	0	0	242,922	1,837,980	808,483	586,666

SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023

INVESTING ACTIVITIES

10 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Description	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Oct 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies							
Regional Path Network	0	0	0	0	133,000	0	
LCRI - St John's Church Toilets	0	0	0	0	335,000	0	
The Exchange Hotel	0	0	0	0	740,785	0	
Regional Path Network	0	75,000	0	75,000	150,000	0	
MRWA - Munday Avenue	0	0	0	0	2,300,000	0	
MRWA - Readheads Road	0	220,000	(220,000)	0	550,000	0	440,000
Regional Road Group - Paterson Road	0	100,000	(40,348)	59,652	250,000	0	40,348
Regional Road Group - Lakes Road	0	100,000	0	100,000	250,000	0	
Regional Road Group - Del Park Road	0	100,000	0	100,000	250,000	0	
Regional Road Group - Burnside Road	0	100,000	0	100,000	200,000	0	
MRWA - Readheads Road	0	152,800	0	152,800	248,000	0	
Roads to Recovery - Resheeting	0	0	0	0	251,606	0	
Roads to Recovery - Reseals - Urban/Industrial	0	0	0	0	300,000	0	
Wharf Cove Boating Facility	0	0	0	0	478,113	0	
LCRI - Reseals - Rural	0	0	0	0	120,422	0	
State Government - Ravenswood Community Centre	423,283	0	(276,396)	146,887	423,283	0	276,396
Lovegrove Sports Pavilion - LCRI	0	0	0	0	588,422	0	
Lovegrove Sports Pavilion - CRSFF	0	0	0	0	562,500	0	
Lovegrove Sports Pavilion - Lotterywest	0	0	0	0	524,000	0	
Ravenswood Canoe Launch Facility	50,000	0	0	50,000	50,000	0	
BBBF - The Exchange Hotel	0	0	0	0	1,401,108	0	
Lotterywest - Dwellingup Gap Project	104,545	0	0	104,545	132,697	0	
Grants Commission Special Grants - Nicholson Road	140,029	0	0	140,029	140,029	0	
Traffic Bridge - 3558							
Grants Commission Special Grants - Del Park Road Traffic Bridge - 4501	866,000	0	0	866,000	866,000	0	
Grants Commission Special Grants - Lakes Road Traffic Bridge - 4514	1,000,000	934,000	0	1,934,000	1,000,000	0	
Grants Commission Special Grants - Paterson Road Traffic Bridge - 4515	0	0	0	0	0	0	428,800
Regional Path Network	77,647	0	(31,104)	46,543	77,647	0	31,104
Regional Road Group - Hopeland Road	0	100,000	0	100,000	311,794	0	
Regional Road Group - Hopeland Road	65,184	0	0	65,184	65,184	0	
MRWA - Readheads Road	329,324	0	(227,243)	102,081	329,324	0	227,243
MRWA - Gull Road	0	0	0	0	139,090	0	
MRWA - Murray River Drive	0	0	0	0	328,734	0	
MRWA - Murray River Drive	222,621	0	0	222,621	222,621	0	
MRWA - Munday Avenue	124,422	0	0	124,422	124,422	0	
Roads to Recovery - Reseals - Urban/Industrial	116,557	0	0	116,557	116,557	0	
Roads to Recovery - Resheeting	61,956	0	0	61,956	61,956	0	
	3,581,568	1,881,800	(795,091)	4,668,277	14,022,294	0	1,443,700
Capital contributions							
Lovegrove Sports Pavilion Contribution	0	0	0	0	3,000	0	
Austin Lakes Asset Replacement Contributions	0	0	0	0	10,000	0	
Del Park Road Contribution	0	0	0	0	70,000	0	70,000
	0	0	0	0	83,000	0	70,000
TOTALS	3,581,568	1,881,800	(795,091)	4,668,277	14,105,294	0	1,513,700

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

11 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 31 Oct 2023
	\$	\$	\$	\$
Unclaimed Monies	38,851	0	0	38,851
Dwellingup Community Village Inc Stage 3	780,717	930,252	(1,710,969)	0
	819,568	930,252	(1,710,969)	38,851

**SHIRE OF MURRAY
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

11 BUDGET AMENDMENTS

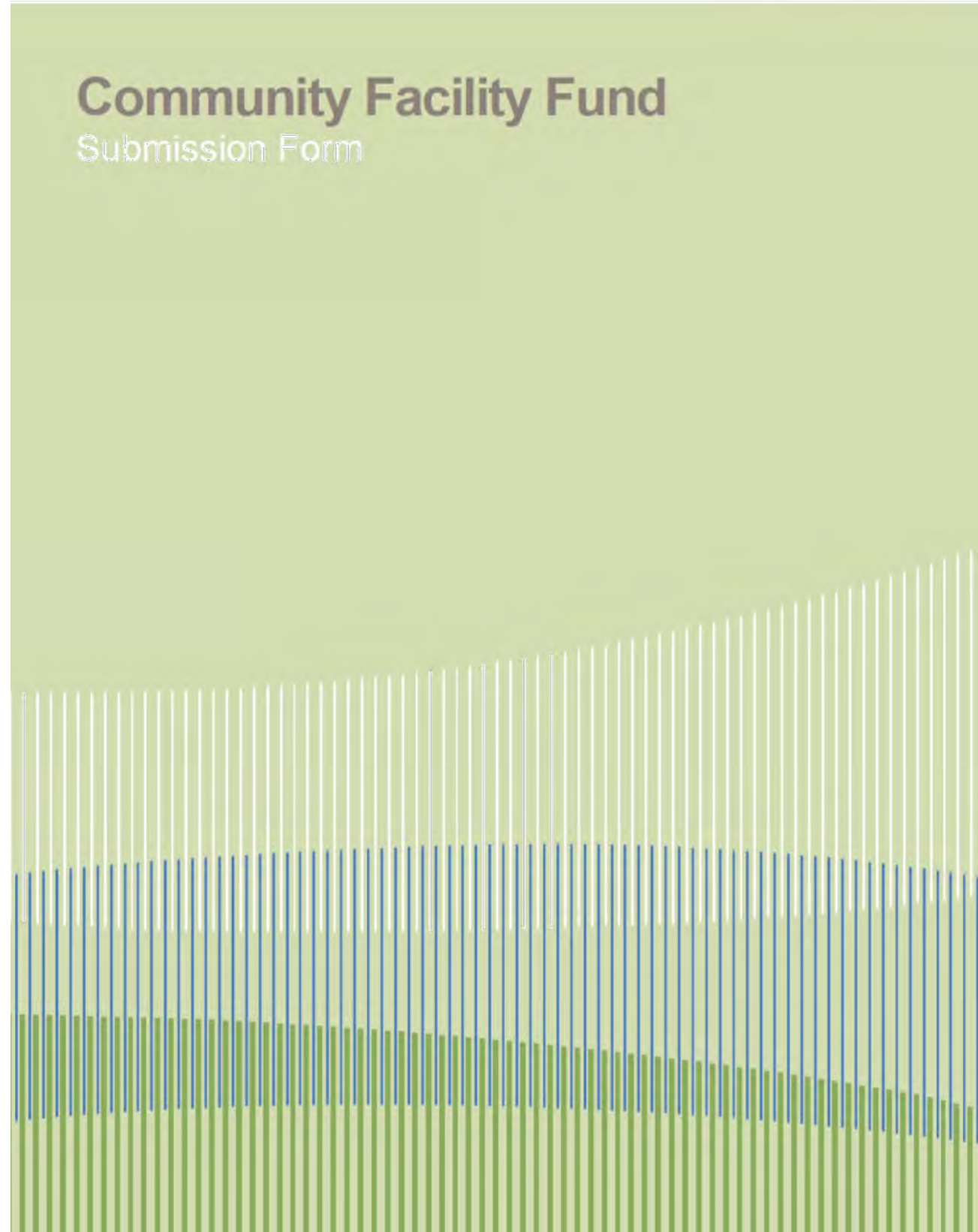
Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						1,020,41
				0	0	



Community Facility Fund

Submission Form



Organisation Details

Organisation name:

The Murray Music & Drama Club

Postal address

1915 Pinjarra Road Pinjarra

Contact person

Trevor Delaporte

Position

Grants Coordinator

Contact number

[REDACTED]

Contact email

[REDACTED]

ABN Number

75191647436

Is your group/organisation registered for GST? (Select 1 option)

Yes

No

Does your group/organisation hold current public liability insurance? (Select 1 option)

Yes

No

If yes, please submit a Certificate of Currency for Public Liability Insurance you're your submission.

Is your group/organisation incorporated? (Select 1 option)

Yes

No

Incorporation number

[REDACTED]



Does your group/organisation have a strategic plan? (Select 1 option)

Yes

No

If yes, please attach your strategic plan with your submission.

How many participants does your group/organisation have?

Juniors	14
Seniors	50
Volunteers	64
Full-time staff	0
Part-time staff	0

Project Details

Project name

Lighting Bar & Power Supply

Project start date

15th January 2024

Project end date

19th January 2024

Location (facility/reserve)

Pinjarra Civic Centre

Total project cost (ex GST)

\$12,932.65

Please submit your group/organisation's meeting minutes supporting the decision for the grant application.



Construction Details

What do you want to construct/install/refurbish? What spaces will be changed and/or created?

New lighting bar to the existing steel roof structure.
 This structure will be an exact copy of the existing lighting bar that has been in place for the past
 40 plus years

Please submit relevant drawings, specifications and/or maps.

How will your project be implemented? (What are the steps for completing the project and who will be responsible for each step?)

The works will be completed by Pinjarra Engineering. Work will be overseen by Trevor Delaporte.
 Structure will be manufactured off site and installed into the civic center by Pinjarra Engineering.
 Electrical work will be completed by MDE Electrical And overseen by Trevor Delaporte

Why did you choose your preferred supplier/contractor? (Considerations are to include value for money, experience, availability, inclusions and exclusions)

We choose Pinjarra Engineering because they are a local business.
 They have been employed by Trevor Delaporte Homes on previous contracts.
 MDE Electrical is a local business that has worked for Trevor Delaporte Homes for the past 15 years as a subcontractor.

Please submit copies of all quotes received.



Project Justification

Why does the project need to be delivered?

What needs will the project meet and how did your organisation identify the need/demand? For example - member or community survey or feedback, benchmarking against other organisations, growing participation.

This project will increase the high quality of show performances produced by the drama club. It will also enable the club to provide greater quality of lighting for other groups when they engage the drama club to supply lighting for them. This includes other drama organisation, schools and dance groups, Shire of Murray and Rotary Art Show. The need for a new lighting bar has been suggested to the club over a number of years by fellow producers and judges who do a critique of all our performances.

What other options were considered?

What other options did your organisation consider when developing the project? Why was this option selected? You may consider short-term vs long-term benefit, available time and resources, site considerations, cost etc.

Over the past 10 plus years we have tried re-designing our current lighting. However it has not been able to correct the short falls for our current and future needs. We have selected this proposal following consultation from a lighting expert, a lecturer from Curtin University. He advised that installing a new bar would help correct the the casting of shadows created by the current location of the lighting bar.

This will allow for a projector to be fitted and not interfere with other lighting. This will help all users of the Pinjarra Civic Center.

What strategic planning documents support a need for such infrastructure?

These may include a needs analysis, your strategic plan, Shire planning or documents developed by your governing body or state sporting association.



Community Benefit

What are the community benefits of the project?

Consider who currently uses the facility, for what purpose and how the project will change or improve it. Examples may be increased access for people with disability, family-friendly, female participation, regional event attraction. Will it be used by the whole community? Does the project provide opportunities that were previously not available to the community?

This project will increase the high quality of show performance produced by the drama club. It will also enable the club to provide greater quality of lighting for other groups when they engage the drama club to supply lighting for them.

This includes other drama organisation, schools and dance groups. Shire of Murray and Rotary Art Show.

The need for a new lighting bar has been suggested to the club over a number of years by fellow producers and judges who do a critique of all our performances.

Are you partnering with any other groups to deliver the project? (Select 1 option)

Yes

No

If yes, describe each organisations' role in the project

Organisation	Role

Provide written evidence of support with your submission.



Project Budget

Expenditure (ex GST)

Detail items

Detail Items and associated cost (ex GST)

Item	Cost
Lighting Bar	\$7,932.65
Electrical to Lighting Bar (Quote to follow)	Estimated cost \$5000.00
We have been unable to receive quotes from other providers	

Please attach quotes with your submission.

Volunteer labour expenditure

Unskilled labour \$25 per hour	
Number of hours	10
Total cost	250

Skilled labour \$40 per hour	
Number of hours	25
Total cost	1000

Total expenditure

\$14182.65

Income (ex GST)

Please note expenditure and income should be equal

Amount of Community Facility Funding requested

Maximum amount to be 70% of total project cost capped at \$20,000

\$9927.85



Your group/s organisation's cash contribution

\$4254.80

Volunteer labour

Unskilled labour \$25 per hour	
Number of hours	10
Total cost	

Skilled labour \$40 per hour	
Number of hours	40
Total cost	

Total income

\$1250.00

Other grants

Please provide name of each funder and if it is confirmed/approved.

Grant supplier	Amount	Status pending/approved

Total income

What is your group/organisation's plan for unexpected costs?

Project cost increases are not eligible for further grant funding from the Shire.

Consolidated revenue

Please submit a copy of your group/organisation's most recent bank statement and/or most recent financial statement.



Application Declaration

This section must be completed by the incorporated body applying for the grant. If you are not incorporated you must have the auspice organisation complete this section.

I hereby declare that I am authorised on behalf of the organisation to sign this declaration and that the information supplied is, to the best of my knowledge, accurate and complete.

I confirm that I have read and understood the Community Facility Fund Guidelines.

I confirm that the Shire of Murray will be notified of any change to the information supplied an any other information or circumstances arising that may affect this application.

Name

Trevor Delaporte

Position

Grants Coordinator

Signature

[Redacted Signature]

Date

30th October

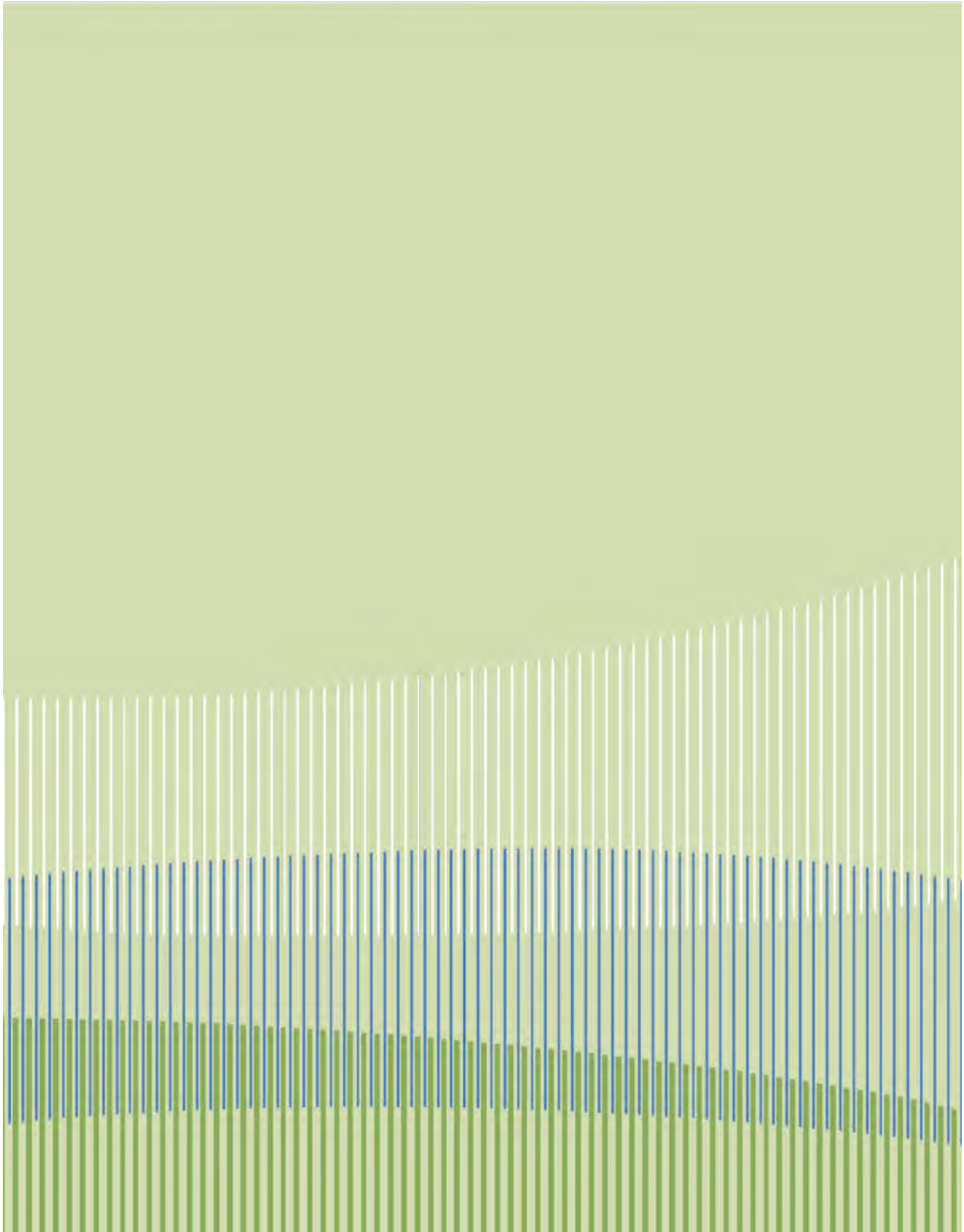
*Don't forget to attach all files before submitting this form



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The Murray Music and Drama Club (Inc)

Providing quality theatre in the community since 1969.
 PO Box 68 Pinjarra WA 6208 www.mmdc.com.au

August Committee Minutes 2022

Meeting held at Jodie Bonner, 12 Waterous Road, Wagerup, WA

Meeting opened at 7.40pm

Present: Tammy Peckover (in the chair), Grace Crawford, Jeane Savage, Jodie Bonner, Lori Anders, Trevor Delaporte

Apologies: Jacinda Gordon, Annie Bala, Rp van der Westhuizen, Fiona Paterson

Absent:

Standing Orders

Trevor moved standing orders for Trick Cole, Shire of Murray, to address meeting to discuss possible grant information and relationship between Shire and the Club. Seconded Jodie.

Tammy welcomed Trick to the meeting.

Grants

Trick gave a brief overview of the two main grants that the Shire has that the Club may be able to apply for.

- 1) Community Assistant Partnership Grant – up to \$3000,
- 2) Community Facility Fund Grant – Up to \$20000. This is for upgrades to a Club facility. Trick said as the main user of the Civic Centre and Lesser Hall we would be able to apply for this grant for works to the building.

Some suggestions raised were

- Outside stairs. Trick said that the Shire have already marked these as non-compliant and have a work order in to fix them.
- Hearing Loop
- Electronic signage

Trick also mentioned some other possible grant options are:

- Comsec – Up to \$1000
- Doral
- Culture and the Arts
- WA Primary Health Alliance

Community Networking Forum

Shire is holding of forum on the 29th September. Trick will send through details to Grace

Lighting Bar

Committee gave Trick a brief run down of the history with the lighting bar. Trick said to email him all of the details and he will investigate how we may be able to move forward with installing a new bar.

Sets on Stage

Trick has organised for us to be able to leave our sets up on stage from tech Sunday to the end of show next year. If we send dates for The Drowsy Chaperone he should be add to that in too. We must make sure that the wings and stage are kept as clear as possible and all small props are put away each night.



PINJARRA ENGINEERING PTY LTD
 stores@pinjarraengineering.com.au
 www.pinjarraengineering.com.au

19 FIELDS STREET
 PINJARRA WA 6208
 Tel. 08 9531 3533
 ABN 22 069 015 925

CUSTOMER QUOTATION NO. 14233

DRAMA CLUB PINJARRA

Site: DRAMA CLUB PINJARRA
Salesperson:
Valid For: 30 Day(s)
Created Date: 13/09/2023
Order No.:

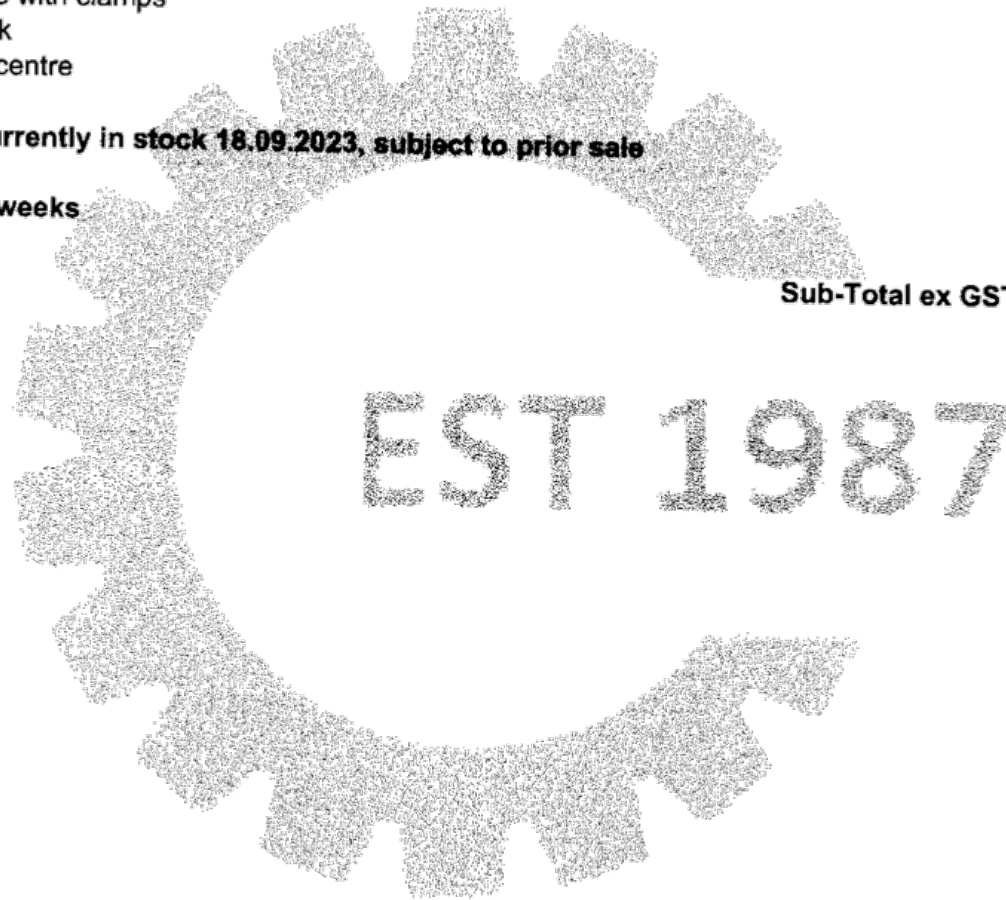
Description

1X
 Fabricate Flat bar clamps & hangers
 Fabricate RHS & pipe with clamps
 Powder coat flat black
 Install onsite at civic centre

Note: all material currently in stock 18.09.2023, subject to prior sale

Lead time: within 3 weeks

Sub-Total ex GST \$7,932.65

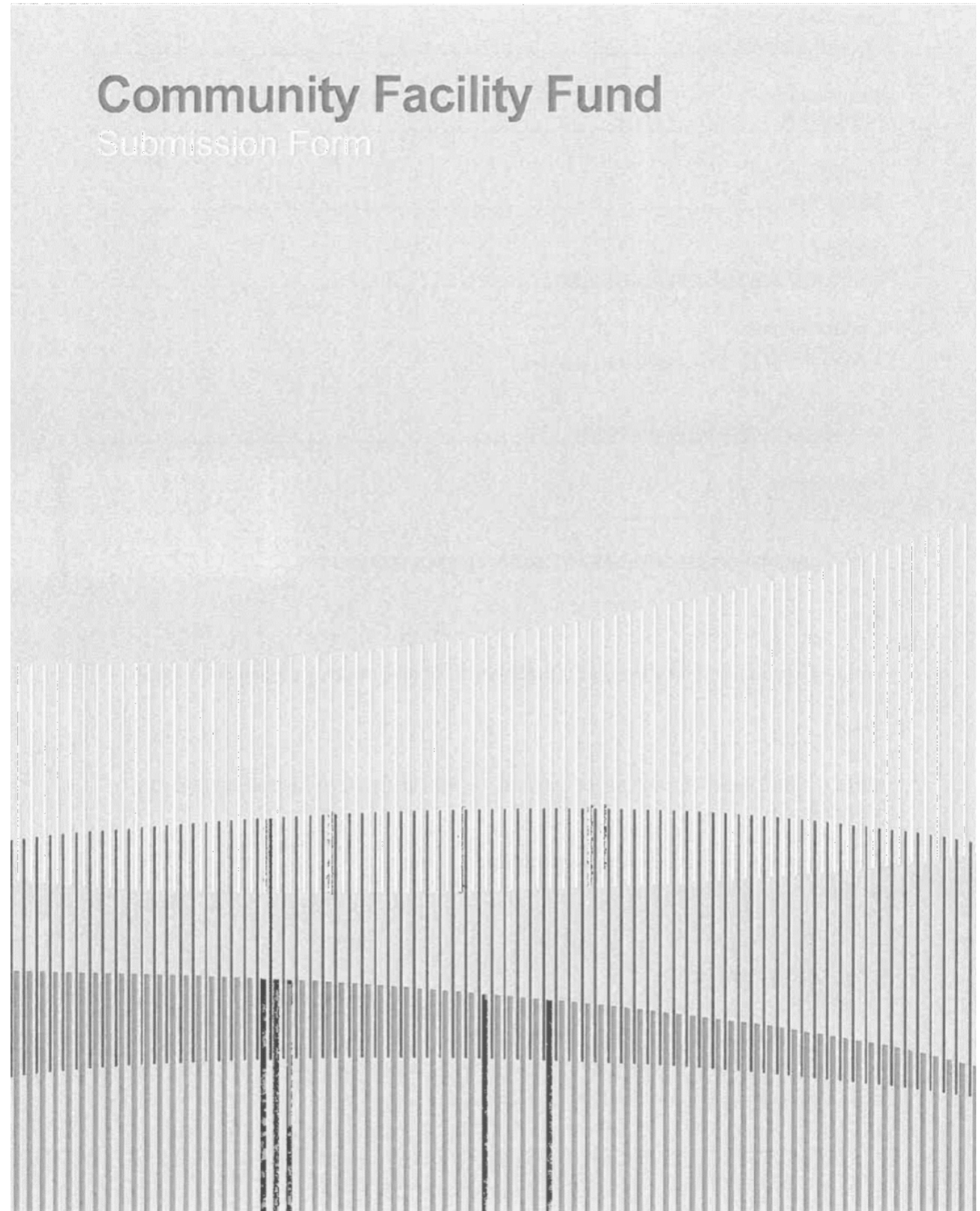


	Sub-Total ex GST	\$7,932.65
	GST	\$793.27
	Total inc GST	\$8,725.92



Community Facility Fund

Submission Form



Does your group/organisation have a strategic plan? (Select 1 option)

- Yes
- No

If yes, please attach your strategic plan with your submission.

How many participants does your group/organisation have?

Juniors	51
Seniors	67
Volunteers	22
Full-time staff	0
Part-time staff	0

Project Details

Project name

Installation and concreting for Roller/Equipment Shed and Permanant Shade Oval 3

Project start date

04/12/23

Project end date

05/02/23

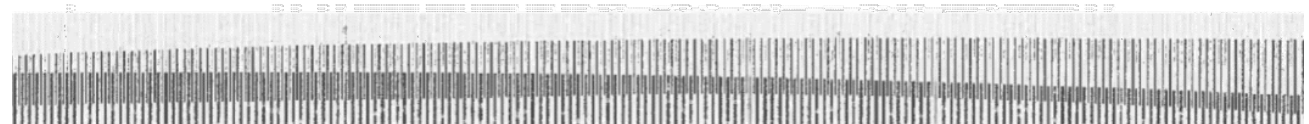
Location (facility/reserve)

Sir Ross McLarty Sporting Precinct

Total project cost (ex GST)

13845

Please submit your group/organisation’s meeting minutes supporting the decision for the grant application.



Project Justification

Why does the project need to be delivered?

What needs will the project meet and how did your organisation identify the need/demand? For example - member or community survey or feedback, benchmarking against other organisations, growing participation.

A new shed install is imperative to our club as our current shed is no longer safe for use. The doors are large and catch dangerously in the breeze and have previously fallen off the hinges. The location is no longer suitable and we are damaging our turf roller by driving it across the entranceway, causing fuel to leak from it all over the road, oval and wicket. There is also a safety risk to the roller operator and road users. The previous grant application for the shed did not include concreting and the installation was expected to be covered by work in kind/volunteer hours. It was to be completed by a previous club member and one-time sponsor of the club, who is no longer associated with the club. For this reason, we have sourced another builder to complete these projects in a timely manner. The shade structure to oval 3 can be completed at the same time as the shed installation, reducing the concreting and installation costs for both builds.

What other options were considered?

What other options did your organisation consider when developing the project? Why was this option selected? You may consider short-term vs long-term benefit, available time and resources, site considerations, cost etc.

Other volunteers were considered for the build, however, due to the size of the projects a licenced builder has been sourced to complete both installs to the appropriate standards. Gazebos have been used for sun protection on Oval 3, however, in windy conditions they are not suitable and become an ongoing expense that needs to be replaced when damaged.

What strategic planning documents support a need for such infrastructure?

These may include a needs analysis, your strategic plan, Shire planning or documents developed by your governing body or state sporting association.

Sir Ross McLarty Sporting Precinct Master Plan. Pinjarra CC Strategic Plan



Project Budget
Expenditure (ex GST)

Detail items

Detail items and associated cost (ex GST)

Item	Cost
Concrete Shed	2700
Installation of shed	3240
Building licence	675
Shade Kit	3482
Concrete Shade	1278
Installation of Shade	1710
	13085

Please attach quotes with your submission.

Volunteer labour expenditure

Unskilled labour \$25 per hour	5 people
Number of hours	4 hours
Total cost	500

Skilled labour \$40 per hour	
Number of hours	
Total cost	

Total expenditure

13585

Income (ex GST)

Please note expenditure and income should be equal

Amount of Community Facility Funding requested

Maximum amount to be 70% of total project cost capped at \$20,000

9510



Payment Details

Bank account details for electronic transfer of grant monies

Account name

[REDACTED]

BSB number

[REDACTED]

Account number

[REDACTED]

Bank name

[REDACTED]

Bank branch

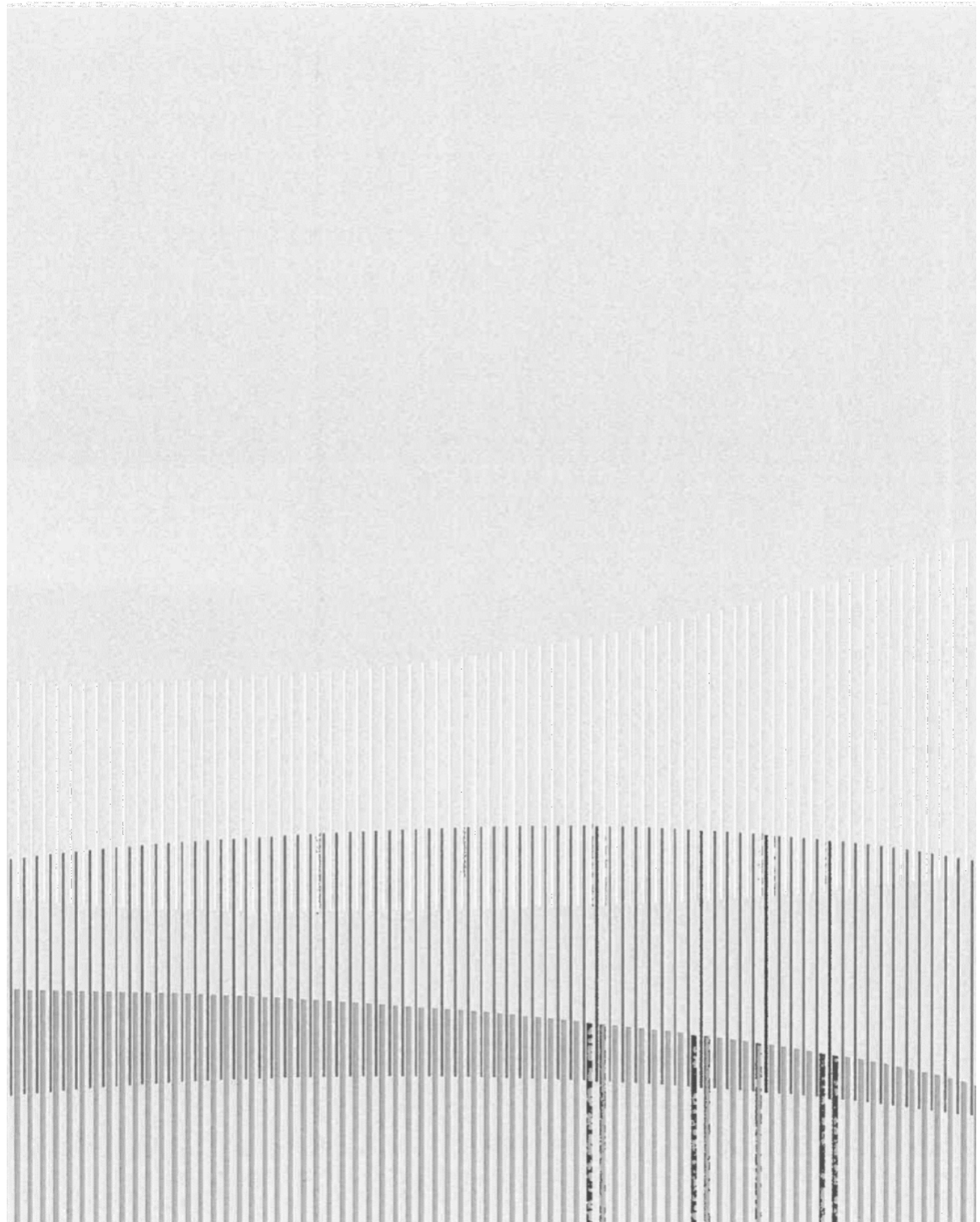
[REDACTED]



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 /ShireofMurray
 @ShireofMurray





Action Sheds Australia PTY LTD

Address: 55 Erceg Road
 Yangebup, WA, PC: 6164
 Phone: 6559 1970
 Email: gurvin@actionsheds.com.au

Date: 25/10/2023
 Quote Number: ASHGK62828
 Quoted By: Gurvin Kaler
 Date Quoted: 25/10/2023

QUOTATION

CUSTOMER DETAILS

Name: **Elaine Reid**
 Address: **Pinjarra Cricket Club, Lovegrove Street**
 Suburb: **Pinjarra** State: **WA** P/C: **6208**
 Phone (H): _____ Mobile: _____ Phone (O): _____
 Email: _____

SITE ADDRESS

Address: **Pinjarra Cricket Club, Lovegrove Street**
 Suburb: **Pinjarra** State: **WA** P/C: **6208**

YOUR ENDURANCE SHED DETAILS

Structure Type: **Skillion Carport**
 Wind Region: **A1-A5** Open Design: **No**
 Terrain Category: **2** Vsite: **41 m/s**
 Importance Level: **2** Ms: **1.00**
 Mt: **1.00**

SPECIFICATIONS:	Main Shed	Awning Front	Awning Back
Span (Width):	3000 mm	#N/A	#N/A
Height:	2400 mm	#N/A	#N/A
Roof Pitch:	5 deg	#N/A	#N/A
Nominal Bay Spacing:	3000 mm	#N/A	#N/A
No. of Bays:	1	#N/A	#N/A
Length:	3000 mm		
Wall Sheeting Type:	0.42 TL-5		
Roof Sheeting Type:	0.42 TL-5		
Downpipe Type:	Steel		
Base Type:	On Slab		
Footing Type:	Rigid		

COLOUR CHOICES

Main Shed	Options
Roof Colour: Pale Eucalypt	Window Colour: N/A
Wall Colour: N/A	PA Door Colour: N/A
Barge / Fascia Colour: Pale Eucalypt	Roller Door Colour: N/A
Gutter Colour: Pale Eucalypt	Sliding Door Colour: N/A
Downpipe Colour: Pale Eucalypt	Dividing Wall Colour: N/A

OPTION ITEMS LIST:

2 x Open Bays
 2 x Open Ends
 (F1) 1 x each x Vent - Spinaway 300 dia
 (E1) 1 x Eng - Certificate (WA) - Enduro

QUOTE NOTES:

- Please confirm with your council or building certifier that the "Design Criteria" is correct.
 - Please confirm with your council if a BAL assessment will be required.
 - Roller door heights are nominal and subject to minor change during manufacturing drawing production.
 - Fielders Extra Charges or Notes
 - Carports : Columns are supplied as GAL SHS, and under roof is steel rafters & purlins (not Colorbond)
 - Haunch plate connections - no knee bracing
 - Notes & Additional Costs

- The price is subject to price increases in accordance with engineering changes and/or steel price rises announced by Bluescope from an effective price rise date . Final price can only be confirmed once 50% payment is made and shed goes into production.

Signed: _____
 Date: _____

THIS QUOTATION INCLUDES:

Council Fees:	No
Engineering Costs:	Yes
Rubbish Removal:	No
Delivery:	Yes
Demolition:	No
Stormwater and Earthworks:	No
Labour:	No
Accommodation:	No

DEPOSIT:	\$967.25 (incl GST)	TOTAL PRICE: (incl extra charges listed) \$3,869.00 (incl GST)
PROGRESS PAYMENT:	\$967.25 (incl GST)	
BALANCE:	\$1,934.50 (incl GST)	
SUPPLY KIT ONLY:	\$3,869.00 (incl GST)	



Phone: 1300778628

Fax: 0865558043

Estimated Supply & Install Quote

Quote Number: ASHGK62828

Date: 25/10/2023

Suburb: **Pinjarra 6208**

Name: **Elaine Reid**

Description	Amount Inc. GST
Shed Kit	
Shed Kit by Action Sheds Australia as per supply quotation	
Length (m) Width (m) Height (m) Roof Pitch	
3.00 3.00 2.40 5.00	\$3,869.00
Concrete	
Concrete Slab	\$1,300.00
Length (m) Width (m) Slab Thickness (mm)	
3.00 3.00 100mm SL72 mesh	
Concrete cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. <i>Paid Directly to contractor in full on completion, includes Footings, mesh & plastic.</i> Concrete cost may be subject to a site inspection by concreter and the final engineering design dependent on load bearing on slab. To be paid in full on completion. <i>(No allowance for earthworks /siteworks prior to concrete works)</i>	
Installation	
Estimate cost of building installation	\$1,700.00
Install cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. <i>Install to be paid directly to contractor as per payment schedule.</i> Install cost may be subject to change upon site inspection Erecting schedule maybe subject to change depending on availability of contractors at time of scheduling.	
Installation Payment Schedule	
Structural Steel Completion	\$1,105.00
Sheeting Completed	\$425.00
Shed Lock up and completed	\$170.00
<i>*Concrete and install cost assuming that both the Carport and the shed will be installed and concrete laid at the same time</i>	
Total cost for supply of kit & Installation Including GST	\$6,869.00

Notes:

- *Due to building demands and fluctuating commodities, your contractor prices may increase ie (Install, Concrete, Earthworks, Electrical & Plumbing)
- *New Regulations allow the owner of the property to become an "Owner Builder" if the job total is over \$20,000. Please ask one of our friendly staff about this cost saving alternative.
- *We can provide a Registered Builder if your project requires one. Contact us for further information.
- *No allowance for site bin(s), site amenities or temporary fencing during installation - if required please let us know.
- *Install cost is based on minimum 500mm setback to boundary/fences, please notify us if distance will be closer.
- * Action Sheds will not install windows and/or supply flashings for windows supplied by customer.
- * MGI Construction / Action sheds will not install windows and/or supply flashings for windows supplied by customer.
- * If earthworks are done by owner & project is going through our registered Building company a compaction certificate may be required. Contact office to confirm.

Terms & Conditions

- *Quotation is valid for 7 Days
- *Concrete truck must be able to easily access shed pad
- *Extra costs will apply if concrete needs to be wheelbarrowed or pumped to shed pad
- *Shed edge area to be clear, level & hard soil. 1m for sheds between 2.4m to 3.m high & 3m for machinery access on sheds above 4m in height
- *No earthworks or sand pad included, shed sand pad to be levelled and correct height within 30mm tolerance before concreter to start slab, extra charges may apply if not within tolerance. (By Owner)
- *All footings to be dug by hand, hard digging (ie needing an auger, jack hammer ect) to be supplied at clients cost
- *Site area to be clear & flat
- *Rubbish to be disposed of by client
- *Site to have power and water
- *When customer is providing their own windows and/or doors extra charges will apply



Phone: 1300778628
 Fax: 0865558043

Construction Quote

Quote Number: ASHGK62828

Date: 26/10/2023

Suburb: **Pinjarra 6208**

Name: **Elaine Reid**

Description	Amount Inc. GST
Shed Kit	
Shed Kit by Action Sheds Australia as per supply quotation	
Length (m) Width (m) Height (m) Roof Pitch	
3.00 3.00 2.40 5.00	\$3,869.00
Concrete	
Concrete Slab	\$1,420.00
Length (m) Width (m) Slab Thickness (mm)	
3.00 3.00 100mm SL72 mesh	
Concrete cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. Includes footings, mesh & plastic. Concrete cost may be subject to a site inspection by concreter and the final engineering design dependent on load bearing on slab. To be paid in full on completion. <i>(No allowance for earthworks /siteworks prior to concrete works)</i>	
Installation	
Estimate cost of building installation	\$1,900.00
Install cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. Install to be paid as per payment schedule. Install cost may be subject to change upon site inspection Erecting schedule maybe subject to change depending on availability of contractors at time of scheduling.	
Installation Payment Schedule	
Structural Steel Completion	\$1,235.00
Sheeting Completed	\$475.00
Shed Lock up and completed	\$190.00
<i>*Concrete and install cost assuming that both the Carport and the shed will be installed and concrete laid at the same time</i>	
<i>*Registered Builder Fee included in Shed Quote</i>	
Total cost for supply of kit & Installation Including GST	\$7,189.00

Notes:

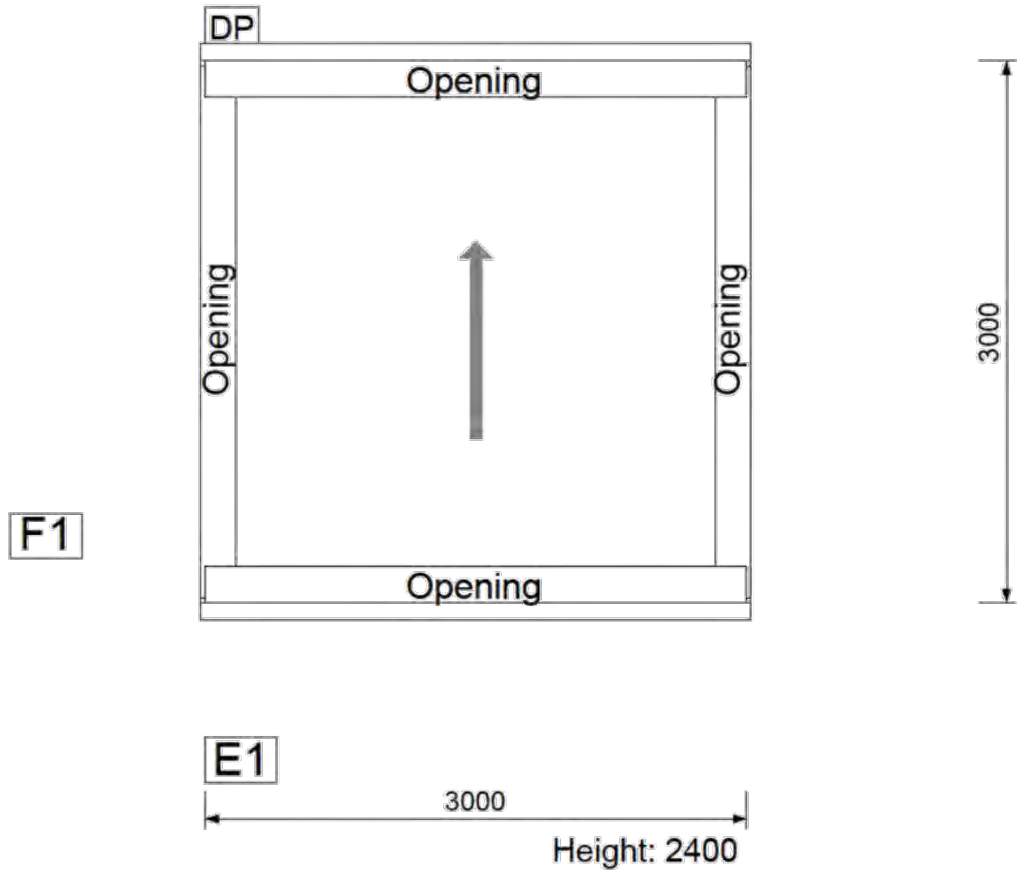
- *Due to building demands and fluctuating commodities, your contractor prices may increase ie (Install, Concrete, Earthworks, Electrical & Plumbing) To be confirmed at the time when your contractor has been scheduled.
- *No allowance for site bin(s) or temporary fencing during installation - if required please let us know.
- *Install cost is based on minimum 500mm setback to boundary/fences, please notify us if distance will be closer.
- * MGI Construction / Action sheds will not install windows and/or supply flashings for windows supplied by customer.
- * If earthworks are done by owner & project is going through our registered Building company a compaction certificate may be required. Contact office to confirm.

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- *Site area to be clear & flat
- *Rubbish to be disposed of by client
- *Site to have power and water
- *When customer is providing their own windows and/or doors extra charges will apply

Signature:

Date:



OPTION ITEMS LIST:

- 2 x Open Bays
- 2 x Open Ends
- (F1) 1 x each x Vent.- Spinaway 300 dia
- (E1) 1 x Eng - Certificate (WA) - Enduro

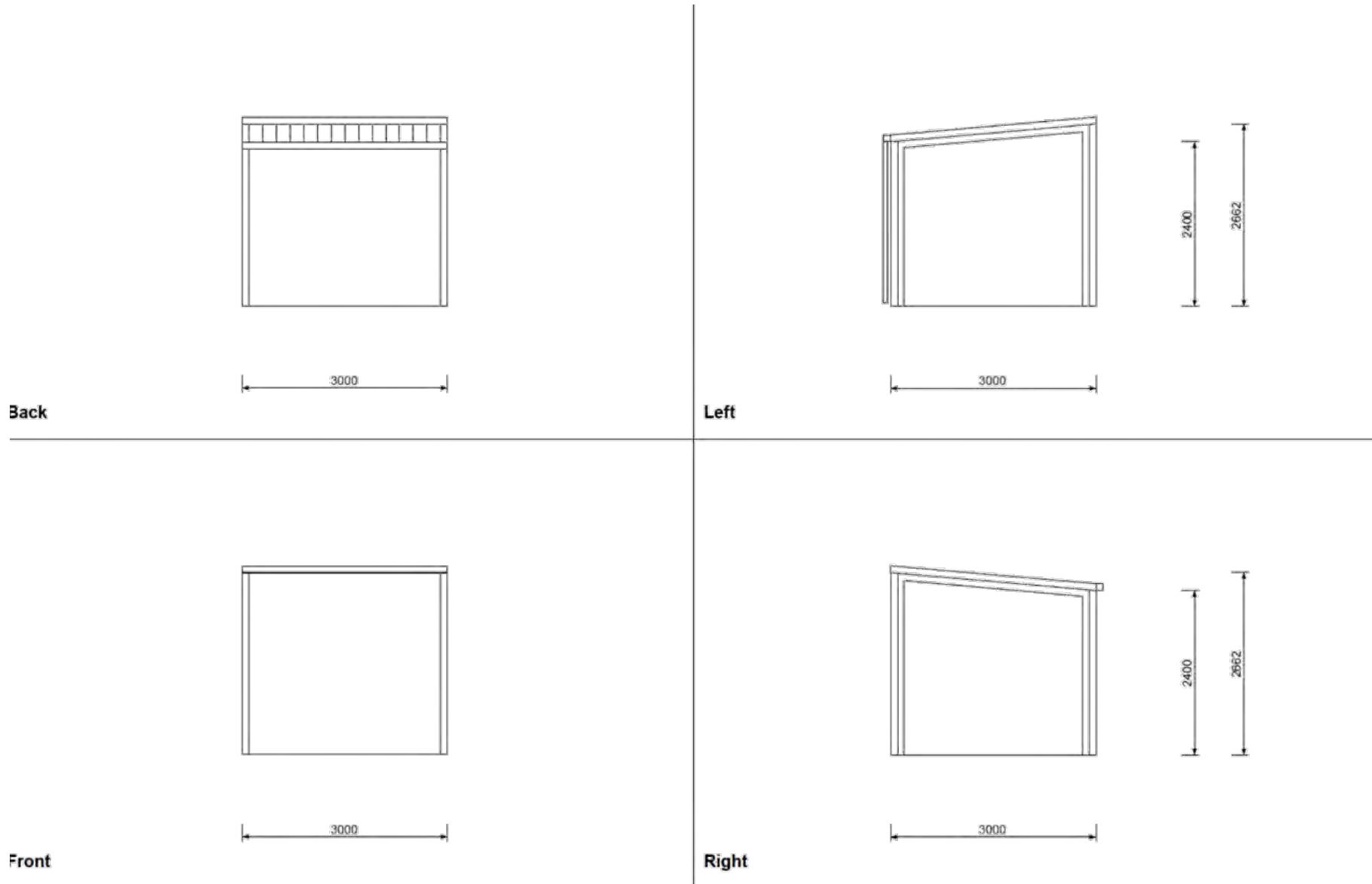
Company: Action Sheds Australia PTY LTD
 Address: 55 Erceg Road
 Phone: 6559 1970
 mail: austin@actionsheds.com.au



CLIENT NAME: Elaine Reid
 SITE ADDRESS: Pinjarra Cricket Club, Lovegrove Street
 Pinjarra, WA, PO: 6008

CLIENT SIGNATURE:

TITLE: Plan View		
QUOTE NO: ASHGK62828	SCALE: NTS	REV: A
DATE: -----	PAGES: -----	



Company: Action Sheds Australia PTY LTD
 Address: 55 Erceg Road
 Phone: 6559 1970
 mail: austin@actionsheds.com.au

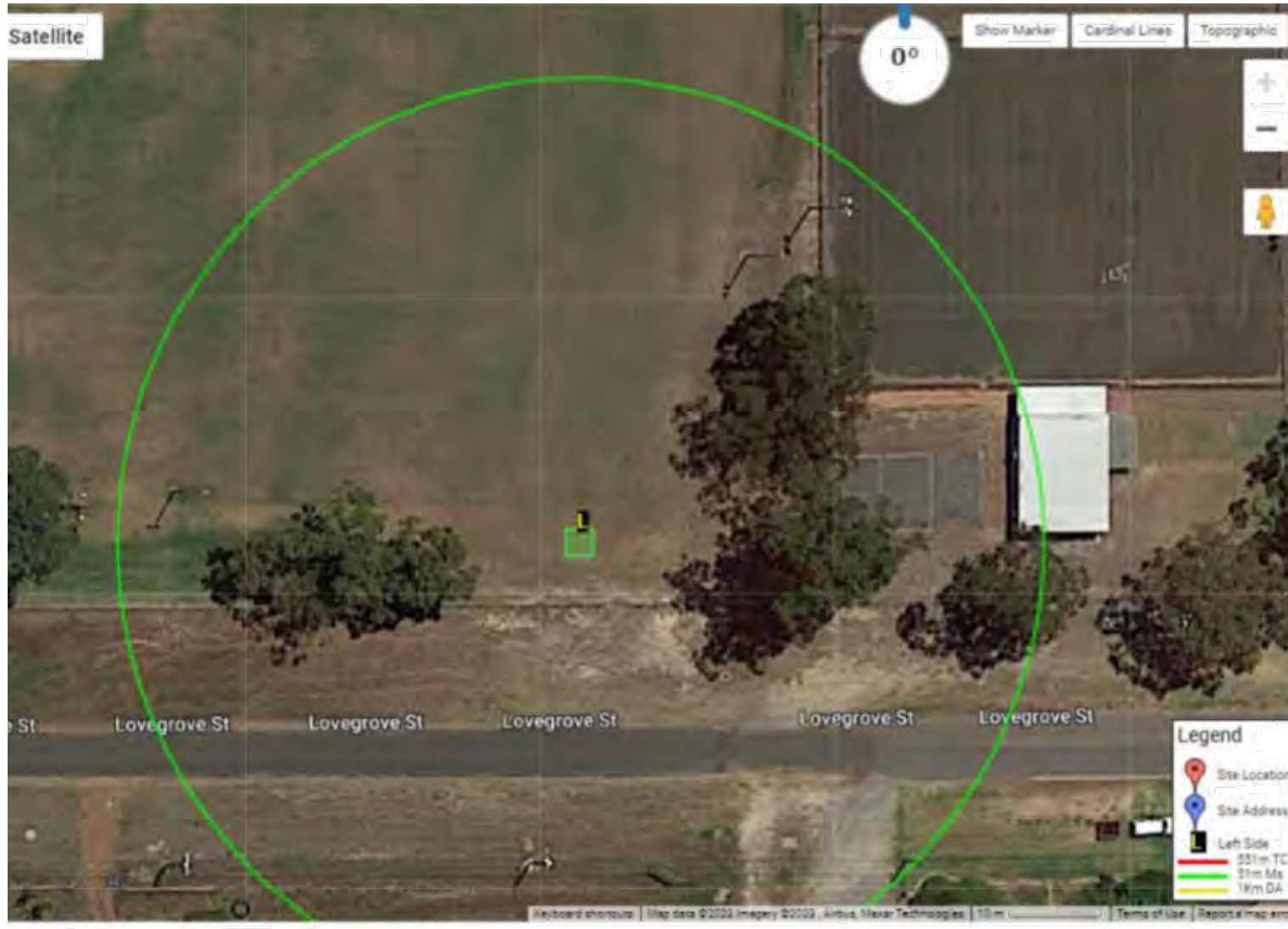


CLIENT NAME: Elaine Reid
 SITE ADDRESS: Pinjarra Cricket Club, Lovegrove Street
 Pinjarra, WA, DC 6208

CLIENT SIGNATURE:

TITLE: Elevations View	
QUOTE NO: ASHGK62828	SCALE: NTS
DATE: -----	PAGES: -----
REV. A	





Request Engineering Client Link Save Close Save

Client Name: elaine reid

Site Address: Lovegrove Street Pinjarra WA 6208
Can't find your address?

