

Building Services Request for Copy of Building Plans

In order to request a copy of building plans, please complete the following details:

Property Addre	ess:		
Lot No:	House No:	Street:	
Suburb			
Owner:			
Name of Perso	on Making Request:		
Daytime Conta	ct Phone Number:		
Email:			
Signature:			Date:
Comments: <i>(s</i>	pecific requests etc.)		

Search Fee – non refundable - \$100.00

Additional charges may apply for multiple structures and for printing

Please note: If you are not the owner of the property, the reverse side of this form must be completed by the current owner. If not the current owner, a letter authorising the Shire of Murray to release the plans, signed by the current owner of the property, must be provided.

(Please note, a copy of an offer and acceptance is not adequate.)

Requests for plans may take up to 7 days - you will be contacted when the plans are available.

IMPORTANT: Please email this form to pandsadmin@murray.wa.gov.au

Request for Copy of Building Plans – Updated October 2023

Page 1 of 2



Owner's Authorisation to Release a Copy of Building Plans

The current owner(s) of the property to complete (print) the following, authorising the Shire of Murray to release a copy of the building plans for their property.

I/we

as the current owner(s) of the property in question, hereby authorise the Shire of Murray to issue a copy of the building plans to:

Signature of Owner(s):

Date:

Office Use Only

Assessment No:

Licence No	Development	Located Y/N

Notes:

Applicant Notified:

Name of Contact

Date

Officer

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Page 2 of 2