

Application for Licence

To Conduct an Eating Area on a Street or Public Place

To: Chief Executive Officer
 Shire of Murray
 PO Box 21
 PINJARRA WA 6208

I (Proprietor's full name)

of

..... (Postal Address)

..... (Occupation)

hereby make application for a Licence to set up and conduct an outdoor eating area pursuant to the Shire of Murray Consolidated Local Laws.

Details of proposed outdoor eating area

1. Address of premises where outdoor eating area is proposed
2. Name of food business
3. Proposed days of operation
4. Proposed hours of operation
5. Proposed number of tables
6. Proposed number of chairs
7. Details of proposed structures (ie: planter boxes)
8. Will alcohol be sold in the outdoor eating area?

I hereby declare that:-

- a) the Food Business referred to in Item 2 above has Registration and Notification under the *Food Act 2008*.

Signed

Date

The following must be attached to your application:

- a) Two copies of Plans and Specifications of the proposed eating area on a scale of 1:50 detailing the position of tables, chairs and structures to be provided in the proposed eating area, and the location and dimensions of the proposed eating area.
- b) The plans should indicate any other permanent structures such as street litter bins or bus stops, and any pot plants/planter boxes you proposed to provide or incorporate into the outdoor eating area.
- c) A colour photograph or picture of the tables, chairs and other structures intended to be in the proposed eating area.
- d) A copy of Public Liability Insurance to \$10,000,000 which details the Policy Expiry Date*.

I enclose the prescribed fee of \$ **

* **Public Liability Insurance**

Adequate insurance arrangements are required for the Outdoor Eating Area to the value of **\$10,000,000**. Any licence issued under the Shire of Murray's Consolidated Local Law will be conditional upon the Licence Holder having acceptable public indemnity insurance with an underwriter acceptable to the Chief Executive Officer. Written proof of insurance cover will be required by the Shire for the issue of an Outdoor Eating Area Licence.

The Public Liability Insurance Policy **must** be maintained continuously and the Shire be provided with a copy accurately detailing the Policy Expiry Date. Licence fees are payable each financial year (ie: 1 July to 30 June). Should you fail to renew your insurance, or it lapses, you must remove all tables and chairs, or as so directed by an Authorised Officer. In addition, the Licence Holder shall agree to indemnify the Council and staff regarding incidents related to dining in the allocated Outdoor Eating Area.

** **Fees**

Initial Application Fee:	\$150.00
Annual Renewal and Transfer Fee	\$100.00
Charge per Chair	\$ 50.00

Note: Tables and chairs must **not** be placed in the street or public place until you hold a valid Outdoor Eating Area Licence and have sufficient Public Liability Insurance Cover. Ignoring this requirement may place your application in jeopardy.