WindCode 2021: On

Importance Level: 2 Building Class: 10

Terrain Category: 2.50 Shielding: 1.0 (None)

Auto Calc Undo Auto Calc & Hand Draw

Durability Alert: Yes No

I have confirmed with the client that A to D below are correct

A) Does the satellite image show the extent of current development within the green circle? Yes No

B) Is it likely within the next 5 years that there will be further buildings the size and height of the new shed within the green circle? Yes No

C) Does the satellite image shows the extent of current development within the red circle? Yes No

D) Is it likely within the next 5 years that there will be further buildings the size of domestic houses within the red circle? Yes No

E) What are you using the building for?

Wind Region: A1 Snow Load Region: N/A

Topographic Factor: 1 Elevation: 11

Distance from the Smoothed Coastline: N/A Ground Snow Load: N/A

GENERAL SPECIFICATION

1. **BUILDING UPGRADES.** Due to ongoing development Endurance reserves the right to modify the design from the date of quotation and up to the date of delivery modification.
2. **STANDARDS & CODES.** All buildings are designed in accordance with the following standards:
 - AS/NZS1170.1 - Dead & Live Loads
 - AS/NZS1170.2 - Wind Loads
 - AS/NZS4600 - Cold-formed Steel Structures
 - AS1397 - Steel Sheet & Strip
3. **WIND REGION.** It is the customers responsibility to check with the local Authority of the correct design criteria. The building quoted has been designed to the wind category stated on the attached quotation.
4. **ADDITIONAL LOADINGS.** No allowance has been made for Snow Loading, Ceiling Loads and earthquakes unless specifically stated on the attached quotation.
5. **DIMENSIONS SHEDS.** The dimensions stated are nominal sizes only, but generally they are from the overall girts for the width and length and to the top of fascia for the height. We reserve to right to adjust these dimensions slightly due to door/ window combinations etc. The exact dimensions are those shown on the plans issued when the building goes to production. On the Carports, the dimensions stated are: span over columns and length overall dimension from the outside of the end columns.
6. **ROOF AND WALL CLADDING.** The Building Roof can be clad with a choice of two profiles. Fielders TL5 or Fielders Corri. Minimum thickness 0.42 BMT. Thicker Steel is available on request. The Building Walls can be clad in the choice of 3 wall profiles Fielders TL5 0.42 or 0.35 BMT . Fielders Corri 0.42BMT or Fielders Low Profile 0.35BMT. All these profiles are available in the base Zinalume finish or Colorbond finish. Thicker profiles special coatings are available on request. Check your Quotation for details. The sheeting fixings to be accordance with manufacturer's recommendations.
7. **FLASHINGS.** All flashings are manufactured from 0.55mm BMT material. The profile is selected from one of our standard profiles designed to suit the application. Should additional or non standard profiles are requested than an additional charge will apply.
8. **GUTTERS.** A wide selection of gutter profiles are available (dependant on State). Please check you Quotation for details .
9. **DOWNPIPES.** A choice of either 100 x 75 or 90mm diameter PVC downpipes are supplied (check your Quotation for details). Downpipes discharge at ground level.
10. **GALVANISED STEEL SECTIONS.** All Cold Rolled sections specified have a minimum coating of 350g/m2. SHS & RHS sections have a pre-Galvanized minimum coating of 125g/m2.
11. **FASTENERS & SCREWS.** All screws supplied are a Class 4 and in accordance with the Engineering design. All in accordance with AS/NZ 3566. Cyclone screws are use in Region C & D. Most major connections are bolted. These bolts to be 16 diameter 8.8. All other bolts ie Purlin & Girt fixings to be 12 diameter 4.6 bolts.
12. **PORTAL FRAMES.** Endurance has a large selection of frame designs. Including Knee Brace and NO knee brace (Haunch Design). Apex Plate with or without a collar tie. Plus a varied selection of Base Plate Types ie On-Slab or In-Slab. Check your Quotation and Engineering plans for details.
13. **BRACING.** Our designs use either strap bracing of various sizes and or a combination of threaded rod. These braces are positioned in locations shown on the standard engineering plans. Should these braces have to be repositioned to your special requirements then additional costs shall apply.
14. **FOOTINGS & SLAB** The foundation sizes and slab details provided are for Soil Types except Type E and type P. Refer to the Engineering Plan for details .
15. **ACCESSORIES.**
 - **ROLLER DOORS.** All Roller Doors are steel wrapped to prevent damage with delivery. There are three types of Roller doors – Series A and Series AA (centre lift lock-no chains) and Series B – chain operation. (open from inside). The size shown on the Quotation is the curtain size. All doors are available with electric motors and or windlocks.
 - **PA DOORS.** There is a wide selection of PA Doors. Check your Quotation for type quoted.
 - **WINDOWS.** There is a selection of window sizes available. A header flashing is supplied as standard. Class 1 windows are fully flashed and fully framed. All windows are positioned with the head at approx 2100mm from top of slab.
 - **SLIDING DOORS.** There is a vast variety of sliding door combinations available. Top Hung Standard on all Premier and Z Series Buildings. Bottom Rail System for Aircraft Hangars. Sliding Doors are not wind rated.
 - **SKYLIGHTS.** They are available in either Fiberglass (2400gm/m2) or Polycarbonate (maximum length 8m) to match the profile of the roof. Safety mesh is included if stated in the quote otherwise to be supplied by others.
 - **INSULATION.** Either Fiberglass Wool or Bubble included mesh if included in quote.
 - **VENT RIDGE.** A selection of ridge vents is available. Check Quotation for size. The vent ridge colour is to match the roof finish.
 - **MEZZANINE FLOOR.** Supply is for bearers & joists only. No flooring or balustrade is supplied. The mezzanine floor generally is based on the grid to match the position of the end wall columns. Check column locations are suitable for your layout. Standard floor assumes 1.5kpa Live Load. Heavier loads available on request.

CONDITIONS OF SALE

1. The attached price is valid for a period of 30 days from the date of this quotation.
2. The price is based on data listed on the layout plans & engineering plan number nominated on the quotation.
3. It is the clients respons bility to gain Council approval unless stated on the quotation.
4. The price is based on 'site unseen'. If the price includes delivery to site we assume the site is accessible for a semi trailer and the goods can be unloaded within 3m of the building area. We do not accept any cost or consequential damages to the purchaser for damage to access driveways, landscape and the like.
5. The dimensions stated on the quotation and shown on the plans included Engineering Plans are nominal and are not to be used for construction. ONLY the dimensions shown on the construction plans are to be used for building.
6. Any variation to the quotation must be in writing and agreed by all parties.
7. Should the cancellation occur we reserve the right to charge a cancellation fee based on the amount of work done at the time of cancellation. Minimum fee 10% of contract price.
8. Should a delivery date be stated it is done in good faith and intentions. We will not be held responsible for any consequential damages should we fail to deliver on the stated date.
9. Any claim for shortages or damage to material in transit are to be made within 3 days of delivery. These claims to be in writing with photos of damaged items attached.
10. Payment terms require a 50% deposit at the time of placing the order into manufacture. This deposit is non refundable. The remaining balance must be paid prior to delivery.

Client Signature:



**PINJARRA CRICKET CLUB
COMMITTEE MEETING
Held at Premier Hotel
12 September 2023, 630pm
MINUTES**

1. MEETING OPENING

The meeting was declared open at 628pm

1.1 Attendance and Apologies

Present: Kelly, Tom, Ben, Kim, Karin, Donna, Elaine
Apologies: Brett Hawthorn, Daniel Bain, Cain Reid
Absent:

1.2 Conflict of Interest Disclosure

The following conflicts of interest were declared with respect to meeting agenda items:

- NIL

1.3 Minutes of the previous meeting

The minutes of the meeting held on August 15 2023 - committee resolves to accept the minutes of this meeting as a true and accurate record,

1.4 Matters arising from the Minutes of the previous meeting

The following matters arising were discussed:

Action/Matter Arising	Status/Discussion	Person Responsible
Outstanding milestone game trophies	Ongoing -	Donna
Captain's call out for upcoming season	Will complete this week. – Michael Greenwood, Luke Cook, Jake Foley	Kim
Events	Update – Xmas Party camp out, Sausage sizzle - Bunnings	Elaine
Merchandise	Update - NIL	Cain
FOCUS CUP	Update – ongoing – Want to register under Pinjarra for a VETS team. How do we want to charge them? Suggestion is they pay a social	Ben/Kim

	membership and then buy a coloured kit. If a player is a full paying member then they play VETS for nothing but still buy a VETS kit	
Building Update	Update – Shire are using old plans not plans we contributed to.	Ben

2. MATTERS FOR DECISION

- 2.1 Player contracts – Kim – Kim will get players to sign this week – **Unanimous vote yes to proceed**
- 2.2 Car – international player – Kim – desperately need a car. Put call out on the members page – **Donna posted to FB Wednesday**
- 2.3 Facilities Grant Application closes 30th October - **Committee approval to apply for the Shire of Murray Community Facility Fund Grant. Shed install and concrete quotes and Oval 3 fixed shade quotes - Elaine**

3. MATTERS FOR DISCUSION

- 3.1 Please look at the budget I have drafted up and feedback anything you think should be changed/added. Consider it a starting point and a work in progress. Please read the notes in conjunction to the spread sheet. – **Donna to feed back to Dan comments – email sent Wednesday**
- 3.2 Please see the Profit/loss for the year to date (last week when I did it)
- 3.3 Do we hold an Action Grant for volunteering before the November cut off? We missed out on the one earlier this year but Alcoa is still open for us to do something to get the \$3000. Maybe an Equine centre busy bee. Tom/Kim - **Club busy bee – Thursday the 28^h Sept starting at 2pm at the interim clubhouse. Donna to put a post on the FB page**
- 3.4 Karin – greatest shave – **Date to be decided on a Saturday A grade home day. Donna to talk to Love your sister for donations. PCC will collect all drinks money**
- 3.5 Return of Joe Slade to club – Kim/Ben – **discussion held and matter will be discussed further is needed.**
- 3.6 Bylaws and playing conditions are in for operations, **Kim has copies,**
- 3.7 Ideas for continuing to push registrations – continue to push through chats, **Donna to do email dump, can we forward to Alcoa for newsletter, FB local pages – Elaine/Donna**

4. MATTERS FOR NOTING

- 4.1 Warren Heil has paid his outstanding fees from 22/23 \$140.00 – Tom
- 4.2 Junior season start dates – Kelly – will commence October 14, week 1 of term 4, U10/11 the following week,
- 4.3 Will need to order balls – **Kim**
- 4.4 Zak’s arrival date – Oct 3rd 1130am – **Brett can collect.**
- 4.5 Committee suggestion – vouchers offered to the Hawthorn family as a support for housing Zak – **Unanimous vote from committee – Y – Daniel to organise**
- 4.6 Ladies coaches – Karin – Can we put out a request for a ladies coach? **Donna on FB**

- 4.7 Karin had registered to play WA VETS in November and needs a thing from the club – [Kim and Brett will follow up.](#)
- 4.8 Can we have a calendar or events up front at commencement of season to circulate and advertise? - [Elaine](#)
- 4.9 Badges for committee – is this something we would like?

- 5. **NEXT MEETING – 11th October Club room**
- 6. **MEETING CLOSED - 801pm**

Signed as a true and accurate record of the abovementioned meeting:

Meeting Chairperson Name

Meeting Chairperson Signature





The Pinjarra Cricket Club was established in 1874 and currently has close to 200 members across men, women, and junior cricket. The Club became comfortable at George Beacham Pavilion, situated at the Sir Ross McLarty Sporting Precinct. However due to building compliance and safety challenges, the Club was no longer housed at the Pavilion. The Club has been working relentlessly alongside the Shire of Murray to establish a new home as part of the Sir Ross McLarty Master Plan. In the interim, the Club has moved into the old Pinjarra Tennis Clubroom on Lovegrove Street. It is optimum timing for the Club to plan the new direction to move forward.

Mission: Lead and inspire the Pinjarra community through cricket

Values

Neighbourly



Fairness



Honest



Passion



Respect



Governance

Our club will flourish through the present and future

Keys to our Success	What Success looks like
<p>Implementation of clear processes and systems</p>	<ul style="list-style-type: none"> Creation of a Strategic Plan Production of Child Safe Policies and Procedures Club Constitution is reviewed annually to ensure its compliance with the Incorporations Act Development of a Club Heat Policy Development of a Member Code of Conduct Development of a Club Smoking Policy Creation of Club Crisis Management strategy All coaches hold a WWCC or if not eligible a National Volunteers Police Check A policy review timeline is generated Investigation of potential policies to add to Club processes
<p>Our club excels in reporting and record keeping performance</p>	<ul style="list-style-type: none"> Monthly committee meetings with agendas and minutes Club's communication to members is transparent and accountable All records are stored on our One Drive platform Accurate minutes of every meeting are documented

Governance

Our club will flourish through the present and future

Keys to our Success	What Success looks like
<p>We believe in efficient financial and fiduciary duties</p>	<ul style="list-style-type: none"> Annual revision of budgets Financial reports are provided at every committee meeting Budgets are set for the following year and maintained by our treasurer Our treasurer fulfils their role responsibilities The position of treasurer position is never vacant Two signatories are to approve all financial transactions Budgets are referred to in the decision-making process of our club's core business Our books are audited annually
<p>Our committee operates ethically and fairly</p>	<ul style="list-style-type: none"> Our club follows a conflict resolution process Our decision making is virtuous and honourable All facts are gathered before making any decisions Conflict of interest is declared and minuted at meetings Alternative options are investigated before any decisions are made The clubs best interests are considered when performing core club business

Participation

There is a place at our club for any age and any gender

Keys to our Success	What Success looks like
<p>We cement our clubs sustainability by investing in our volunteers</p>	<ul style="list-style-type: none"> • Creation of volunteer recruitment and retention strategy • Membership forms ask for professions and hobbies for all members to complete during registration • Investigation of the different tiers of volunteers recognition practices • Investment in a succession plan for executive committee positions • Volunteer Coordinator position on committee is appointed • Volunteer recognition initiatives are investigated and trialled
<p>All our coaches are accredited</p>	<ul style="list-style-type: none"> • Potential coaches are identified and mentored • Maintenance of an ongoing registrar of all coaches details and accreditation's • Coaches wanting to progress their experience are mentored and given the opportunity to gain a new level of accreditation • Investigation of having the ability to hosts coach accreditation courses

Participation

There is a place at our club for any age and any gender

Keys to our Success	What Success looks like
<p>Enable the growth of our junior members</p>	<ul style="list-style-type: none"> • Engage Woolworths Junior Blasters program to build the 4-7 year age group • Host a come and try day targeted at juniors member recruitment • Juniors transition to senior teams is smooth and welcoming • Retention of junior members in all age groups is 80% • Strong pool of under 17 players
<p>Building our seniors members by retention</p>	<ul style="list-style-type: none"> • Grow the interest of women cricket players in Murray • Implementation of a Women member pathway between juniors and seniors • Retention of senior members in all age groups is 80% • Implement a senior member retention and development strategy • Senior teams are welcoming to new junior players transcending in the pathway • Host an event targeted at retaining current senior members into the next season

Participation

There is a place at our club for any age and any gender

Keys to our Success

We become the first choice for kids playing cricket at school

What Success looks like

- Organise a sporting schools program or something similar to run at least 2 local schools in the Murray area
- Partnerships are formed with all local schools in the Murray Shire
- Our club is advertised through local schools newsletters/enews
- Local schools are invited to fundraising and networking events
- Recruit PE teacher as a volunteer or member of the club
- Encourage sport school teachers become accredited coaches

Legacy

Our club leaves a positive footprint in the community

Keys to our Success	What Success looks like
<p style="text-align: center;">Sponsors are attracted to partner with our club</p>	<ul style="list-style-type: none"> Our sponsors are acknowledged on our social media pages at least once per month Appointed sponsorship coordinator position on committee Request to be a sponsor is embedded into our website Investment of seeking feedback about the level of service our club provides to our sponsors Thank You card is sent to sponsors at the end of each season Five (5) platinum sponsors obtained by 2025 Our website showcases all our sponsors
<p style="text-align: center;">Continue the history of the club</p>	<ul style="list-style-type: none"> Our wins are celebrated and publicised Our club history is digitised Dedicated space for our history storytelling at the new Sir Ross McLarty South Pavilion Plan a celebration event for our club 150th birthday Development of a yearly social event calendar and is planned in advance Ongoing record keeping of clubs events, results and achievements

Legacy

Our club leaves a positive footprint in the community

Keys to our Success	What Success looks like
<p>We are cohesive with our brand and uniform</p>	<ul style="list-style-type: none"> • Development of our Branding Guidelines • Review club colours and logo • Our merchandise sales are steady • Committee are always in club shirt when conducting club business • All members are representing the club in uniform at every home and away game
<p>We lead the way in social media</p>	<ul style="list-style-type: none"> • Our messages are consistent with branding guidelines • Our posts engage the community • Investigate clubs that are innovative on social media • Five (5) people per week are visiting the club's website • Player and coach profiles are posted once per month • Appointment of a Social Media Coordinator • Creation of templates for social media posts

Facilities

Our members have a place to call home

Keys to our Success	What Success looks like
<p>Our club relocates to Lovegrove Street Hall</p>	<ul style="list-style-type: none"> Clubs property is relocated from George Beacham Pavilion to Lovegrove Street Hall All infrastructure works have been completed Relationship with hockey club is established and remains amicable
<p>We moves into our new home at Sir Ross McLarty Sporting Precinct</p>	<ul style="list-style-type: none"> We continue to invest in our new facility Maintaining a good relationship with co-sharers of the new facility All club property and equipment is moved into our new home Grow the use of Sir Ross McLarty South pavilion among all parts of the club Host a function to celebrate our new home with our members Our members are provided with accurate updated on the progress of the build at Sir Ross McLarty South Pavilion Maintain a positive relationship with the Shire of Murray

Facilities

Our members have a place to call home

Keys to our Success	What Success looks like
<p>We invest in maintaining our Turf</p>	<ul style="list-style-type: none"> • Budget is allocated to replace turf wickets on both ovals • Budget is allocated to build turf on second oval • All turf wickets are maintained regularly by a roster of volunteers
<p>We invest in Equipment management and upgrades</p>	<ul style="list-style-type: none"> • Ongoing investigations of grants that are available and eligible for equipment management • Equipment is stored neatly in allocated storage spaces • Allocation of budget towards equipment maintenance and upgrade



(08) 9405 1769
PO Box 777, JOONDALUP DC, WA 6919
Highline Sheds Pty Ltd
A.B.N. 16 066 476 122
Reg No: BC104438

Quick Quote

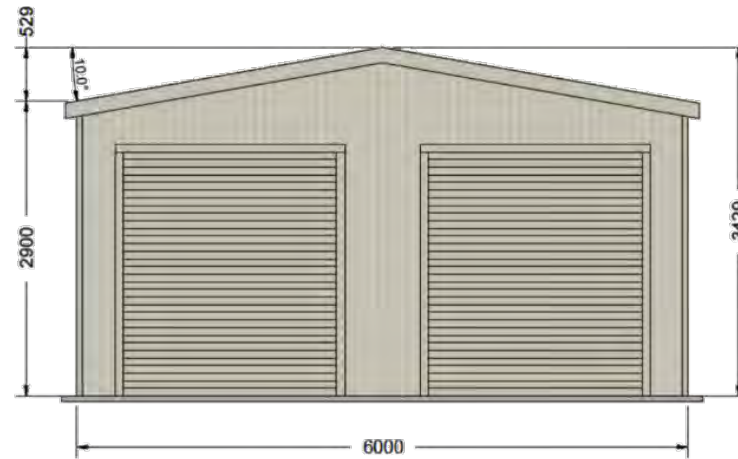
Job Number: HIGHLINE-231023083959	Date: October 24, 2023	Quote Validity: 5 Days	
Customer Name: Pinjarra Cricket Club. (Contact: Elaine) Reid	Customer Phone:	Customer Mobile: [REDACTED]	
Customer Address:	Email: events@pinjarracricquetclub.com.au		
Delivery Address: 30 Lovegrove Street, Pinjarra, WA, 6208			
Wind Region: A	Terrain Category: 2	Importance Level: 2	
Width: 6.00m	Length: 6.00m	Roof Pitch: 10°	
Eave Height: 2.90m	Apex Height: 3.43m	Bay Size: 3m	
Left Leanto: NA	Right Leanto: NA		
Front Garaport: NA	Back Garaport: NA		
Wall Cladding: Corrugated 0.42 BMT (0.47 TCT)	Roof Cladding: Corrugated 0.42 BMT (0.47 TCT)	Gutter Type: Domestic Gutter	
Insulation Walls: No Insulation	Insulation Roof: No Insulation	Down Pipe Type: 90mm PVC	
	Type of Skylight: No Skylights		
Roof Colour: Evening Haze	Wall Colour: Evening Haze	Barge Colour: Evening Haze	Gutter Colour: Evening Haze
Corner Flashing Colour: Evening Haze	Ridge Cap Colour: Evening Haze	Skylight Colour: Opal	
Access Doors: 1 / Larnec 650.37 820w x 2040h PA Door Colour [Evening Haze] Access Door	Windows: No Windows		
Roller Doors: 2 / 2.4m High x 2.1m Wide opening Domestic Roller Door with Manual Operation	Glass Sliding Doors: 0 Glass Sliding Doors		
Sliding Doors: (Price subject to confirmation & future price rises until Commence Manufacture commenced)			
Included in quote: Kit as per elevation drawings/slab/install/Registered Builders License \$1095 inc below. Excluded in quote; Earthwork if needed, concrete pump/council permits & associated fees.			
Concrete Cost (inc GST): \$4,150.00	Installation Cost (inc GST): \$5,430.00	Total Quote Price (Includes Delivery)	\$23,025.00



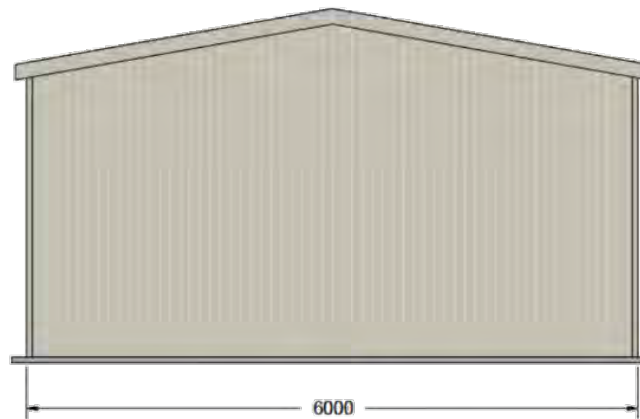
All Elevation Drawings remain the property of Highline Sheds and may not be forwarded onto other entities.

Highline will endeavour in good faith, to hold firm the quoted price once the signed quote acceptance has been received. The company however reserves the right to pass on any increases in costs from suppliers that may be experienced prior to commencement of manufacture of the kit.

Regards,
Mel Leenman
 08 9405-1769
 sales@highlinesheds.com.au



FRONT ELEVATION

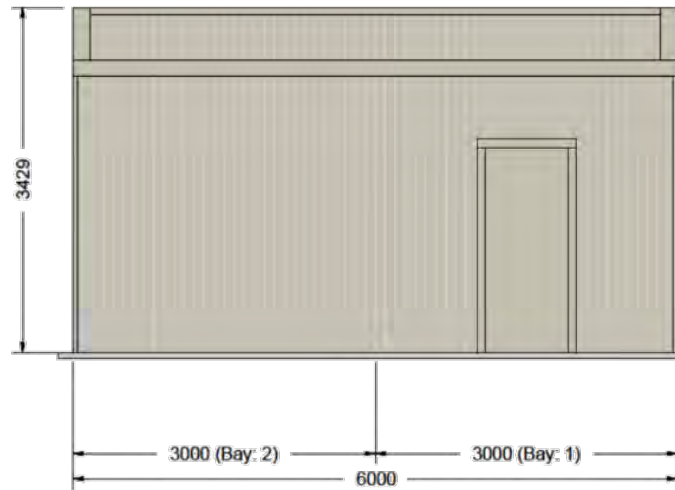


REAR ELEVATION

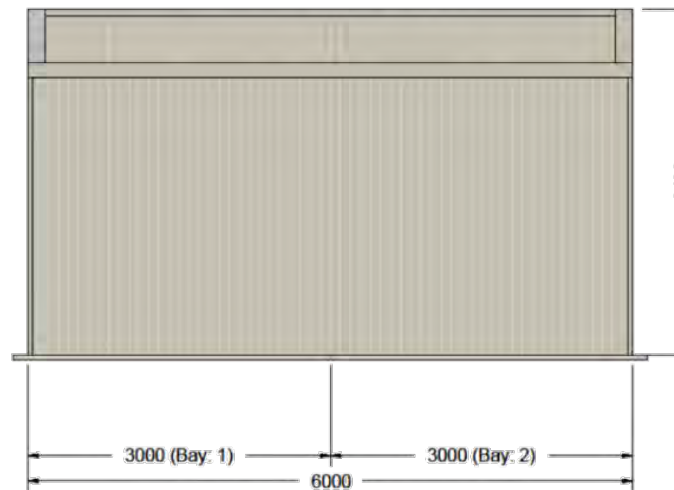


Highline Sheds Pty Ltd
PO Box 777
Joondalup DC WA 6919
sales@highlinesheds.com.au

Company: Pinjarra Cricket Club. (Contact: Elaine) Reid
Client: Pinjarra Cricket Club. (Contact: Elaine) Reid
Site Address: 30 Lovegrove Street
Pinjarra, WA, 6208
Email: events@pinjarracricquetclub.com.au
Drawing Title: End Elevations
Scale: 1:63.321
Date: 24-10-2023
Job Number: HIGHLINE-231023083959
Drawing Revision:



LEFT ELEVATION

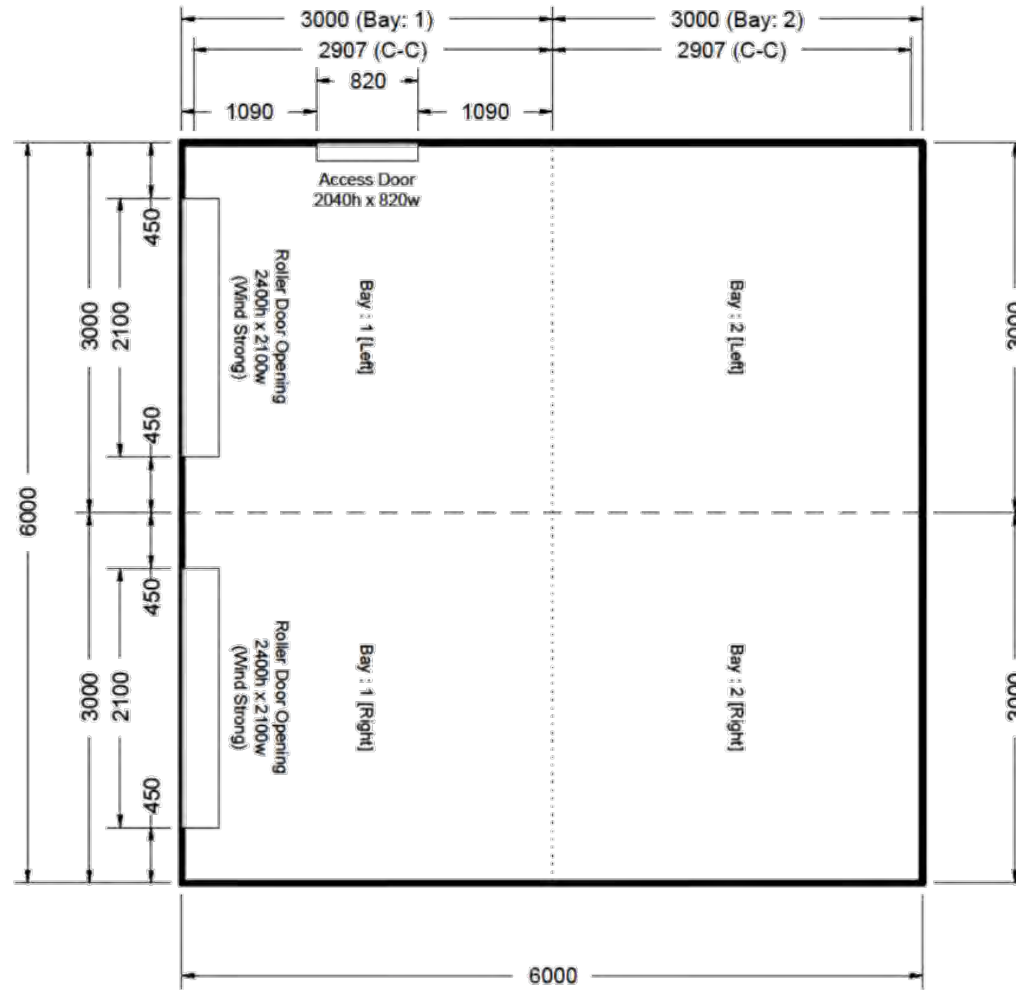


RIGHT ELEVATION



Highline Sheds Pty Ltd
PO Box 777
Joondalup DC WA 6919
sales@highlinesheds.com.au

Company: Pinjarra Cricket Club. (Contact: Elaine) Reid
Client: Pinjarra Cricket Club. (Contact: Elaine) Reid
Site Address: 30 Lovegrove Street
Pinjarra, WA, 6208
Email: events@pinjarracricquetclub.com.au
Drawing Title: Side Elevations
Scale: 1:63.936
Date: 24-10-2023
Job Number: HIGHLINE-231023083959
Drawing Revision:

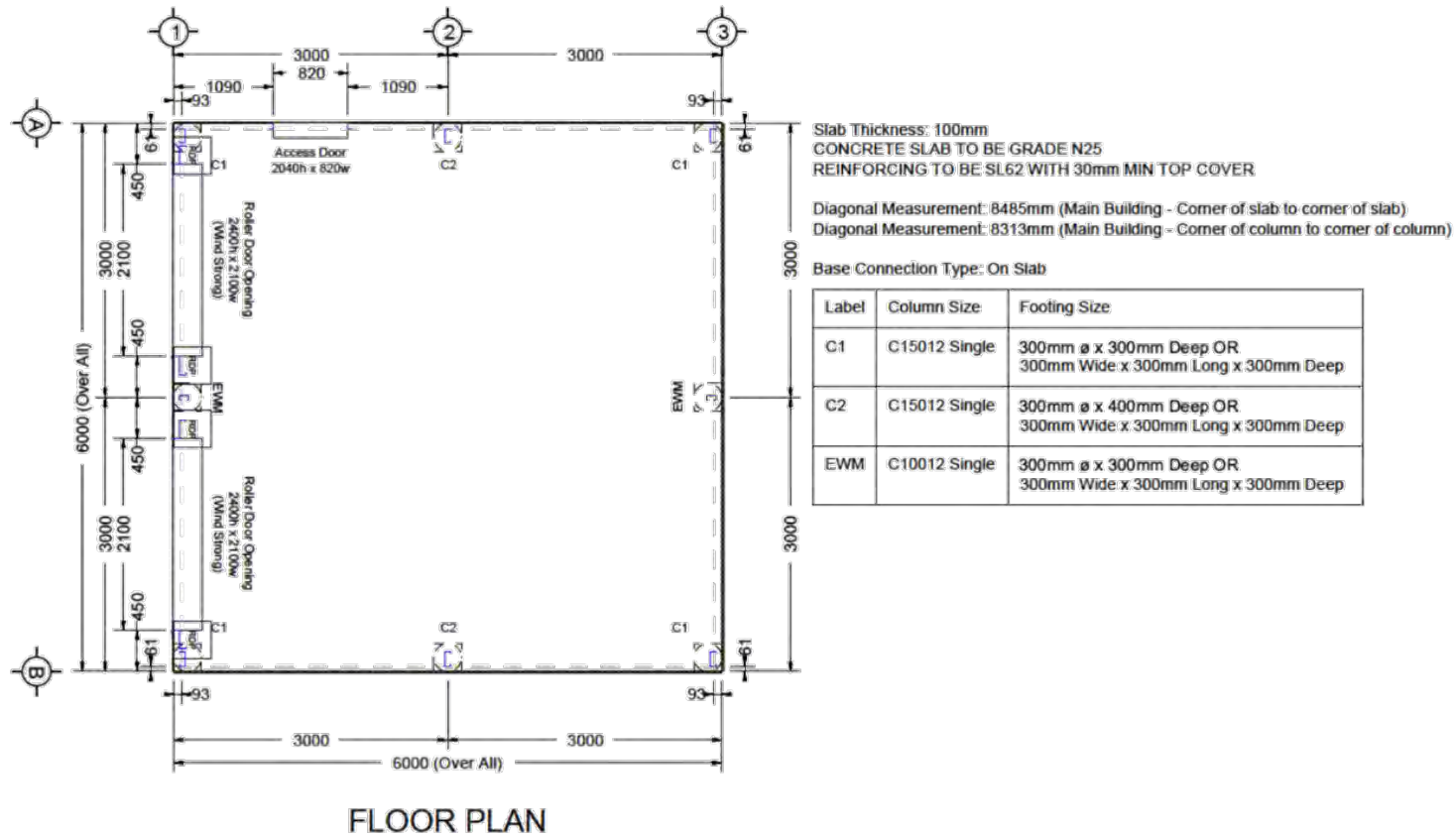


PLAN ELEVATION



Highline Sheds Pty Ltd
 PO Box 777
 Joondalup DC WA 6919
 sales@highlinesheds.com.au

Company: Drawing Title: Plan Elevation
 Client: Pinjarra Cricket Club. (Contact: Elaine) Reid Scale: 1:52.192
 Site Address: 30 Lovegrove Street Date: 24-10-2023
 Pinjarra, WA, 6208 Job Number: HIGHLINE-231023083959
 Email: events@pinjarracricicketclub.com.au Drawing Revision:



Highline Sheds Pty Ltd
 PO Box 777
 Joondalup DC WA 6919
 sales@highlinesheds.com.au

Company: Highline Sheds Pty Ltd
 Client: Pinjarra Cricket Club. (Contact: Elaine) Reid
 Site Address: 30 Lovegrove Street
 Pinjarra, WA, 6208
 Email: events@pinjarracricicketclub.com.au

Drawing Title: Floor Plan
 Scale: 1:69.936
 Date: 24-10-2023
 Job Number: HIGHLINE-231023083959
 Drawing Revision:



Action Sheds Australia PTY LTD

Address: 55 Erceg Road
 Yangebup, WA, PC: 6164
 Phone: 6559 1970
 Email: gurvin@actionsheds.com.au

Date: 24/10/2023
 Quote Number: ASHGK62748
 Quoted By: Gurvin Kaler
 Date Quoted: 24/10/2023

QUOTATION

CUSTOMER DETAILS

Name: [REDACTED]
 Address: **Pinjarra Cricket Club, Lovegrove Street**
 Suburb: **Pinjarra** State: **WA** P/C: **6208**
 Phone (H): _____ Mobile: [REDACTED] Phone (O): _____
 Email: **Events@pinjarracricquetclub.com.au**

SITE ADDRESS

Address: **Pinjarra Cricket Club, Lovegrove Street**
 Suburb: **Pinjarra** State: **WA** P/C: **6208**

YOUR ENDURANCE SHED DETAILS

Structure Type: **Premier Garage**
 Wind Region: **A1-A5** Open Design: **No**
 Terrain Category: **2.5** Vsite: **39.2 m/s**
 Importance Level: **2** Ms: **1.00**
 Mt: **1.00**

SPECIFICATIONS:	Main Shed	Awning Front	Awning Back
Span (Width):	6000 mm	#N/A	#N/A
Height:	3200 mm	#N/A	#N/A
Roof Pitch:	15 deg	#N/A	#N/A
Nominal Bay Spacing:	3000 mm	#N/A	#N/A
No. of Bays:	2	#N/A	#N/A
Length:	6000 mm		
Wall Sheeting Type:	0.42 TL-5		
Roof Sheeting Type:	0.42 TL-5		
Downpipe Type:	Steel		
Base Type:	On Slab		
Footing Type:	Chemset		

COLOUR CHOICES

Main Shed	Options
Roof Colour: Pale Eucalypt	Window Colour: Not Applicable
Wall Colour: Pale Eucalypt	PA Door Colour: Pale Eucalypt
Barge / Fascia Colour: Pale Eucalypt	Roller Door Colour: Pale Eucalypt
Gutter Colour: Pale Eucalypt	Sliding Door Colour: Not Applicable
Downpipe Colour: Pale Eucalypt	Dividing Wall Colour: Not Applicable

OPTION ITEMS LIST:

- 1 x PA Door
- 1 x Light Reg A & B (650/37) K/K Lock 820 Wide
- 2 x Roller Doors
- 2 x H2700xW2450 - A Curtain
- (F1) 1 x each x Vent - Spinaway 300 dia
- (E1) 1 x Eng - Certificate (WA) - Enduro

QUOTE NOTES:

- Please confirm with your council or building certifier that the "Design Criteria" is correct.
- Please confirm with your council if a BAL assessment will be required.
- Roller door heights are nominal and subject to minor change during manufacturing drawing production.
- Class 10 Engineering Shed
- Roller door wind clips required to meet Australian Standards
- Roller door Height clearance 100-200mm less. For Width 60mm less (A or AA Curtain) & 110mm (B Curtain)
- All 'A' and 'AA' Curtain Roller Doors DO NOT come with a roller chain/motor
- Free PA Door

- The price is subject to price increases in accordance with engineering changes and/or steel price rises announced by Bluescope from an effective price rise date. Final price can only be confirmed once 50% payment is made and shed goes into production.

Signed: _____
 Date: _____

THIS QUOTATION INCLUDES:

Council Fees:	No
Engineering Costs:	Yes
Rubbish Removal:	No
Delivery:	Yes
Demolition:	No
Stormwater and Earthworks:	No
Labour:	No
Accommodation:	No

DEPOSIT:	\$2,644.75 (incl GST)	TOTAL PRICE: (incl extra charges listed) \$10,579.00 (incl GST)
PROGRESS PAYMENT:	\$2,644.75 (incl GST)	
BALANCE:	\$5,289.50 (incl GST)	
SUPPLY KIT ONLY:	\$10,579.00 (incl GST)	



Phone: 1300778628

Fax: 0865558043

Estimated Supply & Install Quote

Quote Number: ASHGK62748

Date: 25/10/2023

Suburb: **Pinjarra 6208**

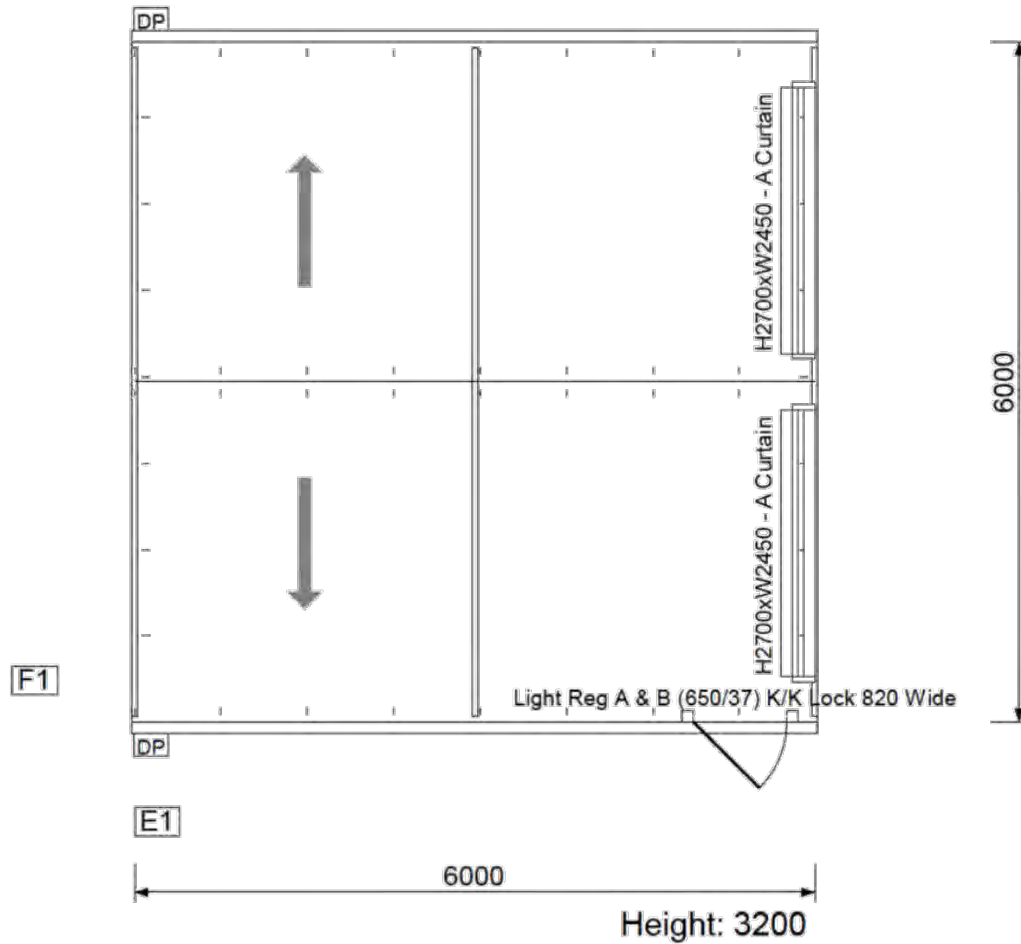
Name: **Elaine Reid**

Description	Amount Inc. GST
Shed Kit	
Shed Kit by Action Sheds Australia as per supply quotation	
Length (m) Width (m) Height (m) Roof Pitch	
6.00 6.00 3.20 10.00	\$10,579.00
Concrete	
Concrete Slab	
Length (m) Width (m) Slab Thickness (mm)	
6.00 6.00 100mm SL72 mesh	\$3,000.00
Concrete cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. <i>Paid Directly to contractor in full on completion, includes Footings, mesh & plastic.</i> Concrete cost may be subject to a site inspection by concreter and the final engineering design dependent on load bearing on slab. To be paid in full on completion. <i>(No allowance for earthworks /siteworks prior to concrete works)</i>	
Installation	
Estimate cost of building installation	
Install cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. <i>Install to be paid directly to contractor as per payment schedule.</i> Install cost may be subject to change upon site inspection Erecting schedule maybe subject to change depending on availability of contractors at time of scheduling.	
Installation Payment Schedule	
Structural Steel Completion	\$2,340.00
Sheeting Completed	\$900.00
Shed Lock up and completed	\$360.00
Extras	
Local Council Applications - Includes Development Application and Standard uncertified Class 10a Building Permit Permit Fees Only. Excludes soil test if required by shire <i>Owner to pay verge bond & Watercorp application if required</i>	
Total cost for supply of kit & Installation Including GST	
\$17,929.00	

<p>Notes:</p> <ul style="list-style-type: none"> *Due to building demands and fluctuating commodities,your contractor prices may increase ie (Install, Concrete, Earthworks, Electrical & Plumbing) *New Regulations allow the owner of the property to become an "Owner Builder" if the job total is over \$20,000. Please ask one of our friendly staff about this cost saving alternative. *We can provide a Registered Builder if your project requires one. Contact us for further information. *No allowance for site bin(s),site amenities or temporary fencing during installation - if required please let us know. *Install cost is based on minimum 500mm setback to boundary/fences, please notify us if distance will be closer. * Action Sheds will not install windows and/or supply flashings for windows supplied by customer. * MGI Construction / Action sheds will not install windows and/or supply flashings for windows supplied by customer. * If earthworks are done by owner & project is going through our registered Building company a compaction certificate may be required. Contact office to confirm.

Terms & Conditions

- *Quotation is valid for 7 Days
- *Concrete truck must be able to easily access shed pad
- *Extra costs will apply if concrete needs to be wheelbarrowed or pumped to shed pad
- *Shed edge area to be clear, level & hard soil. 1m for sheds between 2.4m to 3.m high & 3m for machinery access on sheds above 4m in height
- *No earthworks or sand pad included, shed sand pad to be levelled and correct height within 30mm tolerance before concrete to start slab, extra charges may apply if not within tolerance. (By Owner)
- *All footings to be dug by hand, hard digging (ie needing an auger, jack hammer ect) to be supplied at clients cost
- *Site area to be clear & flat
- *Rubbish to be disposed of by client
- *Site to have power and water
- *When customer is providing their own windows and/or doors extra charges will apply



OPTION ITEMS LIST:

- 1 x PA Door
- 1 x Light Reg A & B (650/37) K/K Lock 820 Wide
- 2 x Roller Doors
- 2 x H2700xW2450 - A Curtain
- (F1) 1 x each x Vent. - Spinaway 300 dia
- (E1) 1 x Eng - Certificate (WA) - Enduro

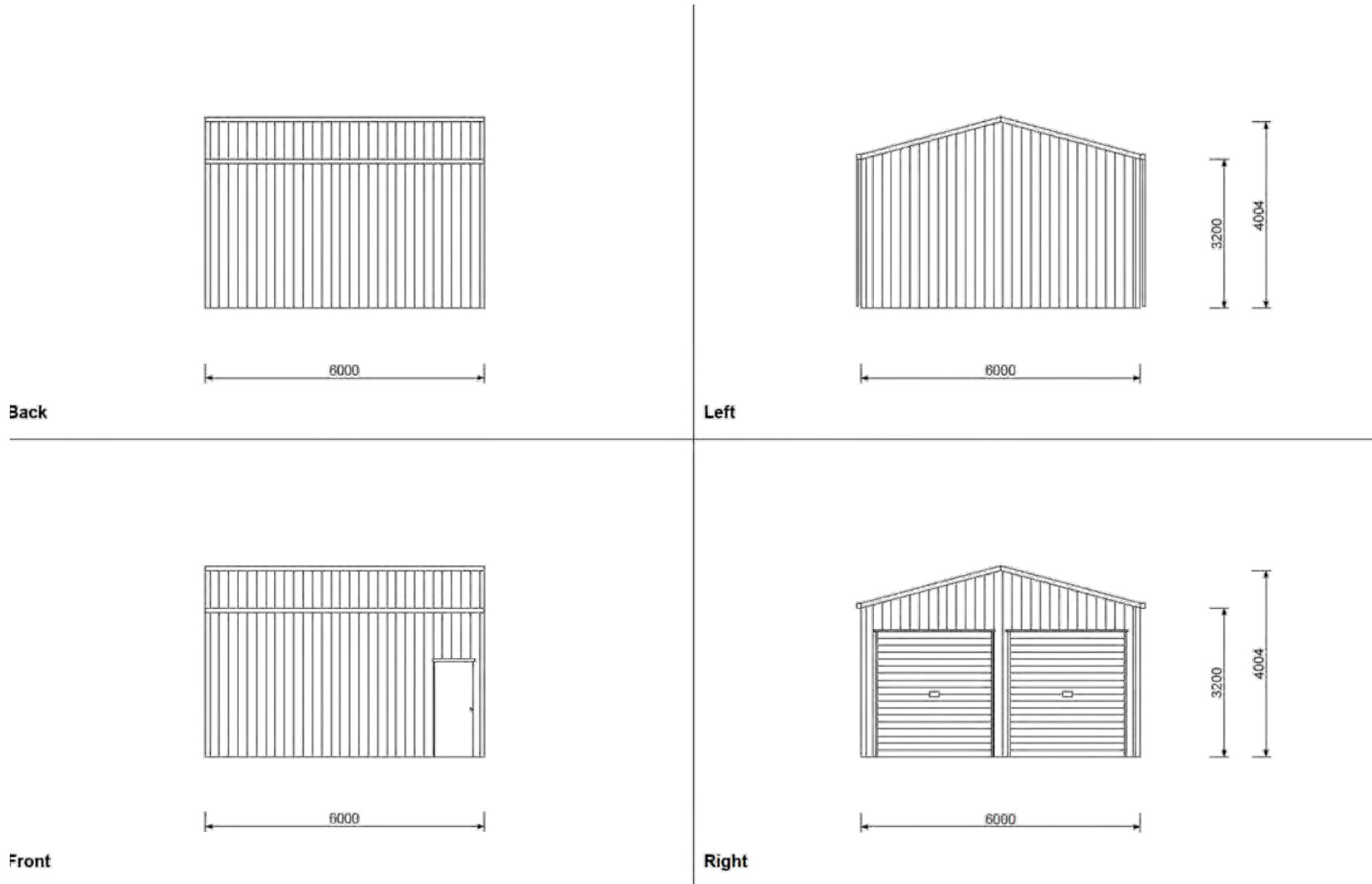
Company: Action Sheds Australia PTY LTD
 Address: 55 Erceg Road
 Phone: 6559 1970
 mail: austin@actionsheds.com.au



CLIENT NAME: Elaine Reid
 SITE ADDRESS: Pinjarra Cricket Club, Lovegrove Street
 Pinjarra, WA, DC: 6008

CLIENT SIGNATURE:

TITLE: Plan View		
QUOTE NO: ASHGK62748	SCALE: NTS	REV: A
DATE: _____	PAGES: _____	



Company: Action Sheds Australia PTY LTD
 Address: 55 Erceg Road
 Phone: 6559 1970
 Email: quasi@actionsheds.com.au



CLIENT NAME: Elaine Reid
 SITE ADDRESS: Pinjarra Cricket Club, Lovegrove Street
 Pinjarra, WA, DC 6008

CLIENT SIGNATURE:

TITLE: Elevations View	
QUOTE NO: ASHGK62748	SCALE: NTS
DATE: _____	PAGES: _____
REV. A	





Request Engineering Client Link Save Close Save & Print

Client Name: Elaine Reid

Site Address: Lovegrove Street Pinjarra WA 6208

Can I find your address?

WindCode 2021: Off

Importance Level: 2 Building Class: 10

Terrain Category: 2.50 Shielding: 1.0 (None)

Auto Calc Undo Auto Calc & Hand Draw

Durability Alert: Yes No

I have confirmed with the client that A to D below are correct

A) Does the satellite image show the extent of current development within the green circle? Yes No

B) Is it likely within the next 5 years that there will be further buildings the size and height of the new shed within the green circle? Yes No

C) Does the satellite image show the extent of current development within the red circle? Yes No

D) Is it likely within the next 5 years that there will be further buildings the size of domestic houses within the red circle? Yes No

E) What are you using the building for?

Wind Region: A1 Snow Load Region: N/A

Topographic Factor: 1 Elevation: 11

Distance from the Smoothed Coastline: N/A Ground Snow Load: N/A

GENERAL SPECIFICATION

1. **BUILDING UPGRADES.** Due to ongoing development Endurance reserves the right to modify the design from the date of quotation and up to the date of delivery modification.
2. **STANDARDS & CODES .**All buildings are designed in accordance with the following standards:
 - AS/NZS1170.1 - Dead & Live Loads
 - AS/NZS1170.2 - Wind Loads
 - AS/NZS4600 - Cold-formed Steel Structures
 - AS1397 - Steel Sheet & Strip
3. **WIND REGION .**It is the customers responsibility to check with the local Authority of the correct design criteria. The building quoted has been designed to the wind category stated on the attached quotation.
4. **ADDITIONAL LOADINGS.** No allowance has been made for Snow Loading, Ceiling Loads and earthquakes unless specifically stated on the attached quotation.
5. **DIMENSIONS SHEDS.** The dimensions stated are nominal sizes only, but generally they are from the overall girts for the width and length and to the top of fascia for the height. We reserve to right to adjust these dimensions slightly due to door/ window combinations etc. The exact dimensions are those shown on the plans issued when the building goes to production. On the Carports, the dimensions stated are: span over columns and length overall dimension from the outside of the end columns.
6. **ROOF AND WALL CLADDING.** The Building Roof can be clad with a choice of two profiles. Fielders TL5 or Fielders Corri. Minimum thickness 0.42 BMT. Thicker Steel is available on request. The Building Walls can be clad in the choice of 3 wall profiles Fielders TL5 0.42 or 0.35 BMT . Fielders Corri 0.42BMT or Fielders Low Profile 0.35BMT. All these profiles are available in the base Zinalume finish or Colorbond finish. Thicker profiles special coatings are available on request. Check your Quotation for details. The sheeting fixings to be accordance with manufacturer’s recommendations.
7. **FLASHINGS.** All flashings are manufactured from 0.55mm BMT material. The profile is selected from one of our standard profiles designed to suit the application. Should additional or non standard profiles are requested than an additional charge will apply.
8. **GUTTERS.** A wide selection of gutter profiles are available (dependant on State). Please check you Quotation for details .
9. **DOWNPIPES.** A choice of either 100 x 75 or 90mm diameter PVC downpipes are supplied (check your Quotation for details). Downpipes discharge at ground level.
10. **GALVANISED STEEL SECTIONS.** All Cold Rolled sections specified have a minimum coating of 350g/m2. SHS & RHS sections have a pre-Galvanized minimum coating of 125g/m2.
11. **FASTENERS & SCREWS .** All screws supplied are a Class 4 and in accordance with the Engineering design. All in accordance with AS/NZ 3566. Cyclone screws are use in Region C & D. Most major connections are bolted. These bolts to be 16 diameter 8.8. All other bolts ie Purlin & Girt fixings to be 12 diameter 4.6 bolts.
12. **PORTAL FRAMES.** Endurance has a large selection of frame designs. Including Knee Brace and NO knee brace (Haunch Design). Apex Plate with or without a collar tie. Plus a varied selection of Base Plate Types ie On-Slab or In-Slab. Check your Quotation and Engineering plans for details.
13. **BRACING .**Our designs use either strap bracing of various sizes and or a combination of threaded rod. These braces are positioned in locations shown on the standard engineering plans. Should these braces have to be repositioned to your special requirements then additional costs shall apply.
14. **FOOTINGS & SLAB** The foundation sizes and slab details provided are for Soil Types except Type E and type P. Refer to the Engineering Plan for details .
15. **ACCESSORIES.**
 - **ROLLER DOORS.** All Roller Doors are steel wrapped to prevent damage with delivery. There are three types of Roller doors – Series A and Series AA (centre lift lock-no chains) and Series B – chain operation. (open from inside). The size shown on the Quotation is the curtain size. All doors are available with electric motors and or windlocks.
 - **PA DOORS.** There is a wide selection of PA Doors. Check your Quotation for type quoted.
 - **WINDOWS.** There is a selection of window sizes available. A header flashing is supplied as standard. Class 1 windows are fully flashed and fully framed. All windows are positioned with the head at approx 2100mm from top of slab.
 - **SLIDING DOORS .**There is a vast variety of sliding door combinations available. Top Hung Standard on all Premier and Z Series Buildings. Bottom Rail System for Aircraft Hangars. Sliding Doors are not wind rated.
 - **SKYLIGHTS.** They are available in either Fiberglass (2400gm/m2) or Polycarbonate (maximum length 8m) to match the profile of the roof. Safety mesh is included if stated in the quote otherwise to be supplied by others.
 - **INSULATION.** Either Fiberglass Wool or Bubble included mesh if included in quote.
 - **VENT RIDGE.** A selection of ridge vents is available. Check Quotation for size. The vent ridge colour is to match the roof finish.
 - **MEZZANINE FLOOR.** Supply is for bearers & joists only. No flooring or balustrade is supplied. The mezzanine floor generally is based on the grid to match the position of the end wall columns. Check column locations are suitable for your layout. Standard floor assumes 1.5kpa Live Load. Heavier loads available on request.

