



Agenda

**Local Emergency Management
Committee Meeting**

Wednesday 6 May 2026 at 10:00am



Notice of Meeting

Notice is hereby given that the Local Emergency Management Committee Meeting will be held at the Lesser Hall, 1915 Pinjarra Road, Pinjarra on Wednesday, 6 May 2026 commencing at 10.00am.

A handwritten signature in black ink, appearing to read "D. Unsworth", is positioned above the printed name.

Dean Unsworth
Chief Executive Officer

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2 ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE

3 CONFIRMATION OF MINUTES OF MEETING

3.1 Local Emergency Management Committee Meeting – 5 November 2025

Recommendation

That the Minutes of the Local Emergency Management Committee Meeting held on Wednesday 5 November 2025 be noted.

4 BUSINESS ARISING FROM THE PREVIOUS MEETING

Nil.

5 BUSINESS ARISING

5.1 Review of Meeting Action Register

File Ref: D26/17342

Author and Title: Chantelle Goff, Emergency Management and Administration Officer

Appendices: Item 5.1 - Appendix 1 - LEMC Meeting Action Register

In Brief

The current Meeting Action Register is attached in **Item 5.1 - Appendix 1**.

5.2 Local Emergency Management Committee (Standing Meeting Items)

File Ref: D26/19681
Author and Title: Chantelle Goff, Emergency Management and Administration Officer
Appendices: Item 5.2.8 - Appendix 1 - LEMC Membership Contact List - Confidential

In Brief

In accordance with SEMC Procedure 3.7, the following details are provided for information.

5.2.1 Post Incident Reports

Nil.

5.2.2 Post Exercise Reports

Nil

5.2.3 Exercises

Refer to Manager Emergency Services Planning and Mitigation/Local Recovery Coordinator report in **Item 6.1 – Appendix 2**.

5.2.4 Review Local Emergency Management Arrangements

Refer to Manager Emergency Services Planning and Mitigation/Local Recovery Coordinator report in **Item 6.1 – Appendix 2**.

5.2.5 Risk Management Update

Refer to Manager Emergency Services Planning and Mitigation/Local Recovery Coordinator report in **Item 6.1 – Appendix 2**.

5.2.6 Review LEMC Business Plan

The SEMC Strategic Plan 2026-29 was distributed at the last LEMC meeting. DFES District Emergency Management Advisor – Cate Willey has advised that the SEMC Business Unit will work with the LEMC to implement the Plan through the development of relevant work plans.

5.2.7 Review Funding Opportunities

Disaster Ready Fund

Round 4 of the [Disaster Ready Fund](#) is expected to open in mid-2026.

5.2.8 LEMC Membership Contact List

The updated LEMC membership list is attached in **Item 5.2.8 - Appendix 1** (confidential).

5.3 Australian Red Cross TeleRedi Heatwave Program

File Ref: D26/19780
Author and Title: Chantelle Goff, Emergency Management and Administration Officer
Appendices: Item 5.3 - Appendix 1 - Australian Red Cross TeleRedi Heatwave Program Brochure
Item 5.3 - Appendix 2 - Australian Red Cross TeleRedi Heatwave Program Poster

In Brief

Simon Allan from Australian Red Cross will be providing a presentation at the meeting regarding their new TeleRedi Heatwave Program. The program is funded by the WA Government and is completely free to use.

TeleRedi provides critical support for adults (18+) who may be at increased risk during extreme heat, including people who are:

- Physically or socially isolated
- Living with a disability, chronic health condition, or mental health concerns
- Elderly, frail, or recovering from illness
- Caring for someone at risk
- Living alone, with someone equally at risk, or in shared accommodation but socially isolated

When a heatwave is activated by the Department of Health, Australia Red Cross volunteers proactively call registered clients to:

- Check how they are feeling and identify any signs of heat stress
- Provide reassurance and important safety information
- Support connection and wellbeing
- Provide Psychological First Aid if required
- Escalate concerns to emergency contacts or emergency services where required
- Arrange follow-up calls as needed

Ahead of the season, Red Cross also contact clients to support them with heatwave preparedness activities.

Community members can register themselves or a loved one for the free TeleRedi service by visiting [TeleRedi Eligibility and Registration Form FY2025/2026](#)

The attached flyer and poster can be shared with community members – refer to **Item 5.3 - Appendix 1 and Appendix 2**. Further information is available on <https://www.redcross.org.au/telededi/> or by contacting **1800 188 071** or **telededi@redcross.org.au**

5.4 Beach Emergency Number (BEN) Signs

File Ref: D26/19788
 Author and Title: Chantelle Goff, Emergency Management and Administration Officer
 Appendices: Item 5.4 - Appendix 1 - Beach Emergency Number (BEN) Signage Installation Map - Shire of Murray

In Brief

Marion Massam from Department of Primary Industries and Regional Development (DPIRD) will be providing a presentation at the meeting on Beach Emergency Number (BEN) Signs.

BEN stands for Beach Emergency Number. The BEN system is a unique coding system designed to improve emergency response times by installing signs with unique numbers at beach access points.

The unique code based on an area prefix followed by a one-to-four-digit number is displayed on green and red signs, referred to as BEN signs, which can be seen on coastal paths and beach access points, harbours, estuaries, rivers, boat ramps and fishing platforms. This code is linked to the coordinates for the location of the sign. The official location name, address, suburb and nearest intersection are also on the signs.

These signs provide specific location information, vital when emergency services are deployed in the event of a shark sighting, attack or other beach emergencies. Information is integrated into computer-aided dispatch systems used by emergency services such as ambulance, police and Surf Life Saving WA.

The below four BEN signs are installed in the Shire of Murray -



Locations of BEN signs can be found here - www.sharksmart.com.au/staying-safe/beach-emergency-numbers/ or as per the attached map in **Item 5.4 – Appendix 1**.

6 REPORTS – EXTERNAL AGENCIES

6.1 Agency and Member Reports

File Ref:	D26/19826
Author and Title:	Chantelle Goff, Emergency Management and Administration Officer
Appendices:	Item 6.1 - Appendix 1 - Shire of Murray Emergency Management and Administration Officer - LEMC Report Item 6.1 - Appendix 2 - Shire of Murray Manager Emergency Services Planning and Mitigation/Local Recovery Coordinator - LEMC Report Item 6.1 - Appendix 3 - Shire of Murray Chief Bush Fire Control Officer (CBFCO) - LEMC Report Item 6.1 - Appendix 4 - Main Roads WA - LEMC Report Item 6.1 - Appendix 5 - Peel Health Campus - LEMC Report

In Brief

Report from Shire of Murray Emergency Management and Administration Officer - Chantelle Goff is available for information at **Item 6.1 - Appendix 1**.

Report from the Shire of Murray Manager Emergency Services Planning and Mitigation/Local Recovery Coordinator - John Kowal is available for information at **Item 6.1 - Appendix 2**.

Report from the Shire of Murray Chief Bush Fire Control Officer - Nicole Stevens is available for information at **Item 6.1 - Appendix 3**.

Report from Main Roads WA - Bruce Hancock is available for information at **Item 6.1 - Appendix 4**.

Report from Peel Health Campus - Acting Disaster Preparedness Lead - Jess Vieira is available for information at **Item 6.1 - Appendix 5**.

7 MOTIONS WITHOUT NOTICE FOR DISCUSSION AT THE NEXT MEETING

8 NEXT MEETING

The next Local Emergency Management Committee meeting will be held at the Lesser Hall, 1915 Pinjarra Road, Pinjarra on Wednesday 5 August 2026 commencing at 10:00am.

9 CLOSURE OF MEETING