



Appendices

Special Council Meeting

Thursday, 26 October 2023 at 4.30pm

Table of Contents

6.4	Election of Deputy President	
	Appendix 1	Appendix 1 - Election of Deputy President Procedure..... 3



Election of Deputy President Procedure

Prepared by David Bentley, Manager Governance and Strategy
October 2023

Contents

1.	Calling for nominations	1
2.	One candidate	1
3.	More than one candidate	1
4.	Outcomes, more than one candidate	1
5.	Where another meeting occurs before the second Special Council Meeting	1
6.	Second Special Council Meeting	2
7.	Outcomes, second Special Council Meeting	2



1. Calling for nominations

The **Chief Executive Officer** will call for nominations for the office of Deputy President.

2. One candidate

If there is one candidate for the office of Deputy President, the **Chief Executive Officer** will declare that Councillor elected to the office of Deputy President.

3. More than one candidate

If there is more than one candidate for the office of Deputy President, the **Chief Executive Officer** will prepare ballot papers by placing the name of each candidate on the ballot paper, in alphabetical order by surname (e.g. CITIZEN, Joe and then SMITH, Jane etc.). The **Chief Executive Officer** is to authenticate the ballot papers by initialling each ballot paper in the position indicated.

Candidates will be given up to five minutes to provide their vision for Deputy President to their fellow Elected Members.

Elected Members will then vote in an election for the office of Deputy President by secret ballot. Elected Members are to fill out the ballot paper in accordance with the instructions on the ballot paper and deposit their ballot paper in the ballot box.

When all Elected Members have voted, the **Chief Executive Officer** will oversee the tallying of the votes.

Note that the election for Deputy President is required to be undertaken using the optional preferential voting method as required by the recent reforms to the *Local Government Act 1995*.

4. Outcomes, more than one candidate

If there is a candidate with a majority of the votes after all preferences are distributed, the **Chief Executive Officer** will declare that person elected to the office of Deputy President.

If there is an equality of votes after preferences are distributed, the **Chief Executive Officer** will discontinue the election and another Special Council Meeting is to be called not more than seven days later. The remaining business of the meeting is able to be discussed and the meeting will move to the next item on the agenda.

5. Where another meeting occurs before the second Special Council Meeting

Where an Ordinary Council Meeting is scheduled a time prior to the second Special Council Meeting to elect a Deputy President, that meeting is able to take place.

Should the President have a financial, indirect financial or proximity interest, or otherwise leaves the meeting, the Council does not have a Deputy President. Therefore, section 5.6(3) of the *Local Government Act 1995* is to be observed and the Council is to choose one of the Councillors present to preside for that part of the meeting.

6. Second Special Council Meeting

The President will convene a second Special Council Meeting pursuant to their ability under section 5.4(a)(i) of the *Local Government Act 1995* not more than seven days following the previous meeting.

Nominations from the first Special Council Meeting for the office of Deputy President still stand. The **Chief Executive Officer** will then ask if there are any withdrawals or new nominations for the office of Deputy President.

If at the close of this process, there is one candidate for Deputy President, then the **Chief Executive Officer** will declare that Councillor elected to the office of Deputy President. If there is more than one, repeat step 3.

7. Outcomes, second Special Council Meeting

If there is a candidate with a majority of the votes after all preferences are distributed, the **Chief Executive Officer** will declare that person elected to the office of Deputy President.

If there is an equality of votes and a winner cannot be determined, the **Chief Executive Officer** will place a slip bearing the name of each candidate who had an equality of votes into its own opaque blue sphere and deposit those spheres into a container. The **Chief Executive Officer** will then draw one sphere. The **Chief Executive Officer** will declare the name drawn as elected to the office of Deputy President.

This page has been intentionally left blank.



1915 Pinjarra Road,
Pinjarra WA 6208
PO Box 21 Pinjarra WA 6208

T: 08 9531 7777
F: 08 9531 1981
mailbag@murray.wa.gov.au
www.murray.wa.gov.au

 /ShireofMurray
 @ShireofMurray