CONDITIONS OF SALE

1. The attached price is valid for a period of 30 days from the date of this quotation.
2. The price is based on data listed on the layout plans & engineering plan number nominated on the quotation.
3. It is the clients respons bility to gain Council approval unless stated on the quotation.
4. The price is based on 'site unseen'. If the price includes delivery to site we assume the site is accessible for a semi trailer and the goods can be unloaded within 3m of the building area. We do not accept any cost or consequential damages to the purchaser for damage to access driveways, landscape and the like.
5. The dimensions stated on the quotation and shown on the plans included Engineering Plans are nominal and are not to be used for construction. ONLY the dimensions shown on the construction plans are to be used for building.
6. Any variation to the quotation must be in writing and agreed by all parties.
7. Should the cancellation occur we reserve the right to charge a cancellation fee based on the amount of work done at the time of cancellation. Minimum fee 10% of contract price.
8. Should a delivery date be stated it is done in good faith and intentions. We will not be held responsible for any consequential damages should we fail to deliver on the stated date.
9. Any claim for shortages or damage to material in transit are to be made within 3 days of delivery. These claims to be in writing with photos of damaged items attached.
10. Payment terms require a 50% deposit at the time of placing the order into manufacture. This deposit is non refundable. The remaining balance must be paid prior to delivery.

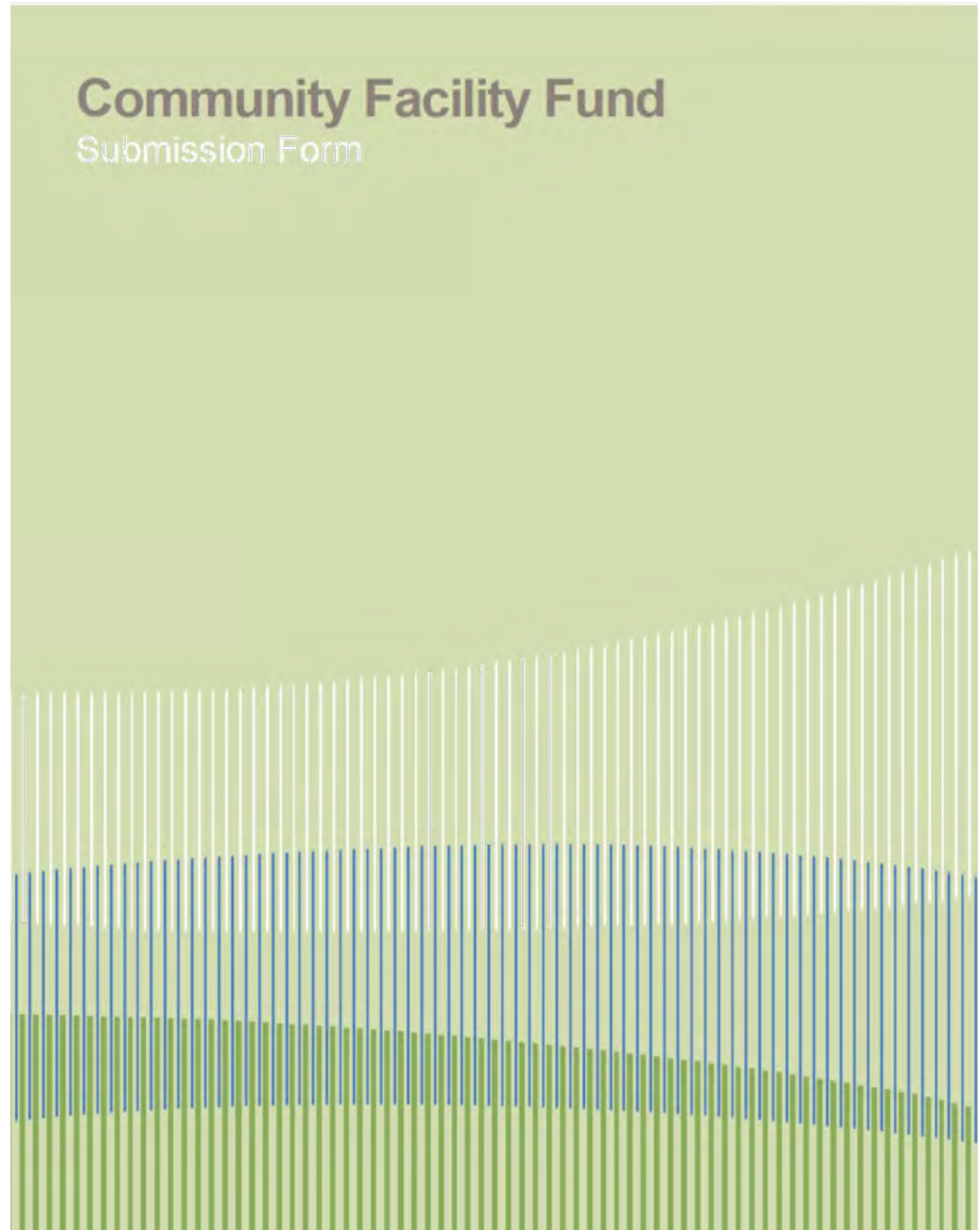
Client Signature:





Community Facility Fund

Submission Form



Organisation Details

Organisation name:

Pinjarra Community Garden Inc

Postal address

[REDACTED]

Contact person

Tanya Langford

Position

Vice Chair Person

Contact number

[REDACTED]

Contact email

[REDACTED]

ABN Number

38 272 873 276

Is your group/organisation registered for GST? (Select 1 option)

Yes

No

Does your group/organisation hold current public liability insurance? (Select 1 option)

Yes

No

If yes, please submit a Certificate of Currency for Public Liability Insurance you're your submission.

Is your group/organisation incorporated? (Select 1 option)

Yes

No

Incorporation number

[REDACTED]



Does your group/organisation have a strategic plan? (Select 1 option)

Yes

No

If yes, please attach your strategic plan with your submission.

How many participants does your group/organisation have?

Juniors	
Seniors	30
Volunteers	14
Full-time staff	
Part-time staff	

Project Details

Project name

Pinjarra Community Garden Function-Admin Building Roof Replacement

Project start date

February 1st, 2024

Project end date

April 30th, 2024

Location (facility/reserve)

Pinjarra Community Garden, Lot 362 Pinjarra-Williams Rd, Pinjarra, 6208

Total project cost (ex GST)

\$21,034.00

Please submit your group/organisation's meeting minutes supporting the decision for the grant application.



Construction Details

What do you want to construct/install/refurbish? What spaces will be changed and/or created?

The Pinjarra Community Garden Function Centre - (includes Administration) whole Roof & gutters needs to be removed & replaced with new Roof & Gutters.

The space will remain the same - however this will mean we no longer have a roof that leaks water when it rains & concerns regarding the existing Sky-light structures that are deteriorating due to water damage.

The new gutters will be installed to ensure efficient water catchment.

Please submit relevant drawings, specifications and/or maps.

How will your project be implemented? (What are the steps for completing the project and who will be responsible for each step?)

Langford Construction Team will undertake & be responsible for all the works- reporting to PCG Chair-man

1. Ordering all materials & having transported to site
2. Removing all of the roof - ensuring the existing facades front & rear are retained. All other material will need to be disposed of.
3. New roof, gutters, sarking, fixings & flashing to be installed - facades put up again.
4. Inspection by PCG Chair-man. Job completed

Why did you choose your preferred supplier/contractor? (Considerations are to include value for money, experience, availability, inclusions and exclusions)

*availability

*a known Roof Repairer for previous Shire of Murray building with extensive experience

*value for money

Please submit copies of all quotes received.



Project Justification

Why does the project need to be delivered?

What needs will the project meet and how did your organisation identify the need/demand? For example - member or community survey or feedback, benchmarking against other organisations, growing participation.

The construction of the PCG Function Building was organized by previous Chair-man & it is known he utilized Karnet Prison Farm Labour & an assortment of materials.

The new Chair-man & new Committee members recognized last year that "flooding" was happening in the Function Area when heavy rains came & Tarpaulins were placed where obvious leakage was happening. It had been thought the 3 X Skylights were the source of most of the water falling.

This year the Committee sought a SOM Grant to have the Skylights removed & clear Alsynite put up.

Consultation with the SOM staff about the problems created an opportunity to apply for the 'Facility Fund' however the first person who came to do a quote reported his view the whole roof needs replacing.

This has led up to our current position. Our organization & all Members will benefit.

What other options were considered?

What other options did your organisation consider when developing the project? Why was this option selected? You may consider short-term vs long-term benefit, available time and resources, site considerations, cost etc.

The first option was to have the Sky-lights removed, as it seemed they were the source of the major leaks. Prior to that Tarpaulins have been placed over the roof the last two winters.

This option was selected after consultation with a local roof repairer, Murray Engineering & the SOM staff.

The long term benefits of this project, is that a professionally installed roof will ensure the eradication of all the water leaks & any concerns of sheeting flying off in high winds.

The other long term benefit is that the building can be hired & used by Community Groups, & providing some cash-flow for PCG Inc.

What strategic planning documents support a need for such infrastructure?

These may include a needs analysis, your strategic plan, Shire planning or documents developed by your governing body or state sporting association.

The initial creating of the Pinjarra Community Garden & associated strategic plans & Business Plans demonstrate there was a "Stepped Plan" & to allow PCG to fulfill its objectives for its Members & the community

there was in place a "Plan" to construct a Venue that would include: administration, toilets & kitchen.



Community Benefit

What are the community benefits of the project?

Consider who currently uses the facility, for what purpose and how the project will change or improve it. Examples may be increased access for people with disability, family-friendly, female participation, regional event attraction. Will it be used by the whole community? Does the project provide opportunities that were previously not available to the community?

The past 2 years when the deterioration of the roof became a major-problem (especially in winter) has impacted on the capacity of the PCG Committee to promote the Venue for use of Community Groups of all types. The large pools of water created a major safety hazard. There was a 'Womens Support Group' that commenced a weekly group in 2022, but due to the water leaks as well as other 'power issues' the building became unacceptable & they now run their group at another SOM Venue.

*Also - there have been enquiries from persons who wish to utilize the premises for groups for people with a disability - but that also will become unacceptable in winter without the roof upgrade.

*Also, there is the usage of PCG Members & the varied events/workshops we wish to provide.

Are you partnering with any other groups to deliver the project? (Select 1 option)

Yes

No

If yes, describe each organisations' role in the project

Organisation	Role
Bendigo Community Bank Pinjarra	A Grant to cover the remaining portion of costs for the Project that the SOM Grant does not. This Application is early 2024.

Provide written evidence of support with your submission.



Project Budget

Expenditure (ex GST)

Detail items

Detail Items and associated cost (ex GST)

Item	Cost
Roof & Gutter Removal & replacement of New.	\$21,034.00
covers all materials & labour	

Please attach quotes with your submission.

Volunteer labour expenditure

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	
Number of hours	
Total cost	

Total expenditure

\$21,034.00

Income (ex GST)

Please note expenditure and income should be equal

Amount of Community Facility Funding requested

Maximum amount to be 70% of total project cost capped at \$20,000

\$14,723.80



Your group/s organisation's cash contribution

\$3,310.20

Volunteer labour

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	
Number of hours	
Total cost	

Total income

Zero

Other grants

Please provide name of each funder and if it is confirmed/approved.

Grant supplier	Amount	Status pending/approved
Bendigo Community Bank Pinjarra	\$3,000.00	pending

Total income

\$3,000.00

What is your group/organisation's plan for unexpected costs?

Project cost increases are not eligible for further grant funding from the Shire.

We will have to draw on reserved funds in our bank account.

Please submit a copy of your group/organisation's most recent bank statement and/or most recent financial statement.



Payment Details

Bank account details for electronic transfer of grant monies

Account name

BSB number

Account number

Bank name

Bank branch



Application Declaration

This section must be completed by the incorporated body applying for the grant. If you are not incorporated you must have the auspice organisation complete this section.

I hereby declare that I am authorised on behalf of the organisation to sign this declaration and that the information supplied is, to the best of my knowledge, accurate and complete.

I confirm that I have read and understood the Community Facility Fund Guidelines.

I confirm that the Shire of Murray will be notified of any change to the information supplied an any other information or circumstances arising that may affect this application.

Name

Tanya Langford

Position

Vice Chair Person

Signature

please see scanned signature attached

Date

October 30th, 2023

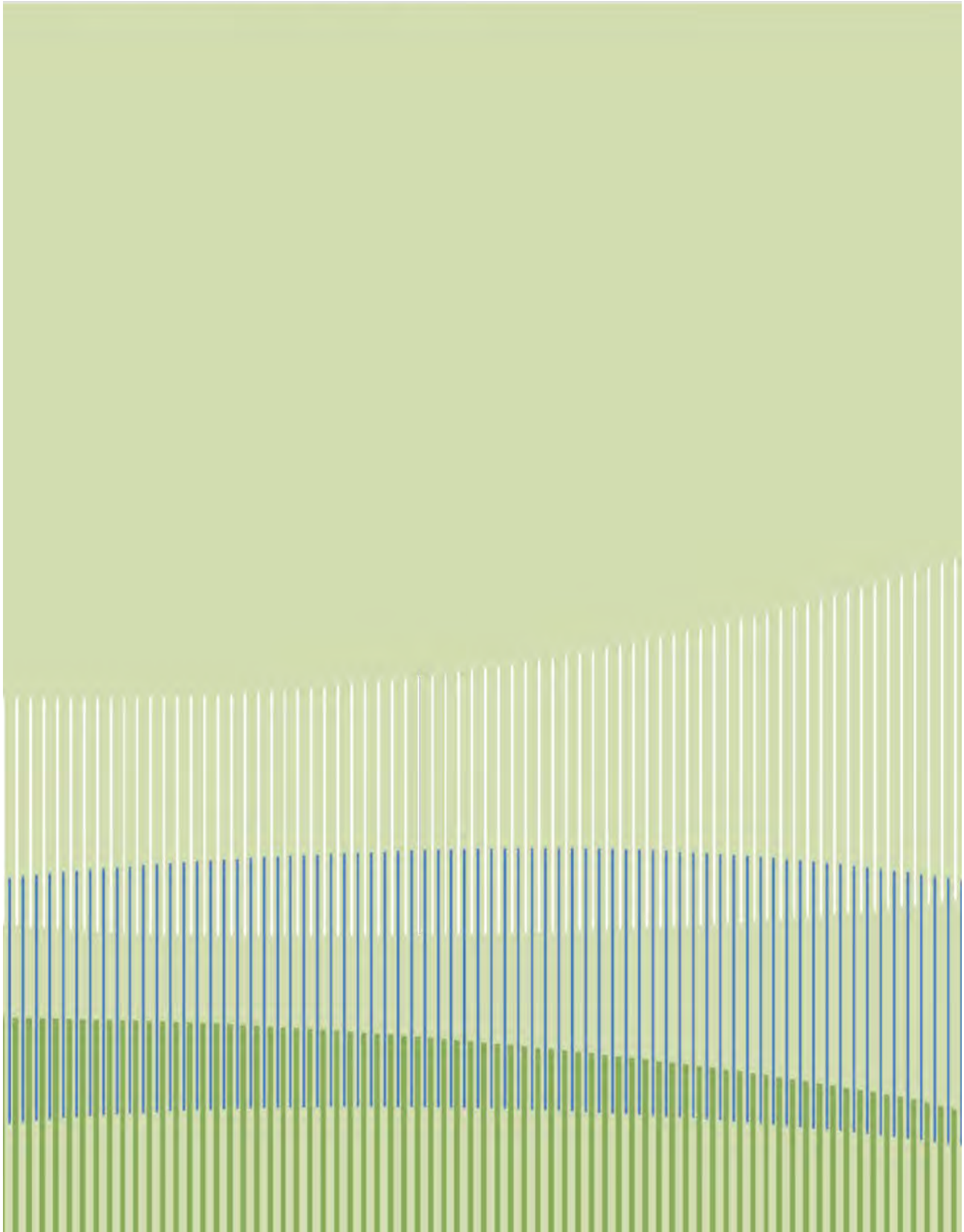
*Don't forget to attach all files before submitting this form



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 /ShireofMurray
 @ShireofMurray



DRAFT

Pinjarra Community Garden Inc.

Strategic and Business Plan

2012-2015



Art Work and design by Lesley Orr

Pinjarra Community Garden
PO Box 772
Pinjarra WA 6208
ABN: 3827 287 3276
E-mail: pinjarracommunitygarden@hotmail.com

Prepared 3rd edition January 2014

Pinjarra Community Garden Inc.

The Strategic and Business Plan 2012 – 2015 has been developed to provide members of the Pinjarra Community Garden Inc., Executive Committee, Murray Shire and Funding agencies with a common understanding regarding the planned phases of development and establishment of the Community Garden.

The Pinjarra Community Garden will be a vibrant, outdoor space that is planned and managed by the community, where people come together to grow fruit and vegetables in a welcoming and vibrant community.

The Strategic and Business Plan is subject to change and will be reviewed and updated on an annual basis and has been prepared by the Executive Committee.

Strategic and Business Plan Summary

The Business

Name	Pinjarra Community Garden Inc
Structure	Incorporated not for profit community group.
ABN	3827 287 3276
Incorporation Registration	A1016148P
Insurance	ANSVAR 20,000,000 Public Liability and Volunteer Insurance Policy # 06.400.0583595
Location	Lot 362 (Portion of Reserve 45518) Pinjarra-Williams Road Pinjarra 6208 Western Australia
Tenure	Current 5 year Lease commencing 1 st October 2013 and expiring 30 th September 2018 with a further 5 year term outlined in current lease commencing 1 st October 2018 and expiring on 30 th September 2023
Products and Services	Communal Community garden and facilities, renting of individual allotments.
Contact	Postal Address: PO Box 772 Pinjarra WA 6208 Email: pinjarracommunitygarden@hotmail.com

Aims

- The garden will provide a safe place where people can learn from each other, seek self-sufficiency, build community spirit and a shared purpose.
- Be a cohesive group of community members who preserve, enhance and promote the Pinjarra Community Garden Inc.
- Provide a safe space in the community where there is creativity, community spirit, pride and inclusion of all community members.
- To provide education and training to the community through workshops and training
- To educate and promote the community to grow fruit and vegetables and encourage healthy lifestyle choices.

Objectives

- Growing vegetables and flowers using sustainable organic practices.
- Provide an educational resource on permaculture, organic food production and sustainability.
- To provide a garden that has aesthetics and a functional design that is low maintenance.
- To demonstrate to the public that growing their own food is affordable and easy to do.
- To create a space to grow food for the public from a diversity of backgrounds where people can work together.
- To raise awareness about issues of current conventional food production and sustainability for members of the public.

Organisation Structure

1. A Committee to oversee the administration of our garden.
2. Once we have established our garden the sub committees will be formed to manage day to day activities on the Garden site.
3. Garden members.
4. Social Members.

Office Bearers

The Pinjarra Community Garden Committee will be comprised of:

1. Chairperson
2. Vice Chairperson
3. Treasurer
4. Secretary
5. Up to 5 ordinary members.

Current Committee

1. Chairperson – John Bodycoat
2. Vice Chairperson- Michelle Mullarkey
3. Treasurer – Lesley Orr
4. Secretary – Lucy Gardener
5. Committee Member – Katrina Hill
6. Committee Member – Carmel Burnham
7. Committee Member- Cheryl Cullen
8. Committee Member – Amy Rossi
9. Committee Member – John Orr

Management

The Pinjarra Community Garden Inc. will be responsible for all activities and accordance with the Pinjarra Community Garden Inc. constitution.

Also activities will be conducted in accordance with the lease arrangements agreed with the Murray Shire.

All guiding documents for the Pinjarra Community Garden will be led by the committee with the assistance and advice from outside sources

Including but not restricted to:

- Yearly updates of Strategic and Business Plan
- Garden Allotment Guidelines and Pledge
- Nutrient Irrigation and Management Plan
- Policies and Procedures Manual

Opportunities for the committee to increase their governance skills will be sought after through funding opportunities.

Assets

When new assets are obtained or purchased appropriate insurance will be purchased.

Status

History of establishment

The idea of the community garden in Pinjarra has been developed by Mr John Bodycoat over the past 3 years.

During this time John has liaised with the Shire of Murray and put forward several proposals for potential sites.

Incorporation

The Pinjarra Community Garden is a not for profit organisation and the rules of our association are established by the Constitution which was adopted in April 2012 and lodged with the Western Australian Department of Commerce.

Planning Approval

Planning approval was received from the Shire of Murray on 18th December 2012.

The initial design was taken from drafts drawn up from the community consultation by the committee and drawn up by Susan Cowling from the Shire of Murray and was submitted for approval. This was done prior to the negotiation of the lease.

At this point negotiations between the Shire of Murray Hotham rail regarding shared use of car park, driveway and toilet had failed and on signing of the lease for land between the Som and OCG on 1st October 2013 the boundaries to the garden had changed significantly and a second design was required. The area was then surveyed and a second design drawn up with assistance from Mark Saggars from Central Tafe and John Nilsen from the City of Mandurah. It was negotiated with the Shire of Murray that the group would submit the design in stages. The first stage consisting of the essential structures to get the garden up and running.

Stage 1 of the second design for the Pinjarra Community Garden was submitted in February 2014 and was assessed by Shire of Murray Officers.

Many issues were raised from the officers.

As of May 2014 the development of the garden is at a standstill until the SoM organise a meeting with Hotham Rail and PCG to discuss shared facilities.

The group have now sought assistance from an engineer.

Lease Agreement

A lease agreement was signed with the Shire of Murray on the 1st October 2013. This current Lease agreement includes a 5 year lease term commencing 1st October 2013 and expiring 30th September 2018 with a further 5 year lease term outlined with this term commencing 1st October 2018 and expiring on 30th September 2023.

The area covered by the lease is a portion of Reserve 45518/ Lot 362 Pinjarra-Williams Road, Pinjarra, Western Australia, 6208. For a map of the leased area please refer to the document "Lease of a Portion of Reserve 45518 between Shire of Murray and Pinjarra Community Garden Inc., "Annexure 1 – Sketch of Premises"

Insurance

We have Current public Liability Insurance to the value of \$20,000,000 and volunteer insurance through ANSVAR insurance

Meetings

The Pinjarra Community Garden Committee hold monthly meetings at 4pm on the first Tuesday of each month. If available we will book free of charge a meeting room at the Alcoa Discovery Centre in Pinjarra or at the Pinjarra DOME Café.

Regular meetings are also held with the Shire of Murray's Community Relations Officer to discuss the planning and design of the garden. This provides the group with continuous access to Shire of Murray officers who provide the group with guidance during the planning, design and approval phase.

Planning and Design of Garden

The Planning and design has been done through the committee with the input of the wider community through events such as the creation night and the Josh Byrne workshop on Community Garden Design. Currently we have survey maps of the area as well as stage 1 and 2 concept plans. Stage 1 is currently being assessed for approval through the Shire of Murray.

- Concept community input Creation Night
- Survey In Kind Support for design from Mark Saggars – Central Tafe
- Josh Byrne workshop
- Design – In Kind Support from John Nilson – City of Mandurah

Allotments

The Community Garden will have allotment style gardens where members are awarded individual lots to garden, but they will be required to share in the maintenance of common areas in the garden. These single allotments will be approx. 4.8 metres by 2.4 metres in area which will grow the average gardener 140 kg of food in the year.

There is scope for about 50 allotments for individual members plus 20 raised garden beds for disabled or elderly gardeners, for wheel chair persons we will be building higher raised garden beds 4.8 metres by 1.2 metres to enable access to both sides of their garden

There will be larger demonstration beds where schools, businesses or other groups can be involved. Pinjarra Lions Club has already offered \$1020 to support the construction of a community Garden bed.

Scope

We have in the Pinjarra Community Garden Inc. over 60 social members and nearly 20 people at the moment that have indicated they are interested in purchasing an allotment in our garden when established. This will increase as stage 1 is started and interested gardeners realise there is a community garden available for them to belong to and to be part of the garden growing their own plants.

The garden will be established in stages with scope to expand to our full membership as and when warranted.

Murray Electrical and Greening Australia have expressed interest in leasing allotments for individual's/families who can't afford the cost of the lease. There is scope to develop on this concept.

Community Engagement

Many of the community events were previously supported by the Alcoa Make an Impact program which was delivered in the Peel Region by Greening Australia. The resources and support received through this program and from Greening Australia staff has been a catalyst to the momentum that the Garden has had in the region.

The Pinjarra community Garden now has over 60 social members. This will in the future allow people safe and coordinated access to the garden and access to events and workshops. The social membership fees were started at \$5 for a single membership and \$10 for a family. We had initially thought that we would have the garden up and running in 2013 but due to the nature of the development process it has taken longer. We have ceased promoting the social memberships until the fence is up and the garden secure and all existing social members will not need to pay their annual fee until the official opening of the garden. This will also make the memberships much easier to coordinate if they fall around a common anniversary date. This process will be reviewed in 2014. Future Busy Bees, training workshops and events held at the Garden will further support the inclusion of our community. Community members will have a choice to either lease an allotment, volunteer or to become a social member so they simply come down for a cuppa or join in on workshops.

Target Groups

- Families and Singles
- Schools
- Seniors
- Multicultural Groups
- Indigenous
- People with disabilities
- Greening Australia
- Craft groups
- Disengaged youth.
- Playgroups

Partnerships

Partnerships can now be formed to assist with the garden establishment in some capacity through the establishment stage.

We have an active and established partnership with the Shire of Murray

Other Future partnerships include:

- WA Department of Health
- Centre link/ Job networks
- Bendigo Bank
- Bunnings

- Great Gardens
- Active Foundation
- Challenger TAFE
- Karnet Prison Farm
- Mitre 10 Pinjarra.
- Alcoa
- Greening Australia
- Men of Trees
- Pinjarra Lions Club and Lions International
- Pinjarra Rotary Club

Events and community engagement opportunities- supported by Greening Australia

- Railway Markets April 2012 – exposure to approximately 100 people
 - Promotion of Creation Night
- Creation Night – May 2012 35 attendees including Shire councillors representation
 - Guest speaker Annie Dunn from Organic Growers association and absolutely organic led group through a visionary planning session- see attached outcomes
- Pinjarra festival – June 2nd-3rd 2012
 - PCG where part of and leaders in creating a green space at the festival
 - We were able to sell Avocados as a fundraiser
 - Promote PCG and sign up new members.
- Cheese Making workshop, Alcoa Discovery Centre – 22nd Aug 2012
 - Led by Robert St Duke from Harvey Cheese
- Josh Byrne – 8th Sep 2012, Fairbridge Village - information session on community Gardens
 - Promote PCG and sign new members.
- Waroona Show – 13th Oct 2012
 - Promote PCG
- Christmas festival – 6th Dec 2012 4.30pm-9.30pm
 - Create PCG activity booklet for kids.
 - Sell avocados.
 - Promoted Pinjarra Community Garden
- Avocados Alcoa Month of Service
 - Liaison with the Wades.
 - Organise days to harvest avocados.
 - Harvest, store and sell avocados.
 - Create maintenance plan for orchid.
 - Write letters of thanks to those who have sold avocados on PCG's behalf.
- Fairbridge Festival April 2013
 - PCG represented at Greening Australia Stall
- Healthy Living Expo May 2013
 - Promote PCG
- Pinjarra Festival 2013
 - Presentation from Chris Ferriera – Great Gardens
 - Large PCG/ greening stall with Raffle held
 - Raffle
- Turning of the First Sod - December 2013

Funding

Successful Grants

- Alcoa Grant \$5000 – Water establishment
- Shire of Murray Community Grant – Part Payment to McLeod’s lawyers for the Lease

Fundraising

- Raffle

Donations

- Alcoa Greening Australia Make an Impact Program \$1500 Water wise Reticulation
- Pinjarra Lions Club \$1020 towards the establishment of a demonstration garden bed
- Sale of Avocados
- Tin

Memberships

- Social Memberships

Avocados

In 2012 we were approached by Pam and John Wade who have an orchard of Avocados that they can’t manage in Waroona. We were able to assist them with the management of the Avocados in 2012 and early 2013 and any moneys raised from the sale of the Avocados was donated to the Garden. In 2013 we did not have the capacity with volunteers to assist the Wades. So through our Secretary we were able to initiate a program to be run through Christ Church Grammar School where the students assist the Wades in all areas of management of the Avocados including on ground work. This is part of an established environmental and outdoor activity program run through the school. The proceeds of the sale of Avocados will still be donated to the Pinjarra Community Garden. The program also extends to on ground assistance for establishment of the Pinjarra Community Garden.

Future Fundraising

- Grants
- Bunnings Sausage Sizzle
- In kind community donations of resources
- Car boot sale

- Avocados
- Membership and Garden Fees
- Raffle

Communication

Signage

To be yet installed

Regular e-mails to members

E-mails are currently sent when required

Quarterly Newsletter

We aim to produce our newsletter quarterly

Murray District paper JB's monthly update

Our Chairperson Mr John Bodycoat has a regular monthly garden section in the Murray Community Newspaper where he shares his garden expertise

FB Page

We have a Pinjarra Community Garden Facebook Page

Website

To be initiated to coincide with the opening of the Garden in June 2014

Community News Papers

The Community Newspapers have been extremely supportive and have featured numerous articles about the garden

Community notice boards

We utilise these we all our events

Flyers

Displays at events

We have been present with a stall at most Community Festivals and events over the past 2 years

Operational

The following headings (not limited to) will be developed into an operating manual for the garden

The Pinjarra Community Garden Inc. is required to manage the welfare of all people accessing the Garden through Occupation Health and Safety guidelines as well as a safe access in and around the garden site.

Occupation Health and Safety guidelines will be presented through a formal induction process to all garden volunteers and members. We will be adopting the Conservation Volunteers Australia- In Safe Hands Toolkit as the basis of our Occupation Health and Safety Guidelines.

Waste

Fertiliser and Compost

Odour management

- Grey water system
- Livestock
- Building (infrastructure) maintenance
- Garden Maintenance
- Cleaning
- Drainage
- Vandalism
- Tree management
- Chemical Storage
- Utilities
- OHS
- Conflict resolution
- Volunteer Management
- Tools and Equipment
- Workshops and events
- Site security

Key Garden Infrastructure funding opportunities

Item	Details	Comment
Fence	Construction of vermin proof fence with 3 separate entries. Main entrance and a larger entry for trucks and machinery. 3metres wide. As well as a 3m wide emergency exit	Pending grant from Community Garden Grants \$ 6,600.00
Site works	Sand fill	In kind support from local businesses
Site survey for infrastructure		Pending \$1,000 from Community Gardens Grants
Standard Garden beds	Garden beds	Pending grant from Bunnings
Raised garden beds	These will be made available for wheel chair access and will be raised beds.	Pending grant from Bunnings
Water	Currently waiting on estimate for headworks installation from Dept. of Water Initial estimate \$5279.00	Have a current grant from ALCOA for \$5000 for water establishment costs
Power Connection	Quote provided by Murray District Electrical	Pending grants from Bendigo Bank \$4000

Car park	WE are currently liaising with Main Roads through the planning approval process with the Shire of Murray in regards to the car park and access to the garden.	Unknown cost at this point. We have been advised by the shire that the establishment of a formalised car park is not necessary until stage 2 development
Water tank	This can be a suitable tank of 5,000 litres at the end of the toilet block to catch rain water from that roof.	Grant \$
Reticulation	The water reticulation will be provided to assist in watering gardens.	Donation received from Greening Australia and ALCOA Make an Impact program \$ 1,500 Pending \$1,500 from Community Gardens Grants
Garden shed	The garden shed will be built next to the office block.	Pending grants from Bendigo Bank \$20,000
Toilet Block	Transportable Toilet block will be purchased or hired. Stage 2 includes an established toilet block and effluent system	Pending grant from ALCOA \$5000
Office and kitchen block	Funding for an Training/office and kitchen block will be sought after in stage 2	Lottery west
Gazebo outdoor Kitchen	Funding sought in stage 2	Lottery west
Playground	Funding sought in stage 2	Lottery west
Shade house & green house Propagation tables	Plant propagation for all gardeners, also an area to teach fellow gardeners.	Will be sourced from recycled resources throughout the community, internal Fundraising and small grants
Compost Bays		Will be sourced from recycled resources throughout the community, internal Fundraising and small grants
Worm Farm		Will be sourced from recycled resources throughout the community, internal Fundraising and small grants
Chook Shed and run		Will be sourced from recycled resources throughout the community, internal Fundraising and small grants
Signage	One main sign at the entrance Inc. other smaller signage such as toilets, Muster points, First Aid, Wash down area, parking and directional	Pending \$2,000 from Community Gardens Grants

Project Staging

The establishment of the Pinjarra Community Garden will need to occur through a number of stages as set out below. Actual timing will depend on the availability of funding.

1. Planning Stage
2. Establishment Stage
3. Development Stage
4. Expansion Stage

1. Planning phase: establish committee. form association. admin and funding applications.	2. Establishment phase: site fencing site works initial garden beds reticulation	3. Development phase: review progress tool shed composting bays Office and Toilet	4. Expansion phase: review progress shade house/green house pizza oven straw bale project
---	---	--	--

Stage 1 Planning Phase		
The aim at this stage will be to set the framework for the establishment of the garden including planning, guidelines and future planning.		
Establish working committee	<ul style="list-style-type: none"> • Executive committee selected. • Membership guidelines set. • Garden pledge and guidelines set. • Meeting dates documented. • Apply for incorporation. • Establish a Bank Account. • Strategic and Business Plan. • Infrastructure funding 	Completed In draft In draft Completed Completed Completed In progress In progress

	<ul style="list-style-type: none"> • Insurance for Pinjarra Community Garden public liability. • Document lease agreement. • Site Survey Drawings • ABN • Tax File Number • Garden Design 	<p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Completed</p>
Site Planning	Develop site	May 2014
Stage 2 Establishment phase.		
The aim at this stage is to establish the basic items on site to encourage early involvement by members and to provide a basis for further development.		
<ul style="list-style-type: none"> • Develop Policy and Procedures Manual • Develop final draft of Garden Allotment Guideline and Pledge and Volunteer /social member Guidelines • Develop final draft of Nutrient Irrigation Management Plan • Develop website • Governance Training • Develop OHS guidelines and manual 		
Site Fence		June 2014
Site Works	To construct Fence on boundary and level east side.	April/May 2014
Opening Celebration		June 2014
Initiation of volunteer busy bees and workshops		May/June 2014
Water Connection		April 2014
Power Connection		June 2014
Raised garden beds	Wheel chair access	June/July 2014
Establish initial garden beds	Establish section 1 of the allotment garden plan.	June 2014
Walkways and Gazebo		November 2014
Composting Bays, worm farm, Chook Run		August – October 2014
Water reticulation	Purchase reticulation for watering of gardens	June 2014
Plant out shrubs on outside of garden fence as well as nutrient stripping area	When fence is completed.	July/ August/ September 2014 National Tree Day July 2014

Stage 3 Development Stage		
The aim at this stage is to further develop the elements of the garden as outlined previously.		
Site amenities	Toilet block and sewerage	2015
Solar Panels	To erect solar panels on the transportable office block.	2015
Water Tank	Installation of the water tank to collect rainwater from office and toilet block	2015
Training/office and kitchen building		2015
Carpark		2015
Establish remainder of the garden beds.	Completion of the garden beds. The number allotments depends on the demand from garden enthusiasts.	2015
Stage 4-expansion stage		
The aim at this stage is to allow further development of additional elements that may be identified over time.		
May include	Woodfire pizza oven and outdoor kitchen.	2015
	Shade house	2015
Art Installations		2015

Arrangements and Events

Arrangement Event	Description
Membership	Individual and family memberships which provides the opportunity to participate in garden activities
Individual Family and Communal Allotments	The renting of allotments.

Training Courses	Regular workshops such as composting and propagation which will be for all members and open to the public.
Meeting Place	Creation of a community hub
Community Events	Events such as busy bees, open days, youth days may include a music in the garden, straw bale days, cheese making and mums and grubs days.

Projected Operating Budget and Expenditure:

The potential projected budget is outlined in the table below.

Operational Items	2013	2014	2015
Operating Revenues	Amount \$	Amount \$	Amount \$
Membership Fees	N/A	100x\$5=\$500	100x\$5=\$1000
Allotment Fees	N/A	25x\$55=\$1,375	50x\$55=\$ 2,750
Fundraising including Avocados	Raffle \$276.30	\$5000	\$10,000
Grants	Alcoa \$5,000 Murray Shire \$1,000	Alcoa \$5000 Shire of Murray \$1000 Bendigo Bank \$25,000 Community Garden Grants \$20,000 Other Smaller grants \$10,000 Pinjarra Lions Club \$1020	Alcoa \$5000 Shire of Murray \$1000 Lottery West Grant \$50,000 Other Smaller grants \$10,000
Donations	MAI \$1500	\$1000	\$1000
Other Fundraising	Tin \$ 55.90	\$1000	\$2000
Total Revenue	\$7,832.20	\$70,895	\$82,750.00
Operating Expenses	Amount \$	Amount \$	Amount \$
Lease agreement fee	\$1500	\$836	
Insurance	\$ 154.00	\$1848	\$1848
Administration Costs			
1.PO Box	\$50 In Kind JB	\$50	\$50
2.Secretarial Costs		\$500	\$500

	In-Kind office support from Greening Australia		
Web site maintenance	N/A		
Electricity	N/A	\$1000	\$1000
Water	N/A	\$2000	\$2000
Total operating expenses.	\$1,704	\$6,234	\$5,398

Allotment Fees for 2012-2013 are based on \$55 per allotment with the establishment of 20 gardens with an anticipated increase in 2014 – 2015 – To be reviewed

DRAFT

Pinjarra Community Garden Creation Night

What would you like to see in your Community Garden ?

Thursday, May 24th 2012 at 6.30 PM

Alcoa Discovery Centre, Fimmel Lane Pinjarra

Guest Speaker

*The garden will provide a place for you to grow your own
Fruit ,Vegetables and attend training workshops
in a fun and family friendly atmosphere.*

We hope to create a garden with....

- Affordable membership
- Meeting place in a Safe and secure environment
- Community Spirit
- Assorted seasonal fruit, herbs and vegetables
- Workshops ,Training and Seminars
- Bush tucker
- Organic principles
- Worm farming
- Composting
- Chickens, ducks and Geese
- Shelters / gazebos / picnic area
- Wood fired pizza oven and bbq
- Bee hives/honey
- Your ideas here _____

Come along and see how you can help and become involved

To register your interest, contact Josephine on 0417 151050

or email Michelle at mmullarkey@gawa.org.au

Supported by

Tea, coffee and light refreshments provided



Feedback from Pinjarra Community Garden Creation Night – May 24th 2012**Group 1****1. What would you like to see in the community garden**

- Shared/single/comboination plots
- Playground
- Shade areas
- Chooks
- Bee hives
- Water feature
- Capsule
- Fruit trees
- Gazebo
- Possum traps
- Compost bin
- BBQ/picnic Ares
- Pizza oven
- Mosaics
- Recycling
- Worm farms
- Organic sprays/garlic sprays
- Herb garden
- Social days
- Children's garden/fairy garden
- Art to represent the culture
- Signage
- Seed bank
- Avocados
- Mangos
- Passionfruit
- Garden shed for tools
- Wishing stones
- Scattered bench seats
- Potting benches
- Amphitheatre/concerts/music
- Tee pee
- Rose garden
- Toilets
- Companion planting
- Organic
- Permaculture
- Rain water
- Aquaponics

2. Benefits from garden?

- Overcome social isolation
- Learn how to grow food
- Encouraging youth and children
- Workshops
- Cooking classes
- Recipes
- Guest speakers/lectures
- Create a community that cares about each other
- Environment that captures learning
- Learn how to maintain plants
- Graft fruit trees

3. What could you bring to the garden?

- Rotary hoe (9531 2450)
- Tools
- Paving
- Artistic skills
- Recycling
- Writing skills for funding
- School involvement
- Muscle
- Cooking skills
- Love
- Fun
- Management skills
- Plant knowledge
- Possible bee consultant
- Community involvement
- Funding
- Busy bees
- Buses for food safaris
- Local people to take lawn clippings
- Sheep manure



4. How would you like to see the garden designed?

- Raised garden beds
- Various heights
- Wheelchair accessible
- Espalier fruit trees

Group 2**1. What would you like to see in the community garden?**

- Shared/individual allotments
- Tea/coffee room
- Toilets
- Compost
- Memorial/remembrance garden
- Trees
- Birds
- Children's garden
- Education outdoor classroom
- Fish pond
- Sculptures
- Tyres
- Art on walled garden
- Music
- Garden benches
- Fountain
- Organic
- Poultry/bees
- Training programme
- Names ideas: Murray Heritage Garden; Garden Of Happiness; Blooming Things; Murray Fellowship Garden

2. Benefits from garden?

- Learn how to grow vegetables
- Save money
- Exchange ideas
- Make friends
- Keep fit
- Eat healthily
- Be part of the community
- Combat loneliness
- Get out of the house
- Help other people
- People caring for each other

3. What could you bring to the garden?

- Garden tools
- Gaining knowledge – experience
- Enthusiasm
- Fun
- Brawn
- Funding suggestions
- Music

4. How would you like to see the garden designed?

- Raised beds
- Different levels
- Seating area
- Make it interesting – not too organised



Group 3**1. What would you like to see in the community garden?**

- Combination organic/permaculture
- Pizza oven
- Worms
- Poultry
- Toilets
- Water wise
- Pathways for wheelchair access
- Rainwater tanks
- Shed
- Compost
- Playground
- Children's garden
- Book swap
- Adult playground (outdoor gym equipment)
- Book swap
- Peaches
- Olives
- Berries
- Citrus
- Nuts
- Bush tucker
- Herbs
- Feijoa
- Pomegranates
- Stone fruit

2. Benefits for garden?

- Sustainable learning
- Health benefits (physical/mental)
- Friendships
- Less grocery shopping
- Taste of fresh food
- Cultures/cuisines
- Ideas/sharing
- Companionships tourism seed selling

3. What could you bring to the garden?

- Enthusiasm
- Ideas
- Artistic skills
- Manpower
- Admin
- Added value
- Market days (for excess)

4. How would you like to see the garden designed?

- Security
- Fencing
- Lighting



Group 4**1. What would you like to see in the community garden?**

- Combination gardens
- Poultry
- Bee hives
- Structures
- Benches
- Shade house
- Washing facilities

2. Benefits from garden

- Connection with people
- Intergenerational connections
- Gaining and sharing knowledge
- Building community spirit and pride
- Relaxation
- Health benefits
- Social contacts
- Trying new things
- Financial benefits
- Environmental benefits
- Reducing carbon footprint

3. What could you bring to the garden?

- Teaching children
- Bees
- Supporting people with disability
- Enthusiasm
- Training – horticulture
- Propagation skills
- Nursery infrastructure
- Seed saving

4. How would you like to see the garden designed?

- Garden beds no more than 1metre wide
- Fruit trees as boundary protection
- Motion sensor cameras/ sensor lights
- Central shade house
- Central herb garden
- Gravel pathways (wheelchair friendly)
- Public amenities
- Public liability insurance
- Passionfruit vine

Group 5

1. What would you like to see in the community garden?

- Seating
- Fruit trees
- Combination of shared and single allotments
- Pizza oven
- Colour
- Organic
- Permaculture
- Easy access between beds
- Raised beds
- Bees
- Workshops
- Social days
- Compost
- Worm farms
- Children's garden Ares
- Central water feature
- Herb garden
- Fire pit

2. Benefits from garden?

- Meeting other people; social
- Learning, exchange information
- Food swapping
- People with no access to a garden area (at home)
- Strengths in numbers
- Recipe swapping

3. What could you bring to the garden?

- Landscaping
- Reticulation
- Humour
- House manure
- Cow manure
- Permaculture knowledge



Other Ideas

- Sponsorship: inaugural settings up involving Custom Composts
- Idea for Logo





Hello to all of you who have expressed an interest in the Make and Impact program and the Pinjarra Community Garden over the last few months. As we head into spring we have a couple of great events planned and we would love to see you there.

EVENTS

Robert St Duke from Harvey Cheese will be presenting a demonstration class on how to make Haloumi and Ricotta cheese on August 22nd at the Alcoa Discovery Centre from 6.30pm. This event is free but spaces are limited. **It is only next week so pop me an e-mail or give me a call now if you would like to attend.**

Also Josh Byrne from ABC's Gardening Australia will be giving us some great tips on how we can build a successful allotment within the Pinjarra Community Garden or indeed in your own back gardens. This workshop will be held on Saturday 8th September at Fairbridge Village from 11 am to 1pm. This event is free if you are a member of the Pinjarra Community Garden and \$10 for non-members.

NEWS

Raffle tickets will be available from the 6th September for a fundraiser for the Pinjarra Community Garden. Prizes include a wonderful variety of vouchers from generous businesses in the Shire of Murray and Peel area. Raffle draws 4th November. To buy or sell tickets contact Josephine on 0417 151 050.

Keep your fingers crossed as the proposal for the Pinjarra Community Garden is decided at next month's Shire of Murray Council meeting.

Ever wanted to make your own cheese or yoghurt ?



Come and see Robert St. Duke from Harvey Cheese demonstrate how to make a Ricotta and an Haloumi Cheese:

Bring along a long Life UHT Full cream milk and Robert will turn it into Yoghurt.

Where: Alcoa Discovery Centre Fimmel Lane, Pinjarra

When: Wednesday 22nd August

Time : 6.30pm to 8.30pm

RSVP: Michelle Mullarkey
e-mail: mmullarkey@gawa.org.au
Phone: 0458 302 732



To find out more about the Pinjarra Community Garden call Josephine Foster on 0417 151 050

Do you want to find out how to get your Allotment started in the community garden ?



Or would you just like to have your own vegie patch at home?

Josh Byrne from ABC TV's Gardening Australia will be giving us some great tips on how to build and grow beautiful Vegies in our Allotments.

Where: Barbara Rowley Centre, Fairbridge Village, South West Hwy, Pinjarra

When: Saturday 8th September

Time : 11.00am to 1pm

Cost : Free for Members of the Pinjarra community garden and \$10 for Non-members

RSVP: Michelle Mullarkey
e-mail: mmullarkey@gawa.org.au
Phone: 0458 302 732

Evaluation/feedback from Josh Byrnes Workshop

VENUE	
Absolutely loved it - had no idea it was here	Good to have a microphone, a little hard to hear
ORGANISATION	
Have had a wonderful experience	Did not hear about it on gardening show/radio
Felt like I was part of the presentation	
Nice to see organic products	
PRESENTATIONS AND DISCUSSION	
This has been a very exciting learning curve and so inspirational	
Live project examples, great for interactive learning - effective for design ideas	
Presenter Josh Byrne and organiser Michelle accessible and helpful	
Very engaging and motivation	
IMPACT	
What Have You Learnt From This Workshop?	
There is so much work to be done! It is our responsibility to the children and grandchildren	
New resources	
More community gardens are needed	
The range of options - very exciting	
Community gardens - Way to go!	
Anything is possible	
Great ideas for the community garden	
Community participation and environmental initiatives	
That there is so many more facets to a community garden than just growing plants	
Identifying local resources and benefit if experience and community successes	
The importance and impact of community gardens	
How important community gardens are for the community and especially children	
Very interesting	
Too much to mention here	
Any Other Comments Or Feedback?	
More people like Josh and Michelle and Jamie Oliver in UK are changing the world	Local council/waterboard could have added it to there brochures
Motivation and healthy!	Local councils should get involved
Lets start today	
Another successful community event:	
Good open questions and discussion	
Keep going	

DRAFT

Pinjarra Community Garden



Turning of the First Sod Celebration

Saturday 7th December
9am to 11am

Official turning of the first sod of soil—10am

*Come join us for a free breakfast sausage sizzle, a cuppa and a chat
This will be a great opportunity to find out more about this
wonderful community asset.*

*To be held at the garden site Lot 362 Pinjarra Williams Rd, Pinjarra
(just next to Hotham Rail)*

*The garden will provide a place for you to grow your own
Fruit ,Vegetables and attend training workshops
in a fun and family friendly atmosphere.*

Supported by








Tom Duxbury – Alcoa, Hon Don Randall Canning Federal Member, Michelle Mullarkey – Greening Australia, Cr Walley Barret- Shire of Murray President and John Bodycoat- Pinjarra Community Garden



Tom Duxbury- Alcoa, Lucy Gardener-PCG, Lesley Orr-PCG, Carmel Burnham-PCG, John Bodycoat-PCG, Amy Rossi-PCG, Hon Don Randall - Canning Federal Member, Cr Walley Barret- Shire of Murray President, Katrina Hill- PCG, Michelle Mullarkey Greening Australia/PCG and Karrie-Anne Kearing- Local Indigenous Custodian



Pinjarra Community Garden Inc.

PO BOX 772

PINJARRA WA 6208

E-mail – pinjarracommunitygarden@hotmail.com

ABN 3827 287 3276

October 3rd, 2023

Bendigo Community Bank Pinjarra
Attn: The Manager

Dear Natalie,

As you are aware the Pinjarra Community Garden Inc plays a very important role in the community of Pinjarra & it was through financial assistance from the 'Bendigo Community Bank of Pinjarra' we were successful in becoming established initially, following the dreams, passion & determination of a group of visionary local gardeners. "The Garden" & "Function/Administration" building today are a distinct part of the fabric of The Shire of Murray & bring pleasure – connection & happiness plus Volunteering opportunities to many.

You may not be aware, but in the past 2 years our wonderful Committee have dealt with serious challenges & eventually had to take steps to remove the previous 'Chair-man' from his position & expel his membership due to a long range of Policy & Code of Conduct Breaches. We are also forced to deal with the ongoing effect of particular "Business decisions" he made that continue to negatively impact the operations of PCG – for the Committee, the Volunteers, Members & Visitors.

One of these 'Business decisions' was his choice of workmanship in undertaking the building of the "Function/Administration Venue", which was not carried out by professionals & resulted in many issues in the building including a badly leaking roof. We have recently received advice from The Shire of Murray that the only path forward is for it to be totally removed & re-done with new – appropriate materials.

We are in consultation with The Shire of Murray to apply to their currently open "Facilities Grant" which is to the value of \$20,00 - & we are in need of extra funding due to the advice we have received the cost will be more (a quotation was done on Oct 1st, we are waiting to receive it).

Our Committee welcome an opportunity for a few of us to meet with yourself Natalie & potentially any others from your Committee to discuss any 'Grant/Funding' opportunities there may be available in the future for us to apply for to assist us in this Project of "Re-Roofing".

I look forward to hearing from you.

Kind Regards

Tanya Langford
Vice Chair-person
Ph: 0402 386761



Pinjarra Community Garden Inc.

PO BOX 772

PINJARRA WA 6208

E-mail - pinjarracommunitygarden@hotmail.com

ABN 3827 287 3276

1-Jan	Bank interest	dd	0.02
5-Jan	Jarra Infusion plant sales	cash	36.00
5-Jan	Plant sales	cash	2.10
5-Jan	N.Willis renew membership	cash	10.00
5-Oct	K.Oconnor, renew membership	cash	10.00
5-Jan	Eggs sales	cash	5.00
5-Jan	Trf from Grant AC for building expences	trf	291.45
14-Jan	ATO BAS refund	eft	74.00
18-Jan	Jarra Infusion plant sales		64.00
18-Jan	Egg sales		7.50
18-Jan	Sale of dinghy		150.00
28-Jan	Jarra Infusion plant sales	cash	51.60

Acc No. [REDACTED] Pinjarra Community Garden Inc. Outgoing 2020-2021

Date	Description	Mode	Total Inc GST	GST	ATO payment	Rent Shire Lease	Insure ance	Water Electric	Garden Supplies	Building Project	Nursery Project
2020											
1-Jul	Ansvar Insurance	dd	23.78	2.16			23.78				
1-Jul	Mitre 10 monthly account	eft	111.04	10.09					111.04		
2-Jul	B.Cotterell, retic covers	eft	24.73	2.25					24.73		
4-Jul	P.Luck garden fuel	eft	6.62	0.60					6.62		
7-Jul	IQ Building Surveyor, building	eft	440.00	40.00						440.00	
7-Jul	B.Cotterell, file & cash book	eft	16.70	1.52							
10-Jul	Water Corp, water usage	eft	122.06	0.00				122.06			
17-Jul	L.Hortin, planter trough	eft	15.00	1.36					15.00		
19-Jul	Water Corp, trade waste permit Peel Mini Earthmovers, earth works	eft	241.84	0.00				241.84			
31-Jul	to create rivers	eft	620.40	56.40							
Monthly Totals			1,622.17	114.39	0.00	0.00	23.78	363.90	157.39	440.00	
2020											
3-Aug	Ansvar Insurance	dd	23.78	2.16			23.78				
10-Aug	Mitre 10 monthly account	eft	170.83	15.53					142.68	28.15	
14-Aug	B.Cotterell, milk, tea coffee	eft	25.50	2.32					25.50		
25-Aug	P.Styres, plants	eft	10.50	0.95					10.50		
27-Aug	S.Cullen, cleaning products	eft	16.90	1.54					16.90		
29-Aug	P.Luck garden fuel	eft	11.02	1.00					11.02		
29-Aug	P.Luck, herbicide	eft	33.03	3.00					33.03		
29-Aug	B.Cotterell chooks from Karnet	eft	18.00	1.64					18.00		
29-Aug	M.Mularkey, perlite, vermiculite	eft	117.98	10.73					117.98		
Monthly Totals			427.54	38.87	0.00	0.00	23.78	0.00	375.61	28.15	
2020											
1-Sep	Ansvar Insurance	dd	23.78	2.16			23.78				
7-Sep	Scavenger Supplies, fire equipment 6 monthly test	eft	48.40	4.40							
9-Sep	P.Luck , garden fork	eft	66.48	6.04					66.48		
11-Sep	Water Corp, water usage	eft	50.58	0.00				50.58			
23-Sep	B.Cotterell, Spark plug, LL milk	eft	12.86	1.17					12.86		
26-Sep	B.Fraser, printer cartridges+paper	eft	121.16	11.01							

	Monthly Totals		323.26	24.79	0.00	0.00	23.78	50.58	79.34	0.00	0.00
	July-September Outgoings		2,372.97		0.00	0.00	71.34	414.48	612.34	468.15	0.00
	GST Paid			178.04							
	2020										
1-Oct	Ansvar Insurance	dd	23.78	2.16			23.78				
2-Oct	Mitre 10 monthly account	eft	120.40	10.95					62.65	57.75	
3-Oct	B.Cotterell, retic parts Total Eden	eft	37.46	3.41					37.46		
3-Oct	B.Cotterell, tools pliers	eft	10.00	0.91					10.00		
7-Oct	B.Cotterell, biros paper towel	eft	10.50	0.95					10.50		
10-Oct	B.Cotterell, poultry mix	eft	16.40	1.49					16.40		
16-Oct	B.Cotterell, voucher for Auditor	eft	250.00	0.00							
16-Oct	Pinjarra Traders, straw for chooks	eft	10.95	1.00					10.95		
25-Oct	Steele Plumbing, backflow test	eft	181.50	16.50					181.50		
28-Oct	P.Luck, fly spray	eft	24.00	2.18					24.00		
29-Oct	P.Luck, barley straw x 2	eft	21.90	1.99					21.90		
29-Oct	P.Styles, planter baskets x 6	eft	60.00	5.45					60.00		
30-Oct	P.Luck, veggie mix soil	eft	516.00	46.91					516.00		
	Monthly Totals		1,282.89	93.90	0.00	0.00	23.78	0.00	951.36	57.75	
	2020										
2-Nov	Ansvar Insurance	dd	23.78	2.16			23.78				
4-Nov	Dsatco Pty Ltd, lupin mulch x 2	eft	446.50	40.59					446.50		
4-Nov	Mitre 10 monthly account	eft	194.34	17.67					65.34	129.00	
4-Nov	WA Newspapers, AGM add	eft	50.00	4.55							
7-Nov	P&J Tweddle, dispensers & paper	eft	120.00	10.91						120.00	
11-Nov	Water Corp, water usage	eft	170.37	0.00				170.37			
23-Nov	B.Fraser, AGM Add WA newspapers	eft	83.00	7.55							
23-Nov	Dept of Transport, trailer rego	eft	67.40	6.13					67.40		
	Monthly Totals		1,155.39	89.55	0.00	0.00	23.78	170.37	579.24	249.00	
	2020										
2-Dec	Ansvar Insurance	dd	29.96	2.72			29.96				
3-Dec	Mitre 10 monthly account	eft	133.42	12.13					90.97	42.45	
	Monthly Totals		163.38	14.85	0.00	0.00	29.96	0.00	90.97	42.45	
	October-December Outgoings		\$ 2,601.66								
	GST Paid			198.30	0.00	0.00	77.52	170.37	1621.57	349.20	0.00

2021											
2-Jan	Ansvar Insurance	dd	29.96	2.72		29.96					
2-Jan	Trf to Grant AC trf error	trf	817.17	0.00							
5-Jan	Trf to Grant AC trf error	trf	759.60	0.00							
7-Jan	B.Cotterell, printer cartridge	eft	68.97	6.27							
12-Jan	Water Corp, water usage	eft	431.24	0.00			431.24	0.00			
18-Jan	Shire of Murray, rubbish collection	eft	369.00	0.00				369.00			
18-Jan	Shire of Murray, annual lease	eft	170.12	15.47		170.12					
20-Jan	B.Cotterell, paint and hoses	eft	98.43	8.95				41.71	56.72		
21-Jan	L.Lyons, office stationery	eft	161.77	14.71							
27-Jan	B.Cotterell, chook feed	eft	49.16	4.47				49.16			
	Totals		2,955.42	52.58	0.00	170.12	29.96	431.24	459.87	56.72	0.00
2021											
1-Feb	Ansvar Insurance	dd	29.96	2.72		29.96					
1-Feb	Mitre10 monthly account	eft	108.95	9.90				108.95			
9-Feb	B.Cotterell, copy paper	eft	11.95	1.09							
17-Feb	B.Cotterell, PO box annual lease	eft	66.00	6.00				66.00			
17-Feb	B.Fraser, laminator & pouches	eft	29.11	2.65							
19-Feb	B.Cotterell, longlife milk x 4	eft	5.00	0.00				5.00			
24-Feb	Optus internet account	dd	58.73	5.34							
	Totals		309.70	27.70	0.00	0.00	29.96	0.00	179.95	0.00	
2021											
1-Mar	Ansvar Insurance	dd	29.96	2.72		29.96					
4-Mar	P.Luck,Cleaning products	eft	15.00	1.36				15.00			
5-Mar	B.Fraser, printer cartridges for office	eft	71.00	6.45							
8-Mar	B.Cotterell, chook feed	eft	41.25	3.75				41.25			
8-Mar	Mitre10 monthly account	eft	18.95	1.72				18.95			
16-Mar	Water Corp, water usage	eft	489.81	0.00			489.81				
18-Mar	P.Luck, petrol for mower	eft	20.82	1.89				20.82			
24-Mar	Optus, monthly internet account	dd	58.50	5.32							
25-Mar	Austcover, liability insurance	eft	460.00	38.47			460.00				
	Totals		1,205.29	61.70	0.00	0.00	489.96	489.81	96.02	0.00	
	January-March Outgoings		4,470.41		0.00	170.12	549.88	921.05	735.84	56.72	0.00
	GST Paid			141.98							
2021											
1-Apr	Ansvar Insurance	dd	29.96	2.72		29.96					
1-Apr	Men's Shed repair electric mower	eft	10.00	0.91				10.00			

3-Apr	TRF to Grant AC cover expenses for garden at Mitre 10	trf	56.89	0.00						
12-Apr	ATO BAS payment	eft	56.00	0.00	56.00					
26-Apr	Optus, monthly internet account	dd	58.50	5.32						
29-Apr	B.Cotterell, chook feed	eft	22.60	2.05				22.60		
	TRf to Bore Grant AC to keep open	trf	1.00	0.00						
Totals			234.95	11.01	56.00		29.96	0.00	32.60	0.00
2021										
1-May	Ansvar Insurance	dd	29.96	2.72			29.96			
4-May	Mitre10 monthly account	eft	51.49	4.68					51.49	
4-May	P.Luck, long life milk	eft	15.00	0.00					15.00	
4-May	B.Cotterell, tea bags	eft	11.20	1.02					11.20	
13-May	Scavenger Supplies, fire inspection	eft	48.40	4.40						
15-May	Water Corp, water usage	eft	452.54	0.00			452.54			
26-May	Optus, monthly internet account	dd	58.50	5.32						
27-May	B.Cotterell, new invoice book	eft	7.50	0.68						
Totals			674.59	18.82	0.00	0.00	29.96	452.54	77.69	0.00
2021										
1-Jun	Ansvar Insurance	dd	29.96	2.72			29.96			
2-Jun	Mitre10 monthly account	eft	112.12	10.19					112.12	
16-Jun	P.Styles, change for 1/2 of plot	eft	5.00	0.45						
22-Jun	Transfer to Grant A/C Mayday	trf	2,000.00	0.00						
28-Jun	Optus, monthly internet account	dd	58.50	5.32						
Totals			2,205.58	18.69	0.00	0.00	29.96	0.00	112.12	0.00
April-June outgoings			3,115.12		56.00	0.00	89.88	452.54	222.41	0.00
GST paid				48.52						
2020-2021 Totals			12560.16	566.84	56.00	170.12	788.62	1958.44	3192.16	874.07
			Sales	GST	ATO payment	Rent Shire Lease	Insurance	Water Electric	Garden Supplies Equip	Building Project

Office Supplies	Float	Bank Transfer	Fund Raising Costs	Petty Cash	Bank fees	Other	Monthly Totals
							23.78
							111.04
							24.73
							6.62
							440.00
16.70							16.70
							122.06
							15.00
							241.84
						620.40	620.40
16.70	0.00	0.00	0.00	0.00	0.00	620.40	1,622.17
							0.00
							23.78
							170.83
							25.50
							10.50
							16.90
							11.02
							33.03
							18.00
							117.98
0.00	0.00	0.00	0.00	0.00	0.00	0.00	427.54
							0.00
							23.78
						48.40	48.40
							66.48
							50.58
							12.86
121.16							121.16

121.16	0.00	0.00	0.00	0.00	0.00	48.40	323.26
137.86	0.00	0.00	0.00	0.00	0.00	668.80	
							23.78
							120.40
							37.46
							10.00
							10.50
							16.40
						250.00	250.00
							10.95
							181.50
							24.00
							21.90
							60.00
							516.00
0.00	0.00	0.00	0.00	0.00	0.00	250.00	1,282.89
							23.78
							446.50
							194.34
						50.00	50.00
							120.00
							170.37
						83.00	83.00
							67.40
0.00	0.00	0.00	0.00	0.00	0.00	133.00	1,155.39
							29.96
							133.42
0.00	0.00	0.00	0.00	0.00	0.00	0.00	163.38
0.00	0.00	0.00	0.00	0.00	0.00	383.00	

								29.96
		817.17						817.17
		759.60						759.60
68.97								68.97
								431.24
								369.00
								170.12
								98.43
161.77								161.77
								49.16
230.74	0.00	1,576.77	0.00	0.00	0.00	0.00	0.00	2,955.42
								29.96
0.00								108.95
11.95								11.95
								66.00
29.11								29.11
								5.00
							58.73	58.73
41.06	0.00	0.00	0.00	0.00	0.00	0.00	58.73	309.70
								29.96
0.00								15.00
71.00								71.00
								41.25
								18.95
								489.81
								20.82
							58.50	58.50
								460.00
71.00	0.00	0.00	0.00	0.00	0.00	0.00	58.50	1,205.29
342.80	0.00	1,576.77	0.00	0.00	0.00	0.00	117.23	4,470.41
								29.96
								10.00

		56.89					56.89
							56.00
						58.50	58.50
							22.60
		1.00					1.00
0.00	0.00	57.89	0.00	0.00	0.00	58.50	234.95
							29.96
							51.49
							15.00
							11.20
						48.40	48.40
							452.54
						58.50	58.50
7.50							7.50
7.50	0.00	0.00	0.00	0.00	0.00	106.90	674.59
							29.96
							112.12
						5.00	5.00
		2,000.00					2,000.00
						58.50	58.50
0.00	0.00	2,000.00	0.00	0.00	0.00	63.50	2,205.58
7.50	0.00	2,057.89	0.00	0.00	0.00	228.90	
488.16	0.00	3634.66	0.00	0.00	0.00	1397.93	12560.16
Office Supplies	Float	Bank Transfer	Fund Raising	Petty Cash	Bank fees	Other	Monthly Totals

Bank Reconciliation by Month

Pinjarra Community Garden Inc. Acc No. [REDACTED] For 2020-2021						
Date	Opening Balance	Monthly Expenditure	Monthly Income	Balance	Bank Statement	error
Jul-20	2,016.05	1,622.17	561.07	954.95	954.95	0.00
Aug-20	954.95	427.54	1,048.05	1,575.46	1,575.46	0.00
Sep-20	1,575.46	323.26	629.04	1,881.24	1,881.24	0.00
Oct-20	1,881.24	1,282.89	1,170.67	1,769.02	1,769.02	0.00
Nov-20	1,769.02	1,155.39	438.99	1,052.62	1,052.62	0.00
Dec-20	1,052.62	163.38	1,883.77	2,773.01	2,773.01	0.00
Jan-21	2,773.01	2,955.42	706.67	524.26	524.26	0.00
Feb-21	524.26	309.70	308.55	523.11	523.11	0.00
Mar-21	523.11	1,205.29	964.46	282.28	282.28	0.00
Apr-21	282.28	234.95	512.00	559.33	559.33	0.00
May-21	559.33	674.59	581.01	465.75	465.75	0.00
Jun-21	465.75	2,205.58	2,709.80	969.97	969.97	0.00

**Pinjarra Community Garden Inc
Treasurer's Report for June 2021**

Working Account

Opening Balance		465.75
Incoming	Bank Interest	0.00
	M.Mullarkey, m/ship payment for H&D Mullarkey, N.Curtis.	30.00
	Murray Mayday, louvre doors	2,000.00
	Jarra Infusions plant sales	37.80
	Egg sales	12.00
	P.Styres, paid \$50.00 half plot #6 (\$45.00)	50.00
	S.Gunn, new single membership	10.00
	Montessori School, room hire	350.00
	M.Mullarkey, F/M/ship & plot #14	110.00
	B.Fraser, renew f/m/ship & plot	110.00
	Total	4,052.55
Outgoing	Ansvar Insurance	29.96
	Mitre10 monthly account	112.12
	P.Styles, change for 1/2 of plot	5.00
	TRF from Working A/C Mayday grant, louvre doors	2,000.00
	Optus, monthly internet account	58.50
	Closing Balance	3,847.07
Petty Cash	No expenses this month	95.55
Actual Balance		3,942.62

Grant Account

Opening Balance		2,053.38
Incoming	Bank Interest	0.02
	TRF from Working A/C Mayday grant	2,000.00
	Total	4,053.40
Outgoing	Tom's Pumps & Waterboring, Bore	1,291.00
	Total	1,291.00
	Closing Balance	2,762.40

Workshop Grant Account

Opening Balance		6,302.22
Incoming		0.00
	Total	6,302.22
Outgoing		0.00
	Total	0.00
	Closing Balance	6,302.22

Bore Grant Account

Opening Balance		1.00
Incoming	Shire Grant for retic installation	7,150.00
	Total	7,151.00
Outgoing		0.00
	Total	0.00
	Closing Balance	7,151.00

Grants Acc No. [REDACTED] Pinjarra Community Garden 2020-2021 Incoming

Date	Name	Mode	Total Inc GST	GST	Bank Interest	Bank Transfer	Grants	Fund Raising	Other	Monthly Totals
2020										
1-Jul	Bank Interest	dd	0.00	0.00	0.00					0.00
22-Jul	RetaWA, solar credits	eft	3,093.20	281.20			3,093.20			3,093.20
	Totals		3,093.20	281.20	0.00	0.00	3,093.20	0.00	0.00	3,093.20
2020										
1-Aug	Bank Interest	dd	0.04	0.00	0.04					0.04
	Totals		0.04	0.00	0.04	0.00	0.00	0.00	0.00	0.04
2020										
1-Sep	Bank interest	dd	0.13	0.00	0.13					0.13
7-Sep	TRF from W/shop Grant A/C, money	trf	14.80	0.00	0.00	14.80				14.80
	Totals		14.93	0.00	0.13	14.80	0.00	0.00	0.00	14.93
	July-September Income		3108.17		0.17	14.80	3093.20	0.00	0.00	0.00
	GST Collected			281.20						
2020										
1-Oct	Bank Interest	dd	0.11	0.00	0.11					0.11
21-Oct	Shire of Murray, security grant	eft	3,000.00	272.73			3,000.00			3,000.00
	Totals		3,000.11	272.73	0.11	0.00	3,000.00	0.00	0.00	3,000.11
2020										
1-Nov	Bank Interest	dd	0.10	0.00	0.10					0.10
	Totals		0.10	0.00	0.10	0.00	0.00	0.00	0.00	0.10
2020										
1-Dec	Bank Interest	dd	0.01	0.00	0.01					0.01
	Totals		0.01	0.00	0.01	0.00	0.00	0.00	0.00	0.01
	October-December Income		\$ 3,000.22							
	GST Collected			\$ 272.73						
2021										
1-Jan	Bank Interest	dd	0.02	0.00	0.02					0.02
2-Jan	TRF from Working Ac, trf error	trf	817.17	0.00		817.17				817.17
5-Jan	TRF FROM Working Ac, trf error	trf	759.60	0.00		759.60				759.60
13-Jan	Bendigo Bank, grant for bore	trf	5,500.00	500.00			5,500.00			5,500.00

	Totals		7,076.79	500.00	0.02	1,576.77	5,500.00	0.00	0.00	0.00	7,076.79
2021											
1-Feb	Bank Interest	dd	0.04	0.00	0.04						0.04
	Totals		0.04	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.04
2021											
1-Mar	Bank Interest	dd	0.05	0.00	0.05						0.05
	Totals		0.05	0.00	0.05	0.00	0.00	0.00	0.00	0.00	0.05
	January- March Income		7,076.88		0.11	1,576.77	5,500.00	0.00	0.00	0.00	
	GST Collected			500.00							
2021											
1-Apr	Bank Interest	dd	0.02	0.00	0.02						0.02
3-Apr	TRF from Working Ac, garden expenses spent at Mitre 10	trf	56.89	0.00		56.89					56.89
	Totals		56.91	0.00	0.02	56.89	0.00	0.00	0.00	0.00	56.91
2021											
1-May	Bank Interest	dd	0.02	0.00	0.02						0.02
	Totals		0.02	0.00	0.02	0.00	0.00	0.00	0.00	0.00	0.02
2021											
1-Jun	Bank interest	dd	0.02	0.00	0.02						0.02
	TRF from Working A/C Mayday grant	trf	2,000.00	0.00		2,000.00					2,000.00
	Totals		2,000.02	0.00	0.02	2,000.00	0.00	0.00	0.00	0.00	2,000.02
	April-June Income		2,056.95		0.06	2,056.89					
	GST Collected			0.00							
	2020-2021 Totals		\$15,242.22	\$1,053.93	\$0.56	\$3,648.46	\$11,593.20	\$0.00	\$0.00	\$0.00	\$15,242.22

PINJARRA COMMUNITY GARDEN INC.

Treasurer's Report as @ Aug 31 , 2023

			<u>Working Acc No. [REDACTED] 2021-2022</u>	
Income	Opening Balance		\$	3,632.03
Aug	Interest	DD	\$	0.03
	Chris Saunders	DD	\$	115.00 Membership & Plot #19 Single
	Janice Tweddle	DD	\$	65.00 Membership & Plot #22 single
	Michelle Mullarkey	DD	\$	115.00 Membership & Plot #12 Fam
	Plant Sales	Cash	\$	23.45 from Garden
	Suzie & Girls	Cash	\$	100.00 Plot # 3
	Plant Sales	DD	\$	212.00 JI
	Suzie & Girls	Cash	\$	15.00 Membership Fam
	Barry Newton	Cash	\$	15.00 Membership Fam
	Tea Under the Tree	Cash	\$	55.00 Sale of Lemon Butter
	Ross Philip	Cash	\$	25.00 Donation (T-Shirt)
	Jack Rollings	DD	\$	115.00 Memberhsip & Plot #2 Single
	Annette Grigo	DD	\$	15.00 Membership Single
	Pam Styles	DD	\$	25.00 Membership Fam
	Square	DD	\$	0.01 Active Verification
	Total Income			895.49
Outgoing			<u>Working Acc No. [REDACTED] 2020-2021</u>	
Aug	Anvar Ins	DD	\$	52.94 Property & Income Protection
	Watercorp	DD	\$	246.16 Trade Waster Permit
	T Langford	DD	\$	5.90 Stat Dec Postage (PL)
	Barry Newton	DD	\$	47.00 Weat Coast Power Equip (Mulcher)
	Optus	DD	\$	65.00 Internet WiFi
	Square	DD	\$	0.01 Active Vertifacation
	Mitre 10	DD	\$	76.56 Rat Bat, Drill Bits,
	Total Expenditure		\$	493.57
	Closing Balance		\$	4,033.95
			<u>Debit Card Acc. 1 [REDACTED]</u>	
	Opening Balance		\$	370.35
Aug			<u>Debit Card Acc. [REDACTED]</u>	
	Lucky Charm Pin		\$	90.92 Ink Cartrige: Black
	Coles		\$	3.20 Milk & Biscuits
	Vibe		\$	27.47 Fuel 10L: 5L containers Generator
	Square		\$	39.00 Reim Bev (to be resold)
	Coles		\$	5.15 Milk & Biscuits
	Coles		\$	2.35 Dishwashing detergent
	Office Works		\$	7.75 Printer Paper
	Total Exp		\$	175.84
	Closing Balance		\$	194.51

		<u>Kitchen Grants Acc.</u>	[REDACTED]	
<u>Aug</u>	Closing Balance	\$	0.30	
		<u>Louvre Grants Acc</u>	[REDACTED]	
	<u>Workwear</u>	EP	\$ 1,000.00	Payment T.Shirts (final payments to come
<u>Aug</u>	Closing Balance	\$	100.62	For T Shirts Shirts
		<u>Solar Batteries Acc No</u>	[REDACTED]	
	Opening Balance	\$	70.04	
	Mayday Op Shop	\$	2,000.00	Batteries Grant
	Membership	\$	10.00	Barbara Hammond
<u>Aug</u>	Closing Balance	\$	2,080.04	
		<u>Retic Grants Acc.</u>	[REDACTED]	
	Closing Balance	\$	74.08	
		<u>Workshop Grants Acc No.</u>	[REDACTED]	
	Closing Balance	\$	203.74	

Grants Acc. [REDACTED] Pinjarra Community Garden Inc. Monthly Outgoing 2020-2021

Date	Name	Mode	Total	GST	Bank fees	Bank Transfer	Grant accounts	Fund Raising	Building Project	Other	Monthly Totals
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Bank Reconciliation By Month Pinjarra Community Garden Inc. Acc No. [REDACTED] For 2020-2021				
Date	Opening Balance	Monthly Expenditure	Monthly Income	Balance
Jul-20	13.57	0.00	3,093.20	3,106.77
Aug-20	3,106.77	340.71	0.04	2,766.10
Sep-20	2,766.10	301.59	14.93	2,479.44
Oct-20	2,479.44	3,170.75	3,000.11	2,308.80
Nov-20	2,308.80	149.75	0.10	2,159.15
Dec-20	2,159.15	1,576.77	0.01	582.39
Jan-21	582.39	1,334.03	7,076.79	6,325.15
Feb-21	6,325.15	44.45	0.04	6,280.74
Mar-21	6,280.74	4,134.01	0.05	2,146.78
Apr-21	2,146.78	150.33	56.91	2,053.36
May-21	2,053.36	0.00	0.02	2,053.38
Jun-21	2,053.38	0.00	2,000.02	4,053.40

Bank Statement		error
3,106.77	0.00	
2,766.10	0.00	
2,479.44	0.00	
2,308.80	0.00	
2,159.15	0.00	
582.39	0.00	
6,325.15	0.00	
6,280.74	0.00	
2,146.78	0.00	
2,053.36	0.00	
2,053.38	0.00	
4,053.40	0.00	
	0.00	

GST Calculation

	Amounts		
Total sales Working AC	3,802.81		
Transferrers between accounts	0.00	3,802.81	Total sales less transfers
Total sales Grant AC	2,056.95		
Transferrers between accounts	2,056.89	0.06	Total sales less transfers
Total sales Workshop Grant AC	• 0.00		
Transferrers between accounts	0.00	0.00	Total sales less transfers
Total sales Bore AC	7,151.00		
Transferrers between accounts	1.00	7,150.00	
G1 Total Sales less transfers		10,952.87	
Non capital purchases Working AC	3,115.12		
Transferrers between accounts	2,057.89	1,057.23	Total sales less transfers
Non capital purchases Grant AC	1,441.33		
Transferrers between accounts	0.00	1,441.33	Total sales less transfers
Non Capital purchases Workshop Grant AC	220.00		
Transferrers between accounts	0.00	220.00	Total sales less transfers
Non capital purchases Bore AC	0.00		
Transferrers between accounts	0.00	0.00	Total sales less transfers
G11 Total Purchases less transfers		2,718.56	8,234.31
GST received Working AC	340.71		
GST received Grant AC	0.00		
GST received Workshop Grant AC	0.00		
GST received Bore Grant AC	650.00	698.52	Total GST received 1A
GST paid Working AC	48.52		
GST paid Grant AC	131.03		
GST paid Workshop Grant AC	20.00		
GST Paid Bore Grant AC	0.00	199.55	Total GST paid 1B
		-499	Negative number means amou Positive number means amou

last update
27/06/2021

Difference sales/purchases

Amount PCG owes ATO
Amount ATO owes PCG

Workshop Grants Acc No. [REDACTED] Pinjarra Community Garden 2020-2021 Incoming

Date	Name	Mode	Total	GST	Bank Interest	Bank Transfer	Grants	Fund Raising	Other	Monthly Totals
2021										
January			0.00	0.00						0.00
	Totals		0.00							0.00
2021										
February			0.00	0.00						0.00
	Totals		0.00	0.00						0.00
2021										
March			0.00	0.00						0.00
	Totals		0.00	0.00						0.00
	January-March Income		0.00							0.00
	GST Collected			0.00						0.00
2021										
April			0.00	0.00						0.00
	Totals		0.00	0.00						0.00
2021										
May										0.00
	Totals		0.00	0.00						0.00
2021										
June			0.00	0.00						0.00
	Totals		0.00	0.00						0.00
	April-June Income		0.00							0.00
	GST Collected			0.00						
	Totals for 2020/2021		0.00	0.00						0.00

Workshop Grants Acc. [REDACTED] Pinjarra Community Garden 2020-2021 Outgoing.

Date	Description	Mode	Total	GST	Bank fees	Bank Transfer	Workshop expenses	Nursery Expenses		Other	Monthly Totals
2021											
January			0.00	0.00							0.00
	Totals		0.00	0.00							0.00
2021											
February			0.00								0.00
	Totals		0.00	0.00							0.00
2021											
March			0.00	0.00							0.00
	Totals		0.00	0.00							0.00
	January- March outgoings		0.00		0.00	0.00	0.00	0.00	0.00	0.00	
	GST Paid		0.00	0.00							
2021											
April			0.00								0.00
	Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2021											
15-May	WA Horticulture Developments, supplies for workshop		220.00	20.00			220.00				220.00
	Totals		220.00	20.00	0.00	0.00	220.00	0.00	0.00	0.00	220.00
2021											
June			0.00								0.00
	Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	April- June outgoings		220.00		0.00	0.00	220.00	0.00	0.00	0.00	
	GST Paid			20.00							
	2020-2021 Totals		462.78	30.00	0.00	132.78	220.00	110.00	0.00	0.00	

**Work Shop A/C Bank Reconciliation By Month
Pinjarra Community Garden Inc.
No. [REDACTED] For 20201-21**

Date	Opening Balance	Monthly Expenditure	Monthly Income	Balance	Bank Statement	error
Feb-20	0.00	0.00	6765.00	6765.00	6765.00	0.00
Mar-20	6765.00	1000.00	0.00	5765.00	5765.00	0.00
Apr-20	5765.00	0.00	1000.00	6765.00	6765.00	0.00
May-20	6765.00	0.00	0.00	6765.00	6765.00	0.00
Jun-20	6765.00	0.00	0.00	6765.00	6765.00	0.00
Jul-20	6765.00	0.00	0.00	6765.00	6765.00	0.00
Aug-20	6765.00	117.98	0.00	6647.02	6647.02	0.00
Sep-20	6647.02	14.80	0.00	6632.22	6632.22	0.00
Oct-20	6632.22	110.00	0.00	6522.22	6522.22	0.00
Nov-20	6522.22	0.00	0.00	6522.22	6522.22	0.00
Dec-20	6522.22	0.00	0.00	6522.22	6522.22	0.00
Jan-21	6522.22	0.00	0.00	6522.22	6522.22	0.00
Feb-21	6522.22	0.00	0.00	6522.22	6522.22	0.00
Mar-21	6522.22	0.00	0.00	6522.22	6522.22	0.00
Apr-21	6522.22	0.00	0.00	6522.22	6522.22	0.00
May-21	6522.22	220.00	0.00	6302.22	6302.22	0.00
Jun-21	6302.22	0.00	0.00	6302.22	6302.22	0.00

Retic Grants Acc. [REDACTED] Pinjarra Community Garden

Date	Description	Mode	Total inc GST	GST	Grant	Bank Transfer
2021						
April						
29/04/2021	Transfer from Working AC, to open AC	trf	1.00	0.00		1.00
Totals			1.00	0.00	0.00	1.00
May						
Totals			0.00	0.00		
June						
30/06/2021	Shire Grant for retic installation	eft	7150.00	650.00	7150.00	
Totals			7,150.00	650.00	7,150.00	0.00
Totals for April to June			7,151.00		7,150.00	1.00
				GST	650.00	
Totals For 2020-2021			7,151.00	650.00	7,150.00	1.00

2020-2021 Incomings.

Donation			Other	Monthly Totals	Error
				1.00	
0.00	0.00	0.00	0.00	1.00	
				0.00	
				0.00	
				7150.00	
0.00	0.00	0.00	0.00	7,152.00	0.00
					Invoice #114
0.00	0.00	0.00	0.00	7,151.00	
				7,151.00	

Pinjarra Community Garden Inc. Retic Grant Acc No. [REDACTED] For 2020-2021						
Date	Opening Balance	Monthly Expenditure	Monthly Income	Balance	Bank Statement	error
April	0.00	0.00	1.00	1.00	1.00	0.00
May	1.00	0.00	0.00	1.00	1.00	0.00
June	1.00	0.00	7,150.00	7,151.00	7,151.00	0.00

Retic Grant Acc. [REDACTED] Pinjarra Community Garden 2020-2021 Outgoing.

Date	Description	Mode	Total	GST	Bank fees	Bank Transfer	Retic Expenses		Other	Monthly Totals
2021										
April			0.00	0.00						0.00
May			0.00	0.00						0.00
June			0.00	0.00						0.00
Totals			0.00	0.00	0.00	0.00	0.00		0.00	0.00
Totals for April to June			0.00		0.00	0.00	0.00		0.00	0.00
GST				0.00						

Kitc



1. **MEETING OPENED:** 4.25 pm

2. **ATTENDANCE:**

Committee

John Bodycoat	Chairman
Tanya Langford	Vice-chairman
Bev Fraser	Acting Treasurer
Greg Campbell	Committee Member

Apologies: Jerry Churchin, Cheryl Cullen, Ian Cullen

Absent

Resignations:

Welcome to New Members: Michael Turner

Renewed Memberships: Paul Wehi, Keith McQuiggin

New Plots : Michael Turner, Plot #31, Linda, Plot #32, Keith Plot #20

Renewal of Plots: Keith Plot #27

Inductions: Arrangements for all new Members to have one combined induction.

3. **CONFIRMATION OF MINUTES:** September 26th, 2023

Moved: Tanya Langford **Seconded:** Greg Campbell

4. **TREASURER'S REPORT:** September 30th 2023 (attached)

Moved: Greg Campbell **Seconded:** Tanya Langford

*Audit Report to be signed. Clarification on the Tax position: to be written off 2024

5. **CORRESPONDENCE:**

IN: (earliest to latest)

- Members: Help for Garden Day Stall
- Replies to attend Stall: Chris, Dawn Annette, Pam.
- Robb Gibb: Auditor sign audit papers, disregard TAX debt. To be written off.
- Tanya: fb page removed???
- Tanya: Bendigo Bank meeting re Grant possibilities.
- SOM: Lease Agreement passed by Council
- Mens Shed: Gagage Sale Nov 4, 9-3. (AGM day)
- PVRC: Out of the Box Volunteering Seminar: Attended Bev
- SOM: Retro Rewind – Dinner Dance Entertainment (good Value)
- Dorothy Fauntleroy: Membership

Pinjarra Community Garden Inc Minutes October 24th, 2023

- SOM: Michael Verde: dementia Care
- EAP: Benefits of Work Life Balance (Newsletter material)
- ACNC: Submit Annual Statement
- Michelle: Hire of Venue for Care Facilitators.

Out:

- Tyro: Information for Signatures
- Members re Garden Day and Stall Roster
- Greg: PCG Business Plan
- Ross Philips: apologies can't make GD
- Rob Gibb: TAX debt: Write Off
- Tyro: Complaint
- SOM: Lease Agreement not received through mail
- Members: Draft Agenda AGM and nominations
- Dorothy Faunleroy: Membership
- Greg: Tyro – Signatures
- Committee Draft Agenda 24 Oct, 2023
- Members: Mins Sept 26, 2023. (Late)
- Members: Bunnings Fundraising opportunities
- Michelle Mullarkey: Hire of Venue: postpone until 2024
- SOM: No Lease through mail yet?? We will pick up.
-

Moved: Bev

Seconded: Greg

Passed: Unanimously

6. GENERAL BUSINESS:

	ITEM	Action
6.1	Building Report	*Roof Repairs: (Removal & Complete Replacement) Tanya has received the quote to be submitted with the SOM Grant *Shade House: Barry & Ross Smith have made a good start. Discussion re Shade Cloth purchase. Most other materials we have. Decided that "Gravel" will be the floor-base. *Nursery Plan: Barry to submit a Plan for Hot House **"Bunnings" (Community Projects) assistance to be looked at 2024. "Powerpass" Member card for Trade Discounts to be organized by Bev.
6.2	Reticulation	*The new plots are all connected except No. 7 which Rob will water by hand (small plot). Great work.
6.3	Social Media	Going satisfactorily. Cheryl plans on creating a Newsletter – will most likely start in 2024.
6.4	Grants	-SOM- Grant Application for roof – will be sent in due Oct 30 th . Just waiting for Support Letter from 'Men's Shed' (Bev to get one from Bendigo Bank) - Community Garden Grant –(for soil, fertilizer, manure etc) pending. - Looking for a Grant to do Grid connection
6.5	Membership	-We have now got 51 paid Members. -Members Uniforms were commented on at Garden

		Day as creating a fantastic professional image.
6.6	Hire of Facilities	-A meeting took place between Michelle Mullarkey & some committee last week to create a plan for Michelle & another Disability Carer to utilize the premises & costs. Michelle has since sent the committee another letter to say will re-visit in 2024. -no advertising being done at present.
6.7	Volunteers and CL Personnel	-PCG URGENTLY NEEDS A SECRETARY – unless someone steps forward at the AGM....Bev asking PVRC to advertise (& maybe even a Cleaner?)
6.8	Events	*Garden Day Oct 22 nd stall made \$796.58. A lot of Volunteer/Member input. 'If' Garden day 2024, noted we require 2 X 3x3 Bays with 1 Pergola. (review pricing to be reduced – aim to sell what we take/this applies to Pinjarra Festival as well) *AGM is Sat Nov 4 th @ 1.00pm plan an 'Aft Tea Under the Tree' to follow, sell products, T Shirts etc
6.9	Signs	Updates required - pending
6.10	Committee	*Upcoming AGM, all Committee except Jerry have re-nominated. 1 vacant Committee position (2 people have spoken to Bev re their interest). "SECRETARY" Role urgently requires filling. *Dates set for last Committee Meeting of 2023 to Dec 19 th , & 1 st for 2024 be Tues Feb 13 th (Planning Meeting) The hope is that in 2024 we will no longer require fortnightly meetings. *ACNC 2023 Annual Report due (both financial & operational).... 2022 operational also required... Tanya to do 2 X operational reports, Bev financial)
6.11	Power	-awaiting a Grant, Mike Dunlop quote to connect to Sub Metre is \$5,878. -Greg has a contact that will donate up to 50 12V batteries to improve our Solar Power system. Bev to organize required documentation.
6.12	Garden Operations	*The "outside Jobs Board" will need to be reviewed & updated by JB for next month & the Xmas break.
6.13	Lease/Insurance	*Lease: awaiting SOM updates. A form needs to be signed before invoices produced (insurance/& payment schedule)
6.14	IT: Computer/Tyrol/ Mobile	-TYRO-not ready for Garden Day & a lot of problems installing. Greg has donated his "SQUARE" instead -PCG Laptop old & slow – Greg has sourced a near new computer that has been donated. Tech guy to do transfer of data as required. -MOBILE – is not able to handle 'SQUARE'. In 2024 an updated Mobile Phone needs to be bought.
6.15	Bees	JB has a new Bee Hive, & bees will be acquired soon
6.16	Strategic-Plan	Greg is working on creating updated S.P.

7.New Business:

- *Ross P would like to grow bougainvillea over the fence corner nearest the Mens Shed all agreed great idea.
- *Security – PCG & The Men's Shed will be impacted by the April 2024 Music Festival that is being held at Edenvale – with camping permitted on the adjoining Train Station Grounds – creating Security Risks.
- *Xmas Holiday Closing Down Period: Tuesday Dec 19th to February Sat 3rd 2024. Admin closed & no public entry. Only access will be plot holders & main volunteers. Will need to ensure a watering roster in place.

Meeting Closed: 6.00 pm


Next Meeting: Tuesday November 28, 2023 @ 4.00pm at the Garden

Chairperson Signature: _____ Date: _____

Secretary Signature _____ Date _____



Austcover Pty Ltd
 AFSL 241799
 ABN 46 073 425 662
 PO Box 2780
 Brisbane QLD 4001
 Tel: 07 3237 8666
 Email: contactus@austcover.com.au
<http://www.austcover.com.au>

Pinjarra Community Garden Inc



CERTIFICATE OF PLACEMENT

In our capacity as insurance broker to The Insured shown below, we confirm that the following insurance contract has been arranged, the details of which are correct as at the Issue Date.

Issue Date: 18 April 2023
The Insured: Pinjarra Community Garden Inc
Interested Parties: This is only in respect of Personal Injury or Property Damage caused by the Insured in the performance of the Business as described above and for no other purpose. No cover is provided where such Personal Injury or Property Damage was caused by any act, error, omission and/or negligence of the interested party, its employees, agents or servants.

Schedule of Parties

Shire of Murray - Building Owner, which is on Railway Land

Policy Type: Public and Products Liability
Insurer/s: Keystone Underwriting Australia Pty Ltd
 Suite 17, 296 Bay Road
 Cheltenham VIC 3192
Underwritten by: Certain Underwriters of Lloyd's of London
Policy Number: 
Limit of Liability: Public Liability \$ 20,000,000 Any one occurrence
 Products Liability \$ 20,000,000 In the aggregate for all claims during any one period of insurance
Situation/s of Risk: Anywhere within Australia
Period of Insurance: From 01/04/2023 to 01/04/2024 at 4.00pm

This certificate is provided for information purposes and is accurate based on our records at the time it is issued. We are under no obligation to inform you of any subsequent changes to the insurance contract or our records. This certificate confers no rights on the certificate holder. All coverage described is subject to the terms, conditions and limitations of the insurance policy and is issued as a matter of record only. It does not amend, extend, or alter the coverage provided by the policy in any way.

Yours faithfully



Austcover Landcare Team
 Austcover Pty Ltd
 Email: landcare@austcover.com.au
 Phone: 07 3237 8666



**Pinjarra Community Financial Services
Limited**

30th October 2023.

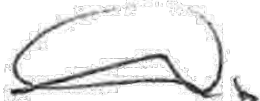
To Whom it May Concern

It is my pleasure to support an application for funding by the Pinjarra Community Garden Inc.
As a Board, we have supported them in the past with funding and have seen the progress the
Garden has made in providing a vital service to the Community.

As well as providing a place for people to Sow and Grow Together, they provide Workshops and
Information sessions.

It is a most important part of the Pinjarra Community and I wish them all the best going forward.

Yours sincerely



Stephen D lee

Chair

Board of Directors.

35 George Street, Pinjarra WA 6208
p 08 9531 4470 e pinjarramailbox@bendigoadelaide.com.au

bendigobank.com.au



ADN 31 007 383 647 Franchisee of Bendigo and Adelaide Bank Limited ABN 11 058 049 176 AFSL/Authorised Credit Licence 237627
A1400882.0UT.2101101.260000021



ABN: 21 886 551 788
 PO Box 235, Pinjarra, WA, 6208
 Email: pcms@pcms.org.au
 Phone: 0419 827 554

TOGETHER WE MAKE A POSITIVE IMPACT ON THE WELLBEING AND HEALTH OF AUSTRALIAN MEN

30.10.2023

Tanya Langford
 Vice Chairperson
 Pinjarra Community Garden
 Pinjarra Williams Rd
 Pinjarra 6208

To whom it may concern

I am writing this letter to pledge support for the Pinjarra Community Garden in their quest for grant funding to replace their function centre roof.

Regards
 Jim Salmon
 Chairman
 Pinjarra Community Men's Shed
 0419 827 554



Langford Construction
 35 Parade St,
 Pingelly WA 6308
 ABN: 15358221183
 October 6th, 2023

Attn: Pinjarra Community Garden

To whom it may concern,
 Please see attached quote as per request.

Job: Re roof and gutter Pinjarra Community Garden main building.

Remove ALL of the roof & gutters from Community Garden building and replace with new. Retain existing facades to front and rear of building.

Cost of materials for roof, sarking, gutters, fixings, and flashing-	<u>\$10,389.00</u>
Cost for labour including removal of damaged and leaking roof & gutters and installation of new roofing and gutters-	<u>\$10,645.00</u>

<u>Total costs.</u>	<u>\$21,034.00</u>
----------------------------	---------------------------

Regards Lars Langford.
 Ph: 0428 959535
 larsklangford@gmail.com

Jonja Longford



Community Facility Fund

Submission Form

[Redacted content]

Organisation Details

Organisation name:
Murray Districts Pistol Club inc

Postal address

[Redacted]

Contact person
John Kennebury

Position
President

Contact number

[Redacted]

Contact email

[Redacted]

ABN Number
25748616750

Is your group/organisation registered for GST? (Select 1 option)

- Yes
- No

Does your group/organisation hold current public liability insurance? (Select 1 option)

- Yes
- No

If yes, please submit a Certificate of Currency for Public Liability Insurance you're your submission.

Is your group/organisation incorporated? (Select 1 option)

- Yes
- No

Incorporation number

[Redacted]

Connectivity/Facility Fund/Pollinator/Plant/Orchard/Herb

Page 2 of 11

Does your group/organisation have a strategic plan? (Select 1 option)

Yes

No

If yes, please attach your strategic plan with your submission.

How many participants does your group/organisation have?

Juniors	20
Seniors	134
Volunteers	
Full-time staff	
Part-time staff	

Project Details

Project name

Junior Pathway Enhancement - Feasibility Study

Project start date

Nov 2023

Project end date

Nov 2023

Location (facility/reserve)

Lot 251 - 557 Old Bunbury Road, West Coolup

Total project cost (ex GST)

\$5,400

Please submit your group/organisation's meeting minutes supporting the decision for the grant application.

Community Facility Fund Submission 2023 - Live Updates

Construction Details

What do you want to construct/install/refurbish? What spaces will be changed and/or created?

Club is seeking to construct a new Ablution block to health department standards of up to 500 members or visitors to the site, the ablution block will have a very Eco footprint and will have a modern finish which will blend into the landscape of the complex, we are also seeking to construct a new building to accommodate Olympic standard infrastructure to embellish our pathways for the club junior members allowing for the international standard Air Pistol matches to be conducted with electronic infrastructure
See Annexure "A" for indebt commentary

Please submit relevant drawings, specifications and/or maps.

How will your project be implemented? (What are the steps for completing the project and who will be responsible for each step?)

At the request of the Local Government, Sport and Cltural Industries - we are to engage a consultant to provide a feasibility study for our project, myself to complete a Needs Analysys to be provided in rediness to make a grant applicaiton to Hon David Templeman - Ministor Sport and Cultural Industries.
An meeting was coinducted with the Shire of Murray officers and Brendan McNally to progress with the CFF - the officers were asked if they would support the club with this grant, at the meeting this was confirmed
See Annexure "A" for indebt commentary

Why did you choose your preferred supplier/contractor? (Considerations are to include value for money, experience, availability, inclusions and exclusions)

Mr Bill Kostandas of Sports Strategic Partners was a referral from the LGSCI - he is a local consultant with a strong sports background - his experience in our type of club is very high - value for money above others that were canvased - his availability was also a factor - provinding a very fast meeting and expected turn around time to provide the feasibility study to meet our time peramintors.
See Annexure "A" for indebt commentary

Please submit copies of all quotes received.

Project Justification

Why does the project need to be delivered?

What needs will the project meet and how did your organisation identify the need/demand? For example - member or community survey or feedback, benchmarking against other organisations, growing participation.

At this point in time our junior members use a building that was built in 1911 with a heritage C grade listing we have 6 target bays with manul operated system that is utilised, for competition, practise and club matches the interest in our junior memebrship continues to grow in numbers each year without any advertising nor marketing at this point. The facility is stretched to max capacity, at this point with it being used 4 days a week just for juniors, as we have had this year major representation at the National chamionships our juniors now need to be competative on a world stage with new infrasture that measures scoring to an finite measurement - world championships are being held at this time where 5 points seperate 1st place to 20th place Our club has the largest number of junior memebrrs for a single club - we have been interview on national media platform our governing bodies are now encourageing us to to be the leader in our development program

What other options were considered?

What other options did your organisation consider when developing the project? Why was this option selected? You may consider short-term vs long-term benefit, available time and resources, site considerations, cost etc.

Short term is already in use adn now we are looking for long term solution
See Annexure "A" for indebt commentary

What strategic planning documents support a need for such infrastructure?

These may include a needs analysis, your strategic plan, Shire planning or documents developed by your governing body or state sporting association.

Needs analysis to be completed with this project - please refer to the clubs strategic plan enclosed
Annexure "B"

Community Benefit

What are the community benefits of the project?

Consider who currently uses the facility, for what purpose and how the project will change or improve it.

Examples may be increased access for people with disability, family-friendly, female participation, regional event attraction. Will it be used by the whole community? Does the project provide opportunities that were previously not available to the community?

The project implementation will allow the club to supply the community a first class facility for all the community to use and enjoy

See Annexure "A" for indebt commentary

Are you partnering with any other groups to deliver the project? (Select 1 option)

Yes

No

If yes, describe each organisations' role in the project

Organisation	Role

Provide written evidence of support with your submission.

Project Budget
Expenditure (ex GST)

Detail items
Detail items and associated cost (ex GST)

Item	Cost
Feasibility Study	\$5,400

Please attach quotes with your submission.

Volunteer labour expenditure

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	
Number of hours	
Total cost	

Total expenditure

Income (ex GST)

Please note expenditure and income should be equal

Amount of Community Facility Funding requested
Maximum amount to be 70% of total project cost capped at \$20,000
\$3,780

Your group/s organisation's cash contribution

\$1,620

Volunteer labour

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	
Number of hours	
Total cost	

Total income

Other grants

Please provide name of each funder and if it is confirmed/approved.

Grant supplier	Amount	Status pending/approved

Total income

What is your group/organisation's plan for unexpected costs?

Project cost increases are not eligible for further grant funding from the Shire.

Club will cover unexpected costs from its term deposit account held at Bendgio bank.

Please submit a copy of your group/organisation's most recent bank statement and/or most recent financial statement.

Payment Details

Bank account details for electronic transfer of grant monies

Account name

[REDACTED]

BSB number

[REDACTED]

Account number

[REDACTED]

Bank name

[REDACTED]

Bank branch

[REDACTED]

Community Facility Fund - Community Farm School of Music

Page 218

Application Declaration

This section must be completed by the incorporated body applying for the grant. If you are not incorporated you must have the auspice organisation complete this section.

I hereby declare that I am authorised on behalf of the organisation to sign this declaration and that the information supplied is, to the best of my knowledge, accurate and complete.

I confirm that I have read and understood the Community Facility Fund Guidelines.

I confirm that the Shire of Murray will be notified of any change to the information supplied an any other information or circumstances arising that may affect this application.

Name

John Kennebury

Position

President

Signature



Date

28/09/2023

*Don't forget to attach all files before submitting this form

Appendix - A

Community Facility Fund – Application October 2023

Construction Details**What do you want to construct/install/refurbish? What spaces will be changes and or created?**

Club is seeking to construct a new ablution block that will service the health department standards up to 500 members/visitors to the complex and anyone time, the ablution block will have a very eco footprint and will have a modern appearance to blend into the current landscape of the complex, we are also seeking to construct a new building to accommodate Olympic standard Air Pistol Range and Infrastructure to embellish our Pathways for the club junior membership allowing them to practice and compete at an international standard facility at our club in preparations for competitions, and club match day.

Construct/Space changes - : New ablution Block.

New Air Pistol range Building.

The space for the new ablution block will be contained to current cleared area within Our lease footprint.

The space of the new Air Pistol range building will take up the current ablution block.

Location, decommissioning and removal prior to construction start, existing lease footprint will be used (no clearing will be required)

A folder is presented with pictures and outlays to have a visual understanding of current and proposed infrastructure.

Maps/drawings and photos enclosed in Folder.**How will your project be implements -:****What are the next steps for completing the project and who is responsible for each step.**

On approval of the CFF the president will meet with the Consultant on site to prevail any information on site location of our proposal required to start the feasibility study. He will then sit down with key stakeholders to discuss the project.

President to start Needs analysis report to coincide in readiness with the feasibility study to be presented.

President to seek out advise from Architect firms of procedures to obtain information on the project.

President to Obtain quotes for infrastructure for the new building.

Seek direction from the Hon David Templeman - Minister Sport and Cultural Industries on applying application for approval of the project, under the government grants system.

Why did you choose your preferred supplier/contractor?

Considerations are to include value for money, experience, availability, inclusions and exclusions.

Preferred contractor Mr Bill Kostandas of Sports Strategic Partners, he was selected from 3 LGSCI referral consultants, he has a very strong sporting background to understand our vision, his experience within club environment, he is definitely Value for Money, he is available to assist within our time frames to expedite the study required.

Project Justifications.

Why is the project need to be delivered – (What needs will the project meet and how did your organization identify the need/demand? For example, member or community survey or feedback, benchmarking against other organisations, growing participation.

The current facility used was built in 1911 in its original position – it has been registered on the Heritage Register "C" Grade listing, still having the existing flooring in place, this building is currently used for Air Pistol Range and meeting hall, very cozy.

We are unable to make any further changes to this building for growth plans – it is currently being used for up to 4 times a week now, with us trying to accommodate members – we cannot go any further. When holding events of Air Pistol each match takes 2 hours durations under Match rules to complete, with 6 positions only this can take a full day with 18 athletes competing.

The need has been identified over the past 12 months with the rapid growth of our junior contingency, it is a little embarrassing when we are holding State Opens, it is a benevolent outlook against other clubs' facilities within WA.

With the proposal of the club to seek to increase Junior members - Wheelchair athletes we will need these new facilities to push any further forward to accommodate expansion.

With the club's proposal Scholastic Junior program to be engaged and the advertising of the Junior member officering, along with support form WADSA this project is a absolute must to be implemented for any thought of providing the proposed growth.

At this point in time, we currently have Juniors now high up in their pathway, getting closer with every competition to qualify for Olympic selection, it would be very nice to see a local Junior rise to the position of representing Australia at some point.

The club Juniors have become so popular they have been interviewed on Pistol Australia Range report held on Youtube, the president Authored a news release for a yearly bulleting magazine in the ballistic sports yet to be printed, the President of WAPA will be registering his daughter with the club as a financial member within the next month – our club is highly tough of within our sport Australia wide.

What other options were considered.

What other options did your organization consider when developing the project?

Why was this option selected? You may consider short term v long term benefit, available time and resources, site considerations, cost?

Other considerations for the project on our current site was to erect a steel shed and put manual operated infrastructure for use in it, this would only replicate our current poor presentation to our association and not improve the athletes pathways- make us look unprofessional with prospective members, look to take over an undercover building at another location, would have to seek WAPOL approval, council approval, separate the club and volunteers/personnel to support this, this would fail and long term pull the club apart as Junior use other ranges at our facilities for their competitions as well that are located at the complex.

The Air Pistol match is conducted undercover within the confines of a building, it cannot be conducted in open air

The short-term selection is Already in place using the current hall.

We are limited in space due to the eco conditions set on our reserve so to seek and place a new building on existing clear ground is paramount.

There are no other options available for this project.

After my meeting with the Hon David Templeman, he has given full support to provide funding for this project.

A further meeting was held with the Shire of Murray Officers and Brendan McNally – LGSC to go over the protocol to satisfy the ministers support, Mr McNally asked if the Shire would support the club with CFF, at that meeting the Officers advised that they would support the club in this instance for CFF, forthcoming in October 2023.

What strategic planning documents support a need for such infrastructure?

These may include a needs analysis, your strategic plan, shire planning or documents developed by your governing body or state sporting association.

Please find enclosed Annexure "B" the MDPC strategic Plan current – the needs analysis will be compiled in this project to support the feasibility study to be presented to the minister.

Community Benefit

What are the community benefits of the project.

Consider who currently uses the facility, for what purpose and how the project will change or improve it. Examples may be increased access for people with disability, family friendly, female participation, regional event attractions, Will it be used by the whole community?? Does the project provide opportunities that were previously not available to the community.

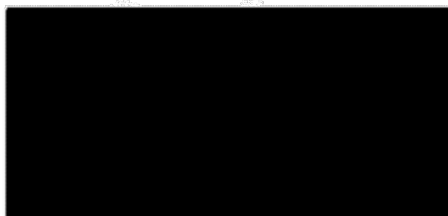
The project will provide to the community a international standard facility, that allows athletes to practice and compete with infrastructure that measures results in very small parameters, this facility will also cater for WADAS, persons with disabilities to use not only for club matches but open pathways for Para Olympic selection- with out this facility we will not be able to offer this pathway, Air Pistol matches are dominated by female athletes, this will increase females to participation within the sport – at this point in time our junior contingent consists of 75% girls and 25% boys. The whole community can use the facility as long as they abide by the safety rules, bylaws of the club, associations and our regulator WAPOL.

This project allows the club to further the excellence with its junior program already in place and further assist current athletes the opportunity to practice and compete with the best infrastructure available in the world, to hone their skills in preparation for selection of the Olympic pathway, we wish to be without a doubt the leading club in Australia with our juniors to give our home grown youth the opportunity to be seen on the world stage in our sport.

We are so very close to having 4 young people all living within the Shire of Murray this opportunity, it would be so awesome to see one of junior in our country colours representing Australia.

With this facility the club will presenting a Scholastic curriculum to Pinjarra High School firstly, this will comprise of a 4 week or 8-week curriculum, it will be an out of school program to be conducted at the new facility, conducted by Certified Officers – Coaches – Coordinators. The class will be marked according to the curriculum with results returned to the Physical education teacher to support Sport Science marks towards ATR to enter Edith Cowan University.

This facility will also bring to the community State Championships, National Championships, and international athletes by invitation to attend our complex, the club is already in the process of becoming a sister club to an international body, to activate this once the facility has been completed, the tourism that will create will be large. National and international events attract hundreds of Athletes and support staff, with the new facility live telecasts can be used to broadcast around the world.



Automatic Reinstatement of Indemnity Limit:	Included
Discovery Period:	Included
Outside Directorship Cover:	Included
New and Former Subsidiary:	Included
Occupational Health and Safety:	Included
Public Relations Cover:	\$100,000
Pollution:	Included for Sudden and Unexpected
Continuous Cover:	Included

INSURER	PROPORTION	POLICY NUMBER
Lloyd's of London through Sportscover Aust P/L	100.000%	061068

Lauren Coburn
Principal

0424 145 463



John Kennebury
President
Murray Districts Pistol Club Inc.

15 September 2023

Via email: mdpc@mail.com

Dear John

Quotation Proposal: Feasibility Study Murray Districts Pistol Club Inc.

Thank you for requesting a quote for a Feasibility Study for Murray Districts Pistol Club Inc. (Murray Districts Pistol Club) based in West Coolup. Based on our discussions we had please find the following proposal to develop a Feasibility Study for your Club.

Project Background

Murray Districts Pistol Club is in the Peel Region of Western Australia, one of the fastest growing regions in Australia. The Club's aim is to promote sports shooting in a fun and safe environment. The Club has a strong junior membership, and it is forecast to grow further. This growth will be complemented with the Club's push into introducing the sport to Para-Olympian athletes with a view to have representation at Olympic Games level. The goal is to provide an Olympic Pathway for Abled-Body as well as Para-Olympian athletes. To accommodate this growth, some of the current facility offerings need to be upgraded as well as new facilities need to be built.

Based on the Census data collected in 2021, The population of the Peel Region is 146,486 (2021), with the Median Age being 42. The Peel region is the second most populous region after the Southwest region.

The Peel Region currently supports 44,361 jobs and has an annual economic output of \$26.078 billion (Peel Development Commission).

The projected population for the Peel Region in 2050 is 444,000 (Peel Development Commission). The Population in the people has grown 37,069 from 2012 to 2021.

The WA Minister for Sport recognises the importance of its sporting organisations and the services they provide to the local community. With the forecasted growth in population in the Peel Region, the State Government recognises the needs of people to have infrastructure in place to support various sporting pursuits. The Minister has encouraged/advised the Murray Districts Pistol Club to apply for funding to build and upgrade facilities that are up to Olympic standards and thus allow the Club to accommodate its growing junior member base as well as its future Para-Olympian program.

Overview: Scope of Work

Sports Strategic Partners proposes to assist Murray Districts Pistol Club by acting as a strategic advisor and by undertaking the delivery of a Feasibility Study for facility upgrades as well as new facilities. The Feasibility Study would then be submitted to the WA Government as part of its facility initiatives. These proposed works include a new ablution block, a new range to accommodate up to

Sports Strategic Partners

1



20 athletes competing and/or practicing at any one time, and the upgrade of the Club's range in the heritage listed Complex Hall.

The Scope of Work is to develop a study/report highlighting the Feasibility processes. Some of these include but not limited to:

- Discussion with key stakeholders to develop the process.
- Review any reports and technical work done to date.
- Further site visits and facility review as well as ideal outcomes.
- Engaging with the Club's President and/or dedicated committee people practicalities as well as possible commercial opportunities for the Club.
- Applying Consultant's own knowledge and commercial experience to produce a document 'fit for purpose'.

Proposed Methodology

Stage 1 – Start Up

Sports Strategic Partners will sit down with the key stakeholders from Murray Districts Pistol Club to discuss and determine the key objectives and the vision of the project. This will allow both parties to be aligned and for Sports Strategic Partners to be clear on the wants and needs of the project.

Deliverables

Confirmation of Murray Districts Pistol Club's Vision and Objectives for the project
 Identification of Key Outcomes

Stage 2 – Document and Facility Review

Sports Strategic Partners will work with the Club to identify and review any key documentation that has been written regarding this initiative. Furthermore, a review of the Club's operations and facility capabilities will take place.

- Further site visit(s).
- Facility programming and service mix to its growing membership.
- The facility and precinct's ability to manage the proposed increased participation.
- Identify and manage potential commercial opportunities.
- Identify possible further facility/project initiatives.

Deliverables

Comprehensive review of project documentation – If applicable
 Facility Review and Site visit(s)

Stage 3 – Delivery of Feasibility Study Report

The report will be prepared in a concise manner and to the highest presentation standards, informing the outcomes of the analysis. An indicative scope of the Feasibility Study report will be inclusive of the following key areas:

- Market/Demand Feasibility and Analysis.
- Financial Feasibility.
- Justification of Proposed Facility Upgrades and New Facilities.

Sports Strategic Partners



- Organisational Feasibility.
- Possible Alternatives.
- Sustainability – use and possible commercial opportunities.
- Information that will build a case for the appropriate sourcing of Local, State and Federal funding.
- Possible further Facility enhancements.
- Next Steps.

Deliverables
 Presentation of draft Feasibility Study report for the Murray Districts Pistol Club Facility precinct

Proposed Timeframe of Delivery

To be agreed upon by Sports Strategic Partners and Murray Districts Pistol Club.

Value and Measures of Success

- Agreement between parties regarding specific outcomes.

Sports Strategic Partners

Sports Strategic Partners help Leaders of sporting organisations identify blind spots that could be impacting profit & growth which means they strategise a route to stay ahead of the game and in some cases fall back in love with their sport and organisation.

Sports Strategic Partners also offers client specific programs such as a four-month block Discovery Session which delivers an independent examination of your sports business challenges and a 12-month Kick'n Goals Roadmap which plans out a path for the present and future in collaboration with you.

Please refer to website for further information, <https://sportsstrategicpartners.com.au/>

Book

Murray Districts Pistol Club will be provided with two copies of Bill Kostandas' book *Kick'n Goals & Growing Strategically*.

Personnel

This lead consultant for this project will be Director/CEO Bill Kostandas.



Joint Accountabilities

Lead Consultant Bill Kostandas will require reasonable access to key stakeholders, some documentation, sporting organisation information, as appropriate.

Consulting Fees

A fee of \$5,400 is applicable.

Payment Schedule

Sports Strategic Partners proposes the following:

- All invoices to be paid within seven (7) days.
- The project fee is based on the following:
 - Consultation as outlined in the above proposal.
 - For Community based sporting organisations only.
 - Further consultation shall be the subject of further fees.
 - The above fee excludes the following:
 - The engagement of any other consulting organisation outside of Sports Strategic Partners.
 - Other organisations engaged by Murray Districts Pistol Club for this project.
 - Architectural and design services, if required (engaged separately by Murray Districts Pistol Club).
 - Services such as Quantity Surveying if required (engaged separately by Murray Districts Pistol Club).
- The project fee includes meetings and site visits as well as covering travel costs and time for this initiative.
- Should your requirements vary from these assumptions, Sports Strategic Partners reserves the right to adjust fees.
- Any extraordinary expenses that are project related will be invoiced.
- This quote is valid for a period of three (3) months from the submission date.

Contact Details

Company Name: Sports Strategic Partners
 ABN: 69 107 828 080
 Contact Person: Bill Kostandas
 Position: Director
 Mobile: [REDACTED]
 Email: bill@sportsstrategicpartners.com.au

Bank Account Details

Bank: National Australia Bank
 Account Name: Sports Strategic Partners
 [REDACTED]

Sports Strategic Partners

4



To accept this proposal please sign the attached and forward back to Bill Kostandas at bill@sportstrategicpartners.com.au

Accepted on behalf of Murray Districts Pistol Club

Signed: _____

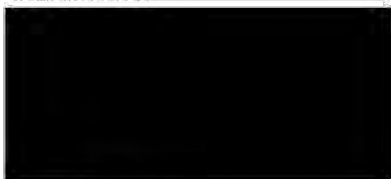
Print Name: _____

Date: _____

For further information please contact Bill Kostandas, bill@sportstrategicpartners.com.au or



Kind regards



Bill Kostandas
Director/CEO
Sports Strategic Partners

Murray Districts Pistol Club in

2023-2025 STRATEGIC PLAN

VISION	Become more prosperous and continue to provide an enjoyable, family, friendly experience for members of all ages within the community		
MISSION	To promote, control and coordinate safe and enjoyable participation in shooting for all age groups at Club, Zone, State, National and International level.		
VALUES	Leadership, Community Unity, Courage, Integrity, and Excellence		
Pillars of Pistol	Participation	Sustainable	Profile
Key Strategies	<input type="checkbox"/> To increase the overall membership of MDPC. Engage WADAS to evaluate introduction of Wheelchair athletes to our club	<input type="checkbox"/> Maintain current membership Maintain the clubs strong governance history	<input type="checkbox"/> To establish scholastic program and wheelchair participants <input type="checkbox"/> To increase participation in interclub and open competitions for adult membership. Junior attendees to National titles to be maintained or in great numbers for 2024 and 2025
Key Performance Indicators	<ul style="list-style-type: none"> • Appoint more support staff via subsidiary additions as per the constitution. • Implement a coordinated advertising program for junior membership local 	<ul style="list-style-type: none"> • Set up facility grants applications for further infrastructure at complex. 	<ul style="list-style-type: none"> • Implement a scholastic sport program for at least one Local school • Review the fee structure to assess a discounted fee for families. • Obtain corporate firearms licence • Increase the number of accredited level 1 Range Officers in Club. • Increase the number of accredited Club Instructors in Club. • Increase club in holding more opens for WA – Hold junior State Championship 2024

<p>Targets</p>	<ul style="list-style-type: none"> • One trial advertising program commenced by July 2024. • Appoint publicity officer By 2025 • Apply for Local Government Club of the year ward with the nomination from the Shire of Murray 	<ul style="list-style-type: none"> • Diversify our club for adventurous engagement with clubs internationally - travel Overseas to compete and invite them to WA 	<ul style="list-style-type: none"> • On trial scholastic program by 2025 • Maintain strong proportion of member balance female to male currently – female membership growing at a fast rate also in juniors 	<ul style="list-style-type: none"> • 2 new level 1 Range Officers courses by end 2024 • 2 new Club Instructors course by end 2024 • Hold WA state junior championship 2024 • Send 12 Juniors to National titles in 2024
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- 8 -



Murray Districts Pistol Club Inc – Strategic Plan

Since the year 2016 the clubs strategic plan has been to refurbish all outbuildings contained within the complex at 557 Old Bunbury Road, West Coolup WA, and refurbish the infrastructure to be up to date with current sporting systems, and beautification to complex to have it an integral part of the Shire of Murray community sports offerings.

During this process the strategic plan was to grow the club membership for the local community to participate in ballistic sports – in our case Pistol shooting, offering to the community the ability to have fun in a social environment with strong comradery between members, but to also offer competitive pathways for the community if they so desired, as the club is affiliated with West Australian Pistol Association, Pistol Australia and Shooting Australia, these associations offer the entry point for State open competition, National, International and Olympic pathway competition.

The membership strategy now has been successful bringing the club membership from 2016 with 7 financial members to date 154 financial members 2023, this places us now as the 2nd largest club in our association in WA behind the international complex Whiteman Park.

Continuing with our integral position within the Shire of Murray we joined in with the Communities services department offering up out of school program events being promoted by the Shire of Murray community services announcements.

From these events the clubs strategy included a new focus point that of growing the number of financial junior members within the club to ensure longevity of our sport/club, not only as members but committee personnel for the future.

The continuance of our strategic plan now focuses on the youth of our community offering an untapped focus on the Olympic/international pathway, we now realise 20 junior financial members within the club, we have the highest membership at a single club within Australia and NZ.

The club to achieve this strategy through pre planning subsidiary positions of Coaches – Coordinators to accommodate the personnel infrastructure to manage this large number of juniors and keep this moving forward. The club also identifying that the juniors required a voice to the main committee and in 2022 moved that a Junior Committee be formed so that the junior element may have a voice uninhibited by adult pressure, this consists of 5 members.

Offer high standard infrastructure to promote and increase junior membership for the Olympic pathways of our sport.

The club to investigate the inclusion of WADSA partnership – meeting with there representative planned for October 2023 to outline requirements for volunteers, and infrastructure to accommodate there patronage, we can offer any participants a pathway to Paralympic games qualification and entry into the 2023 Brisbane Para Olympic games.

However to achieve this Junior and Para Olympic strategy the club will require assistance from the state government to help build infrastructure to allow these athletes to achieve the finite skill requirements to be considered for Australian team selection, as our incumbent juniors at this point

have achieved National competition standing they are poised for the new step in their pathway journey, alas with out this new infrastructure the club feels we have failed in our support of their journey to possibly represent themselves in the Olympics and National teams.

With current building in an adequate state of offering infrastructure the club has our achieved itself to get tot his point, but the new infrastructure is something that community spirit and hands on work can no longer complete we need help to fulfill their journey with every passivity to achieve their highest goals in our sport.

After the National championships held in Dawin 2023 we sent 8 juniors to compete, with 4 finishing with the top 10 – one of our juniors being invited to attend the National Junior training camp in Melbourne, bearing in mind these juniors are all local Youth.

To attract more juniors and Wheel chair sport athletes this new infrastructure will be a mandatory requirement to full this strategy as it goes into full advertising and promotion our sport with scholastic programs being planned for local school curriculum inclusions where they will enter an 8 week course to examined and marked for inclusion into their yearly sport science curriculum at school for a proposed pathway to EDU.

Michelle Francis

From: Shire of Murray <no-reply@sparkcms.com.au>
Sent: Monday, 30 October 2023 2:17 PM
To: Shire of Murray - Mailbag
Subject: Community Facility Fund Form Response
Attachments: Public-Liability-Insurance(881).pdf; Murray-Districts-Playgroup-Term-Meeting-Minutes-17-July-23docx(883).pdf; Kitchen-cupboard-design(318).png; QUO000056(654).pdf; Playgroup-Kitchen-quote(960).xlsx; Statement-191122-to-180523(909).pdf



The following form was filled out on the Shire of Murray website.

Community Facility Fund

Organisation Details

Organisation name

Murray Districts Playgroup

Postal address

16 Forrest Street Pinjarra WA 6208

Contact person

Kerin Ginbey

Position

President

Contact number

██████████

Contact email

murraydistrictsplaygroup@gmail.com

ABN number

57211815685

Is your group/organisation registered for GST?

No

Does your group/organisation hold current public liability insurance?

Yes

If yes, Upload Certificate of Currency for Public Liability

[View File](#)

Is your group/organisation incorporated?

Yes



Does your group/organisation have a strategic plan?

No

How many participants does your group/organisation have?

Volunteers

8

Project Details

Project name

Kitchen upgrades

Project start date

06/11/2023

Project end date

30/04/2024

Location (facility/reserve)

Murray Districts Playgroup

Total project cost (ex GST)

3500

Total funding requested (ex GST)

3500

Please upload your group/organisation's meeting minutes supporting the decision for the grant application[View File](#)*Construction Details***What do you want to construct/install/refurbish? What spaces will be changed and/or created?**

Install kitchen upgrades - new sink, cabinet, drawers, tiles (splashback), taps & benchtop.

This will be placed in the existing area in the kitchen.

Please attach relevant drawings, specifications and/or maps[View File](#)**How will your project be implemented?**

1. Receive grant funds
2. liaise with Kane from the shire to install the works
3. Obtain any necessary approvals the shire requires
4. Purchase materials
5. Advise members of works that will be carried and close the playgroup if necessary
6. Once works have been completed acquit the grant

Why did you choose your preferred supplier/contractor?

Liaised with the shire to replace the kitchen cupboards due to it being damaged and very old. The shire advise that we need to pay for this ourselves as the replacement of the kitchen did not come under our lease agreement terms as maintenance.

The shire then kindly advised us they would remove and install the new kitchen at the cost of the materials only and no charge for labour if we could get the funds to lower our costs for the whole project.

Please attach copies of all quotes received[View File](#)*Project Justification***Why does the project need to be delivered?**

Part of the kitchen needs to be replaced due to nearly half of it is unusable due to water damage and its therefore limiting us with storage space.

What other options were considered?

Having only half a kitchen which would limit what we can store and use the kitchen for, as in food handling..

Hire another building that has full facilities, however there is nothing around that meets our needs.

What strategic planning documents support a need for such infrastructure?

We do not have one but would be open to one if required

Community Benefit

What are the community benefits of the project?

A place to prepare food and store food and utensils.

More hygienic cupboards where rats and mice can not enter through

Are you partnering with any other groups to deliver the project?

No

Project Budget

Expenditure (ex GST)

Expenditure (ex GST)

Please note expenditure and income should be equal

Detail items

Please see below spreadsheet

Upload quotes

[View File](#)

Volunteer labour expenditure (Unskilled labour - \$25 per hour & Skilled labour - \$40 per hour)

NA

Total expenditure

3500

Income (ex GST)

Income (ex GST)

Please note expenditure and income should be equal

Amount of Community Facility Funding requested

Kerin Ginbey

Position

President

Date

30/10/2023

Submitted:

30/10/2023 2:16:36 PM

IP:

[REDACTED]

Reference Id:

20858

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**Murray Districts Playgroup
AGENDA
General Meeting
18 July 2023**

Chairperson: Kerin Gibney
Minute Taker: Emily Robertson

1. Meeting Opening

- 1.1 Attendees: Kerin, Emily, Brad, Selina, Brandon
- 1.2 Apologies:
Belinda Freap (BF)
Crystal Gough
Kimmi Bullard
Candice Hunt
Gabrielle Page
Megan Wells
- 1.3 Meeting Opened at 9.40am

2. Minutes of Previous Meeting

- Minutes from last meeting dated 19 April 2023
- Accepted by: Kerin
- Seconded by: Emily

3. Correspondence

Currently waiting back on grant information

4. Reports

4.1 Treasurers Report

Actions:

- Lawn Mowing Invoices not coming in, Kerin to contact Bart as Emily has already attempted follow up and not received a response.
- Fundraising needed to help cover outgoings
- Bills coming in in August/Sept need about \$1400
- Balance as of 18/7/23 \$1402.83

5. Existing Business (and go through last meetings action sheet)

- 5.1 Open Days – all fine, to be removed from next meeting
- 5.2 Donations and thank you -all done
- 5.3 Retention of new members – all good
- 5.4 Housekeeping – Hannah cleaning once a month for deep clean, after session pack up and clean up happening well.

6. New Business

- 6.1 Theme for term 3 – previously decided on Space
- 6.2 Opening days
- 6.3 Father's day raffle
- 6.4 Dome panel
- 6.5 Sip and Paint
- 6.6 Grants
- 6.7 Welcome packs
- 6.8 Housekeeping - cleaning
- 6.9 Busy bee
- 7.0 Fundraising Options
- 8.0 Incidents
- 9.0 Maintenance/kitchen cupboards - Waiting on shire about getting a replacement and or applying for their community grant
- 10.0 Risk audit

- 11.0 Secretary position to be filled – BF to step down as soon as a replacement is found
12.0 Treasure position – ER would like to step down by the end of the year but is happy to help with hand over and return at a later date
13.0 Any other business



7. Meeting Closed

- Meeting closed at: 10.36am
- Next meeting to be held during Term 3 school holidays

ACTION SHEET



Item No. & Date	Action	By Whom
	Ring Bart for Lawn mowing - no invoices	Kerin
	Scan sign in sheet onto G Drive	Kerin
	Space theme for Term 3	COMPLETED
	Baby Session Only Day – Fees Discussion – Discuss over Christmas	TBA
	Fathers Day Raffle Poster	Kerin
	Call out for donations for: bottle shop donation, Coles voucher, Pinjarra Barber Shop, Snacks MUST BE BY 4 TH AUGUST	Kerin
	Replacement Polycarb Dome \$230. Voted in. Playgroup Dad to install. Kerin to email and confirm order.	Kerin
	Paint n Sip, next one in November 6-9pm, less catering next time.	TBA
	Grant for Murray Shire 1st of August to fix kitchen	Kerin & Emily
	Cleaning is once a month	Kerin/Hannah
	Busy Bee/Meeting October Holidays – Make a list of jobs/Risk Audit	Selina
	Movie Night Fundraising Idea – Discuss on Committee Page	Kerin



	Buy a Square eftpos machine for fundraiser events		Emily
	Halls Head Bunnings Sausage Sizzle – To be run by Emily, Brad, Selina & Brandon volunteers	plus other	Emily
	Playgroup mobile being disused for now		Kerin
	Belinda has resigned as secretary, Selina McDonald has volunteered to fill this position. Move confirmed by Kerin and Emily.		K & E
	Information statement for Department of Mines account required		Kerin
	Buy Vacuum/Get one donated		TBA
	Term and Causal Pricing needs to be adjusted for 2024. Ring around other local Playgroups and find out their costs		Emily
	New General Members voted in: Brandon Fitzsimmons and Brad Robertson.		K & E

Product Category	Item Description	Item code
Cabinets	450mm 4 Drawer Base Cabinet	2662254
Cabinets	450mm Base Cabinet	2662608
Cabinets	600mm 3 Drawer Base Cabinet	2662252
Cabinets	900mm Corner Base Cabinet	2662245
Benchtops	2400mm x 600mm Hickory Maple	2669811
Doors and panels	2400mm Kickboard - Gloss White	2665387
Doors and panels	450mm Cabinet Door - Gloss White/Modern	2664585
Doors and panels	Corner Base Cabinet Doors 2pk - Gloss White/Modern	2664666
Doors and panels	450mm 4 drawer panel - Gloss White/Modern	2665183
Doors and panels	600mm 3 drawer panel - Gloss White/Modern	2660619
Parts and accessories	Standard Door Hinge	2662005
Parts and accessories	Corner Cabinet Hinge	2662462
Parts and accessories	Bar Handle 128mm	2662551
Parts and accessories	Standard Drawer Runners	18757
Sink	Estilo Single Bowl Stainless Steel Square Sink	300746
Sundry Items	Silicone, plumbing items etc	
Flooring	Replace Vinyl Floor	
Grand Total		

Quantity	Price
1	\$225.75
1	\$135.45
1	\$319
1	\$234
2	\$844
1	\$68.04
1	\$73.44
1	\$98.28
1	\$81
1	\$104.76
1	\$13.50
1	\$69.20
9	\$117
7	\$220.50
1	\$119.00
	\$277.08
	\$500.00
29	\$3,500.00

Jacko's Home Improvements

ABN: 12 330 624 566



Quote	Quote number 000056	Issue date 04/10/2023	Expiry date 18/10/2023
--------------	-------------------------------	---------------------------------	----------------------------------

Bill to
Murraydistrictsplaygroup

Description	Tax	Amount (\$) excluding tax
Project: kitchen replacement	GST	1,955.00
- Demolish existing kitchen and remove splash back tiles		
- Install flat packed cabinets		
- Install benchtop and cut in sink		
- Install drawers, doors, panels, kickboards and handles		
- Install sink and new trap		
- Supply and install 450 x 300 white tile splashback with white grout		
- Reattach taps to wall		

Notes	Subtotal (exc. tax)	\$1,955.00
	Tax	\$195.50
	Total amount	\$2,150.50
	<i>including tax</i>	

All kitchen cupboards and benchtops supplied by customer
 Basic plumbing (sink hook up) included
 Any movement, if required, of water pipes have not been allowed for and will need to be completed by a plumber
 All rubbish removed
 No painting or electrical work allowed for

Jacko's Home Improvements

ABN: 12 330 624 566



Quote

Quote number
000056

Issue date
04/10/2023

Expiry date
18/10/2023

Bill to

Murraydistrictsplaygroup

Description	Tax	Amount (\$) excluding tax
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- Reattach taps to wall		

Notes

All kitchen cupboards and benchtops supplied by customer
 Basic plumbing (sink hook up) included
 Any movement, if required, of water pipes have not been allowed for and will need to be completed by a plumber
 All rubbish removed
 No painting or electrical work allowed for

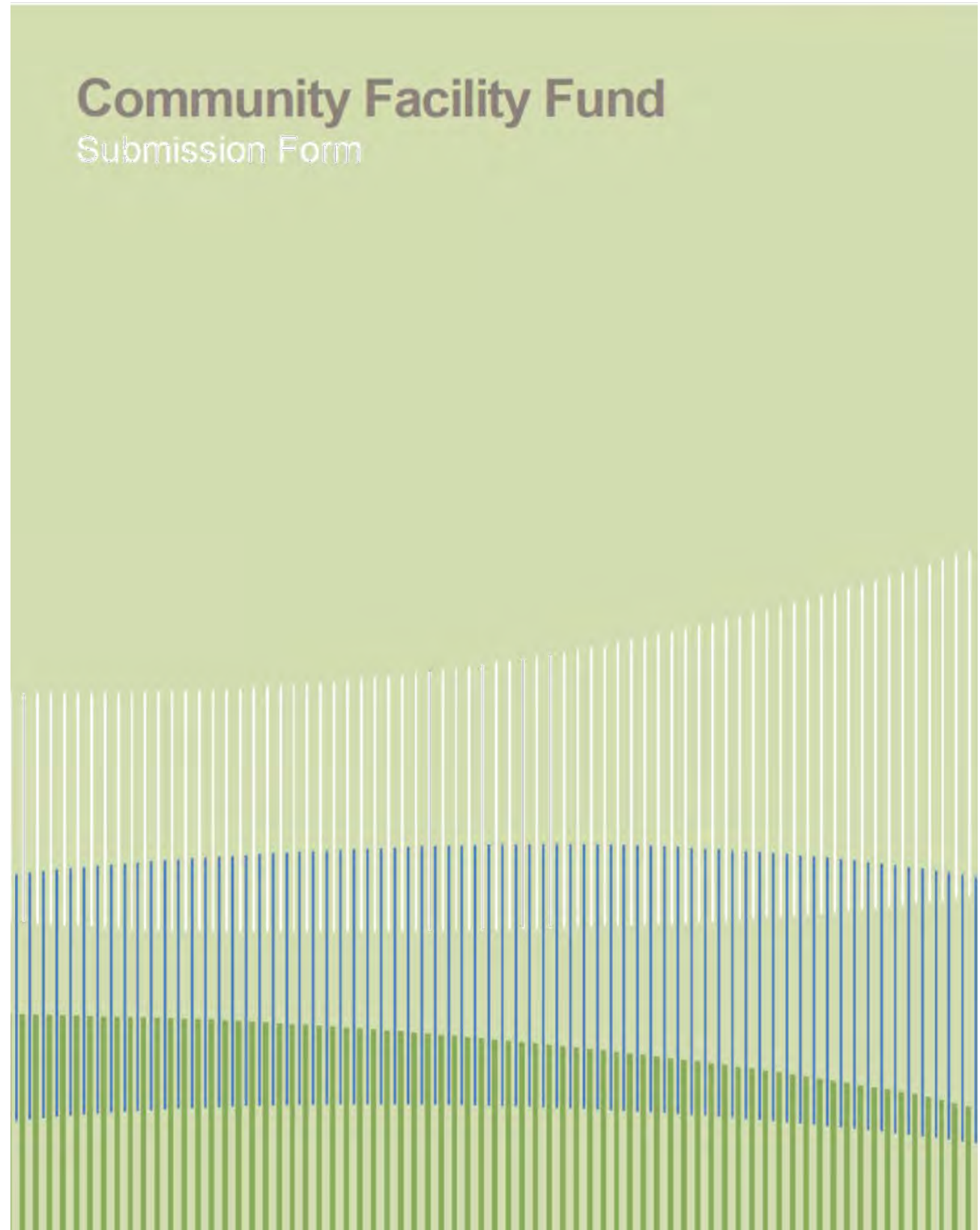
Subtotal (exc. tax) \$1,955.00
 Tax \$195.50

Total amount **\$2,150.50**
including tax



Community Facility Fund

Submission Form



Organisation Details

Organisation name:

Yunderup Sport & Recreation Club

Postal address

[Redacted]

Contact person

Allan Grieves

Position

Treasurer

Contact number

[Redacted]

Contact email

[Redacted]

ABN Number

46068583342

Is your group/organisation registered for GST? (Select 1 option)

Yes

No

Does your group/organisation hold current public liability insurance? (Select 1 option)

Yes

No

If yes, please submit a Certificate of Currency for Public Liability Insurance you're your submission.

Is your group/organisation incorporated? (Select 1 option)

Yes

No

Incorporation number

[Redacted]



Does your group/organisation have a strategic plan? (Select 1 option)

Yes

No

If yes, please attach your strategic plan with your submission.

How many participants does your group/organisation have?

Juniors	2
Seniors	411
Volunteers	70
Full-time staff	
Part-time staff	3

Project Details

Project name

Air-conditioning

Project start date

08/01/2024

Project end date

08/02/2024

Location (facility/reserve)

Yunderup Sport & Recreation Club, Club House

Total project cost (ex GST)

\$29074.55

Please submit your group/organisation's meeting minutes supporting the decision for the grant application.



Construction Details

What do you want to construct/install/refurbish? What spaces will be changed and/or created?

Install high wall split air conditioning units in the clubhouse
 Remove the old evaporative units. Fill in the roof space to make it more presentable.

Please submit relevant drawings, specifications and/or maps.

How will your project be implemented? (What are the steps for completing the project and who will be responsible for each step?)

We will pay IBreeze directly, Lance will organise all the tradesman to get the work completed quickly and professionally

Why did you choose your preferred supplier/contractor? (Considerations are to include value for money, experience, availability, inclusions and exclusions)

IBreeze was the best quote we had come through, he is a local company with several years of commercial and residential cooling and heating. There was a good warranty with his products, he also has a reputable business with lots of recommendations.

Please submit copies of all quotes received.



Project Justification

Why does the project need to be delivered?

What needs will the project meet and how did your organisation identify the need/demand? For example - member or community survey or feedback, benchmarking against other organisations, growing participation.

The current air conditioning evaporative unit is over 35 years old. The maintenance is becoming more expensive and more frequent. We would like to revamp the units with reverse cycle eliminating the cost of maintenance and also the cost of heating for wood for the wood fire. Itll be more environmentally friendly. Alot of our members have expressed their concerns with the risks of airborne diseases, how much the club is spending on maintaining the units. Also the concern that when it is extremely hot outside they can not enjoy the club house as the clubhouse is just as warm as outside.

What other options were considered?

What other options did your organisation consider when developing the project? Why was this option selected? You may consider short-term vs long-term benefit, available time and resources, site considerations, cost etc.

Roof Mounting reverse cycling - is far too expensive

What strategic planning documents support a need for such infrastructure?

These may include a needs analysis, your strategic plan, Shire planning or documents developed by your governing body or state sporting association.

N/A



Community Benefit

What are the community benefits of the project?

Consider who currently uses the facility, for what purpose and how the project will change or improve it. Examples may be increased access for people with disability, family-friendly, female participation, regional event attraction. Will it be used by the whole community? Does the project provide opportunities that were previously not available to the community?

We wish to make Yunderup Sport & Recreation Club an amazing facility that both club members and visitors are made to feel welcome and comfortable. By installing a new air conditioners we can ensure our club is pleasant and comfortable. It will allow more use of our community groups to use our facilities especially on extreme weather days.

Are you partnering with any other groups to deliver the project? (Select 1 option)

- Yes
- No

If yes, describe each organisations' role in the project

Organisation	Role

Provide written evidence of support with your submission.



Project Budget

Expenditure (ex GST)

Detail items

Detail Items and associated cost (ex GST)

Item	Cost
4 x MSZAS90VGDKIT Electric inverter	
2 x MSZ-AP7VGDKIT Inverter	
	\$31,982.00

Please attach quotes with your submission.

Volunteer labour expenditure

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	Included in the quote
Number of hours	
Total cost	

Total expenditure

See quote

Income (ex GST)

Please note expenditure and income should be equal

Amount of Community Facility Funding requested

Maximum amount to be 70% of total project cost capped at \$20,000

\$20,000



Your group/s organisation's cash contribution

\$11982

Volunteer labour

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	
Number of hours	
Total cost	

Total income

Other grants

Please provide name of each funder and if it is confirmed/approved.

Grant supplier	Amount	Status pending/approved
	NIL	

Total income

What is your group/organisation's plan for unexpected costs?

Project cost increases are not eligible for further grant funding from the Shire.

Using the money from our bank account - club to pay.

Please submit a copy of your group/organisation's most recent bank statement and/or most recent financial statement.



Payment Details

Bank account details for electronic transfer of grant monies

Account name

██████████ _____

BSB number

██████ _____

Account number

██████████ _____

Bank name

██████████ _____

Bank branch

██████ _____



Application Declaration

This section must be completed by the incorporated body applying for the grant. If you are not incorporated you must have the auspice organisation complete this section.

I hereby declare that I am authorised on behalf of the organisation to sign this declaration and that the information supplied is, to the best of my knowledge, accurate and complete.

I confirm that I have read and understood the Community Facility Fund Guidelines.

I confirm that the Shire of Murray will be notified of any change to the information supplied an any other information or circumstances arising that may affect this application.

Name

Position
Treasurer

Signature

Date

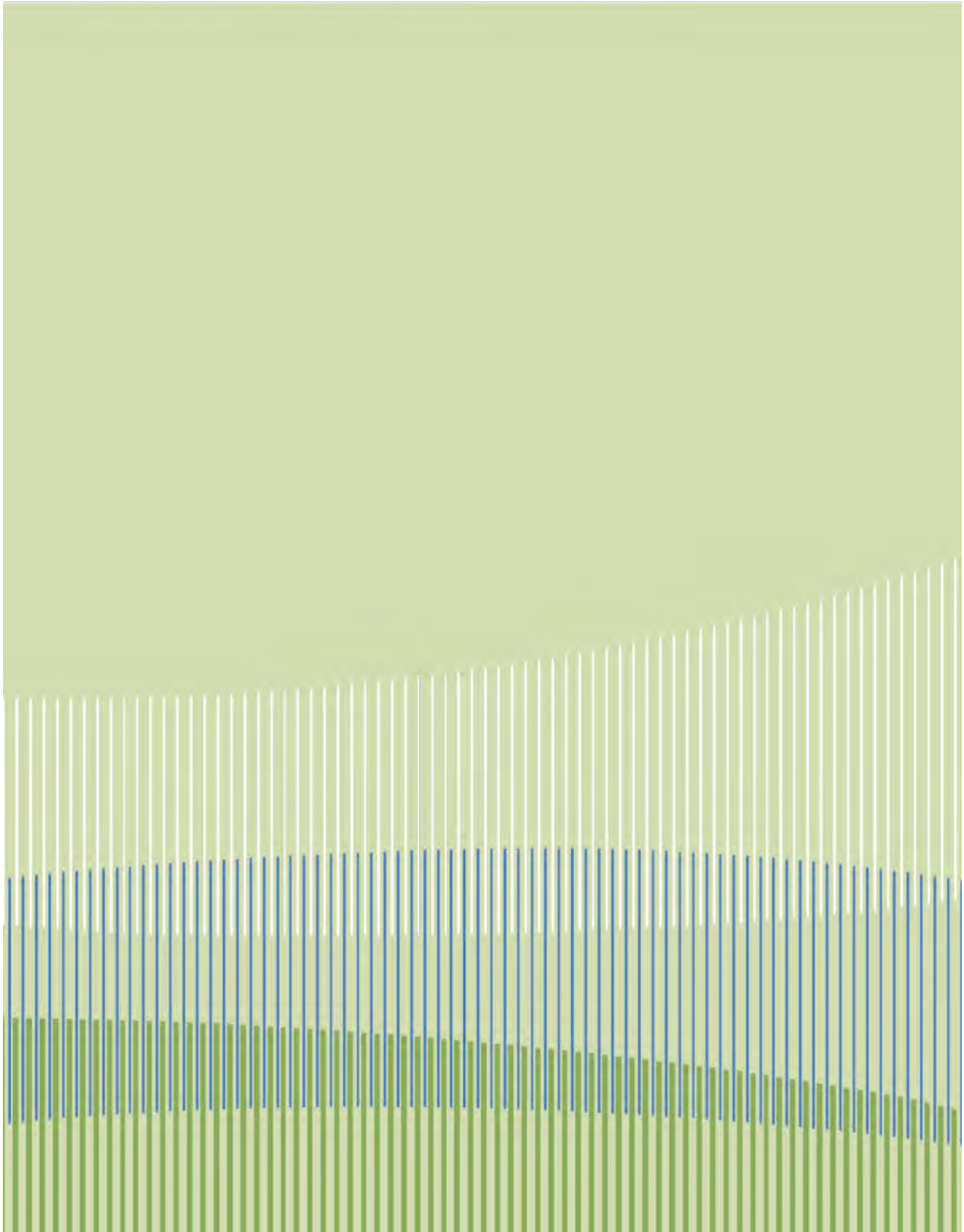
*Don't forget to attach all files before submitting this form



1915 Pinjarra Road,
Pinjarra WA 6208
PO Box 21 Pinjarra WA 6208

T: 08 9531 7777
F: 08 9531 1981
mailbag@murray.wa.gov.au
www.murray.wa.gov.au

 /ShireofMurray
 @ShireofMurray



Application Declaration

This section must be completed by the incorporated body applying for the grant. If you are not incorporated you must have the auspice organisation complete this section.

I hereby declare that I am authorised on behalf of the organisation to sign this declaration and that the information supplied is, to the best of my knowledge, accurate and complete.

I confirm that I have read and understood the Community Facility Fund Guidelines.

I confirm that the Shire of Murray will be notified of any change to the information supplied an any other information or circumstances arising that may affect this application.

Name ALLAN GRIEVES

Position TREASURER

Signature 

Date 30/10/2023

*Don't forget to attach all files before submitting this form

Mitsubishi Electric Wall Split Systems (6 in Total)

31,982.00

x 1

31,982.00

mitsubishi electric

4 x MSZAS90VGDKIT INVERTER for Main Bar Area / Meals Area

Cooling kW per system: ~ 9.0kW Rated

Heating kW per system: ~ 10.3kW Rated

2 x MSZ-AP71VGDKIT INVERTER for Dance Studio

Cooling kW per system: ~ 7.1kW Rated – (2.0 - 8.7kW)

Heating kW per system: ~ 8.0kW Rated – (2.2 - 9.9kW)

- Each unit will have a remote controller. Client can use one remote controller to operate all systems if required. These are RF so need to be pointed at the indoor unit.
- Roof Mount all outdoor units on top hats. Includes crane to lift all units onto roof
- Additional pipework and drains has been included.
- Condensate Pumps included where required
- All electrical has been included.
- Commissioning
- Rubbish Removal

SPECIAL NOTES - No Fresh Air has been included or engineering. If this is required it will be additional costs to client. These combined system sizes are undersized for specified heat load calculations but will perform well. If its a 40 degree day and the rooms are full the systems will likely get room temp down to around 24 degrees as opposed to as low as 18 degrees.



GST:10%

2,907.45

Total AUD Including GST

\$31,982.00

Next steps

On acceptance of your quote, we will invoice you for 10% deposit (unless finance is required). If finance is required we require a successful pre-approval completed. We will then contact you to arrange a suitable time and date for iBreeze to come onsite to your address to fit your new system.

Our Air Conditioning Guarantee

We conduct rigorous testing on all equipment we sell and install, however if there are any issues with your new system please advise us at your earliest convenience.

Here are our warranty details on your new system -

- 10 year warranty on air conditioning components (duct, diverters, sheet metal)
- 5 year warranty on refrigerated air conditioning system
- 10 year warranty on air conditioning zone system
- 5 years on zone motors
- 5 year installation guarantee



Flyer - Why ME & Diamond Dealer (WA)



FROM Lance Wiggers iBreeze Unit 15, 33 Galbraith Loop, Mandurah WA 6210 www.ibreeze.com.au PHONE (08) 9348491 A/B 75519831122	FOR Yunderup Sport & Recreation Club TO Alan Cooves EMAIL [REDACTED] POSTAL ADDRESS Corner Delta Drive & South Yunderup Rd South Yunderup WA 6208 [REDACTED]	QUOTE NUMBER 18275 DATE 5 April 2023 VALID UNTIL 19 April 2023 at 11:00 AM Download PDF
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Wall Split Refrigerated Air Conditioning Quote


Breathe Easy Air Conditioning

Breathe easy, at iBreeze we ensure your home heating, ventilation, and air conditioning is of the highest quality available. You will be purchasing from a family owned business with the best reviews in W.A.

Our dedicated team of experts know the world of HVAC products and innovation intimately, bringing you time-tested products, as well as top of the line, new and exciting innovative solutions for your home.

Bring the iBreeze comfort of perfect weather to your home, all year long.





Licence # AU33952
 ABN 59 166 235 963
 www.allfield.com.au

35 Robinson Road
 WANDI WA 8167
 Tel: (08) 9337 8880

CUSTOMER QUOTATION NO. 4134

Yunderup Sport Club
 Corner Delta Drive & South Yunderup Rd
 South Yunderup WA 8208

Site: Yunderup Sport & Recreation Club
 Created Date: 17/04/2023
 Valid For: 30 Day(s)
 Salesperson: Rob Grimwood
 Order No.:

Re: Yunderup Sport & Recreation Club

Dear Yunderup Sport Club,

Allfield RMS is pleased to offer following quotation for, Yunderup Sport & Recreation Club, Works as per below scope/Plans Provided:

Replacement of 3x Evaporative Coolers with 4x 14kw Ducted AC as per Site Inspection:

INCLUSIONS:

- All Air Conditioning and Fresh Air running gear and controllers including all ancillaries.
- All associated labour, Site Inductions and Supervision.
- All equipment to complete works.
- 4x 14kw LG Ducted AC as required.
- Controls - Allow for standard LG Wall Controller.
- 4x Fresh Air Fans as Required.
- General - Commissioning, 12 months parts & labour warranty.
- Condenser Mounting Tophats & Mounting Blocks c/w Anti-Vibration Waffle Pad.
- Dedicated, correctly sized & terminated weatherproof isolated power supply to all outdoor units by Allfield RMS Electrical contractor.
- All Cutting and Sealing of penetrations (including Deckjites) for the passage of mechanical services.

EXCLUSIONS:

- Any painting or building works.
- All work by builder or others as detailed herein and as per the drawings.
- Provide a comprehensive insurance policy covering any materials, parts and equipment of Allfield's that is installed or delivered to site.
- Installation of Turkish drains adjacent to AC & Refrigeration units. Waste water to run to drains as per previous Evaporative.
- Painting of Allfield's work.
- Roof access post construction, including walkways and roof safety system for plant access.
- Any works outside above scope.

QUALIFICATIONS:

- Our quotation is valid for 30 days from the date of tender.
- Terms of payment are nett 14 days from the date of invoice or progress claim unless otherwise agreed.
- We have allowed for all work to be carried out during normal working hours.

Page 1/1



Licence # AU33952
ABN 59 166 235 963
www.allfield.com.au

35 Robinson Road
WANDI WA 6167
Tel (08) 9337 8880

CUSTOMER QUOTATION NO. 4134

Summary	
DEMOLITION, CEILING/ROOFING REPAIRS MAKE GOOD	\$1196.39
MECHANICAL EQUIPMENT	\$16684.80
INSTALLATION MATERIALS	\$13325.58
ELECTRICAL WORKS	\$5599.20
LABOUR	\$9912.00
LIFT & SHIFT	\$1272.00
Sub-Total ex GST	\$47989.97
GST	\$4799.00
Total inc GST	\$52788.97

To accept this quotation please view and agree to attached Terms and Conditions, sign and return the Quotation Acceptance on following pages.

If we can assist with further information, or if you require us to revise our quotation due to changes to your requirements, please do not hesitate to call me on 08 9337 8880 or email at the below address.

Yours faithfully,

Rob Grimwood
Project Manager
rob@allfield.com.au
0432 962 949



3 / 37 Panton Road
Greenfields WA 6210
0895058550
info@tritelectrical.com.au

Quote
ABN: 60 094 797 133

Quote # 6190
11th April 2023

Allan Greaves
Yunderup Sport & Recreation Club
Delta Drive
South Yunderup WA 6208

JOB DESCRIPTION:

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
Supply and Install Fujitsu AUITG98K 10.0kW/11.20kW Single Phase Cassette System, Rint mounted outdoor unit. Includes removal and capping of Evaporative internally and capping of external units.	1	\$6,493.64	\$38,961.62
SUBTOTAL			\$38,961.62
GST			\$3,096.15
TOTAL			\$42,057.77

TERMS AND CONDITIONS:

Quote is valid for 30 days from issue date.

I have read and agree to the terms and conditions.

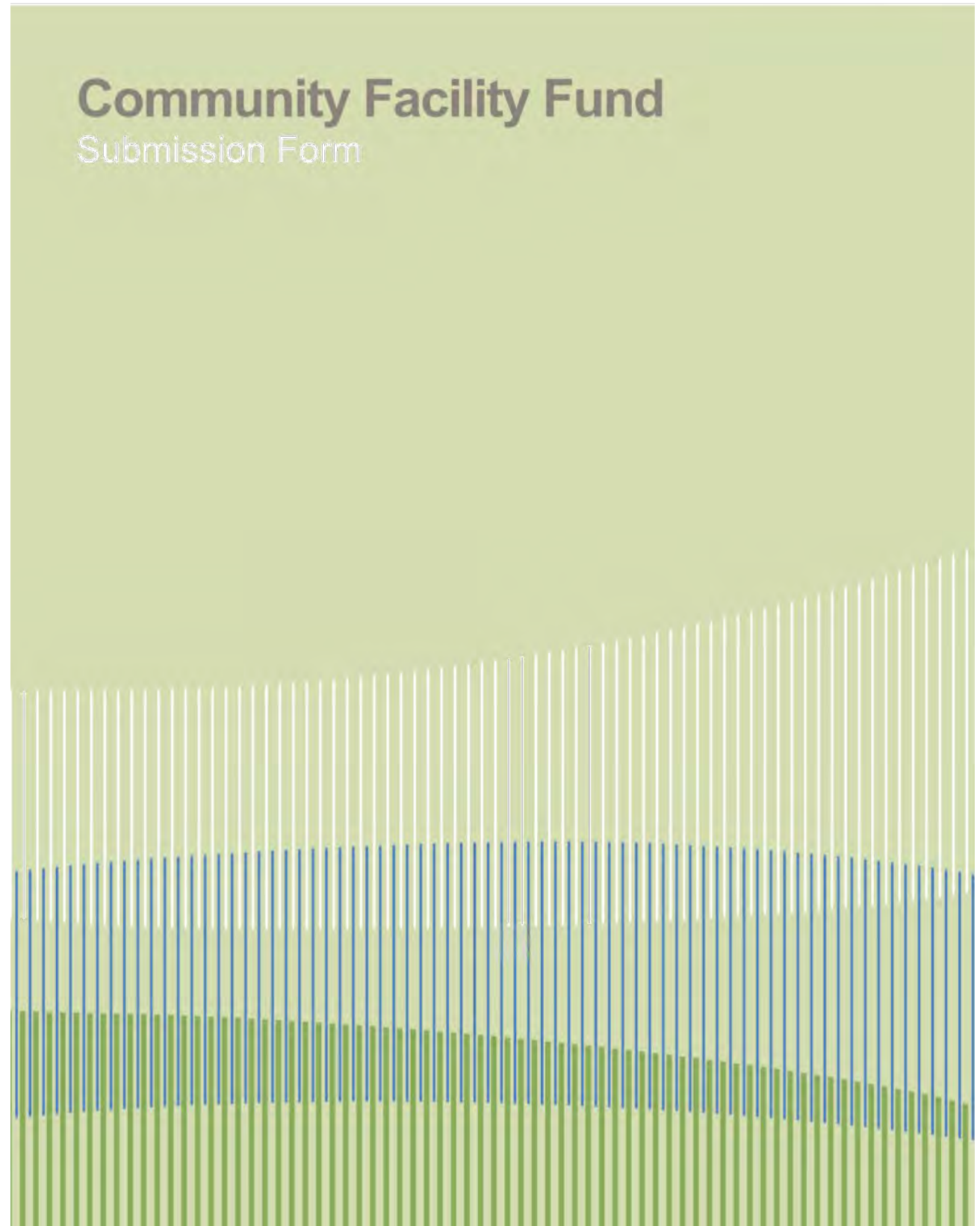
Customer Signature:

Thank you for your business. have a great day!



Community Facility Fund

Submission Form



Organisation Details

Organisation name:

Pinjarra Golf Club

Postal address

PO Box 50, Pinjarra, WA 6208

Contact person

Geoff Hameister

Position

Director of Finance

Contact number

[REDACTED]

Contact email

[REDACTED]

ABN Number

94 656 523 262

Is your group/organisation registered for GST? (Select 1 option)

Yes

No

Does your group/organisation hold current public liability insurance? (Select 1 option)

Yes

No

If yes, please submit a Certificate of Currency for Public Liability Insurance you're your submission.

Is your group/organisation incorporated? (Select 1 option)

Yes

No

Incorporation number

[REDACTED]



Does your group/organisation have a strategic plan? (Select 1 option)

- Yes
- No

If yes, please attach your strategic plan with your submission.

How many participants does your group/organisation have?

Juniors	59
Seniors	846
Volunteers	70
Full-time staff	9
Part-time staff	11

Project Details

Project name

Pinjarra Golf Club Mini Golf Feasibility Study

Project start date

1/12/2023

Project end date

30/04/2024

Location (facility/reserve)

Pinjarra Golf Club

Total project cost (ex GST)

\$25,640

Please submit your group/organisation's meeting minutes supporting the decision for the grant application.



Construction Details

What do you want to construct/install/refurbish? What spaces will be changed and/or created?

This project is requesting funding of \$17,948 to enable an independent golf business consultant GBAS to implement a detailed feasibility study for a Mini Golf amenity at Pinjarra Golf Club. The scope of work for the study is detailed in the attached specification document and includes a golf course architect's review of the proposed location of the new amenity and a recommendation to the reconfiguration of the existing course if found necessary.

Please submit relevant drawings, specifications and/or maps.

How will your project be implemented? (What are the steps for completing the project and who will be responsible for each step?)

1 Kickoff Meeting with Consultant to confirm order, start date & estimated completion date - Project Manager
 2 Club to provide Consultant with 5 years operating performance data for phase 1 of Study - SP Team
 3 Club & Consultant to survey members and recent visitors re potential interest in a Facility - SP Team
 4 Club, Consultant & Course Architect review Facility proposed location & review any reconfig - SP Team
 5 Club & Consultant to review all completed project milestones for progress against timetable & issues - Project Manager
 6 Club & Consultant to sign off project completion & approval of project study documentation - Project Manager
 * SP Team = Project Manager & Strategic Planning Team

Why did you choose your preferred supplier/contractor? (Considerations are to include value for money, experience, availability, inclusions and exclusions)

Three quotes for the Mini Golf Feasibility Study were received, as detailed below
 1. Greenspace Management - Mini Golf Builder/Consultant, quote \$15,120 + Site Visits
 2. MG Group - Mini Golf Builder/Consultant, quote \$35,300 + Site Visits
 3. GBAS – Independent Golf Business Advisory Service Consultant, quote \$25,000 (including Site Visits)
 The preferred supplier is GBAS (Golf Business Advisory Service) for the following reasons.
 - Both Greenspace Management & MG Group are primarily Mini Golf Facility Builders who offer Feasibility Study services. Their experience in Feasibility Studies is limited in number and based on their particular brand design.
 - GBAS is an independent Consultancy Group, who specialise in providing expert industry to the golfing industry, having done 4 feasibility studies recently including Point Walter, Bicton WA in 2021.

Please submit copies of all quotes received.



Project Justification

Why does the project need to be delivered?

What needs will the project meet and how did your organisation identify the need/demand? For example - member or community survey or feedback, benchmarking against other organisations, growing participation.

Benchmarking against golf clubs with Mini Golf facilities have shown large increases in community and member participation and financial viability. The Pt Walter Facility at Bicton opened in 2021 has an average weekly 469 golf visits.

The Peel area does not have a Facility and an opportunity exists to build the first at Pinjarra Golf Club

The facility would attract community residents and visitors to the rapidly growing Peel area.

The Feasibility Study will provide the following benefits -

A Needs Analysis for the Facility including Mini Golf market review and local demand assessment.

Financial forecasts and conclusions, demand levels, pricing, revenue, costs, timing & overall feasibility.

Mini Golf Design & Course Layout, including Course Architect review including location & potential course changes

A conceptual design including imagery to assist in project justification for grants to assist in building the Facility.

What other options were considered?

What other options did your organisation consider when developing the project? Why was this option selected? You may consider short-term vs long-term benefit, available time and resources, site considerations, cost etc.

The only other possible option for implementing the Feasibility Study is to use Club volunteers.

This option was considered and rejected due to the limited number of Club volunteers with the relevant consulting skills and available time and the extended timeframe that would be required to complete the study.

What strategic planning documents support a need for such infrastructure?

These may include a needs analysis, your strategic plan, Shire planning or documents developed by your governing body or state sporting association.

The project is included in the Pinjarra Golf Club's 5 Year Strategic Plan 2023 – 2027 attached.

The project is also aligned with the Murray Council Plan 2023 to 2033 in the following areas

Outcome 3 - An active and healthy community, Objective 3.1 - improve community health & wellbeing,

Outcome 2 - A diverse, socially connected and cohesive community Objective 2.1 Meets the needs of families, children and young people. The project is aligned with Golf Australia National Strategy 2021 to 2025

Objective 2.1 Recognise all formats in a consistent national pathway: mini golf, simulators, driving ranges etc



Community Benefit

What are the community benefits of the project?

Consider who currently uses the facility, for what purpose and how the project will change or improve it. Examples may be increased access for people with disability, family-friendly, female participation, regional event attraction. Will it be used by the whole community? Does the project provide opportunities that were previously not available to the community?

The Community benefits of project forward planning to the Community of the Club and Shire include

- Communicating the Club vision and objectives to the Club members, staff, Project Team and Stakeholders
- Ensuring the project will be completed on time, within budget and as specified in the scope
- Facilitating effective communications between all members of the Project Team and the Shire
- Facilitating the planning of budget requirements and timing of funding for the project
- Identifying potential opportunities and risks at an early stage

Are you partnering with any other groups to deliver the project? (Select 1 option)

- Yes
- No

If yes, describe each organisations' role in the project

Organisation	Role

Provide written evidence of support with your submission.



Project Budget

Expenditure (ex GST)

Detail Items

Detail items and associated cost (ex GST)

Item	Cost
GBAS quote for Mini Golf Feasibility Study	\$20,000
GBAS quote for Site Visits	\$5,000
Total	\$25,000

Please attach quotes with your submission.

Volunteer labour expenditure

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	Project Manager & Strategic Planning Team
Number of hours	16hrs at \$40/hour
Total cost	\$640

Total expenditure

\$25,640

Income (ex GST)

Please note expenditure and income should be equal

Amount of Community Facility Funding requested

Maximum amount to be 70% of total project cost capped at \$20,000

\$17,948

Your group/s organisation’s cash contribution

\$7,692

Volunteer labour

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	Project Manager & Strategic Planning Team
Number of hours	16hrs at \$40/hour
Total cost	\$640

Total income

\$25,640

Other grants

Please provide name of each funder and if it is confirmed/approved.

Grant supplier	Amount	Status pending/approved

Total income

\$25,640

What is your group/organisation’s plan for unexpected costs?

Project cost increases are not eligible for further grant funding from the Shire.

Additional unexpected costs are expected to be minimal, however a worst case 20 % contingency can be funded from the Club’s Capital Works account

Please submit a copy of your group/organisation’s most recent bank statement and/or most recent financial statement.



Payment Details

Bank account details for electronic transfer of grant monies

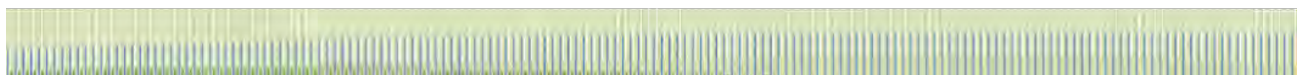
Account name

BSB number

Account number

Bank name

Bank branch



Application Declaration

This section must be completed by the incorporated body applying for the grant. If you are not incorporated you must have the auspice organisation complete this section.

I hereby declare that I am authorised on behalf of the organisation to sign this declaration and that the information supplied is, to the best of my knowledge, accurate and complete.

I confirm that I have read and understood the Community Facility Fund Guidelines.

I confirm that the Shire of Murray will be notified of any change to the information supplied an any other information or circumstances arising that may affect this application.

Name

Geoff Hameister

Position

Director of Finance

Signature

Signed Application Declaration attached.

Date

25/10/2023

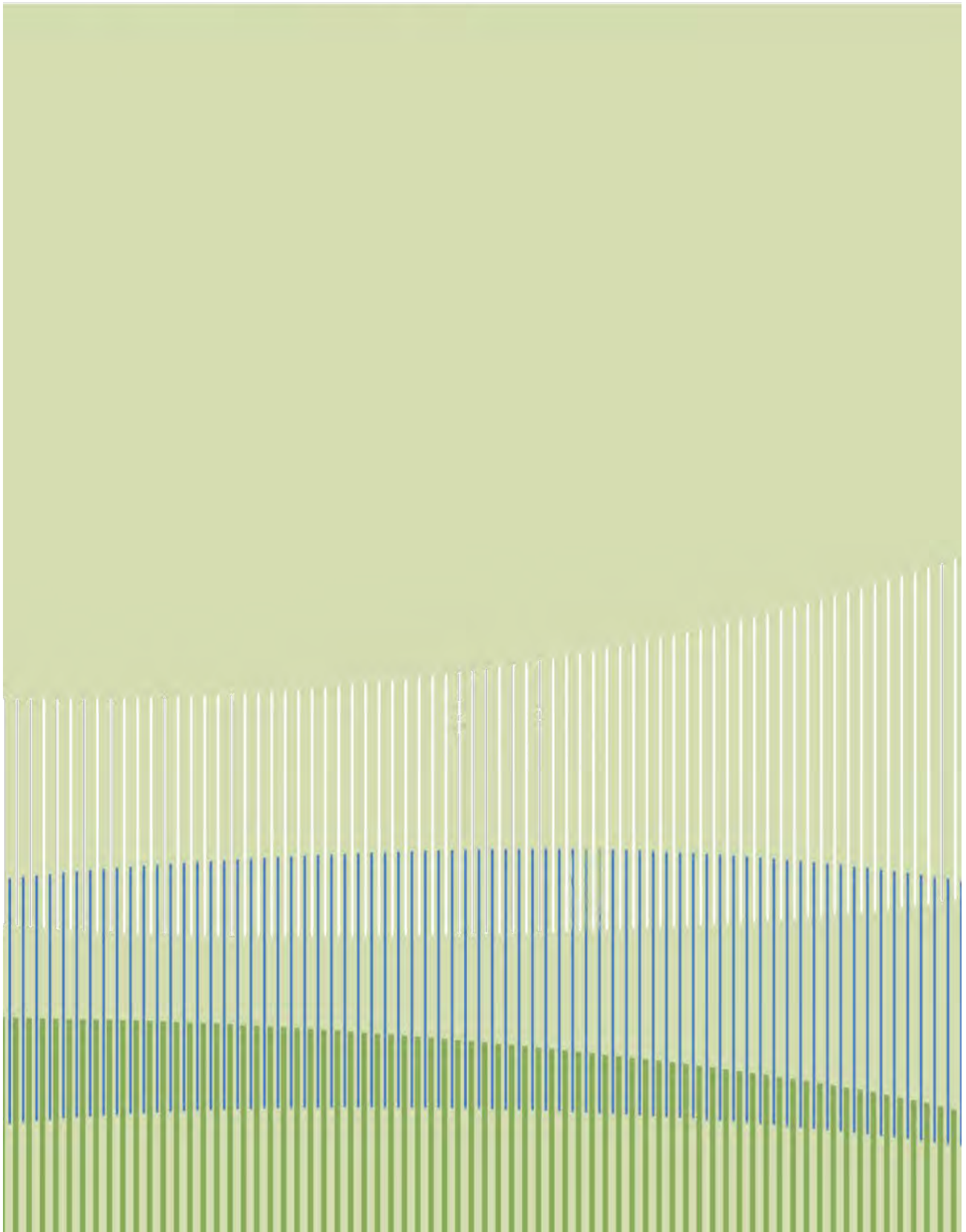
***Don't forget to attach all files before submitting this form**



1915 Pinjarra Road,
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PO Box 21 Pinjarra WA 6208

T: 08 9531 7777
F: 08 9531 1981
mailbag@murray.wa.gov.au
www.murray.wa.gov.au

 /ShireofMurray
 @ShireofMurray



Motion	<i>That Inward Correspondence be received, and Outward Correspondence endorsed</i>			Carried
Moved	B. Hasch	Seconded	L. McGlinn	

7. MEMBERSHIP

Status	Category	Names	Total
New	3 Month Trial	Nathan Bray	1
New	Full	Mark Hoysted, Ian Gardner	2
New	Lifestyle	Liam Wano, Gregory John Ross	2
New	Country	Robert Thompson Dallie, Craig Jardine Dallie	2
New	Junior Under 16	Toby Officer, Bailey Cronin, Ashlynn Mia Watts	3
Resignation	Country	Barry Raynor	1

Motion	<i>That membership changes be approved.</i>			Carried
Moved	C. Barry	Seconded	L. Hart	

8. DIRECTORS AND OFFICERS REPORTS

• **Men’s Captain’s Report**

Verbal report presented by R. Allin

Motion	<i>That the Men’s Captain’s Report be approved.</i>			Carried
Moved	C. Barry	Seconded	L. Hart	

Business Arising:

Nil

• **Lady Captain’s Report**

Written report presented by C. Barry.

Business Arising:

Nil

Motion	<i>That the Ladies Captain’s Report be approved.</i>			Carried
Moved	L. Hart	Seconded	S. Dhu	

• **Director of Finance Report**

Written report presented by G. Hameister

Business Arising:

- Discussed cart lease for 10 electric carts which have a promised delivery of 1/1/24.
- Discussed Ball Machine purchase from Bendigo grant and promised delivery by mid November.

Motion	<i>That the 2023 Shire CFF Grant application for a Mini Golf Feasibility Study be approved and implementation of the project, if successful be approved.</i>			Carried
Moved	G. Hameister	Seconded	T. Preston	



PGC Detailed CFF Application for Mini Golf Feasibility Study Oct 2023

Organisation Details

Organisation name Pinjarra Golf Club
 Postal address PO Box 50, Pinjarra, WA 6208
 Contact person Geoff Hameister
 Position Director of Finance
 Contact number [REDACTED]
 Contact email [REDACTED]
 ABN number 94 656 523 262

Is your group/organisation registered for GST? Yes
 Does your group/organisation hold current public liability insurance? Yes

Upload Certificate of Currency for Public Liability
 Public Liability Certificate of Currency 2023.pdf - done

Incorporation number [REDACTED]

Upload Current Strategic Plan

How many participants does your group/organisation have?

Juniors	59
Seniors	846
Volunteers	70
Full-time staff	9
Part-time staff	11

Project Details

Project name Pinjarra Golf Club Mini Golf Feasibility Study
 Project start date 1/12/2023
 Project end date 30/04/2024
 Location (facility/reserve) Pinjarra Golf Club
 Total project cost (ex GST) \$25,640
 Total funding requested (ex GST) \$17,948

Upload your group/organisation's meeting minutes supporting the decision for the grant application



Construction Details

What do you want to construct/install/refurbish? What spaces will be changed and/or created?

This project is requesting funding of \$17,948 to enable an independent golf business consultant GBAS to implement a detailed feasibility study for a Mini Golf amenity at Pinjarra Golf Club. The scope of work for the study is detailed in the attached specification document and includes a golf course architect's review of the proposed location of the new amenity and a recommendation to the reconfiguration to the existing course if found necessary.

Upload detailed scope document

How will your project be implemented?

1. PGC will confirm the order, the start date and estimated completion date with the Consultant implementing the Mini Golf Feasibility Study.
Responsibility – PGC Project Manager
2. PGC will work with the Consultant to provide Club performance information of historical data and operating performance, membership details, member & green fee rounds for phase 1 of the Study - Club Existing Performance
Responsibility – PGC Project Manager & Strategic Planning Team
3. PGC will work with the Consultant to implement the survey of club members and recent facility users of golf course, driving range and practice facilities to measure the potential interest in a Mini Golf facility for phase 4 of the Study – Mini Golf Existing User Survey
Responsibility – PGC Project Manager & Strategic Planning Team.
4. PGC will work with the Consultant & Course Architect to review the proposed location of the new Mini Golf amenity and recommendations if any, for minor reconfiguration changes of the existing course layout for phase 5 of the Study – Mini Golf Design and Course Layout.
Responsibility – PGC Project Manager & Strategic Planning Team.
5. PGC will work with the Consultant at the completion of all project milestone (the 6 project study phases) to review progress against the delivery timetable and identify any issues.
Responsibility – PGC Project Manager & Strategic Planning Team.
6. On completion of the project, PGC will review and sign off approval for the final project Study documentation.
Responsibility – PGC Project Manager

Why did you choose your preferred supplier/contractor?

3 Quotes for the Mini Golf Feasibility Study were received, as detailed below

Greenspace Management - Mini Golf Builder/Consultant, quote \$15,120 + Site Visits

MG Group - Mini Golf Builder/Consultant, quote \$35,300 + Site Visits

GBAS – Independent Golf Business Advisory Service Consultant, quote \$25,000 (including allowance for Site Visits)

The preferred supplier is GBAS (Golf Business Advisory Service) for the following reasons.

- Both Greenspace Management & MG Group are primarily Mini Golf Facility Builders who offer Feasibility Study services. Their experience however is limited to their particular brand design.



- GBAS is an independent Consultancy Group, who specialise in providing expert industry assistance to the golfing industry, including golf clubs, resorts, councils, developers and private owners. In the past few years GBAS have done 4 Mini Golf Feasibility studies including the one for Point Walter Golf Course, Bicton WA in 2021.
- The GBAS Feasibility Study scope is far more detailed and comprehensive than the Builder/Consultants in the following areas.
 - It includes a User Survey of Club Members and Recent Users (green fee players & driving range users) to measure the potential interest in the new Facility
 - It provides a detailed focus on spending on related facilities in food and beverage & retail and an indicative amenity operating expense
 - It includes the services of a Course Architect to review the potential need to make an adjustment to the existing course layout due to the requirements of the Mini Golf Facility.

Upload all quotes received

Project Justification

Why does the project need to be delivered?

What needs will the project meet, and how did your organisation identify the need / demand? For example, member or community survey or feedback, benchmarking against other organisations, growing participation.

Mini Golf facilities have proved to be very popular and well utilized by the community in the Perth metropolitan area and provide a family friendly healthy outdoor activity. Benchmarking against golf clubs with integrated Mini Golf facilities have shown large increases in member and community participation and a vast improvement in financial viability. The closest and most recently constructed facility is at the Point Walter Golf Course, Bicton, which is 80km north of Pinjarra. Since construction was completed in 2021 the Point Walter Mini Golf facility has had an average of 469 weekly golf visits (24,000 rounds per year).

The Peel area does not have a Mini Golf facility and the opportunity exists for the first facility in the Peel area to be built at Pinjarra. This facility would attract both community residents and visitors to the rapidly growing Peel area.

The Mini Golf Feasibility Study proposed will evaluate the need analysis for building the facility at Pinjarra and the viability of integrating the facility into Pinjarra Golf Club's existing golfing facilities.

The Feasibility Study will provide the following benefits

- A needs analysis for building the facility for the Club and local community (Peel area) which includes a Mini Golf market review and local demand assessment.
- Financial Forecasts and Conclusions – from the above, forecast the likely demand levels, pricing levels and revenue forecast, construction costs, timing estimates and overall feasibility.
- Mini Golf Design & Course Layout – will include a Course Architect's review of the location of amenity and any potential minor changes to the current course layout. Indicative imagery of the Mini Golf Layout and any course adjustments will be provided.



- A project plan detailing milestones, timing and funding requirements
- A conceptual design to assist in project justification to Stakeholders and potential sponsors for the Facility.
- A market analysis which includes competitor and benchmarking assessments

What other options were considered?

The option of using club volunteers from the Strategic Planning team to implement the Feasibility Study was considered and rejected due to the limited number of members with the relevant consulting skills and the long time that would be required to implement the study.

What strategic planning documents support a need for such infrastructure?

The project is included in the Pinjarra Golf Club's 5 Year Strategic Plan 2023 – 2027 attached.

The project is also aligned with the Murray Council Plan 2023 to 2033 in the following areas

Outcome 3 – An active and healthy community

Objective 3.1. Improve community health and wellbeing.

Action 3.2.3. "Deliver relevant grant-funding schemes to support development, growth and sustainability of sport and recreation clubs"

Outcome 2 – A diverse, socially connected and cohesive community

Objective 2.1 Meet the needs of families, children and young people

Action 2.1.8. Review grant funding schemes to ensure broad range of support and capacity-building opportunities for the community.

Success Objective 2.1

Recognise all formats in a consistent national pathway: mini golf, simulators, driving ranges, short courses, public courses, private courses and Tours.

Success Objective 3.1

Recognise that clubs and facilities are the core of our sport and the key to our strategy. Ask for their assistance in growing Australian golf by emphasising fun and enjoyment, bringing in more kids, women and families, and providing great service and experiences. Retention of those already playing golf is key through embedded retention plans.

Community Benefit

What are the community benefits of the project?

The Community benefits of project forward planning to the Community of the Club and Shire include

- Communicating the Club vision and objectives to the Club members, staff, Project Team and Stakeholders
- Ensuring the project will be completed on time, within budget and as specified in the scope
- Facilitating effective communications between all members of the Project Team and the Shire
- Facilitating the planning of budget requirements and timing of funding for the project
- Identifying potential opportunities and risks at an early stage

Are you partnering with any other groups to deliver the project? No



Project Budget

Detail Items

Expenditure

GBAS quote for Mini Golf Feasibility Study \$20,000

GBAS quote for Site Visits \$5,000

In kind - Project Management, 8 hrs at \$40/hr \$320

In kind – Strategic Planning Team, 8 hrs at \$40/hr \$320

Total Expenditure \$25,640

Amount of Community Facility Funding requested \$17,948

Your group/organisation's cash contribution \$7,692

Volunteer labour \$0

Other grants \$0

Total income \$25,640

What is your group/organisation plan for unexpected costs?

Additional unexpected costs are expected to be minimal, however a worst case 20 % contingency can be funded from the Club's Capital Works account

Please upload a copy of your group/organisation's most recent bank statement and/or most recent financial statement

Upload September 2023 Balance Sheet

Payment Details

Account name

BSB number

Account number

Bank name

Bank branch

Application Declaration

Name Geoff Hameister

Position Director of Finance

Signature

Date 25 October 2023

**Reference Documents Attached**

Certificate of Currency Public Liability Insurance Oct 2023

Strategic Plan 2023-2027 14 Oct 23

CCF Grant Approval PGC Board Minutes 17 Oct 2023

GBAS – Specification Scope of Works Oct 2023

GBAS Proposal Mini Golf Feasibility Study

MG Group Proposal – Mini Golf Feasibility Study

Greenspace Management Proposal – Mini Golf Feasibility Study

Sept 2023 Balance Sheet Last Year Analysis

Detailed CCF Grant Application for Mini Golf Feasibility Study Oct 2023



**Pinjarra Golf Club
Proposal
Mini Golf Feasibility Study
September 2023**

Specification - Scope of Works

Introduction

Based on the above commentary and our understanding of your requirements, GBAS has prepared the following scope of works for the Club's consideration and approval.

We have separated this project into four distinct stages.

- Part One: Club Existing Performance
- Part Two: Mini Golf Market Review
- Part Three: Local Market Demand Assessment
- Part Four: Existing User Survey
- Part Five: Forecasts and Conclusions Further detail on each is outlined

below.

Part One – Club Existing Performance

A review of Club's financial performance enables the scene to be set from a financial perspective and understand the key drivers to the Club's existing business. GBAS would:

- Review and analyse the Club's key historical operating data and operating performance;
- Review and analyse the Club's key demand drivers including:
 - Membership demand
 - Member rounds demand
 - Public golf demand

The work above will be completed via analysis of the Club's data as provided in the www.clubbenchmarking.com.au platform.

Part Two – Mini Golf Market Review

Referencing the findings from our [2021 National Mini Golf Facility Operations Survey](#) we will detail the outcomes being achieved at the recently built mini-golf amenities in metropolitan and larger regional areas. Specifics to be identified include:

- Demand trends including segment mix
- Visitor mix - local / tourist
- User profile - age mix, gender, golf/non-golfer



- F&B engagement
- Draw area - distance typically travelled

With such specifics established we will then seek to connect these findings to the population profile evident in the area, establishing facility capture rates.

From an operational perspective, we will seek to establish:

- Operations footprint
- Achieved price points
- Ancillary spending patterns
- Operating costs

Part Three – Mini Golf Local Demand Assessment

With our learnings from Part One and a mini-golf profile (or profiles) established, we will then seek to apply them to the wider population and tourist profile we find in the Pinjarra region and establish the size of the likely demand base that exists for mini-golf in this market and the facility draw area.

In applying this profile, due consideration will be given to facility-specific realities, including location, alternative activities, level of tourism demand, proposed amenity size, potential quality and competing facilities.

Part Four – Mini Golf Existing User Survey

Supportable reference points for demand forecasts made are very valuable in any feasibility study. To assist in this assessment, utilising the facility's existing customer database, we would propose that the club undertake a survey of members (or a survey of a portion of the membership) and recent facility users to help measure the potential interest in the new mini golf amenity. If possible we would also seek to survey a portion of the local population not directly connected to the Club.

Part Five – Financial Forecasts and Conclusions

With our learnings from Part One, Two and Three established, we will forecast the likely demand levels the facilities could expect to receive, forecast as low case, mid case and high case. Demand forecasts will be accompanied by pricing assumptions and resultant revenue forecasts including anticipated spending on related ancillaries (food and beverage, retail etc) within the existing facility. An indicative amenity operating expense base will also be detailed.

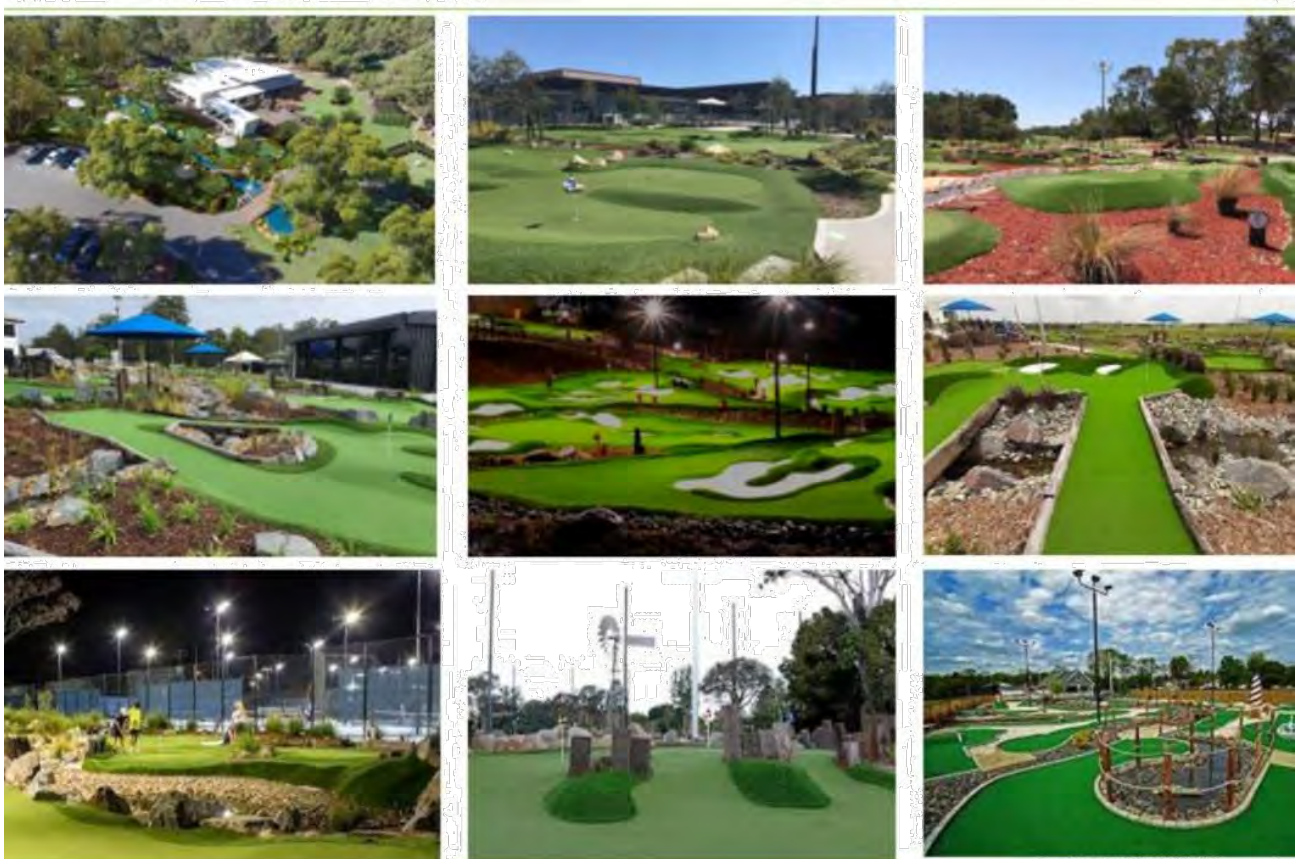
Married with construction cost and timing estimates, overall feasibility can be determined.



Part Six – Mini Golf Design and Course Layout

Early explorative discussions with the Club have outlined a need to allow for at least 2,000 sqm area for the construction of a mini-golf amenity. In making this allowance, and to optimise connection with the Club's existing clubhouse amenities and service points, it has been identified that there may be a potential need to make small adjustments to the Club's current layout, specifically the current practice putting green and the current 18th green.

So the Club and its members can fully understand and visualise the addition of the mini-golf amenity and any course adjustments ultimately determined as necessary, Contour Golf will provide required architectural services, including indicative imagery of the completed course adjustments and mini-golf layout.



Pinjarra Golf Club
Proposal
Mini Golf Feasibility Study
September 2023



8 September 2023

Private & Confidential

Mr Geoff Hameister
Finance Director
Pinjarra Golf Club

Via Email: hameister@gmail.com

Dear Geoff

Mini Golf Feasibility Study

This proposal has been prepared in response to a request from the Pinjarra Golf Club ("the Club") that outlines how Golf Business Advisory Services Pty Ltd (GBAS) may provide expert industry assistance to the Club as it desires the completion of a feasibility study for a new mini golf amenity at the Club.

With a clear understanding of the Club's requirements, GBAS is pleased to submit this proposal for consideration, believing it has all of the necessary skills and experience to successfully deliver the services and outcomes required.

We look forward to talking with you about our proposal. Should you have any questions please phone Jeff Blunden on 0412 989 222.

Sincerely,

A handwritten signature in black ink, appearing to be 'Jeff Blunden', written over a faint, dotted grid background.

Jeff Blunden
Managing Director

Golf Business Advisory Services 24 Bay Rd Sandringham Victoria 3191 Australia
www.golfbas.com



Engagement Background

The Club is exploring opportunities to diversify its revenues, and thus wants to explore the possible development of a new mini golf amenity. This amenity is to be located near to the existing car park and clubhouse amenity.

With the potential location possibly requiring some reconfiguration to the existing golf course to accommodate the new amenities, the Club is wanting to understand the likely financial performance of the amenities and return to the Club.

The Club has requested this proposal from GBAS, outlining how it would undertake the feasibility study.

About Golf Business Advisory Services (GBAS)

GBAS is acknowledged as Australia's leading provider of independent golf business advisory services. The company has extensive experience across the full spectrum of golf facility operations and leverage their unrivalled insight to deliver tailored outcomes.

Based in Melbourne Victoria, GBAS has worked on over 190 industry specific engagements around the country for clients that include golf clubs, resorts, councils, administration bodies, developers, private owners, banks, and legal firms.

Highly skilled in strategic planning, financial modelling, and best practice member research processes and with deep industry knowledge concerning current trends, business structures, operational procedures, retail, marketing, technology and membership, GBAS brings significant experience to our engagements.

This client work, combined with the industry research we undertake on behalf of most of the national and state administration bodies, ensures GBAS clients access the most up to date industry information and trends possible. This information is supported by our newly launched benchmarking service www.clubbenchmarking.com.au. Presently subscribed to by approximately 95 clubs around Australia, the benchmarking service captures detail on over 150 annual data points concerning club operations.



Finally, GBAS has authored of most of the major industry reports that have been published in recent years and we have a strong commitment to value adding future research in support of the industry. This track record and commitment to research further proof of GBAS's industry knowledge, with many reports used by others in the industry to develop their own knowledge and resource base.

Golf Business Advisory Services 24 Bay Rd Sandringham Victoria 3191 Australia
www.golfbas.com



Project Consultant

This project is to be led and delivered by Jeff Blunden, Managing Director of GBAS. With a prior background in international hotels and the hospitality industry, Jeff’s advisory career started in the Real Estate and Hospitality Advisory division of Arthur Andersen in 2000 which then merged with Ernst & Young in 2001.

Jeff set up and managed the Golf Advisory Business Unit within the Real Estate division for Ernst & Young from 2001 to mid-2006, before spending some time in roles with both Golf Australia and an international management company prior to formally creating his own advisory company in late 2008. In July 2014 this company was rebranded as Golf Business Advisory Services.

Having provided dedicated, professional advice around the business of golf within the Asia Pacific region for the past 19 years, an understanding of the market, its performance and best practice structures has been a constant in Jeff’s advisory work.



For more information on GBAS please visit www.golfbas.com

Contour Golf Design

Contour Golf Design Group (Contour Golf) provides a range of services for Golf Course Architecture, Master-planning and Landscape Design. Founded in February 2009, Contour Golf is led by Ben Davey. Ben began his golf course design career when he joined Melbourne-based Cashmore Golf Design in 1996. In 2008, Ben left Cashmore Golf to set up Davey Shearer Golf Design. Completing a number of projects under this banner, the Contour Golf Design Group evolved in 2016. With a strong focus on the Australian market, Contour Golf now has clients across the country in Victoria, WA, ACT, NSW and Tasmania.

Ben has a Bachelor of Science (Geological and Earth Sciences) and Graduate Diplomas in Urban Planning and Landscape Architecture, all from the University of Melbourne. Ben is a full member of the Society of Australian Golf Course Architects (SAGCA) and for the past ten years, he has been co-editor of the Society’s annual journal on Golf Architecture.

For more information on Contour Golf please visit www.contourgolf.com.au

Golf Business Advisory Services 24 Bay Rd Sandringham Victoria 3191 Australia
www.golfbas.com



Our Sector Knowledge

There has recently been a noticeable resurgence in mini golf. This resurgence has occurred as mini golf has been viewed as a not only the first potential pathway to “proper” golf but also rediscovered as a form of leisure and entertainment activity. Importantly this activity has broad appeal as it has low barriers to entry and thus can be played by nearly everyone. It also has a complimentary tie-in to food and beverage services.

For existing golf facilities, the addition of mini-golf has also become a genuine way to expand a profit and loss statement, particularly when its development can benefit from the existence of existing infrastructure, (parking, clubhouses etc) and taking up less space than traditional golf. Also, where the price of a round of mini-golf can nearly be equivalent to that achieved for traditional golf, with limited day-to-day maintenance costs incurred, mini golf can provide a real opportunity for material growth in facility profitability.

GBAS has unrivalled knowledge of this sector, maintaining a database of all newly developed amenities since 2010. The company has also completed a number of feasibility studies in this area, and as a result has a detailed understanding of typical operating requirements.

We also have a national survey currently in the market – 2021 National Mini Golf Facility Operations Survey. Findings from the survey will further accentuate our sector knowledge, uncovering current demand trends across the industry and highlight trends in other operating benchmarks.

Scope of Works

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So the Club and its members can fully understand and visualise the addition of the mini-golf amenity and any course adjustments ultimately determined as necessary, Contour Golf will provide required architectural services, including indicative imagery of the completed course adjustments and mini-golf layout.

Engagement Timing

Given existing client engagements, GBAS would begin this engagement in mid-February 2024. We would anticipate that a draft report would be available by late-March for review.

Engagement Fees, Expenses and Assumptions

The fee for GBAS to undertake the engagement as outlined above is \$20,000 + GST.

Please note that any out of pocket expenses such as flights, accommodation, car hire etc are not included in the above quote and will be billed at cost. Our budget for out of pocket expenses is outlined below:

Flights (4x from East Coast):	\$3,200 + GST
Car hire:	\$600 + GST
Accommodation/Meals:	\$800 + GST
Other:	\$400 + GST
Total:	\$5,000 + GST

Our fee quote is predicated on the following assumptions:

- There are no fundamental changes to our instructions or to the scope of the work which would impact on the requirements of this engagement;
- There being no change in relation to the purpose for which this engagement is being undertaken;
- There being no change in relation to the time period in which the engagement is being undertaken; and
- That there will be no delay in receipt of the documentation necessary to start the engagement.

We advise that our normal billing terms are payment within 7 days of billing date.

We will keep Club management informed of our progress and identify key issues as they emerge throughout the engagement. If some event beyond our control occurs such that the engagement cannot reasonably be completed according to the terms of this engagement, it may be necessary for us to suspend our work. In such circumstances we will notify you as soon as practicable and agree a revised schedule.



Fee Quote

This fee quote and the timeline estimate are valid for a period of 14 days from the date of the proposal being issued. GBAS reserves the right to alter this quote and/or project timing if such period elapses before proposal acceptance.

Insurances

We confirm that we hold Public Liability Insurance cover and Professional Indemnity Insurance cover to the value of \$10 million and \$5 million respectively.

Conflict of Interest

As at the date of this proposal we are not aware of any other relationships that would be in conflict with our appointment as a consultant to the Company.

Confidentiality & Privacy

GBAS regularly undertakes projects of a sensitive and/or confidential nature. GBAS confirms that all information provided to it will be treated confidentially and will not be used for any purpose or disclosed to any person other than for the purposes of this engagement without prior written permission from the Company.

Acknowledgment

I acknowledge that the above proposal forms a binding agreement between **Pinjarra Golf Club & GBAS**. The above terms and conditions are hereby confirmed and we wish you to commence this engagement immediately.

Signature: _____ Position: _____

Name: _____ Date: _____

Golf Business Advisory Services 24 Bay Rd Sandringham Victoria 3191 Australia
www.golfbas.com



Selected Credentials

The following projects summarise some of the specific club undertaken by GBAS Principal Jeff Blunden.

Client/Project	Project Description
Club Catalina	Mini Golf Feasibility Assessment
North Adelaide Golf Course	Mini Golf Feasibility Assessment
Point Walter Golf Course, WA	Mini Golf Feasibility Assessment
Spring Park, Victoria	Mini Golf Feasibility Assessment
Regency Park, SA	Facility Operations Assessment
Strathfield Golf Club, NSW	New Clubhouse Business Case Assessment
Avondale Golf Club, NSW	Member Research Project
Elanora Golf Club, NSW	Golf Operations Review
NSW Golf Club, NSW	Golf Operations Review
Coolangatta Tweed Golf Club, QLD	Golf Operations Review
Concord Golf Club, NSW	Member Research and Strategic Plan
Virginia Golf Club, QLD	Member Research and Strategic Plan
Thirteenth Beach Golf Links	Member and Public Golfer Research
Barwon Heads Golf Club, Victoria	Strategic Plan Development
Headland Golf Club, QLD	Operational Review, Member Survey & Planning
Horton Park Golf Club, QLD	New Site Business Plan
Royal Adelaide Golf Club, SA	Operational Review and Strategic Planning Process
Royal Canberra Golf Club, ACT	Course Master Plan Process & EOI Document
Royal Queensland Golf Club, Qld	Golf Course Opportunity Assessment
Mt Osmond Golf Club, SA	Operational Review, Member Survey & Planning
Ashlar Golf Club, NSW	New Site Business Plan and Site Transition Assistance
Cottesloe Golf Club, WA	Operational Review, Member Survey & Planning
The Coast Golf Club, NSW	Member and Public Satisfaction Survey
Kingswood Golf Club, Victoria	Operations and Development Strategy Report
Lend Lease, Queensland	Hyatt Coolum Membership Strategy Review
Yarra Valley Golf, Victoria	Heritage Country Club Financial Strategy Review
Metropolitan Golf Club, Victoria	Operations Forecast and Business Plan

Golf Business Advisory Services 24 Bay Rd Sandringham Victoria 3191 Australia
www.golfbas.com



24 July 2023

By Email Correspondence

[REDACTED]

Dear Geoff

RE; DETAILED SITE FEASIBILITY + BUSINESS CASE ASSESSMENT

Thank you for the opportunity to undertake a site feasibility study and business case assessment for a mini golf course at Pinjarra Golf Club.

GreenSpace Management provides clients with business depth, foresight and knowledge with a combined 80-years' experience within the Global Golf Industry. Our knowledge, experience and passion is unrivalled and we take great pride in working with our clients to deliver solutions that are globally benchmarked and bespoke to your needs.

We take a hands-on approach to establish sound business models that allow facilities to stand the marches of time; facilities that are relevant beyond today's generation.

I look forward to discussing further with you and assisting with this exciting project.

Sincerely

Peter Vlahandreas
Managing Director
GreenSpace Management





SCOPE OF WORKS

To undertake works at the direction of the client. Services expected to be utilised will include, but may not be limited to:

STAGE ONE – SITE FEASIBILITY

- + Demographic assessment
- + Existing infrastructure assessment
- + 'By the Numbers' assessments
- + Vision articulation for the project
- + Review site locations for the facility
- + Zoom meeting with key personnel / stakeholders

STAGE TWO – FACILITY PLANNING

- + Site specific financial model recommendation/s
- + Recommended amenity capital budgets
- + Identify business opportunities to meet vision and financial objectives
- + Preliminary illustrative SHANX Mini Golf Course concept design
- + Commentary on feasibility of suggested amenities
- + Product positioning
- + Zoom meeting(s) with key personnel / stakeholders
- + Market analysis inclusive of competitor and benchmarking assessments

STAGE THREE – DETAILED DESIGN – TBC

STAGE FOUR – CONSTRUCTION – TBC





FEES + BUSINESS SERVICES

RATES (ex. GST)

DIRECTOR	\$280 per hour
SPECIALIST CONSULTANT	\$260 per hour
MANAGER	\$240 per hour
BUSINESS CONSULTANT	\$200 per hour

TRAVEL & ACCOMMODATION

(outside Metropolitan Melbourne and ex. GST)

Unless explicitly stated within staged cost breakdown schedule, GreenSpace Management visits including airfares at \$2,800 per person first day & \$1,200 per person subsequent days plus travel / accommodation expenses if required. These rates are irrespective of part/whole day requirements and include any hourly rates otherwise charged.

COSTS BREAKDOWN (ex. GST)

STAGE ONE & TWO

Fee Estimate; \$12,320 - \$15,120





ADDITIONAL INFORMATION

PROFESSIONAL & PUBLIC LIABILITY INSURANCE

GreenSpace Management has all of the relevant insurances including Professional Indemnity (Cover: \$20,000,000)

INFORMATION REQUIRED FROM CLIENT

The client will provide all appropriate information, including any relevant reports (i.e. previous assessments), masterplans, electronic work plans/designs, site surveys and the like.

The client is responsible for all planning requirements and approvals

INVOICING + PAYMENT TERMS

GreenSpace Management payment terms are 50% of higher fee estimate value upon acceptance of Fee Submission. Balance payable 14 days from date of invoice unless otherwise stipulated.

EXPIRY OF FEE PROPOSAL

Please note that the fees specified, hourly rates and travel, in this proposal is valid for a period of 30 days from the date of the proposal. The specified fees will be subject to amendment if acceptance of the fee proposal does not occur within the 30 day period.

ACCEPTANCE

Please confirm acceptance of the fee proposal by completing and returning the attached fee acceptance form as soon as possible so that commencement of the required works can be scheduled.





STANDARD TERMS & CONDITIONS

- + All SHANX Mini Golf brand logos, merchandise, visuals, documents, concepts, designs and other trademarks are owned by GreenSpace Management.
- + Unauthorised publication of GreenSpace Management or SHANX information shall not be permitted, this includes but not limited to social media posts, stories or the like. All brand information and visual communications must be authorised prior by GreenSpace Management.
- + All Invoicing will be via GreenSpace Management.
- + These Terms and Conditions are to be read subject to specific matters referred to in the GreenSpace Management proposal, which will take precedence over this document.
- + GreenSpace Management will exercise all reasonable skill and care in the provision of its professional services to clients and will endeavour to provide its services effectively within the limitations imposed by the scopes of work and budgets allocated by its clients. All references to the amount of consultant time required to provide the services and the dates by which all parts of the services will be completed are estimates only.
- + The client will provide all reasonable assistance to facilitate conduct of the project, including providing accurate and complete information and reasonable access to the site.
- + The fees and expenses quoted in the proposal are based on hourly rates of work or fixed travel fees, unless otherwise noted, and shall remain valid for 30 days from the proposal date.
- + In addition to the fees the client agrees that GreenSpace Management will invoice the client for all reasonable out of pocket expenses associated with the project.
- + **GST will be added to the fees and expenses quoted in the proposal.**
- + The scope of work will be as set out in the GreenSpace Management proposal. Where a variation to the scope of work is required, then the revised scope shall be agreed and confirmed by GreenSpace Management in writing.
- + GreenSpace Management invoicing arrangements by the submission of monthly Tax Invoices, where work has been undertaken in any calendar month. Projects placed on hold, will be invoiced for time and costs to date, regardless of milestones.
- + Our standard invoice terms are 14 days from the date specified on each invoice.
- + GreenSpace Management will retain ownership of the copyright to all work produced by GreenSpace Management.
- + The client shall have a license to use such documents and materials supplied for the purpose of the project only and such documents and materials shall not be modified by the client.
- + If the project is suspended or terminated the clients license to use such documents and materials is revoked.
- + A client or GreenSpace Management may suspend or terminate a project by providing 28 days written notice of such suspension or termination, but the client shall remain liable for all fees and expenses incurred to the date of the termination.
- + A client shall not, without GreenSpace Management's prior consent in writing, discuss or offer to employ or employ any GreenSpace Management staff member, or business consultant, for a period of 12 months from the conclusion of the project.
- + Neither GreenSpace Management nor its employees or contractors will, except as the law may otherwise require, be liable for any loss or other consequences (whether or not due to the negligence of the company, its employees or agents) arising out of the services rendered by GreenSpace Management.
- + A client shall indemnify GreenSpace Management for all loss or damage sustained or sustainable by GreenSpace Management as a result of any breach of contract or negligent act, omission or statement on the part of the client or on the part of its employees or agents.
- + Except where GreenSpace Management has a legal obligation to supply collected data to government, all reports, surveys, opinions and other documents produced or commissioned by GreenSpace Management are confidential to the client for whom they were prepared and GreenSpace Management is not liable to any third party for the contents of the reports, documents, surveys or opinions.





ACCEPTANCE OF FEE PROPOSAL FORM			
PROJECT NUMBER:	293		
PROJECT DETAILS:	Pinjarra Golf Club Feasibility & Business Case Assessment Report		
PROJECT LEAD:	Director		
FEEES (EX. GST):	<input type="checkbox"/> \$12,320 - \$15,120		
STAGE ACCEPTANCE (PLEASE TICK):	<input type="checkbox"/> STAGE ONE & STAGE TWO		
TERMS:	As detailed within this proposal		
CLIENT / COMPANY NAME TO BE INVOICED:	Geoff Hameister / Pinjarra Golf Club		
COMPANY ABN TO BE INVOICED:			
BUSINESS ADDRESS (NOT A PO BOX):			
	STATE		POSTCODE
MAILING ADDRESS:			
	STATE		POSTCODE
ACCOUNTS PERSON CONTACT:	NAME		
	PHONE		
	EMAIL		
PROJECT MANAGER CONTACT:	NAME	Peter Vlahandreas	
	PHONE	0402 189 819	
	EMAIL	info@greenspacemanagement.com.au	
PURCHASE ORDER (IF APPLICABLE):			





ACKNOWLEDGEMENT

I hereby agree to the agreed fee and terms as described above. I also agree to pay any charges that GreenSpace Management may incur should they need to use the services of a third party such as a debt collection agency in order to recover any part of all of this payment.

NAME:	
SIGNATURE:	
POSITION:	
DATE:	



MG GROUP
MINI GOLF FEASIBILITY & CONCEPT DESIGN
FEE PROPOSAL



T 0408 555 271
E sam@studiothree.com.au
W <http://www.studiothree.com.au>

CONTENTS

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Appendix A Project Experience

Studio 3|22 Pakenham Street Fremantle 6160 <http://www.studiothree.com.au>

07/08/2023

FEE PROPOSAL

INTRODUCTION

Studio 3 Landscape Architecture is pleased to submit the following fee proposal to provide professional mini golf feasibility & design services for MG Group.

COMPANY OVERVIEW & EXPERIENCE

Studio 3 Landscape Architecture was established in 2017 with a key objective to deliver high performance design solutions that exceed expectations and challenge the status quo. In addition to the full scope of traditional consultancy services, Studio 3 offers specialist knowledge in miniature golf design, feasibility, construction, project delivery & operations.

Studio 3 is led by Sam Harry who's unique skill set and experience in delivering world class mini golf and recreation facilities makes him ideal to direct the design and delivery of the this project.

PROJECT EXPERIENCE

The project portfolio in Appendix A demonstrates the exceptional depth of experience, ability, talent and value offered as part of this proposal.

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NOMINATED PERSONNEL



SAM HARRY – LEAD DESIGNER, PROJECT DIRECTOR & MINIATURE GOLF SPECIALIST (BLA [HONS], REGISTERED LANDSCAPE ARCHITECT)

Sam Harry is a former managing director of Putters Adventure Golf in Hobart - he undertook the design and directed the construction and managed successful operations of that project for a period of seven years before passing it on to new ownership. Sam learnt from some of the best miniature golf course designers and builders in the United States - spending time with Harris Miniature Golf before designing and constructing his own course in Hobart. Sam is now operating as Studio 3 Landscape Architecture specialising in mini golf design.

Role

Sam is lead designer and will direct the project team. He is a highly skilled landscape architect with experience across all areas of project delivery. In his role as Lead Designer and Project Director he will be responsible for the feasibility analysis and concept design as well as day-to-day operational aspects of the design and delivery of the design component of the project.

Qualifications

Sam has a Bachelor of Landscape Architecture with Honours from UWA.

Professional Affiliations

Sam has been a Registered Landscape Architect since 2016.

Relevant projects Sam has been involved in include:

- Yallingup Maze Mini Golf for the Teasdale Land Trust
- Collier Park Mini Golf for Clublinks and the City of South Perth
- Point Walter Mini Golf for Belgravia Leisure – Goanna Golf
- Sugarworld Mini Golf Cairns for Belgravia Leisure and Cairns Regional Council
- Putters Adventure Golf Hobart for Wellard
- South Beach Sports Hub for the City of Fremantle
- South Perth Parks for the City of South Perth
- Kent Street Weir “Dipping Deck” for City of Canning;
- Lake Leschenaultia Recreation Strategy & Landscape Master Plan for Shire of Mundaring;
- Mount Ainslie Summit Revitalisation Competition for the National Capital Authority, Canberra;
- City Beach Master Plan Update for the Town of Cambridge;
- Westside BMX Facility for Paterson Group Architects;
- Wembley Playground & Sports Park for the Town of Cambridge;
- Midland Public Domain Strategy for the City of Swan;
- Lot 1516 Leslie Street Public Open Space for KCTT;
- Byford & Riverton Development for Coles;
- Belmont Grandstand Redevelopment for Perth Racing;
- Cambridge Parks - Sustainable Refurbishments for the City of Cambridge;
- Lake Monger Activity Plan for the Town of Cambridge.

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INSURANCES

Studio 3 Landscape Architecture currently have the following relevant insurances:

Insurance Type	Company	Policy N°	Sum	Expiry
Public Liability	QBE	118U305870BPK	\$20,000,000	17.07.24
Professional Indemnity	AAI	PCSP07330	\$10,000,000	31.10.23

SCOPE & EXTENT OF WORKS

SCOPE OF WORKS

It is understood that the scope of services includes a site feasibility study and concept design for a proposed mini golf at a golf club in a regional area of WA. Scope is excluding any surveying, planning, engineering, or irrigation services.

Deliverables will be an A1 colour concept plan at appropriate scale and a feasibility study in the form of a report document with supporting information.

FEE PROPOSAL - LUMP SUM FEE

Our fee for this project is based on our understanding of the tasks involved and associated time required given consideration to the brief provided.

SERVICE	FEE
Analysis & Feasibility	\$16,400
Concept Design	\$18,900
TOTALS	\$35,300

**Note the above fees exclude any planning, surveying, engineering or irrigation services. Travel time and cost is excluded and will be calculated on an hourly rate basis plus cost per km in addition to any overnight accommodation costs if required.*

If the scope or assumed budget is increased substantially (>15%) then the fee will be adjusted on a pro-rata basis. Any abortive or other work, which has to be redone as a result, will be charged on an hourly rates basis.

Similarly should any more than one re-design or more than 10% of re-documentation be required, either as instructed by the client or caused by others, all such work shall be undertaken on an hourly rates basis or as an additional charge on a pro rata basis equivalent to the fee that would be due for an equal increase in value to the budget.

TERMS OF ENGAGEMENT

The proposed terms of engagement for this commission will be AS4122 2010 – General Conditions of Contract for Engagement of Consultants.

Accounts will be submitted monthly and due within 14 days.

The fees allow for one major client review plus one minor review upon completion of each service phase as identified in the fee schedule.

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PROGRAM, MEETINGS & SITE INSPECTIONS

The above fees make allowance for regular meetings and inspections over what could be described as a normal program for such works. The length of program and the maximum number of meetings and site inspections allowed for in the above fees are as provided below.

MINI GOLF FEASIBILITY & CONCEPT DESIGN (total 12wks)

Phase	Duration (wks)	Meetings	Inspections
Analysis & Feasibility:	6.....	1.....	1
Concept Design & Documentation:.....	6.....	1.....	1

Attendance at any meetings or required site inspections beyond those nominated above or any meetings not directly associated with the landscape budget, including those dealing with general project control, review of work in previous or concurrent stages, strategic ‘planning’ issues, marketing and the like, will be charged for on an hourly rates basis.

METHODOLOGY - DELIVERABLES

ANALYSIS, FEASIBILITY & CONCEPT DESIGN

- Briefing meeting with client & MG Group to discuss client objectives and key aspects of the site development plan;
- Conduct detailed site analysis and develop an understanding of the practical issues, including access, circulation, permeability, safety, ongoing maintenance and management etc. Consider all the above in the context of their relevance within the overall development plan;
- Undertake a feasibility study including local demand assessment, market overview, and basic amenity forecasts;
- Develop a conceptual layout within a team environment and through the site analysis process;
- Explore a series of conceivable scenarios or options, preferably by way of sketched concepts;
- Resolve basic site planning issues and test the functionality of each option against the project goals;
- Confirm preferred option;
- Attend client and/or stakeholder meeting – to discuss progress to date and preferred option;
- Modify design as required and fine tune functional requirements;
- Prepare draft concept plan demonstrating design objectives; and
- Modify plan if/as required and issue final copy to client.

REFEREES

YALLINGUP MAZE MINI GOLF

- Mark & Heidi Teasdale..... (Owner Operators - ph 0421 068 627)

COLLIER PARK MINI GOLF

- Mathew Day..... (Clublinks WA State Manager - ph 0412 897 390)

POINT WALTER GOLF CLUB MINI GOLF (GOANNA GOLF)

- Rohan Gunton (Belgravia Leisure WA State Manager- ph 0466 324 236)

07/08/2023

SUGARWORLD WATER PARK MINI GOLF

- Dan Cullen (Belgravia Leisure QLD Regional Manager- ph 0419 378 422)

OTHER CONSIDERATIONS

SCOPE & ENGAGEMENT OF SUB-CONSULTANTS

Sub-consultants not listed as part of this proposal that are required shall be engaged and paid directly by the Client or the Builder, or alternatively if engaged directly by Studio 3 this will attract a 10% administration fee.

BASE PLANS & SURVEY WORK

It is assumed that a site survey has been completed and suitable base plans, including all services, existing vegetation, roads, paths, structures, etc will be supplied to us as '.dwg' files in sufficient time for us to complete our work to meet the program. We take no responsibility for the accuracy of any of the information supplied by others and shall not be liable for any resultant or associated omissions, errors or delays.

TESTS, LICENSES, PERMITS

The above fees do not allow for any tests, investigations, licenses, permits or audits. Should any be required a 10% administration cost may apply.

HOURLY RATES

In the event of any additional works being required to be undertaken on an hourly rates basis, (ie with the Clients/Superintendents express approval), the following hourly rates for the various members of staff proposed to work on this project will apply:

Personnel	Position	Rate
Sam Harry	Director	\$200/hr (+GST)

These rates are current for the 2023/2024 Financial Year and will be subject to review at the beginning of July each following year nominally in line with the CPI (based on Perth rates).

CONCLUSION

Thank you for the opportunity to submit this proposal. Studio 3 Landscape Architecture offers the experience and skills required to achieve a very special outcome for this project. Please contact the undersigned if you would like to discuss our offer in more detail.



Signature:

Name:Sam Harry

Position: Director

Date: Monday, 7 August 2023





Pinjarra Golf Club Strategic Elements 2023 - 27

GOVERNMENT, SPORTS BODY SUPPORT & SOURCE OF FUNDING

Use the three levels of Govt. to grow the Club's profile, funding base and facility infrastructure;

- Federal Govt. grants
- State Govt. Dept. Grants – Sport, Health PDC, Tourism
- Local Govt.

Funding from Golf WA and Golf Aust. for projects Highlight to Govt, the positive contribution of the Club to the community at large, leverage this fact

BUSINESS/CORPORATE/SOCIAL GROUPS

Raise awareness of the Club's offerings, friendly environment & a place to do business

Offer diversity in catering to attract clients and business development potential

Business Breakfasts, Businesswomen's Club

Corporate Golf opportunities

Local Business Groups, Social Golf Groups

Sponsorship Plan and Sponsor requirements

RELATIONS, MARKETING, PROFILE

Marketing Implementation Plan – objectives: marketing, communications, membership, golf Maximise new technologies

Enhance media profile and relationships

Staff and Board – cross sell, sales culture

Communicate Vision of the Board

Social Groups Communication Protocols

Social media strategies and enhance website

Communications Strategy

CLUBHOUSE FACILITY

- Determine improvements and establish Cap. Ex. Budget and Yearly Targets
- Create awareness of Club offerings
- Build New Clubhouse Facility
- Feasibility Study Solar/Battery Integration
- Cart Shed Capacity Upgrade
- Growth of Golf and Non-Golf group users
- Bar Opening hours and offerings - consistency

GOLF

- Optimise Golfing Operations;
 - Merchandise, equipment, repairs, offers
 - Rounds, public, fixtures, tuition
- Course Maintenance – commercial focus
 - Water retention and reticulation upgrade
 - Selected Grass greens replace/upgrade
 - Replace selected Course equipment
- Upgrade Grounds Shed Facilities
- Feasibility and Construct Mini Golf Facility

FINANCIAL & RISK MANAGEMENT

- Grow revenues and identify new revenues
- Maximise all available sponsorship assets
- Minimise Costs
- Strategic Elements – implement and activities
- Financial and IT systems
- Risk Management and Governance Policies

JUNIOR DEVELOPMENT & PLAYER GROWTH

- Academy Program
- Junior Golf Clinics and Schools
- Target Female Participants

VISION

To develop the Pinjarra Golf Club as a vibrant successful family sporting and social club for members, the local community and visitors of the Murray District

MISSION

That our clients and partners experience our values whilst they have a great experience at Pinjarra Golf Club

CORE VALUES

Integrity
Commitment
Innovative
Teamwork

UNIQUE VALUE PROPOSITION

The best value for money golfing experience in the Peel. Experience a great course that suits all standards of golf play.



Pinjarra Golf Club Strategic Elements 2023 – 27 Priority Projects and Estimated Costings

PROJECT	PILLAR	COSTINGS	WHEN
. Rebuild Two Grass Greens	Golf	\$25,000	2023
. Feasibility Study for Mini Golf Facility	Golf	\$26,000	2023
. Rebuild Two Grass Greens	Golf	\$25,000	2024
. Replace Greens Mower	Golf	\$65,000	2024
. Build and Construct Mini Golf Facility	Golf	\$1,200,000	2024
. Upgrade Grounds Crib (Shed) Facilities	Golf	\$50,000	2024
. Feasibility Study for a New Clubhouse	Clubhouse Facility	\$25,000	2024
. Rebuild Two Grass Greens	Golf	\$25,000	2025
. Build and Construct New Clubhouse	Clubhouse Facility	\$5,000,000	2025
0.Feasibility Study for Reticulation System Upgrade	Golf	\$25,000	2025
1.Rebuild Two Grass Greens	Golf	\$25,000	2026
2.Clubhouse Cart Shed Capacity Upgrade	Clubhouse Facility	\$50,000	2026
3.Reticulation System Upgrade – Phase 1 of 4	Clubhouse Facility	\$500,000	2026
4.Feasibility Study for Solar/Battery Integration	Clubhouse Facility/Golf	\$22,000	2026
5.Rebuild Two Grass Greens	Golf	\$25,000	2027
6.Reticulation System Upgrade – Phase 2 of 4	Golf	\$500,000	2027

From: [Shire of Murray](#)
To: [Shire of Murray - Mailbag](#)
Subject: Community Facility Fund Form Response
Date: Monday, 23 October 2023 7:55:49 PM
Attachments: [Certificate-of-Currency-2023-WCR\(434\).pdf](#)
[WCR-COMMITTEE-FC\(319\).pdf](#)
[Arena-Upgrade\(725\).docx](#)
[Cracker-Dust\(956\).png](#)
[Arena-Upgrade\(555\).docx](#)
[Statement3\(432\).pdf](#)



The following form was filled out on the Shire of Murray website.

Community Facility Fund

Organisation Details

Organisation name
 West Coast Reiners

Postal address
[REDACTED]

Contact person
 Rebecca Lockyer

Position
 Committee Member

Contact number
[REDACTED]

Contact email
[REDACTED]

ABN number
 93 679 596 728

Is your group/organisation registered for GST?
 No

Does your group/organisation hold current public liability insurance?
 Yes

If yes, Upload Certificate of Currency for Public Liability

[View File](#)

Is your group/organisation incorporated?

Yes

[REDACTED]

Does your group/organisation have a strategic plan?

No

How many participants does your group/organisation have?

Juniors

2

Seniors

33

Volunteers

11

Full-time staff

0

Part-time staff

0

Project Details

Project name

Arena Upgrade

Project start date

11/11/2023

Project end date

25/11/2023

Location (facility/reserve)

Murray Equestrian Association

Total project cost (ex GST)

0

Total funding requested (ex GST)

0

Please upload your group/organisation's meeting minutes supporting the decision for the grant application

[View File](#)

Construction Details

What do you want to construct/install/refurbish? What spaces will be changed and/or created?

We would like to upgrade the Arena surface to accommodate Reining Cow Horse Events.

Upgrade Plan

Description Equipment / Materials Required Cost

Remove contaminated Sand from arena and place to one side / Loader

Place Conveyor Belt around arena fence and Tex screw into place./ Franna or loader with Clamps.

Scarify limestone base surface 100mm deep /Grader with Tynes

Place 20kg bag cement per 10m2 of surface 320 Bags Cement

Mix Cement into Limestone base to distribute evenly./ Grader with Tynes

Water Arena / Water Cart

Roll arena surface to compact and level /Smooth Drum Roller and Multi Tyre Roller

Spread Cracker Dust on rolled Surface to form 50mm deep layer 160m3 Cracker Dust/ Marshall Multi spreader

Water Arena/ Water Cart

Roll arena surface to compact and level / Smooth Drum Roller and Multi Tyre Roller

Screen Contaminated Sand to remove rocks / Screening plant or Bobcat and Flip Screen

Place Sand on Arena to depth of around 70mm / Marshall Multi spreader

Please attach relevant drawings, specifications and/or maps

[View File](#)

How will your project be implemented?

West Coast Reiner's would like to approach the Shire, to see if they could provide Machinery and Labour to upgrade the Sand Arena. West Coast Reiner's will source and pay for the materials.

1. Planning and Design: The first step is to thoroughly plan and design the upgraded sand arena project. This includes defining the project objectives, determining the desired features and specifications, and creating a budget and timeline for the implementation.

2. Site Preparation: Before construction can begin, the existing sand arena needs to be prepared. This may involve removing any materials, leveling the ground.

3. Construction: The actual construction of the upgraded sand arena will involve various activities such as removing contaminated sand, placing conveyor belt around the arena, scarifying limestone base, mix cement into limestone base, water arena, roll surface compact and level, spread cracker dust, screen contaminated sand, place sand onto the Arena.

5. Testing and Quality Assurance: Once the construction is complete, the upgraded sand arena should undergo a series of tests to ensure that it meets the desired specifications, such as proper footing depth and consistency, adequate drainage, and safety standards.

6. Opening and Maintenance: After successful testing and approval, the upgraded

sand arena can be officially opened to specific users. It is important to establish a maintenance plan to ensure the arena remains in good condition and meets safety standards.

Throughout the entire implementation process, it is crucial to involve relevant stakeholders such as equestrian associations, members and local authorities to gather input and address any concerns or requirements they may have.

Why did you choose your preferred supplier/contractor?

Our preferred supplier offered the best overall pricing compared with other suppliers. I couldn't attach a quote for the cement which was \$3365 and the Conveyor belt was \$500. West Coast Reiner's will pay for the materials to upgrade the Arena.

Please attach copies of all quotes received

[View File](#)

Project Justification

Why does the project need to be delivered?

A good surface is important for reining cow horse for several reasons:

1) Safety: Reining cow horse involves fast turns, spins, stops, and changes of direction, which can put significant stress on the horse's legs and joints. A good surface with proper footing will help minimize the risk of injuries by providing adequate traction and cushioning.

2) Performance: A good surface allows the horse to perform at its best. It provides the necessary grip that allows the horse to execute precise maneuvers with control and balance. It also ensures that the horse can stop quickly and efficiently, which is essential in reining cow horse.

3) Comfort: Reining cow horse competitions can be physically demanding for horses. A good surface offers comfort and shock absorption, reducing fatigue and the potential for soreness or discomfort. This, in turn, contributes to the horse's overall well-being and performance.

4) Consistency: A good surface provides a consistent base for the horse to perform on. It ensures that the footing is even, without any irregularities or variations, which helps the horse anticipate and execute its maneuvers accurately.

Overall, a good surface for reining cow horse is crucial to ensure the safety, performance, and well-being of the horse, as well as to provide a fair and consistent playing field for competitors.

What other options were considered?

No other options were considered

What strategic planning documents support a need for such infrastructure?

Planning Document: Establishing a High-Quality Surface for Reining Cow Horse Events

1. Introduction

The purpose of this planning document is to outline the need for a good surface for reining cow horse events. Reining cow horse is a popular equestrian sport that requires a high-performance surface to ensure the safety and optimal performance of the horses and riders. This document will address the importance of a good surface, its benefits, and provide a proposed plan to establish and maintain such a surface.

2. Importance of a Good Surface

A good surface is crucial for reining cow horse events due to the unique demands of the sport. The following reasons highlight the significance of an appropriate surface:

3. **Safety:** Reining cow horse events involve fast-paced maneuvers, sliding stops, and quick turns. A suitable surface will minimize the risk of slipping, tripping, or injuries to both horses and riders, ensuring their safety during performances.

4. **Performance:** A high-quality surface allows horses to perform their maneuvers effectively and efficiently. It provides a solid base for smooth sliding stops, quick spins, and precise turns, enhancing the overall quality and entertainment value of the event.

5. **Horse Well-being:** Cow horse events require a surface that minimizes the impact on the horses' joints, tendons, and muscles during high-intensity movements. An optimal surface will be both supportive and forgiving, reducing the risk of strain or injury.

6. Benefits of a Good Surface

The implementation of a good surface for reining cow horse events will yield several tangible benefits:

a. **Enhanced Rider Experience:** A safe and well-maintained surface encourages rider confidence, allowing them to focus on their performance rather than worrying about potential hazards. Riders will be more likely to participate, attracting a higher number of participants and boosting the overall competitiveness and success of the event.

b. **Improved Horse Performance:** Horses perform at their best when they can trust the surface they're working on. A good surface ensures proper traction, stability, and reduces the risk of injury or discomfort for horses. This leads to improved performance, engagement, and a higher standard of competition.

c. **Long-Term Cost Savings:** By investing in a quality surface, potential injuries and maintenance requirements are reduced. This leads to long-term cost savings in terms of veterinary care, repairs, and surface maintenance. Moreover, a good surface requires minimal upkeep, saving time and resources in the long run.

Establishing and maintaining a good surface for reining cow horse events is essential for the safety, performance, and overall success of the sport. By following the proposed plan and considering the importance and benefits of a good surface, event organizers can ensure a competitive and enjoyable environment for both horses and riders.

Conclusion

Establishing and maintaining a good surface for reining cow horse events is essential for the safety, performance, and overall success of the sport. By following the proposed plan and considering the importance and benefits of a good surface, event organizers can ensure a competitive and enjoyable environment for both horses and riders.

Community Benefit

What are the community benefits of the project?

Reining cow horse events have numerous community benefits, including:

Community engagement: Reining cow horse events provide opportunities for community members, regardless of age or background, to get involved. There is an opportunity for the community to participate or volunteer, fostering a sense of belonging and encouraging intergenerational connections.

Networking and social connections: These events create a platform for individuals with shared interests to meet, connect, and build relationships. Building a strong network within the community can lead to collaborations, mentorship, and personal growth.

Education and skill development: Hosting reining cow horse events provides an opportunity to educate the community about the sport and its history. Workshops and

clinics often accompany these events, offering participants the chance to learn new skills and techniques.

Health and well-being: Participation in reining cow horse events promotes physical activity and exercise, benefiting individuals' overall health and well-being. Additionally, these events often take place outdoors, allowing participants and spectators to enjoy fresh air and natural surroundings.

Overall, reining cow horse events contribute to the vitality of the community by fostering community engagement.

Are you partnering with any other groups to deliver the project?

No

Project Budget

Expenditure (ex GST)

Expenditure (ex GST)

Please note expenditure and income should be equal

Detail items

For the Shire to provide Machinery and Labour and West Coast Reiner's to source and pay for materials.

Upload quotes

[View File](#)

Volunteer labour expenditure (Unskilled labour - \$25 per hour & Skilled labour - \$40 per hour)

0

Total expenditure

0

Income (ex GST)

Income (ex GST)

Please note expenditure and income should be equal

Amount of Community Facility Funding requested

0

Your group/organisation's cash contribution

0

Volunteer labour - Provide name of each funder and contribution amount (ex GST)

0

Other grants

No other Grants

Total income

0

What is your group/organisation's plan for unexpected costs?

We have a money in the bank from fundraising efforts

Please upload a copy of your group/organisation's most recent bank statement and/or most recent financial statement

[View File](#)

Payment Details

Account name

██████████

BSB number

██████

Account number

██████████

Bank name

██████████

Bank branch

██████

Application Declaration

Name

Rebecca Lockyer

Position

Committee Member Grants

Date

23/10/2023

Submitted:

23/10/2023 7:55:13 PM

IP:

██████████

Reference Id:

██████

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West Coast Reiners Arena Upgrade Plan

Description	Equipment / Materials Reqd	Cost
Remove contaminated Sand from arena and place to one side	Loader	
Place Conveyor Belt around arena fence and Tex screw into place	Franna or loader with Clamps	\$500
Scarify limestone base surface 100mm deep	Grader with Tynes	
Place 20kg bag cement per 10m2 of surface	320 Bags Cement	\$3,365
Mix Cement into Limestone base to distribute evenly	Grader with Tynes	
Water arena	Water Cart	
Roll arena surface to compact and level	Smooth Drum Roller and Multi Tyre Roller	
Spread Cracker Dust on rolled Surface to form 50mm deep layer	160 m3 Cracker Dust Marshall Multispreader	\$15,430
Water Arena	Water Cart	
Roll arena surface to compact and level	Smooth Drum Roller and Multi Tyre Roller	
Screen Contaminated Sand to remove rocks	Screening plant or Bobcat and Flip Screen	
Place Sand on Arena to depth of around 70mm	Marshall Multi spreader	

West Coast Reiners Arena Upgrade Plan

Description	Equipment / Materials Reqd	Cost
Remove contaminated Sand from arena and place to one side	Loader	
Place Conveyor Belt around arena fence and Tex screw into place	Franna or loader with Clamps	\$500
Scarify limestone base surface 100mm deep	Grader with Tynes	
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Spread Cracker Dust on rolled Surface to form 50mm deep layer	160 m3 Cracker Dust Marshall Multispreader	\$15,430
Water Arena	Water Cart	
Roll arena surface to compact and level	Smooth Drum Roller and Multi Tyre Roller	
Screen Contaminated Sand to remove rocks	Screening plant or Bobcat and Flip Screen	
Place Sand on Arena to depth of around 70mm	Marshall Multi spreader	

	Product	Price	Quantity	Subtotal
X 	Metal Cracker Dust - M ³	\$95.00	160	\$15,200.00

[UPDATE CART](#)

Cart Totals

Subtotal	\$15,200.00
Shipping	
<input type="radio"/> Local pickup	
<input checked="" type="radio"/> Flat rate: \$230.00	
Shipping to 6214	
Change address	
Total	\$15,430.00



Committee Meeting Minutes
 West Coast Reiners Association Inc.
 Thursday 23rd of February
 Zoom

Meeting Opened : 7pm (Zoom)

Present : Mark Evans, Natasha Lindberg, Katie-Ann Coffey, Megan Hazelden & Lani Small.

1. Apologies

Rachael Hazelden & Richard Driscall

2. 2023 Calendar Dates/ Club Days

Agreed that each member of the committee takes at least one club day for the remainder of the year and runs an activity. This is to bring more “structure” to our future club days.

Saturday 11th March	Linda Yoxall & Amy Morris
Sunday 2nd April	Megan Hazelden
Sunday 14th May	Mark Evans
Saturday 3rd June	Debbie Hegarty OR Kerry Thomas
Sunday 25th June	Clive Hill Clinic ???
Saturday 15th July	Rachael Hazelden
Sunday 6th August	Lani Small

3. Club Day Training oppurtunities

Lani negotiating with Clive Hill on holding a clinic on possibly the 25th of June. Have got cost of day being \$1,000 + gst. Offer to club memebers for \$250 a lesson and non-club members \$275. Fence sitting also can be arranged @ \$30 a person. This prices will include lunch supplied.

Kerry Thomas, see if she would be keen on running a club day, possibly offer her free membership for the year as payment???

4. Club Communication/ Socials

Monthly Newsletters: To include recap of last club day/s held, committee news, member profiles, members out and about. Also to include 3 months worth of club day and clinic info.



Committee Meeting Minutes

West Coast Reiners Association Inc.

Thursday 23rd of February

Zoom

Show logos of sponsors sponsoring out Whit N Smith Show up until the show and any "annual" sponsors to feature monthly. Lani is going to aim to have this out by the 1st of each month.

-Katie-Ann to send Lani her member profile.

-Megan to send email list to club members. (DONE, have uploaded onto one drive).

5. Club Merchandise

Lani sourcing quotes/ options from a couple of different places.

"Stich em on" and "Hold ya horses" are two options. Need to decide whether we want to hold stock or go through "Hold ya horses" where they can be bought then made instead of holding stock we may not sell, depending on sizes, etc.

6. Other Business

Youth bonuses. Speak to possibly Clive. Try to bring more youths into the sport of reining.

GRANTS- Bendigo grants. See when they are releasing next grants and see what is needed to be done to apply.

Alcoa grants have been released, Megan to talk to Alcoa on how we go about it.

Shire grants, keep an eye out. Email Robyn Clarke about any grants/ offers.

7. Whats next? Projects

Cattle yards, Tractor, Water to arena, yards... Cattle yards are our next big hitter.

It was agreed that we should move forward with the Cattle yards so we can start to incorporate reined Cow horse into the club and generate more members from other disciplines.

Mark to finalise the Plans with Tim and get quotes so we can start fund raising and applying for grants etc. Upgrade the Arena Surface to accomodate Reining Cow Horse Events.

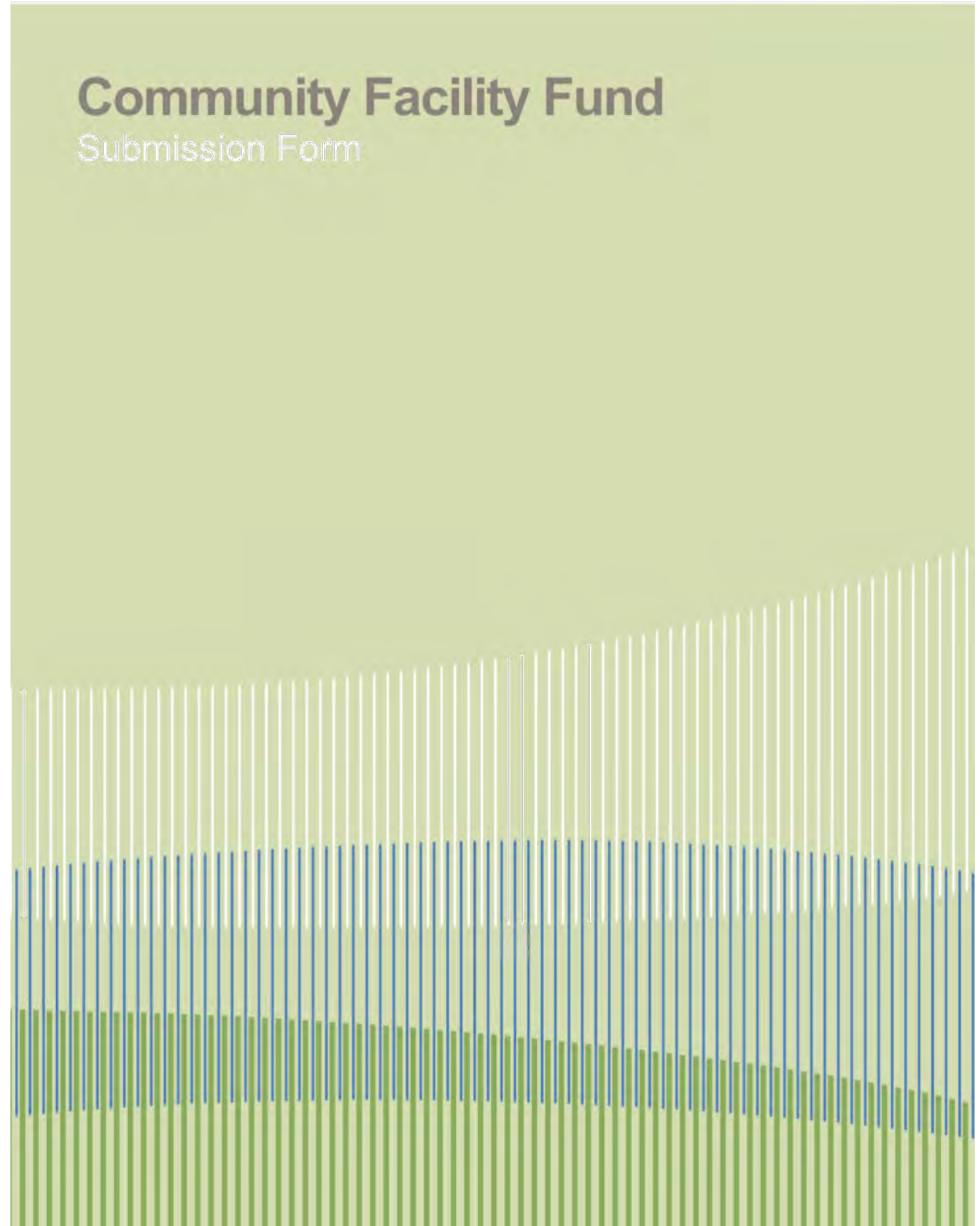
Close of Meeting

Meeting closed – 8pm



Community Facility Fund

Submission Form



Organisation Details

Organisation name:

Kwillana Va'a Outrigger Canoe Club

Postal address

[REDACTED]

Contact person

Joanne Lisipatama

Position

Secretary and Registrar

Contact number

[REDACTED]

Contact email

[REDACTED]

ABN Number

37618109846

Is your group/organisation registered for GST? (Select 1 option)

Yes

No

Does your group/organisation hold current public liability insurance? (Select 1 option)

Yes

No

If yes, please submit a Certificate of Currency for Public Liability Insurance you're your submission.

Is your group/organisation incorporated? (Select 1 option)

Yes

No

Incorporation number

[REDACTED]



Does your group/organisation have a strategic plan? (Select 1 option)

Yes

No

If yes, please attach your strategic plan with your submission.

How many participants does your group/organisation have?

Juniors	19 Aocra
Seniors	14 Aocra
Volunteers	8 Kvocc Fb
Full-time staff	
Part-time staff	

Project Details

Project name

Kwillana Va'a Outrigger Canoe Club

Project start date

29th January 2024

Project end date

31st August 2024

Location (facility/reserve)

Batavia Quay Boat Ramp

Total project cost (ex GST)

\$42,676.30 including GST

Please submit your group/organisation's meeting minutes supporting the decision for the grant application.



Construction Details

What do you want to construct/install/refurbish? What spaces will be changed and/or created?

Construct an established non- profitable outrigger canoe club community shed to store sporting, safety, boat equipment
 located at Batavia Quay boat ramp

Please submit relevant drawings, specifications and/or maps.

How will your project be implemented? (What are the steps for completing the project and who will be responsible for each step?)

Project manager: Joanne Lisipatama - The project manager is responsible for the overall coordination and execution of the project.

Project team: Rachel Walker, Darlene Dubey, Damon Ashby, Eleanor Horne, Linda Mair, Pounamu Matapula- Walker, Tom Daniels. The project team consists of individuals who are directly involved in delivering the project's outputs.

Clients: ACTION SHEDS AUSTRALIA PTY. LTD. A client is an individual or organisation that has commissioned the project.

Key stakeholders: Kaitiaki 'a' Outrigger Canoe Club, Shire of Murray, Australian Outrigger Canoe Racing Association, Burnings Key stakeholders are individuals or groups who have a vested interest in the project's success or failure

Project sponsor: Shire of Murray, Burnings, Kaitiaki 'a' Outrigger Canoe Club. The project sponsor is the individual or group that provides the financial resources for the project.

External suppliers: ACTION SHEDS AUSTRALIA PTY. LTD External suppliers are individuals or businesses who provide goods or services to the project.

Why did you choose your preferred supplier/contractor? (Considerations are to include value for money, experience, availability, inclusions and exclusions)

Action shed is located in mandurah, however head office is based Yangebup

Sheds are constructed from BlueScope Steel with a 10-year structural guarantee & 15-year cladding warranty.

Available in a wide range of ColorBond colours and Zincolume. All sheds are supplied in kit form and can be arranged to be delivered directly to your site.

Steel shed kit with 2 x roller doors and a personal access door.

Industrial sheds come with certified & engineer approved drawings

All our industrial sheds come with: Columns, Rafters, Purlins, Bridging, Bracing, Super strong ColorBond cladding, Gutters, Electric roller shutters, Down pipes, holding down bolts, Nuts and bolts, Teck screws, Everything is provided except the concrete.

Provides site works and foundation costs under one roof

Please submit copies of all quotes received.



Project Justification

Why does the project need to be delivered?

What needs will the project meet and how did your organisation identify the need/demand? For example - member or community survey or feedback, benchmarking against other organisations, growing participation.

Needs of Project to meet: Growth participation within the club with a total of 41 members age groups from 6yearolds to 70year olds

Need: Addressing some ongoing issues in the area, such as growing stronger community relationships, Inspiring bright minds & health and wellbeing.

Demand: to facilitae a safe paddling recreation environment for our community and a place to store safety equipment & boats. Access to pulic toilets and parking

Survey & Feedback:(1)The club nurtures, encourages, supports and empower you to fulfil all your goals.

(2) They are a diverse club and involve people from ethnic or social backgrounda equally respecting and appreciating all what makes them different

What other options were considered?

What other options did your organisation consider when developing the project? Why was this option selected? You may consider short-term vs long-term benefit, available time and resources, site considerations, cost etc.

Short term current situation: Kwillana Va'a Outrigger Canoe Club has been located for 4years at the jetty bar and grill reverse.

Storing all canoe boats and equipment under the tree.

Long-term benefit:

To continue to run programs targeted specifically with participants who most vulnerable with in the community.

More specialised programs targeting ages youth 6- 19-year-olds, and 50- 70-year-olds.

Addressing some ongoing issues in the area, such as growing stronger community relationships, inspiring bright minds & health and wellbeing

What strategic planning documents support a need for such infrastructure?

These may include a needs analysis, your strategic plan, Shire planning or documents developed by your governing body or state sporting association.

See attached



Community Benefit

What are the community benefits of the project?

Consider who currently uses the facility, for what purpose and how the project will change or improve it. Examples may be increased access for people with disability, family-friendly, female participation, regional event attraction. Will it be used by the whole community? Does the project provide opportunities that were previously not available to the community?

Uses the facility: Open to all ages and the local community. The community can come and try day event and club offers a 6 session trial

Purpose: increased access for people with disability, family-friendly, female participation

how the project will change or improve it: Being out on the water has a calming effect on the brain and can help lower stress levels.

Boosts your mood ,regular paddling can help lower levels of depression and anxiety and builds confidence

Are you partnering with any other groups to deliver the project? (Select 1 option)

- Yes
- No

If yes, describe each organisations' role in the project

Organisation	Role
Action sheds	Bulider and designer

Provide written evidence of support with your submission.



Project Budget
Expenditure (ex GST)

Detail Items

Detail items and associated cost (ex GST)

Item	Cost
See attached quote	

Please attach quotes with your submission.

Volunteer labour expenditure

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	
Number of hours	
Total cost	

Total expenditure

Income (ex GST)

Please note expenditure and income should be equal

Amount of Community Facility Funding requested

Maximum amount to be 70% of total project cost capped at \$20,000



Your group/s organisation's cash contribution

Volunteer labour

Unskilled labour \$25 per hour	
Number of hours	
Total cost	

Skilled labour \$40 per hour	
Number of hours	
Total cost	

Total income

Other grants

Please provide name of each funder and if it is confirmed/approved.

Grant supplier	Amount	Status pending/approved
Community Sporting and Recreation Facilities Fund		1st of feb - Applications open
Pinjarra Junction Community Grants Program		Pending
Alcoa Foundation Grant Program		Pending

Total income

What is your group/organisation's plan for unexpected costs?

Project cost increases are not eligible for further grant funding from the Shire.

Bunnings BBQs and continue to apply for additional funding and grants

Please submit a copy of your group/organisation's most recent bank statement and/or most recent financial statement.



Payment Details

Bank account details for electronic transfer of grant monies

Account name

[Redacted] _____

BSB number

[Redacted] _____

Account number

[Redacted] _____

Bank name

[Redacted] _____

Bank branch

[Redacted] _____



Application Declaration

This section must be completed by the incorporated body applying for the grant. If you are not incorporated you must have the auspice organisation complete this section.

I hereby declare that I am authorised on behalf of the organisation to sign this declaration and that the information supplied is, to the best of my knowledge, accurate and complete.

I confirm that I have read and understood the Community Facility Fund Guidelines.

I confirm that the Shire of Murray will be notified of any change to the information supplied an any other information or circumstances arising that may affect this application.

Name

Joanne Lisipatama

Position

Secretary and Registrar

Signature

[Redacted Signature]

Date

30.10.2023

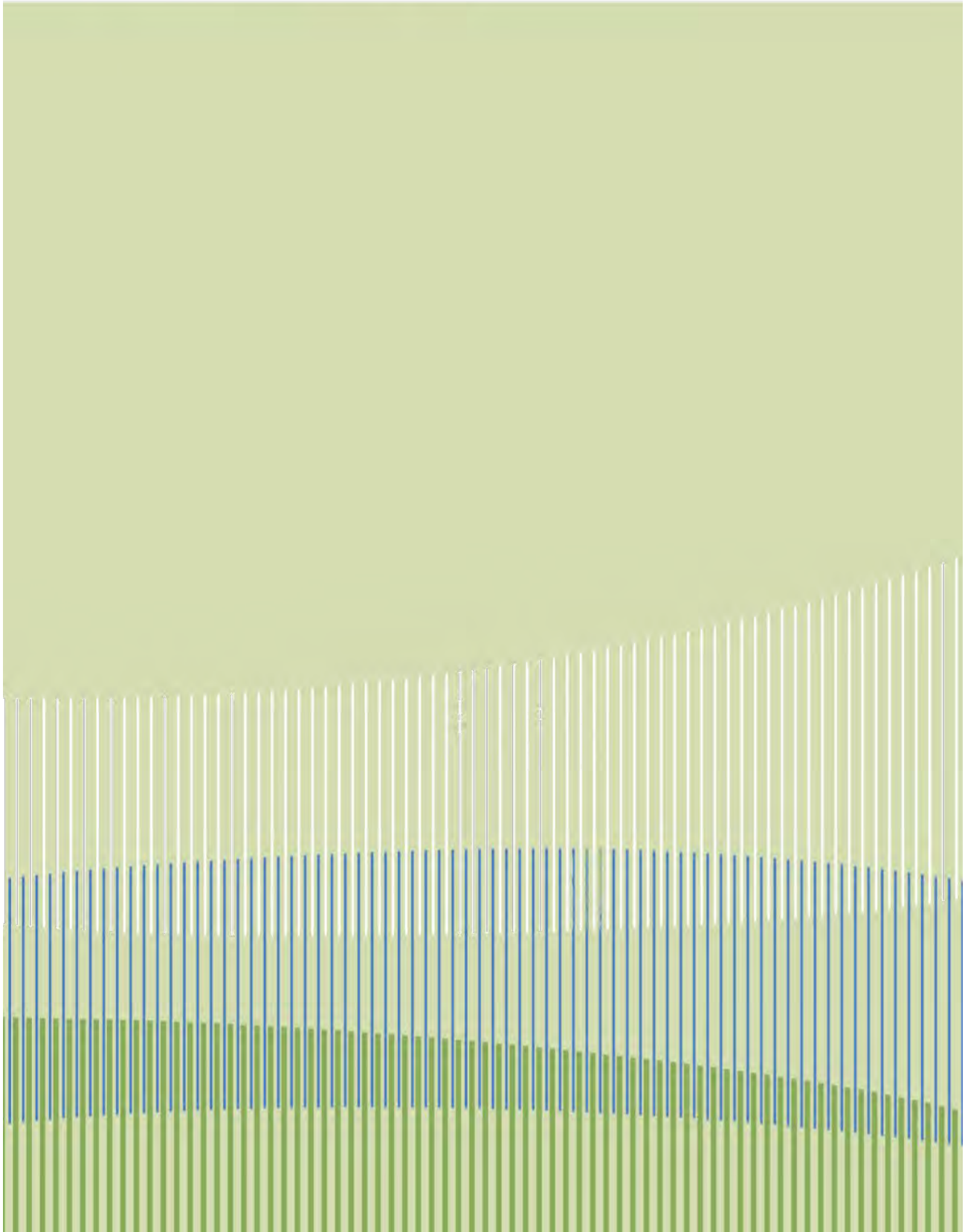
***Don't forget to attach all files before submitting this form**



1915 Pinjarra Road,
Pinjarra WA 6208
PO Box 21 Pinjarra WA 6208

T: 08 9531 7777
F: 08 9531 1981
mailbag@murray.wa.gov.au
www.murray.wa.gov.au

 /ShireofMurray
 @ShireofMurray





Strategic Business Plan Summary

“Everyone Experience the Joy of Paddling Outriggers”



Leadership	Participation	High Performance	Skill Development	Competition	Commercial
<p>Clear, Concise, Constant Communication.</p> <p>Engage with Zones and create “One AOCRA”</p> <p>Rollout our website.</p> <p>Be Present and connected to our community.</p> <p>Adopt SIA framework into our policies.</p>	<p>Create a Junior Development Program to assist Zones and clubs.</p> <p>Partner with Zones/Clubs to facilitate quality events.</p> <p>Ensure Para Va’a included in our programs.</p>	<p>Create, deliver, and communicate a national High- Performance program.</p> <p>Develop National Events program with Zones that supports HP program.</p> <p>Engage coaches at all levels to support the overall framework from grass roots.</p>	<p>Develop and roll out level 1 and 2 coaching courses.</p> <p>Ensure lessons learnt is instigated around all incidents and near misses.</p> <p>Create a National Safety Forum that meets monthly with zone reps.</p> <p>Improve MPIO presence through a monthly MPIO forum with Zone Reps</p>	<p>Deliver World class Events.</p> <p>Create a unified race calendar with Zones and AO.</p> <p>Develop products that are marketable.</p> <p>Create Events Management Team that has Zone reps that are accountable that meet monthly.</p>	<p>Review all aspects off admin across zones and AO to look at efficiencies.</p> <p>Ensure investment is occurring to grow the sport.</p> <p>Create events that are marketable products.</p> <p>Ensure our business model is sustainable.</p>



Action Sheds Australia PTY LTD

Address: 55 Erceg Road
 Yangebup, WA, PC: 6164
 Phone: 6559 1970
 Email: rod@actionsheds.com.au

Date: 30/10/2023
 Quote Number: ASHRA62923
 Quoted By: Rod Agacy
 Date Quoted: 30/10/2023

QUOTATION

CUSTOMER DETAILS

Name: **Joanne Lisipatama**
 Address: [REDACTED]
 Suburb: **South Yunderup** State: **WA** P/C: **6208**
 Phone (H): [REDACTED] Mobile: [REDACTED] Phone (O): [REDACTED]
 Email: [REDACTED]

SITE ADDRESS

Address: **Batavia Quay Boat Ramp, Batavia Quay, 45 Batavia Quays**
 Suburb: **South Yunderup** State: **WA** P/C: **6208**

YOUR ENDURANCE SHED DETAILS

Structure Type: **Premier Garage**
 Wind Region: **A0** Open Design: **No**
 Terrain Category: **2** Vsite: **41 m/s**
 Importance Level: **2** Ms: **1.00**
 Mt: **1.00**

SPECIFICATIONS:	Main Shed	Awning Front	Awning Back
Span (Width):	9000 mm	#N/A	#N/A
Height:	2650 mm	#N/A	#N/A
Roof Pitch:	10 deg	#N/A	#N/A
Nominal Bay Spacing:	4000 mm	#N/A	#N/A
No. of Bays:	4	#N/A	#N/A
Length:	15000 mm		
Wall Sheeting Type:	0.42 TL-5		
Roof Sheeting Type:	0.42 TL-5		
Downpipe Type:	Steel		
Base Type:	On Slab		
Footing Type:	Chemset		

COLOUR CHOICES

Main Shed	Options
Roof Colour: Surfmist	Window Colour: Surfmist
Wall Colour: Surfmist	PA Door Colour: Windspray
Barge / Fascia Colour: Woodland Grey	Roller Door Colour: Woodland Grey
Gutter Colour: Woodland Grey	Sliding Door Colour: Surfmist
Downpipe Colour: Surfmist	Dividing Wall Colour: Surfmist

OPTION ITEMS LIST:

- 1 x PA Door
 - 1 x Light Reg A & B (650/37) K/K Lock 820 Wide
- 2 x Roller Doors
 - 2 x H2500xW2450 - A Curtain
- (E1) 1 x Eng - Certificate (WA) - Enduro

QUOTE NOTES:

- Please confirm with your council or building certifier that the "Design Criteria" is correct.
- Please confirm with your council if a BAL assessment will be required.
- Roller door heights are nominal and subject to minor change during manufacturing drawing production.
- Fielders Extra Charges or Notes
 - Free Personal Access Door
 - Roller door/s to meet Australian Standards
 - F4

- The price is subject to price increases in accordance with engineering changes and/or steel price rises announced by Bluescope from an effective price rise date . Final price can only be confirmed once 50% payment is made and shed goes into production.

Signed: _____
 Date: _____

THIS QUOTATION INCLUDES:

Council Fees:	No
Engineering Costs:	Yes
Rubbish Removal:	No
Delivery:	Yes
Demolition:	No
Stormwater and Earthworks:	No
Labour:	No
Accommodation:	No

DEPOSIT:	\$5,047.74 (incl GST)
PROGRESS PAYMENT:	\$5,047.74 (incl GST)
BALANCE:	\$10,095.49 (incl GST)
SUPPLY KIT ONLY:	\$20,190.97 (incl GST)

TOTAL PRICE: (incl extra charges listed)
\$20,190.97
(incl GST)



Phone: 1300778628

Fax: 0865558043

Estimated Supply & Install Quote

Quote Number: ASHRA62923

Date: 30/10/2023

Suburb: **South Yunderup 6208**

Name: **Joanne Lisipatama**

Description	Amount Inc. GST
Shed Kit	
<i>Shed Kit by Action Sheds Australia as per supply quotation</i>	
Length (m) Width (m) Height (m) Roof Pitch	
15.00 9.00 2.65 10.00	\$20,190.97
Concrete	
<i>Concrete Slab</i>	
Length (m) Width (m) Slab Thickness (mm)	
15.00 9.00 100mm C/W mesh	\$9,345.00
Concrete cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. Paid Directly to contractor in full on completion, Includes Footings, mesh & plastic. Concrete cost may be subject to a site inspection by concreter and the final engineering design dependent on load bearing on slab. To be paid in full on completion. (No allowance for earthworks /siteworks prior to concrete works)	
Installation	
<i>Estimate cost of building installation</i>	
Install cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. Install to be paid directly to contractor as per payment schedule. Install cost may be subject to change upon site inspection Erecting schedule maybe subject to change depending on availability of contractors at time of scheduling.	
Installation Payment Schedule	
Structural Steel Completion	\$4,983.45
Sheeting Completed	\$1,916.71
Shed Lock up and completed	\$766.68
Extras	
Local Council Applications - Includes Development Application and Standard uncertified Class 10a Building Permit Permit Fees Only. Excludes soil test if required by shire Owner to pay verge band & Watercorp application if required	\$1,081.64
Total cost for supply of kit & Installation Including GST	\$38,284.45

Notes:

- *Due to building demands and fluctuating commodities, your contractor prices may increase ie (Install, Concrete, Earthworks, Electrical & Plumbing)
- *New Regulations allow the owner of the property to become an "Owner Builder" if the job total is over \$20,000. Please ask one of our friendly staff about this cost saving alternative.
- *We can provide a Registered Builder if your project requires one. Contact us for further information.
- *No allowance for site bin(s), site amenities or temporary fencing during installation - if required please let us know.
- *Install cost is based on minimum 500mm setback to boundary/fences, please notify us if distance will be closer.
- * Action Sheds will not install windows and/or supply flashings for windows supplied by customer.
- * MGI Construction / Action sheds will not install windows and/or supply flashings for windows supplied by customer.
- * If earthworks are done by owner & project is going through our registered Building company a compaction certificate may be required. Contact office to confirm.

Terms & Conditions

- *Quotation is valid for 7 Days
- *Concrete truck must be able to easily access shed pad
- *Extra costs will apply if concrete needs to be wheelbarrowed or pumped to shed pad
- *Shed edge area to be clear, level & hard soil. 1m for sheds between 2.4m to 3.m high & 3m for machinery access on sheds above 4m in height
- *No earthworks or sand pad included, shed sand pad to be levelled and correct height within 30mm tolerance before concrete to start slab, extra charges may apply if not within tolerance. (By Owner)
- *All footings to be dug by hand, hard digging (ie needing an auger, jack hammer ect) to be supplied at clients cost
- *Site area to be clear & flat
- *Rubbish to be disposed of by client
- *Site to have power and water
- *When customer is providing their own windows and/or doors extra charges will apply



Phone: 1300778628

Fax: 0865558043

Construction Quote

Quote Number: ASHRA62923

Date: 30/10/2023

Suburb: South Yunderup 6208

Name: Joanne Lisipatama

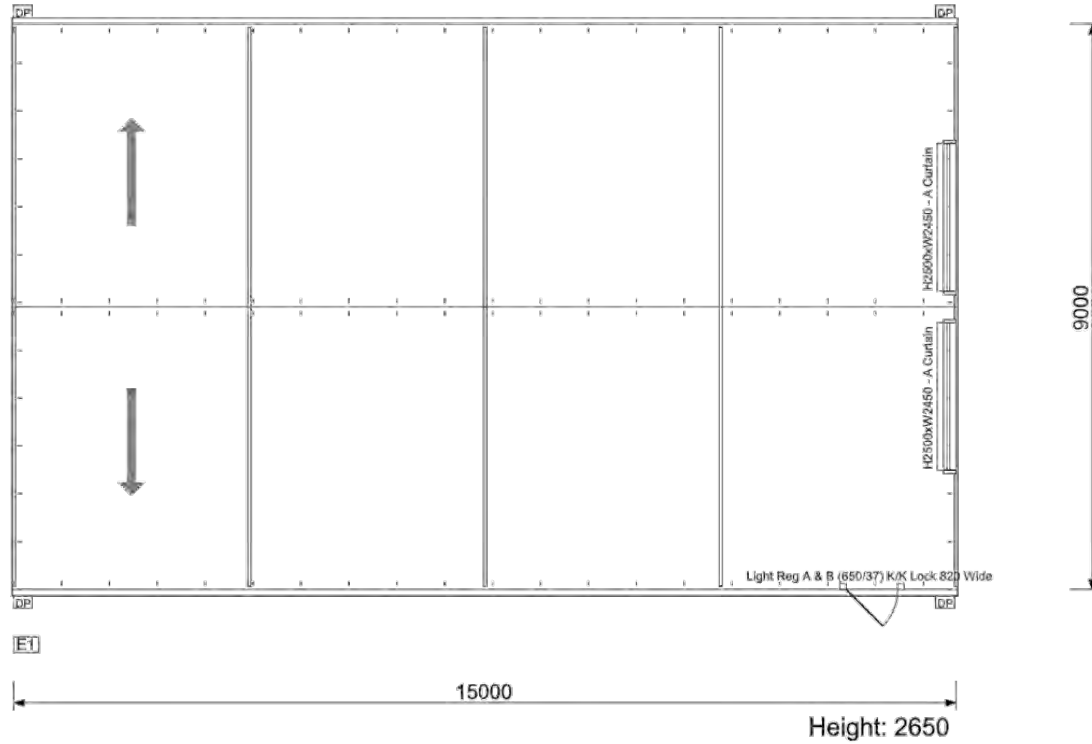
Description	Amount Inc. GST
Shed Kit	
<i>Shed Kit by Action Sheds Australia as per supply quotation</i>	
Length (m) Width (m) Height (m) Roof Pitch	
15.00 9.00 2.65 10.00	\$20,190.97
Concrete	
Concrete Slab	\$10,794.00
Length (m) Width (m) Slab Thickness (mm)	
15.00 9.00 100mm C/W mesh	
Concrete cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. Includes footings, mesh & plastic. Concrete cost may be subject to a site inspection by concreter and the final engineering design dependent on load bearing on slab. To be paid in full on completion. (No allowance for earthworks /siteworks prior to concrete works)	
Installation	
<i>Estimate cost of building installation</i>	\$8,480.21
Install cost is an estimate only & may be subject to change & can only be confirmed at time of scheduling. Install to be paid as per payment schedule. Install cost may be subject to change upon site inspection Erecting schedule maybe subject to change depending on availability of contractors at time of scheduling.	
Installation Payment Schedule	
Structural Steel Completion	\$5,707.13
Sheeting Completed	\$2,195.05
Shed Lock up and completed	\$878.02
Extras	
Local Council Applications - Includes Development Application and Standard uncertified Class 10a Building Permit Permit Fees Only. Excludes soil test if required by shire Owner to pay verge band & Watercorp application if required	\$1,111.13
Total cost for supply of kit & Installation Including GST	\$42,676.30

Notes:

- *Due to building demands and fluctuating commodities, your contractor prices may increase ie (Install, Concrete, Earthworks, Electrical & Plumbing)
- *New Regulations allow the owner of the property to become an "Owner Builder" if the job total is over \$20,000. Please ask one of our friendly staff about this cost saving alternative.
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- *Site to have power and water
- *When customer is providing their own windows and/or doors extra charges will apply



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- 2 x Roller Doors
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- (E1) 1 x Eng - Certificate (WA) - Enduro

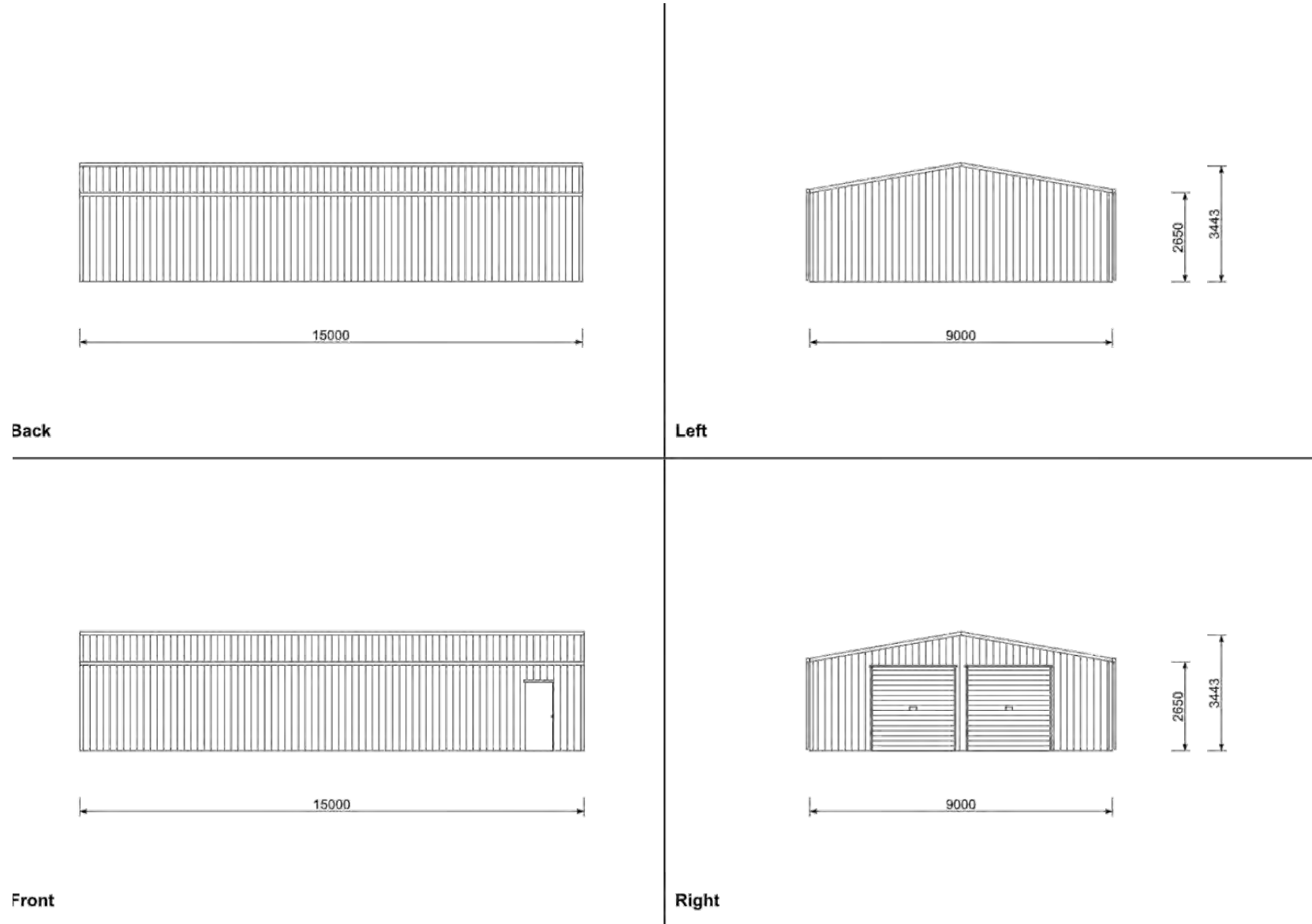
Company: Action Sheds Australia PTY LTD
 Address: 55 Erceg Road
 Phone: 6559 1970
 Mail: enr@actionsheds.com.au



CLIENT NAME: **Joanne Lisipatama**
 SITE ADDRESS: **Batavia Quay Boat Ramp, Batavia Quay, 45 South Yunderup, WA, PO: 6908**

CLIENT SIGNATURE:

TITLE: Plan View		
QUOTE No: ASHRA62923	SCALE: NTS	REV: A
DATE: _____	PAGES: _____	



Company: Action Sheds Australia PTY LTD
 Address: 55 Erceg Road
 Phone: 6559 1970
 Mail: roof@actionsheds.com.au



CLIENT NAME: Joanne Lisipatama
 SITE ADDRESS: Batavia Quay Boat Ramp, Batavia Quay, 45
 South Yunderup, WA, DC, 6208

CLIENT SIGNATURE:

TITLE: Elevations View		
QUOTE No:	SCALE: NTS	REV: A
DATE:	PAGES:	



GENERAL SPECIFICATION

1. **BUILDING UPGRADES.** Due to ongoing development Endurance reserves the right to modify the design from the date of quotation and up to the date of delivery modification.
2. **STANDARDS & CODES.** All buildings are designed in accordance with the following standards:
 - AS/NZS1170.1 - Dead & Live Loads
 - AS/NZS1170.2 - Wind Loads
 - AS/NZS4600 - Cold-formed Steel Structures
 - AS1397 - Steel Sheet & Strip
3. **WIND REGION.** It is the customers responsibility to check with the local Authority of the correct design criteria. The building quoted has been designed to the wind category stated on the attached quotation.
4. **ADDITIONAL LOADINGS.** No allowance has been made for Snow Loading, Ceiling Loads and earthquakes unless specifically stated on the attached quotation.
5. **DIMENSIONS SHEDS.** The dimensions stated are nominal sizes only, but generally they are from the overall girts for the width and length and to the top of fascia for the height. We reserve to right to adjust these dimensions slightly due to door/ window combinations etc. The exact dimensions are those shown on the plans issued when the building goes to production. On the Carports, the dimensions stated are: span over columns and length overall dimension from the outside of the end columns.
6. **ROOF AND WALL CLADDING.** The Building Roof can be clad with a choice of two profiles. Fielders TL5 or Fielders Corri. Minimum thickness 0.42 BMT. Thicker Steel is available on request. The Building Walls can be clad in the choice of 3 wall profiles Fielders TL5 0.42 or 0.35 BMT . Fielders Corri 0.42BMT or Fielders Low Profile 0.35BMT. All these profiles are available in the base Zinalume finish or Colorbond finish. Thicker profiles special coatings are available on request. Check your Quotation for details. The sheeting fixings to be accordance with manufacturer’s recommendations.
7. **FLASHINGS.** All flashings are manufactured from 0.55mm BMT material. The profile is selected from one of our standard profiles designed to suit the application. Should additional or non standard profiles are requested than an additional charge will apply.
8. **GUTTERS.** A wide selection of gutter profiles are available (dependant on State). Please check you Quotation for details .
9. **DOWNPIPES.** A choice of either 100 x 75 or 90mm diameter PVC downpipes are supplied (check your Quotation for details). Downpipes discharge at ground level.
10. **GALVANISED STEEL SECTIONS.** All Cold Rolled sections specified have a minimum coating of 350g/m2. SHS & RHS sections have a pre-Galvanized minimum coating of 125g/m2.
11. **FASTENERS & SCREWS.** All screws supplied are a Class 4 and in accordance with the Engineering design. All in accordance with AS/NZ 3566. Cyclone screws are use in Region C & D. Most major connections are bolted. These bolts to be 16 diameter 8.8. All other bolts ie Purlin & Girt fixings to be 12 diameter 4.6 bolts.
12. **PORTAL FRAMES.** Endurance has a large selection of frame designs. Including Knee Brace and NO knee brace (Haunch Design). Apex Plate with or without a collar tie. Plus a varied selection of Base Plate Types ie On-Slab or In-Slab. Check your Quotation and Engineering plans for details.
13. **BRACING.** Our designs use either strap bracing of various sizes and or a combination of threaded rod. These braces are positioned in locations shown on the standard engineering plans. Should these braces have to be repositioned to your special requirements then additional costs shall apply.
14. **FOOTINGS & SLAB** The foundation sizes and slab details provided are for Soil Types except Type E and type P. Refer to the Engineering Plan for details .
15. **ACCESSORIES.**
 - **ROLLER DOORS.** All Roller Doors are steel wrapped to prevent damage with delivery. There are three types of Roller doors – Series A and Series AA (centre lift lock-no chains) and Series B – chain operation. (open from inside). The size shown on the Quotation is the curtain size. All doors are available with electric motors and or windlocks.
 - **PA DOORS.** There is a wide selection of PA Doors. Check your Quotation for type quoted.
 - **WINDOWS.** There is a selection of window sizes available. A header flashing is supplied as standard. Class 1 windows are fully flashed and fully framed. All windows are positioned with the head at approx 2100mm from top of slab.
 - **SLIDING DOORS.** There is a vast variety of sliding door combinations available. Top Hung Standard on all Premier and Z Series Buildings. Bottom Rail System for Aircraft Hangars. Sliding Doors are not wind rated.
 - **SKYLIGHTS.** They are available in either Fiberglass (2400gm/m2) or Polycarbonate (maximum length 8m) to match the profile of the roof. Safety mesh is included if stated in the quote otherwise to be supplied by others.
 - **INSULATION.** Either Fiberglass Wool or Bubble included mesh if included in quote.
 - **VENT RIDGE.** A selection of ridge vents is available. Check Quotation for size. The vent ridge colour is to match the roof finish.
 - **MEZZANINE FLOOR.** Supply is for bearers & joists only. No flooring or balustrade is supplied. The mezzanine floor generally is based on the grid to match the position of the end wall columns. Check column locations are suitable for your layout. Standard floor assumes 1.5kpa Live Load. Heavier loads available on request.

CONDITIONS OF SALE

1. The attached price is valid for a period of 30 days from the date of this quotation.
2. The price is based on data listed on the layout plans & engineering plan number nominated on the quotation.
3. It is the clients responsibility to gain Council approval unless stated on the quotation.
4. The price is based on 'site unseen'. If the price includes delivery to site we assume the site is accessible for a semi trailer and the goods can be unloaded within 3m of the building area. We do not accept any cost or consequential damages to the purchaser for damage to access driveways, landscape and the like.
5. The dimensions stated on the quotation and shown on the plans included Engineering Plans are nominal and are not to be used for construction. ONLY the dimensions shown on the construction plans are to be used for building.
6. Any variation to the quotation must be in writing and agreed by all parties.
7. Should the cancellation occur we reserve the right to charge a cancellation fee based on the amount of work done at the time of cancellation. Minimum fee 10% of contract price.
8. Should a delivery date be stated it is done in good faith and intentions. We will not be held responsible for any consequential damages should we fail to deliver on the stated date.
9. Any claim for shortages or damage to material in transit are to be made within 3 days of delivery. These claims to be in writing with photos of damaged items attached.
10. Payment terms require a 50% deposit at the time of placing the order into manufacture. This deposit is non refundable. The remaining balance must be paid prior to delivery.

Client Signature:

name:

Thank you for the opportunity to quote on your shed project. I have quoted on the attached design, based on the online shed builder. If there is anything that needs changing please advise.

Action Sheds are one of only a few companies in Australia that meet the Australian Steel Institute standards. These standards have been created to meet strict engineering requirements and tougher industry guidelines which will guarantee a great quality shed. They include heavy duty bracing and girts which make our sheds a whole lot stronger.

You will also find attached a detailed quotation which includes:
Detailed quote (materials supply and delivery)
Your Plan
Erection Plan
General Specification
Install and concrete estimate.

Builder Options - Building projects over \$20000:
If your project total is over \$20000 to include install and concrete, it requires a Registered Builder, or you have the option to build as "Owner Builder". We have quoted you for both in the install and concrete breakdown document.

Owner Builder - You deal directly with our contractors for install and concrete costs. Using this method you will require an owner builder ticket, if you don't already have one and you cover the insurances that are part of the owner builder application.

Registered Builder MCI. The alternative is to use our registered builder service MCI. This incurs added admin charges and margins, however you deal with us directly for full payment and project management.

Whichever way you choose, we still schedule the contractors and manage the process for you, the only difference is who you deal with for payment from process to process.

Please note that it takes between 8 - 10 weeks to manufacture and deliver your shed. We will work closely with our preferred contractors and assist in scheduling installations. Our contractors current lead time is 1-3 weeks after delivery.

If you have any queries, please don't hesitate to contact me on the below number with any queries.

Agency
Action Sheds Australia
Tel: 0359 1870
Tel: 0855 5043
Email: info@actionsheds.com.au
Web: www.actionsheds.com.au





Kwillana Va'a Outrigger Canoe Club
ABN: 37618109846
Tatham Road, South Yunderup
Western Australia, 6208

Vision

To make paddling & club membership a rewarding & enjoyable experience for all members.

Mission

- To deliver a positive paddling experience
- To encourage good health & mental wellbeing through the sport of paddling
- To provide a safe environment which enables members to thrive as they gain experience
- To provide guidance & opportunities to achieve maximum performance levels including personal goals in local, National & International regattas

Values

- Integrity, to operate in a fair, inclusive & transparent manner
- Teamwork, working towards personal & club goals
- Respect, for self, others & equipment
- Enjoyment, of the sport of paddling in all aspects
- Equality, equal opportunity for all levels & ages

Objectives

- To manage the club in an ethical & transparent manner
- To attract & retain members in all age category
- To maintain good fiscal management
- To achieve success in competitive events entered and in achieving personal goals (see footnote)

Enabling Strategies

- Provide high quality, appropriate & well-maintained equipment.
- Members demonstrate safe & respectful behaviour.
- Minimise risks by undertaking regular risk assessments & implementing appropriate strategies to avoid or minimise their impact.
- Skilled guidance & training programs are provided for members who are encouraged to be an active participant of their personal paddling development.
- Provide opportunities for members to interact.
- Provide LTR courses & "Come & Try" sessions each year
- Footnote: Success is not all about the wins and losses; it is the complex equation of overall and personal growth and achievement that occurs in every sport! "Success is the peace of mind, which is a direct result of self-satisfaction in knowing you did your best to become the best that you are capable of becoming.



MINUTES OF KWILLANA VA'A OUTRIGGER CANOE CLUB

Location: 1 Tatham Rd, South Yunderup WA 6208

Date: Sunday 15th October

Time: 11:00am

Meeting commenced: 11:51am

PRESENT:

Name	Position
Damon Awhitu	Treasure
Darlene Dubery	Vice President
Dave Jefford	Club Member
Eleanor Hawke	Aboriginal Liaison Officer
Joanne Lisipatama	Club Member
Joshua Bowsher	Club Member
Josie Jefford	Club Member
Ky Walker	Club Member
Lando Mauri	Safety Officer
Lynette Walker	Club Member
Mary Hall	Club Member
Peter Caughey	Club Member
Petrice Bucky Mita	Club Member
Pounamu Matapuku-Walker	Junior Development Officer
RachKynkids Matapuku-Walker	President
Richard Schuster	Club Member
Sherene Awhitu	Club Member
Shona Miller	Club Member
Tom Daniels	Registrar

Chair: Darlene Dubery and Rachel Matapuku- Walker

Minutes: Joanne Lisipatama

1. **Welcome to country:** Eleanor Hawkes
 2. **Opening prayer (Karakia):** Richard Schuster
 3. **Apologies:** Apii Tangata, Emily Cuthers Simiona, Jade Kasto Tokorangi, Kathrine Mason, Krystyna Brett, Lorraine Tahere, Mariana Cassidy, Mary Tahatu, Mina Tutu, Pania Watling, Paula Millar, Rob DiGiuseppe, Steve Lindsay, Tobyas Barakat
- 14 Club members unable to attend due to other commitments.**



4. Minutes/Business Arising from the Previous Meeting

Reviewed and discussed with members.

Moved: Lynette Walker

Second: Petrice Mita

5. Correspondence: Rachel Matapuku-Walker and Darlene Dubery

Discussed open committee positions as two members wish to step down.

Open positions

- Secretary – Current: Mina Tutu – serviced for one year.
- Registrar – Current: Tom Daniels – serviced for 2+ years.
- Junior Development Officer – Current: Pounamu Matapuku-Walker - Up for renewal however will continue in her role until new appointment is confirmed.

Discussed assistance with members to stand in and assist with either the Secretary or Registrar role as the positions are a huge commitment. No volunteers came forward.

New appointment for Secretary and Registrar accepted by Joanne Lisipatama 15th October 2023 - Pending hand over - to be actioned.

President, Vice President, Treasurer and Safety Officer remain to fulfill two-year term as per Aocra policy.

Damo to continue managing uniform orders and enquires.

Rachel Matapuku- acknowledged the ongoing support and commitment from Tom Daniels and Mina Tutu. Received a small appreciation gift from the committee and KVOCC club.

Rachel Matapuku- Walker acknowledged all members contribution for the last season and the Kvocc vision moving forward. Richard for organising the lanes on Sundays.

Vision:

- Upheld based on family values, to create a harmonious supportive caring safe paddling environment.
- Teach and share positive paddling experiences including water safety.
- To help the development of our sport from social to competitive
- Open to all ages and abilities

Discussed and encouraged members to speak up, share ideas – opinions.



Highlights and Achievements:

1. Waroona Community Day (South Side Cook Islands Community Vaka Eiva day)
2. Fundraising for Steevy Boy
3. Members attending Nationals Worlds and International events
4. Sprints National Campaign working collaboratively with local clubs with the intent to compete at an elite and club level to represent Kvocc club under the WA contingent

Senior Sprints State Titles- November 4th, 2023, Champion Lakes

- Kwilana to host event and all funding will be provided to club.
- Apply for food permit – details to followed up with connie (Champion Lakes council) – **To be actioned.**
- Flyer with further information available and to be provided to club members (internally and externally)- **To be actioned.**
- Forming existing teams representing nationals to complete in preparation for National Sprints.
- Discussed the use of canoes from local clubs to work collaboratively. Seeking 6 mirage canoes for the event to proceed – **To be actioned and confirmed.**
- 4 turning lanes and 3xV12 – **To be actioned.**
- Richard to arrange flags starts.

Nationals Sprints - November 17th - 19th Sunshine coast

- ✓ Discussed team captains to follow up members to transfer clubs via aocra website.
To be actioned by the 20th of October 2023
 1. Discussed and reminded all members of fees due \$22 per race, Standard gender, age category and not limited to, e.g., 6x races = \$132 or 7x races = \$154 **(please refer to itinerary program from Aocra)**
 2. V1
 3. V6
 4. V12
 5. V6 mixed.
 6. V12 mixed.

All members must enter a minimum of three races to qualify for IVF World Sprints 2024 located Hilo, Hawaii - **With the intent form to be completed at the same time of registration (Refer to Aocra policy) and email link.**

Local Premises:

1. **Dawesville** – Pending/negotiating- Follow up to attend a meeting to discuss future opportunities and how both parties can engage to assist the wider community.



2. **Batavia Quays** – Progress is at a standstill. Jetty has been completed and shipping container is no longer on the agenda.
Shire of Murray declined the application to proceed with sea container located on premises. Discussed the option to utilise the Scouts Hall to store canoes. Pending outcome.

3. **Local grants – Discussed follow up and potential grants available**

- Shire of Murray
- Community Sporting and Recreation Facilities Fund
- Pinjarra Junction Community Grants Program
- Pinjarra Junction Community Grants Program

Darlene to provide contact details to arrange a meeting and to view other alternatives with Shire of Murray – **To be actioned.**

6. **Financial Report update** -Damon Awhitu

- **Income** – Discussed financial report in support of KVOCC commitments.

Bunnings BBQ: cancelled two sessions to date. Which has left KVOCC club with one more session before losing all privileges to run BBQ fundraisers.

Discussed alternative club members to run the BBQs to elevate the pressure from Club members who are always volunteering their time.

Achievement: Bunning BBQs income contributed and paid for the Steevy Boy 6-man canoe and other costs associated with club commitments, Insurances, maintenance etc

A poll to be created and allocated times for Bunnings roster to all financial club members: 21st October 2023 **to be actioned.**

Bunnings is a great source of income for the club, however more members are encouraged to volunteer their time for the cause.

Liability:

- Servicing the trailer - **needs to be reviewed and actioned.**
- Tyre change \$186 paid Reviewing the option to purchase a spare. – **To actioned**
- Insurances are up to date.
- Clearing the grass area where canoes are stored to allow council to mow lawns surrounding area. Council not responsible for damages within 5metres.

Outcome

- Bank accounts have been transferred and now with beyond bank. Bank West bank account has been closed.
- Create two accounts with Beyond Bank 13th of March 2023

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1. Cheque account balance: \$3499
 2. Savings account balance: \$3588
- Main account details: BSB:325185 ACC:03960553
 - Profitable income \$24k

Quality: *Reaffiliation (Information statement with consumer protection) application submitted and paid by Darlene -Actioned*

Note: *Application to be renewed annually*

Uniforms

- Damo picks up uniforms to save delivery costs.
- Minimum order of 10 items – Store will charge more if less items are ordered.
- Tash is very flexible.

Any other business

Annual club fee

- Adults – Competitive: \$100
- Adults – Social: \$50
- Kids: - \$50
- Trail: 6 sessions per person only
- Family fees – TBA
- Kids sports fees criteria to be reviewed via (Department of local government sports and culture industries) – **To be actioned.**

Note: Social fee members who wish to compete at races competitively in the future, will need to pay the difference of the value of \$100. Eg \$50 - plus race fees on top.

Additional fees regarding new location – Port Bouvard Yacht Club to be confirmed and discuss. If club moves. Current fee \$225. AGM meeting and negotiations to be completed.

Massacre of Pinjarra day -28th of October 2023

Acknowledgement and a minute of silence – **To be actioned.**

The Pinjarra massacre, also known as the Battle of Pinjarra, occurred on 28 October 1834 in Pinjarra, Western Australia when a group of Binjareb Noongar people were attacked by a detachment of 25 soldiers, police, and settlers led by Governor James Stirling

Port Bouvard – is still within Noongar land Kerianne & Elleanor to attend AGM meeting if possible.

- Next Meeting to be held Sunday the 12th Of October 2023
- Rachel Matapuku- walker to chair

Meeting closed 1:01pm

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Kwilla Va'a Outrigger Canoe Club
ABN: 37618109846
Tatham Road, South Yunderup
Western Australia, 6208



Strategic Plan on a Page 2021-2024



Vision: To inspire people in the Murray region to paddle more



Purpose: Provide a fun and welcoming avenue for anyone wanting to paddle, from casually to competitively

BELONGING

RESPECT

JOY

STRIVE

WELCOMING



Home

Have a place we can call our own

- A place to store our boats
- A place for members to unwind and interact



Participation




Joining our club is open to all

-  Places to paddle
-  A system in place to recognise our volunteers
-  Provide an atmosphere to support and grow our coaches
-  Accessible competitive



Club Operations

Our club is always paddling on smooth waters

-  Multiple revenue streams
-  Efficient meetings and forecasting of future needs
-  Implementation of clear processes and systems



Profile & Partnerships

Be connected and positive recognised in our community

-  Close relationship with Shire representatives
-  Through our social media and photos, we leave a legacy.
-  Building relationships with the local community



Kwillana Va'a Outrigger Canoe Club

Strategic Plan
2021-2024

Vision

To inspire people in the Murray region to paddle more

Purpose

Provide a fun and welcoming avenue for anyone wanting to paddle, from casually to competition.

Values

Brotherhood

Respect

Joy

Strive

Welcoming

Our club and its people are family

All clubs, all people are treated with respect

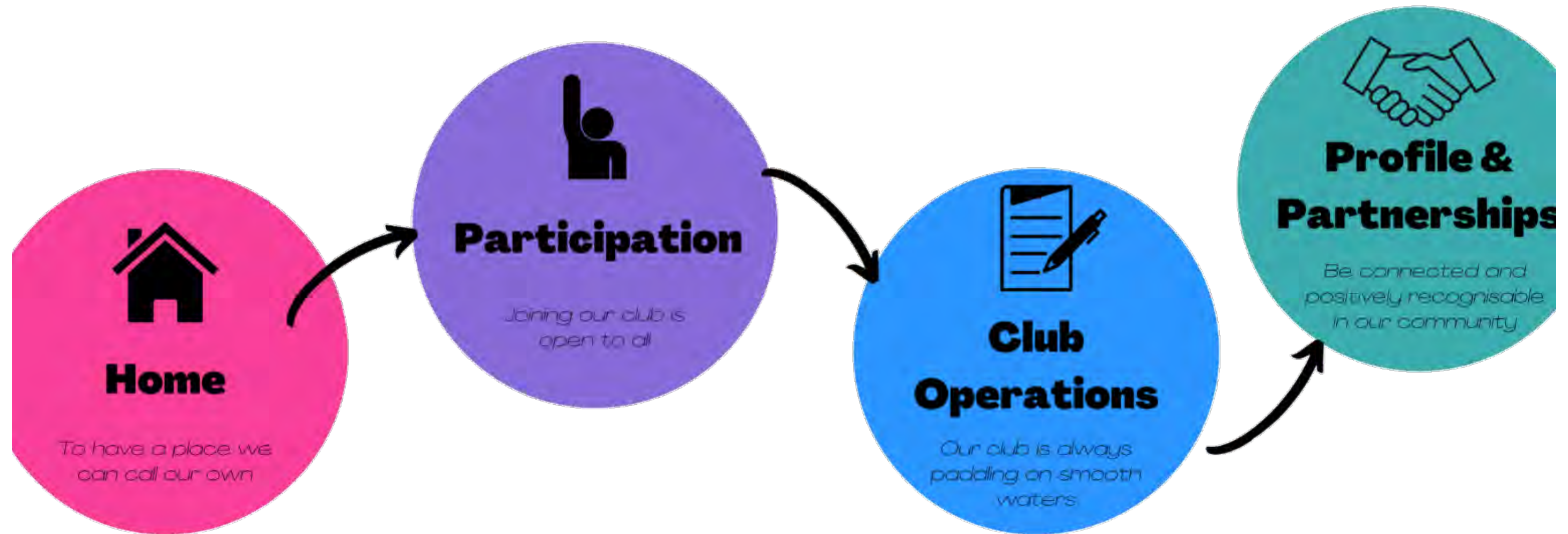
Happy people and smiling faces are more important than results

Our club has a have a go or you will never know mentality

Everyone is welcome and we will ensure you feel that way



Key Focus Areas



Home

To have a place we can call our own



Objectives	Strategies		
<p>Our Club has storage shed for our boats</p>	<p>Liaise with our members to finalise a concept design</p> <p>Work with Shire in regards to planning and building applications</p>	<p>Work with Sire to choose suitable location which suits our club needs also</p> <p>Shop around on the ideal model we want our shed to look like</p>	<p>Look for funding opportunities to support our quest</p>
<p>A place for our members to unwind and interact</p>	<p>Look at clubrooms housing other clubs to gain an ideal model.</p> <p>Write a business plan to approach the shire with the concept for</p>	<p>Investigate joint share arrangement with another club for use of clubrooms</p> <p>Investigate funding opportunities to support this project</p>	<p>Investigate building sites and liaise with the Shire on ideal locations</p>

Participation

Joining our club is open to all



Objectives	Strategies		
Places to paddle	<p>Have a women's paddling program</p> <p>Have a juniors paddling program</p>	<p>Have a Men's paddling program</p> <p>Have a masters paddling program</p>	<p>Host come and try days</p> <p>Investigate other paddle activities that the club could promote or partner with</p>
Recognise our amazing volunteers	<p>Create a volunteer recognition program/policy</p>	<p>All members provide their time at least once for something</p>	<p>Nominate volunteers for Shire Volunteer Recognition awards</p>
Support and grow our coaches	<p>Look into coach accreditation pathway and if it's practical for</p>	<p>Target key volunteers to become coach accredited</p>	<p>If accreditation courses aren't feasible investigate other coach training opportunities</p>

Participation

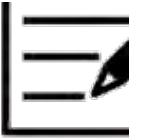
Joining our club is open to all



Objectives	Strategies		
<p>Our members have access to a competitive program</p>	<p>Mark key events for the club to compete in.</p> <p>Create a calendar of events for members</p>	<p>Assist in guidance and resources for any athlete wanting to compete at a higher level</p> <p>Provide training opportunities for those wanting to progress into competitions</p>	<p>Continue to strive to reach club bests and records</p>

Club Operations

Our club is always paddling on smooth waters



Objectives	Strategies				
<p>Club income is from multiple revenue streams</p>	<p>Apply for at least 1 external grant per year</p>	<p>Obtain one major sponsor</p>	<p>Club merchandise is plentiful and purchased by non members</p>	<p>One large fundraising event each year</p>	<p>Ongoing small fundraising drives</p>
<p>We run effective meetings and forecast for the future</p>	<p>Yearly budgets done and reported on each committee meeting</p>	<p>Treasurer reports submitted and are accurate</p>	<p>Minutes are taken and sent to members within an appropriate time frame</p>	<p>Club committee has the equipment they need to perform their duties</p>	<p>Investigation into online platforms for club operations.</p>
<p>Attain sound governance practices</p>	<p>Develop a strategic plan</p>	<p>Update constitution</p>	<p>Position descriptions for every committee member</p>	<p>Adopt applicable policies</p>	<p>A code of conduct is created and endorsed</p>

Profile and Partnerships

Be connected and positively recognisable in our community



Objectives	Strategies				
<p>Build relationships with local community and other clubs</p>	<p>Hold an annual interclub competition</p>	<p>Look to give back to the community at opportunities</p>	<p>Engage with other clubs regularly</p>	<p>Wear club colours around the local community</p>	<p>Shop local when can</p>
<p>Our club has a close relationship with Shire</p>	<p>Attend President Functions</p>	<p>Complete Shire's Annual survey</p>	<p>Invite Shire to important or large scale events and or competitions</p>	<p>Reach out to Shire when necessary</p>	<p>Engage in joint collaborati projects</p>
<p>Our branded media is of the highest quality</p>	<p>We have a dedicated person operating the front for</p>	<p>Club invests in a high resolution camera</p>	<p>Photo's are taken at every club day to build our library</p>	<p>Social media profile is engaging with content and</p>	<p>Club photo's are used fo corporate documents and plans</p>



Acquisition of unmade road reserve – Thompson Road to Lake Mealup Road, Nimimba

Summary of submissions

Submitter	Comment
Adjoining landowner D23/19478	<ol style="list-style-type: none"> 1. The property has been able to utilise these road reserves as biosecurity buffers between neighbouring properties. 2. Continued and future access corridors (road reserves) have been valuable assets to property titles 3. This unmade road reserve is a valuable attribute to our business and property for diplomatic neighbouring purposes. Minimising unwanted interaction with neighbouring herds, limiting unwanted genetic transfers
State Agencies	
ATCO D23/18084	No objection
Australian Gas Infrastructure Group D23/19137	No objection
Department of Biodiversity, Conservation and Attractions D23/18062	No objection
Department of Planning, Lands and Heritage D23/3161	No comment until a formal council resolution is to be received
Department of Primary Industries and Regional Development D23/21531	No objection
Telstra D23/37571	No objection
Water Corporation D23/18154	No objection
Western Power D23/27960	No objection



Outstanding Council Resolutions

November 2023



Outstanding Council Resolutions

As at 14 November 2023

Name	Owner	Start Date	Status	Recommendation / Council Decision	Progress Comment	Complete %
<p>OCM 23 August 2018 Item 11.6 Land Encroachments & Other Structures – Closure of Unmade Road – Ballee Island, South Yunderup</p>	<p>David Bentley</p>	<p>23/08/2018</p>	<p>In Progress</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. approves for the Chief Executive Officer to formally progress with the Minister for Lands, through the Department of Planning, Lands and Heritage the closure of the unmade road reserve and the creation of a new Crown Reserve for the purposes of “foreshore” on Ballee Island, South Yunderup, with the following outcomes to be achieved: <ol style="list-style-type: none"> a) the Crown Reserve land is to be managed by the Shire under a management order; b) the new Crown Reserve boundaries are to be established in such a way to ensure 3 metre setbacks are provided to accommodate the patio encroachment from Lot 87 Ballee Island and the existing dwelling encroachment from Lot 83 Ballee Island; c) a 5-metre-wide easement being established within the new Crown Reserve to provide ongoing protection to existing Water Corporation infrastructure; d) define the areas proposed in point 2; 2. pending the closure of the unmade road reserve and the creation of the new Crown Reserve actively encourage the Department of Planning, Lands and Heritage to facilitate suitable formal lease arrangements and the appropriate Peel Region Scheme consents, for an initial period of 10 years; <ol style="list-style-type: none"> a) with the owner of Lot 82 Ballee Island for existing cottage (dwelling) adjacent to this property; b) with the owner of Lot 83 for Gazebo and other structure adjacent to this property; 3. after receiving confirmation from the Department of Planning, Lands and Heritage that points 1 and 2 are supported and being actioned a further report be 	<p>Awaiting advice from DPLH. Will discuss at next meeting on next steps.</p>	<p>30%</p>

				<p>prepared for Council to consider the full cost breakdown of survey and other associated costs; and</p> <p>4. authorises the Chief Executive Officer to continue engaging with the landowners of Lots 82, 83 and 87 Ballea Island to determine equitable contributions towards the cost of the survey works.</p>		
OCM 22 November 2018 – Item 11.9 Pinjarra Massacre Memorial Project	Leanne McGuirk	22/11/2018	Deferred	<p>That Council supports:</p> <ol style="list-style-type: none"> 1. the Pinjarra Massacre Memorial Project in principle, including the development of a concept plan; 2. allocation of in-kind workforce resources to assist in the development of a concept plan; 3. further consideration of the provision of financial and/or in-kind support, following the completion of a concept plan; and 4. investigation into the opportunities of a Joint Management Agreement over Crown Reserve 31032 	Deferred until community seeks to re-initiate project with support from Department of Planning, Lands and Heritage.	30%
OCM 25 February 2021 Item 11.8 Housing and Accommodation Feasibility & Investment Report and Investment Prospectus	Leanne McGuirk	25/02/2021	In Progress	<p>That Council endorse:</p> <ol style="list-style-type: none"> 1. the findings of the 'Housing and Accommodation: Feasibility and Investment Report' prepared by Syme Marmion and Co; 2. the investment prospectus prepared by Syme Marmion and Co. for the purposes of attracting short stay accommodation investment in Dwellingup; 3. the CEO working with relevant landowners, agencies and key stakeholders to identify a preferred development site and to develop and implement a strategy that will facilitate investment and development of a high quality, short stay accommodation offering within the Dwellingup townsite; and 4. a further review, particularly around Pinjarra's opportunities be undertaken, and a report be provided to Council for consideration within twelve months. 	Draft report is completed with Council briefed on its findings on 9 March 2023. Council resolved that formal endorsement of the report will be considered pending the results of a strategic bushfire assessment of key sites. This work has been completed and officers are currently undertaking follow up investigations with key stakeholders to address the range of recommendations. Officers are also undertaking analysis of planning framework to outline a development pathway for prospective investors and developers. Currently liaising with Tourism WA for assistance with progressing sites for investment.	80%
OCM 25 November 2021 Item 11.12 In-Principle Support: WAFIP (Stage 2)	Christopher Vas	25/11/2021	In Progress	That Council supports the Chief Executive Officer to canvass public interest in developing and/or leasing Stage 2 of the Western Australian Food Innovation Precinct (WAFIP) through an	Discussions are underway with a number of potential operators. Interest has been	50%

				<p>Expression of Interest (Eoi) process, pending formal lease agreements being progressed pursuant to section 3.58 (3) of the Local Government Act 1995.</p>	<p>forthcoming in the following areas - plant protein processing, controlled environment agriculture, high value nutraceutical development. The Shire and Peel Development Commission submitted a Leveraged Funding Application to the Minister for Regional Development to undertake feasibility study and develop a business case, which was approved. The Shire has executed a Financial Assistance Agreement with the Peel Development Commission to commence the project titled "Murray Future Food Facility".</p> <p>Desktop analysis for pre-feasibility study is being undertaken by Peter Cooke.</p> <p>Plant Protein processing business case being developed by Dr Russel Rankin.</p> <p>A formal Eoi process to gauge interest in stage 2, commenced in November 2023 with applications closing 4 February2024.</p>	
<p>OCM 25 November 2021 Item 11.14 Pinjarra Town Centre Revitalisation Concept Plan</p>	<p>Krystal Dawe</p>	<p>25/11/2021</p>	<p>Deferred</p>	<p>That Council allocates \$50,000 excl. GST to engage an architect and design team to develop a Pinjarra Town Centre Revitalisation Vision and Concept Plan, outlining a strategic vision, encompassing site feasibility and conceptual sketches of identified key sites and an animated fly through video that will inform</p>	<p>The investment attraction project is on hold pending completion of informing investigations and strategic planning framework for the Pinjarra Town Centre.</p>	<p>15%</p>



				Federal and State funding opportunities / applications and encourage new investment in the Town Centre.	This will be presented in Q2 2024.	
OCM 24 March 2022 Item 13.2 Pinjarra Railway Heritage Precinct Master Plan (draft) - Endorsement to Advertise	Leanne McGuirk	24/03/2023	In Progress	That Council: <ol style="list-style-type: none"> 1. Acknowledge and support the Pinjarra Railway Heritage Precinct Report, draft Master Plan and Business Case located in Appendices 1, 2 and 3. 2. Acknowledge outcomes of the following projects may influence the draft Master Plan and associated Business Case and consequently postpone advertising of the draft Master Plan and associated documents until completion of the following: <ol style="list-style-type: none"> a) Finalisation of the detailed design for the Pinjarra Deviation, specifically the Paterson Rd / Pinjarra-Williams Rd / South-West Highway intersection upgrade. b) Confirmation from all relevant agencies regarding support for the Pinjarra-Dwellingup Rail Link Project. 3. Acknowledge the work undertaken by the Pinjarra Railway Heritage Precinct Working Group in informing preparation of the draft Master Plan and successfully achieving the Working Group's purpose. 4. Support Officers investigating funding sources to action urgent restoration works to protect the heritage value of historic barracks and sheds within the Precinct. 	Final stages of draft plan being progressed including firming up estimated costs, implementation plan and consolidated business plan (master plan + rail link project).	80%
OCM 24 November 2022 Item 12.7 Licence Proposal - Part Lot 1622 (R30715) Banksia Tce, Sth Yunderup - Pelicans (VG & GC O'Sullivan - Trading as Coral Bay Superfund)	David Bentley	24/11/2022	In Progress	Refer attached document for Recommendation/Council Decision.	Execution of the licence is pending the sale of the business.	65%
OCM 15 December 2022 Item 12.8 Lease Proposal: Hotham Valley Tourist Railway - Portion of R45518 (Lot 363) Pinjarra-Williams Rd, Pinjarra	David Bentley	15/12/2022	In Progress	That Council support: <ol style="list-style-type: none"> 1. Subject to the Minister for Lands prior written consent, for a lease arrangement to be entered into with the Hotham Valley Tourist Railway W.A. Incorporated for a portion of Reserve R45518 being the whole of Lot 363 Pinjarra Williams Road, Pinjarra for a term of 5 years commencing on 1 January 2023, with a similar option term. 2. The annual rent payable continuing from the current lease being \$56.70 (ex GST) adjusted annually by the Perth, All Groups Consumer Price Index, plus an annual 	Lease documents have been drafted and final agreement of terms are still being negotiated with Hotham Valley Tourist Railway prior to the seeking of Minister for Lands written consent. No response has been received to date, despite following up on numerous occasions.	40%

				<p>administration fee, with the Lessee being responsible for all normal outgoings, maintenance and repairs.</p> <ol style="list-style-type: none"> 3. The Chief Executive Officer negotiating and determining the broad general terms and obligations to apply, to ensure the heritage fabric and other pertinent aspects are supported effectively. 4. The Shire President and Chief Executive Officer signing and sealing the lease agreement once satisfactorily developed. 		
OCM 25 May 2023 - Item 20.3 Enterprise Bargaining Agreement (Administration Staff) 2023	Debbie Wilkin	25/05/2023	In Progress	That Council endorse the Shire of Murray Enterprise Bargaining Agreement (Administration Staff) 2023 (Confidential Appendix 1), and authorises the Chief Executive Officer to register the document with the Western Australian Industrial Relations Commission.	The Agreement has been signed by the Shire President, Chief Executive Officer and the Union, and has been lodged with the Western Australian Industrial Relations Commission for approval and registration. The document is still with the Commission.	90%
OCM 25 May 2023 - Item 20.4 Enterprise Bargaining Agreement (Outside Workforce) 2023	Debbie Wilkin	25/05/2023	In Progress	That Council endorse the Shire of Murray Enterprise Bargaining Agreement (Outside Workforce) 2023 (Confidential Appendix 1), and authorises the Chief Executive Officer to register the document with the Western Australian Industrial Relations Commission.	The Agreement has been signed by the Shire President, Chief Executive Officer and the Unions, and has been lodged with the Western Australian Industrial Relations Commission for approval and registration. The document is still with the Commission.	90%
OCM 22 June 2023 - Item 12.4 Notice of Motion - Amend Previous Decision - 24 November 2022, Item 12.7 - Licence Proposal - Part Lot 1622 (Reserve 30715) Banksia Terrace South Yunderup - Pelicans (VG & GC O'Sullivan - Trading as Corl Bay Superfood)	David Bentley	22/06/2023	In Progress	<p>That Council amends the following decision in accordance with the track changes, made at the Ordinary Council Meeting on 24 November 2022 (OCM22/149), Item 12.7:</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Subject to the Minister for Lands consent, supports a licence for the purposes of Alfresco Dining being entered into with VJ and GC O'Sullivan (trading as Coral Bay Superfund) on a 302.5m2 portion of Reserve 30715 adjacent to Lot 60 Banksia Terrace, South Yunderup, for a period of ten years (5 years, with an option term of 5 years) commencing 1 January July 2023, with the annual rental commencing at \$900 plus GST, increasing by CPI annually. 	Execution of the licence is pending the sale of the business.	65%

				<ol style="list-style-type: none"> 2. Accepts the market rental valuation provided by Acumentis, a licenced property valuer on 18 October 2022 that established the market rent amount as \$900 per annum, plus GST. 3. Approves for a local public notice being published in accordance with Section 3.58 of the Local Government Act 1995 inviting written submissions to be received for a period of at least 14 days on the licence proposal. 4. Subject to no submissions being received, authorises the Chief Executive Officer to prepare, negotiate and finalise a licence agreement with VJ and GC O'Sullivan (trading as Coral Bay Superfund) "the Licensee" subject to the licensee agreeing and/or acknowledging the following broad considerations and obligations. <ul style="list-style-type: none"> • To monitor the boat waste pump out facilities and provide keys to users, clean the adjacent toilets (Reserve 38852) between normal scheduled cleaning and maintain the leased/licensed area and adjacent foreshore in a tidy and litter free state at all times; • Within the first 18 months of the licence period, remove the existing paving, level the site and replace the existing paving or replace with new paving, approved by the Lessor, using qualified trades; • Not remove or interfere with existing trees and vegetation or install permanent improvements within the licenced area, without prior written consent; • To obtain public liability insurance of not less than \$20,000,000 being held over the licensed area at all times; • To maintain a marked public accessway/clearway of not less than 2 metres in width through the licensed area, so as to provide continuous public access; • To not serve alcohol within the licensed area until the appropriate approvals are obtained; • To accept that the licensed area is within the identified floodway of the Murray River, where some degree of flood damage can be expected during major flood events; neither Council nor the Minister for Lands will be liable for any damage which may occur. 5. If submissions on the proposal are received prior to the closing date a further report is to be presented to Council to 		
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				<p>review the submissions received and determine its position on the matter.</p> <p>6. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the licence proposed.</p>		
<p>OCM 22 June 2023 - Item 12.5 Alfresco Dining Licence Assignment - Dwellingup Hotel - Portion of Marinup Street, Dwellingup</p>	<p>David Bentley</p>	<p>22/06/2023</p>	<p>In Progress</p>	<p>That Council:</p> <ol style="list-style-type: none"> Approves for the licence agreement with Rossgem Pty Ltd for an area estimated about 140m2 in Marinup Street, Dwellingup, to be assigned to Kaemgo Pty Ltd, without any change to terms, conditions or obligations subject to the seeking of the Minister for Lands consent. Supports the licence assignment being advertised by local public notice for a period of not less than 14 days and subject to no adverse comments being received, authorises the Chief Executive Officer and the Shire President to execute the formal Deed of Licence assignment. 	<p>Deed of assignment is still with the parties for their agreement prior to executing.</p>	<p>60%</p>
<p>OCM 24 August 2023 - Item 12.1 Revocation and Reissue of Management Order - Reserve 23015 - Coopers Mill - Cooleenup Island</p>	<p>David Bentley</p>	<p>24/08/2023</p>	<p>In Progress</p>	<p>That Council consent to the revocation of the existing management order of Reserve 23015, Coopers Mill Cooleenup Island for the purpose of "Recreation and Preservation of Historic Buildings" and consent to the reissue of a new management order for the same purpose with a power to lease for a term not exceeding 21 years, pursuant to its powers under section 46 of the Land Administration Act 1997.</p>	<p>Documents have been lodged with Landgate, who are yet to finalise.</p>	<p>50%</p>
<p>OCM 24 August 2023 - Item 14.1 Corio Road Transfer Station Moving Floor and Compactor - Tender Selection Criteria</p>	<p>Claire Ward</p>	<p>24/08/2023</p>	<p>In Progress</p>	<p>That Council:</p> <ol style="list-style-type: none"> Endorses the selection criteria for Tender T23/13 as provided in the body of this report for the Supply and Installation of a Moving Floor and Compactor at Corio Road Transfer Station; and Approves the Chief Executive Officer to publicly invite Tender 23/13, State and Australia wide for the Installation of a Moving Floor and Compactor at Corio Road Transfer Station in accordance with the provisions of the Local Government Act and budget. 	<p>Tender was advertised on 8 November 2023.</p>	<p>20%</p>
<p>OCM 28 September 2023 - Item 12.5 Lease Proposal - Pinjarra Community Garden - Reserve 45518</p>	<p>David Bentley</p>	<p>28/09/2023</p>	<p>In Progress</p>	<p>That Council:</p> <ol style="list-style-type: none"> Grants a new lease agreement with the Pinjarra Community Garden Inc for a portion of Lot 503 on Reserve 45518 for a period of five years with an option term of five years, with the annual rental of \$50 ex GST plus the 	<p>Lease is with the Shire for execution and finalisation.</p>	<p>80%</p>

				<p>applicable annual administration fee, currently \$100 ex GST.</p> <p>2. Authorises the Shire President and Chief Executive Officer to execute the lease in accordance with Policy G1 – Execution of Documents</p>		
OCM 26 October 2023 - Item 20.1 Tender T23/14 - Wharf Cove Jetties Upgrade Stage 2 Design, Demolition and Construction	Darko Bertram	26/10/2023	In Progress	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accepts the Confidential Assessment Report. 2. Endorse Ciltech as the preferred tenderer for the design, demolition and construction of Wharf Cove Jetties upgrade stage 2 at Wharf Cove, South Yunderup at the estimated price of \$422,993.10 (ex GST). 3. Delegates to the Chief Executive Officer to negotiate the final scope and cost implications of the tender submission in accordance with the specifications and tender rates in the "Schedule of Prices" for Tender T23/14. 	Deed of Contract has been executed.	100%
OCM 26 October 2023 - Item 20.6 Food Technology Facility (Food Innovation Precinct Western Australia) - Power Contract	Dean Unsworth	26/10/2023	In Progress	<p>That:</p> <ol style="list-style-type: none"> 1. Council delegates to the Chief Executive Officer to execute a three-year power supply contract with Peel Renewable Energy (PRE) on the following conditions. That: <ol style="list-style-type: none"> a. Murdoch University provides a Bank Guarantee to the value of \$378,000 over two years, reducing to \$189,000 at the start of year 2; b. Department of Primary Industry and Regional Development (DPIRD) underwrites \$170,000 of this contract from its Enterprise Support Programme (ESP), at the start of year 1, reducing to \$144,833 at the start of year 2, and \$119,666.50 at the start of in year 3, and can be drawn upon by the Shire of Murray if it is left with a liability with PRE; c. That Council matches DPIRD's underwriting of the PRE contract from its own ESP fund, therefore supporting the following financial risk mitigation strategy: <p>\$ Year 1 \$ Year 2 \$ Year 3</p> <p>Murdoch University 378,000 189,000 Shire of Murray ESP quarantined 170,000 144,833 119,666.50 DPIRD ESP quarantined 170,000 144,833 119,666.50 TOTAL CONTRACT REMAINING 718,000 478,666 239,333</p>	Council advised verbally on 9 November that the power proposal is now not to be pursued. This has yet to be provided in writing.	100%

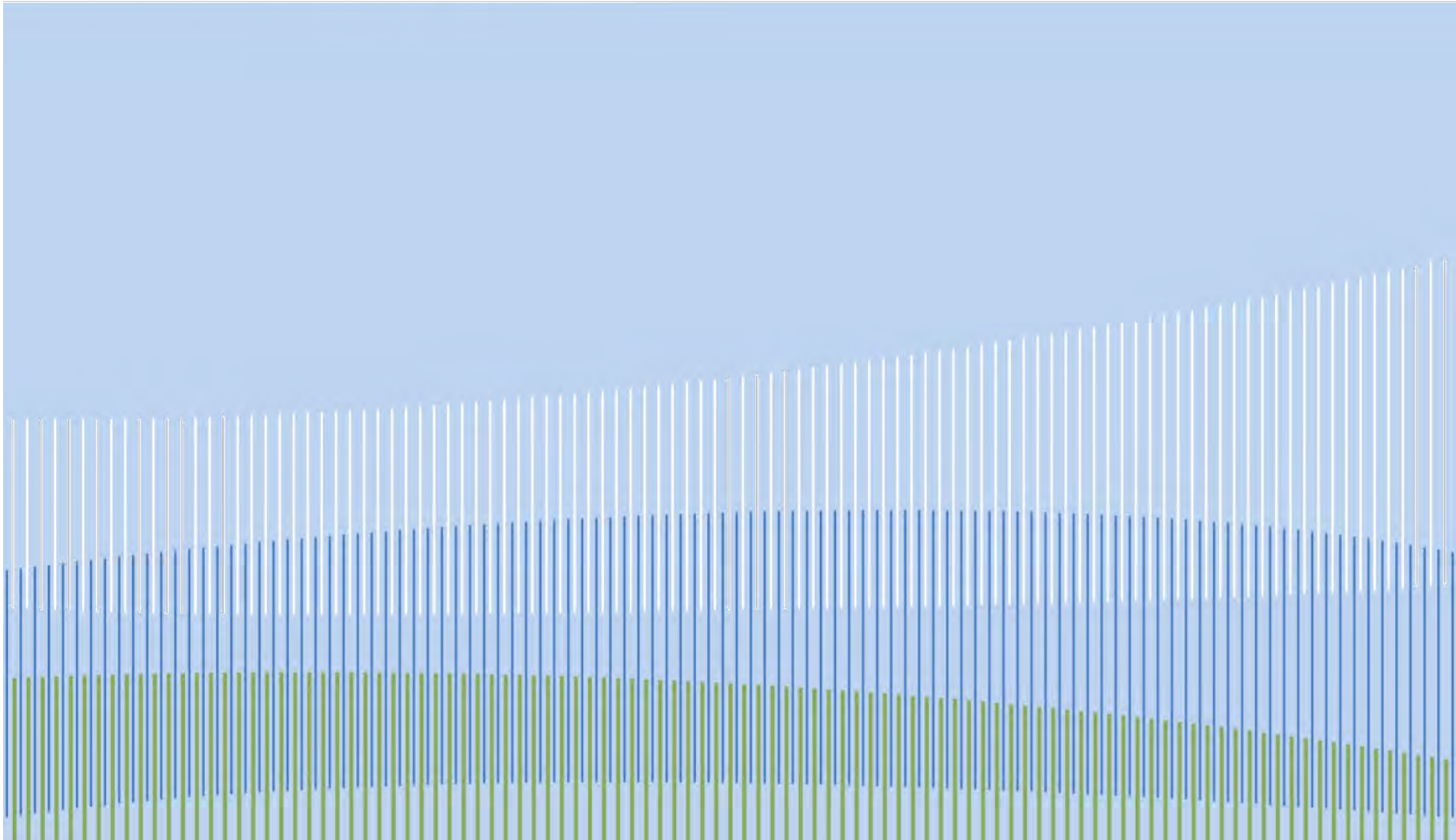


				<ol style="list-style-type: none"> 2. Council reiterates to Murdoch that a Deed is not sufficient in protecting Council's financial risk in signing a contact with PRE. 3. Acknowledges that PRE are a unique product and sole agency for power under contract with Development WA for the Peel Industrial Park. 		
OCM 26 October 2023 - Item 20.8 Expression of Interest - Edenvale Homestead - Consideration of Submissions	Krystal Dawe	26/10/2023	In Progress	<p>That Council:</p> <ol style="list-style-type: none"> 1. Invites Applicants 1 and 2 to proceed to a Stage 2 of the Expression of Interest process, with Shire Officers developing an appropriate assessment criterion. 2. Invites Applicants 1 and 2 to brief Council and Executive Staff at its briefing session scheduled for 9 November 2023. 3. Instructs Shire Officers to present a further report to Council at its November 2023 meeting with the Evaluation Panel's recommendation for appointing Preferred Proponent status. 	Applicants briefed Council at its 9 November session and will be considered at this Council Meeting.	80%

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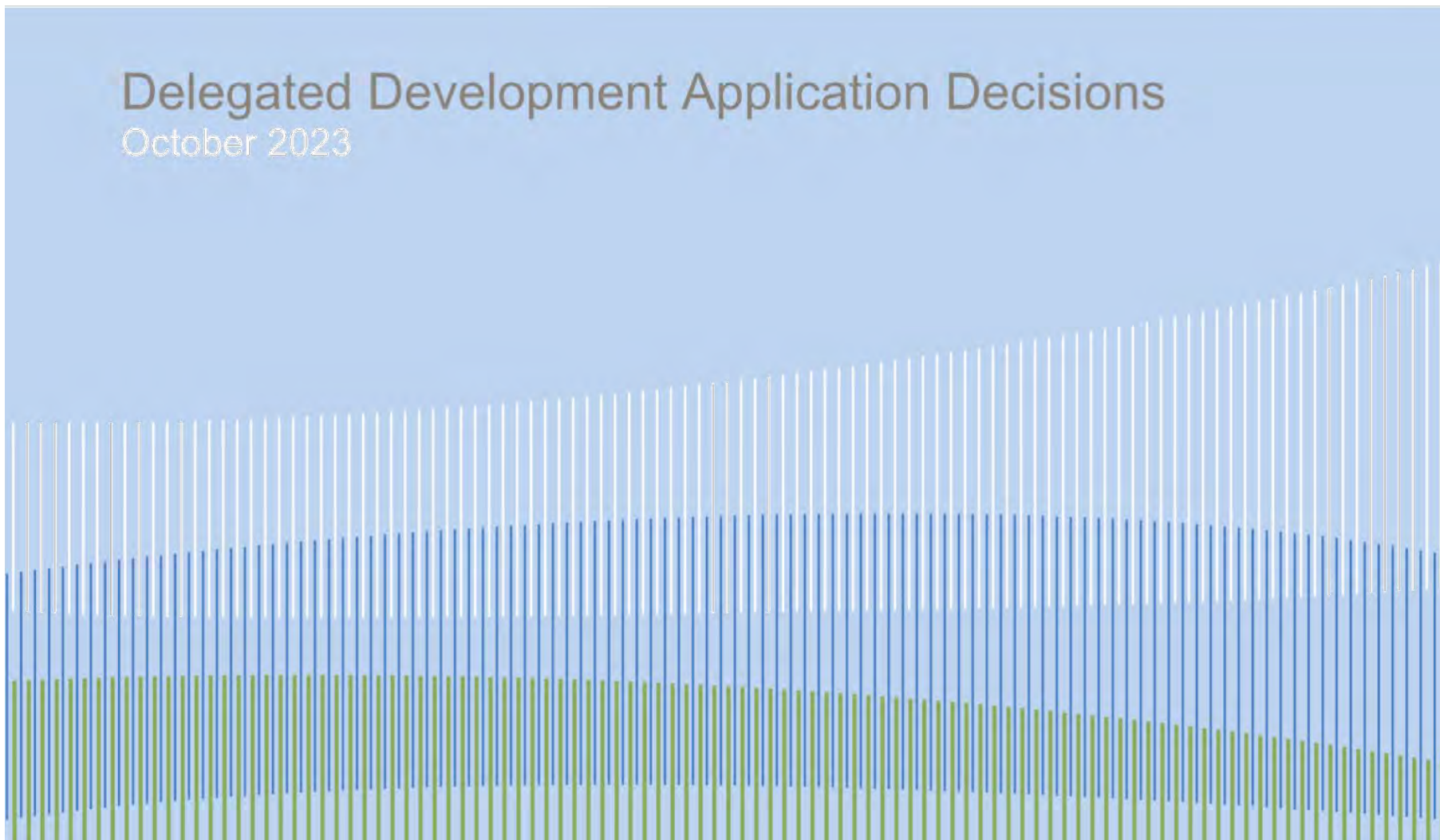
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Delegated Development Application Decisions

October 2023



Delegated Development Application Decisions

Application Number	Application Categories	Address	Decision	Lodged Date	Decision Date
P030/2023	Extractive Industry	Lot 521 Corio Road, Ravenswood WA 6208	Issued	23/02/2023	31/10/2023
P067/2023	Home Business	32 Pericho Close, Ravenswood WA 6208	Issued	28/03/2023	23/10/2023
P115/2023	Extractive Industry	389 South Western Highway, North Dandalup WA 6207	Issued	1/09/2023	10/10/2023
P189/2023	Storage Units	Lot 21 Yagan Street, Pinjarra WA 6208	Issued	14/08/2023	9/10/2023
P195/2023	Shed	10 Flaveria Place, Pinjarra WA 6208	Issued	21/08/2023	2/10/2023
P196/2023	Shed	55 Dewar Road, North Dandalup WA 6207	Issued	21/08/2023	13/10/2023
P201/2023	Warehouse	Lot 111 Kaiber Link, Pinjarra WA 6208	Issued	25/08/2023	24/10/2023
P203/2023	Building Envelope Variation	79 Murray Waters Boulevard, South Yunderup WA 6208	Issued	23/08/2023	18/10/2023
P209/2023	Patio	15/1 Tatham Road, South Yunderup WA 6208	Issued	31/08/2023	10/10/2023
P210/2023	Fence	17 Delta Drive, South Yunderup WA 6208	Issued	29/08/2023	10/10/2023
P212/2023	Building Envelope Variation	Lot 104 Corio Road, Ravenswood WA 6208	Issued	1/09/2023	11/10/2023
P213/2023	Ancillary Dwelling	44 Empress Court, Barragup WA 6209	Issued	1/09/2023	17/10/2023
P224/2023	Shed	29 Smith Street, Furnissdale WA 6209	Issued	27/09/2023	5/10/2023
P225/2023	Dwelling	Lot 11 Kangaroo Loop, Birchmont WA 6214	Issued	15/09/2023	23/10/2023



Application Number	Application Categories	Address	Decision	Lodged Date	Decision Date
P227/2023	Shed	30 Moondyne Ramble, Ravenswood WA 6208	Issued	19/09/2023	11/10/2023
P228/2023	Patio	6 Haven Place, Pinjarra WA 6208	Issued	19/09/2023	11/10/2023
P229/2023	Shed	286 Evergreen Loop, Stake Hill WA 6181	Issued	19/09/2023	25/10/2023
P232/2023	Shed	100 Wandering Drive, North Dandalup WA 6207	Issued	19/09/2023	18/10/2023
P233/2023	Shed	13 Smith Street, Furnissdale WA 6209	Issued	19/09/2023	13/10/2023
P235/2023	Patio	135 Jolly Rambler Boulevard, Ravenswood WA 6208	Issued	20/09/2023	11/10/2023
P236/2023	Dwelling	100 Montgomery Parkway, Ravenswood WA 6208	Issued	28/09/2023	2/10/2023
P237/2023	Ancillary Dwelling	7 Leschenaultia Place, Pinjarra WA 6208	Issued	27/09/2023	11/10/2023
P238/2023	Extension to Dwelling	101 Rodoreda Crescent, Ravenswood WA 6208	Issued	4/10/2023	19/10/2023
P240/2023	Retaining Wall	106 Kiap Road, South Yunderup WA 6208	Issued	27/09/2023	2/10/2023
P242/2023	Dwelling	44 James Street, Pinjarra WA 6208	Issued	4/10/2023	9/10/2023
P243/2023	Dwelling	8 Catalpa Loop, Ravenswood WA 6208	Issued	3/10/2023	11/10/2023
P245/2023	Dwelling	1/62 Country Road, Pinjarra WA 6208	Issued	6/10/2023	18/10/2023
P246/2023	Carport	68 Kiap Road, South Yunderup WA 6208	Issued	11/10/2023	18/10/2023
P248/2023	Patio	611 Readheads Road, North Dandalup WA 6207	Issued	12/10/2023	18/10/2023
P249/2023	Building Envelope Variation	19 Yarloop Mews, North Dandalup WA 6207	Issued	11/10/2023	18/10/2023



Application Number	Application Categories	Address	Decision	Lodged Date	Decision Date
P250/2023	Signage	52 McLarty Street, Dwellingup WA 6213	Issued	11/10/2023	20/10/2023
P251/2023	Shed	6 Tanderra Place, South Yunderup WA 6208	Issued	11/10/2023	25/10/2023
P252/2023	Extension to Dwelling	2510 Del Park Road, Dwellingup WA 6213	Issued	13/10/2023	31/10/2023
P256/2023	Building Envelope Variation	50 Cowcher View, North Dandalup WA 6207	Issued	16/10/2023	25/10/2023
P259/2023	Retaining Wall	33A Woolah Place, South Yunderup WA 6208	Issued	23/10/2023	31/10/2023
P194/2023	Keeping of Horses	70 Tranquil Retreat, Barragup WA 6209	Application Withdrawn	17/08/2023	26/10/2023
P215/2023	Dwelling	19/18 Banksia Terrace, South Yunderup WA 6208	Application Withdrawn	11/10/2023	11/10/2023
P253/2023	Wedding Venue	541 Readheads Road, North Dandalup WA 6207	Application Withdrawn	13/10/2023	25/10/2023
P262/2023	Dwelling	8 Catalpa Loop, Ravenswood WA 6208	Application Withdrawn		27/10/2023

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